# AGENDA
# City Council
# Monday, September 13, 2021
# Lorraine H. Morton Civic Center, James C. Lytle City Council Chambers, Room 2800
# 7:00 PM

**Administration & Public Works Committee begins at 4:30pm**
**Planning & Development Committee begins at 6:15pm**
**City Council convenes at 7pm or the conclusion of Planning & Development Committee**

**Those wishing to make public comments at the Administrative & Public Works Committee, Planning & Development Committee or City Council meetings may submit written comments in advance or sign up to provide public comment by phone or video during the meeting by completing the City Clerk's Office's online form at www.cityofevanston.org/government/city-clerk/public-comment-sign-up or by calling/texting 847-448-4311.**

**Community members may watch the City Council meeting online at www.cityofevanston.org/channel16 or on Cable Channel 16**

Page

## (I) ROLL CALL - COUNCILMEMBER BRAITHWAITE

## (II) MAYOR PUBLIC ANNOUNCEMENTS AND PROCLAMATIONS

M1. **The Moran B. Moran Center for Youth Advocacy - 40th Anniversary - September 10, 2021**

M2. **Hispanic Heritage Month - September 15 - October 15, 2021**

M3. **Mayor Honors Destination Imagination Participants**

## (III) CITY MANAGER PUBLIC ANNOUNCEMENTS

C1. **Introduction of ComEd Representative**

## (IV) COMMUNICATIONS: CITY CLERK

## (V) PUBLIC COMMENT

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

## (VI) SPECIAL ORDERS OF BUSINESS

SP1. **2021 Mid-Year Financial Report** 18 - 20

Discussion of mid-year 2021 financial report.

**For Discussion**

2021 Mid-Year Financial Report - Attachment - Pdf

SP2. **Resolution 89-R-21, Authorizing the Appointment of An Interim City Manager for the City of Evanston** 21 - 27

Staff recommends City Council adoption of Resolution 89-R-21, authorizing the appointment of an Interim City Manager for the City of Evanston.

**For Action**

Resolution 89-R-21, Authorizing the Appointment of An Interim City Manager for the City of Evanston - Attachment - Pdf

## (VII) CONSENT AGENDA - CITY COUNCIL MINUTES

CM1. **Approval of the Minutes of the Regular City Council meeting of August 9, 2021 and Special City Council meeting of August 12, 2021** 28 - 44

Staff recommends approval of the minutes of the Regular City Council meeting of August 9, 2021 and Special City Council meeting of August 12, 2021.

**For Action**

City Council Minutes 08.09.2021

Special City Council Minutes 08.12.2021

## (VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE

A1. **Approval of BMO Harris Amazon Credit Card Activity** 45 - 46

Staff recommends approval of the City of Evanston's BMO Harris Amazon Credit Card Activity for the period ending June 26, 2021, in the amount of $6,495.41.

**For Action**

Approval of BMO Harris Amazon Credit Card Activity - Pdf

A2. **Approval of the City of Evanston Payroll, Bills List, and Credit Card Activity** 47 - 91

Staff recommends City Council approval of the City of Evanston Payroll for the period of July 19, 2021, through August 1, 2021, in the amount of $3,207,738.19, August 2, 2021, through August 15, in the amount of $3,193,790.19 Bills List for September 14, 2021, in the amount of $10,017,964.59 and credit card activity for the period ending June 26, 2021, in the amount of $253,720.05.

**For Action**

Approval of the City of Evanston Payroll and Bills List and Credit Card Activity - Pdf

A3. **Approval of a Contract with Greeley and Hansen for the Evanston Service Center Facility Evaluation and Master Plan (RFP 21-24)** 92 - 96

Staff recommends that City Council authorize the City Manager to execute a contract with Greeley and Hansen (100 S. Wacker Drive, Chicago, IL 60606) for architectural and engineering services related to the Evanston Service Center Facility Evaluation and Master Plan (RFP 21-24) with a the not-to-exceed amount of $236,019.00. Funding will be provided from the Capital Improvement Fund 2019 General Obligation Bond (Account No. 415.40.4119.62145 - 621007) in the amount of $125,000 and from the 2021 General Obligation Bond (Account No. 415.40.4121.62145 - 621007) in the amount of $125,000. A detailed budget summary in shown in the attached memo.

**For Action**

Approval of a Contract with Greeley and Hansen for the Evanston Service Center Facility Evaluation and Master Plan (RFP 21-24) - Attachment - Pdf

A4. **Approval of Change Order 1 to the Contract with Hacienda Landscaping for the Robert Crown Playground** 97 - 100

Staff recommends the City Council authorize the City Manager to execute Change Order No. 1 to the Contract with Hacienda Landscaping (17840 Grove Road, Minooka, Illinois 60447) for the Robert Crown Playground. This change order will extend the project's completion deadlines by seventy-one (71) calendar days. This change order will not increase the contract price.

**For Action**

Approval of Change Order 1 to the Contract with Hacienda Landscaping for the Robert Crown Playground - Attachment - Pdf

A5. **Approval of a Contract Extension with Morton Salt Company for the purchase of Rock Salt for the 2021/22 winter season** 101 - 103

Staff recommends City Council authorize the City Manager to execute a one-year contract extension for the purchase of up to 7,500 tons of rock salt from Morton Salt Company (123 N. Wacker Drive, Chicago IL) at a cost of $62.16 per ton, for a winter season (2021/22) with an estimated total cost of $466,200.00. Funding for this purchase will be provided from the Snow and Ice Control Account within the MFT Fund (Account 200.40.5100.65015). Staff will request a FY2022 budget allocation of $625,000.00 for the purchase of the estimated 7,500 tons of salt needed and other deicing agents.

**For Action**

Approval of a Contract Extension with Morton Salt Company for the purchase of Rock Salt for the 2021/22 winter season - Attachment - Pdf

A6. **Approval of a Contract with CDM Smith Inc. for Lead Service Line Replacement Plan and Pilot Implementation (RFP 21-29)** 104 - 108

Staff recommends the City Council authorize the City Manager to execute an agreement with CDM Smith Inc. (125 South Wacker, Suite 700, Chicago, IL 60606) for Lead Service Line Replacement Plan and Pilot Implementation (RFP 21-29) in the amount of $1,140,940.00. Funding for this project is from the Water Fund (Account No. 513.71.7330.62145 – 421031), which has an FY 2021 budget of $350,000. Additional funding will be budgeted in future years. City staff intends to pursue a low interest loan from the Illinois Environmental Protection Agency (IEPA) State Revolving Fund (SRF). The loan is only issued after the design is complete and a contractor has been selected. If the City is successful in obtaining the loan, eligible engineering and construction costs would be funded by the loan.

**For Action**

Approval of a Contract with CDM Smith Inc. for Lead Service Line Replacement Plan and Pilot Implementation (RFP 21-29) - Attachment - Pdf

A7. **Approval of Contract with CDM Smith, Inc. for Corrosion Control Study Services (RFP 21-26)** 109 - 112

Staff recommends City Council authorize the City Manager to execute a two year agreement with CDM Smith, Inc. (125 South Wacker Drive, Suite 700, Chicago, Illinois 60606) for corrosion control study services (RFP 21-26) in the not-to-exceed amount of $974,500. Funding is provided by the Water Fund (513.71.7330.62145 - 721006). This project was not budgeted in FY 2021, but funding is available. Future funding will be included as part of the FY2022 and FY2023 budget requests.

**For Action**

Approval of Contract with CDM Smith, Inc. for Corrosion Control Study Services (RFP 21-26). - Attachment - Pdf

A8. **Approval of Purchase Order Increase for Volleyball Instruction at the Chandler-Newberger Center** 113 - 126

Staff recommends the City Council authorize the City Manager to approve an increase in Purchase Order #2021-244 by $35,000 for EVP Academies, LLC (206 Lindenwood Dr. Michigan City, IN 46360). Expenses will be charged to Chandler-Newberger Business Unit 100.30.3035.62505 (Instructor Services) which has a $125,900 budgeted allocation. This expense is offset by revenues in 100.30.3035.53565 which has an annual revenue budget of $525,000 with a current year to date balance of $690,339.00. The additional revenue will offset these additional expenses.

**For Action**

Approval of Purchase Order Increase for Volleyball Instruction at the Chandler-Newberger Center - Attachment - Pdf

A9. **Approval of Contract with Garland/DBS Inc. for Roof Replacement and Repairs of City of Evanston Facilities** 127 - 134

Staff recommends City Council authorize the City Manager to execute an agreement with Garland/DBS, Inc. (3800 East 91st St., Cleveland, OH) forroofing replacement and repairs at various city facilities in the amount of $291,953. Funding will be provided from the Capital Improvement Fund, 2021 General Obligation Bond (Account 415.40.4121.65515 – 621004) in the amount of $291,953. A detailed funding breakdown is available in the attached memorandum.

**For Action**

Approval of Contract with Garland/DBS Inc. for Roof Replacement and Repairs of City of Evanston Facilities - Attachment - Pdf

A10. **Approval of Contract Award with Capitol Cement Co., Inc. for the 2021 Alley Improvements Project (Bid No. 21-16)** 135 - 143

Staff recommends the City Council authorize the City Manager to execute an agreement with Capitol Cement Co., Inc. (6231 N. Pulaski Road, Chicago, IL 60646) for the 2021 Alley Improvements Project (Bid No. 21-16) in the amount of $699,851.60. Funding is provided from the 2021 General Obligation Bond Fund in the amount of $70,000.00; the Community Development Block Grant (CDBG) Fund in the amount of $419,110.00; the Special Assessment Fund in the amount of $170,041.60; and the Sewer Fund in the amount of $40,700.00. A detailed summary is included in the attached memorandum.

**For Action**

Approval of Contract Award with Capitol Cement Co., Inc. for the 2021 Alley Improvements Project (Bid No. 21-16) - Attachment - Pdf

A11. **Approval of Change Order No. 1 to the Contract with Precision Pavement Marking, Inc. for the 2021 Pavement Marking Program** 144 - 146

Staff recommends the City Council authorize the City Manager to execute Change Order No. 1 to the contract with Precision Pavement Markings, Inc. (P. O. Box 705, Elgin, IL 60123) for the 2021 Pavement Marking Program. This change order will increase the contract amount by $50,000, from $120,000 to $170,000. Funding for this work will come from the Capital Improvement Fund 2021 General Obligation Bonds (Account 415.40.4121.65515-421014).

**For Action**

Approval of Change Order No. 1 to the Contract with Precision Pavement Marking, Inc. for the 2021 Pavement Marking Program - Attachment - Pdf

A12. **Approval of Change Order No. 2 to the contract with Terra Engineering, Ltd. for the McCulloch Park Renovations Project (RFP 19-53)** 147 - 151

Staff recommends the City Council authorize the City Manager to execute Change Order No. 2 to the contract with Terra Engineering, Ltd. (225 W. Ohio Street, 4th Floor, Chicago, Illinois 60654) for the McCulloch Park Renovations Project (RFP 19-53). This change order will increase the project's cost by $2,880.00 from $93,169.00 to $96,049.00 and extend the project's completion deadline by 136 calendar days from May 28, 2021, to October 11, 2021. Funding will be provided from the Capital Improvement Fund 2019 General Obligation Bonds (Account 415.40.4119.65515 - 519004). This line item was budgeted at $100,000, of which $9,031 remains.

**For Action**

Approval of Change Order No. 2 to the contract with Terra Engineering, Ltd. for the McCulloch Park Renovations Project (RFP 19-53) - Attachment - Pdf

A13. **Approval of a Contract with Garland/DBS for the Civic Center Roof and Gutter Assessment and Repairs** 152 - 162

Staff recommends that the City Council authorize the City Manager to execute a contract with Garland/DBS, Inc. (3800 east 91st Street, Cleveland, OH 44105) for the Civic Center Roof and Gutter Assessment and Repairs in the not-to-exceed amount of $200,000. This project was not budgeted, but funding is available from the Capital Improvement Fund 2019 General Obligation Bonds in the amount of $130,000 and from the 2020 General Obligation Bonds in the amount of $70,000. A detailed summary is included in the attached memo.

**For Action**

Approval of a Contract with Garland/DBS for the Civic Center Roof and Gutter Assessment and Repairs - Attachment - Pdf

A14. **Approval of Change Order No.1 to the contract with Christy Webber & Company for Landscape Maintenance at Crown Park (Bid 20-47)** 163 - 175

Staff recommends that City Council authorize the City Manager to execute Change Order No. 1 to the contract with Christy Webber & Company (2900 W. Ferdinand Street, Chicago, Illinois 60612) for landscape maintenance at Crown Park (Bid 20-47). This change order will increase the contract amount by $31,912.13 from $110,430.00 to $142,342.13. Funding will be from the Crown Construction Fund (Account 416.40.4160.62145 - 616017). The cost of this change order will be deducted from the total cost of the original Robert Crown Community Center construction contract.

**For Action**

Landscape Maintenance at Crown ParkChange Order #1 - Attachment - Pdf

A15. **Approval of Change Order 1 to the Agreement with AECOM Technical Services, Inc. for the Water Utility Continuity of Operations Plan (RFP 20-55)** 176 - 181

Staff recommends the City Council authorize the City Manager to execute Change Order No. 1 to the agreement with AECOM Technical Services, Inc. (1600 Perimeter Park Drive, Suite 400, Morrisville, NC 27560) for the Water Utility Continuity of Operations Plan (RFP 20-55). This change order will increase the contract amount by $42,202, from $119,906 to $162,108. Funding is provided by the Water Production Bureau Water Other Operations Business Unit (510.40.4225.62180), which has an approved FY 2021 budget of $102,000 and a YTD balance of $76,283.96.

**For Action**

Approval of Change Order 1 to the Agreement with AECOM Technical Services, Inc. for the Water Utility Continuity of Operations Plan (RFP 20-55) - Atta - Pdf

A16. **Change Order No. 3 to the Agreement with Patrick Engineering, Inc. for the Main Street Improvements Project RFQ 18-28** 182 - 212

Staff recommends that City Council authorize the City Manager to execute Change Order No. 3 to the agreement with Patrick Engineering, Inc. (55 East Monroe Street, Suite 3450, Chicago IL 60603) for the Main Street Improvements Project (RFQ 18-28) in the amount of $185,600.00. This will increase the overall contract amount from $1,012,997.00 to $1,198,597.00. Funding is provided from the Capital Improvement Fund 2021 General Obligation Bond (Account 415.40.4121.62145 - 418006) in the amount of $31,100 from the line item for Main Street, Maple to Howard, Phase III Engineering Services, which has a remaining budget of $31,100. The remainder of the funding in the amount of $154,500 will be from the Chicago Main TIF (Account 345.99.3400.65515 – 418006), which will be requested in FY 2022. This work was not budgeted in the 2021 CIP but is necessary to meet grant requirements.

**For Action**

Change Order No. 3 to the Agreement with Patrick Engineering, Inc. for the Main Street Improvements Project RFQ 18-28 - Attachment - Pdf

A17. **Three-Year (3) Sole Source renewal of Google Workspace Enterprise Plus License Agreement** 213 - 228

Staff recommends City Council authorize the City Manager to execute a three-year, sole-source agreement with a Google Premier Partner, Daston Corporation (19 E Market St #LL01 Leesburg, VA 20176-3004). The total cost of purchase is $545,792.00 ($136,448 for year one, $185,664 for year two, and $223,680 for year three). This agreement covers Google Workspace Enterprise Plus (formerly G Suite Enterprise) Licenses for hosted email for all City staff, application suite, and Tier 1 Google Workspace Help Desk Support. Funding will be from the IT - Computer Software Fund (Account 100.19.1932.62340), with a FY21 budget of $825,000, and a current balance of $430,072.76.

**For Action**

Three-Year (3) Sole Source renewal of Google Workspace Enterprise Plus License Agreement - Attachment - Pdf

A18. **Resolution 83-R-21, Authorizing the City Manager to sign First Amendment to the Service Agreement with Northshore Towing** 229 - 237

Staff recommends that City Council adopt Resolution 83-R-21, authorizing the City Manager to sign an amendment to the existing contract with Northshore Towing (2527 Oakton St., Evanston, IL 60202), extending the contract to September 30, 2023.

**For Action**

Resolution 83-R-21, Authorizing the City Manager to sign First Amendment to the Service Agreement with Northshore Towing - Attachment - Pdf

A19. **Resolution 81-R-21, Terminating Limits on Third-Party Delivery Service Fees** 238 - 241

Councilmember Suffredin recommends City Council adoption of Resolution 81-R-21, terminating limits on third-party delivery service fees.

**For Action**

Resolution 81-R-21 Terminating Limits on Third-Party Delivery Service Fees

A20. **Resolution 86-R-21, Approving Extended Hours of Alcohol Service on October 16, 2021 for Levy Premium Food Services' One-Day Class Z-2 Liquor License** 242 - 247

Staff recommends City Council adoption of Resolution 86-R-21, approving extended hours of alcohol service on October 16, 2021 for Levy Premium Food Services' one-day Class Z-2 liquor license.

**For Action**

Resolution 86-R-21, Approving Extended Hours of Alcohol Service on September 25, 2021 and October 16, 2021 for Levy Premium Food Services' One-Day Cla - Pdf

A21. **Resolution 85-R-21, A Resolution in Support of the City of Evanston and School District 65 Safe Routes to School Program** 248 - 251

Staff recommends City Council approval of Resolution 85-R-21, a resolution in support of the City of Evanston and School District 65 Safe Routes to School Program. This will approve the submittal of a grant application to the Illinois Department of Transportation (IDOT) for the 2021 Safe Routes to School program. An approved grant will fund 80% of the construction and construction engineering cost for sidewalk repairs along the School District 65 walk routes to schools. Staff will submit an application for $312,500, of which $250,000 (80%) will be paid for by the grant if approved, and the remaining $62,500 (20%) will be paid for by the City of Evanston. Funding for the local share would come from the Capital Improvement Program 2023 General Obligation Bonds, unless another source of funding is determined. An estimated cost of $37,000 for Phase I planning and Phase II design engineering may also be required (and potentially funded by 2022 General Obligation Bonds), depending on Illinois Department of Transportation paperwork requirements which are not currently known at this time.

**For Action**

Resolution 85-R-21, A Resolution in Support of the City of Evanston and School District 65 Safe Routes to School Program - Attachment - Pdf

A22. **Resolution 82-R-21 Contract with Hoffman House Catering for Senior Meal Food Programs** 252 - 265

Staff recommends City Council adoption of Resolution 82-R-21 authorizing the City Manager to execute a new contract between the City of Evanston and Hoffman House Catering (1530 Hubbard Ave., Batavia, IL) to provide a senior congregate meal program at the Levy Senior Center and Fleetwood-Jourdain Community Center for a period of October 1, 2021 through September 30, 2022 in the not–to-exceed amount of $5.12 per lunch meal. The total meal program contract value is projected at $43,758.00. This is a reimbursement meal program in which the total amount of reimbursement the City will receive and expenses is solely dependent upon the number of lunches served and varies depending on the levels of participation. The program will be reimbursed through a grant from Age Options, the regional coordinator of federal funds dispersed for programs in the Older Americans Act and donations received from attendees at the meal program. The City's estimated reimbursement is calculated using the highest daily participation level stated in our application. Funding for this program is budgeted in the Fleetwood-Jourdain and Levy Center meal program expenditure accounts.

| | Meal program food expenditure budgeted amount to caterer | Maximum grant reimbursement to revenue account From Age Options |
|---|---|---|
| Fleetwood-Jourdain 100.30.3040.65025 | $ 5,600 | $ 6,578 |
| Levy Senior Center 100.30.3055.65025 | $35,000 | $37,180 |
| **Total** | **$40,600** | **$43,543** |

**For Action**

Resolution 82-R-21 Contract with Hoffman House Catering for Senior Meal Food Programs - Attachment - Pdf

A23. **Resolution 87-R-21 Authorizing the Separation of Ingraham Park into A Distinct Tax Parcel and Removal from the Proposed Five Fifths TIF District** 266 - 273

Staff recommends City Council approval of Resolution 87-R-21 authorizing the separation of Ingraham Park into a separate and distinct tax parcel. The resolution also allows for Ingraham Park to be removed from the Proposed Five Fifths TIF District.

**For Action**

Resolution 87-R-21 Authorizing the Separation of Ingraham Park into A Distinct Tax Parcel and Removal from the Proposed Five Fifths TIF District - Att - Pdf

A24. **Resolution 88-R-21 City of Evanston Commitments Concerning the Proposed Five-Fifths TIF District** 274 - 282

Staff recommends City Council approval of Resolution 88-R-21 outlining City of Evanston Commitments Concerning the Proposed Five-Fifths TIF District. This is a first of its kind TIF resolution in Evanston (perhaps in Illinois) and is the result of a proactive engagement process initiated by Councilmember Burns. The commitments summarized in the resolution reflect the input received from community members, including school Districts 65 and 202 board members, as well as City staff.

**For Action**

Resolution 88-R-21 City of Evanston Commitments Concerning the Proposed Five-Fifths TIF District - Attachment - Pdf

A25. **Ordinance 65-O-21, Approving a Tax Increment Redevelopment Plan and Project for the Five-Fifths Project Area (TIF#9)** 283 - 429

Staff recommends City Council adoption of Ordinance 65-O-21, Approving a Tax Increment Redevelopment Plan and Project for the Five-Fifths Project Area (TIF#9).

**For Introduction**

Ordinance 65-O-21, Approving a Tax Increment Redevelopment Plan and Project for the Five-Fifths Project Area (TIF#9) - Attachment - Pdf

A26. **Ordinance 66-O-21, Designating the Five-Fifths Redevelopment Project Area Pursuant to the Tax Increment Allocation Redevelopment Act** 430 - 504

Staff recommends City Council adoption of Ordinance 66-O-21, Designating the Five-Fifths Redevelopment Project Area.

**For Introduction**

Ordinance 66-O-21, Designating the Five-Fifths Redevelopment Project Area Pursuant to the Tax Increment Allocation Redevelopment Act - Attachment - Pdf

A27. **Ordinance 67-O-21, Adopting Tax Increment Allocation Financing for the Five-Fifths Redevelopment Project Area** 505 - 580

Staff recommends City Council adoption of Ordinance 67-O-21, Adopting Tax Increment Allocation Financing for the Five-Fifths Redevelopment Project Area.

**For Introduction**

Ordinance 67-O-21, Adopting Tax Increment Allocation Financing for the Five-Fifths Redevelopment Project Area - Attachment - Pdf

A28. **Ordinance 85-O-21, Amending City Code Section 3-4-6 to Add An L-2 Liquor License Classification** 581 - 584

Councilmember Nieuwsma recommends City Council adoption of Ordinance 85-O-21, amending City Code Section 3-4-6 to add an L-2 liquor license classification.

**For Introduction**

Ordinance 85-O-21, Amending City Code Section 3-4-6 to Add An L-2 Liquor License Classification - Attachment - Pdf

A29. **Ordinance 86-O-21, Amending Section 10-11-5(D), Schedule V(D) of the Evanston City Code, "Four-Way Stops" (Four-Way Stops at Hartrey Avenue and Payne Street)** 585 - 588

Staff recommends that City Council adopt Ordinance 86-O-21, Amending Section 10-11-5(D), Schedule V(D) of the Evanston City Code, "Four-Way Stops" (Four-Way Stops at Hartrey Avenue and Payne Street) to establish a 4-Way Stop Control at the intersections of Hartrey Avenue and Payne Street. *Councilmember Revelle requests suspension of the rules for Introduction and Action at the September 13, 2021 City Council meeting.* Funding will be through the General Fund-Traffic Control Supplies (100.40.4520.65115), with an FY 2021 budget of $58,000 and remaining balance of $23,736.

**For Introduction and Action**

Ordinance 86-O-21, Amending Section 10-11-5(D), Schedule V(D) of the Evanston City Code, "Four-Way Stops" (Four-Way Stops at Hartrey Avenue and Payne - Pdf

A30. **Ordinance 89-O-21, Amending the City Code to Increase the Number of Class D Liquor Licenses from Sixty to Sixty-One for RD Pizza, LLC, d/b/a DeSalvo's Pizza, 1945 Central Street** 589 - 592

Staff recommends City Council adoption of Ordinance 89-O-21, amending the City Code to increase the number of Class D liquor licenses from sixty to sixty-one for DeSalvo's Pizza. *Councilmember Revelle requests suspension of the rules for Introduction and Action at the September 13, 2021 City Council meeting.*

**For Introduction and Action**

Ordinance 89-O-21, Amending the City Code to Increase the Number of Class D Liquor Licenses from Sixty to Sixty-One for RD Pizza, LLC, d/b/a DeSalvo's - Pdf

A31. **Ordinance 91-O-21, Amending the City Code to Increase the Number of Class D Liquor Licenses from Sixty-One to Sixty-Two for Evanston Pour, LLC, d/b/a Evanston Pour, 528 Dempster Street** 593 - 596

Staff recommends City Council adoption of Ordinance 91-O-21, amending the City Code to increase the number of Class D liquor licenses from sixty-one to sixty-two for Evanston Pour. *Councilmember Wynee requests suspension of the rules for Introduction and Action at the September 13, 2021 City Council meeting.*

**For Introduction and Action**

Ordinance 91-O-21, Amending the City Code to Increase the Number of Class D Liquor Licenses from Sixty-One to Sixty-Two for Evanston Pour, LLC, d/b/a - Pdf

A32. **Ordinance 90-O-21, Amending the City Code to Increase the Number of Class Q Liquor Licenses from Three to Four for 1815 Ridge, LLC, d/b/a Trulee Evanston, 1815 Ridge Avenue** 597 - 600

Staff recommends City Council adoption of Ordinance 90-O-21, amending the City Code to increase the number of Class Q liquor licenses from three to four for Trulee Evanston. *Councilmember Braithwaite requests suspension of the rules for Introduction and Action at the September 13, 2021 City Council meeting.*

**For Introduction and Action**

Ordinance 90-O-21, Amending the City Code to Increase the Number of Class Q Liquor Licenses from Three to Four for 1815 Ridge, LLC, d/b/a Trulee Evans - Pdf

A33. **Ordinance 68-O-21, Amending City Code Section 1-17-4-2 “Sale of Real Property"**

Staff recommends City Council adoption of Ordinance 68-O-21, Amending City Code Section 1-17-4-2 “Sale of Real Property".

**For Action**

A34. **Ordinance 68-O-21, Amending City Code Section 1-17-4-2 “Sale of Real Property"** 601 - 605

Staff recommends City Council adoption of Ordinance 68-O-21, Amending City Code Section 1-17-4-2 “Sale of Real Property".

**For Action**

Ordinance 68-O-21, Amending City Code Section 1-17-4-2 "Sale of Real Property"- Attachment - Pdf

## (IX) CONSENT AGENDA - PLANNING & DEVELOPMENT COMMITTEE

P1. **Approval of $115,000 in CDBG-CV Funding for Childcare Scholarships for Families Impacted by COVID-19** 606 - 608

Staff recommends approval of the allocation of up to $115,000 in Community Development Block Grant CARES Act (CDBG-CV) funding to Childcare Network of Evanston (CNE) to provide scholarships for childcare to families impacted by COVID-19. Up to $100,000 will be used for direct subsidies to home-based and center-based providers in Evanston and $15,000 will be used for program implementation costs. Funding of up to $115,000 is from the City's CDBG-CV CARES Act grant, 215.21.5226.63045. The City received $1,586,370 in CARES Act CDBG-CV funding to prevent, prepare for, and respond to the coronavirus; in addition, $397,400 of unexpended 2019 CDBG entitlement was reallocated to address COVID-19, as allowed by the CARES Act. Of that, $626,496 is budgeted for Public Services, of which $430,000 has been allocated previously, leaving a balance of $196,496 to be allocated to specific activities.

**For Action**

Approval of $115,000 in CDBG-CV Funding for Childcare Scholarships for Families Impacted by COVID-19 - Attachment - Pdf

P2. **Ordinance 82-O-21, Amending Title 6 of the City Code Concerning "Live-Work Units"** 609 - 634

The Plan Commission and staff recommend the adoption of Ordinance 82-O-21 approving certain Text Amendments to the Zoning Code to more explicitly allow and regulate live-work units.

**For Action**

Ordinance 82-O-21, Amending Title 6 of the City Code Concerning "Live-Work Units" - Attachment - Pdf

P3. **Ordinance 75-O-21, Creating A Provisional Moratorium on the Permitting and Construction of New Internal and Attached, Non-Owner Occupied Accessory Dwelling Units in the City** 635 - 663

Plan Commission recommends approval by a 3-2 vote of Ordinance 75-O-21, Creating a Provisional Moratorium on the permitting and construction of new, non-owner occupied internal and attached Accessory Dwelling Units (ADUs) to the Planning and Development Committee and City Council. The referral for the moratorium was made by Councilmembers Kelly, Burns, and Revelle.

**For Action**

Ordinance 75-O-21, Creating A Provisional Moratorium on the Permitting and Construction of New Internal and Attached, Non-Owner Occupied Accessory Dwe - Pdf

## (X) APPOINTMENTS

AP1. **Approval of Appointments to Boards, Commissions, and Committees** 664 - 665

Mayor Biss requests the City Council of approval of appointments to the Finance and Budget Committee, Public Safety Civil Service Commission, Parks and Recreation Board, Social Services Committee, Equity and Empowerment Commission, Library Board, and reappointments to Commission on Aging and Citizen Police Review Commission.

**For Action**

Approval of Appointments to Boards, Commissions, and Committees - Attachment - Pdf

## (XI) CALL OF THE WARDS

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

## (XII) EXECUTIVE SESSION

## (XIII) ADJOURNMENT

## (XIV) UPCOMING ALDERMANIC COMMITTEE MEETINGS

| DATE | TIME | BOARD/COMMITTEE/COMMISSION |
|---|---|---|
| 9/14/21 | 2:00 PM | Board of Local Improvements |
| 9/14/21 | 6:30 PM | Arts Council - Virtual |
| 9/14/21 | 7:00 PM | Preservation Commission Virtual Meeting |
| 9/15/21 | 2:30 PM | Design and Project Review Committee |
| 9/16/21 | 9:00 AM | Referrals Committee |
| 9/16/21 | 6:00 PM | Parks and Recreation Board |
| 9/16/21 | 6:30 PM | Equity and Empowerment Commission |
| 9/20/21 | 5:30 PM | Special City Council Meeting |
| 9/21/21 | 7:00 PM | Housing & Community Development Act Committee |
| 9/21/21 | 7:00 PM | Zoning Board of Appeals |
| 9/22/21 | 2:30 PM | Design and Project Review Committee |
| 9/22/21 | 7:00 PM | Plan Commission |
| 9/22/21 | 7:30 PM | Economic Development Committee - Virtual |

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| From: | Hitesh Desai, Chief Financial Officer |
| CC: | Kate Lewis-Lakin, Budget Manager |
| Subject: | 2021 Mid-Year Financial Report |
| Date: | September 13, 2021 |

Recommended Action:
Discussion of mid-year 2021 financial report.

Funding Source:

Council Action:
For Discussion

Summary:
Staff will present a mid-year update on the City's 2021 budget and finances. The presentation will be posted on the City's website.

Monthly financial reports for 2021 can be found on the City's website. Reports through July 31, 2021 are currently posted.

Attachments:
5-year Property Tax Levies

# Memorandum

To: Honorable Mayor Biss and Members of the City Council

From: Hitesh Desai, Chief Financial Officer

Subject: 5-Year Property Tax Levies

Date: September 13, 2021

The City levies taxes for general operations including Police, Fire, Public Health and Public Works. Besides these, there are separate tax levies for Library operations, Police and Fire pensions, and debt service payments for General Obligations bonds. The City also levies IMRF pensions, solid waste operations and General Assistance programs. Below are details of the tax levies for the last five (5) years.

| **City of Evanston Gross Levy** | | | | | | |
|---|---|---|---|---|---|---|
| | **2017 BUDGET** | **2018 BUDGET** | **2019 BUDGET** | **2020 BUDGET** | **2021 BUDGET** | **CHANGE 2017-2021** |
| **General Fund - Corporate** | $7,889,028 | $8,060,613 | $10,552,578 | $7,633,673 | $6,230,957 | -$1,658,071 |
| **General Fund - IMRF Pension** | $2,719,691 | $2,548,105 | $1,534,466 | $2,155,296 | $1,856,981 | -$862,710 |
| **Human Services Fund** | | | | $3,206,186 | $3,206,186 | $3,206,186 |
| **Solid Waste Fund** | | $418,367 | $836,735 | $1,373,711 | $1,373,711 | $1,373,711 |
| **Fire Pension Fund** | $8,029,295 | $8,229,538 | $8,149,576 | $9,244,368 | $9,635,854 | $1,606,559 |
| **Police Pension Fund** | $10,114,490 | $10,344,596 | $10,385,008 | $11,237,784 | $11,449,960 | $1,335,470 |
| **General Assistance Fund** | $918,367 | $918,367 | $918,367 | $1,113,402 | $1,340,206 | $421,839 |
| **Library Fund** | $6,412,610 | $6,761,668 | $6,887,755 | $7,476,289 | $7,476,289 | $1,063,679 |
| **Debt Service Fund** | $11,102,034 | $11,102,034 | $10,879,993 | $13,180,980 | $14,669,751 | $3,567,717 |
| **Library Fund - Debt Service** | $353,015 | $352,847 | $353,437 | $505,416 | $507,624 | $154,609 |

| | 2017 BUDGET | 2018 BUDGET | 2019 BUDGET | 2020 BUDGET | 2021 BUDGET | CHANGE 2017-2021 |
|---|---|---|---|---|---|---|
| **Total** | **$47,538,530** | **$48,736,135** | **$50,497,915** | **$57,127,105** | **$57,747,519** | **$10,208,989** |
| Increase from Previous Year ($) | 1,143,616 | 1,197,605 | 1,761,780 | 6,629,190 | 620,414 | |
| Increase from Previous Year (%) | 2.46% | 2.52% | 3.61% | 13.13% | 1.09% | |

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| From: | Brian George, Assistant City Attorney |
| Subject: | Resolution 89-R-21, Authorizing the Appointment of An Interim City Manager for the City of Evanston |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends City Council adoption of Resolution 89-R-21, authorizing the appointment of an Interim City Manager for the City of Evanston.

Council Action:
For Action

Summary:
Erika Storlie, the current City Manager, is leaving her employment with the City of Evanston, effective October 8, 2021. The City Manager position will be vacant upon her departure. While the City Council searches for a new City Manager, an Interim City Manager will be needed to handle the City Manager's responsibilities. On August 16, 2021, the City announced City Council's intent to name Kelley Gandurski as Interim City Manager. Resolution 89-R-21 authorizes the Mayor to execute a contract with Ms. Gandurski, appointing her as the Interim City Manager, allowing her to perform the City Manager functions and duties due to the City Manager position vacancy.

Attachments:
Resolution 89-R-21 Authorizing the Appointment of Kelley Gandurski as Interim City Manager
2021-9-7 Employment Agreement - Gandurski

9/9/2021

**89-R-21**

**A RESOLUTION**

**Authorizing the Appointment of an Interim City Manager for the City of Evanston**

**WHEREAS,** Erika Storlie, City Manager, is leaving her employment with the City, and her last date of employment is October 8, 2021; and

**WHEREAS**, the position of City Manager will be vacant upon her departure, and the City will begin the process of searching for a new City Manager; and

**WHEREAS,** Kelley Gandurski is the current Deputy City Manager; and

**WHEREAS**, it is in the best interest of the City of Evanston to appoint an Interim City Manager to handle the City Manager's responsibilities in the absence of the City Manager,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

**SECTION 1:** Deputy City Manager Kelley Gandurski shall be appointed Interim City Manager to perform the City Manager functions and duties due to the position vacancy, subject to execution of contract

agreement.

**SECTION 2:** Kelley Gandurski is hereby authorized to perform all necessary duties and functions of the City Manager that are outlined in Section 1-8-3 “City Manager Duties” of the City Code.

**SECTION 3:** The foregoing recitals are hereby found as fact and incorporated herein by reference.

**SECTION 4:** Resolution 89-R-21 shall be in full force and effect from and after the date of its passage and approval in the manner provided by law.

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings, Corporation Counsel

Adopted: _____, 2021

## KELLEY GANDURSKI AT-WILL EMPLOYMENT AGREEMENT

The Employment Agreement ("Agreement") is between The City of Evanston, an Illinois Municipal Corporation (the "City") and Kelley Gandurski ("Gandurski") and is made effective as of October 9, 2021 (the "Effective Date").

**WHEREAS**, the City Manager will be absent for more than thirty (30) days, the City Council shall designate Deputy City Manager Gandurski to perform the duties of the City Manager during such absence and Gandurski desires to be employed by the City on the terms and conditions contained herein and set forth in City Code of Ordinance ("Ordinance") 1-8-3.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Employment.

(a) Term. The term of the Agreement shall commence on the Effective Date and shall continue until the City successfully completes its search for and hires a new City Manager or Gandurski's employment is terminated. Gandurski shall be an at-will employee. The first day of Gandurski's employment shall be referred to herein as the "Start Date."

(b) Position and Duties. In accordance with §1-8-2, Gandurski will perform the duties of City Manager pursuant to §1-8-3. Gandurski will perform the functions and duties specified by statute and relevant City Ordinances and resolutions of City Manager, and to perform such other legally permissible and proper duties and functions as City may from time to time assign. The City will not interfere with the execution of the City Manager's powers and duties as provided by the Evanston City Code (including, without limitation, §1-8-1, et seq.) or other applicable law. Gandurski is expected to conform to the ICMA Code of Ethics. Gandurski agrees to use her best efforts to perform any and all duties, responsibilities and other services necessary or appropriate to perform the functions of the position, as established, modified, expanded or assigned, from time to time by the City. The City agrees to allow Gandurski to continue in her capacity as an administrative adjudication officer for Will County twice a month so long as it does not interfere with the duties and responsibilities prescribed herein.

2. Compensation and Related Matters.

(a) Base Salary. During the Term, the Gandurski's annual base salary will be $173,000 plus a 15% temporary duty assigned (total amount of $198,950). The Base Salary will be payable in a manner that is consistent with the City's usual payroll practices and tax withholdings.

(b) Other Benefits. During the Term, the Gandurski's fringe benefits will remain the same, including continued participation in the IMRF Pension Fund and deductions for health, and flexible spending. Benefits include but are not necessarily limited to holidays, retirement, health insurance, dental insurance, life insurance, and car allowance.

(c) Vacation. Gandurski shall continue to accrue sick and vacation time at the

same Department Director rate spelled out in the City's Personnel Manual.

3. Termination. During the Term, Gandurski's employment hereunder may be terminated without any breach of the Agreement and at any time, be removed from office by a vote of seven (7) or more of the members of the City Council in accordance with §1-8-1. Any termination of Gandurski's employment by the City or any termination by Gandurski shall be communicated by written Notice of Termination to the other party hereto.

4. Compensation Upon Termination.

(a) Termination Generally. If Gandurski 's employment with the City is terminated for any reason, the City shall pay or provide to Gandurski (or to her authorized representative or estate) (i) any Base Salary earned through the Date of Termination, and (ii) any vested benefits Gandurski may have under any employee benefit plan of the City through the Date of Termination, which vested benefits shall be paid and/or provided in accordance with the terms of such employee benefit plans (collectively, the "Accrued Benefit").

(b) Severance. If Gandurski 's employment is terminated by the City, then the City shall also pay Gandurski a severance subject to Gandurski signing a separation agreement and release:

(i) the City shall pay Gandurski an amount equal to Gandurski's twenty (20) weeks Base Salary (the "Severance Amount");

(ii) if Gandurski was participating in the City's group health plan immediately prior to the Date of Termination, the City will continue her health care for thirteen (13) months following termination;

(iii) The amounts payable under Section 4(b)(i) shall be paid out in a lump sum payment within thirty (30) days of her termination; and

(iv) Severance shall not be paid if it is determined by the City Council that termination is required by reason of the willful breach or habitual neglect of the duties that Gandurski is required to perform under the terms of this Agreement; conviction of any felony; or conviction of any crime involving moral turpitude.

5. Reinstatement as Deputy City Manager: Gandurski shall return to the position of Deputy City Manager when a permanent City Manager is hired. Her salary and benefits shall be adjusted to match that which would have been in effect at the time she is so reinstated had she not entered this Agreement. Gandurski shall receive these same severance benefits if the City terminates her employment without cause within eight months of her reinstatement to Deputy City Manager.

6. Confidential Information. Gandurski acknowledges and agrees that at all times during and following the termination of her employment with the City under any circumstances, she shall not use or disclose (i) any information, knowledge or data relating in any way to the business, financial condition, operations or services of the City, or (ii) any other proprietary or confidential information, knowledge, data or details of the past, present or future business affairs or practices of the City (items (i) and (ii) are hereafter referred to as "Confidential Information"),

except Gandurski may use any such Confidential Information provided to her as necessary.

7. Litigation. During and after Gandurski 's employment, Gandurski shall reasonably cooperate with the City in connection with any investigation or review of any federal, state or local regulatory authority, and in the defense or prosecution of any claims or actions now in existence or which may be brought in the future against or on behalf of the City, which relate to events or occurrences that transpired while Gandurski was employed by the City and with which Gandurski was involved or had or should reasonably have had knowledge. Gandurski 's cooperation in connection with such claims or actions shall include, but not be limited to, being reasonably available to meet with or communicate electronically or by telephone with the City's representatives or legal counsel, to prepare for discovery or trial, and to act as a witness on behalf of the City, at mutually convenient times and locations, for reasonable periods of time, and subject to Gandurski's schedule and professional commitments or employment or business obligations. The City shall reimburse Gandurski for any reasonable out-of-pocket expenses incurred in connection with Gandurski 's performance of obligations pursuant to this Section.

8. Enforceability. If any portion or provision of the Agreement (including, without limitation, any portion or provision of any section of the Agreement) shall to any extent be declared illegal or unenforceable by a court of competent jurisdiction, then the remainder of the Agreement, or the application of such portion or provision in circumstances other than those as to which it is so declared illegal or unenforceable, shall not be affected thereby, and each portion and provision of the Agreement shall be valid and enforceable to the fullest extent permitted by law.

9. Survival. The provisions of the Agreement shall survive the termination of the Agreement and/or the termination of Gandurski 's employment to the extent necessary to effectuate the terms contained herein.

10. Waiver. No waiver of any provision hereof shall be effective unless made in writing and signed by the waiving party. The failure of any party to require the performance of any term or obligation of the Agreement, or the waiver by any party of any breach of the Agreement, shall not prevent any subsequent enforcement of such term or obligation or be deemed a waiver of any subsequent breach.

11. Notices. Any notices, requests, demands and other communications provided for by the Agreement shall be sufficient if in writing and delivered in person or sent by a nationally recognized overnight courier service or by registered or certified mail, postage prepaid, return receipt requested, to Gandurski at the last address Gandurski has filed in writing with the City or, in the case of the City, at its main offices, attention of the Mayor.

12. Amendment. The Agreement may be amended or modified only by a written instrument signed by Gandurski and by a duly authorized representative of the City.

13. Governing Law. The Agreement is a State of Illinois contract and shall be construed under and be governed in all respects by the laws of the State of Illinois, without giving effect to the conflict of laws principles of such state.

14. Counterparts. The Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be taken to be an original; but such

counterparts shall together constitute one and the same document.

IN WITNESS WHEREOF, the parties have executed the Agreement effective on the date and year first above written.

**CITY OF EVANSTON**

By: _____
Name: _____
Title: Mayor of Evanston

**INTERIM CITY MANAGER:**

_____
Kelley Gandurski

# REGULAR CITY COUNCIL MEETING

**CITY OF EVANSTON, ILLINOIS**
**LORRAINE H. MORTON CIVIC CENTER**
**JAMES C. LYTLE COUNCIL CHAMBERS**
**Monday, August 9th, 2021**

| | | |
|---|---|---|
| Present: | | |
| | Councilmember Kelly | Councilmember Suffredin |
| | Councilmember Braithwaite | Councilmember Revelle |
| | Councilmember Wynne | Councilmember Reid |
| | Councilmember Nieuwsma | Councilmember Fleming |
| | Councilmember Burns | (9) |
| Absent: | | |
| Presiding: | Mayor Daniel Biss | |

**Stephanie Mendoza**
**City Clerk**

## Mayor's Public Announcements

Mayor Biss Announcements: Watch

- National Suicide Prevention and Action Month September 2021

## City Manager's Public Announcements

City Manager Announcements: Watch

- Special City Council meeting on September to discuss affordable housing
- Re-opening of the Civic Center on October 18, 2021
- Presentation of the All-American City Award
- COVID-19 Updated by Health and Human Services Director Ike Ogbo

## City Clerk's Communications

City Clerk Mendoza acknowledged the receipt of public comment submitted electronically for tonight's City Council meeting. Watch PDF

## Public Comment

| | |
|---|---|
| Peter Giangreco | Watch |
| Meleika Gardner | Watch |
| Sebastian Nalls | Watch |
| Bennett Johnson | Watch |
| Denise Barreto | Watch |
| Ray Friedman | Watch |
| Jane Grover | Watch |
| Isaac Slevin | Watch |
| Mollie Hartenstein | Watch |

| | |
|---|---|
| Patrick Keenan-Devlin | Watch |
| Kimberly Suiseeya | Watch |
| Karen Courtright | Watch |
| Barbara Janes | Watch |
| Mike Vasilko | Watch |
| Diane Goldring | Watch |
| Linda Del Bosque | Watch |
| Misty Wittenberg | Watch |
| Megan Hughes | Watch |
| Nicholas Long | Watch |
| Betsy Wilson | Watch |
| Nazaria De Jesus | Watch |
| Gabe Karsh | Watch |
| Sabrina Fisher | Watch |
| Mary Rosinski | Watch |
| Carlis B Sutton | Watch |
| Doreen Price | Watch |
| Nicholas Davis | Watch |
| Tina Paden | Watch |
| Meg Welch | Watch |
| Diane Thodos | Watch |

**Executive Session**

Councilmember Fleming led City Council into Executive Session pursuant to 5 ILCS 120/2(a) to discuss an agenda item regarding personnel. The agenda item is permitted subject to be considered in Executive Session and is an enumerated exception under the Open Meetings Act with the exception being 5 ILCS 120/2(a)(c)(1). Councilmember Reid seconded the motion. A roll call vote was taken and by a vote of 9-0 City Council recessed into Executive Session.

**Special Order of Business**

**SP1. Resolution 80-R-21, Authorizing the Mayor to Execute the Separation Agreement between City Manager Storlie and the City of Evanston** Watch

Mayor Biss recommends adoption of Resolution 80-R-21, approving the Separation Agreement between Erika Storlie and the City of Evanston.

**Motion to table Resolution 80-R-21 until August 12, 2021**

**Motion:** Councilmember Nieuwsma
**Second:** Councilmember Wynne

**For Action**
**Resolution 80-R-21 tabled until August 12, 2021**

**SP2. Resolution 79-R-21, Authorizing the Allocation of ARPA Funds in the Amount of Three Hundred Thousand Dollars ($300,000) for the Guaranteed Income Pilot Program** Watch

**Motion:** Councilmember Fleming
**Second:** Councilmember Wynne

City Council approved resolution 79-R-21, authorizing $300,000 in American Rescue Plan Act (ARPA) funding to match the $300,000 provided by the NU Racial Equity Fund to begin the pilot program with a total budget of $600,000. Funding in the amount of $300,000 is provided by the NU Good Neighbor Racial Equity Fund (180.99.1800.62490) and the proposed $300,000 in ARPA funds (170.99.1700.62490).

**Motion to increase ARPA Funds from $300,000 to $700,000**
**Passed 9-0**

**Motion:** Councilmember Fleming
**Second:** Councilmember Braithwaite

**Yes vote:** Kelly, Braithwaite, Wynne, Nieuwsma, Burns, Suffredin, Revelle, Reid, Fleming
**No vote:** None

**For Action**
**Passed 9-0 as amended**

**Yes vote:** Kelly, Braithwaite, Wynne, Nieuwsma, Burns, Suffredin, Revelle, Reid, Fleming
**No vote:** None

**Consent Agenda**

**CM1. Approval of the Minutes of the Special City Council meeting of July 17, 2021 and Regular City Council meeting of July 26, 2021**

City Council approved the minutes of the Special City Council meeting of July 17 and Regular City Council meeting of July 26, 2021.

**For Action**
**Approved on Consent Agenda**

**A1. Approval of the City of Evanston Payroll, Bills List, and Credit Card Activity**

City Council approved the City of Evanston Payroll for the period of July 5, 2021, through July 18, 2021, in the amount of $3,207,687.65 Bills List for August 9, 2021, in the amount of $4,653,320.36 as well as credit card purchases period ending May 26, 2021, in the amount of $204,958.84.

**For Action**
**Approved on Consent Agenda**

**A2. Approval of BMO Harris Amazon Credit Card Activity**

City Council approved the City of Evanston's BMO Harris Amazon Credit Card Activity for the period ending May 26, 2021, in the amount of $8,557.56.

**Motion:** Councilmember Braithwaite
**Second:** Councilmember Fleming

Watch

**For Action**
**Passed 8-0-1**

**Yes vote:** Kelly, Braithwaite, Wynne, Nieuwsma, Burns, Revelle, Reid, Fleming
**No vote:** None
**Abstention:** Suffredin

**A3. Approval of Extending Audit Agreement with Sikich LLP for One Year**

City Council approved a one year extension to the agreement with Sikich, LLP (200 W. Madison St., Ste 3200, Chicago, IL 60606) in the amount of $103,740 for the 2021 audit (to be performed in 2022). This amount represents no fee increase over the current year pricing. Staff will issue an RFP for auditing services in 2022.Funding will be provided from the General Fund (Account 100.15.1570.62110). For FY 2022, $104,000 will be budgeted for Auditing services.

**For Action**
**Approved on Consent Agenda**

**A4. Approval of a Contract with Thelen Materials, LLC for the 2021 Leaf Hauling/Disposal Program (Bid No. 21-31)**

City Council authorized the City Manager to execute a contract with Thelen Materials Inc. (28957 W. IL Route 173, Antioch, IL 60002) for leaf hauling and disposal (Bid No. 21-31) in the not-to-exceed amount of $40,000. Funding for this contract will come from the Motor Fuel Tax Fund (Account 200.40.5100.62509), which has a FY 2021 budget of $120,000, of which $40,000 remains.

**For Action**
**Approved on Consent Agenda**

**A5. Approval of a Contract Award with Structured Solutions, LLC for the 2021 Structure Lining Project (Bid No. 21-21)**

City Council authorized the City Manager to execute an agreement with Structured Solutions, LLC (828 S 400 E. Winchester, IN 47394) for the 2021 Structure Lining Project (Bid No. 21- 21) in the amount of $47,229.00. Funding is provided from the Sewer Fund (Account 515.40.4535.62461 - 421007), which has an approved FY 2021 budget of $180,000 for this contract, all of which is remaining.

**For Action**
**Approved on Consent Agenda**

**A6. Approval of Contract Award with Capitol Cement Co., Inc. for the 2021 Alley Improvements Project (Bid No. 21-16)**

Staff recommends the City Council authorize the City Manager to execute an agreement with Capitol Cement Co., Inc. (6231 N. Pulaski Road, Chicago, IL 60646) for the 2021 Alley Improvements Project (Bid No. 21-16) in the amount of $699,851.60. Funding is provided from the 2021

General Obligation Bond Fund in the amount of $70,000.00; the Community Development Block Grant (CDBG) Fund in the amount of $419,110.00; the Special Assessment Fund in the amount of $170,041.60; and the Sewer Fund in the amount of $40,700.00. A detailed summary is included in the attached memorandum.

**For Action**
**Held in Committee**

**A7. Approval of Contract with Garland/DBS Inc. for Roof Replacement and Repairs of City of Evanston Facilities**

Staff recommends City Council authorize the City Manager to execute an agreement with Garland/DBS, Inc. (3800 East 91st St., Cleveland, OH) for roofing replacement and repairs at various city facilities in the amount of $291,953. Funding will be provided from the Capital Improvement Fund, 2021 General Obligation Bond (Account 415.40.4121.65515 – 621004) in the amount of $291,953. A detailed funding breakdown is available in the attached memorandum.

**For Action**
**Held in Committee**

**A8. Approval of Change Order 1 to the Contract with Patriot Pavement Maintenance for the 2021 Crack Sealing Program**

City Council authorized the City Manager to execute Change Order No. 1 to the Contract with Patriot Pavement Maintenance (825 Segers Rd., Des Plaines, IL 60016) for the 2021 Crack Sealing Program. This change order will increase the contract amount by $50,000, from $80,000 to $130,000. Funding for this work will come from the Capital Improvement Program 2020 General Obligation Bond, Neighborhood Traffic Calming Program, which has a remaining budget of $56,069 (Account 415.40.4120.65515-421030).

**For Action**
**Approved on Consent Agenda**

**A9. Approval of Change Order No. 1 to the Contract with Precision Pavement Marking, Inc. for the 2021 Pavement Marking Program**

Staff recommends the City Council authorize the City Manager to execute Change Order No. 1 to the contract with Precision Pavement Markings, Inc. (P. O. Box 705, Elgin, IL 60123) for the 2021 Pavement Marking Program. This change order will increase the contract amount by $50,000,

from $120,000 to $170,000. Funding for this work will come from the Capital Improvement Fund 2021 General Obligation Bonds (Account 415.40.4121.65515-421014).

**For Action**
**Held in Committee**

**A10. Resolution 77-R-21: Approving ARPA grant funds for Water and Parking projects**

**Motion:** Councilmember Braithwaite
**Second:** Councilmember Wynne

Watch

City Council adopted Resolution 77-R-21, approving the use of ARPA (American Rescue Plan Act) dollars to fund Water and Parking projects. Funding will be provided from the ARPA grant dollars awarded to the City of Evanston. The total ARPA grant amount is $43,173,654; the total amount requested for these projects is $3,950,000.

**For Action**
**Passed 8-1**

**Yes vote:** Kelly, Braithwaite, Wynne, Nieuwsma, Burns, Suffredin. Revelle, Fleming
**No vote:** Reid

**A11. Resolution 72-R-21, Authorizing the City Manager to Execute an Intergovernmental Agreement with the Chicago Transit Authority for Special Transit Police Detail Services**

City Council adopted Resolution 72-R-21, Authorizing the City Manager to Execute an Intergovernmental Agreement with the Chicago Transit Authority for Special Transit Police Detail Services. Funding will be paid out of the Special Detail Overtime Line Item in various business units of the Police Department (Object Code 61112), which has a FY 2021 budget of $280,854.00. The execution of the new agreement will increase the current CTA agreement cost of $207,995.00 by $57,005.00 for a total of $265,000.00. The agreement obligates the CTA to reimburse the Evanston Police Department for all wages paid at the then-current offduty officer flat rate. In no event shall CTA reimburse the Police Department more than $265,000.00 per annum. The CTA shall also reimburse the Police Department an additional 10% of the flat rate to cover payment for time lost and medical benefits paid due to an injury while engaged in work on CTA Special Detail assignment and other benefits and administrative overhead. Reimbursement of said overhead shall not exceed the per annum amount. The revenue received from the CTA to cover the salary

and administrative expense is budgeted in Police Department – Administration – Police Details (Account 100.22.2205.52541) with a 2021 budget of $300,000.

**For Action**
**Approved on Consent Agenda**

**A12. Resolution 78-R-21, Authorizing the City Manager to Submit a Grant Application for State Funding through the Open Space Land Acquisition and Development Grant Program**

City Council adopted Resolution 78-R-21, Authorizing the City Manager to Submit a Grant Application for State Funding through the Open Space Land Acquisition and Development Grant Program. If the City of Evanston receives this grant award, the City will be required to budget $400,000 in matching grant funds in 2022, which will need to come from 2022 General Obligation Bonds unless another source of funding is identified.

**For Action**
**Approved on Consent Agenda**

**A13. Ordinance 68-O-21, Amending City Code Section 1-17-4-2 "Sale of Real Property"**

**Motion:** Councilmember Braithwaite
**Second:** Councilmember Reid

Watch

City Council adopted for introduction Ordinance 68-O-21, Amending City Code Section 1-17-4-2 "Sale of Real Property".

**For Introduction**
**Passed 8-1**

**Yes vote:** Kelly, Braithwaite, Wynne, Nieuwsma, Burns, Suffredin. Revelle, Fleming
**No vote:** Reid

**A14. Ordinance 84-O-21, Authorizing the Sale of a Evanston Fire Department 2003 Mobile Scotty House**

**Motion:** Councilmember Braithwaite
**Second:** Councilmember Nieuwsma

Watch

City Council adopted Ordinance 84-O-21, Authorizing the Sale of an Evanston Fire Department 2003 Mobile Scotty House. Councilmember Braithwaite requests suspension of the rules for Introduction and Action at the August 9, 2021 City Council meeting. Proceeds form the sale of this trailer will be applied to surplus goods account: 601.19.7780.56065.

**Motion to suspend the rules for Introduction and Action**
**Passed 9-0**

**Yes vote:** Kelly, Braithwaite, Wynne, Nieuwsma, Burns, Suffredin. Revelle, Reid, Fleming
**No vote:** None

**Motion:** Councilmember Braithwaite
**Second:** Councilmember Nieuwsma

**For Introduction and Action**
**Passed 9-0**

**Yes vote:** Kelly, Braithwaite, Wynne, Nieuwsma, Burns, Suffredin. Revelle, Reid, Fleming
**No vote:** None

**A15. Ordinance 80-O-21 Authorizing 2021 General Obligation Bond Issues**

Watch

**Motion:** Councilmember Braithwaite
**Second:** Councilmember Wynne

City Council adopted Ordinance 80-O-21 providing for the issuance of not-to-exceed $18,500,000 General Obligation Corporate Purpose Bonds, Series 2021, of the City of Evanston, to finance capital improvements and refund certain outstanding bonds of the City, authorizing the execution of a bond order in connection therewith, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, authorizing and directing the execution of an escrow agreement in connection with said refunding bonds, and authorizing and directing the sale of said bonds at public competitive sale. The ordinance will be completed and signed after the bond sale, which is tentatively scheduled for late August. General Obligation Corporate Purpose Bonds are issued for capital projects (not to exceed $10,500,000). This bond issue also includes refunding of outstanding amount of Series 2012A (not to exceed $8,000,000) with an estimated savings of around $500,000. The debt service for 2021 bonds (capital projects portion) will be paid out of the future tax levy.

**Motion to reduce the maximum borrowing from $18.5 to $7 million with a final maturity date of December 1, 2031 (10 years instead of 20) to match the maturity of the remaining Series 2012 Bonds outstanding, and reduce the maximum interest rate from 6% to 2%**
**Failed 5-4**

**Motion:** Councilmember Braithwaite
**Second:** Councilmember Reid

**Yes vote:** Kelly, Burns, Reid, Fleming
**No vote:** Braithwaite, Wynne, Nieuwsma, Suffredin, Revelle

**For Action**
**Passed 5-4**

**Yes vote:** Braithwaite, Wynne, Nieuwsma, Suffredin, Revelle
**No vote:** Kelly, Burns, Reid, Fleming

**A16. Ordinance 81-O-21, Amending Title 4, Chapter 13 "Floodplain Regulations"**

City Council adopted Ordinance 81-O-21, Amending Title 4, Chapter 13 "Floodplain Regulations".

**For Action**
**Approved on Consent Agenda**

**P1. Approval to Allocate $125,000 of ESG-CV CARES Act Funding for Case Management Services and the Homeless Management Information System to Address the Needs of Homeless and Unstably Housed People Impacted by the Coronavirus**

City Council approved the allocation of $100,000 of Emergency Solutions Grant CARES Act (ESG-CV) funding to Connections for the Homeless for case management services, and $25,000 to the Alliance to End Homelessness in Suburban Cook County for the Homelessness Management Information System to prevent, prepare for, and respond to the Coronavirus. The funding source is $76,314 of unallocated funds from the City's $966,314 ESG-CV CARES Act grant, and the reallocation of $48,686 of ESG-CV originally allocated for ESG-CV Administration, GL 250.21.2129.67110.

**For Action**
**Approved on Consent Agenda**

**P2. Approval to Expand the use of CDBG-CV Funding Allocated for Rent Assistance to Include Mortgage Assistance**

City Council approved the use of up to $345,500 of the $500,000 of CDBG-CV allocated for Rent Assistance to provide Mortgage Assistance, and recommend its approval to City Council.Funding source is the City's CDBG-CV grant of $1,586,370 from the CARES Act to prevent, prepare for and respond to coronavirus; the account number is

215.21.5226.65538. $500,000 is currently allocated for rent assistance; approximately $345,500 is unexpended and uncommitted at this time.

**For Action**
**Approved on Consent Agenda**

**P3. Approval of Up to $50,000 Additional CDBG-CV Funding to Expand the Emergency Entrepreneurship Support Grants for Small Businesses Suffering Continuing Impact of COVID-19**

City Council approved the Planning and Development Committee and its recommendation to City Council of an additional $50,000 in CDBG-CV funding to increase the Entrepreneurship Support Grant - Emergency Assistance (CDBG-CV) awards to eligible small businesses in the second round of CDBG-CV applications from $2,500 to $5,000. Funding source is the City's CDBG-CV grant of $1,586,370 from the CARES Act to prevent, prepare for and respond to coronavirus; the account number is 215.21.5226.65538. $120,000 has been allocated to date for small business grants, including $46,500 disbursed for grants to Low/Moderate Income (LMI) micro-enterprises in 2020, and $73,500 being allocated to this new grant program.

**For Action**
**Approved on Consent Agenda**

**P4. Ordinance 82-O-21, Amending Title 6 of the City Code Concerning "Live-Work Units"**

City Council approved for introduction Ordinance 82-O-21 approving certain Text Amendments to the Zoning Code to more explicitly allow and regulate live-work units.

**For Introduction**
**Approved on Consent Agenda**

**P5. Ordinance 75-O-21, Creating A Provisional Moratorium on the Permitting and Construction of New Internal and Attached, NonOwner Occupied Accessory Dwelling Units in the City**

**Motion:** Councilmember Wynne
**Second:** Councilmember Revelle

Watch

City Council approved for introduction Ordinance 75-O-21, Creating a Provisional Moratorium on the permitting and construction of new, non-owner occupied internal and attached Accessory Dwelling Units

(ADUs) to the Planning and Development Committee and City Council. The referral for the moratorium was made by Councilmembers Kelly, Burns, and Revelle.

**For Introduction**
**Passed 6-3**

**Yes vote:** Kelly, Braithwaite, Wynne, Nieuwsma, Burns, Revelle
**No vote:** Suffredin, Reid, Fleming

**P6. Ordinance 83-O-21, Amending Title 6 of the City Code Concerning Occupancy of Dwelling Units and Definition of "Family"**

Staff recommends approval of Text Amendment to the Zoning Ordinance, Title 6 of the City Code, to Section 6-18-3 and Chapter 6-4 of the Evanston City Code to amend certain regulations pertaining to the occupancy of dwellings, including but not limited to, the definition of "family" as well as an implementation process for these changes. The Plan Commission is not providing a recommendation due to a split vote on a motion to recommend approval on the proposed text amendment.

**For Introduction**
**Tabled in Committee**

**P7. Ordinance 61-O-21, Designating Evanston Landmark Status for the Property Located at 2715 Hurd Avenue**

The Preservation Commission recommends City Council adoption of Ordinance 61-O-21, Designating Evanston Landmark Status for the Property Located at 2715 Hurd Avenue.

**For Introduction**
**Failed in Committee**

**R1. Ordinance 76-O-21, Amending Section 1-7-4 of the City Code Concerning Deputy Clerk Appointments**

City Council adopted ordinance 76-O21, amending Section 1-7-4 of the City Code concerning deputy clerk appointments.

**Motion:** Councilmember Wynne
**Second:** Councilmember Fleming

Watch

**For Action**
**Passed 8-1**

**Yes vote:** Kelly, Wynne, Nieuwsma, Burns, Suffredin, Revelle, Reid, Fleming
**No vote:** Braithwaite

| | | |
|---|---|---|
| **AP1. Approval of Appointments to Boards, Commissions, and Committees**<br><br>City Council approved the appointments to the Finance and Budget Committee, Housing and Community Development Committee, Social Services Committee, and Liquor Control Board.<br><br>**For Action**<br>**Passed 8-1**<br><br>**Yes vote:** Kelly, Braithwaite, Wynne, Nieuwsma, Burns, Suffredin, Revelle, Fleming<br>**No vote:** Reid | **Motion:** Councilmember Nieuwsma<br>**Second:** Councilmember Fleming | Watch |

**Call of the Wards**

| | | |
|---|---|---|
| Ward 1: | Moving forward she requests that city staff seek approval by City Council for any budget amendment to the CIP | Watch |
| Ward 2: | Thanked and acknowledged department directors and staff who helped facilitate all the summer events. | Watch |
| Ward 3: | No report | Watch |
| Ward 4: | Thanked residents who attended the most recent ward meeting. Next ward meeting will be on Wednesday, September 8. There will be no office hours in the month of August. Next office hours are on Saturday, September 11. | Watch |
| Ward 5: | No Report | Watch |
| Ward 6: | No Report | Watch |
| Ward 7: | No Report | Watch |
| Ward 8: | Made a referral for a fair work week ordinance to create scheduling certainty for those working in large businesses. Made a referral to review the city's confidential informant policy. Made a referral to review the compensation of the City Council. | Watch |
| Ward 9: | No Ward meeting in the month of August | Watch |

**Adjournment**

Mayor Biss adjourned the City Council meeting

# SPECIAL CITY COUNCIL MEETING

**CITY OF EVANSTON, ILLINOIS**
**LORRAINE H. MORTON CIVIC CENTER**
**JAMES C. LYTLE COUNCIL CHAMBERS**
**Thursday, August 12th, 2021**

| | | |
|---|---|---|
| Present: | | |
| | Councilmember Kelly | Councilmember Suffredin |
| | Councilmember Braithwaite (virtually) | Councilmember Revelle |
| | Councilmember Wynne (virtually) | Councilmember Reid |
| | Councilmember Nieuwsma | Councilmember Fleming |
| | Councilmember Burns | (9) |
| Absent: | | |
| Presiding: | Mayor Daniel Biss | |

**Stephanie Mendoza**
**City Clerk**

**Mayor's Public Announcements**

| | |
|---|---|
| Mayor Biss had no announcements | Watch |

**City Manager's Public Announcements**

| | |
|---|---|
| Deputy City Manager Kimberly Richardson had no announcements | Watch |

**City Clerk's Communications**

| | |
|---|---|
| City Clerk Mendoza shared with residents how to register for public comment | Watch |

| | |
|---|---|
| **(SP1) Special Order of Business: Resolution 80-R-21, Authorizing the Mayor to Execute the Separation Agreement between City Manager Storlie and the City of Evanston** | Watch<br>Discussion |

**For Action**
**Passed 5-4**

**Yes vote:** Wynne, Nieuwsma, Burns, Suffredin, Revelle
**No vote:** Kelly, Braithwaite, Reid, Fleming

**Public Comment**

| | |
|---|---|
| Ray Friedman | Watch |
| Isaac Slevin | Watch |
| Martha Logan | Watch |
| Michael W. Davis | Watch |
| Elizabeth Feldman | Watch |
| Nicholas Long | Watch |

| | |
|---|---|
| Mike Vasilko | Watch |
| Barbara Janes | Watch |
| Megan Hughes | Watch |
| Doreen Price | Watch |
| Mary Rosinski | Watch |

**Call of the Wards**

| | | |
|---|---|---|
| Ward 1: | No Report | Watch |
| Ward 2: | No Report | Watch |
| Ward 3: | No Report | Watch |
| Ward 4: | No Report | Watch |
| Ward 5: | No Report | Watch |
| Ward 6: | No Report | Watch |
| Ward 7: | No Report | Watch |
| Ward 8: | No Report | Watch |
| Ward 9: | No Report | Watch |

**Adjournment**

Councilmember Nieuwsma led City Council into Executive Session pursuant to 5 ILCS 120/2(a) to discuss an agenda item regarding personnel. The agenda item is permitted subject to be considered in Executive Session and is an enumerated exception under the Open Meetings Act with the exception being 5 ILCS 120/2(a)(c)(1). Councilmember Fleming seconded the motion. A roll call vote was taken and by a vote of 9-0 City Council recessed into Executive Session.

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Tera Davis, Accounts Payable Coordinator |
| CC: | Hitesh Desai, Chief Financial Officer/Treasurer |
| Subject: | Approval of BMO Harris Amazon Credit Card Activity |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends approval of the City of Evanston's BMO Harris Amazon Credit Card Activity for the period ending June 26, 2021, in the amount of $6,495.41.

Council Action:
For Action

Summary:
The total amount of the BMO Harris Amazon Credit Card Activity for the period ending June 26, 2021, is $6,495.41.

Attachments:
June 2021 Transactions Amazon

BMO Credit Card Statement for the Period ending June 26, 2021

| REPORTS TO INTERMEDIATE | MERCHANT NAME | MERCHANT STATE | MERCHANT ZIP CODE | TRANSACTION AMOUNT | POSTING DATE | COST ALLOCATION - EXPENSE OBJECT | EXPENSE DESCRIPTION |
|---|---|---|---|---|---|---|---|
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 2R5CR7WO0 | WA | 98109 | $ 52.68 | 6/3/2021 | 65085 MINOR EQUIP & TOOLS | GUTTER HEAT AND POWER CONTROL AT NOYES |
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 2R5EL0732 | WA | 98109 | $ 23.25 | 6/3/2021 | 65050 BUILDING MAINTENANCE MATERIAL | FIRE EXTINGUISHER TAGS |
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 2R4NI0WP2 | WA | 98109 | $ 78.96 | 6/4/2021 | 65050 BUILDING MAINTENANCE MATERIAL | FIRE HQ MOUNT |
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 2R5V40IT2 | WA | 98109 | $ 110.19 | 6/4/2021 | 65085 MINOR EQUIP & TOOLS | HEAT AND CABLE TRANSFORMER AT NOYES |
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 2X48E3FJ2 | WA | 98109 | $ 62.56 | 6/7/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR HVAC FOR FIRE DEPT. |
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 2X97Q9430 | WA | 98109 | $ 102.99 | 6/7/2021 | 62245 OTHER EQMT MAINTENANCE | LIFEJACKETS |
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 2X9VT4412 | WA | 98109 | $ 14.98 | 6/7/2021 | 65095 OFFICE SUPPLIES | SIGN HOLDERS |
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 2X3499ZA2 | WA | 98109 | $ 88.19 | 6/8/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR HVAC |
| ADMIN SVCS/FAC MGMT | AMAZON.COM 2X1VD1KM1 | WA | 98109 | $ 41.47 | 6/9/2021 | 65085 MINOR EQUIP & TOOLS | TOOLS FOR HVAC |
| ADMIN SVCS/FAC MGMT | AMAZON.COM 2X42A8GZ0 A | WA | 98109 | $ 94.45 | 6/10/2021 | 65085 MINOR EQUIP & TOOLS | TOOLS FOR HVAC |
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 214W403L1 | WA | 98109 | $ 10.99 | 6/14/2021 | 65085 MINOR EQUIP & TOOLS | GROMMETS FOR CHAIR CARTS |
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 216584ZF1 | WA | 98109 | $ 53.85 | 6/14/2021 | 65095 OFFICE SUPPLIES | OFFICE SUPPLIES |
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 2X5P77Q02 | WA | 98109 | $ 65.98 | 6/14/2021 | 65085 MINOR EQUIP & TOOLS | PC MOUNT FOR INTELLIGENCE MOUNTS |
| ADMIN SVCS/FAC MGMT | AMAZON.COM 2X79O5KH2 | WA | 98109 | $ 23.89 | 6/15/2021 | 62240 AUTOMOTIVE EQMP MAINT | PARTS FOR 608A |
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 2X2GE7S22 | WA | 98109 | $ 39.68 | 6/15/2021 | 65085 MINOR EQUIP & TOOLS | TOOLS FOR HVAC REMODEL FIRE 4 |
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 216MQ7O30 | WA | 98109 | $ 22.52 | 6/17/2021 | 65095 OFFICE SUPPLIES | PHONE CHARGER |
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 219MH9Z02 | WA | 98109 | $ 30.92 | 6/21/2021 | 65085 MINOR EQUIP & TOOLS | TOOLS FOR GENERATOR PM |
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 212NU8H50 | WA | 98109 | $ 76.14 | 6/24/2021 | 65095 OFFICE SUPPLIES | 2012 INTERNATIONAL MECHANICAL CODE BOOK - CURRENT REQUIRED |
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 214C75HW0 | WA | 98109 | $ 100.99 | 6/24/2021 | 65095 OFFICE SUPPLIES | NFPA 101 LIFE SAFETY CODE BOOK - CURRENT REQUIRED BY CODE |
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 217GE4GD2 | WA | 98109 | $ 117.49 | 6/24/2021 | 65095 OFFICE SUPPLIES | NEC 2011 NATIONAL ELECTRIC CODE BOOK AND NFPA NATIONAL FIRE PROTE |
| ADMIN SVCS/FAC MGMT | AMZN MKTP US 219R64YD1 | WA | 98109 | $ 125.34 | 6/24/2021 | 65095 OFFICE SUPPLIES | 2012 INTERNATIONAL BUILDING CODE BOOK - CURRENT REQUIRED |
| ADMIN SVCS/INFO SYS | AMAZON.COM 2R19D87K1 | WA | 98109 | $ 119.30 | 5/26/2021 | 62250 COMPUTER EQUIPMENT MAINT | SURGE PROTECTORS |
| ADMIN SVCS/INFO SYS | AMAZON.COM 2R28O2KP1 A | WA | 98109 | $ 149.94 | 5/26/2021 | 62250 COMPUTER EQUIPMENT MAINT | POWER STRIPS |
| ADMIN SVCS/INFO SYS | AMZN MKTP US 2R02A4TK2 | WA | 98109 | $ 6.99 | 5/26/2021 | 62250 COMPUTER EQUIPMENT MAINT | MACHINE SCREWS INVENTORY |
| ADMIN SVCS/INFO SYS | AMZN MKTP US 2R2AW8AQ2 | WA | 98109 | $ 33.64 | 5/26/2021 | 62250 COMPUTER EQUIPMENT MAINT | EXTENSION CORDS INVENTORY |
| ADMIN SVCS/INFO SYS | AMZN MKTP US 2R4D83981 | WA | 98109 | $ 449.95 | 5/26/2021 | 62250 COMPUTER EQUIPMENT MAINT | LOGITECH WEBCAMS FOR STOCK |
| ADMIN SVCS/INFO SYS | AMZN MKTP US 2R6DT4781 | WA | 98109 | $ 155.15 | 5/26/2021 | 62250 COMPUTER EQUIPMENT MAINT | KEYBOARDS FOR STOCK |
| ADMIN SVCS/INFO SYS | AMZN MKTP US 2R8JT1TY2 | WA | 98109 | $ 4.99 | 5/26/2021 | 62250 COMPUTER EQUIPMENT MAINT | LAPTOP SCREWS AND TOOL |
| ADMIN SVCS/INFO SYS | AMZN MKTP US 2R9AW3PM0 | WA | 98109 | $ 51.46 | 5/26/2021 | 62250 COMPUTER EQUIPMENT MAINT | EXTENSION CORDS FOR STOCK |
| ADMIN SVCS/INFO SYS | AMAZON.COM 2R4EM6EQ2 A | WA | 98109 | $ 53.76 | 5/27/2021 | 65555 PERSONAL COMPUTER EQ | ELECTRIC STAPLER |
| ADMIN SVCS/INFO SYS | AMZN MKTP US 2X9UF9N01 | WA | 98109 | $ 460.00 | 5/31/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | AMAZON.COM 2X91L7181 A | WA | 98109 | $ 334.56 | 6/3/2021 | 65618 SECURITY CAMERA SUPPLIES | MICROSD CARDS FOR IP SECURITY CAMERAS |
| ADMIN SVCS/INFO SYS | AMZN MKTP US 2R2WJ9IP2 | WA | 98109 | $ 43.65 | 6/3/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | AMAZON.COM 2X8FO6B71 | WA | 98109 | $ 69.98 | 6/7/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | AMZN MKTP US 2X4EK8DN1 | WA | 98109 | $ 94.95 | 6/8/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | AMZN MKTP US 2X1II3W00 | WA | 98109 | $ 248.25 | 6/16/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | AMAZON.COM 212XU16Z1 | WA | 98109 | $ 23.75 | 6/21/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | AMZN MKTP US 219GW8N40 | WA | 98109 | $ 229.99 | 6/21/2021 | 65618 SECURITY CAMERA SUPPLIES | LAIRD 4G CELLULAR ANTENNAS |
| ADMIN SVCS/INFO SYS | AMAZON.COM 214732G40 | WA | 98109 | $ 199.95 | 6/22/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | AMAZON.COM 2157N97V1 A | WA | 98109 | $ 8.31 | 6/22/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | AMAZON.COM 215Y857N1 | WA | 98109 | $ 249.95 | 6/22/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | AMAZON.COM 2129I3E12 A | WA | 98109 | $ 176.32 | 6/23/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | AMAZON.COM 215IO5VD0 | WA | 98109 | $ 857.32 | 6/23/2021 | 65618 SECURITY CAMERA SUPPLIES | DIN MOUNT POE INJECTORS |
| ADMIN SVCS/INFO SYS | AMZN MKTP US 214UR1US1 | WA | 98109 | $ 32.30 | 6/23/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | AMZN MKTP US 216PT2X70 | WA | 98109 | $ 167.96 | 6/23/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | AMZN MKTP US 2199639X1 | WA | 98109 | $ 66.99 | 6/23/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | AMAZON.COM 2107J3X82 A | WA | 98109 | $ 9.69 | 6/24/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | AMZN MKTP US 215G27502 | WA | 98109 | $ 101.99 | 6/25/2021 | 65618 SECURITY CAMERA SUPPLIES | DAHUA JUNCTION BOXES |
| CMO/COM ENGAGEMENT | AMZN MKTP US 2R9FW5RY2 | WA | 98109 | $ 82.63 | 6/4/2021 | 64004 PEG FEE DISTRIBUTION | USB CABLE, MICROPHONE AND HARDWARE FOR ZOOM MEETINGS IN THE CO |
| CMO/FINANCE | AMZN MKTP US 219RP4RP1 | WA | 98109 | $ 46.05 | 6/24/2021 | 65095 OFFICE SUPPLIES | CITY CLERK OFFICE DIGITAL VOICE ACTIVATED RECORDER USE FOR COUNC |
| FIRE DEPARTMENT | AMZN MKTP US 2X4826UW1 | WA | 98109 | $ 44.08 | 6/11/2021 | 65095 OFFICE SUPPLIES | IPAD CASES FOR AMBULANCES. ORDER #112-3511906-7983455 |
| FIRE DEPARTMENT | AMZN MKTP US 211T70FE0 | WA | 98109 | $ 35.27 | 6/17/2021 | 65075 MEDICAL & LAB SUPPLIES | GLUCOSE TEST STRIPS FOR AMBULANCE. ORDER #112-1747282-4898669 |
| PRCS/FLEETWOOD CNTR | AMZN MKTP US 2R55H3W40 | WA | 98109 | $ 170.49 | 6/2/2021 | 65095 OFFICE SUPPLIES | ID PRINTER RIBBON |
| PRCS/RECREATION | AMZN MKTP US 2R1ER4WI1 | WA | 98109 | $ 53.99 | 5/28/2021 | 65110 REC PROGRAM SUPPLIES | SOUNDBAR FOR TRAINING |
| PRCS/RECREATION | AMZN MKTP US 2X9ZM5J31 | WA | 98109 | $ 16.99 | 6/1/2021 | 65110 REC PROGRAM SUPPLIES | LANYARDS |
| PRCS/RECREATION | AMAZON.COM 2X4NO3L82 A | WA | 98109 | $ 103.25 | 6/7/2021 | 65110 REC PROGRAM SUPPLIES | BATTERIES FOR MEGAPHONES |
| PRCS/RECREATION | AMZN MKTP US 219FQ5A72 | WA | 98109 | $ 31.95 | 6/22/2021 | 65085 MINOR EQUIP & TOOLS | DUCT TAPE AND TAPE MEASURE |
| PUBLIC WORKS/PLAN-ENG | AMZN MKTP US 2X0Q031G2 | WA | 98109 | $ 35.95 | 6/11/2021 | 65090 SAFETY EQUIPMENT | PPE FOR ENGINEERING STAFF |
| PUBLIC WORKS/PLAN-ENG | AMAZON.COM 2X1U72700 A | WA | 98109 | $ 30.98 | 6/14/2021 | 65095 OFFICE SUPPLIES | CAR CHARGERS FOR ENGINEERING STAFF DEVICES |
| PUBLIC WORKS/PLAN-ENG | AMZN MKTP US 215OW6OU1 | WA | 98109 | $ 16.47 | 6/14/2021 | 65090 SAFETY EQUIPMENT | SUN PROTECTION FOR ENGINEERING STAFF |
| PUBLIC WORKS/PLAN-ENG | AMZN MKTP US 218L64GT1 | WA | 98109 | $ 68.38 | 6/17/2021 | 65090 SAFETY EQUIPMENT | CAR CHARGERS FOR ENGINEERING STAFF |
| PUBLIC WORKS/SERVICE | AMZN MKTP US 2X4QO4U80 | WA | 98109 | $ 30.98 | 6/15/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | PRINTER CASE |
| PUBLIC WORKS/SERVICE | AMZN MKTP US 2159F1JZ2 | WA | 98109 | $ 18.99 | 6/22/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | AIR HOSE PARTS (SHOP) |
| PUBLIC WORKS/SERVICE | AMZN MKTP US 2130K7VZ2 | WA | 98109 | $ 39.39 | 6/25/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | TOOLS - SHOP |
| PUBLIC WORKS/WTR PROD | AMZN MKTP US 2R69F7UT1 | WA | 98109 | $ 24.98 | 5/26/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | 12 VOLT BULBS. |
| PUBLIC WORKS/WTR PROD | AMZN MKTP US | WA | 98109 | $ (94.01) | 5/28/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | VACUUM CLEANER RETURN CREDIT. |
| | | | | | | | |
| | AMAZON JUNE 2021 TOTAL | | | $ 6,495.41 | | | |
| | | | | | | | |

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Tera Davis, Accounts Payable Coordinator |
| CC: | Hitesh Desai, Chief Financial Officer/Treasurer |
| Subject: | Approval of the City of Evanston Payroll, Bills List, and Credit Card Activity |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends City Council approval of the City of Evanston Payroll for the period of July 19, 2021, through August 1, 2021, in the amount of $3,207,738.19, August 2, 2021, through August 15, in the amount of $3,193,790.19 Bills List for September 14, 2021, in the amount of $10,017,964.59 and credit card activity for the period ending June 26, 2021, in the amount of $253,720.05.

Council Action:
For Action

Summary:

| | | |
|---|---|---|
| Payroll – July 19, 2021, through August 1, 2021 (Payroll includes employer portion of IMRF, FICA, and Medicare) | | $ 3,207,738.19 |
| Payroll – August 2, 2021, through August 15, 2021 (Payroll includes employer portion of IMRF, FICA, and Medicare) | | $ 3,193,790.19 |
| Bills List – September 14, 2021, | | $10,017,964.59 |
| General Fund Amount – Bills list | $ 923,001.38 | |
| Advanced Check - | $ 48,839.38 | |
| | $ 971,840.76 | |
| TOTAL AMOUNT OF BILLS LIST & PAYROLL | | $16,419,492.97 |

*Advanced checks are issued prior to submission of the Bills List to the City Council for emergency purposes, to avoid a penalty, or to take advantage of early payment discounts.

Attachments:
09.14.2021 BILLS LIST FY2021
June 2021 Transactions

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **100 - GENERAL FUND** | | | | |
| Account **13040 - INVENTORY OF SUPPLIES** | | | | |
| 102520 - ILLINOIS PAPER DBA IMPACT NETWORKING LLC | COPIER PAPER 8.5 X 11 | 09/14/2021 | 09/14/2021 | 30.00 |
| | Account **13040 - INVENTORY OF SUPPLIES** Totals | Invoice Transactions 1 | | $30.00 |
| Account **21639 - VISION INSURANCE DEDUCTI** | | | | |
| 259711 - EYE MED VISION CARE | EYEMED MONTHLY INVOICE | 09/14/2021 | 09/14/2021 | 3,952.55 |
| | Account **21639 - VISION INSURANCE DEDUCTI** Totals | Invoice Transactions 1 | | $3,952.55 |
| Account **21640 - DENTAL INSURANCE** | | | | |
| 123581 - GUARDIAN | GUARDIAN DENTAL MONTHLY INVOICE | 09/14/2021 | 09/14/2021 | 18,316.21 |
| 106088 - METLIFE SMALL BUSINESS CENTER | METLIFE MONTHLY INVOICE | 09/14/2021 | 09/14/2021 | 19,615.37 |
| | Account **21640 - DENTAL INSURANCE** Totals | Invoice Transactions 2 | | $37,931.58 |
| Account **41007 - RESERVE-CANAL SHORES** | | | | |
| 16907 - GREAT LAKES TURF LLC | CANAL SHORES A/P | 09/14/2021 | 09/14/2021 | 1,368.86 |
| 16900 - JW TURF, INC. | CANAL SHORES A/P | 09/14/2021 | 09/14/2021 | 3,672.82 |
| 16900 - JW TURF, INC. | CANAL SHORES A/P | 09/14/2021 | 09/14/2021 | 533.00 |
| 16900 - JW TURF, INC. | CANAL SHORES A/P | 09/14/2021 | 09/14/2021 | 786.50 |
| 16900 - JW TURF, INC. | CANAL SHORES A/P | 09/14/2021 | 09/14/2021 | 675.02 |
| 299262 - PNC EQUIPMENT FINANCE | CANAL SHORES A/P | 09/14/2021 | 09/14/2021 | 2,375.76 |
| 299262 - PNC EQUIPMENT FINANCE | CANAL SHORES A/P | 09/14/2021 | 09/14/2021 | 126.07 |
| 299262 - PNC EQUIPMENT FINANCE | CANAL SHORES A/P | 09/14/2021 | 09/14/2021 | 2,375.76 |
| 299262 - PNC EQUIPMENT FINANCE | CANAL SHORES A/P | 09/14/2021 | 09/14/2021 | 126.07 |
| 299262 - PNC EQUIPMENT FINANCE | CANAL SHORES A/P | 09/14/2021 | 09/14/2021 | 2,375.76 |
| 299262 - PNC EQUIPMENT FINANCE | CANAL SHORES A/P | 09/14/2021 | 09/14/2021 | 126.07 |
| 299262 - PNC EQUIPMENT FINANCE | CANAL SHORES A/P | 09/14/2021 | 09/14/2021 | 2,375.76 |
| | Account **41007 - RESERVE-CANAL SHORES** Totals | Invoice Transactions 12 | | $16,917.45 |
| Department **15 - CITY MANAGER'S OFFICE** | | | | |
| Business Unit **1505 - CITY MANAGER** | | | | |
| Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** | | | | |
| 17429 - CITYFRONT INNOVATIONS, LLC | INTERPRETATION SERVICE | 09/14/2021 | 09/14/2021 | 239.40 |
| 17429 - CITYFRONT INNOVATIONS, LLC | INTERPRETATION SERVICE | 09/14/2021 | 09/14/2021 | 230.40 |
| 18512 - ENVISIONING EQUITY WORK, LLC | MODERATOR AND TRANSLATION SERVICES | 09/14/2021 | 09/14/2021 | 7,500.00 |
| 272361 - LANGUAGE LINE SERVICES | INTERPRETATION SERVICES | 09/14/2021 | 09/14/2021 | 305.73 |
| 17098 - PHOENIX SECURITY LTD | SECURITY GUARDS FOR MORTON CIVIC CENTER | 09/14/2021 | 09/14/2021 | 7,271.75 |
| | Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** Totals | Invoice Transactions 5 | | $15,547.28 |
| Account **65095 - OFFICE SUPPLIES** | | | | |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 73.25 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 13.99 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 13.99 |
| | Account **65095 - OFFICE SUPPLIES** Totals | Invoice Transactions 3 | | $101.23 |
| | Business Unit **1505 - CITY MANAGER** Totals | Invoice Transactions 8 | | $15,648.51 |
| Business Unit **1510 - PUBLIC INFORMATION** | | | | |
| Account **62490 - OTHER PROGRAM COSTS** | | | | |
| 12151 - MULTILINGUAL CONNECTIONS LLC | TRANSLATION FOR E-NEWS | 09/14/2021 | 09/14/2021 | 175.00 |
| 12151 - MULTILINGUAL CONNECTIONS LLC | TRANSLATIONS FOR E-NEWS | 09/14/2021 | 09/14/2021 | 175.00 |
| 12151 - MULTILINGUAL CONNECTIONS LLC | VACCINATION EVENT TRANSLATION | 09/14/2021 | 09/14/2021 | 95.00 |
| 12151 - MULTILINGUAL CONNECTIONS LLC | TRANSLATION OF MOBILE FOOD VENDOR APPLICATIONS | 09/14/2021 | 09/14/2021 | 99.57 |
| 12151 - MULTILINGUAL CONNECTIONS LLC | TRANSLATION OF LEAF BLOWER SURVEY AND PRESS RELEASE | 09/14/2021 | 09/14/2021 | 381.60 |
| 12151 - MULTILINGUAL CONNECTIONS LLC | TRANSLATION OF MAYORS NEWS LETTER | 09/14/2021 | 09/14/2021 | 198.36 |
| 12151 - MULTILINGUAL CONNECTIONS LLC | CITY E-NEWSLETTER TRANSLATIONS | 09/14/2021 | 09/14/2021 | 175.00 |
| 12151 - MULTILINGUAL CONNECTIONS LLC | CITY E-NEWSLETTER TRANSLATIONS | 09/14/2021 | 09/14/2021 | 175.00 |
| 12151 - MULTILINGUAL CONNECTIONS LLC | CITY E-NEWSLETTER TRANSLATIONS | 09/14/2021 | 09/14/2021 | 175.00 |
| 12151 - MULTILINGUAL CONNECTIONS LLC | TRANSLATION OF COVID-19 SIGNAGE | 09/14/2021 | 09/14/2021 | 95.00 |
| | Account **62490 - OTHER PROGRAM COSTS** Totals | Invoice Transactions 10 | | $1,744.53 |
| | Business Unit **1510 - PUBLIC INFORMATION** Totals | Invoice Transactions 10 | | $1,744.53 |
| Business Unit **1560 - REVENUE & COLLECTIONS** | | | | |
| Account **62315 - POSTAGE** | | | | |
| 104107 - PITNEY BOWES | POSTAGE REFILL | 09/14/2021 | 09/14/2021 | 100.00 |
| | Account **62315 - POSTAGE** Totals | Invoice Transactions 1 | | $100.00 |
| Account **62431 - ARMORED CAR SERVICES** | | | | |
| 17306 - DAVIS BANCORP, INC. | ARMORED TRUCK SERVICES AUGUST 2021 | 09/14/2021 | 09/14/2021 | 3,072.00 |
| 17306 - DAVIS BANCORP, INC. | ARMORED TRUCK SERVICES JULY 2021 | 09/14/2021 | 09/14/2021 | 3,072.00 |
| | Account **62431 - ARMORED CAR SERVICES** Totals | Invoice Transactions 2 | | $6,144.00 |
| Account **64545 - PERSONAL COMPUTER SOFTWARE** | | | | |
| 16914 - ALACRITI PAYMENTS LLC | MONTHLY CASHIERING SERVICES | 09/14/2021 | 09/14/2021 | 5,000.00 |
| | Account **64545 - PERSONAL COMPUTER SOFTWARE** Totals | Invoice Transactions 1 | | $5,000.00 |
| Account **65045 - LICENSING/REGULATORY SUPP** | | | | |
| 10643 - PASSPORT PARKING, INC` | ANNUAL ACTIVE PERMIT FEE JULY 2021 | 09/14/2021 | 09/14/2021 | 425.84 |
| | Account **65045 - LICENSING/REGULATORY SUPP** Totals | Invoice Transactions 1 | | $425.84 |
| Account **65095 - OFFICE SUPPLIES** | | | | |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 193.47 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 184.79 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 26.97 |
| | Account **65095 - OFFICE SUPPLIES** Totals | Invoice Transactions 3 | | $405.23 |
| | Business Unit **1560 - REVENUE & COLLECTIONS** Totals | Invoice Transactions 8 | | $12,075.07 |
| Business Unit **1570 - ACCOUNTING** | | | | |
| Account **62185 - CONSULTING SERVICES** | | | | |
| 317849 - LAUTERBACH & AMEN LLP | PROFESSIONAL SERVICES | 09/14/2021 | 09/14/2021 | 6,900.00 |
| | Account **62185 - CONSULTING SERVICES** Totals | Invoice Transactions 1 | | $6,900.00 |
| | Business Unit **1570 - ACCOUNTING** Totals | Invoice Transactions 1 | | $6,900.00 |
| Business Unit **1580 - COMMUNITY ARTS** | | | | |
| Account **66040 - GENERAL ADMINISTRATION & SUPPORT** | | | | |
| 11096 - ACTORS GYMNASIUM, INC | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,500.00 |
| 100369 - ART ENCOUNTER | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,500.00 |
| 18492 - CERQUEA RIVERA DANCE THEATRE | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,000.00 |
| 18491 - ESPRIT DES CONCERTS | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,000.00 |
| 101710 - EVANSTON ART CENTER | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,500.00 |
| 205926 - EVANSTON DANCE ENSEMBLE | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,500.00 |
| 289431 - EVANSTON HISTORY CENTER | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,000.00 |
| 101741 - EVANSTON IN SCHOOL MUSIC ASSOCIATION | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,500.00 |
| 101757 - EVANSTON SYMPHONY ORCHESTRA | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,500.00 |
| 17951 - KIDS CREATE CHANGE | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,500.00 |
| 12438 - LEVY SENIOR CENTER FOUNDATION | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,000.00 |
| 17096 - MELISSA RAMAN MOLITOR | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,000.00 |
| 103466 - MITCHELL MUSEUM OF AMERICAN INDIAN | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 2,000.00 |
| 179691 - MUDLARK THEATER COMPANY | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,000.00 |
| 103585 - MUSIC INSTITUTE OF CHICAGO | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,000.00 |
| 103589 - MUSICAL OFFERING THE | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 2,000.00 |
| 103778 - NORTH SHORE CHORAL | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,500.00 |
| 103929 - OPEN STUDIO PROJECT | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,500.00 |
| 308349 - P. S. IT'S SOCIAL D/B/A CURT'S CAFE | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,000.00 |
| 18518 - PERFORMANCE IN PLACE THEATRE CO. | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 1,500.00 |
| 104112 - PIVEN THEATRE WORKSHOP | CULTURAL FUND GRANT FY21/22 | 09/14/2021 | 09/14/2021 | 2,000.00 |
| | Account **66040 - GENERAL ADMINISTRATION & SUPPORT** Totals | Invoice Transactions 21 | | $29,000.00 |
| | Business Unit **1580 - COMMUNITY ARTS** Totals | Invoice Transactions 21 | | $29,000.00 |
| Business Unit **1585 - ADMINISTRATIVE HEARINGS** | | | | |
| Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** | | | | |
| 268935 - JEFFREY D. GREENSPAN | HEARING OFFICER | 09/14/2021 | 09/14/2021 | 1,530.00 |
| | Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** Totals | Invoice Transactions 1 | | $1,530.00 |
| Account **65095 - OFFICE SUPPLIES** | | | | |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 98.01 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | (5.58) |
| | Account **65095 - OFFICE SUPPLIES** Totals | Invoice Transactions 2 | | $92.43 |
| | Business Unit **1585 - ADMINISTRATIVE HEARINGS** Totals | Invoice Transactions 3 | | $1,622.43 |
| Business Unit **5300 - ECON. DEVELOPMENT** | | | | |
| Account **65522 - BUSINESS DISTRICT IMPROVEMENTS** | | | | |
| 15623 - HERRERA LANDSCAPE SNOW REMOVAL, INC | GREAT MERCHANT GRANT PLANTERS | 09/14/2021 | 09/14/2021 | 10,379.60 |
| 15623 - HERRERA LANDSCAPE SNOW REMOVAL, INC | GREAT MERCHANT GRANT LANDSCAPE MAINTENANCE | 09/14/2021 | 09/14/2021 | 10,379.60 |
| | Account **65522 - BUSINESS DISTRICT IMPROVEMENTS** Totals | Invoice Transactions 2 | | $20,759.20 |
| | Business Unit **5300 - ECON. DEVELOPMENT** Totals | Invoice Transactions 2 | | $20,759.20 |
| | Department **15 - CITY MANAGER'S OFFICE** Totals | Invoice Transactions 53 | | $87,749.74 |
| Department **17 - LAW** | | | | |
| Business Unit **1705 - LEGAL ADMINISTRATION** | | | | |
| Account **62130 - LEGAL SERVICES-GENERAL** | | | | |
| 16998 - CIOX HEALTH | MEDICAL RECORDS - CALHOUN | 09/14/2021 | 09/14/2021 | 61.68 |
| 16998 - CIOX HEALTH | MEDICAL RECORDS - CALHOUN | 09/14/2021 | 09/14/2021 | 56.28 |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| 17716 - GREATER ILLINOIS TITLE COMPANY | TITLE SEARCH - 2126 LAKE ST | 09/14/2021 | 09/14/2021 | 65.00 |
| 17716 - GREATER ILLINOIS TITLE COMPANY | TITLE SEARCH - 1320 DEWEY | 09/14/2021 | 09/14/2021 | 65.00 |
| 15421 - ROYAL REPORTING SERVICES, INC. | TRANSCRIPTION SERVICES - WITTENBERG | 09/14/2021 | 09/14/2021 | 200.00 |
| 15421 - ROYAL REPORTING SERVICES, INC. | TRANSCRIPTION SERVICES - WITTENBERG | 09/14/2021 | 09/14/2021 | 200.00 |
| | Account **62130 - LEGAL SERVICES-GENERAL** Totals | Invoice Transactions 6 | | $647.96 |
| Account **62345 - COURT COST/LITIGATION** | | | | |
| 101832 - FEDERAL EXPRESS CORP. | SHIPPING | 09/14/2021 | 09/14/2021 | 178.60 |
| | Account **62345 - COURT COST/LITIGATION** Totals | Invoice Transactions 1 | | $178.60 |
| Account **65010 - BOOKS, PUBLICATIONS, MAPS** | | | | |
| 122375 - LAW BULLETIN PUBLISHING COMPANY | LEGAL RESEARCH PACKAGE | 09/14/2021 | 09/14/2021 | 155.00 |
| | Account **65010 - BOOKS, PUBLICATIONS, MAPS** Totals | Invoice Transactions 1 | | $155.00 |
| Account **65095 - OFFICE SUPPLIES** | | | | |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 33.11 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 31.39 |
| 100177 - ALLEGRA PRINT & IMAGING | BUSINESS CARDS - OZURUIGBO | 09/14/2021 | 09/14/2021 | 39.00 |
| | Account **65095 - OFFICE SUPPLIES** Totals | Invoice Transactions 3 | | $103.50 |
| | Business Unit **1705 - LEGAL ADMINISTRATION** Totals | Invoice Transactions 11 | | $1,085.06 |
| | Department **17 - LAW** Totals | Invoice Transactions 11 | | $1,085.06 |
| Department **19 - ADMINISTRATIVE SERVICES** | | | | |
| Business Unit **1929 - HUMAN RESOURCE DIVISION** | | | | |
| Account **62160 - EMPLOYMENT TESTING SERVICES** | | | | |
| 205874 - CLS BACKGROUND INVESTIGATIONS | EMPLOYMENT BACKGROUND CHECKS-CLS BACKGROUND INVESTIGATIONS | 09/14/2021 | 09/14/2021 | 213.90 |
| 163373 - HEALTH ENDEAVORS, S.C. | EMPLOYMENT TESTING-HEALTH ENDEAVORS | 09/14/2021 | 09/14/2021 | 745.00 |
| 11884 - QUEST DIAGNOSTICS CLINICAL LABORATORIES | EMPLOYMENT TESTING-QUEST DIAGNOSTICS | 09/14/2021 | 09/14/2021 | 5,114.00 |
| 105201 - TRANS UNION CORP | EMPLOYMENT BACKGROUND CHECKS-TRANSUNION | 09/14/2021 | 09/14/2021 | 180.00 |
| | Account **62160 - EMPLOYMENT TESTING SERVICES** Totals | Invoice Transactions 4 | | $6,252.90 |
| | Business Unit **1929 - HUMAN RESOURCE DIVISION** Totals | Invoice Transactions 4 | | $6,252.90 |
| Business Unit **1932 - INFORMATION TECHNOLOGY DIVI.** | | | | |
| Account **62340 - IT COMPUTER SOFTWARE** | | | | |
| 17430 - DACRA AJUDICATION SYSTEMS LLC DBA DACRA TECH LLC | SOFTWARE SERVICE | 09/14/2021 | 09/14/2021 | 2,000.00 |
| 17430 - DACRA AJUDICATION SYSTEMS LLC DBA DACRA TECH LLC | SOFTWARE SERVICE | 09/14/2021 | 09/14/2021 | 2,000.00 |
| 101401 - DELL COMPUTER CORP. | SOLE SOURCE PURCHASE RENEWAL OF VMWARE ESXI SUPPORT FOR VDI | 09/14/2021 | 09/14/2021 | 11,875.99 |
| 101401 - DELL COMPUTER CORP. | SOLE SOURCE RENEWAL OF VMWARE HORIZON VIEW SUBSCRIPTION LICENSING | 09/14/2021 | 09/14/2021 | 14,983.50 |
| 101698 - ESRI | ESRI GIS SOFTWARE RENEWAL | 09/14/2021 | 09/14/2021 | 21,089.33 |
| 272392 - MCCi, LLC | SOFTWARE SUBSCRIPTION | 09/14/2021 | 09/14/2021 | 16,695.53 |
| | Account **62340 - IT COMPUTER SOFTWARE** Totals | Invoice Transactions 6 | | $68,644.35 |
| Account **64505 - TELECOMMUNICATIONS** | | | | |
| 154298 - CALL ONE | COMMUNICATION CHARGES AUG 2021 | 09/14/2021 | 09/14/2021 | 26,860.49 |
| 100401 - COMCAST CABLE | COMCAST-COMMUNICATION CHARGES JULY 21 | 09/14/2021 | 09/14/2021 | 1,487.36 |
| | Account **64505 - TELECOMMUNICATIONS** Totals | Invoice Transactions 2 | | $28,347.85 |
| Account **65555 - IT COMPUTER HARDWARE** | | | | |
| 13804 - TYLER TECHNOLOGIES - SOCRATA | NW- MAINTENANCE | 09/14/2021 | 09/14/2021 | 9,551.80 |
| 13804 - TYLER TECHNOLOGIES - SOCRATA | ET- MAINTENANCE | 09/14/2021 | 09/14/2021 | 12,382.66 |
| 13804 - TYLER TECHNOLOGIES - SOCRATA | ET- SWEAT SERVICES | 09/14/2021 | 09/14/2021 | 320.00 |
| 13804 - TYLER TECHNOLOGIES - SOCRATA | ET- SWEAT SERVICES | 09/14/2021 | 09/14/2021 | 640.00 |
| 13804 - TYLER TECHNOLOGIES - SOCRATA | NW- SOFTWARE AND SUPPORT | 09/14/2021 | 09/14/2021 | 4,108.50 |
| 13804 - TYLER TECHNOLOGIES - SOCRATA | ET- LEDBETTER SERVICES | 09/14/2021 | 09/14/2021 | 160.00 |
| 13804 - TYLER TECHNOLOGIES - SOCRATA | ET- PROXIMITY READERS | 09/14/2021 | 09/14/2021 | 2,530.00 |
| 13804 - TYLER TECHNOLOGIES - SOCRATA | ET- LEDBETTER SERVICES | 09/14/2021 | 09/14/2021 | 800.00 |
| 13804 - TYLER TECHNOLOGIES - SOCRATA | ET-POE INJECTOR | 09/14/2021 | 09/14/2021 | 525.00 |
| 13804 - TYLER TECHNOLOGIES - SOCRATA | NW- MAINTENANCE (3RD PARTY APPLICATION) | 09/14/2021 | 09/14/2021 | 891.00 |
| 13804 - TYLER TECHNOLOGIES - SOCRATA | ET- LEDBETTER SERVICES | 09/14/2021 | 09/14/2021 | 440.00 |
| 13804 - TYLER TECHNOLOGIES - SOCRATA | ET- PROXIMITY READER MAINT | 09/14/2021 | 09/14/2021 | 1,687.00 |
| 13804 - TYLER TECHNOLOGIES - SOCRATA | NW- ROBERTSON SERVICES | 09/14/2021 | 09/14/2021 | 1,225.00 |
| 13804 - TYLER TECHNOLOGIES - SOCRATA | NW- ROBERTSON SERVICES | 09/14/2021 | 09/14/2021 | 175.00 |
| | Account **65555 - IT COMPUTER HARDWARE** Totals | Invoice Transactions 14 | | $35,435.96 |
| Account **65605 - DATA CENTER MAINTENANCE** | | | | |
| 102642 - IRON MOUNTAIN OSDP | OFF SITE DATA STORAGE | 09/14/2021 | 09/14/2021 | 619.94 |
| | Account **65605 - DATA CENTER MAINTENANCE** Totals | Invoice Transactions 1 | | $619.94 |
| | Business Unit **1932 - INFORMATION TECHNOLOGY DIVI.** Totals | Invoice Transactions 23 | | $133,048.10 |
| Business Unit **1941 - PARKING ENFORCEMENT & TICKETS** | | | | |
| Account **62451 - TOWING AND BOOTING CONTRACTS** | | | | |
| 18511 - BRENT ANDREW LIVERMORE | TOW REFUND | 09/14/2021 | 09/14/2021 | 230.00 |
| 18511 - BRENT ANDREW LIVERMORE | TOW REFUND | 09/14/2021 | 09/14/2021 | 230.00 |
| 18488 - MELINDA KWEDAR | TOW REFUND | 09/14/2021 | 09/14/2021 | 700.00 |
| | Account **62451 - TOWING AND BOOTING CONTRACTS** Totals | Invoice Transactions 3 | | $1,160.00 |
| Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** | | | | |
| 10643 - PASSPORT PARKING, INC` | CITATION MANAGEMENT JULY 2021 | 09/14/2021 | 09/14/2021 | 29,438.75 |
| | Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** Totals | Invoice Transactions 1 | | $29,438.75 |
| Account **64540 - TELECOMMUNICATIONS - WIRELESS** | | | | |
| 14093 - VERIZON NETWORKFLEET, INC. | AVL TRACKERS | 09/14/2021 | 09/14/2021 | 132.65 |
| | Account **64540 - TELECOMMUNICATIONS - WIRELESS** Totals | Invoice Transactions 1 | | $132.65 |
| Account **65095 - OFFICE SUPPLIES** | | | | |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 16.04 |
| | Account **65095 - OFFICE SUPPLIES** Totals | Invoice Transactions 1 | | $16.04 |
| | Business Unit **1941 - PARKING ENFORCEMENT & TICKETS** Totals | Invoice Transactions 6 | | $30,747.44 |
| Business Unit **1942 - SCHOOL CROSSING GUARDS** | | | | |
| Account **61060 - SEASONAL EMPLOYEES** | | | | |
| 16228 - ANDY FRAIN SERVICES, INC. | CROSSING GUARD SERVICES FOR SCHOOLS-JULY 2021 | 09/14/2021 | 09/14/2021 | 31,916.95 |
| | Account **61060 - SEASONAL EMPLOYEES** Totals | Invoice Transactions 1 | | $31,916.95 |
| | Business Unit **1942 - SCHOOL CROSSING GUARDS** Totals | Invoice Transactions 1 | | $31,916.95 |
| Business Unit **1950 - FACILITIES** | | | | |
| Account **62225 - BLDG MAINTENANCE SERVICES** | | | | |
| 100401 - COMCAST CABLE | COMMUNICATION CHARGES JULY 21 | 09/14/2021 | 09/14/2021 | 144.94 |
| 100401 - COMCAST CABLE | COMMUNICATION CHARGES JULY 21 | 09/14/2021 | 09/14/2021 | 31.44 |
| 103744 - NICOR | UTILITIES: NICOR JUN 21 | 09/14/2021 | 09/14/2021 | 243.08 |
| 10727 - GENERAL MEDICAL DEVICES dba AED PROFESSIONALS | AED PREVENTATIVE MAINTENANCE | 09/14/2021 | 09/14/2021 | 291.50 |
| 104305 - RAYNOR DOOR COMPANY | DOOR REPAIR | 09/14/2021 | 09/14/2021 | 581.05 |
| 12792 - UNIFIRST CORPORATION | MATS FOR SERVICE CENTER | 09/14/2021 | 09/14/2021 | 100.15 |
| 12792 - UNIFIRST CORPORATION | MATS FOR SERVICE CENTER | 09/14/2021 | 09/14/2021 | 100.15 |
| 12792 - UNIFIRST CORPORATION | MATS FOR SERVICE CENTER | 09/14/2021 | 09/14/2021 | 100.15 |
| 12792 - UNIFIRST CORPORATION | MATS CLEANING FOR CIVIC CENTER | 09/14/2021 | 09/14/2021 | 172.29 |
| 12792 - UNIFIRST CORPORATION | MATS CLEANING FOR CIVIC CENTER | 09/14/2021 | 09/14/2021 | 172.29 |
| 12792 - UNIFIRST CORPORATION | MATS FOR SERVICE CENTER | 09/14/2021 | 09/14/2021 | 100.15 |
| 278136 - LAKESHORE RECYCLING SYSTEMS | PORTABLE TOILETS AT LAKEFRONT | 09/14/2021 | 09/14/2021 | 330.00 |
| | Account **62225 - BLDG MAINTENANCE SERVICES** Totals | Invoice Transactions 12 | | $2,367.19 |
| Account **62245 - OTHER EQMT MAINTENANCE** | | | | |
| 101063 - CINTAS FIRST AID & SUPPLY | FIRST AID CABINET REFILL | 09/14/2021 | 09/14/2021 | 62.06 |
| 17925 - SHERIDAN CHASE MOTEL, INC. DBA SUPER 8 | PILLOWS PROTECTOR FOR COVID | 09/14/2021 | 09/14/2021 | 95.18 |
| 17925 - SHERIDAN CHASE MOTEL, INC. DBA SUPER 8 | PILLOWS FOR COVID | 09/14/2021 | 09/14/2021 | 322.23 |
| | Account **62245 - OTHER EQMT MAINTENANCE** Totals | Invoice Transactions 3 | | $479.47 |
| Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** | | | | |
| 322695 - ECO-CLEAN MAINTENANCE | DAILY JANITORIAL FOR SERVICE CENTER, PD, FD, CIVIC CENTER | 09/14/2021 | 09/14/2021 | 7,874.00 |
| 317013 - H-O-H WATER TECHNOLOGY | CHEMICAL WATER TREATMENT FOR HVAC IN MULTIPLE BUILDINGS | 09/14/2021 | 09/14/2021 | 1,137.25 |
| 101788 - SCHNEIDER ELECTRIC BUILDINGS AMERICA | HVAC BAS FOR MULTIPLE BUILDINGS | 09/14/2021 | 09/14/2021 | 3,155.75 |
| 14093 - VERIZON NETWORKFLEET, INC. | AVL TRACKERS | 09/14/2021 | 09/14/2021 | 379.00 |
| 14093 - VERIZON NETWORKFLEET, INC. | AUTOMATIC VEHICLE LOCATION (AVL) FOR VARIOUS CITY FLEET | 09/14/2021 | 09/14/2021 | 950.94 |
| | Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** Totals | Invoice Transactions 5 | | $13,496.94 |
| Account **62518 - SECURITY ALARM CONTRACTS** | | | | |
| 120286 - JOHNSON CONTROLS FIRE PROTECTION LP | SERVICE CALL AND REPAIR | 09/14/2021 | 09/14/2021 | 1,111.42 |
| 10798 - JOHNSON CONTROLS SECURITY SOLUTIONS | SERVICE CALL | 09/14/2021 | 09/14/2021 | 724.00 |
| | Account **62518 - SECURITY ALARM CONTRACTS** Totals | Invoice Transactions 2 | | $1,835.42 |
| Account **64005 - ELECTRICITY** | | | | |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED POLICE | 09/14/2021 | 09/14/2021 | 81.59 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FIRE | 09/14/2021 | 09/14/2021 | 8,818.46 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FIRE | 09/14/2021 | 09/14/2021 | 923.90 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FIRE | 09/14/2021 | 09/14/2021 | 1,507.17 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FIRE | 09/14/2021 | 09/14/2021 | 258.71 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FIRE | 09/14/2021 | 09/14/2021 | 1,340.22 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FIRE | 09/14/2021 | 09/14/2021 | 1,464.66 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FIRE | 09/14/2021 | 09/14/2021 | 23.93 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FACILITIES | 09/14/2021 | 09/14/2021 | 5,311.95 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FACILITIES | 09/14/2021 | 09/14/2021 | 7,507.86 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FACILITIES | 09/14/2021 | 09/14/2021 | 4,511.81 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FACILITIES | 09/14/2021 | 09/14/2021 | 74.58 |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FACILITIES | 09/14/2021 | 09/14/2021 | 29.48 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FACILITIES | 09/14/2021 | 09/14/2021 | 90.30 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FACILITIES | 09/14/2021 | 09/14/2021 | 394.39 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FACILITIES | 09/14/2021 | 09/14/2021 | 121.78 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 91.35 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 104.37 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 160.51 |
| | Account **64005 - ELECTRICITY** Totals | Invoice Transactions 19 | | $32,817.02 |
| Account **64015 - NATURAL GAS** | | | | |
| 103744 - NICOR | UTILITIES: NICOR JUN 21 | 09/14/2021 | 09/14/2021 | 239.02 |
| 103744 - NICOR | UTILITIES: NICOR JUN 21 | 09/14/2021 | 09/14/2021 | 525.03 |
| | Account **64015 - NATURAL GAS** Totals | Invoice Transactions 2 | | $764.05 |
| Account **65020 - CLOTHING** | | | | |
| 101064 - CINTAS #22 | THREE YEAR UNIFORM AGREEMENT | 09/14/2021 | 09/14/2021 | 84.84 |
| 101064 - CINTAS #22 | THREE YEAR UNIFORM AGREEMENT | 09/14/2021 | 09/14/2021 | 84.84 |
| 101064 - CINTAS #22 | THREE YEAR UNIFORM AGREEMENT | 09/14/2021 | 09/14/2021 | 84.84 |
| 101064 - CINTAS #22 | THREE YEAR UNIFORM AGREEMENT | 09/14/2021 | 09/14/2021 | 84.84 |
| | Account **65020 - CLOTHING** Totals | Invoice Transactions 4 | | $339.36 |
| Account **65040 - JANITORIAL SUPPLIES** | | | | |
| 17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO | SOAP FOR CIVIC CENTER | 09/14/2021 | 09/14/2021 | 334.08 |
| 17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO | JANITORIAL EQUIPMENT | 09/14/2021 | 09/14/2021 | 935.34 |
| 17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO | BATH TISSUE FOR SERVICE CENTER | 09/14/2021 | 09/14/2021 | 697.06 |
| 17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO | JANITORIAL EQUIPMENT | 09/14/2021 | 09/14/2021 | 269.91 |
| | Account **65040 - JANITORIAL SUPPLIES** Totals | Invoice Transactions 4 | | $2,236.39 |
| Account **65050 - BLDG MAINTENANCE MATERIAL** | | | | |
| 18402 - AUTOMATIC BUILDING CONTROLS, LLC | DOOR ENTRY FOR EPL | 09/14/2021 | 09/14/2021 | 1,775.00 |
| 120286 - JOHNSON CONTROLS FIRE PROTECTION LP | FIRE PROTECTION FOR CIVIC CENTER | 09/14/2021 | 09/14/2021 | 1,285.00 |
| 10798 - JOHNSON CONTROLS SECURITY SOLUTIONS | QUARTERLY BILLING FOR RECYCLING CENTER | 09/14/2021 | 09/14/2021 | 224.72 |
| 103195 - MARK VEND COMPANY | COFFEE FOR CIVIC CENTER | 09/14/2021 | 09/14/2021 | 328.31 |
| 11319 - RAYES BOILER & WELDING, LTD | CIVIC CENTER BOILER REPAIR | 09/14/2021 | 09/14/2021 | 600.00 |
| 104940 - STEINER ELECTRIC CO. | ELECTRICAL PANELS | 09/14/2021 | 09/14/2021 | 4,112.65 |
| | Account **65050 - BLDG MAINTENANCE MATERIAL** Totals | Invoice Transactions 6 | | $8,325.68 |
| Account **65090 - SAFETY EQUIPMENT** | | | | |
| 101063 - CINTAS FIRST AID & SUPPLY | FIRST AID CABINET RESTOCK | 09/14/2021 | 09/14/2021 | 42.41 |
| 101063 - CINTAS FIRST AID & SUPPLY | FIRST AID CABINET REFILL | 09/14/2021 | 09/14/2021 | 14.65 |
| 14779 - DIGITAL ALLY, INC. | SANITIZERS AND THERMOVU | 09/14/2021 | 09/14/2021 | 2,640.00 |
| 17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO | FIRE EXTINGUISHER | 09/14/2021 | 09/14/2021 | 215.64 |
| | Account **65090 - SAFETY EQUIPMENT** Totals | Invoice Transactions 4 | | $2,912.70 |
| | Business Unit **1950 - FACILITIES** Totals | Invoice Transactions 61 | | $65,574.22 |
| | Department **19 - ADMINISTRATIVE SERVICES** Totals | Invoice Transactions 95 | | $267,539.61 |
| Department **21 - COMMUNITY DEVELOPMENT** | | | | |
| Business Unit **2101 - COMMUNITY DEVELOPMENT ADMIN** | | | | |
| Account **65095 - OFFICE SUPPLIES** | | | | |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 168.08 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 93.39 |
| | Account **65095 - OFFICE SUPPLIES** Totals | Invoice Transactions 2 | | $261.47 |
| | Business Unit **2101 - COMMUNITY DEVELOPMENT ADMIN** Totals | Invoice Transactions 2 | | $261.47 |
| Business Unit **2115 - PROPERTY STANDARDS** | | | | |
| Account **62469 - IL VACANT PROPERTY EXP** | | | | |
| 17395 - FIRE PROS | 2126 LAKE ST - BOARD-UP SERVICE | 09/14/2021 | 09/14/2021 | 295.00 |
| 17395 - FIRE PROS | 2343 HASTINGS - BOARD-UP SERVICE | 09/14/2021 | 09/14/2021 | 295.00 |
| | Account **62469 - IL VACANT PROPERTY EXP** Totals | Invoice Transactions 2 | | $590.00 |
| Account **62493 - PROPERTY CLEAN UP EXPENSE** | | | | |
| 17395 - FIRE PROS | 1320 DEWEY - PROPERTY MAINTENANCE | 09/14/2021 | 09/14/2021 | 571.25 |
| 103531 - MOSHE CALAMARO & ASSOC | SITE MEETING/OBSERVATION - 1320 DEWEY | 09/14/2021 | 09/14/2021 | 250.00 |
| 103531 - MOSHE CALAMARO & ASSOC | SITE VISIT - 2221 KEENEY | 09/14/2021 | 09/14/2021 | 565.00 |
| | Account **62493 - PROPERTY CLEAN UP EXPENSE** Totals | Invoice Transactions 3 | | $1,386.25 |
| Account **65020 - CLOTHING** | | | | |
| 206940 - ULINE | PROPERTY MAINTENANCE COVER-ALLS FOR INSPECTORS | 09/14/2021 | 09/14/2021 | 209.10 |
| | Account **65020 - CLOTHING** Totals | Invoice Transactions 1 | | $209.10 |
| | Business Unit **2115 - PROPERTY STANDARDS** Totals | Invoice Transactions 6 | | $2,185.35 |
| Business Unit **2126 - BUILDING INSPECTION SERVICES** | | | | |
| Account **62236 - SOFTWARE MAINTENANCE** | | | | |
| 14093 - VERIZON NETWORKFLEET, INC. | AVL TRACKERS | 09/14/2021 | 09/14/2021 | 151.60 |
| | Account **62236 - SOFTWARE MAINTENANCE** Totals | Invoice Transactions 1 | | $151.60 |
| Account **62425 - ELEVATOR CONTRACT COSTS** | | | | |
| 101631 - ELEVATOR INSPECTION SERVICE | ELEVATOR INSPECTION | 09/14/2021 | 09/14/2021 | 50.00 |
| 101631 - ELEVATOR INSPECTION SERVICE | ELEVATOR INSPECTION | 09/14/2021 | 09/14/2021 | 50.00 |
| | Account **62425 - ELEVATOR CONTRACT COSTS** Totals | Invoice Transactions 2 | | $100.00 |
| Account **62464 - PLUMB, ELEC, PLAN REVEIW SERV** | | | | |
| 316000 - SAFEBUILT LLC, LOCKBOX # 88135 | INSPECTION/EXAMINATION SERVICE - INSPECTION AND PLAN REVIEW CONS | 09/14/2021 | 09/14/2021 | 999.10 |
| 316000 - SAFEBUILT LLC, LOCKBOX # 88135 | INSPECTION/EXAMINATION SERVICE - INSPECTION AND PLAN REVIEW CONS | 09/14/2021 | 09/14/2021 | 8,735.50 |
| | Account **62464 - PLUMB, ELEC, PLAN REVEIW SERV** Totals | Invoice Transactions 2 | | $9,734.60 |
| | Business Unit **2126 - BUILDING INSPECTION SERVICES** Totals | Invoice Transactions 5 | | $9,986.20 |
| Business Unit **2128 - EMERGENCY SOLUTIONS GRANT** | | | | |
| Account **67110 - CONNECTIONS FOR THE HOMELESS** | | | | |
| 101187 - CONNECTIONS FOR THE HOMELESS | 4TH ESG DISBURSEMENT FROM 2020 GRANT | 09/14/2021 | 09/14/2021 | 10,924.20 |
| | Account **67110 - CONNECTIONS FOR THE HOMELESS** Totals | Invoice Transactions 1 | | $10,924.20 |
| | Business Unit **2128 - EMERGENCY SOLUTIONS GRANT** Totals | Invoice Transactions 1 | | $10,924.20 |
| | Department **21 - COMMUNITY DEVELOPMENT** Totals | Invoice Transactions 14 | | $23,357.22 |
| Department **22 - POLICE** | | | | |
| Business Unit **2205 - POLICE ADMINISTRATION** | | | | |
| Account **62210 - PRINTING** | | | | |
| 103547 - MSF GRAPHICS, INC. | PRINTING SERVICES - DRIVER INFORMATION EXCHANGE | 09/14/2021 | 09/14/2021 | 209.77 |
| 291625 - THE PRINTED WORD, INC. | PRINTING SERVICES - BUSINESS CARDS | 09/14/2021 | 09/14/2021 | 30.00 |
| 291625 - THE PRINTED WORD, INC. | PRINTING SERVICES - BUSINESS CARDS | 09/14/2021 | 09/14/2021 | 30.00 |
| 291625 - THE PRINTED WORD, INC. | PRINTING SERVICES - BUSINESS CARDS | 09/14/2021 | 09/14/2021 | 30.00 |
| | Account **62210 - PRINTING** Totals | Invoice Transactions 4 | | $299.77 |
| Account **62272 - OTHER PROFESSIONAL SERVICES** | | | | |
| 106332 - WEST PUBLISHING DBA THOMSON REUTERS - WEST | INFORMATION CHARGES - JULY 2021 | 09/14/2021 | 09/14/2021 | 590.03 |
| 300517 - WILD CROW COMMUNICATION, INC | PROFESSIONAL SERVICES - AUG | 09/14/2021 | 09/14/2021 | 330.00 |
| | Account **62272 - OTHER PROFESSIONAL SERVICES** Totals | Invoice Transactions 2 | | $920.03 |
| Account **62280 - OVERNIGHT MAIL CHARGES** | | | | |
| 101832 - FEDERAL EXPRESS CORP. | OVERNIGHT SHIPPING | 09/14/2021 | 09/14/2021 | 5.95 |
| | Account **62280 - OVERNIGHT MAIL CHARGES** Totals | Invoice Transactions 1 | | $5.95 |
| Account **62490 - OTHER PROGRAM COSTS** | | | | |
| 18172 - DR. ROBIN KROLL, INC. | PRESERVATION SERVICES | 09/14/2021 | 09/14/2021 | 925.00 |
| 103617 - NATIONAL AWARDS & FINE GIFTS | RETIREMENT PLAQUE/NAMEPLATE | 09/14/2021 | 09/14/2021 | 67.00 |
| 103617 - NATIONAL AWARDS & FINE GIFTS | RETIREMENT PLAQUE - COMMUNICATION | 09/14/2021 | 09/14/2021 | 108.00 |
| | Account **62490 - OTHER PROGRAM COSTS** Totals | Invoice Transactions 3 | | $1,100.00 |
| Account **64005 - ELECTRICITY** | | | | |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED POLICE | 09/14/2021 | 09/14/2021 | 85.08 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED POLICE | 09/14/2021 | 09/14/2021 | 26.71 |
| | Account **64005 - ELECTRICITY** Totals | Invoice Transactions 2 | | $111.79 |
| Account **64015 - NATURAL GAS** | | | | |
| 103744 - NICOR | UTILITIES: NICOR JUN 21 | 09/14/2021 | 09/14/2021 | 191.87 |
| | Account **64015 - NATURAL GAS** Totals | Invoice Transactions 1 | | $191.87 |
| | Business Unit **2205 - POLICE ADMINISTRATION** Totals | Invoice Transactions 13 | | $2,629.41 |
| Business Unit **2210 - PATROL OPERATIONS** | | | | |
| Account **62490 - OTHER PROGRAM COSTS** | | | | |
| 101729 - EVANSTON FUNERAL & CREMATION | BODY REMOVAL | 09/14/2021 | 09/14/2021 | 3,075.00 |
| 101729 - EVANSTON FUNERAL & CREMATION | BODY REMOVAL | 09/14/2021 | 09/14/2021 | 1,725.00 |
| 102984 - LAUNDRY WORLD | LAUNDRY SERVICE - PRISONER BLANKETS | 09/14/2021 | 09/14/2021 | 399.00 |
| | Account **62490 - OTHER PROGRAM COSTS** Totals | Invoice Transactions 3 | | $5,199.00 |
| Account **65020 - CLOTHING** | | | | |
| 294626 - ARTISTIC ENGRAVING | BADGES/STARS | 09/14/2021 | 09/14/2021 | 139.06 |
| 294626 - ARTISTIC ENGRAVING | BADGES/STARS | 09/14/2021 | 09/14/2021 | 165.36 |
| 102667 - J. G. UNIFORMS, INC | UNIFORM (VEST) | 09/14/2021 | 09/14/2021 | 1,022.00 |
| 240341 - KIESLER POLICE SUPPLY, INC. | BALLISTIC HELMET (REIMBURSED) | 09/14/2021 | 09/14/2021 | 729.00 |
| 16782 - VELOCITY SYSTEMS | UNIFORM - VEST | 09/14/2021 | 09/14/2021 | 767.00 |
| | Account **65020 - CLOTHING** Totals | Invoice Transactions 5 | | $2,822.42 |
| Account **65090 - SAFETY EQUIPMENT** | | | | |
| 240341 - KIESLER POLICE SUPPLY, INC. | MXV BALLISTIC SHIELDS | 09/14/2021 | 09/14/2021 | 12,693.90 |
| | Account **65090 - SAFETY EQUIPMENT** Totals | Invoice Transactions 1 | | $12,693.90 |
| | Business Unit **2210 - PATROL OPERATIONS** Totals | Invoice Transactions 9 | | $20,715.32 |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Business Unit **2255 - OFFICE-PROFESSIONAL STANDARDS** | | | | |
| Account **62770 - MISCELLANEOUS** | | | | |
| 167307 - NET TRANSCRIPTS, INC. | TRANSCRIPTS | 09/14/2021 | 09/14/2021 | 41.79 |
| 167307 - NET TRANSCRIPTS, INC. | TRANSCRIPTS | 09/14/2021 | 09/14/2021 | 29.85 |
| | Account **62770 - MISCELLANEOUS** Totals | Invoice Transactions 2 | | $71.64 |
| | Business Unit **2255 - OFFICE-PROFESSIONAL STANDARDS** Totals | Invoice Transactions 2 | | $71.64 |
| Business Unit **2260 - OFFICE OF ADMINISTRATION** | | | | |
| Account **62295 - TRAINING & TRAVEL** | | | | |
| 18456 - AMANDA FERNANDEZ | NLPOA CONFERENCE | 09/14/2021 | 09/14/2021 | 325.00 |
| 128216 - ANTHONY CORREA | NLPOA CONFERENCE | 09/14/2021 | 09/14/2021 | 325.00 |
| 101008 - CHICAGO POLICE DEPT. | POLICE ACADEMY | 09/14/2021 | 09/14/2021 | 5,964.00 |
| 101769 - CITY OF EVANSTON PETTY CASH | PETTY CASH - OFFICE OF ADMIN | 09/14/2021 | 09/14/2021 | 374.77 |
| 11929 - JUSTIN CONLEY | MEAL ALLOWANCE BASIC POLICE MOTORCYCLE OPERATOR | 09/14/2021 | 09/14/2021 | 150.00 |
| 18172 - DR. ROBIN KROLL, INC. | TRAINING: PEER SUPPORT | 09/14/2021 | 09/14/2021 | 2,000.00 |
| 275539 - IL HOMICIDE INVESTIGATORS ASSOCIATION | ILHIA ANNUAL TRAINING CONFERENCE | 09/14/2021 | 09/14/2021 | 1,800.00 |
| 14830 - JACQUELINE HERRERA | NLPOA CONFERENCE | 09/14/2021 | 09/14/2021 | 325.00 |
| 13039 - KEN CARTER | MEAL ALLOWANCE - ARREST, SEARCH AND SEIZURE | 09/14/2021 | 09/14/2021 | 45.00 |
| 103774 - NORTH EAST MULTI-REGIONAL TRAINING INC | TRAINING URBAN RIFLE/CARBINE | 09/14/2021 | 09/14/2021 | 300.00 |
| 103774 - NORTH EAST MULTI-REGIONAL TRAINING INC | TRAINING - 40 HR JUVENILE SPECIALIST (ONLINE) | 09/14/2021 | 09/14/2021 | 150.00 |
| 103774 - NORTH EAST MULTI-REGIONAL TRAINING INC | TRAINING CLOSE QUARTER HANDGUN SKILLS | 09/14/2021 | 09/14/2021 | 300.00 |
| 12450 - NORTHWESTERN UNIVERSITY CENTER FOR PUBLIC SAFTEY | SUPERVISION OF POLICE PERSONNEL | 09/14/2021 | 09/14/2021 | 1,000.00 |
| 15964 - PEDRO CARRASCO | NLPOA CONFERENCE | 09/14/2021 | 09/14/2021 | 325.00 |
| 11976 - TED SCHIENBEIN | MEAL ALLOWANCE BASIC TRAFFIC CRASH INVESTIGATION | 09/14/2021 | 09/14/2021 | 75.00 |
| | Account **62295 - TRAINING & TRAVEL** Totals | Invoice Transactions 15 | | $13,458.77 |
| Account **64565 - CABLE - VIDEO** | | | | |
| 100401 - COMCAST CABLE | CABLE SERVICE | 09/14/2021 | 09/14/2021 | 83.92 |
| | Account **64565 - CABLE - VIDEO** Totals | Invoice Transactions 1 | | $83.92 |
| | Business Unit **2260 - OFFICE OF ADMINISTRATION** Totals | Invoice Transactions 16 | | $13,542.69 |
| Business Unit **2280 - ANIMAL CONTROL** | | | | |
| Account **62225 - BLDG MAINTENANCE SERVICES** | | | | |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED-POLICE | 09/14/2021 | 09/14/2021 | 374.29 |
| 100310 - ANDERSON PEST CONTROL | PEST CONTROL - ANIMAL SHELTER ( AUG 21) | 09/14/2021 | 09/14/2021 | 62.87 |
| | Account **62225 - BLDG MAINTENANCE SERVICES** Totals | Invoice Transactions 2 | | $437.16 |
| Account **64015 - NATURAL GAS** | | | | |
| 103744 - NICOR | GAS - ANIMAL SHELTER | 09/14/2021 | 09/14/2021 | 59.02 |
| | Account **64015 - NATURAL GAS** Totals | Invoice Transactions 1 | | $59.02 |
| | Business Unit **2280 - ANIMAL CONTROL** Totals | Invoice Transactions 3 | | $496.18 |
| Business Unit **2291 - PROPERTY BUREAU** | | | | |
| Account **65125 - OTHER COMMODITIES** | | | | |
| 120044 - ARROWHEAD FORENSIC | FORENSIC SUPPLIES | 09/14/2021 | 09/14/2021 | 463.15 |
| 206940 - ULINE | PROPERTY SUPPLIES | 09/14/2021 | 09/14/2021 | 637.96 |
| | Account **65125 - OTHER COMMODITIES** Totals | Invoice Transactions 2 | | $1,101.11 |
| | Business Unit **2291 - PROPERTY BUREAU** Totals | Invoice Transactions 2 | | $1,101.11 |
| Business Unit **2295 - BUILDING MANAGEMENT** | | | | |
| Account **62225 - BLDG MAINTENANCE SERVICES** | | | | |
| 100188 - ALLIANCE MECHANICAL | ICE MACHINE REPAIR | 09/14/2021 | 09/14/2021 | 270.00 |
| 17454 - CHICAGO WATER AND FIRE | BIOHAZARD CLEANING SERVICE | 09/14/2021 | 09/14/2021 | 800.00 |
| 101134 - COLLEY ELEVATOR CO. | ELEVATOR INSPECTION | 09/14/2021 | 09/14/2021 | 207.00 |
| 101134 - COLLEY ELEVATOR CO. | ELEVATOR INSPECTION | 09/14/2021 | 09/14/2021 | 207.00 |
| 322695 - ECO-CLEAN MAINTENANCE | CLEANING SERVICE (JULY 5) | 09/14/2021 | 09/14/2021 | 97.50 |
| | Account **62225 - BLDG MAINTENANCE SERVICES** Totals | Invoice Transactions 5 | | $1,581.50 |
| Account **65125 - OTHER COMMODITIES** | | | | |
| 101062 - CINTAS | FLOOR MATS | 09/14/2021 | 09/14/2021 | 46.50 |
| 101062 - CINTAS | FLOOR MATS | 09/14/2021 | 09/14/2021 | 46.50 |
| 101062 - CINTAS | FLOOR MATS | 09/14/2021 | 09/14/2021 | 46.50 |
| 101062 - CINTAS | FLOOR MATS | 09/14/2021 | 09/14/2021 | 46.50 |
| 101062 - CINTAS | FLOOR MATS | 09/14/2021 | 09/14/2021 | 46.50 |
| 101062 - CINTAS | FLOOR MATS | 09/14/2021 | 09/14/2021 | 46.50 |
| 101062 - CINTAS | FLOOR MATS | 09/14/2021 | 09/14/2021 | 46.50 |
| 101062 - CINTAS | FLOOR MATS | 09/14/2021 | 09/14/2021 | 46.50 |
| | Account **65125 - OTHER COMMODITIES** Totals | Invoice Transactions 8 | | $372.00 |
| | Business Unit **2295 - BUILDING MANAGEMENT** Totals | Invoice Transactions 13 | | $1,953.50 |
| | Department **22 - POLICE** Totals | Invoice Transactions 58 | | $40,509.85 |
| Department **23 - FIRE MGMT & SUPPORT** | | | | |
| Business Unit **2305 - FIRE MGT & SUPPORT** | | | | |
| Account **62335 - DATA PROCESSING SERVICES** | | | | |
| 137906 - STRYKER SALES CORPORATION | DATABASE SOFTWARE | 09/14/2021 | 09/14/2021 | 82.92 |
| 137906 - STRYKER SALES CORPORATION | DATABASE SOFTWARE | 09/14/2021 | 09/14/2021 | 98.52 |
| | Account **62335 - DATA PROCESSING SERVICES** Totals | Invoice Transactions 2 | | $181.44 |
| Account **62360 - MEMBERSHIP DUES** | | | | |
| 103137 - MABAS DIVISION III | MEMBERSHIP DUES | 09/14/2021 | 09/14/2021 | 725.00 |
| | Account **62360 - MEMBERSHIP DUES** Totals | Invoice Transactions 1 | | $725.00 |
| Account **64015 - NATURAL GAS** | | | | |
| 103744 - NICOR | UTILITIES: NICOR JUN 21 | 09/14/2021 | 09/14/2021 | 193.61 |
| 103744 - NICOR | UTILITIES: NICOR JUN 21 | 09/14/2021 | 09/14/2021 | 235.33 |
| 103744 - NICOR | UTILITIES: NICOR JUN 21 | 09/14/2021 | 09/14/2021 | 191.87 |
| 103744 - NICOR | UTILITIES: NICOR JUN 21 | 09/14/2021 | 09/14/2021 | 234.03 |
| 103744 - NICOR | UTILITIES: NICOR JUN 21 | 09/14/2021 | 09/14/2021 | 198.46 |
| | Account **64015 - NATURAL GAS** Totals | Invoice Transactions 5 | | $1,053.30 |
| Account **65020 - CLOTHING** | | | | |
| 11435 - TODAY'S UNIFORMS INC. | FIRE UNIFORMS | 09/14/2021 | 09/14/2021 | 55.95 |
| 11435 - TODAY'S UNIFORMS INC. | FIRE UNIFORMS | 09/14/2021 | 09/14/2021 | 55.95 |
| 11435 - TODAY'S UNIFORMS INC. | FIRE UNIFORMS | 09/14/2021 | 09/14/2021 | 68.95 |
| 11435 - TODAY'S UNIFORMS INC. | FIRE UNIFORMS | 09/14/2021 | 09/14/2021 | 23.95 |
| 11435 - TODAY'S UNIFORMS INC. | FIRE UNIFORMS | 09/14/2021 | 09/14/2021 | 95.95 |
| 11435 - TODAY'S UNIFORMS INC. | FIRE UNIFORMS | 09/14/2021 | 09/14/2021 | 59.95 |
| 11435 - TODAY'S UNIFORMS INC. | FIRE UNIFORMS | 09/14/2021 | 09/14/2021 | 129.95 |
| 11435 - TODAY'S UNIFORMS INC. | FIRE UNIFORMS | 09/14/2021 | 09/14/2021 | 129.95 |
| 11435 - TODAY'S UNIFORMS INC. | FIRE UNIFORMS | 09/14/2021 | 09/14/2021 | 129.95 |
| 11435 - TODAY'S UNIFORMS INC. | FIRE UNIFORMS | 09/14/2021 | 09/14/2021 | 49.95 |
| 11435 - TODAY'S UNIFORMS INC. | FIRE UNIFORMS | 09/14/2021 | 09/14/2021 | 49.95 |
| 11435 - TODAY'S UNIFORMS INC. | FIRE UNIFORMS | 09/14/2021 | 09/14/2021 | 71.90 |
| 11435 - TODAY'S UNIFORMS INC. | FIRE UNIFORMS | 09/14/2021 | 09/14/2021 | 225.90 |
| 11435 - TODAY'S UNIFORMS INC. | FIRE UNIFORMS | 09/14/2021 | 09/14/2021 | 52.95 |
| 11435 - TODAY'S UNIFORMS INC. | FIRE UNIFORMS | 09/14/2021 | 09/14/2021 | 158.85 |
| 11435 - TODAY'S UNIFORMS INC. | FIRE UNIFORMS | 09/14/2021 | 09/14/2021 | 179.85 |
| | Account **65020 - CLOTHING** Totals | Invoice Transactions 16 | | $1,539.90 |
| Account **65095 - OFFICE SUPPLIES** | | | | |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 594.30 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 84.58 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 49.32 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 7.79 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 14.09 |
| 245587 - SUBURBAN ACCENTS, INC. | DECALS AND STAMPS | 09/14/2021 | 09/14/2021 | 57.50 |
| | Account **65095 - OFFICE SUPPLIES** Totals | Invoice Transactions 6 | | $807.58 |
| Account **65125 - OTHER COMMODITIES** | | | | |
| 18441 - DANIELS SHARPSMART, INC. | MEDICAL AND LABORATORY SERVICE | 09/14/2021 | 09/14/2021 | 668.92 |
| 101414 - DEPENDABLE FIRE EQUIPMENT INC. | FIRE EXTINGUISHERS, RECHARGERS | 09/14/2021 | 09/14/2021 | 1,239.10 |
| 101749 - EVANSTON PHOTOGRAPHIC STUDIOS | FILM, PHOTOGRAPHIC | 09/14/2021 | 09/14/2021 | 1,260.00 |
| | Account **65125 - OTHER COMMODITIES** Totals | Invoice Transactions 3 | | $3,168.02 |
| | Business Unit **2305 - FIRE MGT & SUPPORT** Totals | Invoice Transactions 33 | | $7,475.24 |
| Business Unit **2315 - FIRE SUPPRESSION** | | | | |
| Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** | | | | |
| 100316 - ANDRES MEDICAL BILLING | AMBULANCE CHARGES- JULY 2021 | 09/14/2021 | 09/14/2021 | 4,361.44 |
| | Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** Totals | Invoice Transactions 1 | | $4,361.44 |
| Account **65015 - CHEMICALS/ SALT** | | | | |
| 18327 - US GAS | OXYGEN TANKS | 09/14/2021 | 09/14/2021 | 280.00 |
| 18327 - US GAS | OXYGEN TANKS | 09/14/2021 | 09/14/2021 | 54.00 |
| 18327 - US GAS | OXYGEN TANKS | 09/14/2021 | 09/14/2021 | 94.00 |
| 18327 - US GAS | OXYGEN TANKS | 09/14/2021 | 09/14/2021 | 58.00 |
| 18327 - US GAS | OXYGEN TANKS | 09/14/2021 | 09/14/2021 | 94.00 |
| 18327 - US GAS | OXYGEN TANKS | 09/14/2021 | 09/14/2021 | 256.00 |
| 18327 - US GAS | OXYGEN TANKS | 09/14/2021 | 09/14/2021 | 54.00 |
| | Account **65015 - CHEMICALS/ SALT** Totals | Invoice Transactions 7 | | $890.00 |
| Account **65085 - MINOR EQUIPMENT & TOOLS** | | | | |

| Vendor | Invoice Description | | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|---|
| 100158 - AIR ONE EQUIPMENT | 2315 GENERAL INVOICES | | 09/14/2021 | 09/14/2021 | 160.24 |
| 100158 - AIR ONE EQUIPMENT | 2315 GENERAL INVOICES | | 09/14/2021 | 09/14/2021 | 431.04 |
| 100158 - AIR ONE EQUIPMENT | 2315 GENERAL INVOICES | | 09/14/2021 | 09/14/2021 | 40.00 |
| 13114 - CARTERSON SAFETY COR. DBA FIRE TRAINING RESOURCES | 2315 GENERAL INVOICES | | 09/14/2021 | 09/14/2021 | 204.99 |
| 104509 - RUSSO POWER EQUIPMENT | 2315 GENERAL INVOICES | | 09/14/2021 | 09/14/2021 | 839.43 |
| | | Account **65085 - MINOR EQUIPMENT & TOOLS** Totals | Invoice Transactions 5 | | $1,675.70 |
| Account **65090 - SAFETY EQUIPMENT** | | | | | |
| 100158 - AIR ONE EQUIPMENT | 2315 GENERAL INVOICES | | 09/14/2021 | 09/14/2021 | 1,135.00 |
| 100158 - AIR ONE EQUIPMENT | 2315 GENERAL INVOICES | | 09/14/2021 | 09/14/2021 | 380.00 |
| 100158 - AIR ONE EQUIPMENT | 2315 GENERAL INVOICES | | 09/14/2021 | 09/14/2021 | 340.00 |
| | | Account **65090 - SAFETY EQUIPMENT** Totals | Invoice Transactions 3 | | $1,855.00 |
| Account **65095 - OFFICE SUPPLIES** | | | | | |
| 100158 - AIR ONE EQUIPMENT | 2315 GENERAL INVOICES | | 09/14/2021 | 09/14/2021 | 107.50 |
| 100158 - AIR ONE EQUIPMENT | 2315 GENERAL INVOICES | | 09/14/2021 | 09/14/2021 | 134.00 |
| | | Account **65095 - OFFICE SUPPLIES** Totals | Invoice Transactions 2 | | $241.50 |
| Account **65625 - FURNITURE & FIXTURES** | | | | | |
| 102277 - HASTINGS AIR-ENERGY CONTROL | 2315 GENERAL INVOICES | | 09/14/2021 | 09/14/2021 | 213.10 |
| 102277 - HASTINGS AIR-ENERGY CONTROL | 2315 GENERAL INVOICES | | 09/14/2021 | 09/14/2021 | 209.95 |
| 120616 - ICE TOWN REFRIGERATION | 2315 GENERAL INVOICES | | 09/14/2021 | 09/14/2021 | 151.50 |
| | | Account **65625 - FURNITURE & FIXTURES** Totals | Invoice Transactions 3 | | $574.55 |
| | | Business Unit **2315 - FIRE SUPPRESSION** Totals | Invoice Transactions 21 | | $9,598.19 |
| | | Department **23 - FIRE MGMT & SUPPORT** Totals | Invoice Transactions 54 | | $17,073.43 |
| Department **24 - HEALTH** | | | | | |
| Business Unit **2435 - PUBLIC HEALTH DIVISION** | | | | | |
| Account **62472 - BEACH WATER TESTING EXP** | | | | | |
| 121344 - IDEXX DISTRIBUTION, INC. | BEACH WATER TESTING SUPPLIES | | 08/12/2021 | 09/14/2021 | 4,367.65 |
| | | Account **62472 - BEACH WATER TESTING EXP** Totals | Invoice Transactions 1 | | $4,367.65 |
| Account **62476 - CRI GRANT -EXPENSE (HHS)** | | | | | |
| 314306 - CINTAS CORPORATION #2 | FIRST AID CABINET SUPPLY | | 08/12/2021 | 09/14/2021 | 55.52 |
| 314306 - CINTAS CORPORATION #2 | FIRST AID CABINET SUPPLY | | 08/12/2021 | 09/14/2021 | 25.50 |
| | | Account **62476 - CRI GRANT -EXPENSE (HHS)** Totals | Invoice Transactions 2 | | $81.02 |
| Account **62477 - PHEP GRANT-EXPENSE** | | | | | |
| 15887 - BETTER IMPACT USA INC. | ANNUAL SOFTWARE SUBSCRIPTION | | 08/12/2021 | 09/14/2021 | 300.00 |
| | | Account **62477 - PHEP GRANT-EXPENSE** Totals | Invoice Transactions 1 | | $300.00 |
| Account **62478 - COVID-19 MASS VACCINATION GRANT** | | | | | |
| 103460 - MINUTEMAN PRESS | VACCINE STICKERS | | 08/12/2021 | 09/14/2021 | 1,224.34 |
| | | Account **62478 - COVID-19 MASS VACCINATION GRANT** Totals | Invoice Transactions 1 | | $1,224.34 |
| Account **64540 - TELECOMMUNICATIONS - WIRELESS** | | | | | |
| 14093 - VERIZON NETWORKFLEET, INC. | AVL TRACKERS | | 09/14/2021 | 09/14/2021 | 151.60 |
| | | Account **64540 - TELECOMMUNICATIONS - WIRELESS** Totals | Invoice Transactions 1 | | $151.60 |
| | | Business Unit **2435 - PUBLIC HEALTH DIVISION** Totals | Invoice Transactions 6 | | $6,124.61 |
| Business Unit **2445 - HUMAN SERVICES** | | | | | |
| Account **62210 - PRINTING** | | | | | |
| 100177 - ALLEGRA PRINT & IMAGING | BUSINESS CARDS | | 08/12/2021 | 09/14/2021 | 78.00 |
| | | Account **62210 - PRINTING** Totals | Invoice Transactions 1 | | $78.00 |
| | | Business Unit **2445 - HUMAN SERVICES** Totals | Invoice Transactions 1 | | $78.00 |
| | | Department **24 - HEALTH** Totals | Invoice Transactions 7 | | $6,202.61 |
| Department **30 - PARKS AND RECREATION** | | | | | |
| Business Unit **3005 - REC. MGMT. & GENERAL SUPPORT** | | | | | |
| Account **65095 - OFFICE SUPPLIES** | | | | | |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | | 09/14/2021 | 09/14/2021 | 47.90 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | | 09/14/2021 | 09/14/2021 | 38.97 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | | 09/14/2021 | 09/14/2021 | 8.55 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | | 09/14/2021 | 09/14/2021 | 36.02 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | | 09/14/2021 | 09/14/2021 | 16.99 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | | 09/14/2021 | 09/14/2021 | 8.56 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | | 09/14/2021 | 09/14/2021 | 63.95 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | | 09/14/2021 | 09/14/2021 | 8.59 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | | 09/14/2021 | 09/14/2021 | 9.99 |
| | | Account **65095 - OFFICE SUPPLIES** Totals | Invoice Transactions 9 | | $239.52 |
| | | Business Unit **3005 - REC. MGMT. & GENERAL SUPPORT** Totals | Invoice Transactions 9 | | $239.52 |
| Business Unit **3015 - FARMER'S MARKET** | | | | | |
| Account **62490 - OTHER PROGRAM COSTS** | | | | | |
| 16586 - BAKED CHEESE HAUS LTD | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 45.00 |
| 100573 - BENNISONS BAKERIES | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 460.00 |
| 16587 - BHOOMI CHAI CO. | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 39.00 |
| 298605 - DEFLOURED LLC | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 49.00 |
| 18524 - DILLY DALLY PROVISIONS | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 67.00 |
| 10327 - DULCE CARAMEL CO. | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 103.00 |
| 266331 - ED GAST | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 1,210.00 |
| 10765 - FROSTY PRODUCTION | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 516.00 |
| 16613 - GARLIC UNDERGROUND | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 306.00 |
| 270718 - GENEVA LAKES PRODUCE | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 1,692.00 |
| 289422 - GREAT HARVEST BREAD CO. | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 424.00 |
| 15790 - GREEN FIRE FARM, LLC | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 1,328.00 |
| 266322 - HENRY'S FARM | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 1,792.00 |
| 268159 - J.W. MORLOCK AND GIRLS | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 388.00 |
| 255093 - JON FIRST | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 857.00 |
| 17380 - JOSIAH & JODY KLINIDINST | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 32.00 |
| 266324 - K & K FARM'S | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 1,574.00 |
| 275512 - K.V. STOVER AND SON | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 1,536.00 |
| 18525 - KARL'S CRAFT SOUP | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 84.00 |
| 11784 - KATHERINE ANNE CONFECTIONS | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 76.00 |
| 11913 - KATIC BREADS WHOLESALE, LLC | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 998.00 |
| 16855 - KOMBUCHA BRAVA LLC | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 124.00 |
| 266320 - LAKE BREEZE ORGANICS | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 1,196.00 |
| 266321 - LYON'S FARM | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 1,349.00 |
| 298625 - MARILYN'S BAKERY | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 346.00 |
| 10317 - MINT CREEK FARM | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 261.00 |
| 18522 - MISERICORDIA | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 184.00 |
| 18526 - NENA'S CUPCAKES | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 179.00 |
| 17451 - NEWPORT COFFEE HOUSE | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 154.00 |
| 270733 - NICHOLS FARM & ORCHARD | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 4,146.00 |
| 16584 - NOT JUST COOKIES BAKERY | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 39.00 |
| 270722 - OLD TOWN OIL | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 348.00 |
| 270732 - P AND M FARM | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 846.00 |
| 18070 - PASTA PAPPONE | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 82.00 |
| 13241 - PHOENIX BEAN LLC | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 304.00 |
| 300978 - RIVER VALLEY RANCH | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 947.00 |
| 299643 - ROEDGER BROS. BLUEBERRIES | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 75.00 |
| 299638 - SHEEKAR DELIGHTS | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 48.00 |
| 288801 - SMITS FARMS | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 479.00 |
| 11785 - THE CHEESE PEOPLE | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 782.00 |
| 13397 - THE EATING WELL | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 153.00 |
| 17483 - THE TALKING FARM | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 46.00 |
| 18523 - YOBERRI INC | LINK 50/50 DISBURSEMENT | | 09/14/2021 | 09/14/2021 | 222.00 |
| | | Account **62490 - OTHER PROGRAM COSTS** Totals | Invoice Transactions 43 | | $25,886.00 |
| | | Business Unit **3015 - FARMER'S MARKET** Totals | Invoice Transactions 43 | | $25,886.00 |
| Business Unit **3020 - REC GENERAL SUPPORT** | | | | | |
| Account **62490 - OTHER PROGRAM COSTS** | | | | | |
| 14093 - VERIZON NETWORKFLEET, INC. | AVL TRACKERS | | 09/14/2021 | 09/14/2021 | 94.75 |
| | | Account **62490 - OTHER PROGRAM COSTS** Totals | Invoice Transactions 1 | | $94.75 |
| | | Business Unit **3020 - REC GENERAL SUPPORT** Totals | Invoice Transactions 1 | | $94.75 |
| Business Unit **3025 - PARK UTILITIES** | | | | | |
| Account **64005 - ELECTRICITY** | | | | | |
| 101143 - COMED | UTILITIES: COMED | | 09/14/2021 | 09/14/2021 | 146.92 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FACILITIES | | 09/14/2021 | 09/14/2021 | 92.98 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED STREETLIGHT | | 09/14/2021 | 09/14/2021 | 90.73 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | | 09/14/2021 | 09/14/2021 | 60.09 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | | 09/14/2021 | 09/14/2021 | 167.14 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | | 09/14/2021 | 09/14/2021 | 24.22 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | | 09/14/2021 | 09/14/2021 | 196.94 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | | 09/14/2021 | 09/14/2021 | 128.00 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | | 09/14/2021 | 09/14/2021 | 41.17 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | | 09/14/2021 | 09/14/2021 | 554.26 |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 8.49 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 640.17 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 24.22 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 387.92 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 200.68 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 76.62 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 73.28 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 22.72 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 40.12 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 24.81 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 50.64 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 20.88 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 98.23 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 33.26 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 30.27 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 31.97 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 19.50 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 33.72 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 32.88 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 372.94 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 51.56 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 50.65 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 65.79 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 39.72 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 26.96 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 41.25 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 67.82 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 59.99 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 28.13 |
| | Account **64005 - ELECTRICITY** Totals | Invoice Transactions 39 | | $4,157.64 |
| Account **64015 - NATURAL GAS** | | | | |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 41.20 |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 41.19 |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 43.42 |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 44.16 |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 41.20 |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 41.19 |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 47.88 |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 41.18 |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 41.18 |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 41.90 |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 41.18 |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 268.24 |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 677.45 |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 502.61 |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 235.25 |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 276.44 |
| | Account **64015 - NATURAL GAS** Totals | Invoice Transactions 16 | | $2,425.67 |
| Account **65085 - MINOR EQUIPMENT & TOOLS** | | | | |
| 278136 - LAKESHORE RECYCLING SYSTEMS | 4TH OF JULY HARBERT PARK PORTABLE TOILETS | 09/14/2021 | 09/14/2021 | 1,086.78 |
| 278136 - LAKESHORE RECYCLING SYSTEMS | PORTABLE TOILETS AT LAKEFRONT | 09/14/2021 | 09/14/2021 | 330.00 |
| 104672 - SERVICE SANITATION INC | PORTABLE RESTROOMS PENNY PARK | 09/14/2021 | 09/14/2021 | 332.00 |
| | Account **65085 - MINOR EQUIPMENT & TOOLS** Totals | Invoice Transactions 3 | | $1,748.78 |
| | Business Unit **3025 - PARK UTILITIES** Totals | Invoice Transactions 58 | | $8,332.09 |
| Business Unit **3030 - CROWN COMMUNITY CENTER** | | | | |
| Account **62245 - OTHER EQMT MAINTENANCE** | | | | |
| 102755 - JORSON & CARLSON | ICE SCRAPER KNIVES CLEANED SHARPENED AND HONED | 09/14/2021 | 09/14/2021 | 35.76 |
| | Account **62245 - OTHER EQMT MAINTENANCE** Totals | Invoice Transactions 1 | | $35.76 |
| Account **62251 - CROWN CENTER SYSTEMS REPAIR** | | | | |
| 15844 - DUAL TEMP COMPANIES OF IL | GENERAL SERVICE MAINTENANCE | 09/14/2021 | 09/14/2021 | 1,118.75 |
| 15844 - DUAL TEMP COMPANIES OF IL | MAINTENANCE SERVICE AGREEMENT | 09/14/2021 | 09/14/2021 | 3,828.27 |
| 105124 - THERMOSYSTEMS, INC. | MACHINE MAINTENANCE CONTRACT | 09/14/2021 | 09/14/2021 | 3,545.50 |
| | Account **62251 - CROWN CENTER SYSTEMS REPAIR** Totals | Invoice Transactions 3 | | $8,492.52 |
| Account **62360 - MEMBERSHIP DUES** | | | | |
| 203911 - BROADCAST MUSIC, INC. | ANNUAL MUSIC USE AGREEMENT | 09/14/2021 | 09/14/2021 | 659.70 |
| | Account **62360 - MEMBERSHIP DUES** Totals | Invoice Transactions 1 | | $659.70 |
| Account **62495 - LICENSED PEST CONTROL SERVICES** | | | | |
| 100310 - ANDERSON PEST CONTROL | PEST CONTROL MAINTENANCE | 09/14/2021 | 09/14/2021 | 81.37 |
| | Account **62495 - LICENSED PEST CONTROL SERVICES** Totals | Invoice Transactions 1 | | $81.37 |
| Account **62507 - FIELD TRIPS** | | | | |
| 218833 - POSITIVE CONNECTIONS, INC. | SUMMER BUS | 09/14/2021 | 09/14/2021 | 705.98 |
| 218833 - POSITIVE CONNECTIONS, INC. | SUMMER BUS | 09/14/2021 | 09/14/2021 | 1,187.34 |
| | Account **62507 - FIELD TRIPS** Totals | Invoice Transactions 2 | | $1,893.32 |
| Account **64005 - ELECTRICITY** | | | | |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED P&R CENTER | 09/14/2021 | 09/14/2021 | 29,181.21 |
| | Account **64005 - ELECTRICITY** Totals | Invoice Transactions 1 | | $29,181.21 |
| Account **64015 - NATURAL GAS** | | | | |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 5,067.64 |
| | Account **64015 - NATURAL GAS** Totals | Invoice Transactions 1 | | $5,067.64 |
| Account **65040 - JANITORIAL SUPPLIES** | | | | |
| 10546 - SUPERIOR INDUSTRIAL SUPPLY | JANITORIAL SUPPLIES | 09/14/2021 | 09/14/2021 | 51.87 |
| 10546 - SUPERIOR INDUSTRIAL SUPPLY | JANITORIAL SUPPLIES | 09/14/2021 | 09/14/2021 | 271.44 |
| 10546 - SUPERIOR INDUSTRIAL SUPPLY | JANITORIAL SUPPLIES | 09/14/2021 | 09/14/2021 | 42.71 |
| 10546 - SUPERIOR INDUSTRIAL SUPPLY | JANITORIAL SUPPLIES | 09/14/2021 | 09/14/2021 | 425.95 |
| 12792 - UNIFIRST CORPORATION | JANITORIAL SUPPLY | 09/14/2021 | 09/14/2021 | 53.19 |
| 12792 - UNIFIRST CORPORATION | JANITORIAL SUPPLY | 09/14/2021 | 09/14/2021 | 53.19 |
| | Account **65040 - JANITORIAL SUPPLIES** Totals | Invoice Transactions 6 | | $898.35 |
| Account **65070 - OFFICE/OTHER EQT MTN MATL** | | | | |
| 106871 - R & R SPECIALTIES OF WISCONSIN, INC. | ICE PAINT | 09/14/2021 | 09/14/2021 | 1,302.62 |
| | Account **65070 - OFFICE/OTHER EQT MTN MATL** Totals | Invoice Transactions 1 | | $1,302.62 |
| Account **65095 - OFFICE SUPPLIES** | | | | |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 88.65 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 34.97 |
| 102520 - ILLINOIS PAPER DBA IMPACT NETWORKING LLC | OFFICE PAPER SUPPLY | 09/14/2021 | 09/14/2021 | 198.00 |
| | Account **65095 - OFFICE SUPPLIES** Totals | Invoice Transactions 3 | | $321.62 |
| | Business Unit **3030 - CROWN COMMUNITY CENTER** Totals | Invoice Transactions 20 | | $47,934.11 |
| Business Unit **3035 - CHANDLER COMMUNITY CENTER** | | | | |
| Account **62495 - LICENSED PEST CONTROL SERVICES** | | | | |
| 100310 - ANDERSON PEST CONTROL | MONTHLY PEST CONTROL | 09/14/2021 | 09/14/2021 | 39.64 |
| | Account **62495 - LICENSED PEST CONTROL SERVICES** Totals | Invoice Transactions 1 | | $39.64 |
| Account **62505 - INSTRUCTOR SERVICES** | | | | |
| 18086 - CHICAGO ARCHERY COACHES L3C | ARCHERY CLASSES AND CAMPS | 09/14/2021 | 09/14/2021 | 2,305.00 |
| 105283 - DIANA UNGER | FENCING CLASS AND LESSONS INSTRUCTION | 09/14/2021 | 09/14/2021 | 1,751.40 |
| 17629 - EVANSTON SOCCER ASSOCIATION | SOCCER INSTRUCTION | 09/14/2021 | 09/14/2021 | 22,550.00 |
| 103832 - NORTHWESTERN UNIVERSITY | SCIENCE & SPORTS CAMP VENDOR | 09/14/2021 | 09/14/2021 | 7,800.00 |
| 294162 - PLAY-WELL TEKNOLOGIES | STEM CAMPS | 09/14/2021 | 09/14/2021 | 3,770.00 |
| 294162 - PLAY-WELL TEKNOLOGIES | STEM CAMPS | 09/14/2021 | 09/14/2021 | 4,290.00 |
| 294162 - PLAY-WELL TEKNOLOGIES | STEM CAMPS | 09/14/2021 | 09/14/2021 | 3,770.00 |
| 294162 - PLAY-WELL TEKNOLOGIES | STEM CAMPS | 09/14/2021 | 09/14/2021 | 3,016.00 |
| 14608 - ROBOTHINK, LLC | ROBOTIC PROGRAMMING | 09/14/2021 | 09/14/2021 | 13,210.00 |
| 17685 - SNAPOLOGY OF CHICAGO | STEM CAMPS AND CLASSES | 09/14/2021 | 09/14/2021 | 2,776.00 |
| 17685 - SNAPOLOGY OF CHICAGO | STEM CAMPS AND CLASSES | 09/14/2021 | 09/14/2021 | 4,675.00 |
| 17229 - SPORTS FOR LIFE, LLC | TENNIS SPORTS INSTRUCTION | 09/14/2021 | 09/14/2021 | 17,941.49 |
| 16010 - THE GOLF PRACTICE | GOLF INSTRUCTION | 09/14/2021 | 09/14/2021 | 14,898.75 |
| | Account **62505 - INSTRUCTOR SERVICES** Totals | Invoice Transactions 13 | | $102,753.64 |
| Account **64005 - ELECTRICITY** | | | | |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED P&R CENTER | 09/14/2021 | 09/14/2021 | 1,086.10 |
| | Account **64005 - ELECTRICITY** Totals | Invoice Transactions 1 | | $1,086.10 |
| Account **64015 - NATURAL GAS** | | | | |
| 103744 - NICOR | UTILITIES: NICOR JUN 21 | 09/14/2021 | 09/14/2021 | 173.30 |
| | Account **64015 - NATURAL GAS** Totals | Invoice Transactions 1 | | $173.30 |
| Account **65020 - CLOTHING** | | | | |
| 13549 - EVANSTON IMPRINTABLES | CAMP STAFF SHIRTS | 09/14/2021 | 09/14/2021 | 392.74 |
| | Account **65020 - CLOTHING** Totals | Invoice Transactions 1 | | $392.74 |
| Account **65095 - OFFICE SUPPLIES** | | | | |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 429.99 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 17.59 |
| | Account **65095 - OFFICE SUPPLIES** Totals | Invoice Transactions 2 | | $447.58 |
| | Business Unit **3035 - CHANDLER COMMUNITY CENTER** Totals | Invoice Transactions 19 | | $104,893.00 |
| Business Unit **3040 - FLEETWOOD JOURDAIN COM CT** | | | | |
| Account **62225 - BLDG MAINTENANCE SERVICES** | | | | |
| 104914 - STA-KLEEN INC. | KITCHEN HOOD AND DUCT CLEANING | 09/14/2021 | 09/14/2021 | 46.00 |
| | Account **62225 - BLDG MAINTENANCE SERVICES** Totals | Invoice Transactions 1 | | $46.00 |
| Account **62495 - LICENSED PEST CONTROL SERVICES** | | | | |
| 100310 - ANDERSON PEST CONTROL | FJCC PEST CONTROL (AUG.) | 09/14/2021 | 09/14/2021 | 82.80 |
| | Account **62495 - LICENSED PEST CONTROL SERVICES** Totals | Invoice Transactions 1 | | $82.80 |
| Account **62505 - INSTRUCTOR SERVICES** | | | | |
| 15651 - NIBRA A. WHITE | FJCC SUMMER BASKETBALL SKILLS AND DRILLS | 09/14/2021 | 09/14/2021 | 5,110.40 |
| | Account **62505 - INSTRUCTOR SERVICES** Totals | Invoice Transactions 1 | | $5,110.40 |
| Account **62507 - FIELD TRIPS** | | | | |
| 218833 - POSITIVE CONNECTIONS, INC. | SUMMER BUS | 09/14/2021 | 09/14/2021 | 834.34 |
| | Account **62507 - FIELD TRIPS** Totals | Invoice Transactions 1 | | $834.34 |
| Account **62511 - ENTERTAIN/PERFORMER SERV** | | | | |
| 100401 - COMCAST CABLE | COMCAST-COMMUNICATION CHARGES AUG 21 | 09/14/2021 | 09/14/2021 | 110.86 |
| 100401 - COMCAST CABLE | COMCAST-COMMUNICATION CHARGES SEPT 21 | 09/14/2021 | 09/14/2021 | 110.86 |
| | Account **62511 - ENTERTAIN/PERFORMER SERV** Totals | Invoice Transactions 2 | | $221.72 |
| Account **64005 - ELECTRICITY** | | | | |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED P&R CENTER | 09/14/2021 | 09/14/2021 | 3,989.10 |
| | Account **64005 - ELECTRICITY** Totals | Invoice Transactions 1 | | $3,989.10 |
| Account **64015 - NATURAL GAS** | | | | |
| 103744 - NICOR | UTILITIES: NICOR JUN 21 | 09/14/2021 | 09/14/2021 | 284.13 |
| | Account **64015 - NATURAL GAS** Totals | Invoice Transactions 1 | | $284.13 |
| Account **65025 - FOOD** | | | | |
| 12428 - SMIGO MANAGEMENT GROUP DBA HOFFMAN HOUSE CATERING | CONGREGATE MEAL PROGRAM | 09/14/2021 | 09/14/2021 | 1,222.00 |
| | Account **65025 - FOOD** Totals | Invoice Transactions 1 | | $1,222.00 |
| Account **65040 - JANITORIAL SUPPLIES** | | | | |
| 17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO | HOME DEPOT CLEANING SUPPLIES | 09/14/2021 | 09/14/2021 | 90.69 |
| 17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO | HOME DEPOT CLEANING SUPPLIES | 09/14/2021 | 09/14/2021 | 82.60 |
| 17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO | HOME DEPOT CLEANING SUPPLIES | 09/14/2021 | 09/14/2021 | 197.63 |
| | Account **65040 - JANITORIAL SUPPLIES** Totals | Invoice Transactions 3 | | $370.92 |
| | Business Unit **3040 - FLEETWOOD JOURDAIN COM CT** Totals | Invoice Transactions 12 | | $12,161.41 |
| Business Unit **3045 - FLEETWOOD/JOURDAIN THEATR** | | | | |
| Account **62505 - INSTRUCTOR SERVICES** | | | | |
| 15083 - BRIA WALKER | TWILIGHT PRODUCTION | 09/14/2021 | 09/14/2021 | 500.00 |
| 18464 - DAN LETCHINGER | TWILIGHT PRODUCTION | 09/14/2021 | 09/14/2021 | 1,000.00 |
| 18338 - EVAN SPOSATO | TWILIGHT PRODUCTION | 09/14/2021 | 09/14/2021 | 1,000.00 |
| 18514 - OLIVE FERGUSON | TWILIGHT PRODUCTION | 09/14/2021 | 09/14/2021 | 427.50 |
| 18495 - REBECCA J LISTER | TWILIGHT PRODUCTION | 09/14/2021 | 09/14/2021 | 420.00 |
| | Account **62505 - INSTRUCTOR SERVICES** Totals | Invoice Transactions 5 | | $3,347.50 |
| Account **62511 - ENTERTAIN/PERFORMER SERV** | | | | |
| 15717 - JAZZMA M. PRYOR | TWILIGHT PRODUCTION | 09/14/2021 | 09/14/2021 | 500.00 |
| | Account **62511 - ENTERTAIN/PERFORMER SERV** Totals | Invoice Transactions 1 | | $500.00 |
| | Business Unit **3045 - FLEETWOOD/JOURDAIN THEATR** Totals | Invoice Transactions 6 | | $3,847.50 |
| Business Unit **3050 - RECREATION OUTREACH PROGRAM** | | | | |
| Account **65025 - FOOD** | | | | |
| 101758 - EVANSTON TOWNSHIP HIGH SCHOOL | SUMMER FOOD PROGRAM | 09/14/2021 | 09/14/2021 | 50,680.00 |
| 101758 - EVANSTON TOWNSHIP HIGH SCHOOL | SUMMER FOOD PROGRAM | 09/14/2021 | 09/14/2021 | 15,382.50 |
| 246157 - HOME CITY ICE COMPANY | ICE FOR SUMMER FOOD | 09/14/2021 | 09/14/2021 | 283.65 |
| | Account **65025 - FOOD** Totals | Invoice Transactions 3 | | $66,346.15 |
| | Business Unit **3050 - RECREATION OUTREACH PROGRAM** Totals | Invoice Transactions 3 | | $66,346.15 |
| Business Unit **3055 - LEVY CENTER SENIOR SERVICES** | | | | |
| Account **62210 - PRINTING** | | | | |
| 100177 - ALLEGRA PRINT & IMAGING | LEVY STREET LIGHT BANNERS | 09/14/2021 | 09/14/2021 | 690.00 |
| | Account **62210 - PRINTING** Totals | Invoice Transactions 1 | | $690.00 |
| Account **62245 - OTHER EQMT MAINTENANCE** | | | | |
| 101457 - DIRECT FITNESS SOLUTIONS | FITNESS EQUIPMENT REPAIR | 09/14/2021 | 09/14/2021 | 50.00 |
| | Account **62245 - OTHER EQMT MAINTENANCE** Totals | Invoice Transactions 1 | | $50.00 |
| Account **62505 - INSTRUCTOR SERVICES** | | | | |
| 17690 - AMANDA HART | CLASS INSTRUCTOR | 09/14/2021 | 09/14/2021 | 2,707.10 |
| 17919 - BARBARA MEYER | CLASS INSTRUCTOR | 09/14/2021 | 09/14/2021 | 2,053.80 |
| 17694 - BETSY MURPHY | CLASS INSTRUCTOR | 09/14/2021 | 09/14/2021 | 1,867.73 |
| 16061 - BILLIE J DARLING | CLASS INSTRUCTOR | 09/14/2021 | 09/14/2021 | 737.40 |
| 16733 - CARL ROSENTHAL | CLASS INSTRUCTOR | 09/14/2021 | 09/14/2021 | 4,473.00 |
| 17693 - CAROLYN MARTINEZ | CLASS INSTRUCTOR | 09/14/2021 | 09/14/2021 | 640.00 |
| 101189 - CONNELLY'S ACADEMY | MARTIAL ARTS | 09/14/2021 | 09/14/2021 | 9,516.90 |
| 17688 - EVELYN THOMPSON | CLASS INSTRUCTOR | 09/14/2021 | 09/14/2021 | 811.00 |
| 17699 - FRANCESCA SEGAL | CLASS INSTRUCTOR | 09/14/2021 | 09/14/2021 | 800.00 |
| 17770 - HEIDI MOKRYCKI | CLASS INSTRUCTOR | 09/14/2021 | 09/14/2021 | 372.00 |
| 16450 - JIM GIBBONS HISTORICAL PRESENTATIONS | FALL LECTURE | 09/14/2021 | 09/14/2021 | 63.52 |
| 17793 - MARGARET EMILY GUTHRIE | CLASS INSTRUCTOR | 09/14/2021 | 09/14/2021 | 261.72 |
| 17692 - MARLA LAMPERT | CLASS INSTRUCTOR | 09/14/2021 | 09/14/2021 | 4,078.20 |
| 16400 - NICHOLA GOSS | CLASS INSTRUCTOR | 09/14/2021 | 09/14/2021 | 264.00 |
| 17792 - ROBIN STERLING | CLASS INSTRUCTOR | 09/14/2021 | 09/14/2021 | 400.00 |
| 17689 - SHAUNA BABCOCK | CLASS INSTRUCTOR | 09/14/2021 | 09/14/2021 | 915.65 |
| 17691 - SUZANNE HOCK | CLASS INSTRUCTOR | 09/14/2021 | 09/14/2021 | 1,403.00 |
| 10511 - VIVIAN VISSER | CLASS INSTRUCTOR-MOSIAC | 09/14/2021 | 09/14/2021 | 570.00 |
| 10511 - VIVIAN VISSER | CLASS INSTRUCTOR-CLAY | 09/14/2021 | 09/14/2021 | 297.00 |
| | Account **62505 - INSTRUCTOR SERVICES** Totals | Invoice Transactions 19 | | $32,232.02 |
| Account **62511 - ENTERTAIN/PERFORMER SERV** | | | | |
| 100401 - COMCAST CABLE | COMMUNICATION CHARGES AUG 2021 | 09/14/2021 | 09/14/2021 | 205.63 |
| 18531 - JOHNNY WAGNER | OKTOBERFEST ENTERTAINMENT | 09/14/2021 | 09/14/2021 | 750.00 |
| | Account **62511 - ENTERTAIN/PERFORMER SERV** Totals | Invoice Transactions 2 | | $955.63 |
| Account **62695 - COUPON PMTS-CAB SUBSIDY** | | | | |
| 313314 - 303 TAXI | TAXI REIMBURSEMENT | 09/14/2021 | 09/14/2021 | 1,020.00 |
| | Account **62695 - COUPON PMTS-CAB SUBSIDY** Totals | Invoice Transactions 1 | | $1,020.00 |
| Account **64005 - ELECTRICITY** | | | | |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED P&R CENTER | 09/14/2021 | 09/14/2021 | 4,494.67 |
| | Account **64005 - ELECTRICITY** Totals | Invoice Transactions 1 | | $4,494.67 |
| Account **64015 - NATURAL GAS** | | | | |
| 103744 - NICOR | UTILITIES: NICOR JUN 21 | 09/14/2021 | 09/14/2021 | 196.01 |
| | Account **64015 - NATURAL GAS** Totals | Invoice Transactions 1 | | $196.01 |
| Account **65025 - FOOD** | | | | |
| 12428 - SMIGO MANAGEMENT GROUP DBA HOFFMAN HOUSE CATERING | CONGREGATE MEAL PROGRAM | 09/14/2021 | 09/14/2021 | 3,354.20 |
| 12428 - SMIGO MANAGEMENT GROUP DBA HOFFMAN HOUSE CATERING | CONGREGATE MEAL PROGRAM | 09/14/2021 | 09/14/2021 | 2,658.90 |
| | Account **65025 - FOOD** Totals | Invoice Transactions 2 | | $6,013.10 |
| Account **65040 - JANITORIAL SUPPLIES** | | | | |
| 246872 - CHEMCRAFT INDUSTRIES, INC. | KAIVAC POWER CORD | 09/14/2021 | 09/14/2021 | 212.94 |
| 17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO | JANITORIAL SUPPLIES | 09/14/2021 | 09/14/2021 | 127.00 |
| 17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO | JANITORIAL SUPPLIES | 09/14/2021 | 09/14/2021 | 356.93 |
| | Account **65040 - JANITORIAL SUPPLIES** Totals | Invoice Transactions 3 | | $696.87 |
| Account **65095 - OFFICE SUPPLIES** | | | | |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 36.78 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 22.19 |
| | Account **65095 - OFFICE SUPPLIES** Totals | Invoice Transactions 2 | | $58.97 |
| | Business Unit **3055 - LEVY CENTER SENIOR SERVICES** Totals | Invoice Transactions 33 | | $46,407.27 |
| Business Unit **3080 - BEACHES** | | | | |
| Account **62490 - OTHER PROGRAM COSTS** | | | | |
| 14093 - VERIZON NETWORKFLEET, INC. | AVL TRACKERS | 09/14/2021 | 09/14/2021 | 37.90 |
| | Account **62490 - OTHER PROGRAM COSTS** Totals | Invoice Transactions 1 | | $37.90 |
| Account **62495 - LICENSED PEST CONTROL SERVICES** | | | | |
| 100310 - ANDERSON PEST CONTROL | MONTHLY PEST CONTROL | 09/14/2021 | 09/14/2021 | 48.95 |
| | Account **62495 - LICENSED PEST CONTROL SERVICES** Totals | Invoice Transactions 1 | | $48.95 |
| Account **64005 - ELECTRICITY** | | | | |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PARKS & REC | 09/14/2021 | 09/14/2021 | 131.68 |
| | Account **64005 - ELECTRICITY** Totals | Invoice Transactions 1 | | $131.68 |
| Account **64015 - NATURAL GAS** | | | | |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 44.16 |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 157.38 |
| | Account **64015 - NATURAL GAS** Totals | Invoice Transactions 2 | | $201.54 |
| Account **65040 - JANITORIAL SUPPLIES** | | | | |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| 17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO | LAKEFRONT CUSTODIAL SUPPLIES | 09/14/2021 | 09/14/2021 | 250.56 |
| 17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO | LAKEFRONT CUSTODIAL SUPPLIES | 09/14/2021 | 09/14/2021 | 424.62 |
| 17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO | LAKEFRONT CUSTODIAL SUPPLIES | 09/14/2021 | 09/14/2021 | 17.28 |
| 17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO | LAKEFRONT CUSTODIAL SUPPLIES | 09/14/2021 | 09/14/2021 | 303.30 |
| | Account **65040 - JANITORIAL SUPPLIES** Totals | Invoice Transactions 4 | | $995.76 |
| Account **65095 - OFFICE SUPPLIES** | | | | |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 54.65 |
| | Account **65095 - OFFICE SUPPLIES** Totals | Invoice Transactions 1 | | $54.65 |
| | Business Unit **3080 - BEACHES** Totals | Invoice Transactions 10 | | $1,470.48 |
| Business Unit **3095 - CROWN ICE RINK** | | | | |
| Account **62490 - OTHER PROGRAM COSTS** | | | | |
| 14093 - VERIZON NETWORKFLEET, INC. | AVL TRACKERS | 09/14/2021 | 09/14/2021 | 18.95 |
| | Account **62490 - OTHER PROGRAM COSTS** Totals | Invoice Transactions 1 | | $18.95 |
| | Business Unit **3095 - CROWN ICE RINK** Totals | Invoice Transactions 1 | | $18.95 |
| Business Unit **3100 - SPORTS LEAGUES** | | | | |
| Account **62495 - LICENSED PEST CONTROL SERVICES** | | | | |
| 100310 - ANDERSON PEST CONTROL | MONTHLY PEST CONTROL | 09/14/2021 | 09/14/2021 | 57.87 |
| 100310 - ANDERSON PEST CONTROL | MONTHLY PEST CONTROL | 09/14/2021 | 09/14/2021 | 121.15 |
| 100310 - ANDERSON PEST CONTROL | MASON PARK PEST CONTROL (AUG) | 09/14/2021 | 09/14/2021 | 45.68 |
| | Account **62495 - LICENSED PEST CONTROL SERVICES** Totals | Invoice Transactions 3 | | $224.70 |
| | Business Unit **3100 - SPORTS LEAGUES** Totals | Invoice Transactions 3 | | $224.70 |
| Business Unit **3130 - SPECIAL RECREATION** | | | | |
| Account **62507 - FIELD TRIPS** | | | | |
| 218833 - POSITIVE CONNECTIONS, INC. | SUMMER BUS | 09/14/2021 | 09/14/2021 | 1,411.96 |
| 218833 - POSITIVE CONNECTIONS, INC. | SPECIAL REC SUMMER BUSING | 09/14/2021 | 09/14/2021 | 34,199.00 |
| | Account **62507 - FIELD TRIPS** Totals | Invoice Transactions 2 | | $35,610.96 |
| Account **65025 - FOOD** | | | | |
| 104554 - SAM'S CLUB DIRECT | *SUPPLIES: CAMP | 09/14/2021 | 09/14/2021 | 304.11 |
| 104554 - SAM'S CLUB DIRECT | *SUPPLIES: SPECIAL OLYMPICS | 09/14/2021 | 09/14/2021 | 73.56 |
| | Account **65025 - FOOD** Totals | Invoice Transactions 2 | | $377.67 |
| Account **65110 - RECREATION SUPPLIES** | | | | |
| 104554 - SAM'S CLUB DIRECT | *SUPPLIES: CAMP SUPPLIES | 09/14/2021 | 09/14/2021 | 66.16 |
| | Account **65110 - RECREATION SUPPLIES** Totals | Invoice Transactions 1 | | $66.16 |
| | Business Unit **3130 - SPECIAL RECREATION** Totals | Invoice Transactions 5 | | $36,054.79 |
| Business Unit **3215 - YOUTH ENGAGEMENT DIVISION** | | | | |
| Account **62490 - OTHER PROGRAM COSTS** | | | | |
| 14093 - VERIZON NETWORKFLEET, INC. | AVL TRACKERS | 09/14/2021 | 09/14/2021 | 56.85 |
| | Account **62490 - OTHER PROGRAM COSTS** Totals | Invoice Transactions 1 | | $56.85 |
| | Business Unit **3215 - YOUTH ENGAGEMENT DIVISION** Totals | Invoice Transactions 1 | | $56.85 |
| Business Unit **3225 - GIBBS-MORRISON CULTURAL CENTER** | | | | |
| Account **62495 - LICENSED PEST CONTROL SERVICES** | | | | |
| 100310 - ANDERSON PEST CONTROL | MONTHLY PEST CONTROL | 09/14/2021 | 09/14/2021 | 68.10 |
| 100310 - ANDERSON PEST CONTROL | MONTHLY PEST CONTROL | 09/14/2021 | 09/14/2021 | 57.81 |
| | Account **62495 - LICENSED PEST CONTROL SERVICES** Totals | Invoice Transactions 2 | | $125.91 |
| Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** | | | | |
| 151986 - CINTAS CORPORATION #769 | MONTHLY MAT SERVICE | 09/14/2021 | 09/14/2021 | 35.00 |
| | Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** Totals | Invoice Transactions 1 | | $35.00 |
| Account **62511 - ENTERTAIN/PERFORMER SERV** | | | | |
| 100401 - COMCAST CABLE | COMMUNICATION CHARGES JULY 21 | 09/14/2021 | 09/14/2021 | 132.68 |
| | Account **62511 - ENTERTAIN/PERFORMER SERV** Totals | Invoice Transactions 1 | | $132.68 |
| Account **64005 - ELECTRICITY** | | | | |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED P & R CENTER | 09/14/2021 | 09/14/2021 | 444.42 |
| | Account **64005 - ELECTRICITY** Totals | Invoice Transactions 1 | | $444.42 |
| Account **64015 - NATURAL GAS** | | | | |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 100.61 |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 810.23 |
| | Account **64015 - NATURAL GAS** Totals | Invoice Transactions 2 | | $910.84 |
| | Business Unit **3225 - GIBBS-MORRISON CULTURAL CENTER** Totals | Invoice Transactions 7 | | $1,648.85 |
| Business Unit **3605 - ECOLOGY CENTER** | | | | |
| Account **62295 - TRAINING & TRAVEL** | | | | |
| 15302 - MATT POOLE | TRAVEL REIMBURSEMENT | 09/14/2021 | 09/14/2021 | 184.57 |
| | Account **62295 - TRAINING & TRAVEL** Totals | Invoice Transactions 1 | | $184.57 |
| Account **62495 - LICENSED PEST CONTROL SERVICES** | | | | |
| 100310 - ANDERSON PEST CONTROL | MONTHLY PEST CONTROL | 09/14/2021 | 09/14/2021 | 88.35 |
| | Account **62495 - LICENSED PEST CONTROL SERVICES** Totals | Invoice Transactions 1 | | $88.35 |
| Account **62507 - FIELD TRIPS** | | | | |
| 16711 - CROSSTOWN EXOTICS | CAMP VISIT ONSITE FIELD TRIP | 09/14/2021 | 09/14/2021 | 600.00 |
| 103823 - NORTHWEST PASSAGE | ECOLOGY DAY CAMP PROGRAM | 09/14/2021 | 09/14/2021 | 2,559.25 |
| | Account **62507 - FIELD TRIPS** Totals | Invoice Transactions 2 | | $3,159.25 |
| Account **64005 - ELECTRICITY** | | | | |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED P&R CENTER | 09/14/2021 | 09/14/2021 | 467.58 |
| | Account **64005 - ELECTRICITY** Totals | Invoice Transactions 1 | | $467.58 |
| Account **64015 - NATURAL GAS** | | | | |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 417.30 |
| | Account **64015 - NATURAL GAS** Totals | Invoice Transactions 1 | | $417.30 |
| Account **65040 - JANITORIAL SUPPLIES** | | | | |
| 17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO | JANITORIAL SUPPLIES | 09/14/2021 | 09/14/2021 | 158.93 |
| | Account **65040 - JANITORIAL SUPPLIES** Totals | Invoice Transactions 1 | | $158.93 |
| | Business Unit **3605 - ECOLOGY CENTER** Totals | Invoice Transactions 7 | | $4,475.98 |
| Business Unit **3710 - NOYES CULTURAL ARTS CENTER** | | | | |
| Account **62495 - LICENSED PEST CONTROL SERVICES** | | | | |
| 100310 - ANDERSON PEST CONTROL | MONTHLY PEST CONTROL | 09/14/2021 | 09/14/2021 | 53.21 |
| | Account **62495 - LICENSED PEST CONTROL SERVICES** Totals | Invoice Transactions 1 | | $53.21 |
| Account **64005 - ELECTRICITY** | | | | |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED P&R CENTER | 09/14/2021 | 09/14/2021 | 1,920.93 |
| | Account **64005 - ELECTRICITY** Totals | Invoice Transactions 1 | | $1,920.93 |
| Account **64015 - NATURAL GAS** | | | | |
| 103744 - NICOR | UTILITIES: NICOR JUN 21 | 09/14/2021 | 09/14/2021 | 237.81 |
| | Account **64015 - NATURAL GAS** Totals | Invoice Transactions 1 | | $237.81 |
| | Business Unit **3710 - NOYES CULTURAL ARTS CENTER** Totals | Invoice Transactions 3 | | $2,211.95 |
| Business Unit **3720 - CULTURAL ARTS PROGRAMS** | | | | |
| Account **62505 - INSTRUCTOR SERVICES** | | | | |
| 18474 - AIYANNA WADE | ARTS CAMP INSTRUCTOR | 09/14/2021 | 09/14/2021 | 826.00 |
| 16638 - JENNIFER VIETS | ARTS CAMP DIRECTOR | 09/14/2021 | 09/14/2021 | 1,600.00 |
| 120961 - MARY KABABIK | REN CAMP INSTRUCTION RE-ENACTMENT | 09/14/2021 | 09/14/2021 | 1,100.00 |
| | Account **62505 - INSTRUCTOR SERVICES** Totals | Invoice Transactions 3 | | $3,526.00 |
| Account **62507 - FIELD TRIPS** | | | | |
| 218833 - POSITIVE CONNECTIONS, INC. | SUMMER BUS | 09/14/2021 | 09/14/2021 | 770.16 |
| 218833 - POSITIVE CONNECTIONS, INC. | SUMMER BUS | 09/14/2021 | 09/14/2021 | 336.95 |
| | Account **62507 - FIELD TRIPS** Totals | Invoice Transactions 2 | | $1,107.11 |
| Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** | | | | |
| 11924 - TRAVIS WHITLOCK | STARLIGHT CONCERT | 09/14/2021 | 09/14/2021 | 1,500.00 |
| | Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** Totals | Invoice Transactions 1 | | $1,500.00 |
| Account **62515 - RENTAL SERVICES** | | | | |
| 18439 - GLOBAL EAGLE OPCO LLC DBA CRITERION PICTURES | STARLIGHT MOVIE SERIES | 09/14/2021 | 09/14/2021 | 475.00 |
| 278136 - LAKESHORE RECYCLING SYSTEMS | RECYCLING SERVICES | 09/14/2021 | 09/14/2021 | 1,200.00 |
| 104672 - SERVICE SANITATION INC | PORTABLE SANITATION | 09/14/2021 | 09/14/2021 | 2,625.00 |
| 10330 - SWANK MOVIE LICENSING USA | MOVIES IN THE PARK | 09/14/2021 | 09/14/2021 | 395.00 |
| 10330 - SWANK MOVIE LICENSING USA | MOVIES IN THE PARK | 09/14/2021 | 09/14/2021 | 395.00 |
| 10330 - SWANK MOVIE LICENSING USA | MOVIES IN THE PARK | 09/14/2021 | 09/14/2021 | 435.00 |
| 10330 - SWANK MOVIE LICENSING USA | MOVIES IN THE PARK | 09/14/2021 | 09/14/2021 | 450.00 |
| 10330 - SWANK MOVIE LICENSING USA | MOVIES IN THE PARK | 09/14/2021 | 09/14/2021 | 395.00 |
| 10330 - SWANK MOVIE LICENSING USA | MOVIES IN THE PARK | 09/14/2021 | 09/14/2021 | 435.00 |
| 10330 - SWANK MOVIE LICENSING USA | MOVIE RENTAL NEWS OF THE WORLD | 09/14/2021 | 09/14/2021 | 450.00 |
| | Account **62515 - RENTAL SERVICES** Totals | Invoice Transactions 10 | | $7,255.00 |
| Account **65110 - RECREATION SUPPLIES** | | | | |
| 104554 - SAM'S CLUB DIRECT | *SUPPLIES: ART CAMP SUPPLIES | 09/14/2021 | 09/14/2021 | 144.29 |
| 104554 - SAM'S CLUB DIRECT | *SUPPLIES: ART CAMP SUPPLIES | 09/14/2021 | 09/14/2021 | 54.42 |
| 104554 - SAM'S CLUB DIRECT | *SUPPLIES: ART CAMP SUPPLIES | 09/14/2021 | 09/14/2021 | 193.84 |
| | Account **65110 - RECREATION SUPPLIES** Totals | Invoice Transactions 3 | | $392.55 |
| | Business Unit **3720 - CULTURAL ARTS PROGRAMS** Totals | Invoice Transactions 19 | | $13,780.66 |
| Business Unit **3805 - FACILITIES ADMINISTRATION** | | | | |
| Account **64015 - NATURAL GAS** | | | | |
| 103744 - NICOR | UTILITIES: NICOR JULY 21 | 09/14/2021 | 09/14/2021 | 196.70 |
| | Account **64015 - NATURAL GAS** Totals | Invoice Transactions 1 | | $196.70 |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| | Business Unit **3805 - FACILITIES ADMINISTRATION** Totals | Invoice Transactions 1 | | $196.70 |
| Business Unit **3806 - CIVIC CENTER SERVICES** | | | | |
| Account **64015 - NATURAL GAS** | | | | |
| 103744 - NICOR | UTILITIES: NICOR JUN 21 | 09/14/2021 | 09/14/2021 | 392.61 |
| | Account **64015 - NATURAL GAS** Totals | Invoice Transactions 1 | | $392.61 |
| | Business Unit **3806 - CIVIC CENTER SERVICES** Totals | Invoice Transactions 1 | | $392.61 |
| | Department **30 - PARKS AND RECREATION** Totals | Invoice Transactions 262 | | $376,674.32 |
| Department **40 - PUBLIC WORKS AGENCY** | | | | |
| Business Unit **4105 - PUBLIC WORKS AGENCY ADMIN** | | | | |
| Account **52126 - RIGHT-OF-WAY PERMIT** | | | | |
| 18528 - ORIGINAL CONCRETE PUMPING SERVICES, INC. | PERMIT FEE REFUND DUE TO CENTRAL ST BRIDGE CONSTRUCTION | 09/14/2021 | 09/14/2021 | 250.00 |
| | Account **52126 - RIGHT-OF-WAY PERMIT** Totals | Invoice Transactions 1 | | $250.00 |
| Account **62185 - CONSULTING SERVICES** | | | | |
| 16038 - BH SUHR & COMPANY, INC. | PLAT OF DEDICATION - ALLEY N. OF CLARK, E. OF RIDGE AVE | 09/14/2021 | 09/14/2021 | 397.50 |
| | Account **62185 - CONSULTING SERVICES** Totals | Invoice Transactions 1 | | $397.50 |
| Account **64540 - TELECOMMUNICATIONS - WIRELESS** | | | | |
| 14093 - VERIZON NETWORKFLEET, INC. | AVL TRACKERS | 09/14/2021 | 09/14/2021 | 650.23 |
| 14093 - VERIZON NETWORKFLEET, INC. | AUTOMATIC VEHICLE LOCATION (AVL) FOR VARIOUS CITY FLEET | 09/14/2021 | 09/14/2021 | 950.95 |
| | Account **64540 - TELECOMMUNICATIONS - WIRELESS** Totals | Invoice Transactions 2 | | $1,601.18 |
| Account **65020 - CLOTHING** | | | | |
| 292557 - SILK SCREEN EXPRESS, INC. | FY2021 AFSCME UNIFORM PURCHASE | 09/14/2021 | 09/14/2021 | 5,457.00 |
| | Account **65020 - CLOTHING** Totals | Invoice Transactions 1 | | $5,457.00 |
| Account **65090 - SAFETY EQUIPMENT** | | | | |
| 101063 - CINTAS FIRST AID & SUPPLY | FIRST AID CABINET MAINTENANCE | 09/14/2021 | 09/14/2021 | 27.90 |
| | Account **65090 - SAFETY EQUIPMENT** Totals | Invoice Transactions 1 | | $27.90 |
| Account **65095 - OFFICE SUPPLIES** | | | | |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 55.15 |
| | Account **65095 - OFFICE SUPPLIES** Totals | Invoice Transactions 1 | | $55.15 |
| | Business Unit **4105 - PUBLIC WORKS AGENCY ADMIN** Totals | Invoice Transactions 7 | | $7,788.73 |
| Business Unit **4320 - FORESTRY** | | | | |
| Account **62385 - TREE SERVICES** | | | | |
| 223694 - LANDSCAPE CONCEPTS MANAGEMENT, INC. | FY2021 TREE AND STUMP REMOVAL CONTRACT | 09/14/2021 | 09/14/2021 | 6,882.25 |
| 103795 - NORTH SHORE TOWING | TOWING - FORESTRY TREE REMOVAL | 09/14/2021 | 09/14/2021 | 75.00 |
| | Account **62385 - TREE SERVICES** Totals | Invoice Transactions 2 | | $6,957.25 |
| Account **65005 - AGRI/BOTANICAL SUPPLIES** | | | | |
| 101107 - ARTHUR CLESEN, INC. | FUNGICIDES - FORESTRY | 09/14/2021 | 09/14/2021 | 117.50 |
| 101107 - ARTHUR CLESEN, INC. | FORESTRY SUPPLIES | 09/14/2021 | 09/14/2021 | 1,372.90 |
| | Account **65005 - AGRI/BOTANICAL SUPPLIES** Totals | Invoice Transactions 2 | | $1,490.40 |
| | Business Unit **4320 - FORESTRY** Totals | Invoice Transactions 4 | | $8,447.65 |
| Business Unit **4330 - GREENWAYS** | | | | |
| Account **62195 - LANDSCAPE MAINTENANCE SERVICES** | | | | |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FEST LIGHT | 09/14/2021 | 09/14/2021 | 24.22 |
| 301861 - CHRISTY WEBBER & COMPANY | FY2021 ROBERT CROWN LANDSCAPE MAINTENANCE CONTRACT BID 20-47 | 09/14/2021 | 09/14/2021 | 6,135.00 |
| 14787 - CLEANSLATE CHICAGO, LLC | FY2021 PARK MOWING CONTRACT | 09/14/2021 | 09/14/2021 | 3,272.54 |
| 15623 - HERRERA LANDSCAPE SNOW REMOVAL, INC | FY2021 STREETSCAPE AND LANDSCAPE CONTRACT (Bid 19-14) | 09/14/2021 | 09/14/2021 | 7,684.00 |
| 15623 - HERRERA LANDSCAPE SNOW REMOVAL, INC | FY2021 GREEN BAY RD LANDSCAPE CONTRACT (Bid 20-15) | 09/14/2021 | 09/14/2021 | 5,670.30 |
| | Account **62195 - LANDSCAPE MAINTENANCE SERVICES** Totals | Invoice Transactions 5 | | $22,786.06 |
| Account **62199 - PARK MNTNCE & FURNITURE RPLCMN** | | | | |
| 101081 - CITY WELDING SALES & SERVICE INC. | WELDING GAS | 09/14/2021 | 09/14/2021 | 12.50 |
| | Account **62199 - PARK MNTNCE & FURNITURE RPLCMN** Totals | Invoice Transactions 1 | | $12.50 |
| Account **65005 - AGRI/BOTANICAL SUPPLIES** | | | | |
| 103120 - LURVEY LANDSCAPE SUPPLY | PLANTS - GREENWAYS | 09/14/2021 | 09/14/2021 | 76.50 |
| | Account **65005 - AGRI/BOTANICAL SUPPLIES** Totals | Invoice Transactions 1 | | $76.50 |
| Account **65070 - OFFICE/OTHER EQT MTN MATL** | | | | |
| 18521 - THIELSEN'S ENTERPRISES | HYDRALIC LIFT - GREENWAYS | 09/14/2021 | 09/14/2021 | 665.00 |
| | Account **65070 - OFFICE/OTHER EQT MTN MATL** Totals | Invoice Transactions 1 | | $665.00 |
| | Business Unit **4330 - GREENWAYS** Totals | Invoice Transactions 8 | | $23,540.06 |
| Business Unit **4400 - CAPITAL PLANNING & ENGINEERING** | | | | |
| Account **62315 - POSTAGE** | | | | |
| 101832 - FEDERAL EXPRESS CORP. | SHIPPING | 09/14/2021 | 09/14/2021 | 34.06 |
| | Account **62315 - POSTAGE** Totals | Invoice Transactions 1 | | $34.06 |
| Account **65095 - OFFICE SUPPLIES** | | | | |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 310.36 |
| | Account **65095 - OFFICE SUPPLIES** Totals | Invoice Transactions 1 | | $310.36 |
| | Business Unit **4400 - CAPITAL PLANNING & ENGINEERING** Totals | Invoice Transactions 2 | | $344.42 |
| Business Unit **4520 - TRAF. SIG.& ST LIGHT MAINT** | | | | |
| Account **64008 - FESTIVAL LIGHTING** | | | | |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FEST LIGHT | 09/14/2021 | 09/14/2021 | 43.03 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FEST LIGHT | 09/14/2021 | 09/14/2021 | 33.38 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FEST LIGHT | 09/14/2021 | 09/14/2021 | 30.47 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED FEST LIGHT | 09/14/2021 | 09/14/2021 | 6.62 |
| | Account **64008 - FESTIVAL LIGHTING** Totals | Invoice Transactions 4 | | $113.50 |
| Account **65070 - OFFICE/OTHER EQT MTN MATL** | | | | |
| 120248 - ELCAST LIGHTING | STREET LIGHT FIXTURE REPAIR | 09/14/2021 | 09/14/2021 | 603.60 |
| 120248 - ELCAST LIGHTING | STREET LIGHT FIXTURE REPAIR | 09/14/2021 | 09/14/2021 | 1,500.00 |
| 120248 - ELCAST LIGHTING | STREET LIGHT FIXTURE REPAIR | 09/14/2021 | 09/14/2021 | 1,500.00 |
| | Account **65070 - OFFICE/OTHER EQT MTN MATL** Totals | Invoice Transactions 3 | | $3,603.60 |
| Account **65115 - TRAFFIC CONTROL SUPPLI** | | | | |
| 100375 - ARTS & LETTERS LTD. | FABRICATION LETTERS & ARROWS | 09/14/2021 | 09/14/2021 | 140.00 |
| | Account **65115 - TRAFFIC CONTROL SUPPLI** Totals | Invoice Transactions 1 | | $140.00 |
| | Business Unit **4520 - TRAF. SIG.& ST LIGHT MAINT** Totals | Invoice Transactions 8 | | $3,857.10 |
| | Department **40 - PUBLIC WORKS AGENCY** Totals | Invoice Transactions 29 | | $43,977.96 |
| | **Fund 100 - GENERAL FUND Totals** | **Invoice Transactions 599** | | **$923,001.38** |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **176 - HUMAN SERVICES FUND** | | | | |
| Department **24 - HEALTH** | | | | |
| Business Unit **3215 - YOUTH ENGAGEMENT DIVISION** | | | | |
| Account **62490 - OTHER PROGRAM COSTS** | | | | |
| 104554 - SAM'S CLUB DIRECT | *SUPPLIES: MSYEP | 09/14/2021 | 09/14/2021 | 99.98 |
| 10330 - SWANK MOVIE LICENSING USA | LICENSING FOR SUMMER MOVIES IN THE PARK | 09/14/2021 | 09/14/2021 | 250.00 |
| 10330 - SWANK MOVIE LICENSING USA | LICENSING FOR SUMMER MOVIES IN THE PARK | 09/14/2021 | 09/14/2021 | 250.00 |
| 10330 - SWANK MOVIE LICENSING USA | LICENSING FOR SUMMER MOVIES IN THE PARK | 09/14/2021 | 09/14/2021 | 250.00 |
| | Account **62490 - OTHER PROGRAM COSTS** Totals | Invoice Transactions 4 | | $849.98 |
| | Business Unit **3215 - YOUTH ENGAGEMENT DIVISION** Totals | Invoice Transactions 4 | | $849.98 |
| | Department **24 - HEALTH** Totals | Invoice Transactions 4 | | $849.98 |
| | **Fund 176 - HUMAN SERVICES FUND Totals** | **Invoice Transactions 4** | | **$849.98** |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **175 - GENERAL ASSISTANCE FUND** | | | | |
| Department **24 - HEALTH** | | | | |
| Business Unit **4605 - GENERAL ASSISTANCE ADMIN** | | | | |
| Account **65095 - OFFICE SUPPLIES** | | | | |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 27.27 |
| | Account **65095 - OFFICE SUPPLIES** Totals | Invoice Transactions 1 | | $27.27 |
| | Business Unit **4605 - GENERAL ASSISTANCE ADMIN** Totals | Invoice Transactions 1 | | $27.27 |
| | Department **24 - HEALTH** Totals | Invoice Transactions 1 | | $27.27 |
| | **Fund 175 - GENERAL ASSISTANCE FUND Totals** | **Invoice Transactions 1** | | **$27.27** |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **200 - MOTOR FUEL TAX FUND** | | | | |
| Department **26 - PUBLIC WORKS** | | | | |
| Business Unit **5100 - MOTOR FUEL TAX - ADMINISTRATION** | | | | |
| Account **65515 - OTHER IMPROVEMENTS** | | | | |
| 120125 - J.A. JOHNSON PAVING CO | 2021 REBUILD IL/MFT STREET RESURFACING BID 21-12 | 09/14/2021 | 09/14/2021 | 163,434.00 |
| | Account **65515 - OTHER IMPROVEMENTS** Totals | Invoice Transactions 1 | | $163,434.00 |
| | Business Unit **5100 - MOTOR FUEL TAX - ADMINISTRATION** Totals | Invoice Transactions 1 | | $163,434.00 |
| | Department **26 - PUBLIC WORKS** Totals | Invoice Transactions 1 | | $163,434.00 |
| Department **40 - PUBLIC WORKS AGENCY** | | | | |
| Business Unit **5100 - MOTOR FUEL TAX - ADMINISTRATION** | | | | |
| Account **64006 - LIGHTING** | | | | |
| 101143 - COMED | UTILITIES: COMED | 09/14/2021 | 09/14/2021 | 28.66 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED STREETLIGHT | 09/14/2021 | 09/14/2021 | 11,922.17 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED STREETLIGHT | 09/14/2021 | 09/14/2021 | 16.25 |
| | Account **64006 - LIGHTING** Totals | Invoice Transactions 3 | | $11,967.08 |
| Account **64007 - TRAFFIC LIGHT ELECTRICITY** | | | | |
| 101143 - COMED | UTILITIES: COMED | 09/14/2021 | 09/14/2021 | 17,016.22 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED TRAFFIC SIGNAL | 09/14/2021 | 09/14/2021 | 4.85 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED TRAFFIC SIGNAL | 09/14/2021 | 09/14/2021 | 4.85 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED STREETLIGHT | 09/14/2021 | 09/14/2021 | 26.42 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED STREETLIGHT | 09/14/2021 | 09/14/2021 | 191.49 |
| | Account **64007 - TRAFFIC LIGHT ELECTRICITY** Totals | Invoice Transactions 5 | | $17,243.83 |
| Account **65055 - MATER. TO MAINT. IMP.** | | | | |
| 13666 - BUILDERS ASPHALT, LLC | FY2021 HOT MIX ASPHALT PURCHASE | 09/14/2021 | 09/14/2021 | 296.98 |
| 13666 - BUILDERS ASPHALT, LLC | FY2021 HOT MIX ASPHALT PURCHASE | 09/14/2021 | 09/14/2021 | 190.34 |
| 13666 - BUILDERS ASPHALT, LLC | FY2021 HOT MIX ASPHALT PURCHASE | 09/14/2021 | 09/14/2021 | 40.92 |
| 13666 - BUILDERS ASPHALT, LLC | FY2021 HOT MIX ASPHALT PURCHASE | 09/14/2021 | 09/14/2021 | 34.72 |
| 13666 - BUILDERS ASPHALT, LLC | FY2021 HOT MIX ASPHALT PURCHASE | 09/14/2021 | 09/14/2021 | 32.24 |
| 13666 - BUILDERS ASPHALT, LLC | FY2021 HOT MIX ASPHALT PURCHASE | 09/14/2021 | 09/14/2021 | 27.28 |
| 13666 - BUILDERS ASPHALT, LLC | FY2021 HOT MIX ASPHALT PURCHASE | 09/14/2021 | 09/14/2021 | 31.62 |
| 13666 - BUILDERS ASPHALT, LLC | FY2021 HOT MIX ASPHALT PURCHASE | 09/14/2021 | 09/14/2021 | 656.58 |
| 13666 - BUILDERS ASPHALT, LLC | FY2021 HOT MIX ASPHALT PURCHASE | 09/14/2021 | 09/14/2021 | 249.86 |
| 13666 - BUILDERS ASPHALT, LLC | FY2021 HOT MIX ASPHALT PURCHASE | 09/14/2021 | 09/14/2021 | 463.14 |
| 13666 - BUILDERS ASPHALT, LLC | FY2021 HOT MIX ASPHALT PURCHASE | 09/14/2021 | 09/14/2021 | 248.00 |
| 13666 - BUILDERS ASPHALT, LLC | FY2021 HOT MIX ASPHALT PURCHASE | 09/14/2021 | 09/14/2021 | 32.24 |
| 13666 - BUILDERS ASPHALT, LLC | FY2021 HOT MIX ASPHALT PURCHASE | 09/14/2021 | 09/14/2021 | 442.68 |
| 13666 - BUILDERS ASPHALT, LLC | FY2021 HOT MIX ASPHALT PURCHASE | 09/14/2021 | 09/14/2021 | 101.68 |
| 13666 - BUILDERS ASPHALT, LLC | FY2021 HOT MIX ASPHALT PURCHASE | 09/14/2021 | 09/14/2021 | 127.10 |
| 13666 - BUILDERS ASPHALT, LLC | FY2021 HOT MIX ASPHALT PURCHASE | 09/14/2021 | 09/14/2021 | 252.34 |
| 100780 - OZINGA CHICAGO RMC, INC. | FY2021 CONRETE PURCHASE | 09/14/2021 | 09/14/2021 | 788.10 |
| 100780 - OZINGA CHICAGO RMC, INC. | FY2021 CONRETE PURCHASE | 09/14/2021 | 09/14/2021 | 1,276.20 |
| 100780 - OZINGA CHICAGO RMC, INC. | FY2021 CONRETE PURCHASE | 09/14/2021 | 09/14/2021 | 1,276.20 |
| 100780 - OZINGA CHICAGO RMC, INC. | FY2021 CONRETE PURCHASE | 09/14/2021 | 09/14/2021 | 2,127.00 |
| 100780 - OZINGA CHICAGO RMC, INC. | FY2021 CONRETE PURCHASE | 09/14/2021 | 09/14/2021 | 2,127.00 |
| | Account **65055 - MATER. TO MAINT. IMP.** Totals | Invoice Transactions 21 | | $10,822.22 |
| Account **65515 - OTHER IMPROVEMENTS** | | | | |
| 156014 - BOLDER CONTRACTORS | 2021 WATER MAIN AND STREET RESURFACING PROJECT | 09/14/2021 | 09/14/2021 | 337,129.42 |
| 153783 - INTERRA, INC. | MATERIAL TESTING RFP 20-10 - CONTRACT EXTENSION | 09/14/2021 | 09/14/2021 | 3,844.25 |
| | Account **65515 - OTHER IMPROVEMENTS** Totals | Invoice Transactions 2 | | $340,973.67 |
| | Business Unit **5100 - MOTOR FUEL TAX - ADMINISTRATION** Totals | Invoice Transactions 31 | | $381,006.80 |
| Business Unit **5105 - MOTOR FUEL TAX - REBUILD IL** | | | | |
| Account **65515 - OTHER IMPROVEMENTS** | | | | |
| 120125 - J.A. JOHNSON PAVING CO | 2021 REBUILD IL/MFT STREET RESURFACING BID 21-12 | 09/14/2021 | 09/14/2021 | 459,839.00 |
| | Account **65515 - OTHER IMPROVEMENTS** Totals | Invoice Transactions 1 | | $459,839.00 |
| | Business Unit **5105 - MOTOR FUEL TAX - REBUILD IL** Totals | Invoice Transactions 1 | | $459,839.00 |
| | Department **40 - PUBLIC WORKS AGENCY** Totals | Invoice Transactions 32 | | $840,845.80 |
| | **Fund 200 - MOTOR FUEL TAX FUND Totals** | **Invoice Transactions 33** | | **$1,004,279.80** |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **205 - EMERGENCY TELEPHONE (E911) FUND** | | | | |
| Department **22 - POLICE** | | | | |
| Business Unit **5150 - EMERGENCY TELEPHONE SYSTM** | | | | |
| Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** | | | | |
| 325605 - BIDDLE CONSULTING GROUP, INC. | CRITICAL ELITE - ANNUAL MAINTENANCE | 09/14/2021 | 09/14/2021 | 699.00 |
| 100987 - CHICAGO COMMUNICATIONS, LLC. | MOBILE RADIO | 09/14/2021 | 09/14/2021 | 674.00 |
| 103536 - MOTOROLA SOLUTIONS, INC. | FD INFRASTRUCTURE MAINTENANCE | 09/14/2021 | 09/14/2021 | 3,654.91 |
| 103536 - MOTOROLA SOLUTIONS, INC. | COMMUNICATION CHARGES | 09/14/2021 | 09/14/2021 | 5,726.00 |
| 103536 - MOTOROLA SOLUTIONS, INC. | APEX NEXT - MAINTENANCE AGREEMENT | 09/14/2021 | 09/14/2021 | 1,108.63 |
| 137906 - STRYKER SALES CORPORATION | HEALTH EMS SUBSCRIPTION | 09/14/2021 | 09/14/2021 | 914.00 |
| 14910 - SUPERION, LLC | 2021 ANNUAL MAINTENANCE RENEWAL | 09/14/2021 | 09/14/2021 | 82,681.48 |
| | Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** Totals | Invoice Transactions 7 | | $95,458.02 |
| Account **65085 - MINOR EQUIPMENT & TOOLS** | | | | |
| 103536 - MOTOROLA SOLUTIONS, INC. | REPLACEMENT: CONSOLE MICROPHONE | 09/14/2021 | 09/14/2021 | 397.00 |
| | Account **65085 - MINOR EQUIPMENT & TOOLS** Totals | Invoice Transactions 1 | | $397.00 |
| | Business Unit **5150 - EMERGENCY TELEPHONE SYSTM** Totals | Invoice Transactions 8 | | $95,855.02 |
| | Department **22 - POLICE** Totals | Invoice Transactions 8 | | $95,855.02 |
| | **Fund 205 - EMERGENCY TELEPHONE (E911) FUND Totals** | **Invoice Transactions 8** | | **$95,855.02** |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **215 - CDBG FUND** | | | | |
| Department **21 - COMMUNITY DEVELOPMENT** | | | | |
| Business Unit **5226 - CDBG-CV** | | | | |
| Account **62970 - CONNECTION FOR HOMELESS** | | | | |
| 101187 - CONNECTIONS FOR THE HOMELESS | CDBG-CV GRANT DISBURSEMENT FOR FOOD | 09/14/2021 | 09/14/2021 | 1,679.19 |
| 101187 - CONNECTIONS FOR THE HOMELESS | 4TH DISBURSEMENT OF CDBG-CV FOR RENT ASSIST. | 09/14/2021 | 09/14/2021 | 7,181.30 |
| | Account **62970 - CONNECTION FOR HOMELESS** Totals | Invoice Transactions 2 | | $8,860.49 |
| Account **63045 - SUMMER YOUTH EMPLOYMENT** | | | | |
| 104554 - SAM'S CLUB DIRECT | *SUPPLIES: MSYEP | 09/14/2021 | 09/14/2021 | 413.02 |
| 104554 - SAM'S CLUB DIRECT | *SUPPLIES: MSYEP | 09/14/2021 | 09/14/2021 | 80.16 |
| 104554 - SAM'S CLUB DIRECT | *SUPPLIES: MSYEP | 09/14/2021 | 09/14/2021 | 227.02 |
| 104672 - SERVICE SANITATION INC | PORTABLE TOILETS FOR MOVIES IN THE PARK | 09/14/2021 | 09/14/2021 | 150.00 |
| | Account **63045 - SUMMER YOUTH EMPLOYMENT** Totals | Invoice Transactions 4 | | $870.20 |
| | Business Unit **5226 - CDBG-CV** Totals | Invoice Transactions 6 | | $9,730.69 |
| | Department **21 - COMMUNITY DEVELOPMENT** Totals | Invoice Transactions 6 | | $9,730.69 |
| | **Fund 215 - CDBG FUND Totals** | **Invoice Transactions 6** | | **$9,730.69** |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **250 - AFFORDABLE HOUSING FUND** | | | | |
| Department **21 - COMMUNITY DEVELOPMENT** | | | | |
| Business Unit **2129 - ESG-CV** | | | | |
| Account **67110 - CONNECTIONS FOR THE HOMELESS** | | | | |
| 101187 - CONNECTIONS FOR THE HOMELESS | ESG-CV GRANT DISBURSEMENT FOR RAPID RE-HOUSING | 09/14/2021 | 09/14/2021 | 44,168.73 |
| | Account **67110 - CONNECTIONS FOR THE HOMELESS** Totals | Invoice Transactions | 1 | $44,168.73 |
| | Business Unit **2129 - ESG-CV** Totals | Invoice Transactions | 1 | $44,168.73 |
| Business Unit **5465 - AFFORDABLE HOUSING** | | | | |
| Account **62490 - OTHER PROGRAM COSTS** | | | | |
| 16209 - DENZIN SOLTANZADEH LLC | FORECLOSURE ASSISTANCE | 09/14/2021 | 09/14/2021 | 778.50 |
| | Account **62490 - OTHER PROGRAM COSTS** Totals | Invoice Transactions | 1 | $778.50 |
| Account **65496 - WAITLIST MANAGEMENT** | | | | |
| 10638 - COMMUNITY PARTNERS FOR AFFORDABLE HOUSING | INCLUSIONARY HOUSING & CENTRALIZED WAITLIST MANAGEMENT | 09/14/2021 | 09/14/2021 | 10,000.00 |
| | Account **65496 - WAITLIST MANAGEMENT** Totals | Invoice Transactions | 1 | $10,000.00 |
| Account **65497 - LANDLORD-TENANT** | | | | |
| 15955 - METROPOLITAN TENANTS ORGANIZATION | TENANT AND LANDLORD SERVICES | 09/14/2021 | 09/14/2021 | 11,700.00 |
| | Account **65497 - LANDLORD-TENANT** Totals | Invoice Transactions | 1 | $11,700.00 |
| | Business Unit **5465 - AFFORDABLE HOUSING** Totals | Invoice Transactions | 3 | $22,478.50 |
| | Department **21 - COMMUNITY DEVELOPMENT** Totals | Invoice Transactions | 4 | $66,647.23 |
| | **Fund 250 - AFFORDABLE HOUSING FUND Totals** | **Invoice Transactions** | **4** | **$66,647.23** |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **335 - WEST EVANSTON TIF FUND** | | | | |
| Department **99 - NON-DEPARTMENTAL** | | | | |
| Business Unit **5870 - WEST EVANSTON TIF** | | | | |
| Account **65515 - OTHER IMPROVEMENTS** | | | | |
| 17508 - GRANITE INLINER, LLC | 2021 CIPP SEWER REHAB CONTRACT B | 09/14/2021 | 09/14/2021 | 332,637.00 |
| | Account **65515 - OTHER IMPROVEMENTS** Totals | Invoice Transactions 1 | | $332,637.00 |
| | Business Unit **5870 - WEST EVANSTON TIF** Totals | Invoice Transactions 1 | | $332,637.00 |
| | Department **99 - NON-DEPARTMENTAL** Totals | Invoice Transactions 1 | | $332,637.00 |
| | **Fund 335 - WEST EVANSTON TIF FUND Totals** | **Invoice Transactions 1** | | **$332,637.00** |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **345 - CHICAGO-MAIN TIF** | | | | |
| Department **99 - NON-DEPARTMENTAL** | | | | |
| Business Unit **3400 - CHICAGO-MAIN TIF** | | | | |
| Account **65515 - OTHER IMPROVEMENTS** | | | | |
| 133794 - PAN-OCEANIC | MAIN ST WATER MAIN IMPROVEMENTS | 09/14/2021 | 09/14/2021 | 152,884.47 |
| 16073 - PATRICK ENGINEERING, INC. | MAIN ST IMPROVEMENT PROJECT PHASE I & II ENGINEERING | * 09/14/2021 | 09/14/2021 | 53,318.91 |
| 16073 - PATRICK ENGINEERING, INC. | MAIN ST IMPROVEMENT PROJECT PHASE I & II ENGINEERING | * 09/14/2021 | 09/14/2021 | 31,968.55 |
| | Account **65515 - OTHER IMPROVEMENTS** Totals | Invoice Transactions 3 | | $238,171.93 |
| | Business Unit **3400 - CHICAGO-MAIN TIF** Totals | Invoice Transactions 3 | | $238,171.93 |
| | Department **99 - NON-DEPARTMENTAL** Totals | Invoice Transactions 3 | | $238,171.93 |
| | **Fund 345 - CHICAGO-MAIN TIF Totals** | **Invoice Transactions 3** | | **$238,171.93** |

| Vendor | Invoice Description | | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|---|
| Fund **415 - CAPITAL IMPROVEMENTS FUND** | | | | | |
| Department **40 - PUBLIC WORKS AGENCY** | | | | | |
| Business Unit **4118 - 2018 GO BOND CAPITAL** | | | | | |
| Account **62145 - ENGINEERING SERVICES** | | | | | |
| 11447 - MCGUIRE ENGINEERS, INC. | SOLE SOURCE-ELECTRICAL ENGINEERING-JAMES PARK ATHLETIC LIGHTING | | 09/14/2021 | 09/14/2021 | 3,125.00 |
| | Account **62145 - ENGINEERING SERVICES** Totals | | Invoice Transactions 1 | | $3,125.00 |
| Account **65515 - OTHER IMPROVEMENTS** | | | | | |
| 153783 - INTERRA, INC. | MATERIAL TESTING - TASK 3 - JAMES PARK ATHLETIC LIGHTING | | 09/14/2021 | 09/14/2021 | 22,980.00 |
| | Account **65515 - OTHER IMPROVEMENTS** Totals | | Invoice Transactions 1 | | $22,980.00 |
| | Business Unit **4118 - 2018 GO BOND CAPITAL** Totals | | Invoice Transactions 2 | | $26,105.00 |
| **Business Unit 4119 - 2019 GO BOND CAPITAL** | | | | | |
| Account **62145 - ENGINEERING SERVICES** | | | | | |
| 171019 - CHRISTOPHER B. BURKE ENGINEERING, LTD. | OAKTON ST CORRIDOR STUDY | * | 09/14/2021 | 09/14/2021 | 912.50 |
| | Account **62145 - ENGINEERING SERVICES** Totals | | Invoice Transactions 1 | | $912.50 |
| Account **65515 - OTHER IMPROVEMENTS** | | | | | |
| 105124 - THERMOSYSTEMS, INC. | HVAC EQUIPMENT REPLACEMENT AT POLICE/FIRE HQ, FIRE 3, AND LEVY | | 09/14/2021 | 09/14/2021 | 421,132.00 |
| 105124 - THERMOSYSTEMS, INC. | HVAC EQUIPMENT REPLACEMENT AT POLICE/FIRE HQ, FIRE 3, AND LEVY | | 09/14/2021 | 09/14/2021 | 71,384.00 |
| | Account **65515 - OTHER IMPROVEMENTS** Totals | | Invoice Transactions 2 | | $492,516.00 |
| | Business Unit **4119 - 2019 GO BOND CAPITAL** Totals | | Invoice Transactions 3 | | $493,428.50 |
| Business Unit **4120 - 2020 GO BOND CAPITAL** | | | | | |
| Account **62145 - ENGINEERING SERVICES** | | | | | |
| 18333 - ALTURA SOLUTIONS, LLC | ADA TRANSITION PLAN UPDATE | | 09/14/2021 | 09/14/2021 | 8,100.00 |
| 171019 - CHRISTOPHER B. BURKE ENGINEERING, LTD. | HOWARD ST CORRIDOR IMPROVEMENTS | * | 09/14/2021 | 09/14/2021 | 70,268.91 |
| 176428 - CIVILTECH ENGINEERING | CHURCH ST PEDESTRIAN & BICYCLE IMPROVEMENTS | * | 09/14/2021 | 09/14/2021 | 19,734.98 |
| 176428 - CIVILTECH ENGINEERING | CHURCH ST PEDESTRIAN & BICYCLE IMPROVEMENTS | * | 09/14/2021 | 09/14/2021 | 8,890.62 |
| 101683 - EPSTEIN & SONS INTL, INC. | CHICAGO AVE CORRIDOR IMPROVEMENTS PHASE I ENGINEERING SERVICES | * | 09/14/2021 | 09/14/2021 | 22,917.00 |
| 102363 - HOLABIRD & ROOT LLC | ANIMAL SHELTER-RFQ 20-53-ARCHITECTURAL & ENGINEERING SERVICES | | 09/14/2021 | 09/14/2021 | 5,077.50 |
| 104927 - STANLEY CONSULTANTS INC. | CONSTRUCTION ENGINEERING - CENTRAL ST BRIDGE | * | 09/14/2021 | 09/14/2021 | 20,123.25 |
| | Account **62145 - ENGINEERING SERVICES** Totals | | Invoice Transactions 7 | | $155,112.26 |
| Account **65515 - OTHER IMPROVEMENTS** | | | | | |
| 16716 - CHICAGO SCULPTURE INTERNATIONAL | 2020 - 2022 REMAINING SCULPTURE PAYMENT | | 09/14/2021 | 09/14/2021 | 2,000.00 |
| 15729 - SOUTH WATER SIGNS | SOLE SOURCE PURCHASE OF PARK SIGNS | * | 09/14/2021 | 09/14/2021 | 11,460.00 |
| 15729 - SOUTH WATER SIGNS | SOLE SOURCE PURCHASE OF PARK SIGNS | * | 09/14/2021 | 09/14/2021 | 3,820.00 |
| | Account **65515 - OTHER IMPROVEMENTS** Totals | | Invoice Transactions 3 | | $17,280.00 |
| | Business Unit **4120 - 2020 GO BOND CAPITAL** Totals | | Invoice Transactions 10 | | $172,392.26 |
| Business Unit **4121 - 2021 GO BOND CAPITAL** | | | | | |
| Account **62145 - ENGINEERING SERVICES** | | | | | |
| 137011 - GEWALT HAMILTON ASSOCIATES, INC. | 2021 ALLEY PROJECT SURVEY SERVICES | | 09/14/2021 | 09/14/2021 | 4,700.00 |
| 153783 - INTERRA, INC. | MATERIAL TESTING RFP 20-10 - CONTRACT EXTENSION | | 09/14/2021 | 09/14/2021 | 1,425.38 |
| 153783 - INTERRA, INC. | MATERIAL TESTING - TASK ORDER 2 - LOVELACE PARK ENVIRO&GEOTECH | | 09/14/2021 | 09/14/2021 | 8,042.50 |
| 16073 - PATRICK ENGINEERING, INC. | MAIN ST IMPROVEMENT PROJECT PHASE I & II ENGINEERING | * | 09/14/2021 | 09/14/2021 | 1,277.83 |
| 105604 - WISS, JANNEY, ELSTNER ASSOCIATES INC. | BUILDING CONDITION ASSESSMENT FOR FIRE HOUSE #4 | | 09/14/2021 | 09/14/2021 | 5,600.00 |
| | Account **62145 - ENGINEERING SERVICES** Totals | | Invoice Transactions 5 | | $21,045.71 |
| Account **62716 - BOND ISSUANCE COSTS** | | | | | |
| 104915 - STANDARD & POOR'S | GENERAL OBLIGATION CORPORATE BONDS | | 09/14/2021 | 09/14/2021 | 26,363.00 |
| | Account **62716 - BOND ISSUANCE COSTS** Totals | | Invoice Transactions 1 | | $26,363.00 |
| Account **65515 - OTHER IMPROVEMENTS** | | | | | |
| 100941 - CENTRAL RUG & CARPET CO. | LIVING QUARTER RENOVATIONS AT FIRE HOUSE #4 | | 09/14/2021 | 09/14/2021 | 31,630.50 |
| 13463 - GARLAND /DBS, INC. | FIRE STATION 4 EMERGENCY ROOF IMPROVEMENTS | | 09/14/2021 | 09/14/2021 | 54,681.35 |
| 13463 - GARLAND /DBS, INC. | FIRE STATION 4 EMERGENCY ROOF IMPROVEMENTS | | 09/14/2021 | 09/14/2021 | 80,708.52 |
| 120125 - J.A. JOHNSON PAVING CO | FY2021 PAVEMENT PATCHING PROGRAM | | 09/14/2021 | 09/14/2021 | 56,148.22 |
| 16037 - JB ENTERRISES II INC. DBA SEALMASTER CHICAGO | GREENWAYS EQUIPMENT FOR PARK MAINTENANCE | | 09/14/2021 | 09/14/2021 | 1,456.57 |
| 105124 - THERMOSYSTEMS, INC. | HVAC EQUIPMENT REPLACEMENT AT POLICE/FIRE HQ, FIRE 3, AND LEVY | | 09/14/2021 | 09/14/2021 | 81,061.00 |
| | Account **65515 - OTHER IMPROVEMENTS** Totals | | Invoice Transactions 6 | | $305,686.16 |
| | Business Unit **4121 - 2021 GO BOND CAPITAL** Totals | | Invoice Transactions 12 | | $353,094.87 |
| Business Unit **4219 - NON-BOND CAPITAL** | | | | | |
| Account **53735 - CURB/SIDEWALK REPLACEMENT FEE** | | | | | |
| 12841 - OAKTON HOUSE CONDOMINIUM ASSOC C/O NS MANAGEMENT | 50/50 SIDEWALK - DUPLICATE PAYMENTS 1201-1229 REFUND | | 09/14/2021 | 09/14/2021 | 266.70 |
| 12841 - OAKTON HOUSE CONDOMINIUM ASSOC C/O NS MANAGEMENT | 50/50 SIDEWALK DUPLICATE PAYMENT 2230-2300 CENTRAL ST | | 09/14/2021 | 09/14/2021 | 1,866.70 |
| | Account **53735 - CURB/SIDEWALK REPLACEMENT FEE** Totals | | Invoice Transactions 2 | | $2,133.40 |
| Account **62145 - ENGINEERING SERVICES** | | | | | |
| 104927 - STANLEY CONSULTANTS INC. | CONSTRUCTION ENGINEERING - CENTRAL ST BRIDGE | * | 09/14/2021 | 09/14/2021 | 6,656.46 |
| | Account **62145 - ENGINEERING SERVICES** Totals | | Invoice Transactions 1 | | $6,656.46 |
| Account **65515 - OTHER IMPROVEMENTS** | | | | | |
| 156014 - BOLDER CONTRACTORS | 2021 WATER MAIN AND STREET RESURFACING | | 09/14/2021 | 09/14/2021 | 509.40 |
| 18080 - MODERNFOLD CHICAGO INC | AUTOMATED MOVEABLE PARTITION LEVY CENTER LINDEN ROOM | | 09/14/2021 | 09/14/2021 | 13,595.00 |
| | Account **65515 - OTHER IMPROVEMENTS** Totals | | Invoice Transactions 2 | | $14,104.40 |
| | Business Unit **4219 - NON-BOND CAPITAL** Totals | | Invoice Transactions 5 | | $22,894.26 |
| Business Unit **4319 - CIP CDBG Funds** | | | | | |
| Account **65515 - OTHER IMPROVEMENTS** | | | | | |
| 137011 - GEWALT HAMILTON ASSOCIATES, INC. | 2021 ALLEY PROJECT SURVEY SERVICES | | 09/14/2021 | 09/14/2021 | 2,500.00 |
| | Account **65515 - OTHER IMPROVEMENTS** Totals | | Invoice Transactions 1 | | $2,500.00 |
| | Business Unit **4319 - CIP CDBG Funds** Totals | | Invoice Transactions 1 | | $2,500.00 |
| | Department **40 - PUBLIC WORKS AGENCY** Totals | | Invoice Transactions 33 | | $1,070,414.89 |
| | **Fund 415 - CAPITAL IMPROVEMENTS FUND Totals** | | **Invoice Transactions 33** | | **$1,070,414.89** |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **416 - CROWN CONSTRUCTION FUND** | | | | |
| Department **40 - PUBLIC WORKS AGENCY** | | | | |
| Business Unit **4160 - CROWN CONSTRUCTION PROJECT** | | | | |
| Account **65515 - OTHER IMPROVEMENTS** | | | | |
| 18015 - ANNETTE PRINCE | BIRD STRIKE MONITORING - ROBERT CROWN CENTER - SINGLE SOURCE | * 09/14/2021 | 09/14/2021 | 120.00 |
| 18015 - ANNETTE PRINCE | BIRD STRIKE MONITORING - ROBERT CROWN CENTER - SINGLE SOURCE | * 09/14/2021 | 09/14/2021 | 165.00 |
| 285559 - BULLEY & ANDREWS, LLC | ROBERT CROWN CONSTRUCTION MANAGER SERVICES RFP 17-57 | * 09/14/2021 | 09/14/2021 | 1,435,979.07 |
| | Account **65515 - OTHER IMPROVEMENTS** Totals | Invoice Transactions 3 | | $1,436,264.07 |
| | Business Unit **4160 - CROWN CONSTRUCTION PROJECT** Totals | Invoice Transactions 3 | | $1,436,264.07 |
| | Department **40 - PUBLIC WORKS AGENCY** Totals | Invoice Transactions 3 | | $1,436,264.07 |
| | **Fund 416 - CROWN CONSTRUCTION FUND Totals** | **Invoice Transactions 3** | | **$1,436,264.07** |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **505 - PARKING SYSTEM FUND** | | | | |
| Department **19 - ADMINISTRATIVE SERVICES** | | | | |
| Business Unit **7005 - PARKING SYSTEM MGT** | | | | |
| Account **53561 - DIVVY REVENUE** | | | | |
| 13102 - MOTIVATE INTERNATIONAL, INC. | 3 DIVVY E-BIKE STATIONS FUNDED BY 1815 RIDGE PUBLIC BENEFIT | 09/14/2021 | 09/14/2021 | 9,291.54 |
| | Account **53561 - DIVVY REVENUE** Totals | Invoice Transactions 1 | | $9,291.54 |
| Account **62431 - ARMORED CAR SERVICES** | | | | |
| 17306 - DAVIS BANCORP, INC. | ARMORED TRUCK SERVICES AUGUST 2021 | 09/14/2021 | 09/14/2021 | 3,648.00 |
| 17306 - DAVIS BANCORP, INC. | ARMORED TRUCK SERVICES JULY 2021 | 09/14/2021 | 09/14/2021 | 3,648.00 |
| | Account **62431 - ARMORED CAR SERVICES** Totals | Invoice Transactions 2 | | $7,296.00 |
| Account **64540 - TELECOMMUNICATIONS - WIRELESS** | | | | |
| 14093 - VERIZON NETWORKFLEET, INC. | AVL TRACKERS | 09/14/2021 | 09/14/2021 | 18.95 |
| | Account **64540 - TELECOMMUNICATIONS - WIRELESS** Totals | Invoice Transactions 1 | | $18.95 |
| Account **65515 - OTHER IMPROVEMENTS** | | | | |
| 105150 - THYSSENKRUPP ELEVATOR | SHERMAN GARAGE ELEVATOR UPGRADE-PAYMENT 2/2 | 09/14/2021 | 09/14/2021 | 19,931.50 |
| 105604 - WISS, JANNEY, ELSTNER ASSOCIATES INC. | PARKING GARAGE STRUCTURAL ASSESSMENT | * 09/14/2021 | 09/14/2021 | 2,433.75 |
| | Account **65515 - OTHER IMPROVEMENTS** Totals | Invoice Transactions 2 | | $22,365.25 |
| | Business Unit **7005 - PARKING SYSTEM MGT** Totals | Invoice Transactions 6 | | $38,971.74 |
| Business Unit **7015 - PARKING LOTS & METERS** | | | | |
| Account **62230 - IMPROVEMENT MAINT SERVICE** | | | | |
| 203703 - FASTSIGNS LINCOLNWOOD | LAKEFRONT PARKING SIGNS AND PAYBOX DECALS | 09/14/2021 | 09/14/2021 | 3,782.10 |
| | Account **62230 - IMPROVEMENT MAINT SERVICE** Totals | Invoice Transactions 1 | | $3,782.10 |
| Account **62347 - PARKING TAX PAYMENTS TO COUNTY** | | | | |
| 101215 - COOK COUNTY COLLECTOR | *PARKING COUNTY TAX JULY 2021 | 09/14/2021 | 09/14/2021 | 457.28 |
| | Account **62347 - PARKING TAX PAYMENTS TO COUNTY** Totals | Invoice Transactions 1 | | $457.28 |
| Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** | | | | |
| 101143 - COMED | UTILITIES: COMED | 09/14/2021 | 09/14/2021 | 131.19 |
| 101143 - COMED | UTILITIES: COMED | 09/14/2021 | 09/14/2021 | 79.58 |
| 11432 - CHARGEPOINT | ELECTRIC VEHICLE CHARGER ANNUAL LICENSE AGREEMENT | 09/14/2021 | 09/14/2021 | 15,626.00 |
| 101545 - DUNCAN PARKING TECHNOLOGIES, INC. | AUTOTRAX FEES AUGUST 2021 | 09/14/2021 | 09/14/2021 | 1,843.75 |
| 101545 - DUNCAN PARKING TECHNOLOGIES, INC. | API CHARGE-SMARKING-AUGUST 2021 | 09/14/2021 | 09/14/2021 | 147.50 |
| 10643 - PASSPORT PARKING, INC` | PERMIT SERVICE JULY 2021 | 09/14/2021 | 09/14/2021 | 537.00 |
| 225904 - TOTAL PARKING SOLUTIONS, INC. | PAYBOX SERVICE CALL | 09/14/2021 | 09/14/2021 | 235.00 |
| 225904 - TOTAL PARKING SOLUTIONS, INC. | LAKEFRONT PAYBOX INSTALLATION | 09/14/2021 | 09/14/2021 | 1,000.00 |
| | Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** Totals | Invoice Transactions 8 | | $19,600.02 |
| Account **62519 - PASSPORT MOBILE PARKING APP FEES** | | | | |
| 10643 - PASSPORT PARKING, INC` | MOBILE PAY JULY 2021 | 09/14/2021 | 09/14/2021 | 19,768.98 |
| | Account **62519 - PASSPORT MOBILE PARKING APP FEES** Totals | Invoice Transactions 1 | | $19,768.98 |
| | Business Unit **7015 - PARKING LOTS & METERS** Totals | Invoice Transactions 11 | | $43,608.38 |
| Business Unit **7025 - CHURCH STREET GARAGE** | | | | |
| Account **62347 - PARKING TAX PAYMENTS TO COUNTY** | | | | |
| 101215 - COOK COUNTY COLLECTOR | *PARKING COUNTY TAX JULY 2021 | 09/14/2021 | 09/14/2021 | 1,802.15 |
| | Account **62347 - PARKING TAX PAYMENTS TO COUNTY** Totals | Invoice Transactions 1 | | $1,802.15 |
| Account **62400 - CONTRACT SVC-PARKING GARAGE** | | | | |
| 13097 - SP PLUS PARKING | GARAGE MANAGEMENT-SEPTEMBER 2021 | 09/14/2021 | 09/14/2021 | 9,543.68 |
| | Account **62400 - CONTRACT SVC-PARKING GARAGE** Totals | Invoice Transactions 1 | | $9,543.68 |
| Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** | | | | |
| 13583 - 3C PAYMENT (USA) CORP | CREDIT & DEBIT CARD PROCESSING FEES-JULY 2021 | 09/14/2021 | 09/14/2021 | 207.72 |
| 100310 - ANDERSON PEST CONTROL | PEST SERVICES CHURCH GARAGE JULY 2021 | 09/14/2021 | 09/14/2021 | 122.78 |
| 100310 - ANDERSON PEST CONTROL | PEST SERVICES CHURCH GARAGE JUNE 2021 | 09/14/2021 | 09/14/2021 | 122.78 |
| 100310 - ANDERSON PEST CONTROL | PEST SERVICES CHURCH GARAGE MAY 2021 | 09/14/2021 | 09/14/2021 | 122.78 |
| 100310 - ANDERSON PEST CONTROL | PEST SERVICES CHURCH GARAGE APRIL 2021 | 09/14/2021 | 09/14/2021 | 122.78 |
| 12366 - AUTOMATED PARKING TECHNOLOGIES | SERVICE CALL 8/8/21-CHURCH GARAGE | 09/14/2021 | 09/14/2021 | 560.00 |
| 12366 - AUTOMATED PARKING TECHNOLOGIES | KEYCARDS-CHURCH GARAGE 8/11/21 | 09/14/2021 | 09/14/2021 | 644.80 |
| 10798 - JOHNSON CONTROLS SECURITY SOLUTIONS | RECURRING ALARM SERVICE-CHURCH GARAGE 8/1/21-10/31/21 | 09/14/2021 | 09/14/2021 | 224.72 |
| | Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** Totals | Invoice Transactions 8 | | $2,128.36 |
| Account **64505 - TELECOMMUNICATIONS** | | | | |
| 100401 - COMCAST CABLE | COMCAST-COMMUNICATION CHARGES JULY 21 | 09/14/2021 | 09/14/2021 | 960.00 |
| | Account **64505 - TELECOMMUNICATIONS** Totals | Invoice Transactions 1 | | $960.00 |
| | Business Unit **7025 - CHURCH STREET GARAGE** Totals | Invoice Transactions 11 | | $14,434.19 |
| Business Unit **7036 - SHERMAN GARAGE** | | | | |
| Account **62347 - PARKING TAX PAYMENTS TO COUNTY** | | | | |
| 101215 - COOK COUNTY COLLECTOR | *PARKING COUNTY TAX JULY 2021 | 09/14/2021 | 09/14/2021 | 2,405.30 |
| | Account **62347 - PARKING TAX PAYMENTS TO COUNTY** Totals | Invoice Transactions 1 | | $2,405.30 |
| Account **62400 - CONTRACT SVC-PARKING GARAGE** | | | | |
| 17098 - PHOENIX SECURITY LTD | SECURITY GUARDS-SHERMAN GARAGE | 09/14/2021 | 09/14/2021 | 12,648.00 |
| 215899 - MB EVANSTON SHERMAN, L.L.C. | AUGUST JANITORIAL SERVICES-SHERMAN PLAZA | 09/14/2021 | 09/14/2021 | 1,280.00 |
| 13097 - SP PLUS PARKING | GARAGE MANAGEMENT-SEPTEMBER 2021 | 09/14/2021 | 09/14/2021 | 17,352.50 |
| | Account **62400 - CONTRACT SVC-PARKING GARAGE** Totals | Invoice Transactions 3 | | $31,280.50 |
| Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** | | | | |
| 100310 - ANDERSON PEST CONTROL | PEST SERVICES SHERMAN GARAGE AUGUST 2021 | 09/14/2021 | 09/14/2021 | 68.25 |
| 100310 - ANDERSON PEST CONTROL | PEST SERVICES SHERMAN GARAGE JULY 2021 | 09/14/2021 | 09/14/2021 | 68.25 |
| 100310 - ANDERSON PEST CONTROL | PEST SERVICES SHERMAN GARAGE JUNE 2021 | 09/14/2021 | 09/14/2021 | 68.25 |
| 12366 - AUTOMATED PARKING TECHNOLOGIES | KEYCARDS-SHERMAN GARAGE 8/11/21 | 09/14/2021 | 09/14/2021 | 644.80 |
| 12366 - AUTOMATED PARKING TECHNOLOGIES | GARAGE IT SERVICE CALL 7/25/21 | 09/14/2021 | 09/14/2021 | 560.00 |
| | Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** Totals | Invoice Transactions 5 | | $1,409.55 |
| Account **62705 - BANK SERVICE CHARGES** | | | | |
| 13583 - 3C PAYMENT (USA) CORP | CREDIT & DEBIT CARD PROCESSING FEES-JULY 2021 | 09/14/2021 | 09/14/2021 | 449.22 |
| | Account **62705 - BANK SERVICE CHARGES** Totals | Invoice Transactions 1 | | $449.22 |
| Account **64505 - TELECOMMUNICATIONS** | | | | |
| 100401 - COMCAST CABLE | COMCAST-COMMUNICATION CHARGES JULY 21 | 09/14/2021 | 09/14/2021 | 960.00 |
| | Account **64505 - TELECOMMUNICATIONS** Totals | Invoice Transactions 1 | | $960.00 |
| Account **65050 - BLDG MAINTENANCE MATERIAL** | | | | |
| 10546 - SUPERIOR INDUSTRIAL SUPPLY | JANITORIAL SUPPLIES | 09/14/2021 | 09/14/2021 | 126.27 |
| | Account **65050 - BLDG MAINTENANCE MATERIAL** Totals | Invoice Transactions 1 | | $126.27 |
| | Business Unit **7036 - SHERMAN GARAGE** Totals | Invoice Transactions 12 | | $36,630.84 |
| Business Unit **7037 - MAPLE GARAGE** | | | | |
| Account **62347 - PARKING TAX PAYMENTS TO COUNTY** | | | | |
| 101215 - COOK COUNTY COLLECTOR | *PARKING COUNTY TAX JULY 2021 | 09/14/2021 | 09/14/2021 | 854.44 |
| | Account **62347 - PARKING TAX PAYMENTS TO COUNTY** Totals | Invoice Transactions 1 | | $854.44 |
| Account **62400 - CONTRACT SVC-PARKING GARAGE** | | | | |
| 13097 - SP PLUS PARKING | GARAGE MANAGEMENT-SEPTEMBER 2021 | 09/14/2021 | 09/14/2021 | 11,570.90 |
| | Account **62400 - CONTRACT SVC-PARKING GARAGE** Totals | Invoice Transactions 1 | | $11,570.90 |
| Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** | | | | |
| 100310 - ANDERSON PEST CONTROL | PEST SERVICES MAPLE GARAGE JULY 2021 | 09/14/2021 | 09/14/2021 | 122.77 |
| 100310 - ANDERSON PEST CONTROL | PEST SERVICES MAPLE GARAGE JUNE 2021 | 09/14/2021 | 09/14/2021 | 122.77 |
| 100310 - ANDERSON PEST CONTROL | PEST SERVICES MAPLE GARAGE MAY 2021 | 09/14/2021 | 09/14/2021 | 122.77 |
| 100310 - ANDERSON PEST CONTROL | PEST SERVICES MAPLE GARAGE APRIL 2021 | 09/14/2021 | 09/14/2021 | 122.77 |
| 100310 - ANDERSON PEST CONTROL | PEST SERVICES MAPLE GARAGE OCT 2020 | 09/14/2021 | 09/14/2021 | 116.92 |
| 12366 - AUTOMATED PARKING TECHNOLOGIES | IT SERVICE CALL-CHURCH GARAGE 8/9/21 | 09/14/2021 | 09/14/2021 | 420.00 |
| 12366 - AUTOMATED PARKING TECHNOLOGIES | KEYCARDS-MAPLE GARAGE 8/11/2021 | 09/14/2021 | 09/14/2021 | 644.80 |
| | Account **62509 - SERVICE AGREEMENTS/ CONTRACTS** Totals | Invoice Transactions 7 | | $1,672.80 |
| Account **62705 - BANK SERVICE CHARGES** | | | | |
| 13583 - 3C PAYMENT (USA) CORP | CREDIT & DEBIT CARD PROCESSING FEES-JULY 2021 | 09/14/2021 | 09/14/2021 | 208.56 |
| | Account **62705 - BANK SERVICE CHARGES** Totals | Invoice Transactions 1 | | $208.56 |
| Account **64015 - NATURAL GAS** | | | | |
| 103744 - NICOR | UTILITIES: NICOR JUNE 21 | 09/14/2021 | 09/14/2021 | 165.69 |
| | Account **64015 - NATURAL GAS** Totals | Invoice Transactions 1 | | $165.69 |
| Account **64505 - TELECOMMUNICATIONS** | | | | |
| 100401 - COMCAST CABLE | COMCAST-COMMUNICATION CHARGES JULY 21 | 09/14/2021 | 09/14/2021 | 960.00 |
| | Account **64505 - TELECOMMUNICATIONS** Totals | Invoice Transactions 1 | | $960.00 |
| | Business Unit **7037 - MAPLE GARAGE** Totals | Invoice Transactions 12 | | $15,432.39 |
| | Department **19 - ADMINISTRATIVE SERVICES** Totals | Invoice Transactions 52 | | $149,077.54 |
| | **Fund 505 - PARKING SYSTEM FUND Totals** | **Invoice Transactions 52** | | **$149,077.54** |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **510 - WATER FUND** | | | | |
| Department **40 - PUBLIC WORKS AGENCY** | | | | |
| Business Unit **4200 - WATER PRODUCTION** | | | | |
| Account **56140 - FEES AND MERCHANDISE SALE** | | | | |
| 102499 - ILLINOIS DEPT OF REVENUE | *SALES TAX JULY 2021 | 09/14/2021 | 09/14/2021 | 429.00 |
| | Account **56140 - FEES AND MERCHANDISE SALE** Totals | Invoice Transactions 1 | | $429.00 |
| Account **56145 - FEES AND OUTSIDE WORK** | | | | |
| 12451 - AMDUR PRODUCTIONS | FIRE HYDRANT DEPOSIT REFUND | 09/14/2021 | 09/14/2021 | 3,000.00 |
| 15956 - PWS ENVIRONMENTAL INC. | FIRE HYDRANT DEPOSIT REFUND | 09/14/2021 | 09/14/2021 | 3,000.00 |
| | Account **56145 - FEES AND OUTSIDE WORK** Totals | Invoice Transactions 2 | | $6,000.00 |
| Account **62180 - STUDIES** | | | | |
| 104981 - AECOM USA, INC. | DEVELOPMENT OF WATER UTILITY CONTINUITY OF OPERATIONS | 09/14/2021 | 09/14/2021 | 9,486.97 |
| 177879 - BURNS & MCDONNELL ENGINEERING COMPANY, INC. | ANNUAL BASIC VALUATION UPDATE | 09/14/2021 | 09/14/2021 | 10,560.00 |
| 177879 - BURNS & MCDONNELL ENGINEERING COMPANY, INC. | ANNUAL BASIC VALUATION UPDATE | 09/14/2021 | 09/14/2021 | 5,280.00 |
| | Account **62180 - STUDIES** Totals | Invoice Transactions 3 | | $25,326.97 |
| Account **62245 - OTHER EQMT MAINTENANCE** | | | | |
| 17310 - CONCENTRIC INTEGRATION, LLC | SCADA INTEGRATION AND SUPPORT SERVICES | 09/14/2021 | 09/14/2021 | 2,178.22 |
| 17310 - CONCENTRIC INTEGRATION, LLC | SCADA INTEGRATION AND SUPPORT SERVICES | 09/14/2021 | 09/14/2021 | 1,137.50 |
| | Account **62245 - OTHER EQMT MAINTENANCE** Totals | Invoice Transactions 2 | | $3,315.72 |
| Account **62295 - TRAINING & TRAVEL** | | | | |
| 18530 - CURTIS EVANS | WATERCON 2021 REIMBURSEMENT | 09/14/2021 | 09/14/2021 | 352.08 |
| 131189 - Daniel Cullen | WATERCON 2021 REIMBURSEMENT | 09/14/2021 | 09/14/2021 | 352.08 |
| 107947 - David C. Elston | WATERCON 2021 REIMBURSEMENT | 09/14/2021 | 09/14/2021 | 105.90 |
| 121740 - SCHWEGEL, MATTHEW J | WATERCON 2021 REIMBURSEMENT | 09/14/2021 | 09/14/2021 | 401.96 |
| | Account **62295 - TRAINING & TRAVEL** Totals | Invoice Transactions 4 | | $1,212.02 |
| Account **62315 - POSTAGE** | | | | |
| 101832 - FEDERAL EXPRESS CORP. | SHIPPING | 09/14/2021 | 09/14/2021 | 30.71 |
| 101832 - FEDERAL EXPRESS CORP. | SHIPPING | 09/14/2021 | 09/14/2021 | 40.03 |
| | Account **62315 - POSTAGE** Totals | Invoice Transactions 2 | | $70.74 |
| Account **64540 - TELECOMMUNICATIONS - WIRELESS** | | | | |
| 14093 - VERIZON NETWORKFLEET, INC. | AVL TRACKERS | 09/14/2021 | 09/14/2021 | 37.90 |
| | Account **64540 - TELECOMMUNICATIONS - WIRELESS** Totals | Invoice Transactions 1 | | $37.90 |
| Account **65095 - OFFICE SUPPLIES** | | | | |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | 231.07 |
| 103883 - OFFICE DEPOT | OFFICE SUPPLIES | 09/14/2021 | 09/14/2021 | (89.63) |
| | Account **65095 - OFFICE SUPPLIES** Totals | Invoice Transactions 2 | | $141.44 |
| | Business Unit **4200 - WATER PRODUCTION** Totals | Invoice Transactions 17 | | $36,533.79 |
| Business Unit **4208 - WATER BILLING** | | | | |
| Account **64540 - TELECOMMUNICATIONS - WIRELESS** | | | | |
| 105394 - VERIZON WIRELESS | COMMUNICATION CHARGES JULY 21 | 09/14/2021 | 09/14/2021 | 114.03 |
| | Account **64540 - TELECOMMUNICATIONS - WIRELESS** Totals | Invoice Transactions 1 | | $114.03 |
| | Business Unit **4208 - WATER BILLING** Totals | Invoice Transactions 1 | | $114.03 |
| Business Unit **4210 - PUMPING** | | | | |
| Account **64005 - ELECTRICITY** | | | | |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PW WATER | 09/14/2021 | 09/14/2021 | 94,202.57 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PW WATER | 09/14/2021 | 09/14/2021 | 801.08 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PW WATER | 09/14/2021 | 09/14/2021 | 891.79 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PW WATER | 09/14/2021 | 09/14/2021 | 20.00 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PW WATER | 09/14/2021 | 09/14/2021 | 91.29 |
| 10730 - MC SQUARED ENERGY | UTILITIES: MC- SQUARED PW WATER | 09/14/2021 | 09/14/2021 | 53.51 |
| | Account **64005 - ELECTRICITY** Totals | Invoice Transactions 6 | | $96,060.24 |
| Account **64015 - NATURAL GAS** | | | | |
| 103744 - NICOR | UTILITIES: NICOR JUN 21 | 09/14/2021 | 09/14/2021 | 870.18 |
| 103744 - NICOR | UTILITIES: NICOR JUN 21 | 09/14/2021 | 09/14/2021 | 41.17 |
| | Account **64015 - NATURAL GAS** Totals | Invoice Transactions 2 | | $911.35 |
| | Business Unit **4210 - PUMPING** Totals | Invoice Transactions 8 | | $96,971.59 |
| Business Unit **4220 - FILTRATION** | | | | |
| Account **62465 - OUTSIDE LABARATORY COSTS** | | | | |
| 106964 - EUROFINS EATON ANALYTICAL | FY 2021 LABORATORY TESTING-ROUTINE COMPLIANCE | 09/14/2021 | 09/14/2021 | 10.00 |
| | Account **62465 - OUTSIDE LABARATORY COSTS** Totals | Invoice Transactions 1 | | $10.00 |
| Account **65015 - CHEMICALS/ SALT** | | | | |
| 217862 - ALEXANDER CHEMICAL CORPORATION | LIQUID CHLORINE (PER SPEC) | 09/14/2021 | 09/14/2021 | 760.00 |
| 217862 - ALEXANDER CHEMICAL CORPORATION | LIQUID ALUMINUM SULFATE (PER SPEC) | 09/14/2021 | 09/14/2021 | 3,331.52 |
| 217862 - ALEXANDER CHEMICAL CORPORATION | LIQUID CHLORINE (PER SPEC) | 09/14/2021 | 09/14/2021 | 3,512.00 |
| 217862 - ALEXANDER CHEMICAL CORPORATION | LIQUID CHLORINE (PER SPEC) | 09/14/2021 | 09/14/2021 | 760.00 |
| 217862 - ALEXANDER CHEMICAL CORPORATION | LIQUID ALUMINUM SULFATE (PER SPEC) | 09/14/2021 | 09/14/2021 | 3,341.57 |
| 217862 - ALEXANDER CHEMICAL CORPORATION | HYDROFLUOROSILICIC ACID (PER SPEC) | 09/14/2021 | 09/14/2021 | 7,871.90 |
| 217862 - ALEXANDER CHEMICAL CORPORATION | LIQUID ALUMINUM SULFATE (PER SPEC) | 09/14/2021 | 09/14/2021 | 3,274.08 |
| | Account **65015 - CHEMICALS/ SALT** Totals | Invoice Transactions 7 | | $22,851.07 |
| Account **65030 - PHOSPHATE CHEMICALS** | | | | |
| 172225 - CARUS PHOSPHATES, INC. | ORTHOPOLYPHOSPHATE (PER SPEC) | 09/14/2021 | 09/14/2021 | 19,670.70 |
| | Account **65030 - PHOSPHATE CHEMICALS** Totals | Invoice Transactions 1 | | $19,670.70 |
| | Business Unit **4220 - FILTRATION** Totals | Invoice Transactions 9 | | $42,531.77 |
| Business Unit **4225 - WATER OTHER OPERATIONS** | | | | |
| Account **62185 - CONSULTING SERVICES** | | | | |
| 17270 - BACKFLOW SOLUTIONS, INC | 2021 CROSS CONNECTION CONTROL MGMT PROGRAM YEAR 2 | 09/14/2021 | 09/14/2021 | 1,960.15 |
| 311629 - CAROLLO ENGINEERS, INC | HYDRAULIC MODELING SERVICES RFP 20-32 FY2021 | 09/14/2021 | 09/14/2021 | 6,950.91 |
| | Account **62185 - CONSULTING SERVICES** Totals | Invoice Transactions 2 | | $8,911.06 |
| Account **65010 - BOOKS, PUBLICATIONS, MAPS** | | | | |
| 103460 - MINUTEMAN PRESS | 4X4 MAGNETS | 09/14/2021 | 09/14/2021 | 444.07 |
| | Account **65010 - BOOKS, PUBLICATIONS, MAPS** Totals | Invoice Transactions 1 | | $444.07 |
| | Business Unit **4225 - WATER OTHER OPERATIONS** Totals | Invoice Transactions 3 | | $9,355.13 |
| Business Unit **4230 - WATER CAPITAL OUTLAY** | | | | |
| Account **65702 - WATER GENERAL PLANT** | | | | |
| 18475 - COMPUTERS NATIONWIDE | WATER PLANT FRONT DOOR ENTRY SYSTEM | 09/14/2021 | 09/14/2021 | 4,594.50 |
| | Account **65702 - WATER GENERAL PLANT** Totals | Invoice Transactions 1 | | $4,594.50 |
| | Business Unit **4230 - WATER CAPITAL OUTLAY** Totals | Invoice Transactions 1 | | $4,594.50 |
| Business Unit **4540 - DISTRIBUTION MAINTENANCE** | | | | |
| Account **64540 - TELECOMMUNICATIONS - WIRELESS** | | | | |
| 14093 - VERIZON NETWORKFLEET, INC. | AVL TRACKERS | 09/14/2021 | 09/14/2021 | 170.55 |
| | Account **64540 - TELECOMMUNICATIONS - WIRELESS** Totals | Invoice Transactions 1 | | $170.55 |
| Account **65055 - MATER. TO MAINT. IMP.** | | | | |
| 200552 - G & L CONTRACTORS, INC | FY2021 GRANULAR MATERIALS PURCHASE | 09/14/2021 | 09/14/2021 | 2,595.47 |
| 200552 - G & L CONTRACTORS, INC | FY2021 GRANULAR MATERIALS PURCHASE | 09/14/2021 | 09/14/2021 | 3,487.63 |
| 105479 - WATER PRODUCTS CO. | 2021 WATER DISTRIBUTION SYSTEM MATERIALS | 09/14/2021 | 09/14/2021 | 309.73 |
| 105479 - WATER PRODUCTS CO. | 2021 WATER DISTRIBUTION SYSTEM MATERIALS | 09/14/2021 | 09/14/2021 | 923.75 |
| 105479 - WATER PRODUCTS CO. | 2021 WATER DISTRIBUTION SYSTEM MATERIALS | 09/14/2021 | 09/14/2021 | 649.50 |
| 105479 - WATER PRODUCTS CO. | 2021 WATER DISTRIBUTION SYSTEM MATERIALS | 09/14/2021 | 09/14/2021 | 7,545.00 |
| 105479 - WATER PRODUCTS CO. | 2021 WATER DISTRIBUTION SYSTEM MATERIALS | 09/14/2021 | 09/14/2021 | 923.75 |
| 105479 - WATER PRODUCTS CO. | 2021 WATER DISTRIBUTION SYSTEM MATERIALS | 09/14/2021 | 09/14/2021 | 2,598.00 |
| 105479 - WATER PRODUCTS CO. | 2021 WATER DISTRIBUTION SYSTEM MATERIALS | 09/14/2021 | 09/14/2021 | 1,097.00 |
| | Account **65055 - MATER. TO MAINT. IMP.** Totals | Invoice Transactions 9 | | $20,129.83 |
| | Business Unit **4540 - DISTRIBUTION MAINTENANCE** Totals | Invoice Transactions 10 | | $20,300.38 |
| | Department **40 - PUBLIC WORKS AGENCY** Totals | Invoice Transactions 49 | | $210,401.19 |
| | **Fund 510 - WATER FUND Totals** | **Invoice Transactions 49** | | **$210,401.19** |

| Vendor | Invoice Description | | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|---|
| Fund **513 - WATER DEPR IMPRV &EXTENSION FUND** | | | | | |
| Department **71 - UTILITIES** | | | | | |
| Business Unit **7330 - WATER FUND DEP, IMP, EXT** | | | | | |
| Account **62145 - ENGINEERING SERVICES** | | | | | |
| 153783 - INTERRA, INC. | MATERIAL TESTING RFP 20-10 - CONTRACT EXTENSION | | 09/14/2021 | 09/14/2021 | 11,887.25 |
| 153783 - INTERRA, INC. | MATERIAL TESTING RFP 20-10 - CONTRACT EXTENSION | | 09/14/2021 | 09/14/2021 | 1,415.75 |
| | Account **62145 - ENGINEERING SERVICES** Totals | | Invoice Transactions | 2 | $13,303.00 |
| Account **65515 - OTHER IMPROVEMENTS** | | | | | |
| 14335 - THIENEMAN CONSTRUCTION, INC. | CLEARWELL 9 REPLACEMENT PROJECT CONSTRUCTION AGREEMENT | * | 09/14/2021 | 09/14/2021 | 222,072.01 |
| 156014 - BOLDER CONTRACTORS | 2021 WATER MAIN AND STREET RESURFACING PROJECT | | 09/14/2021 | 09/14/2021 | 550,754.07 |
| 253497 - LAKE ERIE DIVING, INC. | 54-INCH INTAKE HEATER CABLE REHAB | | 09/14/2021 | 09/14/2021 | 350,000.00 |
| 133794 - PAN-OCEANIC | MAIN ST WATER MAIN IMPROVEMENTS PROJECT | | 09/14/2021 | 09/14/2021 | 56,546.31 |
| | Account **65515 - OTHER IMPROVEMENTS** Totals | | Invoice Transactions | 4 | $1,179,372.39 |
| | Business Unit **7330 - WATER FUND DEP, IMP, EXT** Totals | | Invoice Transactions | 6 | $1,192,675.39 |
| | Department **71 - UTILITIES** Totals | | Invoice Transactions | 6 | $1,192,675.39 |
| | **Fund 513 - WATER DEPR IMPRV &EXTENSION FUND Totals** | | **Invoice Transactions** | **6** | **$1,192,675.39** |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **515 - SEWER FUND** | | | | |
| Department **40 - PUBLIC WORKS AGENCY** | | | | |
| Business Unit **4530 - SEWER MAINTENANCE** | | | | |
| Account **62415 - RESIDENTIAL DEBRIS/REMOVAL CONTRACTUAL COSTS** | | | | |
| 200552 - G & L CONTRACTORS, INC | FY2021 DEBRIS HAULING CONTRACT | 09/14/2021 | 09/14/2021 | 3,240.00 |
| 200552 - G & L CONTRACTORS, INC | FY2021 DEBRIS HAULING CONTRACT | 09/14/2021 | 09/14/2021 | 8,630.00 |
| | Account **62415 - RESIDENTIAL DEBRIS/REMOVAL CONTRACTUAL COSTS** Totals | Invoice Transactions 2 | | $11,870.00 |
| Account **64540 - TELECOMMUNICATIONS - WIRELESS** | | | | |
| 14093 - VERIZON NETWORKFLEET, INC. | AVL TRACKERS | 09/14/2021 | 09/14/2021 | 170.55 |
| | Account **64540 - TELECOMMUNICATIONS - WIRELESS** Totals | Invoice Transactions 1 | | $170.55 |
| | Business Unit **4530 - SEWER MAINTENANCE** Totals | Invoice Transactions 3 | | $12,040.55 |
| Business Unit **4531 - SEWER OTHER OPERATIONS** | | | | |
| Account **62180 - STUDIES** | | | | |
| 307198 - HEY AND ASSOCIATES | STORMWATER MASTER PLAN | * 09/14/2021 | 09/14/2021 | 41,012.71 |
| | Account **62180 - STUDIES** Totals | Invoice Transactions 1 | | $41,012.71 |
| Account **62461 - SEWER MAINTENANCE CONTRACTS** | | | | |
| 301861 - CHRISTY WEBBER & COMPANY | FY2021 RAIN GARDEN MAINTENANCE CONTRACT | 09/14/2021 | 09/14/2021 | 2,063.75 |
| | Account **62461 - SEWER MAINTENANCE CONTRACTS** Totals | Invoice Transactions 1 | | $2,063.75 |
| | Business Unit **4531 - SEWER OTHER OPERATIONS** Totals | Invoice Transactions 2 | | $43,076.46 |
| Business Unit **4535 - SEWER IMPROVEMENTS** | | | | |
| Account **62461 - SEWER MAINTENANCE CONTRACTS** | | | | |
| 120212 - BENCHMARK CONSTRUCTION CO | 2021 CIPP SEWER REHABILITATION | 09/14/2021 | 09/14/2021 | 169,511.00 |
| 156014 - BOLDER CONTRACTORS | 2021 WATER MAIN AND STREET RESURFACING | 09/14/2021 | 09/14/2021 | 23,407.20 |
| | Account **62461 - SEWER MAINTENANCE CONTRACTS** Totals | Invoice Transactions 2 | | $192,918.20 |
| | Business Unit **4535 - SEWER IMPROVEMENTS** Totals | Invoice Transactions 2 | | $192,918.20 |
| | Department **40 - PUBLIC WORKS AGENCY** Totals | Invoice Transactions 7 | | $248,035.21 |
| | **Fund 515 - SEWER FUND Totals** | **Invoice Transactions 7** | | **$248,035.21** |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **520 - SOLID WASTE FUND** | | | | |
| Department **40 - PUBLIC WORKS AGENCY** | | | | |
| Business Unit **4310 - RECYCLING AND ENVIRONMENTAL MAIN** | | | | |
| Account **56155 - TRASH CART SALES** | | | | |
| 102499 - ILLINOIS DEPT OF REVENUE | *SALES TAX JULY 2021 | 09/14/2021 | 09/14/2021 | 14.00 |
| | Account **56155 - TRASH CART SALES** Totals | Invoice Transactions 1 | | $14.00 |
| Account **62390 - CONDOMINIUM REFUSE COLL** | | | | |
| 278136 - LAKESHORE RECYCLING SYSTEMS | FY2021 CONDOMINIUM REFUSE COLLECTIOM | 09/14/2021 | 09/14/2021 | 36,848.00 |
| | Account **62390 - CONDOMINIUM REFUSE COLL** Totals | Invoice Transactions 1 | | $36,848.00 |
| Account **62405 - SWANCC DISPOSAL FEES** | | | | |
| 100496 - SOLID WASTE AGENCY NORTHERN COOK | FY2021 SWANCC DISPOSAL FESS | 09/14/2021 | 09/14/2021 | 59,738.00 |
| | Account **62405 - SWANCC DISPOSAL FEES** Totals | Invoice Transactions 1 | | $59,738.00 |
| Account **62415 - RESIDENTIAL DEBRIS/REMOVAL CONTRACTUAL COSTS** | | | | |
| 102184 - GROOT RECYCLING & WASTE SERVICES | FY2021 RESIDENTIAL REFUSE COLLECTION | 09/14/2021 | 09/14/2021 | 138,590.00 |
| | Account **62415 - RESIDENTIAL DEBRIS/REMOVAL CONTRACTUAL COSTS** Totals | Invoice Transactions 1 | | $138,590.00 |
| Account **62417 - YARD WASTE REMOVAL CONTRACTUAL COSTS** | | | | |
| 102184 - GROOT RECYCLING & WASTE SERVICES | FY2021 RESIDENTIAL YARD WASTE COLLECTION | 09/14/2021 | 09/14/2021 | 81,064.40 |
| | Account **62417 - YARD WASTE REMOVAL CONTRACTUAL COSTS** Totals | Invoice Transactions 1 | | $81,064.40 |
| Account **65085 - MINOR EQUIPMENT & TOOLS** | | | | |
| 107037 - GLOBAL EQUIPMENT COMPANY | RECYCLING CONTAINER SECURITY CABLES & ANCHORS | 09/14/2021 | 09/14/2021 | 224.60 |
| | Account **65085 - MINOR EQUIPMENT & TOOLS** Totals | Invoice Transactions 1 | | $224.60 |
| Account **65550 - AUTOMOTIVE EQUIPMENT** | | | | |
| 15626 - 72 HOUR LLC / DBA NATIONAL AUTO FLEET GROUP | REMAINING BALANCE FY2020 TRUCK PURCHASE | 09/14/2021 | 09/14/2021 | 115,295.86 |
| | Account **65550 - AUTOMOTIVE EQUIPMENT** Totals | Invoice Transactions 1 | | $115,295.86 |
| Account **67107 - OUTREACH** | | | | |
| 101749 - EVANSTON PHOTOGRAPHIC STUDIOS | AIERL DRONE PHOTO OF RECYCLE EVENT 7-10-21 | 09/14/2021 | 09/14/2021 | 125.00 |
| | Account **67107 - OUTREACH** Totals | Invoice Transactions 1 | | $125.00 |
| | Business Unit **4310 - RECYCLING AND ENVIRONMENTAL MAIN** Totals | Invoice Transactions 8 | | $431,899.86 |
| | Department **40 - PUBLIC WORKS AGENCY** Totals | Invoice Transactions 8 | | $431,899.86 |
| | **Fund 520 - SOLID WASTE FUND Totals** | **Invoice Transactions 8** | | **$431,899.86** |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **600 - FLEET SERVICES FUND** | | | | |
| Department **19 - ADMINISTRATIVE SERVICES** | | | | |
| Business Unit **7710 - FLEET MAINTENANCE** | | | | |
| Account **62235 - OFFICE EQUIPMENT MAINT** | | | | |
| 151986 - CINTAS CORPORATION #769 | FIRST AID CABINET REFILL | 09/14/2021 | 09/14/2021 | 72.49 |
| | Account **62235 - OFFICE EQUIPMENT MAINT** Totals | Invoice Transactions 1 | | $72.49 |
| Account **62245 - OTHER EQMT MAINTENANCE** | | | | |
| 154890 - SPEX HAND WASH | CAR WASHES FOR EVANSTON FLEET VEHICLES | 09/14/2021 | 09/14/2021 | 1,512.00 |
| | Account **62245 - OTHER EQMT MAINTENANCE** Totals | Invoice Transactions 1 | | $1,512.00 |
| Account **64540 - TELECOMMUNICATIONS - WIRELESS** | | | | |
| 14093 - VERIZON NETWORKFLEET, INC. | AVL TRACKERS | 09/14/2021 | 09/14/2021 | 404.44 |
| 14093 - VERIZON NETWORKFLEET, INC. | AUTOMATIC VEHICLE LOCATION (AVL) FOR VARIOUS CITY FLEET | 09/14/2021 | 09/14/2021 | 950.94 |
| | Account **64540 - TELECOMMUNICATIONS - WIRELESS** Totals | Invoice Transactions 2 | | $1,355.38 |
| Account **65025 - FOOD** | | | | |
| 104554 - SAM'S CLUB DIRECT | *SUPPLIES: FLEET SERVICES | 09/14/2021 | 09/14/2021 | 20.53 |
| | Account **65025 - FOOD** Totals | Invoice Transactions 1 | | $20.53 |
| Account **65035 - PETROLEUM PRODUCTS** | | | | |
| 17511 - AL WARREN OIL COMPANY, INC. | FUEL PURCHASE FROM JAN-JULY 5, 2021 | 09/14/2021 | 09/14/2021 | 23,353.75 |
| 17511 - AL WARREN OIL COMPANY, INC. | FUEL PURCHASE FROM JAN-JULY 5, 2021 | 09/14/2021 | 09/14/2021 | 10,473.60 |
| 17511 - AL WARREN OIL COMPANY, INC. | FUEL PURCHASE FROM JAN-JULY 5, 2021 | 09/14/2021 | 09/14/2021 | 9,171.40 |
| 17511 - AL WARREN OIL COMPANY, INC. | FUEL PURCHASE FROM JAN-JULY 5, 2021 | 09/14/2021 | 09/14/2021 | 22,394.27 |
| | Account **65035 - PETROLEUM PRODUCTS** Totals | Invoice Transactions 4 | | $65,393.02 |
| Account **65060 - MATER. TO MAINT. AUTOS** | | | | |
| 299298 - ADVANCED PROCLEAN INC. | PRESSURE WASH FOR MULTIPLE VEHICLES | 09/14/2021 | 09/14/2021 | 1,160.00 |
| 299298 - ADVANCED PROCLEAN INC. | VEHICLE WASHES FOR MULTIPLE VEHICLES | 09/14/2021 | 09/14/2021 | 830.00 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | STOCK FILTERS | 09/14/2021 | 09/14/2021 | 12.38 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | STOCK FILTERS | 09/14/2021 | 09/14/2021 | 26.92 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | STOCK FILTERS | 09/14/2021 | 09/14/2021 | 21.24 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | STOCK FILTERS | 09/14/2021 | 09/14/2021 | 65.52 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | BRAKES FOR GREENWAYS VEHICLE 516 | 09/14/2021 | 09/14/2021 | 229.49 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | STOCK WIPERS AND FILTERS | 09/14/2021 | 09/14/2021 | 336.34 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | CREDIT FOR INVOICE 250182 | 09/14/2021 | 09/14/2021 | (55.62) |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | SHOP SUPPLIES | 09/14/2021 | 09/14/2021 | 63.57 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | SHOP SUPPLIES | 09/14/2021 | 09/14/2021 | 13.78 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | SHOP SUPPLIES | 09/14/2021 | 09/14/2021 | 20.67 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | STOCK FOR FLEET | 09/14/2021 | 09/14/2021 | 31.05 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | FOG LAMP FOR VEHICLE 456 | 09/14/2021 | 09/14/2021 | 9.89 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | STOCK PARTS | 09/14/2021 | 09/14/2021 | 89.50 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | STOCK FILTERS | 09/14/2021 | 09/14/2021 | 356.18 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | STOCK PARTS | 09/14/2021 | 09/14/2021 | 167.04 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | STOCK PARTS | 09/14/2021 | 09/14/2021 | 24.18 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | STOCK FILTERS | 09/14/2021 | 09/14/2021 | 158.64 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | STOCK FILTERS | 09/14/2021 | 09/14/2021 | 43.37 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | SHOP SUPPLIES | 09/14/2021 | 09/14/2021 | 12.98 |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | TRAILER CONNECTORS | 09/14/2021 | 09/14/2021 | 59.72 |
| 16657 - CERTIFIED FLEET SERVICES, INC. | ANNUAL PUMP TEST FOR FORE 329R | 09/14/2021 | 09/14/2021 | 2,000.00 |
| 285052 - CHICAGO PARTS & SOUND, LLC | STOCK FOR FLEET | 09/14/2021 | 09/14/2021 | 579.70 |
| 285052 - CHICAGO PARTS & SOUND, LLC | STOCK FOR FLEET | 09/14/2021 | 09/14/2021 | 348.98 |
| 101081 - CITY WELDING SALES & SERVICE INC. | SHOP SUPPLIES | 09/14/2021 | 09/14/2021 | 97.09 |
| 101300 - CUMBERLAND SERVICENTER | POWER SYSTEM FOR RECYCLING VEHICLE 714 | 09/14/2021 | 09/14/2021 | 220.50 |
| 101300 - CUMBERLAND SERVICENTER | MULTIPLE REPAIRS FOR REM VEHICLE 713 | 09/14/2021 | 09/14/2021 | 783.30 |
| 101300 - CUMBERLAND SERVICENTER | STOCK FLEET | 09/14/2021 | 09/14/2021 | 575.73 |
| 101300 - CUMBERLAND SERVICENTER | DEF SYSTEM FOR REM VEHICLE 713 | 09/14/2021 | 09/14/2021 | 535.46 |
| 101300 - CUMBERLAND SERVICENTER | EXHAUST SYSTEM FOR REM VEHICLE 713 | 09/14/2021 | 09/14/2021 | 44.72 |
| 101511 - DOUGLAS TRUCK PARTS | SHOP SUPPLIES | 09/14/2021 | 09/14/2021 | 155.00 |
| 101912 - FLINK COMPANY | PLOW FRAME SUPPORT | 09/14/2021 | 09/14/2021 | 200.20 |
| 106698 - GEIB INDUSTRIES, INC. | HYDRAULICS FOR REM VEHICLE 706 | 09/14/2021 | 09/14/2021 | 289.80 |
| 227800 - GOLF MILL FORD | STOCK FILTERS | 09/14/2021 | 09/14/2021 | 125.64 |
| 227800 - GOLF MILL FORD | STOCK BRACKETS | 09/14/2021 | 09/14/2021 | 146.06 |
| 227800 - GOLF MILL FORD | FUEL REPAIR FOR WATER VEHICLE 914 | 09/14/2021 | 09/14/2021 | 101.38 |
| 227800 - GOLF MILL FORD | DISPLAY FOR PD VEHICLE 57 | 09/14/2021 | 09/14/2021 | 750.00 |
| 227800 - GOLF MILL FORD | STEERING FOR FIRE VEHICLE A-22 | 09/14/2021 | 09/14/2021 | 179.45 |
| 227800 - GOLF MILL FORD | FUEL REPAIR FOR WATER VEHICLE 914 | 09/14/2021 | 09/14/2021 | 241.28 |
| 227800 - GOLF MILL FORD | BELT BUCKLE REPAIR FOR PD VEHICLE 68 | 09/14/2021 | 09/14/2021 | 85.42 |
| 227800 - GOLF MILL FORD | COOLANT REPAIR FOR PD VEHICLE 68 | 09/14/2021 | 09/14/2021 | 98.80 |
| 227800 - GOLF MILL FORD | MOTOR REPAIRS FOR FIRE VEHICLE 69 | 09/14/2021 | 09/14/2021 | 166.05 |
| 227800 - GOLF MILL FORD | MIRROR REPAIR FOR PD VEHICLE 69 | 09/14/2021 | 09/14/2021 | 40.93 |
| 227800 - GOLF MILL FORD | STEERING SYSTEM FOR PD VEHICLE 50 | 09/14/2021 | 09/14/2021 | 1,619.73 |
| 227800 - GOLF MILL FORD | MIRROR REPAIR | 09/14/2021 | 09/14/2021 | 148.50 |
| 227800 - GOLF MILL FORD | MIRROR FOR PF VEHICLE 44 | 09/14/2021 | 09/14/2021 | 207.84 |
| 227800 - GOLF MILL FORD | REAR BRAKE FOR FM VEHICLE 266 | 09/14/2021 | 09/14/2021 | 172.66 |
| 227800 - GOLF MILL FORD | AC COMPRESSOR FOR PD VEHICLE 67 | 09/14/2021 | 09/14/2021 | 347.04 |
| 227800 - GOLF MILL FORD | WATER HOSE FOR PD VEHICLE 67 | 09/14/2021 | 09/14/2021 | 40.21 |
| 227800 - GOLF MILL FORD | SENSOR | 09/14/2021 | 09/14/2021 | 351.18 |
| 227800 - GOLF MILL FORD | AC REPAIR FOR PD VEHICLE 58 | 09/14/2021 | 09/14/2021 | 221.95 |
| 227800 - GOLF MILL FORD | TRAILER BRAKE CONTROLLER FOR STREETS VEHICLE 644 | 09/14/2021 | 09/14/2021 | 177.33 |
| 227800 - GOLF MILL FORD | CORE RETURN | 09/14/2021 | 09/14/2021 | (100.00) |
| 122541 - GREEN FOR LIFE ENVIRONMENTAL | WASTE OIL REMOVAL | 09/14/2021 | 09/14/2021 | 52.48 |
| 102281 - HAVEY COMMUNICATIONS INC. | LIGHTS FOR PD VEHICLE 67 | 09/14/2021 | 09/14/2021 | 93.20 |
| 101556 - HEART CERTIFIED AUTO CARE | TIRE BALANCING FOR FLEET VEHICLE 781 | 09/14/2021 | 09/14/2021 | 60.00 |
| 101556 - HEART CERTIFIED AUTO CARE | FRONT END ALIGNMENT ON PARKING VEHICLE 135 | 09/14/2021 | 09/14/2021 | 60.00 |
| 122397 - HERITAGE CRYSTAL CLEAN | SHOP SUPPLIES | 09/14/2021 | 09/14/2021 | 821.07 |
| 16406 - IMPERIAL SUPPLIES, LLC | SHOP SUPPLIES | 09/14/2021 | 09/14/2021 | 314.05 |
| 102614 - INTERSTATE BATTERY OF NORTHERN CHICAGO | BATTERY FOR POLICE | 09/14/2021 | 09/14/2021 | 133.86 |
| 102614 - INTERSTATE BATTERY OF NORTHERN CHICAGO | STOCK BATTERIES | 09/14/2021 | 09/14/2021 | 113.86 |
| 102614 - INTERSTATE BATTERY OF NORTHERN CHICAGO | HARLEY BATTERY FOR PD | 09/14/2021 | 09/14/2021 | 231.93 |
| 102614 - INTERSTATE BATTERY OF NORTHERN CHICAGO | CORE CREDIT | 09/14/2021 | 09/14/2021 | (105.00) |
| 14988 - JX PETERBILT / JX ENTERPRISES, INC. | STOCK FOR FLEET | 09/14/2021 | 09/14/2021 | 63.98 |
| 102994 - LEACH ENTERPRISES, INC. | BRAKES FOR REM VEHICLE 713 | 09/14/2021 | 09/14/2021 | 712.00 |
| 102994 - LEACH ENTERPRISES, INC. | STOCK BRAKES | 09/14/2021 | 09/14/2021 | 607.11 |
| 102994 - LEACH ENTERPRISES, INC. | STOCK HUB CAPS | 09/14/2021 | 09/14/2021 | 96.76 |
| 18374 - LEGACY FIRE APPARATUS | PARTS AND LABOR NEEDED TO COMPLETE PM's FOR EFD E-22 | 09/14/2021 | 09/14/2021 | 3,947.74 |
| 105080 - MACQUEEN EQUIPMENT DBA MACQUEEN EMERGENCY GROUP | LADDER REPAIRS FOR FIRE VEHICLE 311 | 09/14/2021 | 09/14/2021 | 211.41 |
| 105080 - MACQUEEN EQUIPMENT DBA MACQUEEN EMERGENCY GROUP | AIR CLEANER FOR GFD VEHICLE 311R | 09/14/2021 | 09/14/2021 | 178.70 |
| 105080 - MACQUEEN EQUIPMENT DBA MACQUEEN EMERGENCY GROUP | POWER STEERING REPAIR FOR FD 327R | 09/14/2021 | 09/14/2021 | 32.30 |
| 105080 - MACQUEEN EQUIPMENT DBA MACQUEEN EMERGENCY GROUP | WINDOW REPAIR FOR EFD E-21 | 09/14/2021 | 09/14/2021 | 327.69 |
| 105080 - MACQUEEN EQUIPMENT DBA MACQUEEN EMERGENCY GROUP | DOOR LATCH FOR EFD 329R | 09/14/2021 | 09/14/2021 | 81.62 |
| 105080 - MACQUEEN EQUIPMENT DBA MACQUEEN EMERGENCY GROUP | DOOR SEAL FOR MULTIPLE EFD VEHICLES | 09/14/2021 | 09/14/2021 | 195.93 |
| 105080 - MACQUEEN EQUIPMENT DBA MACQUEEN EMERGENCY GROUP | LADDER SWITCH FOR EFD 311 | 09/14/2021 | 09/14/2021 | 455.53 |
| 322710 - MID-TOWN PETROLEUM ACQUISITION LLC DBA: | SHOP SUPPLIES FOR ALL DIESEL VEHICLES | 09/14/2021 | 09/14/2021 | 399.60 |
| 327734 - MILLER HYDRAULIC SERVICE, INC. | HYDRAULICS FOR STREETS VEHICLE 609 | 09/14/2021 | 09/14/2021 | 1,120.17 |
| 103795 - NORTH SHORE TOWING | FLAT REPAIR FOR PD VEHICLE 58 | 09/14/2021 | 09/14/2021 | 50.00 |
| 103795 - NORTH SHORE TOWING | TOW FOR FIRE E-22 | 09/14/2021 | 09/14/2021 | 787.50 |
| 252920 - ORLANDO AUTO TOP | WINDSHIELD FOR REM VEHICLE 721 | 09/14/2021 | 09/14/2021 | 450.00 |
| 252920 - ORLANDO AUTO TOP | WINDSHIELD FOR REM VEHICLE 714 | 09/14/2021 | 09/14/2021 | 450.00 |
| 252920 - ORLANDO AUTO TOP | WINDSHIELD FOR EFD VEHICLE T-23 | 09/14/2021 | 09/14/2021 | 600.00 |
| 17289 - PAGCO INCORPORATED | SHOP SUPPLIES | 09/14/2021 | 09/14/2021 | 835.97 |
| 243021 - R.N.O.W., INC. | PUSH OUT CYLINDER PIN RECYCLING VEHICLE 720 | 09/14/2021 | 09/14/2021 | 119.44 |
| 11319 - RAYES BOILER & WELDING, LTD | BACKHOE BUCKET FOR WATER VEHICLE 923 | 09/14/2021 | 09/14/2021 | 750.00 |
| 104505 - RUNNION EQUIPMENT CO. | RENTAL CHARGES WHILE TRAFFIC OPS VEHICLE 159 IS BUILT | 09/14/2021 | 09/14/2021 | 3,990.00 |
| 104918 - STANDARD EQUIPMENT COMPANY | OIL FOR WATER VEHICLE 954 | 09/14/2021 | 09/14/2021 | 291.95 |
| 104918 - STANDARD EQUIPMENT COMPANY | WASHER FLUID FOR REM VEHICLE 743 | 09/14/2021 | 09/14/2021 | 39.18 |
| 104918 - STANDARD EQUIPMENT COMPANY | TURN SIGNAL FOR REM VEHICLE 743 | 09/14/2021 | 09/14/2021 | 231.94 |
| 104918 - STANDARD EQUIPMENT COMPANY | REPAIRS TO REM VEHICLE 744 | 09/14/2021 | 09/14/2021 | 1,261.76 |
| 104918 - STANDARD EQUIPMENT COMPANY | PARTS AND LABOR NEEDED TO REPAIR REM VEHICLE #743 | 09/14/2021 | 09/14/2021 | 4,748.05 |
| 105104 - TERMINAL SUPPLY CO. | STOCK FOR FLEET | 09/14/2021 | 09/14/2021 | 251.81 |
| 324441 - THE CHEVROLET EXCHANGE | MISC REPAIRS FOR PD VEHICLE 43 | 09/14/2021 | 09/14/2021 | 99.21 |
| 324441 - THE CHEVROLET EXCHANGE | REPAIRED TO EPD VEHICLE 43 | 09/14/2021 | 09/14/2021 | 66.99 |
| 324441 - THE CHEVROLET EXCHANGE | PLUGS AND WIRES FOR PD VEHICLE 43 | 09/14/2021 | 09/14/2021 | 164.33 |
| 324441 - THE CHEVROLET EXCHANGE | SIDE DOOR CHECK PD VEHICLE 43 | 09/14/2021 | 09/14/2021 | 31.96 |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| 324441 - THE CHEVROLET EXCHANGE | ENGINE REPAIR FOR PD VEHICLE 43 | 09/14/2021 | 09/14/2021 | 295.17 |
| 186754 - TRIANGLE RADIATOR | REPAIRS TO REM VEHICLE 713 | 09/14/2021 | 09/14/2021 | 310.00 |
| 18489 - VERIZON CONNECT | AVL TRACKERS | 09/14/2021 | 09/14/2021 | 227.88 |
| 106333 - WEST SIDE TRACTOR SALES | POWER SYSTEM FOR REM VEHICLE 741 | 09/14/2021 | 09/14/2021 | 1,180.99 |
| 106333 - WEST SIDE TRACTOR SALES | FUEL SYSTEM FOR REM VEHICLE 741 | 09/14/2021 | 09/14/2021 | 660.01 |
| 106333 - WEST SIDE TRACTOR SALES | MULTIPLE REPAIRS FOR STREETS VEHICLE 609 | 09/14/2021 | 09/14/2021 | 1,811.82 |
| 106333 - WEST SIDE TRACTOR SALES | REPAIRS TO STREETS VEHICLE 685 | 09/14/2021 | 09/14/2021 | 781.95 |
| 106333 - WEST SIDE TRACTOR SALES | POWER SYSTEM FOR REM VEHICLE 744 | 09/14/2021 | 09/14/2021 | 299.38 |
| 105553 - WHOLESALE DIRECT INC | SUPPORT FOR SNOW PLOW | 09/14/2021 | 09/14/2021 | 862.78 |
| 108472 - WILMETTE TRUCK & BUS SALES & SERVICE | SAFETY LANE CHECKS FOR MULTIPLE VEHICLES | 09/14/2021 | 09/14/2021 | 254.50 |
| | Account **65060 - MATER. TO MAINT. AUTOS** Totals | Invoice Transactions | 107 | $46,739.33 |
| Account **65065 - TIRES & TUBES** | | | | |
| 245860 - WENTWORTH TIRE SERVICE | TIRE REPAIRS FOR VEHICLES 925 AND 622 | 09/14/2021 | 09/14/2021 | 211.00 |
| 245860 - WENTWORTH TIRE SERVICE | TRAILER TIRES | 09/14/2021 | 09/14/2021 | 371.00 |
| 245860 - WENTWORTH TIRE SERVICE | TIRES FOR VEHICLE 824 AND STOCK | 09/14/2021 | 09/14/2021 | 460.90 |
| 245860 - WENTWORTH TIRE SERVICE | TIRE REPAIRS FOR VEHICLES 824 AND 716 | 09/14/2021 | 09/14/2021 | 421.95 |
| 245860 - WENTWORTH TIRE SERVICE | TIRE REPAIRS FOR STREETS VEHICLE 681 | 09/14/2021 | 09/14/2021 | 431.00 |
| 245860 - WENTWORTH TIRE SERVICE | STOCK TIRES | 09/14/2021 | 09/14/2021 | 384.65 |
| 245860 - WENTWORTH TIRE SERVICE | TIRE MOUNT/DISMOUNT FOR REM VEHICLE 705 | 09/14/2021 | 09/14/2021 | 330.00 |
| 245860 - WENTWORTH TIRE SERVICE | STOCK TIRES | 09/14/2021 | 09/14/2021 | 600.96 |
| 245860 - WENTWORTH TIRE SERVICE | MOUNT/DISMOUNT TIRES FOR REM VEHICLE 721 | 09/14/2021 | 09/14/2021 | 228.00 |
| 245860 - WENTWORTH TIRE SERVICE | STOCK TIRES | 09/14/2021 | 09/14/2021 | 989.92 |
| 245860 - WENTWORTH TIRE SERVICE | STOCK TIRES | 09/14/2021 | 09/14/2021 | 1,082.32 |
| 245860 - WENTWORTH TIRE SERVICE | STOCK TIRES | 09/14/2021 | 09/14/2021 | 1,008.45 |
| 245860 - WENTWORTH TIRE SERVICE | STOCK TIRES | 09/14/2021 | 09/14/2021 | 773.93 |
| | Account **65065 - TIRES & TUBES** Totals | Invoice Transactions | 13 | $7,294.08 |
| Account **65085 - MINOR EQUIPMENT & TOOLS** | | | | |
| 322967 - APC STORES, INC., DBA BUMPER TO BUMPER | STEERING GRIPPER | 09/14/2021 | 09/14/2021 | 11.79 |
| 101511 - DOUGLAS TRUCK PARTS | SHED TOOLS | 09/14/2021 | 09/14/2021 | 384.04 |
| | Account **65085 - MINOR EQUIPMENT & TOOLS** Totals | Invoice Transactions | 2 | $395.83 |
| Account **65550 - AUTOMOTIVE EQUIPMENT** | | | | |
| 245587 - SUBURBAN ACCENTS, INC. | SHOP SUPPLIES | 09/14/2021 | 09/14/2021 | 203.50 |
| | Account **65550 - AUTOMOTIVE EQUIPMENT** Totals | Invoice Transactions | 1 | $203.50 |
| | Business Unit **7710 - FLEET MAINTENANCE** Totals | Invoice Transactions | 132 | $122,986.16 |
| | Department **19 - ADMINISTRATIVE SERVICES** Totals | Invoice Transactions | 132 | $122,986.16 |
| | **Fund 600 - FLEET SERVICES FUND Totals** | **Invoice Transactions** | **132** | **$122,986.16** |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **601 - EQUIPMENT REPLACEMENT FUND** | | | | |
| Department **19 - ADMINISTRATIVE SERVICES** | | | | |
| Business Unit **7780 - VEHICLE REPLACEMENTS** | | | | |
| Account **65550 - AUTOMOTIVE EQUIPMENT** | | | | |
| 120497 - CURRIE MOTORS | ADMIN SERVICES #254 FM FORD VAN CONTRACT 150 | 09/14/2021 | 09/14/2021 | 27,881.00 |
| 120497 - CURRIE MOTORS | ADMIN SERVICES #252 FM FORD VAN CONTRACT 150 | 09/14/2021 | 09/14/2021 | 33,475.00 |
| | Account **65550 - AUTOMOTIVE EQUIPMENT** Totals | Invoice Transactions 2 | | $61,356.00 |
| | Business Unit **7780 - VEHICLE REPLACEMENTS** Totals | Invoice Transactions 2 | | $61,356.00 |
| | Department **19 - ADMINISTRATIVE SERVICES** Totals | Invoice Transactions 2 | | $61,356.00 |
| | **Fund 601 - EQUIPMENT REPLACEMENT FUND Totals** | **Invoice Transactions 2** | | **$61,356.00** |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **605 - INSURANCE FUND** | | | | |
| Department **99 - NON-DEPARTMENTAL** | | | | |
| Business Unit **7800 - RISK MANAGEMENT** | | | | |
| Account **62130 - LEGAL SERVICES-GENERAL** | | | | |
| 17487 - BROTHERS & THOMPSON, P.C. | LEGAL SERVICES - LOGAN | 09/14/2021 | 09/14/2021 | 1,501.50 |
| 18510 - KENYA EVANS & LAW OFFICES OF ROBERT J. SHELIST, PC | SETTLEMENT RELEASE | 09/14/2021 | 09/14/2021 | 10,000.00 |
| 18458 - MARGARET OLSON | REFUND: DAMAGE FENCE | 09/14/2021 | 09/14/2021 | 150.00 |
| 17424 - ROCK FUSCO & CONNELLY, LLC | SANCHEZ V. THE VILLAGE OF WHEELING | 09/14/2021 | 09/14/2021 | 6,176.85 |
| 18520 - SALVATORE PRESCOTT PORTER & PORTER, PLLC | COE INTERNAL INVESTIGATION | 09/14/2021 | 09/14/2021 | 8,260.00 |
| 279678 - TRIBLER ORPETT & MEYER, P. C. | LEGAL SERVICES - EVANS | 09/14/2021 | 09/14/2021 | 518.00 |
| 279678 - TRIBLER ORPETT & MEYER, P. C. | LEGAL SERVICES - WILSON | 09/14/2021 | 09/14/2021 | 20.00 |
| | Account **62130 - LEGAL SERVICES-GENERAL** Totals | Invoice Transactions | 7 | $26,626.35 |
| Account **62266 - TPA SERVICE CHARGES** | | | | |
| 244146 - CCMSI | CLAIMS & ADMIN FEE | 09/14/2021 | 09/14/2021 | 4,750.00 |
| 244146 - CCMSI | 2ND QUARTER CLAIMS & ADMINISTRATION FEES | 09/14/2021 | 09/14/2021 | 25,625.00 |
| | Account **62266 - TPA SERVICE CHARGES** Totals | Invoice Transactions | 2 | $30,375.00 |
| Account **66044 - WORKERS COMP INSURANCE PREMIUMS** | | | | |
| 156020 - STATE TREASURER, ILLINOIS WORKERS' | WORKER'S COMP INSURANCE-STATE TREASURER | 09/14/2021 | 09/14/2021 | 6,067.31 |
| | Account **66044 - WORKERS COMP INSURANCE PREMIUMS** Totals | Invoice Transactions | 1 | $6,067.31 |
| | Business Unit **7800 - RISK MANAGEMENT** Totals | Invoice Transactions | 10 | $63,068.66 |
| Business Unit **7801 - EMPLOYEE BENEFITS** | | | | |
| Account **66054 - SENIOR RETIREE HEALTH INSURANCE** | | | | |
| 17978 - BENISTAR ADMIN SERVICE INC. | BENISTAR MONTHLY INVOICE | 09/14/2021 | 09/14/2021 | 62,919.01 |
| | Account **66054 - SENIOR RETIREE HEALTH INSURANCE** Totals | Invoice Transactions | 1 | $62,919.01 |
| | Business Unit **7801 - EMPLOYEE BENEFITS** Totals | Invoice Transactions | 1 | $62,919.01 |
| | Department **99 - NON-DEPARTMENTAL** Totals | Invoice Transactions | 11 | $125,987.67 |
| | **Fund 605 - INSURANCE FUND Totals** | **Invoice Transactions** | **11** | **$125,987.67** |
| *** = Prior Fiscal Year Activity** | | **Invoice Transactions** | **972** | **$7,730,642.99** |

**CITY OF EVANSTON**
**BILLS LIST**
**PERIOD ENDING 09.14.2021**

## Accounts Payable by G/L Distribution Report

***ADVANCED CHECKS FOR PAY PERIOD ENDING 09.14.2021**

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **100 - GENERAL FUND** | | | | |
| Department **30 - PARKS AND RECREATION** | | | | |
| Business Unit **3720 - CULTURAL ARTS PROGRAMS** | | | | |
| Account **62511 - ENTERTAIN/PERFORMER SERV** | | | | |
| 15624 - JOSEPH MENDE | *STARLIGHT CONCERT PERFORMER | 08/05/2021 | 08/05/2021 | 2,000.00 |
| 18480 - LATIN STREET MUSIC LLC | *2021 STARLIGHT CONCERT PERFORMER | 08/05/2021 | 08/05/2021 | 300.00 |
| | Account **62511 - ENTERTAIN/PERFORMER SERV** Totals | Invoice Transactions 2 | | $2,300.00 |
| | Business Unit **3720 - CULTURAL ARTS PROGRAMS** Totals | Invoice Transactions 2 | | $2,300.00 |
| | Department **30 - PARKS AND RECREATION** Totals | Invoice Transactions 2 | | $2,300.00 |
| | **Fund 100 - GENERAL FUND Totals** | **Invoice Transactions 2** | | **$2,300.00** |
| Fund **513 - WATER DEPR IMPRV &EXTENSION FUND** | | | | |
| Department **71 - UTILITIES** | | | | |
| Business Unit **7330 - WATER FUND DEP, IMP, EXT** | | | | |
| Account **65515 - OTHER IMPROVEMENTS** | | | | |
| 18478 - ANN SMITH | *LEAD SERVICE LINE ABATEMENT LOAN 2207 | 08/05/2021 | 08/05/2021 | 11,725.00 |
| | Account **65515 - OTHER IMPROVEMENTS** Totals | Invoice Transactions 1 | | $11,725.00 |
| | Business Unit **7330 - WATER FUND DEP, IMP, EXT** Totals | Invoice Transactions 1 | | $11,725.00 |
| | Department **71 - UTILITIES** Totals | Invoice Transactions 1 | | $11,725.00 |
| | **Fund 513 - WATER DEPR IMPRV &EXTENSION FUND Totals** | **Invoice Transactions 1** | | **$11,725.00** |
| Fund **515 - SEWER FUND** | | | | |
| Department **40 - PUBLIC WORKS AGENCY** | | | | |
| Business Unit **4531 - SEWER OTHER OPERATIONS** | | | | |
| Account **62421 - NPDES FEES - SEWER** | | | | |
| 101675 - ILLINOIS ENVIRONMENTAL PROTECTION AGENCY | *ANNUAL NPDES MS4 PERMIT FEE-STORM SEWERS | 08/05/2021 | 08/05/2021 | 1,000.00 |
| 101675 - ILLINOIS ENVIRONMENTAL PROTECTION AGENCY | *ANNUAL NPDES PERMIT FEE | 08/05/2021 | 08/05/2021 | 20,000.00 |
| | Account **62421 - NPDES FEES - SEWER** Totals | Invoice Transactions 2 | | $21,000.00 |
| | Business Unit **4531 - SEWER OTHER OPERATIONS** Totals | Invoice Transactions 2 | | $21,000.00 |
| | Department **40 - PUBLIC WORKS AGENCY** Totals | Invoice Transactions 2 | | $21,000.00 |
| | **Fund 515 - SEWER FUND Totals** | **Invoice Transactions 2** | | **$21,000.00** |
| *** = Prior Fiscal Year Activity** | | **Invoice Transactions 5** | | **$35,025.00** |

**CITY OF EVANSTON**
**BILLS LIST**
**PERIOD ENDING 09.14.2021**

## Accounts Payable by G/L Distribution Report
*ADVANCED CHECKS FOR PAY PERIOD ENDING 09.14.2021

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **100 - GENERAL FUND** | | | | |
| Department **30 - PARKS AND RECREATION** | | | | |
| Business Unit **3035 - CHANDLER COMMUNITY CENTER** | | | | |
| Account **62505 - INSTRUCTOR SERVICES** | | | | |
| 10273 - EVP ACADEMIES, LLC | *INSTRUCTION SERVICES- VOLLEYBALL | 08/12/2021 | 08/12/2021 | 2,550.10 |
| | Account **62505 - INSTRUCTOR SERVICES** Totals | Invoice Transactions 1 | | $2,550.10 |
| | Business Unit **3035 - CHANDLER COMMUNITY CENTER** Totals | Invoice Transactions 1 | | $2,550.10 |
| | Department **30 - PARKS AND RECREATION** Totals | Invoice Transactions 1 | | $2,550.10 |
| Department **40 - PUBLIC WORKS AGENCY** | | | | |
| Business Unit **4300 - ENVIRONMENTAL SERVICES** | | | | |
| Account **62375 - RENTALS** | | | | |
| 103360 - METROPOLITAN WATER RECLAMATION DISTRICT | *LAND LEASE NS CHANNEL | 08/12/2021 | 08/12/2021 | 10.00 |
| 103360 - METROPOLITAN WATER RECLAMATION DISTRICT | *MWRD LAND LEASE | 08/12/2021 | 08/12/2021 | 1,500.00 |
| | Account **62375 - RENTALS** Totals | Invoice Transactions 2 | | $1,510.00 |
| | Business Unit **4300 - ENVIRONMENTAL SERVICES** Totals | Invoice Transactions 2 | | $1,510.00 |
| | Department **40 - PUBLIC WORKS AGENCY** Totals | Invoice Transactions 2 | | $1,510.00 |
| | **Fund 100 - GENERAL FUND Totals** | **Invoice Transactions 6** | | **$4,060.10** |
| Fund **510 - WATER FUND** | | | | |
| Department **40 - PUBLIC WORKS AGENCY** | | | | |
| Business Unit **4200 - WATER PRODUCTION** | | | | |
| Account **56140 - FEES AND MERCHANDISE SALE** | | | | |
| 102499 - ILLINOIS DEPT OF REVENUE | *SALES TAX APRIL 2021 | 08/12/2021 | 08/12/2021 | 434.00 |
| | Account **56140 - FEES AND MERCHANDISE SALE** Totals | Invoice Transactions 1 | | $434.00 |
| | Business Unit **4200 - WATER PRODUCTION** Totals | Invoice Transactions 1 | | $434.00 |
| | Department **40 - PUBLIC WORKS AGENCY** Totals | Invoice Transactions 1 | | $434.00 |
| | **Fund 510 - WATER FUND Totals** | **Invoice Transactions 1** | | **$434.00** |
| Fund **513 - WATER DEPR IMPRV &EXTENSION FUND** | | | | |
| Department **71 - UTILITIES** | | | | |
| Business Unit **7330 - WATER FUND DEP, IMP, EXT** | | | | |
| Account **65515 - OTHER IMPROVEMENTS** | | | | |
| 18493 - JAQUELINE ARMSTRONG | *LEAD SERVICE LINE ABATEMENT LOAN 2301 | 08/12/2021 | 08/12/2021 | 13,500.00 |
| | Account **65515 - OTHER IMPROVEMENTS** Totals | Invoice Transactions 1 | | $13,500.00 |
| | Business Unit **7330 - WATER FUND DEP, IMP, EXT** Totals | Invoice Transactions 1 | | $13,500.00 |
| | Department **71 - UTILITIES** Totals | Invoice Transactions 1 | | $13,500.00 |
| | **Fund 513 - WATER DEPR IMPRV &EXTENSION FUND Totals** | **Invoice Transactions 1** | | **$13,500.00** |
| Fund **520 - SOLID WASTE FUND** | | | | |
| Department **40 - PUBLIC WORKS AGENCY** | | | | |
| Business Unit **4310 - RECYCLING AND ENVIRONMENTAL MAIN** | | | | |
| Account **56155 - TRASH CART SALES** | | | | |
| 102499 - ILLINOIS DEPT OF REVENUE | *SALES TAX APRIL 2021 | 08/12/2021 | 08/12/2021 | 10.00 |
| | Account **56155 - TRASH CART SALES** Totals | Invoice Transactions 1 | | $10.00 |
| | Business Unit **4310 - RECYCLING AND ENVIRONMENTAL MAIN** Totals | Invoice Transactions 1 | | $10.00 |
| | Department **40 - PUBLIC WORKS AGENCY** Totals | Invoice Transactions 1 | | $10.00 |
| | **Fund 520 - SOLID WASTE FUND Totals** | **Invoice Transactions 1** | | **$10.00** |
| Fund **605 - INSURANCE FUND** | | | | |
| Department **99 - NON-DEPARTMENTAL** | | | | |
| Business Unit **7800 - RISK MANAGEMENT** | | | | |
| Account **62130 - LEGAL SERVICES-GENERAL** | | | | |
| 18476 - RYAN MITCHELL | *LAW CLERK- CONSULTANT PAYMENT | 08/12/2021 | 08/12/2021 | 297.00 |
| | Account **62130 - LEGAL SERVICES-GENERAL** Totals | Invoice Transactions 1 | | $297.00 |
| | Business Unit **7800 - RISK MANAGEMENT** Totals | Invoice Transactions 1 | | $297.00 |
| | Department **99 - NON-DEPARTMENTAL** Totals | Invoice Transactions 1 | | $297.00 |
| | **Fund 605 - INSURANCE FUND Totals** | **Invoice Transactions 1** | | **$297.00** |
| *** = Prior Fiscal Year Activity** | | **Invoice Transactions 18** | | **$18,301.10** |

| Vendor | Invoice Description | G/L Date | Payment Date | Invoice Amount |
|---|---|---|---|---|
| Fund **100 - GENERAL FUND** | | | | |
| Account **22725 - CELL PHONE BILLS PAYABLE** | | | | |
| 105394 - VERIZON WIRELESS | *COMMUNICATION CHARGES JULY 21 | 08/25/2021 | 08/25/2021 | 20,477.32 |
| | Account **22725 - CELL PHONE BILLS PAYABLE** Totals | Invoice Transactions | 1 | $20,477.32 |
| Department **15 - CITY MANAGER'S OFFICE** | | | | |
| Business Unit **1570 - ACCOUNTING** | | | | |
| Account **62185 - CONSULTING SERVICES** | | | | |
| 121566 - CHMARA, ROM C | *ACCOUNTING SERVICES JULY 2021 | 08/25/2021 | 08/25/2021 | 5,400.00 |
| | Account **62185 - CONSULTING SERVICES** Totals | Invoice Transactions | 1 | $5,400.00 |
| | Business Unit **1570 - ACCOUNTING** Totals | Invoice Transactions | 1 | $5,400.00 |
| | Department **15 - CITY MANAGER'S OFFICE** Totals | Invoice Transactions | 1 | $5,400.00 |
| Department **30 - PARKS AND RECREATION** | | | | |
| Business Unit **3040 - FLEETWOOD JOURDAIN COM CT** | | | | |
| Account **62505 - INSTRUCTOR SERVICES** | | | | |
| 121806 - ROYSTER, WILLIAM | *SUMMER BASKETBALL LEAGUE | 08/25/2021 | 08/25/2021 | 8,150.98 |
| | Account **62505 - INSTRUCTOR SERVICES** Totals | Invoice Transactions | 1 | $8,150.98 |
| | Business Unit **3040 - FLEETWOOD JOURDAIN COM CT** Totals | Invoice Transactions | 1 | $8,150.98 |
| Business Unit **3720 - CULTURAL ARTS PROGRAMS** | | | | |
| Account **62490 - OTHER PROGRAM COSTS** | | | | |
| 18481 - NICOLLE WOOD | *DANCE INSTRUCTOR- STARLIGHT CONCERT | 08/25/2021 | 08/25/2021 | 300.00 |
| | Account **62490 - OTHER PROGRAM COSTS** Totals | Invoice Transactions | 1 | $300.00 |
| | Business Unit **3720 - CULTURAL ARTS PROGRAMS** Totals | Invoice Transactions | 1 | $300.00 |
| | Department **30 - PARKS AND RECREATION** Totals | Invoice Transactions | 2 | $8,450.98 |
| | **Fund 100 - GENERAL FUND Totals** | **Invoice Transactions** | **4** | **$42,479.28** |
| Fund **510 - WATER FUND** | | | | |
| Department **40 - PUBLIC WORKS AGENCY** | | | | |
| Business Unit **4225 - WATER OTHER OPERATIONS** | | | | |
| Account **62410 - LEAD SERVICE ABATEMENT** | | | | |
| 18513 - DANIEL JOHANNSSON | *LEAD SERVICE LINE ABATEMENT LOAN 2402 RIDGEWAY AV | 08/25/2021 | 08/25/2021 | 4,960.00 |
| | Account **62410 - LEAD SERVICE ABATEMENT** Totals | Invoice Transactions | 1 | $4,960.00 |
| | Business Unit **4225 - WATER OTHER OPERATIONS** Totals | Invoice Transactions | 1 | $4,960.00 |
| | Department **40 - PUBLIC WORKS AGENCY** Totals | Invoice Transactions | 1 | $4,960.00 |
| | **Fund 510 - WATER FUND Totals** | **Invoice Transactions** | **1** | **$4,960.00** |
| Fund **600 - FLEET SERVICES FUND** | | | | |
| Department **19 - ADMINISTRATIVE SERVICES** | | | | |
| Business Unit **7710 - FLEET MAINTENANCE** | | | | |
| Account **65045 - LICENSING/REGULATORY SUPP** | | | | |
| 16719 - MITCHELL REPAIR INFORMATION CO., LLC DBA MITCHELL | *ANNUAL DIAGNOSTICS SUBSCRIPTION | 08/25/2021 | 08/25/2021 | 4,805.45 |
| | Account **65045 - LICENSING/REGULATORY SUPP** Totals | Invoice Transactions | 1 | $4,805.45 |
| | Business Unit **7710 - FLEET MAINTENANCE** Totals | Invoice Transactions | 1 | $4,805.45 |
| | Department **19 - ADMINISTRATIVE SERVICES** Totals | Invoice Transactions | 1 | $4,805.45 |
| | **Fund 600 - FLEET SERVICES FUND Totals** | **Invoice Transactions** | **1** | **$4,805.45** |
| Fund **605 - INSURANCE FUND** | | | | |
| Department **99 - NON-DEPARTMENTAL** | | | | |
| Business Unit **7800 - RISK MANAGEMENT** | | | | |
| Account **62130 - LEGAL SERVICES-GENERAL** | | | | |
| 18458 - MARGARET OLSON | *REFUND: DAMAGE FENCE | 08/25/2021 | 08/25/2021 | 350.00 |
| | Account **62130 - LEGAL SERVICES-GENERAL** Totals | Invoice Transactions | 1 | $350.00 |
| | Business Unit **7800 - RISK MANAGEMENT** Totals | Invoice Transactions | 1 | $350.00 |
| | Department **99 - NON-DEPARTMENTAL** Totals | Invoice Transactions | 1 | $350.00 |
| | **Fund 605 - INSURANCE FUND Totals** | **Invoice Transactions** | **1** | **$350.00** |
| *** = Prior Fiscal Year Activity** | | **Invoice Transactions** | **15** | **$52,594.73** |

## CITY OF EVANSTON
## BILLS LIST
## PERIOD ENDING 09.14.2021 FY21

## SUPPLEMENTAL LIST
## ACH AND WIRE TRANSFERS

| ACCOUNT NUMBER | SUPPLIER NAME | DESCRIPTION | AMOUNT |
|---|---|---|---|
| INSURANCE | | | |
| VARIOUS | IPBC | MONTHLY HEALTH INSURANCE PREMIUM | $1,161,879.90 |
| VARIOUS | VARIOUS | CASUALTY LOSS | $4,652.03 |
| VARIOUS | VARIOUS | CASUALTY LOSS | $880.00 |
| VARIOUS | VARIOUS | WORKERS COMP | 12,139.19 |
| VARIOUS | VARIOUS | WORKERS COMP | 55,269.03 |
| VARIOUS | VARIOUS | WORKERS COMP | 15,977.27 |
| VARIOUS | VARIOUS | WORKERS COMP | 33,906.12 |
| VARIOUS | VARIOUS | WORKERS COMP | 33,502.26 |
| VARIOUS | VARIOUS | WORKERS COMP | 13,334.43 |
| | | | 1,331,540.23 |
| SEWER | | | |
| 7620.68305 | IEPA | LOAN DISBURSEMENT SEWER FUND | 164,784.38 |
| 7621.68305 | IEPA | LOAN DISBURSEMENT SEWER FUND | 128,528.36 |
| 7616.68305 | IEPA | LOAN DISBURSEMENT SEWER FUND | 220,788.88 |
| | | | 514,101.62 |
| VARIOUS | | | |
| 5226.63065 | VARIOUS | CV19 ENTREPRENEURSHIP SUPPORT GRANT (CDBG) | 76,150.00 |
| VARIOUS | BMO | PURCHASING CARD-JUNE, 2021 | 253,720.32 |
| VARIOUS | TWIN EAGLE | NATURAL GAS AUGUST, 2021 | 5,888.60 |
| | | | 335,758.92 |
| | | | **2,181,400.77** |
| | | **Grand Total** | **10,017,964.59** |

**PREPARED BY** _____ **DATE** _____

**REVIEWED BY** _____ **DATE** _____

**APPROVED BY** _____ **DATE** _____

BMO Credit Card Statement for the Period ending June 26, 2021

| REPORTS TO INTERMEDIATE | MERCHANT NAME | MERCHANT STATE | MERCHANT ZIP CODE | TRANSACTION AMOUNT | POSTING DATE | COST ALLOCATION - EXPENSE OBJECT | EXPENSE DESCRIPTION |
|---|---|---|---|---|---|---|---|
| ADMIN SVCS | CRAINS CHIC SUBSCRIP | MI | 48207 | $ 169.00 | 5/26/2021 | 65010 BOOKS, PUBLICATIONS, MAPS | CRAINS CHICAGO 2021 RENEWAL FOR STORLIE |
| ADMIN SVCS | OVO FRITO CAFE | IL | 60201 | $ 38.42 | 6/21/2021 | 65025 FOOD | BREAKFAST STORLIE/ZALMEZAK |
| ADMIN SVCS | TST FRIDAS BREAKFAST | IL | 60201 | $ 35.71 | 6/21/2021 | 65025 FOOD | BREAKFAST STORLIE/KERR 6-18-2021 |
| ADMIN SVCS/FAC MGMT | ANDERSON LOCK CO | IL | 60018 | $ 632.94 | 5/26/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR DOOR LOCKS FOR FD |
| ADMIN SVCS/FAC MGMT | TRANE SUPPLY-112420 | IL | 60124 | $ 829.24 | 5/26/2021 | 65085 MINOR EQUIP & TOOLS | MEW MOTOR BLADE FOR AHU B4 |
| ADMIN SVCS/FAC MGMT | LEMOI ACE HARDWARE | IL | 60201 | $ 17.24 | 5/26/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR FIXING COACH HOUSE |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 68.68 | 5/26/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR UNDER STAGE STORAGE |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 119.88 | 5/26/2021 | 65085 MINOR EQUIP & TOOLS | SAW BLADES AND TOOLS |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 74.70 | 5/26/2021 | 65085 MINOR EQUIP & TOOLS | TOOLS FOR TRUCK |
| ADMIN SVCS/FAC MGMT | IL FIRE MARSHAL FEE | IL | 62703 | $ 31.00 | 5/26/2021 | 62225 BLDG MAINT SVCS | LIFT REGISTRATION |
| ADMIN SVCS/FAC MGMT | ANDERSON LOCK CO | IL | 60018 | $ 1,500.00 | 5/27/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR DOOR LOCKS FOR FD |
| ADMIN SVCS/FAC MGMT | ABLE DISTRIBUTORS | IL | 60202 | $ 1,012.66 | 5/27/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR AC UNITS |
| ADMIN SVCS/FAC MGMT | ABLE DISTRIBUTORS | IL | 60202 | $ 58.08 | 5/27/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR TRUCK STOCK |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 107.83 | 5/27/2021 | 65050 BUILDING MAINTENANCE MATERIAL | TAPCONS AND ANCHORS FOR OFFICE |
| ADMIN SVCS/FAC MGMT | TERRACYCLE REGULATED | IL | 60532 | $ 1,000.00 | 5/27/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PAYMENT FOR NEW BULB CRUSHER |
| ADMIN SVCS/FAC MGMT | RUBBERSTAMPS NET | IA | 52722 | $ 42.39 | 5/28/2021 | 65095 OFFICE SUPPLIES | OFFICE SUPPLIES FOR INVOICES |
| ADMIN SVCS/FAC MGMT | ANDERSON LOCK CO | IL | 60018 | $ 632.94 | 5/28/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR DOOR LOCKS FOR FD |
| ADMIN SVCS/FAC MGMT | NORTH SHORE FAUCETS | IL | 60053 | $ 230.77 | 5/28/2021 | 65060 MATERIALS TO MAINTAIN AUTOSL | MATERIAL FOR TOILET INSTALL HARLEY CLARKE |
| ADMIN SVCS/FAC MGMT | ABLE DISTRIBUTORS | IL | 60202 | $ 9.14 | 5/28/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR CONDENSER REPAIR ECOLOGY CENTER |
| ADMIN SVCS/FAC MGMT | GFS STORE #1915 | IL | 60202 | $ 21.97 | 5/28/2021 | 65025 FOOD | WATER AND DRINKS FOR PWA SUPERVISOR MEETING |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 396.70 | 5/28/2021 | 65050 BUILDING MAINTENANCE MATERIAL | FANS FOR PWA SUPERVISORS |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 81.25 | 5/28/2021 | 65050 BUILDING MAINTENANCE MATERIAL | ROOF GUTTER REPAIRS AT NOYES |
| ADMIN SVCS/FAC MGMT | TERRACYCLE REGULATED | IL | 60532 | $ 1,000.00 | 5/28/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PAYMENT FOR NEW BULB CRUSHER |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 25.04 | 5/28/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR CONDENSER REPAIR ECOLOGY CENTER |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 61.18 | 5/28/2021 | 65085 MINOR EQUIP & TOOLS | LIGHTS FOR TENNIS COURT AT FITZSIMMONS PARK |
| ADMIN SVCS/FAC MGMT | FILTER SERVICES ILLINO | IL | 60007 | $ 870.56 | 5/31/2021 | 65050 BUILDING MAINTENANCE MATERIAL | FILTERS FOR BUILDINGS |
| ADMIN SVCS/FAC MGMT | ANDERSON LOCK CO | IL | 60018 | $ 1,500.00 | 5/31/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR DOOR LOCKS FOR FD |
| ADMIN SVCS/FAC MGMT | STANDARD PIPE SKOKIE | IL | 60076-3407 | $ 68.20 | 5/31/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR WATER HEATER COACH HOUSE |
| ADMIN SVCS/FAC MGMT | STANDARD PIPE SKOKIE | IL | 60076-3407 | $ 1,159.99 | 5/31/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR WATER HEATER INSTALL COACH HOUSE |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 86.69 | 5/31/2021 | 65050 BUILDING MAINTENANCE MATERIAL | ROOF REPAIRS NOYES |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 25.71 | 5/31/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR LAGOON MAINTENANCE |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 34.97 | 5/31/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR WATER INTAKE |
| ADMIN SVCS/FAC MGMT | TERRACYCLE REGULATED | IL | 60532 | $ 1,000.00 | 5/31/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PAYMENT FOR NEW BULB CRUSHER |
| ADMIN SVCS/FAC MGMT | UNIFIRST CORPORATION | MA | 01887 | $ 172.29 | 6/2/2021 | 62225 BLDG MAINT SVCS | MONTHLY MAT SERVICE AT CIVIC CENTER |
| ADMIN SVCS/FAC MGMT | IN FLAG DESK, INC | IL | 60091 | $ 110.97 | 6/2/2021 | 62245 OTHER EQMT MAINTENANCE | FLAG REPLACEMENT FIRE 2 |
| ADMIN SVCS/FAC MGMT | SIEVERT ELECTRIC SERVI | IL | 60130 | $ 785.00 | 6/2/2021 | 65050 BUILDING MAINTENANCE MATERIAL | CRANE AND HOIST YEARLY INSPECTION |
| ADMIN SVCS/FAC MGMT | ABLE DISTRIBUTORS | IL | 60202 | $ 929.78 | 6/2/2021 | 65050 BUILDING MAINTENANCE MATERIAL | DUCTWORK FOR FIRE STATION 4 |
| ADMIN SVCS/FAC MGMT | ABLE DISTRIBUTORS | IL | 60202 | $ 1,332.63 | 6/2/2021 | 65050 BUILDING MAINTENANCE MATERIAL | DUCTWORK FOR FIRE STATION 4 |
| ADMIN SVCS/FAC MGMT | ABLE DISTRIBUTORS | IL | 60202 | $ 3,000.00 | 6/2/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR SHEET METAL DUCT WORK |
| ADMIN SVCS/FAC MGMT | ABLE DISTRIBUTORS | IL | 60202 | $ 65.42 | 6/2/2021 | 65085 MINOR EQUIP & TOOLS | DRILL BITS NEEDED FOR DUCT WORK |
| ADMIN SVCS/FAC MGMT | TERRACYCLE REGULATED | IL | 60532 | $ 1,000.00 | 6/2/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PAYMENT FOR BULB CRUSHER |
| ADMIN SVCS/FAC MGMT | WWP SMITHEREEN PEST MA | IL | 60714 | $ 300.00 | 6/2/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MONTHLY PEST INSPECTION |
| ADMIN SVCS/FAC MGMT | ANDERSON LOCK CO | IL | 60018 | $ 632.67 | 6/3/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR DOOR LOCKS FOR FD |
| ADMIN SVCS/FAC MGMT | FAST MRO SUPPLIES | IL | 60118 | $ 1,665.41 | 6/3/2021 | 62245 OTHER EQMT MAINTENANCE | PAST INVOICE FOR COVID MATERIAL |
| ADMIN SVCS/FAC MGMT | RUSSO POWER EQUIPMENT | IL | 60176 | $ 164.94 | 6/3/2021 | 65085 MINOR EQUIP & TOOLS | POWER EQUIPMENT PURCHASE FLEET |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 123.65 | 6/3/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PAINT MATERIAL FOR POLICE DEPT. |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 75.98 | 6/3/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR INTEL OFFICE POWER |
| ADMIN SVCS/FAC MGMT | TERRACYCLE REGULATED | IL | 60532 | $ 146.75 | 6/3/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PAYMENT FOR NEW BULB CRUSHER |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 388.02 | 6/3/2021 | 65050 BUILDING MAINTENANCE MATERIAL | POWER FOR FORKLIFT VOLT |
| ADMIN SVCS/FAC MGMT | LEVELUPPOTBELLY670371 | MA | 02114 | $ 55.59 | 6/4/2021 | 65025 FOOD | LUNCH FOR FFM MEETING |
| ADMIN SVCS/FAC MGMT | STANDARD PIPE SKOKIE | IL | 60076-3407 | $ 1,000.00 | 6/4/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR STOCK FAUCETS |
| ADMIN SVCS/FAC MGMT | STANDARD PIPE SKOKIE | IL | 60076-3407 | $ 1,000.00 | 6/4/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR STOCK FAUCETS |
| ADMIN SVCS/FAC MGMT | STANDARD PIPE SKOKIE | IL | 60076-3407 | $ 1,000.00 | 6/4/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR STOCK FAUCETS |
| ADMIN SVCS/FAC MGMT | STANDARD PIPE SKOKIE | IL | 60076-3407 | $ 1,000.00 | 6/4/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR STOCK FAUCETS |
| ADMIN SVCS/FAC MGMT | STANDARD PIPE SKOKIE | IL | 60076-3407 | $ 108.90 | 6/4/2021 | 65050 BUILDING MAINTENANCE MATERIAL | STOCK MATERIAL FOR EAF-275 FAUCETS |
| ADMIN SVCS/FAC MGMT | STANDARD PIPE SKOKIE | IL | 60076-3407 | $ 1,000.00 | 6/4/2021 | 65050 BUILDING MAINTENANCE MATERIAL | STOCK MATERIAL FOR FAUCETS |
| ADMIN SVCS/FAC MGMT | STANDARD PIPE SKOKIE | IL | 60076-3407 | $ 16.83 | 6/4/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR GAS HOSE |
| ADMIN SVCS/FAC MGMT | LEMOI ACE HARDWARE | IL | 60201 | $ 17.10 | 6/4/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR FLOATING DOCKS |
| ADMIN SVCS/FAC MGMT | ABLE DISTRIBUTORS | IL | 60202 | $ 947.59 | 6/4/2021 | 65050 BUILDING MAINTENANCE MATERIAL | HVAC FILTERS FOR POLICE DEPT. |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 268.00 | 6/4/2021 | 65050 BUILDING MAINTENANCE MATERIAL | CINDER BLOCK BITS |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 6.64 | 6/4/2021 | 65085 MINOR EQUIP & TOOLS | WINDOW BRACES AT FIRE 5 |
| ADMIN SVCS/FAC MGMT | CROWN TROPHY SKOKIE | IL | 60076 | $ 20.00 | 6/7/2021 | 65095 OFFICE SUPPLIES | NEW SIGNAGE |
| ADMIN SVCS/FAC MGMT | MEINEKE CAR CENTER 306 | IL | 60201 | $ 297.87 | 6/7/2021 | 62240 AUTOMOTIVE EQMP MAINT | SPLINE ADAPTOR FOR VEHICLES |
| ADMIN SVCS/FAC MGMT | GFS STORE #1915 | IL | 60202 | $ 251.92 | 6/7/2021 | 65025 FOOD | SUPPLIES FOR FOR FFM LUNCH |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 20.26 | 6/7/2021 | 65050 BUILDING MAINTENANCE MATERIAL | GAS LINE FOR RANGE |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 123.59 | 6/7/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR FIRE CHIEF OFFICE |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 372.03 | 6/7/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR HVAC FOR FIRE 4 |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 22.21 | 6/7/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PAINT AND PATCH 633 HOWARD |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 23.52 | 6/7/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PAINT AND PATCH 634 HOWARD |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 82.56 | 6/7/2021 | 65050 BUILDING MAINTENANCE MATERIAL | REPAIR DRAIN |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 91.33 | 6/7/2021 | 65050 BUILDING MAINTENANCE MATERIAL | T12S AND NUMBERS FOR SANITATION |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 618.10 | 6/7/2021 | 65050 BUILDING MAINTENANCE MATERIAL | SC/FIRE/PD POWER |

BMO Credit Card Statement for the Period ending June 26, 2021

| REPORTS TO INTERMEDIATE | MERCHANT NAME | MERCHANT STATE | MERCHANT ZIP CODE | TRANSACTION AMOUNT | POSTING DATE | COST ALLOCATION - EXPENSE OBJECT | EXPENSE DESCRIPTION |
|---|---|---|---|---|---|---|---|
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1981 | IL | 607140000 | $ 190.12 | 6/7/2021 | 62245 OTHER EQMT MAINTENANCE | FOIL AND PAINTING SUPPLIES |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1981 | IL | 607140000 | $ 84.56 | 6/7/2021 | 62245 OTHER EQMT MAINTENANCE | MATERIALS FOR MURAL |
| ADMIN SVCS/FAC MGMT | ULINE SHIP SUPPLIES | WI | 53158 | $ 869.86 | 6/8/2021 | 65095 OFFICE SUPPLIES | SUPPLIES FOR SHOP AND BOX SHREDDING |
| ADMIN SVCS/FAC MGMT | ANDERSON LOCK CO | IL | 60018 | $ 268.61 | 6/8/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR DOOR HOLDERS FOR ANIMAL SHELTER |
| ADMIN SVCS/FAC MGMT | UNITES STATES FIRE PRO | IL | 60045 | $ 1,396.00 | 6/8/2021 | 62225 BLDG MAINT SVCS | DISCREPANCIES, FACP LOVELACE AND ROBERT CROWN |
| ADMIN SVCS/FAC MGMT | GROVER FABRICATION | IL | 60077 | $ 480.00 | 6/8/2021 | 62225 BLDG MAINT SVCS | WELD BOAT DOCK |
| ADMIN SVCS/FAC MGMT | LEMOI ACE HARDWARE | IL | 60201 | $ 22.96 | 6/8/2021 | 65050 BUILDING MAINTENANCE MATERIAL | STOCK LOCK MATERIAL FOR CIVIC CENTER |
| ADMIN SVCS/FAC MGMT | T-MOBILE STORE # 3SDA | IL | 60201 | $ 79.98 | 6/8/2021 | 65095 OFFICE SUPPLIES | PHONE CHARGER |
| ADMIN SVCS/FAC MGMT | MITSUBISHI ELECTRICS | PA | 15086 | $ 975.00 | 6/9/2021 | 62225 BLDG MAINT SVCS | UPS YEARLY INSPECTION |
| ADMIN SVCS/FAC MGMT | EVANSTON GLASS AND MIR | IL | 60201 | $ 42.00 | 6/9/2021 | 65050 BUILDING MAINTENANCE MATERIAL | GLASS REPLACEMENT FOR LAGOON BLDG. |
| ADMIN SVCS/FAC MGMT | ABLE DISTRIBUTORS | IL | 60202 | $ 172.58 | 6/9/2021 | 65050 BUILDING MAINTENANCE MATERIAL | HVAC REMODEL FIRE 4 |
| ADMIN SVCS/FAC MGMT | ABLE DISTRIBUTORS | IL | 60202 | $ 82.48 | 6/9/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR DUCT INSTALL FOR FIRE 4 |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 13.07 | 6/9/2021 | 65050 BUILDING MAINTENANCE MATERIAL | FAUCET REPAIR CLARK ST BEACH |
| ADMIN SVCS/FAC MGMT | ALLAN J COLEMAN | IL | 60660 | $ 312.05 | 6/9/2021 | 65085 MINOR EQUIP & TOOLS | TOOLS FOR CLEARING SEWER AT PD |
| ADMIN SVCS/FAC MGMT | MUNTERS CORPORATION | MA | 01913 | $ 284.00 | 6/10/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIALS FOR BROKEN REACTOR FAN |
| ADMIN SVCS/FAC MGMT | HAROLDS TRUE VALUE HD | IL | 60201 | $ 23.36 | 6/10/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR GAS LINE FIRE 5 |
| ADMIN SVCS/FAC MGMT | ABLE DISTRIBUTORS | IL | 60202 | $ 131.04 | 6/10/2021 | 65050 BUILDING MAINTENANCE MATERIAL | THERMOSTAT FOR 911 PHONE ROOM |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 26.38 | 6/10/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PRIME CEILING AT 727 HOWARD |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 25.92 | 6/10/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR TRUCK |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 157.26 | 6/10/2021 | 65050 BUILDING MAINTENANCE MATERIAL | FIRE CHIEF POWER AND CAT 5 |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 113.91 | 6/10/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR ELECTRICAL PANEL CHANGE |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 361.91 | 6/10/2021 | 65085 MINOR EQUIP & TOOLS | DATA LINE MATERIAL |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1907 | IL | 60714 | $ (149.90) | 6/10/2021 | 62245 OTHER EQMT MAINTENANCE | RETURN OF PAINTING SUPPLIES |
| ADMIN SVCS/FAC MGMT | SMARTSIGN | NY | 11201 | $ 149.00 | 6/11/2021 | 65050 BUILDING MAINTENANCE MATERIAL | BUILDING MAINTENANCE |
| ADMIN SVCS/FAC MGMT | HOMEDEPOT.COM | GA | 303390000 | $ 23.98 | 6/11/2021 | 65085 MINOR EQUIP & TOOLS | BANDSAW BLADE |
| ADMIN SVCS/FAC MGMT | ANDERSON LOCK CO | IL | 60018 | $ 120.50 | 6/11/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR KEY CONTROL CARDS FOR SERVICE CENTER |
| ADMIN SVCS/FAC MGMT | IN DEPENDABLE FIRE EQ | IL | 60085-3027 | $ 362.60 | 6/11/2021 | 65050 BUILDING MAINTENANCE MATERIAL | FIREHOSES AND EXTINGUISHER INSPECTIONS |
| ADMIN SVCS/FAC MGMT | ABLE DISTRIBUTORS | IL | 60202 | $ 258.23 | 6/11/2021 | 65050 BUILDING MAINTENANCE MATERIAL | HVAC FOR ANIMAL SHELTER |
| ADMIN SVCS/FAC MGMT | GFS STORE #1915 | IL | 60202 | $ 64.46 | 6/11/2021 | 65025 FOOD | CUPS AND TABLECLOTHS FOR RCCC |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 67.30 | 6/11/2021 | 65050 BUILDING MAINTENANCE MATERIAL | REPAIR STONEBACKSWALL/CABINET |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 71.86 | 6/11/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR CAT 5 INSTALL |
| ADMIN SVCS/FAC MGMT | ABC REMODELING SUPPLY | IL | 60639 | $ 250.00 | 6/11/2021 | 65050 BUILDING MAINTENANCE MATERIAL | KITCHEN REMODEL AT FDHQ |
| ADMIN SVCS/FAC MGMT | MUNTERS CORPORATION | MA | 01913 | $ 127.54 | 6/14/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIALS FOR BROKEN REACTOR FAN |
| ADMIN SVCS/FAC MGMT | BAT 17 | IL | 60201 | $ 2,294.25 | 6/14/2021 | 65025 FOOD | FOOD FOR APRA TOWN HALL |
| ADMIN SVCS/FAC MGMT | EVANSTON LUMBER | IL | 60202 | $ 63.95 | 6/14/2021 | 65050 BUILDING MAINTENANCE MATERIAL | REPLACE FACIA BOARD AT LEAHY PARK |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 38.50 | 6/14/2021 | 62225 BLDG MAINT SVCS | FAN FOR FM OFFICE |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 32.90 | 6/14/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR FIRE CHIEF OFFICE |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 45.18 | 6/14/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PAINT FOR LOVELACE PARK |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 108.93 | 6/14/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PD AND FIRE CAT 5 DRESS UP |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 83.46 | 6/14/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PREP AND PAINT LAKE ST. BRIDGE |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 149.85 | 6/14/2021 | 65085 MINOR EQUIP & TOOLS | TOOLS FOR METAL WORK |
| ADMIN SVCS/FAC MGMT | CHEMSEARCH | TX | 75062 | $ 132.00 | 6/14/2021 | 65050 BUILDING MAINTENANCE MATERIAL | CHEMICAL ADDITIVE PLUMBING |
| ADMIN SVCS/FAC MGMT | CHEMSEARCH | TX | 75062 | $ 132.00 | 6/14/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PLUMBING CHEMICALS |
| ADMIN SVCS/FAC MGMT | UNITES STATES FIRE PRO | IL | 60045 | $ 1,169.96 | 6/15/2021 | 65050 BUILDING MAINTENANCE MATERIAL | REPLACE SAFETY DEVICES |
| ADMIN SVCS/FAC MGMT | IL TOLLWAY-AUTOREPLENI | IL | 60515 | $ 80.00 | 6/15/2021 | 65060 MATERIALS TO MAINTAIN AUTOSL | IPASS REPLENISHMENT |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 326.39 | 6/15/2021 | 65050 BUILDING MAINTENANCE MATERIAL | KITCHEN REPAIR |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 24.80 | 6/15/2021 | 65085 MINOR EQUIP & TOOLS | SHIM FOR OUTLET DEVICES |
| ADMIN SVCS/FAC MGMT | ILSOS INT VEH RENEWAL | IL | 62756 | $ 154.40 | 6/15/2021 | 65060 MATERIALS TO MAINTAIN AUTOSL | PLATE RENEWAL 444 HHS |
| ADMIN SVCS/FAC MGMT | TRACTOR SUPPLY CO #550 | TN | 37027 | $ 108.28 | 6/16/2021 | 62240 AUTOMOTIVE EQMP MAINT | MEINEKE REPAIRS FOR PD VEHICLE 23 |
| ADMIN SVCS/FAC MGMT | ANDERSON LOCK CO | IL | 60018 | $ 1,500.00 | 6/16/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR DOOR LOCKS FOR FD |
| ADMIN SVCS/FAC MGMT | LEMOI ACE HARDWARE | IL | 60201 | $ 22.04 | 6/16/2021 | 65085 MINOR EQUIP & TOOLS | KITCHEN PIPES |
| ADMIN SVCS/FAC MGMT | ABLE DISTRIBUTORS | IL | 60202 | $ 90.65 | 6/16/2021 | 65085 MINOR EQUIP & TOOLS | TOOLS FOR HVAC REMODEL FIRE 4 |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 20.53 | 6/16/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR BULB CHANGE FIRE 5 |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 55.09 | 6/16/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PREP AND PAINT LAKE ST. BRIDGE |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 112.76 | 6/16/2021 | 65050 BUILDING MAINTENANCE MATERIAL | REPAIRS TO FIRE CHIEF OFFICE |
| ADMIN SVCS/FAC MGMT | DOORS SYSTEMS INC | IL | 60563 | $ 1,204.30 | 6/16/2021 | 65050 BUILDING MAINTENANCE MATERIAL | DOOR AT FIRE 5/DOOR 20 IN FORESTRY |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 41.88 | 6/16/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR SPRINKLER PUMP |
| ADMIN SVCS/FAC MGMT | MOTION INDUSTRIES EB99 | AL | 35210000 | $ 32.18 | 6/17/2021 | 62240 AUTOMOTIVE EQMP MAINT | PARTS FOR 608G |
| ADMIN SVCS/FAC MGMT | ANDERSON LOCK CO | IL | 60018 | $ 1,132.89 | 6/17/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR DOOR LOCKS FOR FD |
| ADMIN SVCS/FAC MGMT | STANDARD PIPE SKOKIE | IL | 60076-3407 | $ 131.59 | 6/17/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR INSTALLING CHECKS AND METERS AT PARKS |
| ADMIN SVCS/FAC MGMT | STANDARD PIPE SKOKIE | IL | 60076-3407 | $ 561.49 | 6/17/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR INSTALLING SPRINKLER CIVIC CENTER |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 113.12 | 6/17/2021 | 65050 BUILDING MAINTENANCE MATERIAL | KITCHEN REPAIRS |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 112.04 | 6/17/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PREP AND PAINT LAKE ST BRIDGE |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 23.25 | 6/17/2021 | 65085 MINOR EQUIP & TOOLS | SCREWS FOR RE-HANGING DOORS |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 660.84 | 6/17/2021 | 65050 BUILDING MAINTENANCE MATERIAL | KITCHEN PULL |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 329.84 | 6/17/2021 | 65050 BUILDING MAINTENANCE MATERIAL | WASHROOM LIGHT RETROFIT LAGOON BUILDING |
| ADMIN SVCS/FAC MGMT | FILTER SERVICES ILLINO | IL | 60007 | $ 861.35 | 6/18/2021 | 65050 BUILDING MAINTENANCE MATERIAL | FILTERS FOR BUILDINGS |
| ADMIN SVCS/FAC MGMT | FILTER SERVICES ILLINO | IL | 60007 | $ 1,500.00 | 6/18/2021 | 65050 BUILDING MAINTENANCE MATERIAL | FILTERS FOR BUILDINGS |
| ADMIN SVCS/FAC MGMT | GRAINGER | IL | 60045-5202 | $ 150.60 | 6/18/2021 | 62245 OTHER EQMT MAINTENANCE | POLICE CAMERA INSTALLS |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 105.34 | 6/18/2021 | 65050 BUILDING MAINTENANCE MATERIAL | HVAC REMODEL FOR FIRE 4 |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 477.07 | 6/18/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PREP AND PAINT LAKE ST BRIDGE |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 35.52 | 6/18/2021 | 65050 BUILDING MAINTENANCE MATERIAL | REPAIR WINDOW METAL ROLLDOWN |

| REPORTS TO INTERMEDIATE | MERCHANT NAME | MERCHANT STATE | MERCHANT ZIP CODE | TRANSACTION AMOUNT | POSTING DATE | COST ALLOCATION - EXPENSE OBJECT | EXPENSE DESCRIPTION |
|---|---|---|---|---|---|---|---|
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 109.16 | 6/18/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR PIPE IN BIRD SANCTUARY |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 82.60 | 6/18/2021 | 65085 MINOR EQUIP & TOOLS | STRAPS FOR FLEET/LUMBER FOR FIRE 4 |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 39.60 | 6/18/2021 | 65050 BUILDING MAINTENANCE MATERIAL | FIXTURE REPAIRS SERVICE CENTER |
| ADMIN SVCS/FAC MGMT | JOHNSTONE SUPPLY - 12 | IL | 60714 | $ 1,229.08 | 6/18/2021 | 65050 BUILDING MAINTENANCE MATERIAL | NEW GAUGES AND REFRIGERANT |
| ADMIN SVCS/FAC MGMT | JOHNSTONE SUPPLY - 12 | IL | 60714 | $ 679.26 | 6/18/2021 | 65050 BUILDING MAINTENANCE MATERIAL | WIRELESS GAUGES |
| ADMIN SVCS/FAC MGMT | GRAINGER | IL | 60045-5202 | $ 190.20 | 6/21/2021 | 65050 BUILDING MAINTENANCE MATERIAL | GATORADE POWER FOR FFM/PWA |
| ADMIN SVCS/FAC MGMT | MOORE SUPPLY COMPANY | IL | 60053 | $ 616.74 | 6/21/2021 | 65050 BUILDING MAINTENANCE MATERIAL | WATER HEATER VENTING FOR FIRE 4 |
| ADMIN SVCS/FAC MGMT | ABLE DISTRIBUTORS | IL | 60202 | $ 10.95 | 6/21/2021 | 65050 BUILDING MAINTENANCE MATERIAL | MATERIAL FOR DUCT INSTALL FOR FIRE 4 |
| ADMIN SVCS/FAC MGMT | ABLE DISTRIBUTORS | IL | 60202 | $ 1,128.44 | 6/21/2021 | 65050 BUILDING MAINTENANCE MATERIAL | STOCK MATERIAL |
| ADMIN SVCS/FAC MGMT | JEWEL OSCO 3428 | IL | 60202 | $ 56.40 | 6/21/2021 | 65025 FOOD | REFRESHMENTS FOR CITY STAFF EVENT |
| ADMIN SVCS/FAC MGMT | SAMSCLUB #6444 | IL | 60202 | $ 49.39 | 6/21/2021 | 65025 FOOD | BREAKROOM SUPPLIES |
| ADMIN SVCS/FAC MGMT | WALGREENS #4218 | IL | 60202 | $ 8.82 | 6/21/2021 | 65025 FOOD | DRINKS FOR PARADE |
| ADMIN SVCS/FAC MGMT | WALGREENS #4218 | IL | 60202 | $ 11.88 | 6/21/2021 | 65025 FOOD | DRINKS FOR PARADE |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 49.97 | 6/21/2021 | 65050 BUILDING MAINTENANCE MATERIAL | HOSE FOR SERVICE CENTER |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 39.97 | 6/21/2021 | 65085 MINOR EQUIP & TOOLS | BIT TO REDO STRIKE PLATE |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 163.58 | 6/21/2021 | 65085 MINOR EQUIP & TOOLS | REPLACEMENT DRILL FOR FFM WAREHOUSE |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 9.59 | 6/21/2021 | 65085 MINOR EQUIP & TOOLS | SS NAILS FOR FILL HOLES IN SS COUNTER |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 430.52 | 6/21/2021 | 65050 BUILDING MAINTENANCE MATERIAL | POWER LOCATE AND INSTALL |
| ADMIN SVCS/FAC MGMT | CLEAN TECHNOLOGIES LLC | IL | 60661 | $ 2,500.00 | 6/21/2021 | 62509 SERVICE AGREEMENTS/ CONTRACTS | OVERCHARGE FOR SERVICE. REFUND COMING NEXT MONTH |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 44.23 | 6/22/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PIPE REPAIR |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 266.22 | 6/22/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR TEMP POWER |
| ADMIN SVCS/FAC MGMT | GRAINGER | IL | 60045-5202 | $ 96.60 | 6/23/2021 | 65050 BUILDING MAINTENANCE MATERIAL | HVAC FILTERS FOR CHANDLER |
| ADMIN SVCS/FAC MGMT | GRAINGER | IL | 60045-5202 | $ 135.12 | 6/23/2021 | 65050 BUILDING MAINTENANCE MATERIAL | HVAC FILTERS FOR CHANDLER |
| ADMIN SVCS/FAC MGMT | STANDARD PIPE SKOKIE | IL | 60076-3407 | $ 132.90 | 6/23/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR PIPE LEAK IN FLEETWOOD |
| ADMIN SVCS/FAC MGMT | STANDARD PIPE SKOKIE | IL | 60076-3407 | $ 168.44 | 6/23/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR PIPE LEAK IN FLEETWOOD |
| ADMIN SVCS/FAC MGMT | ABLE DISTRIBUTORS | IL | 60202 | $ 114.75 | 6/23/2021 | 65050 BUILDING MAINTENANCE MATERIAL | FILTERS FOR FURNACES |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ (14.97) | 6/23/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR TRUCK PURCHASE RETURN |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 38.92 | 6/23/2021 | 65085 MINOR EQUIP & TOOLS | SAFETY CONES |
| ADMIN SVCS/FAC MGMT | AFFILIATED PARTS LLC | IL | 60523 | $ 962.00 | 6/23/2021 | 65050 BUILDING MAINTENANCE MATERIAL | CONTRACTED WORK FOR UNITS AT CHANDLER |
| ADMIN SVCS/FAC MGMT | INTERSTATE ALL BATTERY | IL | 60047 | $ 170.61 | 6/24/2021 | 65085 MINOR EQUIP & TOOLS | GENERATOR BATTERY REPLACEMENT |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 26.22 | 6/24/2021 | 65050 BUILDING MAINTENANCE MATERIAL | ANIMAL SHELTER CAGE REPAIR |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 79.92 | 6/24/2021 | 65085 MINOR EQUIP & TOOLS | MATERIAL FOR INTAKE GASKET AT LAGOON |
| ADMIN SVCS/FAC MGMT | PURE ELECTRIC | IL | 60645 | $ 998.04 | 6/24/2021 | 65050 BUILDING MAINTENANCE MATERIAL | KITCHEN RELOCATE POWER AND FIRE ALARM |
| ADMIN SVCS/FAC MGMT | PAYPAL NITECORESTR | TX | 78726 | $ 101.96 | 6/24/2021 | 65085 MINOR EQUIP & TOOLS | TOOLS |
| ADMIN SVCS/FAC MGMT | NEW RIDE INC | IL | 60201 | $ 169.00 | 6/25/2021 | 65060 MATERIALS TO MAINTAIN AUTOSL | SERVICE OF PD CARS |
| ADMIN SVCS/FAC MGMT | THE AUTOBARN NISSAN MO | IL | 60202 | $ 407.02 | 6/25/2021 | 62240 AUTOMOTIVE EQMP MAINT | PARTS FOR 471 HHS |
| ADMIN SVCS/FAC MGMT | THE HOME DEPOT #1902 | IL | 60202 | $ 38.69 | 6/25/2021 | 65085 MINOR EQUIP & TOOLS | WELD MATERIALS |
| ADMIN SVCS/HUMAN RES | IN THE BLUE LINE | IL | 60048-3227 | $ 298.00 | 5/26/2021 | 62512 RECRUITMENT | POLICE JOB POSTING - SERVICE DESK OFFICER |
| ADMIN SVCS/HUMAN RES | THE NRPA CAREER CENTER | MD | 21013 | $ 299.00 | 6/2/2021 | 62512 RECRUITMENT | PRCS JOB POSTING - PROGRAM COORDINATOR |
| ADMIN SVCS/HUMAN RES | ILIPRA.ORG | IL | 60304 | $ 165.00 | 6/2/2021 | 62512 RECRUITMENT | PCRS JOB POSTING - PROGRAM COORDINATOR |
| ADMIN SVCS/HUMAN RES | AMERICAN PUBLIC WORKS | MO | 95131 | $ 325.00 | 6/25/2021 | 62512 RECRUITMENT | JOB POSTING |
| ADMIN SVCS/INFO SYS | VZWRLSS MW M5761-01 | FL | 32746 | $ 103.99 | 5/26/2021 | 62250 COMPUTER EQUIPMENT MAINT | 43056 KELLY GANDURSKY APPLE PENCIL FOR IPAD |
| ADMIN SVCS/INFO SYS | 8800PHONEBRACKET | UT | 84070 | $ 109.98 | 5/26/2021 | 62250 COMPUTER EQUIPMENT MAINT | PHONE WALL BRACKETS |
| ADMIN SVCS/INFO SYS | APPLE.COM/BILL | CA | 95014 | $ 6.36 | 5/26/2021 | 62250 COMPUTER EQUIPMENT MAINT | GOODREADER SOFTWARE FOR COUNCILMEMBER |
| ADMIN SVCS/INFO SYS | SRFAX | BC | V9T 0H2 | $ 673.99 | 5/27/2021 | 62340 IS SUPPORT FEES | SRFAX SECURE FAX SOFTWARE RENEWAL |
| ADMIN SVCS/INFO SYS | KNACK.COM | NJ | 08833 | $ 79.00 | 5/28/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | CDW GOVT #D788811 | IL | 60061 | $ 74.85 | 5/28/2021 | 65615 INFRASTRUCTURE SUPPLIS | CISOC SWITCH DIN MOUNTS |
| ADMIN SVCS/INFO SYS | CDW GOVT #D788816 | IL | 60061 | $ 74.85 | 5/28/2021 | 65615 INFRASTRUCTURE SUPPLIS | CISCO SWITCH DIN MOUNT |
| ADMIN SVCS/INFO SYS | COMCAST CHICAGO | IL | 60173 | $ 113.35 | 5/28/2021 | 62341 INTERNET SOLUTION PROVIDERS | COMCAST BUSINESS INTERNET SERVICE - HOWARD STREET THEATER |
| ADMIN SVCS/INFO SYS | BLUEBEAM INC | CA | 91101 | $ 6,495.00 | 5/28/2021 | 62236 SOFTWARE MAINTENANCE | BLUEBEAM SOFTWARE MAINTENANCE RENEWAL 2021 |
| ADMIN SVCS/INFO SYS | SCREENCONNECT SOFTWARE | FL | 33634 | $ 54.00 | 5/31/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | PAYPAL GRAMMARLY LPBY | CA | 94104 | $ 450.00 | 5/31/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | HELLO HELLOSIGN | CA | 94158 | $ 100.00 | 5/31/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | ADOBE 800-833-6687 | CA | 95110 | $ 15.93 | 5/31/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | AT&T BILL PAYMENT | TX | 75202 | $ 88.67 | 6/1/2021 | 64505 TELECOMMUNICATIONS | FOUNTAIN SQUARE BLUE LIGHT EMERGENCY KIOSKS CELLUALR UPLINKS |
| ADMIN SVCS/INFO SYS | MSFT E0400EI1TT | WA | 98052 | $ 125.00 | 6/1/2021 | 62341 INTERNET SOLUTION PROVIDERS | AZURE SUPPORT |
| ADMIN SVCS/INFO SYS | ONLOGIC | VT | 05403 | $ 1,497.53 | 6/2/2021 | 65618 SECURITY CAMERA SUPPLIES | INDUSTRIAL PC - JAMES PARK IP SECURITY CAMERA NODE |
| ADMIN SVCS/INFO SYS | B&H PHOTO 800-606-6969 | NY | 10001 | $ 1,261.90 | 6/2/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | B&H PHOTO 800-606-6969 | NY | 10001 | $ 1,924.95 | 6/2/2021 | 65618 SECURITY CAMERA SUPPLIES | LPR IP SECURITY CAMERA AND MILESTONE LICENSES FOR CHICAGO/MAIN |
| ADMIN SVCS/INFO SYS | LIBERATED SYNDICATION | PA | 15213 | $ 15.00 | 6/2/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | MSFT E0400EHXY2 | WA | 98052 | $ 414.61 | 6/2/2021 | 62341 INTERNET SOLUTION PROVIDERS | AZURE CLOUD SERVICE |
| ADMIN SVCS/INFO SYS | B&H PHOTO 800-606-6969 | NY | 10001 | $ 381.08 | 6/3/2021 | 65615 INFRASTRUCTURE SUPPLIS | EPD DETECTIVES BUREAU UPS |
| ADMIN SVCS/INFO SYS | LUCIDCHART.COM/CHARGE | UT | 84095 | $ 9.95 | 6/3/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | JEFA TECH INC | MD | 20636 | $ 126.64 | 6/7/2021 | 65618 SECURITY CAMERA SUPPLIES | COAX CABLES FOR CRADLEPOINT ROUTERS |
| ADMIN SVCS/INFO SYS | DKC DIGI KEY CORP | MN | 56701 | $ 220.18 | 6/7/2021 | 65618 SECURITY CAMERA SUPPLIES | 4G CELLULAR ANTENNA FOR CRADLEPOINT ROUTER |
| ADMIN SVCS/INFO SYS | HUDSONNEWS ST860 | IL | 60018 | $ 31.96 | 6/7/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | DMI DELL K-12/GOVT | TX | 78682 | $ 1,500.00 | 6/7/2021 | 65555 PERSONAL COMPUTER EQ | SPARE MONITORS |
| ADMIN SVCS/INFO SYS | B&H PHOTO 800-606-6969 | NY | 10001 | $ 1,924.95 | 6/8/2021 | 65618 SECURITY CAMERA SUPPLIES | LPR CAMERA AND MILESTONE LICENSES FOR SHERMAN/GROVE |
| ADMIN SVCS/INFO SYS | VZWRLSS MW M5761-01 | FL | 32746 | $ 447.48 | 6/8/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | CDW GOVT #F157378 | IL | 60061 | $ 109.16 | 6/8/2021 | 65618 SECURITY CAMERA SUPPLIES | CRADLEPOINT ROUTER DIN MOUNTS |
| ADMIN SVCS/INFO SYS | ZENDESK, INC. | CA | 94103 | $ 500.00 | 6/8/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | EVANSTON GARAGES SHERM | IL | 60201 | $ 3.00 | 6/9/2021 | 62295 TRAINING & TRAVEL | SITE VISIT PARKING GARAGE |

| REPORTS TO INTERMEDIATE | MERCHANT NAME | MERCHANT STATE | MERCHANT ZIP CODE | TRANSACTION AMOUNT | POSTING DATE | COST ALLOCATION - EXPENSE OBJECT | EXPENSE DESCRIPTION |
|---|---|---|---|---|---|---|---|
| ADMIN SVCS/INFO SYS | DNH GODADDY.COM | AZ | 85284 | $ 499.98 | 6/9/2021 | 62341 INTERNET SOLUTION PROVIDERS | SSL CERT RENEWAL COENS1 |
| ADMIN SVCS/INFO SYS | ADOBE ACROPRO SUBS | CA | 95110 | $ 15.93 | 6/9/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | UPS 1Z2T1NH14300003412 | GA | 30328 | $ 20.51 | 6/10/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | CDW GOVT #F268064 | IL | 60061 | $ 265.33 | 6/10/2021 | 65615 INFRASTRUCTURE SUPPLIS | UPS REPLACEMENT BATTERY |
| ADMIN SVCS/INFO SYS | QUICKBOOKSTIME | ID | 83616 | $ 150.00 | 6/11/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | ADOBE ACROPRO SUBS | CA | 95110 | $ 15.93 | 6/11/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | COMCAST CHICAGO | IL | 60173 | $ 21.59 | 6/14/2021 | 62341 INTERNET SOLUTION PROVIDERS | COMCAST SERVICE - GMCC |
| ADMIN SVCS/INFO SYS | CITY OF EVANSTON | IL | 60201 | $ 2.00 | 6/14/2021 | 62295 TRAINING & TRAVEL | SITE VISIT EPL MAIN BRANCH |
| ADMIN SVCS/INFO SYS | ZENDESK, INC. | CA | 94103 | $ 9,558.00 | 6/14/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | DROPBOX 1GJXGZBH9819 | CA | 94107 | $ 19.99 | 6/16/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | SMK WUFOO.COM CHARGE | CA | 94301 | $ 2,199.00 | 6/17/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | ASANA.COM | CA | 94103 | $ 1,349.00 | 6/18/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | CITRIX SYSTEMS, INC. | FL | 33309 | $ 11.00 | 6/21/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | GOOGLE GOOGLE STORAGE | CA | 94043 | $ 1.99 | 6/21/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | ZOOM.US 888-799-9666 | CA | 95113 | $ 858.69 | 6/21/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | 8800PHONEBRACKET | UT | 84070 | $ 109.98 | 6/22/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | HELLO HELLOFAX | CA | 94158 | $ 134.80 | 6/23/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | ZENDESK, INC. | CA | 94103 | $ 500.00 | 6/24/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | HELLO HELLOFAX | CA | 94158 | $ 4.49 | 6/25/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/INFO SYS | HELLO HELLOFAX | CA | 94158 | $ 27.00 | 6/25/2021 | 65555 PERSONAL COMPUTER EQ | IT RELATED EXPENSE |
| ADMIN SVCS/PARKING | LEMOI ACE HARDWARE | IL | 60201 | $ 105.93 | 5/26/2021 | 62225 BLDG MAINT SVCS | TRASH LINERS AND PAINT FOR GARAGE. |
| ADMIN SVCS/PARKING | LEMOI ACE HARDWARE | IL | 60201 | $ 94.92 | 5/26/2021 | 62225 BLDG MAINT SVCS | GRAFFITI REMOVAL SUPPLIES IN GARAGE. |
| ADMIN SVCS/PARKING | OFFICE DEPOT #510 | IL | 60201 | $ 30.99 | 5/31/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | POST CARD STOCK MATERIAL. |
| ADMIN SVCS/PARKING | IN PRO WASTE INC. | IL | 60163-1357 | $ 350.00 | 6/3/2021 | 62225 BLDG MAINT SVCS | PORTABLE TOILET. |
| ADMIN SVCS/PARKING | FASTSIGNS 100601 LINCO | IL | 60712 | $ 194.22 | 6/16/2021 | 62230 IMPROVEMENT MAINT SERVICE | STREET SIGNS FOR THE MOBILE APP. |
| ADMIN SVCS/PARKING | FASTSIGNS 100601 LINCO | IL | 60712 | $ 1,084.22 | 6/16/2021 | 62245 OTHER EQMT MAINTENANCE | SIGNS FOR PAY BOXES. |
| ADMIN SVCS/PARKING | THE HOME DEPOT #1902 | IL | 60202 | $ 133.64 | 6/21/2021 | 62245 OTHER EQMT MAINTENANCE | CONCRETE FOR LAKEFRONT PAY BOXES. |
| CITY MGR OFFICE | FEDERAL BAR ASSOCIATIO | VA | 22201 | $ 185.00 | 5/27/2021 | 62360 MEMBERSHIP DUES | FEDERAL BAR ASSOCIATION CHICAGO CHAPTER DUES - CUMMINGS |
| CITY MGR OFFICE | FEDERAL BAR ASSOCIATIO | VA | 22201 | $ 15.00 | 5/27/2021 | 62360 MEMBERSHIP DUES | FEDERAL BAR ASSOCIATION STATE AND LOCAL GOVERNMENT RELATIONS S |
| CITY MGR OFFICE | WPY COMMUNICATION ACRO | OR | 97223 | $ 285.00 | 6/2/2021 | 62295 TRAINING & TRAVEL | CARTER POVERTY IMMERSION TRAINING |
| CITY MGR OFFICE | ZOOM.US 888-799-9666 | CA | 95113 | $ 239.90 | 6/10/2021 | 62509 SERVICE AGREEMENTS/ CONTRACTS | MONTHLY ZOOM SUBSCRIPTION - KIMBERLY RICHARDSON |
| CITY MGR OFFICE | BLOCKCLUBCHICAGO | IL | 60601 | $ 59.00 | 6/14/2021 | 62509 SERVICE AGREEMENTS/ CONTRACTS | BLOCK CLUB SUBSCRIPTION FOR COUNCILMEMBER KELLY |
| CITY MGR OFFICE | CHICAGO TRIBUNE SUBS | TX | 60611 | $ 0.99 | 6/14/2021 | 62509 SERVICE AGREEMENTS/ CONTRACTS | CHICAGO TRIBUNE SUBSCRIPTION FOR COUNCILMEMBER REID |
| CITY MGR OFFICE | ICMA ONLINE | DC | 20002 | $ 1,384.00 | 6/17/2021 | 62360 MEMBERSHIP DUES | ICMA MEMBERSHIP - KRICHARDSON |
| CITY MGR OFFICE | NFBPA-ONLINE | DC | 20002 | $ 225.00 | 6/17/2021 | 62360 MEMBERSHIP DUES | NATIONAL FORUM FOR BLACK PUBLIC ADMINISTRATORS MEMBERSHIP-KRIC |
| CITY MGR OFFICE | FEAST AND IMBIBE | IL | 60201 | $ 595.20 | 6/17/2021 | 65025 FOOD | PURCHASE OF FOOD FOR JUNETHEENTH EMPLOYEE PROGRAM |
| CITY MGR OFFICE | IMLA | MD | 20850 | $ 865.00 | 6/18/2021 | 62360 MEMBERSHIP DUES | IMLA MEMBERSHIP DUES 4.26.21 - 4.30.22 |
| CITY MGR OFFICE | ILLINOIS CITY COUNTY M | IL | 60115 | $ 244.75 | 6/18/2021 | 62360 MEMBERSHIP DUES | ILCMA MEMBERSHIP DUES FOR K.RICHARDSON |
| CITY MGR OFFICE | IN GALAXY DIGITAL LLC | NC | 28801-3347 | $ 3,500.00 | 6/24/2021 | 62509 SERVICE AGREEMENTS/ CONTRACTS | VOLUNTEER EVANSTON WEBSITE RENEWAL |
| CMO/CITY COUNCIL | 22 - LOU MALNATIS PIZZ | IL | 60201 | $ 118.35 | 6/8/2021 | 65025 FOOD | DINNER FOR JUNE 7, 2021 RULES COMMITTEE MEETING |
| CMO/CITY COUNCIL | JIMMY JOHNS - 0562 | IL | 60202 | $ 151.84 | 6/15/2021 | 65025 FOOD | DINNER FOR 6/14/2021 CITY COUNCIL MEETING PLUS $5.00 TIP ADDED |
| CMO/CITY COUNCIL | 22 - LOU MALNATIS PIZZ | IL | 60201 | $ 118.35 | 6/22/2021 | 65025 FOOD | DINNER FOR JUNE 7, 2021 RULES COMMITTEE |
| CMO/COM ENGAGEMENT | CANVA 03093-21830472 | DE | 19934 | $ 60.00 | 6/22/2021 | 62490 OTHER PROGRAM COSTS | STAFF LICENSES FOR DESIGN PROGRAM USED TO CREATE CMO AND PARK |
| CMO/COM ENGAGEMENT | CANVA 03093-21830472 | DE | 19934 | $ 180.00 | 6/22/2021 | 62205 ADVERTISING | STAFF LICENSES FOR DESIGN PROGRAM USED TO CREATE CMO AND PARK |
| CMO/COM ENGAGEMENT | B&H PHOTO 800-606-6969 | NY | 10001 | $ 260.88 | 6/23/2021 | 64004 PEG FEE DISTRIBUTION | SONY CAMERA BATTERIES, TERADEK LEMO POWER CABLE AND STREAMING |
| CMO/FINANCE | ILLINOIS CPA SOCIETY | IL | 60661 | $ 380.00 | 5/26/2021 | 62360 MEMBERSHIP DUES | ILLINOIS CPA SOCIETY MEMBERSHIP DUES |
| CMO/FINANCE | TRIBUNE PUBLISHING COM | TX | 75067 | $ 454.62 | 6/14/2021 | 62205 ADVERTISING | AD NOTICE RFP 21-27 CIVIC CENTER-POLICE FIRE HQ - PROJECT # 621012 - C |
| CMO/FINANCE | TRIBUNE PUBLISHING COM | TX | 75067 | $ 132.62 | 6/14/2021 | 62205 ADVERTISING | AD NOTICE BID 21-16-ALLEY IMPROVEMENTS PROJECT # 421003 - 2021 SPEC |
| CMO/FINANCE | TRIBUNE PUBLISHING COM | TX | 75067 | $ 111.74 | 6/14/2021 | 62205 ADVERTISING | AD NOTICE RFP 21-29 LEAD SERVICE LINE REPLACEMENT |
| CMO/FINANCE | TRIBUNE PUBLISHING COM | TX | 75067 | $ 20.02 | 6/15/2021 | 62205 ADVERTISING | AD NOTICE BID 21-21 - STRUCTURE LINING PROJECT # 421007 2021 SEWER D |
| CMO/FINANCE | TRIBUNE PUBLISHING COM | TX | 75067 | $ 74.02 | 6/18/2021 | 62210 AUDITING | AD NOTICE BID 21-30 2021 LEAF HAULING CONTRACT |
| COMM ECON DEV | TRIBUNE PUBLISHING COM | TX | 75067 | $ 72.31 | 6/11/2021 | 62490 OTHER PROGRAM COSTS | LEGAL PUBLICATION NEWSPAPER - NOTICE OF INTENT TO NEGOTIATE SALE |
| COMM ECON DEV | TRIBUNE PUBLISHING COM | TX | 75067 | $ 231.50 | 6/11/2021 | 62185 CONSULTING SERVICES | STATE OF ILLINOIS MANDATED NOTICE IN NEWSPAPER OF RECORD, TWO W |
| COMM ECON DEV | TIGER SUPPLIES | NJ | 071110000 | $ 168.71 | 6/17/2021 | 62493 PROPERTY CLEAN UP EXPENSE | PROPERTY MAINTENANCE - STAKES USED FOR NO PARKING SIGNS FOR DU |
| COMM ECON DEV | TRIBUNE PUBLISHING COM | TX | 75067 | $ 117.19 | 6/22/2021 | 62205 ADVERTISING | CHICAGO TRIBINE AD FOR PLAN COMMISSION MEETING ON 07/14/2021. |
| FIRE DEPARTMENT | SQ SAVILLE FLOWERS AN | IL | 60201 | $ 150.00 | 5/28/2021 | 65125 OTHER COMMODITIES | FLOWERS FOR PROMOTION CEREMONY ON MAY 27. RECEIPT # 5WHD |
| FIRE DEPARTMENT | THE HOME DEPOT #1902 | IL | 60202 | $ 75.52 | 5/31/2021 | 65095 OFFICE SUPPLIES | OFFICE SUPPLIES FOR FIRE HQ. AUTH COD 065546/5033106 |
| FIRE DEPARTMENT | COMFORT DESSERTS REIMA | IL | 60201 | $ 458.63 | 6/2/2021 | 65025 FOOD | SNACKS FOR PROMOTION CEREMONY ON 5/27/2021. THE DAY AFTER. TRANS |
| FIRE DEPARTMENT | SENSIT TECHNOLOGIES LL | IN | 46383 | $ 138.40 | 6/9/2021 | 65085 MINOR EQUIP & TOOLS | REPAIRS FOR FIRE EQUIPMENT. INVOICE 0310313-IN |
| FIRE DEPARTMENT | SAMS CLUB #6444 | IL | 60202 | $ 85.72 | 6/9/2021 | 65025 FOOD | COFFEE AND REFRESHMENTS FOR FIRE HQ. APPROVAL # 041335 |
| FIRE DEPARTMENT | THE HOME DEPOT #1902 | IL | 60202 | $ 41.94 | 6/10/2021 | 65095 OFFICE SUPPLIES | STORAGE CONTAINERS FOR FIRE HQ KITCHEN REMODEL. AUTH CODE 0224 |
| FIRE DEPARTMENT | THE HOME DEPOT #1902 | IL | 60202 | $ 141.72 | 6/11/2021 | 65085 MINOR EQUIP & TOOLS | LOGISTICS. TRAILERING EQUIPMENT FOR FIRE INV. VEHICLE AND B22. |
| FIRE DEPARTMENT | BEST BUY 00003137 | IL | 60202 | $ 66.13 | 6/14/2021 | 65095 OFFICE SUPPLIES | REPLACEMENT REMOTE FOR FIRE HQ GPS MONITORING SYSTEM. APPROVA |
| FIRE DEPARTMENT | VALLI PRODUCE | IL | 60202 | $ 35.98 | 6/14/2021 | 65025 FOOD | WATER FOR FIRE HQ. AUTH # 018839 |
| FIRE DEPARTMENT | THE HOME DEPOT #1902 | IL | 60202 | $ 49.76 | 6/14/2021 | 65085 MINOR EQUIP & TOOLS | EQUIPMENT FOR T23. AUTH CODE 042832/0034842 |
| FIRE DEPARTMENT | STATE CHEMIC STATE CHE | OH | 44124 | $ 60.93 | 6/15/2021 | 65040 JANITORIAL SUPPLIES | SUPPLIES FOR STATION 5. INVOICE # 0902013640 |
| FIRE DEPARTMENT | OFFICE DEPOT #510 | IL | 60201 | $ 153.88 | 6/16/2021 | 65095 OFFICE SUPPLIES | OFFICE SUPPLIES FOR TRAINING. |
| FIRE DEPARTMENT | BATTERIES PLUS #0890 | IL | 60714 | $ 39.68 | 6/17/2021 | 65090 SAFETY EQUIPMENT | BATTERY FOR FIRE PREVENTION BUREAU EQUIPMENT. ORDER P40764347 |
| FIRE DEPARTMENT | AUTOZONE 6054 | IL | 60202 | $ 22.99 | 6/18/2021 | 65085 MINOR EQUIP & TOOLS | LOGISTICS. REPAIR SUPPLIES FOR FIRE EQUIPMENT. |
| FIRE DEPARTMENT | THE HOME DEPOT #1902 | IL | 60202 | $ 41.85 | 6/21/2021 | 65095 OFFICE SUPPLIES | MAINTENANCE SUPPLIES FOR STATION 1. AUTH CODE 044710/4085023 |
| FIRE DEPARTMENT | IN C3 PATHWAYS, INC. | FL | 32765 | $ 105.63 | 6/23/2021 | 62315 POSTAGE | PAYMENT FOR SHIPPING FOR MATERIALS FOR ONLINE TRAINING. INVOICE # |
| FIRE DEPARTMENT | CRAFTY BEAVER | IL | 60077 | $ 25.35 | 6/23/2021 | 65095 OFFICE SUPPLIES | SUPPLIES FOR FIRE STATION. AUTH # 070454 |

BMO Credit Card Statement for the Period ending June 26, 2021

| REPORTS TO INTERMEDIATE | MERCHANT NAME | MERCHANT STATE | MERCHANT ZIP CODE | TRANSACTION AMOUNT | POSTING DATE | COST ALLOCATION - EXPENSE OBJECT | EXPENSE DESCRIPTION |
|---|---|---|---|---|---|---|---|
| FIRE DEPARTMENT | USPS PO 1626220204 | IL | 60201 | $ 26.35 | 6/23/2021 | 62315 POSTAGE | OVERNIGHTED CHECK FOR DEPARTMENT PURCHASE. TRANSACTION # 324 |
| FIRE DEPARTMENT | THE HOME DEPOT #1902 | IL | 60202 | $ 16.77 | 6/23/2021 | 65095 OFFICE SUPPLIES | MAINTENANCE SUPPLIES FOR STATION 2. AUTH CODE 089937/0071185 |
| FIRE DEPARTMENT | HAROLDS TRUE VALUE HD | IL | 60201 | $ 15.99 | 6/25/2021 | 65040 JANITORIAL SUPPLIES | SUPPLIES FOR STATION 5. JRNL#C95803 |
| HEALTH/HUMAN SVCS | SQ CHICAGO MOLD SERVI | IL | 60605 | $ 99.00 | 5/26/2021 | 62490 OTHER PROGRAM COSTS | MOLD TEST FOR YYA CLIENT WHO IS CRITICALLY ILL PER DOCTORS' REPOR |
| HEALTH/HUMAN SVCS | DICKS CLOTHING&SPORTI | IL | 60714 | $ 332.87 | 5/26/2021 | 63045 SUMMER YOUTH EMPLOYMENT | -GAMES FOR SAFE SUMMER CAMPS-TAXES TO BE REFUNDED-UNABLE TO P |
| HEALTH/HUMAN SVCS | AMAZING PAINT PARTY | OK | 73179 | $ (159.80) | 5/26/2021 | 62490 OTHER PROGRAM COSTS | REFUNDED AMOUNT FOR PAINTINGS NOT SENT |
| HEALTH/HUMAN SVCS | TARGET 00009274 | IL | 60202 | $ 80.00 | 5/27/2021 | 63045 SUMMER YOUTH EMPLOYMENT | GIANT JENGA FOR SAFE SUMMER CAMPS |
| HEALTH/HUMAN SVCS | SQ CHICAGO MOLD SERVI | IL | 60605 | $ 500.00 | 5/27/2021 | 62490 OTHER PROGRAM COSTS | MOLD REMEDIATION FOR YYA CLIENT WHO IS CRITICALLY ILL |
| HEALTH/HUMAN SVCS | DD/BR #304551 Q35 | IL | 60657 | $ 37.63 | 5/27/2021 | 65025 FOOD | VACCINE CLINIC |
| HEALTH/HUMAN SVCS | KIWICO, INC. | CA | 95014 | $ 363.26 | 5/28/2021 | 63045 SUMMER YOUTH EMPLOYMENT | STEAM KITS FOR SAFE SUMMER CAMPS |
| HEALTH/HUMAN SVCS | BEST BUY 00003137 | IL | 60202 | $ 1,029.88 | 5/31/2021 | 62490 OTHER PROGRAM COSTS | NO TAXES BILLED PER RECEIPT - GAME SYSTEMS PURCHASED FOR SAFE SU |
| HEALTH/HUMAN SVCS | WAL-MART #1998 | IL | 60076 | $ 142.59 | 6/2/2021 | 63045 SUMMER YOUTH EMPLOYMENT | GAMES FOR SAFE SUMMER CAMPS |
| HEALTH/HUMAN SVCS | TARGET 00009274 | IL | 60202 | $ 238.43 | 6/2/2021 | 63045 SUMMER YOUTH EMPLOYMENT | GAMES FOR SAFE SUMMER CAMPS |
| HEALTH/HUMAN SVCS | WAL-MART #1420 | IL | 60107 | $ 139.92 | 6/3/2021 | 63045 SUMMER YOUTH EMPLOYMENT | BEAN BAG CHAIRS FOR SAFE SUMMER CAMPS |
| HEALTH/HUMAN SVCS | DOLLARTREE | IL | 60202 | $ 21.00 | 6/3/2021 | 63045 SUMMER YOUTH EMPLOYMENT | GIFT BAGS AND TISSUE PAPER FOR PACKAGING GIFTS FOR YOUTH FOR GA |
| HEALTH/HUMAN SVCS | FIVE BELOW 7058 | IL | 60202 | $ 239.75 | 6/3/2021 | 63045 SUMMER YOUTH EMPLOYMENT | GIFTS FOR GAMES FOR SAFE SUMMER CAMPS |
| HEALTH/HUMAN SVCS | SAMSCLUB.COM | AR | 72712 | $ 47.89 | 6/3/2021 | 63045 SUMMER YOUTH EMPLOYMENT SUMMER YOUTH | BAGS AND POPCORN SUPPLIES FOR SAFE SUMMER CAMPS FOR MOVIE NIG |
| HEALTH/HUMAN SVCS | SAMSCLUB.COM | AR | 72712 | $ 782.48 | 6/3/2021 | 63045 SUMMER YOUTH EMPLOYMENT | SAFE SUMMER CAMP SNACKS AND KARAOKE MACHINES FOR ANNOUNCEMI |
| HEALTH/HUMAN SVCS | SAMSCLUB.COM | AR | 72712 | $ 129.76 | 6/3/2021 | 63045 SUMMER YOUTH EMPLOYMENT | SAFE SUMMER CAMP SUPPLIES - FREEZER TO KEEP ICE CREAM FROZEN |
| HEALTH/HUMAN SVCS | TARGET.COM | MN | 55445 | $ 15.36 | 6/4/2021 | 63045 SUMMER YOUTH EMPLOYMENT | STICKS FOR SMORES ROASTING - SUMMER CAMPS |
| HEALTH/HUMAN SVCS | HOUSE OF RENTAL | IL | 60077-1201 | $ 114.24 | 6/4/2021 | 63045 SUMMER YOUTH EMPLOYMENT | POPCORN FOR POPCORN MACHINE FOR MOVIE NIGHT AT SAFE SUMMER CA |
| HEALTH/HUMAN SVCS | DICKS CLOTHING&SPORTI | IL | 60714 | $ 30.40 | 6/4/2021 | 63045 SUMMER YOUTH EMPLOYMENT | POTATO SACK RACE/SAFE SUMMER CAMP-TAXES TO BE REIMBURSED BY VE |
| HEALTH/HUMAN SVCS | WAL-MART #3725 | IL | 60714 | $ 104.94 | 6/4/2021 | 63045 SUMMER YOUTH EMPLOYMENT | BEAN BAG CHAIRS FOR SAFE SUMMER CAMPS |
| HEALTH/HUMAN SVCS | TARGET.COM | MN | 55445 | $ 286.62 | 6/7/2021 | 63045 SUMMER YOUTH EMPLOYMENT | BIKES FOR GIVEAWAYS FOR YOUTH AT SAFE SUMMER CAMPS |
| HEALTH/HUMAN SVCS | SQ THE WOW FACTOR | IL | 60026 | $ 1,076.40 | 6/7/2021 | 63045 SUMMER YOUTH EMPLOYMENT | OBSTACLE COURSE FOR COMMUNITY BUILDING EVENT |
| HEALTH/HUMAN SVCS | SQ THE WOW FACTOR | IL | 60026 | $ 1,034.80 | 6/7/2021 | 63045 SUMMER YOUTH EMPLOYMENT | OBSTACLE COURSE FOR COMMUNITY SAFE SUMMER FAMILY EVENT |
| HEALTH/HUMAN SVCS | OFFICE DEPOT #510 | IL | 60201 | $ 82.65 | 6/7/2021 | 63045 SUMMER YOUTH EMPLOYMENT | TICKETS FOR SAFE SUMMER CAMPS AND HAND SANITIZER |
| HEALTH/HUMAN SVCS | PAPA JOHNS 5056 | IL | 60201 | $ 255.61 | 6/7/2021 | 63045 SUMMER YOUTH EMPLOYMENT | PIZZA FOR PARTICIPANTS OF SAFE SUMMER CAMPS |
| HEALTH/HUMAN SVCS | DOLLARTREE | IL | 60202 | $ 43.00 | 6/7/2021 | 63045 SUMMER YOUTH EMPLOYMENT | STARAGE BINS, SOCKS FOR OBSTACLE COURSE, ETC FOR SAFE SUMMER C |
| HEALTH/HUMAN SVCS | GFS STORE #1915 | IL | 60202 | $ 127.47 | 6/7/2021 | 63045 SUMMER YOUTH EMPLOYMENT | POPCORN AND SMORES SUPPLIES FOR MOVIE NIGHT AT SAFE SUMMER CA |
| HEALTH/HUMAN SVCS | SAMSCLUB.COM | AR | 72712 | $ 163.50 | 6/7/2021 | 63045 SUMMER YOUTH EMPLOYMENT | POPCORN KITS FOR MOVIE NIGHTS AT SAFE SUMMER CAMPS |
| HEALTH/HUMAN SVCS | IN COREY BLESS PRODUC | WY | 82001-4531 | $ 600.00 | 6/7/2021 | 63045 SUMMER YOUTH EMPLOYMENT | THE ART OF MUSIC CLASS FOR SAFE SUMMER COMMUNITY EVENT |
| HEALTH/HUMAN SVCS | WM SUPERCENTER #1998 | IL | 60076 | $ 493.37 | 6/8/2021 | 62490 OTHER PROGRAM COSTS | BOOTS FOR SYEP |
| HEALTH/HUMAN SVCS | WAL-MART #2816 | IL | 60714 | $ 491.99 | 6/8/2021 | 62490 OTHER PROGRAM COSTS | BOOTS FOR SYEP |
| HEALTH/HUMAN SVCS | BEST BUY 00003137 | IL | 60202 | $ 249.95 | 6/9/2021 | 62490 OTHER PROGRAM COSTS | GAMING SYSTEM SUPPLIES FOR SAFE SUMMER CAMPS |
| HEALTH/HUMAN SVCS | NATIONAL ORGANIZATION | OR | 97216 | $ 95.00 | 6/9/2021 | 62360 MEMBERSHIP DUES | NOHS MEMBERSHIP |
| HEALTH/HUMAN SVCS | PANINOS PIZZA - EVANST | IL | 60202 | $ 148.25 | 6/10/2021 | 63045 SUMMER YOUTH EMPLOYMENT | FOOD FOR SAFE SUMMER CAMP ON 6/08/21 |
| HEALTH/HUMAN SVCS | SQ FRESH PRINTS OF EV | IL | 60202 | $ 581.40 | 6/10/2021 | 63045 SUMMER YOUTH EMPLOYMENT | T-SHIRTS FOR SAFE SUMMER STAFF AND PARTICIPANTS |
| HEALTH/HUMAN SVCS | MICROSOFT XBOX | WA | 98052 | $ 33.05 | 6/10/2021 | 62490 OTHER PROGRAM COSTS | GAME FOR XBOX PURCHASED ON-LINE - NO RECEIPT PROVIDED |
| HEALTH/HUMAN SVCS | VENNGAGE.COM | ON | M6R2B7 | $ 19.00 | 6/11/2021 | 62490 OTHER PROGRAM COSTS | SUBSCRIPTION FOR CREATION OF CSD PROMOTIONAL MATERIALS |
| HEALTH/HUMAN SVCS | DICKSSPORTINGGOODS.CO | PA | 15108 | $ 330.69 | 6/14/2021 | 63045 SUMMER YOUTH EMPLOYMENT | TENTS AND GAMES FOR SAFE SUMMER CAMPS |
| HEALTH/HUMAN SVCS | PANINOS PIZZA - EVANST | IL | 60202 | $ 296.50 | 6/14/2021 | 63045 SUMMER YOUTH EMPLOYMENT | FOOD FOR SAFE SUMMER CAMP 6/11/21 |
| HEALTH/HUMAN SVCS | SAMSCLUB #6444 | IL | 60202 | $ (98.10) | 6/14/2021 | 62490 OTHER PROGRAM COSTS | CREDIT FOR POPCORN ORDERED BUT NOT AVAILABLE FOR IN-STORE PICK |
| HEALTH/HUMAN SVCS | DOUBLETREE HOTELS | IL | 60077-1314 | $ 413.28 | 6/15/2021 | 62490 OTHER PROGRAM COSTS | SHELTER PROVIDED FOR VICTIMS WHO WERE DISPLACED |
| HEALTH/HUMAN SVCS | FYF FROMYOUFLOWERS | CT | 06475 | $ 61.59 | 6/16/2021 | 62490 OTHER PROGRAM COSTS | STAFF BEREAVEMENT |
| HEALTH/HUMAN SVCS | NACCHO | DC | 20036 | $ 475.00 | 6/17/2021 | 62295 TRAINING & TRAVEL | ANNUAL CONFERENCE ENVIRONMENTAL HEALTH |
| HEALTH/HUMAN SVCS | SQ FRESH PRINTS OF EV | IL | 60202 | $ 188.50 | 6/17/2021 | 62490 OTHER PROGRAM COSTS | UNIFORM SHIRTS FOR YOUTH AND FAMILY ADVOCATE |
| HEALTH/HUMAN SVCS | CANVA 03089-26751254 | DE | 19934 | $ 12.95 | 6/18/2021 | 62490 OTHER PROGRAM COSTS | SUBSCRIPTION FOR PORTAL FOR CREATING PROMOTIONAL MATERIALS FO |
| HEALTH/HUMAN SVCS | HILTON GARDEN INN CHIC | IL | 60201 | $ 477.48 | 6/21/2021 | 62490 OTHER PROGRAM COSTS | FIRE VICTIMS- SHELTER PROVIDED FOR VICTIMS WHO WERE DISPLACED |
| HEALTH/HUMAN SVCS | SQ FRESH PRINTS OF EV | IL | 60202 | $ 230.00 | 6/21/2021 | 62490 OTHER PROGRAM COSTS | MSYEP SHIRTS |
| HEALTH/HUMAN SVCS | TARGET 00009274 | IL | 60202 | $ 208.46 | 6/21/2021 | 62490 OTHER PROGRAM COSTS | BIKE ORDERED FOR SAFE SUMMER CAMP BUT REFUNDED TO BIKE NOT BEI |
| HEALTH/HUMAN SVCS | TARGET 00009274 | IL | 60202 | $ (208.46) | 6/21/2021 | 62490 OTHER PROGRAM COSTS | REFUNDED ORDER FOR BIKE NOT IN STOCK AT TIME OF TARGET.COM PURC |
| HEALTH/HUMAN SVCS | HOLIDAY INN CHICAGO NO | IL | 60201 | $ 771.80 | 6/23/2021 | 62490 OTHER PROGRAM COSTS | SHELTER PROVIDED FOR VICTIMS WHO WERE DISPLACED |
| HEALTH/HUMAN SVCS | DOLLARTREE | IL | 60202 | $ 18.00 | 6/24/2021 | 63045 SUMMER YOUTH EMPLOYMENT | CUPS AND TABLE CLOTHS FOR SAFE SUMMER CAMPS |
| HEALTH/HUMAN SVCS | UNDERGROUNDSHIRTS.COM | MI | 48103 | $ 751.35 | 6/25/2021 | 62490 OTHER PROGRAM COSTS | DEPARTMENT REPRESENTATION TABLECLOTHS TO BE USED AT COMMUNIT |
| HEALTH/HUMAN SVCS | HOLIDAY INN CHICAGO NO | IL | 60201 | $ 213.14 | 6/25/2021 | 62490 OTHER PROGRAM COSTS | SHELTER PROVIDED FOR VICTIMS WHO WERE DISPLACED |
| LEGAL DEPARTMENT | ILEFILE 013443440-0 | IL | 60602 | $ 308.50 | 5/27/2021 | 62345 COURT COST/LITIGATION | FILING FOR COURT |
| LEGAL DEPARTMENT | ILEFILE 013443440-0 | TX | 75024 | $ 8.92 | 5/27/2021 | 62345 COURT COST/LITIGATION | SERVICE FEE FOR COURT FILING |
| LEGAL DEPARTMENT | ILEFILE 013539795-0 | IL | 60602 | $ 388.00 | 6/3/2021 | 62345 COURT COST/LITIGATION | FILING FOR COURT |
| LEGAL DEPARTMENT | ILEFILE 013539795-0 | TX | 75024 | $ 11.21 | 6/3/2021 | 62345 COURT COST/LITIGATION | SERVICE FEE FOR COURT FILING |
| LEGAL DEPARTMENT | IL MUNICIPAL LEAGUE | IL | 62701 | $ 540.00 | 6/21/2021 | 62295 TRAINING & TRAVEL | IMLA CONFERENCE, RUGGIE, CUMMINGS & GEORGE |
| POLICE DEPARTMENT | MICHAELS STORES 3849 | IL | 60077 | $ 464.70 | 5/26/2021 | 62490 OTHER PROGRAM COSTS | PHOTO FRAMING |
| POLICE DEPARTMENT | DBC BLICK ART MATERIAL | IL | 61401 | $ 45.32 | 5/27/2021 | 65095 OFFICE SUPPLIES | OFFICE SUPPLIES (REDACTING PENS) |
| POLICE DEPARTMENT | UNITED 01623500474131 | TX | 77002 | $ 385.80 | 5/27/2021 | 62295 TRAINING & TRAVEL | AIR TRAVEL FOR DC WRIGHT FOR SMIP MANAGEMENT SCHOOL |
| POLICE DEPARTMENT | NAVIGATE360 LLC | OH | 44286 | $ 695.00 | 5/28/2021 | 62295 TRAINING & TRAVEL | REGISTRATION FOR ALICE CERTIFIED INSTRUCTOR COURSE |
| POLICE DEPARTMENT | NAVIGATE360 LLC | OH | 44286 | $ 695.00 | 5/28/2021 | 62295 TRAINING & TRAVEL | REGISTRATION FOR ALICE INSTRUCTOR CERTIFICATION COURSE |
| POLICE DEPARTMENT | AUTHORIZED NIKON SER | IL | 60053 | $ 295.00 | 5/28/2021 | 62490 OTHER PROGRAM COSTS | REPAIR SERVICE (ET CAMERA) |
| POLICE DEPARTMENT | APPLE.COM/BILL | CA | 95014 | $ 0.99 | 5/28/2021 | 68205 CONTINGENCIES | IPHONE APP PURCHASE |
| POLICE DEPARTMENT | SAFE KIDS WORLDWIDE | DC | 20037 | $ 95.00 | 5/31/2021 | 62295 TRAINING & TRAVEL | REGISTRATION FOR ONE MEMBER TO ATTEND CHILD SEAT CERTIFICATION |
| POLICE DEPARTMENT | AXON | AZ | 85255 | $ 750.00 | 5/31/2021 | 62295 TRAINING & TRAVEL | REGISTRATION FOR 2 MEMBERS TO ATTEND TASER INSTRUCTOR CERTIFIC |
| POLICE DEPARTMENT | APPLE.COM/BILL | CA | 95014 | $ 2.65 | 6/1/2021 | 68205 CONTINGENCIES | IPHONE APP PURCHASE |
| POLICE DEPARTMENT | US FLEET TRACKING LLC | OK | 73013 | $ 149.80 | 6/2/2021 | 65122 NARCOTICS ENFORCEMENT EXPENSE | JUNE GPS SERVICE |

| REPORTS TO INTERMEDIATE | MERCHANT NAME | MERCHANT STATE | MERCHANT ZIP CODE | TRANSACTION AMOUNT | POSTING DATE | COST ALLOCATION - EXPENSE OBJECT | EXPENSE DESCRIPTION |
|---|---|---|---|---|---|---|---|
| POLICE DEPARTMENT | BOB BARKER COMPANY INC | NC | 27526 | $ 185.80 | 6/4/2021 | 65125 OTHER COMMODITIES | PRISONER SUPPLIES |
| POLICE DEPARTMENT | LLRMI | IN | 46168 | $ 150.00 | 6/4/2021 | 62295 TRAINING & TRAVEL | ONLINE DIGITAL SEARCH WARRANT PREPARATION WEBINAR |
| POLICE DEPARTMENT | APPLE.COM/BILL | CA | 95014 | $ 2.65 | 6/9/2021 | 68205 CONTINGENCIES | IPHONE APP PURCHASE |
| POLICE DEPARTMENT | PET SUPPLIES PLUS #412 | IL | 60202 | $ 90.04 | 6/11/2021 | 62490 OTHER PROGRAM COSTS | K9 SUPPLIES |
| POLICE DEPARTMENT | UBER TRIP | CA | 94105 | $ 30.74 | 6/11/2021 | 62490 OTHER PROGRAM COSTS | RIDE TO SHELTER |
| POLICE DEPARTMENT | APPLE.COM/BILL | CA | 95014 | $ 2.65 | 6/15/2021 | 68205 CONTINGENCIES | IPHONE APP PURCHASE |
| POLICE DEPARTMENT | SAFE KIDS WORLDWIDE | DC | 20037 | $ 95.00 | 6/17/2021 | 62295 TRAINING & TRAVEL | REGISTRATION FOR ONE MEMBER TO ATTEND CHILD SEAT CERTIFICATION |
| POLICE DEPARTMENT | IL TACTICAL OFFICERS A | IL | 60491 | $ 25.00 | 6/17/2021 | 62295 TRAINING & TRAVEL | REGISTRATION FOR ITOA SEMINAR ON NEW BILL AND LEGISLATION FOR ON |
| POLICE DEPARTMENT | OHD | AL | 35244 | $ 906.50 | 6/21/2021 | 65090 SAFETY EQUIPMENT | RE-CALIBRATION COST FOR EFD/EPD GAS MASK FIT TEST MACHINE |
| POLICE DEPARTMENT | COMFORT SUITES URBANA | IL | 61801 | $ 502.85 | 6/21/2021 | 62295 TRAINING & TRAVEL | HOTEL EXPENSES FOR OFFICER SENT TO DOWNSTATE TRAINING |
| POLICE DEPARTMENT | IL TACTICAL OFFICERS A | IL | 60491 | $ 260.00 | 6/22/2021 | 62295 TRAINING & TRAVEL | REGISTRATION FOR 4 MEMBERS TO SAFE-T ACT BILL TRAINING |
| POLICE DEPARTMENT | OPTICSPLANET, INC. | IL | 60062 | $ 219.78 | 6/23/2021 | 65085 MINOR EQUIP & TOOLS | PURCHASE OF BLUE TRAINING GUNS |
| POLICE DEPARTMENT | MARRIOTT HOTEL & CONFE | IL | 61761 | $ 107.52 | 6/23/2021 | 62295 TRAINING & TRAVEL | HOTEL STAY FOR SGT AT CIT CONFERENCE |
| POLICE DEPARTMENT | SAFE KIDS WORLDWIDE | DC | 20037 | $ 95.00 | 6/24/2021 | 62295 TRAINING & TRAVEL | REGISTRATION FOR MEMBER TO ATTEND CHILD SEAT SAFETY CERTIFICATI |
| POLICE DEPARTMENT | OPTICSPLANET, INC. | IL | 60062 | $ (19.98) | 6/25/2021 | 65085 MINOR EQUIP & TOOLS | REFUND OF TAX FOR PURCHASE OF BLUE TRAINING GUNS |
| PRCS/ADMINISTRATION | 527 CAFE | IL | 60201 | $ 98.35 | 5/26/2021 | 65025 FOOD | EOC LUNCH |
| PRCS/ADMINISTRATION | AMERICAN SAFETY AND HE | OR | 97402-9189 | $ 2,312.01 | 6/2/2021 | 62295 TRAINING & TRAVEL | CPR/AED CERTIFICATION CARDS AND TRAINING BOOKS FOR SEASONAL STA |
| PRCS/ADMINISTRATION | BESTBUYCOM806461619277 | MN | 55423 | $ 88.19 | 6/7/2021 | 62490 OTHER PROGRAM COSTS | DVD PLAYER FOR MY CITY, YOUR CITY PROGRAM |
| PRCS/ADMINISTRATION | BESTBUYCOM806461619277 | MN | 55423 | $ 881.99 | 6/7/2021 | 62490 OTHER PROGRAM COSTS | TV/DVD |
| PRCS/ADMINISTRATION | THE HOME DEPOT #1902 | IL | 60202 | $ 218.30 | 6/7/2021 | 62490 OTHER PROGRAM COSTS | FIRE PITS FOR MY CITY, YOUR CITY PROGRAM |
| PRCS/ADMINISTRATION | THE HOME DEPOT #1902 | IL | 60202 | $ 146.33 | 6/7/2021 | 62490 OTHER PROGRAM COSTS | SUPPLIES FOR MY CITY, YOUR CITY PROGRAM |
| PRCS/ADMINISTRATION | WALMART.COM AV | AR | 72716 | $ 184.66 | 6/7/2021 | 62490 OTHER PROGRAM COSTS | TV STAND FOR YYA MY CITY, YOUR CITY |
| PRCS/ADMINISTRATION | SQ THE WOW FACTOR | IL | 60025 | $ 972.40 | 6/15/2021 | 62490 OTHER PROGRAM COSTS | INFLATABLE FOR MY CITY, YOUR CITY PROGRAM |
| PRCS/ADMINISTRATION | BESTBUYCOM806464507580 | MN | 55423 | $ 22.04 | 6/16/2021 | 62490 OTHER PROGRAM COSTS | MOVIES FOR YYA MY CITY, YOUR CITY PROGRAM |
| PRCS/ADMINISTRATION | BESTBUYCOM806464507580 | MN | 55423 | $ 39.64 | 6/16/2021 | 62490 OTHER PROGRAM COSTS | MOVIES FOR YYA MY CITY, YOUR CITY PROGRAM |
| PRCS/ADMINISTRATION | BESTBUYCOM806464507580 | MN | 55423 | $ 61.57 | 6/16/2021 | 62490 OTHER PROGRAM COSTS | MOVIES FOR YYA MY CITY, YOUR CITY PROGRAM |
| PRCS/ADMINISTRATION | QUALITY LOGO PRODUCTS | IL | 60506 | $ 2,138.51 | 6/16/2021 | 62490 OTHER PROGRAM COSTS | LOGO ITEMS FOR PARKS AND REC EVENTS |
| PRCS/ADMINISTRATION | BESTBUYCOM806464507580 | MN | 55423 | $ 29.74 | 6/21/2021 | 62490 OTHER PROGRAM COSTS | MOVIES FOR YYA MY CITY, YOUR CITY PROGRAM |
| PRCS/ADMINISTRATION | AMERICAN SAFETY AND HE | OR | 97402-9189 | $ 2,345.80 | 6/24/2021 | 62295 TRAINING & TRAVEL | CPR/AED CERTIFICATION CARDS AND TRAINING BOOKS FOR SEASONAL STA |
| PRCS/CHAND NEWB CNTR | LEMOI ACE HARDWARE | IL | 60201 | $ 45.98 | 5/26/2021 | 65110 REC PROGRAM SUPPLIES | PADLOCKS FOR BOATS |
| PRCS/CHAND NEWB CNTR | ADMIT ONE PRODUCTS | CA | 92618 | $ 435.12 | 5/27/2021 | 65110 REC PROGRAM SUPPLIES | DAILY TICKETS FOR BEACH ADMISSIONS |
| PRCS/CHAND NEWB CNTR | CVS/PHARMACY #08760 | IL | 60201 | $ 68.07 | 5/28/2021 | 65110 REC PROGRAM SUPPLIES | BINDERS FOR GYMNASTICS CLASSES & FRUIT SNACKS FOR CHEER BAGS |
| PRCS/CHAND NEWB CNTR | MURRAYS SPORTS | CA | 93013 | $ 880.50 | 5/28/2021 | 65110 REC PROGRAM SUPPLIES | CAT TRAX FOR MOVING BOATS |
| PRCS/CHAND NEWB CNTR | SP SOJOURNER BAGS | TX | 77063 | $ 176.88 | 6/7/2021 | 65110 REC PROGRAM SUPPLIES | FIRST AID FANNY PACKS FOR SUMMER CAMP |
| PRCS/CHAND NEWB CNTR | S&S WORLDWIDE, INC. | CT | 06415 | $ 53.56 | 6/9/2021 | 65110 REC PROGRAM SUPPLIES | SPORTS CAMP EQUIPMENT |
| PRCS/CHAND NEWB CNTR | FIELDTEX PRODUCTS, INC | NY | 14623 | $ 153.40 | 6/9/2021 | 65110 REC PROGRAM SUPPLIES | FIRST AID SUPPLIES FOR SUMMER CAMP |
| PRCS/CHAND NEWB CNTR | CVS/PHARMACY #08760 | IL | 60201 | $ 11.27 | 6/9/2021 | 65110 REC PROGRAM SUPPLIES | ICE AND WATER FOR STARLIGHT |
| PRCS/CHAND NEWB CNTR | WALMART.COM AW | AR | 72716 | $ 29.96 | 6/10/2021 | 65110 REC PROGRAM SUPPLIES | WHISTLES & LANYARDS SUMMER CAMP SUPPLIES |
| PRCS/CHAND NEWB CNTR | WM SUPERCENTER #1998 | IL | 60076 | $ 287.88 | 6/11/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/CHAND NEWB CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 16.38 | 6/11/2021 | 65110 REC PROGRAM SUPPLIES | LAKEFRONT SUPPLIES |
| PRCS/CHAND NEWB CNTR | EMERGENCY MEDICAL PROD | OH | 95131 | $ 43.60 | 6/11/2021 | 65075 MEDICAL & LAB SUPPLIES | FIRST AID SUPPLIES |
| PRCS/CHAND NEWB CNTR | DOLLARTREE | IL | 60202 | $ 21.00 | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | SUPPLIES FOR SUMMER CAMP |
| PRCS/CHAND NEWB CNTR | WALMART.COM AV | AR | 72716 | $ (17.96) | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | KICKBALL REFUND |
| PRCS/CHAND NEWB CNTR | WALMART.COM AV | AR | 72716 | $ (17.96) | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | REFUND KICKBALLS |
| PRCS/CHAND NEWB CNTR | WALMART.COM AV | AR | 72716 | $ 381.98 | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | SUMMER CAMP SUPPLIES |
| PRCS/CHAND NEWB CNTR | WALMART.COM AX | AR | 72716 | $ 187.53 | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | SUMMER CAMP SUPPLIES |
| PRCS/CHAND NEWB CNTR | WALMART.COM AS | AR | 72716 | $ 106.30 | 6/15/2021 | 65110 REC PROGRAM SUPPLIES | CNCC SUMMER CAMP SUPPLIES. SPORTS EQUIPMENT ETC. |
| PRCS/CHAND NEWB CNTR | JEWEL OSCO 3456 | IL | 60091 | $ 35.92 | 6/21/2021 | 65025 FOOD | POPSICLES FOR CAMP |
| PRCS/CHAND NEWB CNTR | JEWEL OSCO 3456 | IL | 60091 | $ 35.92 | 6/21/2021 | 65025 FOOD | POPSICLES FOR SUMMER CAMP |
| PRCS/CHAND NEWB CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 98.35 | 6/21/2021 | 65110 REC PROGRAM SUPPLIES | SPRAY PAINT AND PAINTING WHEEL FOR JUNETEENTH EVENT |
| PRCS/CHAND NEWB CNTR | 7-ELEVEN 27070 | IL | 60202 | $ 5.50 | 6/24/2021 | 65110 REC PROGRAM SUPPLIES | ICE FOR STARLIGHT CONCERT |
| PRCS/CHAND NEWB CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 20.88 | 6/24/2021 | 65110 REC PROGRAM SUPPLIES | WATER FOR STARLIGHT CONCERT PERFORMERS |
| PRCS/CHAND NEWB CNTR | AMERICAN SAFETY AND HE | OR | 97402-9189 | $ 20.00 | 6/25/2021 | 62295 TRAINING & TRAVEL | RYAN DOLLINS INSTRUCTOR TRAINER FEE |
| PRCS/ECOLOGY CNTR | DADANT AMERICAN BEE J | IL | 62341 INTERNE | $ 95.95 | 5/26/2021 | 62490 OTHER PROGRAM COSTS | BEE KEEPING SUPLIES |
| PRCS/ECOLOGY CNTR | WALMART.COM AV | AR | 72716 | $ (8.35) | 5/26/2021 | 65085 MINOR EQUIP & TOOLS | TENT MARKING REFUND |
| PRCS/ECOLOGY CNTR | CHEWY.COM | FL | 33004 | $ 126.50 | 5/27/2021 | 62490 OTHER PROGRAM COSTS | ANIMAL CARE |
| PRCS/ECOLOGY CNTR | WALMART.COM AW | AR | 72716 | $ 67.60 | 5/27/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUIPLIES |
| PRCS/ECOLOGY CNTR | VALLI PRODUCE | IL | 60202 | $ 6.65 | 5/28/2021 | 62490 OTHER PROGRAM COSTS | ANIMAL FOOD |
| PRCS/ECOLOGY CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 86.12 | 5/31/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPLIES |
| PRCS/ECOLOGY CNTR | CHEWY.COM | FL | 33004 | $ 179.38 | 6/2/2021 | 62490 OTHER PROGRAM COSTS | ANIMAL CARE |
| PRCS/ECOLOGY CNTR | VALLI PRODUCE | IL | 60202 | $ 21.16 | 6/4/2021 | 62490 OTHER PROGRAM COSTS | ANIMAL FOOD |
| PRCS/ECOLOGY CNTR | WAL-MART #1998 | IL | 60076 | $ 156.18 | 6/7/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/ECOLOGY CNTR | WM SUPERCENTER #1998 | IL | 60076 | $ 509.92 | 6/7/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/ECOLOGY CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 182.52 | 6/7/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPLIES |
| PRCS/ECOLOGY CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 76.27 | 6/7/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/ECOLOGY CNTR | WAL-MART #1998 | IL | 60076 | $ 172.29 | 6/8/2021 | 65025 FOOD | CAMP SUPPLIES |
| PRCS/ECOLOGY CNTR | GFS STORE #1915 | IL | 60202 | $ 44.99 | 6/9/2021 | 65025 FOOD | CAMP FOOD |
| PRCS/ECOLOGY CNTR | GFS STORE #1915 | IL | 60202 | $ 172.49 | 6/9/2021 | 65110 REC PROGRAM SUPPLIES | CAMP FOOD |
| PRCS/ECOLOGY CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 136.92 | 6/9/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/ECOLOGY CNTR | LLLREPTILE AND SUPPLY | CA | 92081 | $ 34.99 | 6/9/2021 | 62490 OTHER PROGRAM COSTS | ANIMAL FOOD |
| PRCS/ECOLOGY CNTR | SCHOOL HEALTH CORP | IL | 60008 | $ 104.38 | 6/10/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SPORTS EQUIPMENT |
| PRCS/ECOLOGY CNTR | GFS STORE #1915 | IL | 60202 | $ 11.49 | 6/10/2021 | 65025 FOOD | CAMP FOOD |

| REPORTS TO INTERMEDIATE | MERCHANT NAME | MERCHANT STATE | MERCHANT ZIP CODE | TRANSACTION AMOUNT | POSTING DATE | COST ALLOCATION - EXPENSE OBJECT | EXPENSE DESCRIPTION |
|---|---|---|---|---|---|---|---|
| PRCS/ECOLOGY CNTR | DISCOUNTSCH 8006272829 | CA | 93940 | $ 132.95 | 6/10/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/ECOLOGY CNTR | WM SUPERCENTER #1998 | IL | 60076 | $ 124.70 | 6/11/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/ECOLOGY CNTR | GFS STORE #1915 | IL | 60202 | $ 337.74 | 6/11/2021 | 65025 FOOD | CAMP FOOD |
| PRCS/ECOLOGY CNTR | VALLI PRODUCE | IL | 60202 | $ 26.57 | 6/11/2021 | 62490 OTHER PROGRAM COSTS | ANIMAL FOOD |
| PRCS/ECOLOGY CNTR | WALMART.COM AV | AR | 72716 | $ 113.50 | 6/11/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/ECOLOGY CNTR | JEWEL OSCO 3487 | IL | 60202 | $ 115.31 | 6/14/2021 | 65025 FOOD | CAMPOUT FOOD |
| PRCS/ECOLOGY CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 18.54 | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/ECOLOGY CNTR | OFFICE DEPOT #510 | IL | 60201 | $ 25.45 | 6/16/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/ECOLOGY CNTR | PETSMART # 0427 | IL | 60202 | $ 27.48 | 6/16/2021 | 62490 OTHER PROGRAM COSTS | ANIMAL CARE |
| PRCS/ECOLOGY CNTR | GFS STORE #1915 | IL | 60202 | $ 62.93 | 6/17/2021 | 65025 FOOD | CAMP FOOD |
| PRCS/ECOLOGY CNTR | VALLI PRODUCE | IL | 60202 | $ 32.34 | 6/17/2021 | 62490 OTHER PROGRAM COSTS | ANIMAL FOOD |
| PRCS/ECOLOGY CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 49.82 | 6/17/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/ECOLOGY CNTR | WALMART.COM AU | AR | 72716 | $ 83.58 | 6/17/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/ECOLOGY CNTR | WAL-MART #1998 | IL | 60076 | $ 293.37 | 6/18/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/ECOLOGY CNTR | DOLLARTREE | IL | 60202 | $ 141.00 | 6/18/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/ECOLOGY CNTR | GFS STORE #1915 | IL | 60202 | $ 45.08 | 6/21/2021 | 65025 FOOD | CAMP FOOD |
| PRCS/ECOLOGY CNTR | WALMART.COM AT | AR | 72716 | $ 65.79 | 6/21/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/ECOLOGY CNTR | EGGCARTONS.COM | MA | 01526 | $ 59.80 | 6/23/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/ECOLOGY CNTR | VALLI PRODUCE | IL | 60202 | $ 22.68 | 6/24/2021 | 62490 OTHER PROGRAM COSTS | ANIMAL FOOD |
| PRCS/ECOLOGY CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 22.06 | 6/24/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/FLEETWOOD CNTR | S&S WORLDWIDE, INC. | CT | 06415 | $ 147.92 | 5/26/2021 | 65110 REC PROGRAM SUPPLIES | SUMMER DISCOVERY CAMP SUPPLIES |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 370.96 | 5/26/2021 | 65025 FOOD | FJCC SNACK/SUPPER/MILK |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 227.84 | 5/26/2021 | 65110 REC PROGRAM SUPPLIES | FJCC KITCHEN SUPPLIES |
| PRCS/FLEETWOOD CNTR | HOBART SERVICE | OH | 45374 | $ 654.45 | 5/27/2021 | 62225 BLDG MAINT SVCS | STOVE REPAIR |
| PRCS/FLEETWOOD CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 80.56 | 5/27/2021 | 65040 JANITORIAL SUPPLIES | JANITORIAL SUPPLIES |
| PRCS/FLEETWOOD CNTR | WILMETTE BICYCLE & SPO | IL | 60091 | $ 135.00 | 5/31/2021 | 65110 REC PROGRAM SUPPLIES | SUPPLIES FOR OUTDOOR BASKETBALL LEAGUE |
| PRCS/FLEETWOOD CNTR | GIORDANOS OF EVANSTON | IL | 60201 | $ 173.55 | 5/31/2021 | 65025 FOOD | E- LEARNING CAMP PIZZA PARTY |
| PRCS/FLEETWOOD CNTR | GIORDANOS OF EVANSTON | IL | 60201 | $ 38.05 | 5/31/2021 | 65025 FOOD | END OF SCHOOL STAFF LUNCH |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 106.17 | 5/31/2021 | 65025 FOOD | FOOD ITEMS FOR E-LEARNING CAMP |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 11.98 | 5/31/2021 | 65025 FOOD | FOOD ITEMS FOR THE E- LEARNING CAMP |
| PRCS/FLEETWOOD CNTR | PARTY CITY 15 | IL | 60714 | $ 83.26 | 6/2/2021 | 65110 REC PROGRAM SUPPLIES | FAREWELL/GRADUATION GATHERING FOR STAFF |
| PRCS/FLEETWOOD CNTR | PARTY CITY 5266 | IL | 60714 | $ 46.93 | 6/2/2021 | 65110 REC PROGRAM SUPPLIES | BUILDING DECORATIONS |
| PRCS/FLEETWOOD CNTR | BENNISONS BAKERY INC | IL | 60201 | $ 41.43 | 6/3/2021 | 65025 FOOD | ALICIA CAKE |
| PRCS/FLEETWOOD CNTR | K & G BERWYN #0711 | IL | 60402 | $ 339.46 | 6/3/2021 | 65110 REC PROGRAM SUPPLIES | COSTUMES FOR FJT PRODUCTION THE MEETING |
| PRCS/FLEETWOOD CNTR | DRAMATISTS PLAY SERV | NY | 10016 | $ 400.00 | 6/4/2021 | 62490 OTHER PROGRAM COSTS | LICENSING RIGHTS FOR FJT PRODUCTION THE MEETING ($400) |
| PRCS/FLEETWOOD CNTR | DRAMATISTS PLAY SERV | NY | 10016 | $ 600.00 | 6/4/2021 | 62490 OTHER PROGRAM COSTS | LICENSING RIGHTS FOR FJT PRODUCTION TWILIGHT: LOS ANGELES 1992 ($6 |
| PRCS/FLEETWOOD CNTR | TARGET.COM | MN | 55445 | $ 209.46 | 6/4/2021 | 62490 OTHER PROGRAM COSTS | BASKETBALL RIMS FOR BLOCK PARTIES |
| PRCS/FLEETWOOD CNTR | TARGET.COM | MN | 55445 | $ 209.46 | 6/4/2021 | 62490 OTHER PROGRAM COSTS | BASKETBALL RIMS FOR BLOCK PARTIES |
| PRCS/FLEETWOOD CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 381.28 | 6/7/2021 | 65110 REC PROGRAM SUPPLIES | SET BUILDING MATERIALS FOR FJT PRODUCTION THE MEETING |
| PRCS/FLEETWOOD CNTR | DOLLARTREE | IL | 60202 | $ 3.31 | 6/8/2021 | 65110 REC PROGRAM SUPPLIES | PROPS FOR FJT PRODUCTION THE MEETING |
| PRCS/FLEETWOOD CNTR | SAMSCLUB #6444 | IL | 60202 | $ 169.87 | 6/8/2021 | 65110 REC PROGRAM SUPPLIES | SPEAKER FOR SUMMER PROGRAM |
| PRCS/FLEETWOOD CNTR | LOST ERAS | IL | 60626 | $ 35.00 | 6/8/2021 | 62375 RENTALS | PROP RENTAL FOR FJT PRODUCTION THE MEETING |
| PRCS/FLEETWOOD CNTR | S&S WORLDWIDE, INC. | CT | 06415 | $ 107.98 | 6/9/2021 | 65110 REC PROGRAM SUPPLIES | SUMMER DISCOVERY CAMP SUPPLIES |
| PRCS/FLEETWOOD CNTR | TJMAXX #0440 | IL | 60076 | $ 64.93 | 6/9/2021 | 65110 REC PROGRAM SUPPLIES | COSTUMES FOR FJT PRODUCTION THE MEETING |
| PRCS/FLEETWOOD CNTR | CLASSY CLOSET BOUTIQUE | IL | 60202 | $ 24.00 | 6/9/2021 | 65110 REC PROGRAM SUPPLIES | COSTUME FOR FJT PRODUCTION THE MEETING |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 19.95 | 6/9/2021 | 65025 FOOD | BAGS OF ICE |
| PRCS/FLEETWOOD CNTR | GOODWILL RETAIL #161 | IL | 60202 | $ 19.95 | 6/9/2021 | 65110 REC PROGRAM SUPPLIES | PROPS FOR FJT PRODUCTION THE MEETING |
| PRCS/FLEETWOOD CNTR | SAMSCLUB #6444 | IL | 60202 | $ 143.41 | 6/9/2021 | 65110 REC PROGRAM SUPPLIES | CARTS FOR SUMMER FOOD BREAKFAST |
| PRCS/FLEETWOOD CNTR | THRIFT HOUSE | IL | 60202 | $ 24.31 | 6/9/2021 | 65110 REC PROGRAM SUPPLIES | COSTUME FOR FJT PRODUCTION THE MEETING |
| PRCS/FLEETWOOD CNTR | TARGET 00009274 | IL | 60202 | $ 21.16 | 6/10/2021 | 65110 REC PROGRAM SUPPLIES | PROPS & COSTUME REPAIR KIT FOR FJT PRODUCTION THE MEETING |
| PRCS/FLEETWOOD CNTR | PAW BLUEMOON ANTIQUES | IL | 60076 | $ 25.00 | 6/11/2021 | 65110 REC PROGRAM SUPPLIES | PROPS FOR FJT PRODUCTION THE MEETING |
| PRCS/FLEETWOOD CNTR | THE SALVATION ARMY ARC | IL | 60076-3220 | $ 20.86 | 6/11/2021 | 65110 REC PROGRAM SUPPLIES | PROPS FOR FJT PRODUCTION THE MEETING |
| PRCS/FLEETWOOD CNTR | KENS CLEANERS | IL | 60201 | $ 78.50 | 6/11/2021 | 62490 OTHER PROGRAM COSTS | COSTUME ALTERATIONS FOR FJT PRODUCTION THE MEETING |
| PRCS/FLEETWOOD CNTR | WALGREENS #2619 | IL | 60201 | $ 7.49 | 6/11/2021 | 65110 REC PROGRAM SUPPLIES | MATERIALS FOR STAFF TRAINING |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 286.85 | 6/11/2021 | 65025 FOOD | SUMMER FOOD BREAKFAST |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 5.67 | 6/11/2021 | 65095 OFFICE SUPPLIES | RESTROOM PAPER TOWELS & WATER CONTAINER AS PROP |
| PRCS/FLEETWOOD CNTR | TJMAXX #0440 | IL | 60076 | $ 49.98 | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | SET DRESSING FOR FJT PRODUCTION THE MEETING |
| PRCS/FLEETWOOD CNTR | GIORDANOS OF EVANSTON | IL | 60201 | $ 176.50 | 6/14/2021 | 65025 FOOD | LUNCH FOR STAFF TRAINING |
| PRCS/FLEETWOOD CNTR | GIORDANOS OF EVANSTON | IL | 60201 | $ 63.01 | 6/14/2021 | 65025 FOOD | STAFF LUNCH FOR VOLUNTEERING TO SET UP FOR CAMP |
| PRCS/FLEETWOOD CNTR | KENS CLEANERS | IL | 60201 | $ 9.00 | 6/14/2021 | 62490 OTHER PROGRAM COSTS | COSTUMES DRY CLEANING FOR FJT PRODUCTION THE MEETING |
| PRCS/FLEETWOOD CNTR | LEMOI ACE HARDWARE | IL | 60201 | $ 13.64 | 6/14/2021 | 65095 OFFICE SUPPLIES | SET BUILDING MATERIALS FOR FJT PRODUCTION THE MEETING |
| PRCS/FLEETWOOD CNTR | PAPA JOHNS 5056 | IL | 60201 | $ 30.28 | 6/14/2021 | 65025 FOOD | PIZZA FOR CAST, CREW & VOLUNTEERS FOR FJT PRODUCTION THE MEETIN |
| PRCS/FLEETWOOD CNTR | TARGET 00009274 | IL | 60202 | $ 289.97 | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | SUMMER DISCOVERY CAMP SUPPLIES |
| PRCS/FLEETWOOD CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 10.94 | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | PROPS FOR FJT PRODUCTION THE MEETING |
| PRCS/FLEETWOOD CNTR | TARGET 00009274 | IL | 60202 | $ 379.98 | 6/15/2021 | 62490 OTHER PROGRAM COSTS | BASKETBALL RIMS FOR BLOCK PARTIES WITHOUT TAX |
| PRCS/FLEETWOOD CNTR | TARGET 00009274 | IL | 60202 | $ (418.92) | 6/15/2021 | 62490 OTHER PROGRAM COSTS | REFUND FOR RIMS (RECHARGED TO REMOVE TAX) |
| PRCS/FLEETWOOD CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 106.88 | 6/15/2021 | 65110 REC PROGRAM SUPPLIES | STORAGE BINS |
| PRCS/FLEETWOOD CNTR | TARGET.COM | MN | 55445 | $ 30.00 | 6/16/2021 | 65110 REC PROGRAM SUPPLIES | ITEMS FOR LITTLE CAMPERS ROOM |
| PRCS/FLEETWOOD CNTR | TARGET.COM | MN | 55445 | $ 200.00 | 6/16/2021 | 65110 REC PROGRAM SUPPLIES | ITEMS FOR LITTLE CAMPERS ROOM |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 1,107.91 | 6/16/2021 | 65025 FOOD | SUMMER FOOD BREAKFAST |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 217.94 | 6/16/2021 | 65025 FOOD | SUMMER FOOD BREAKFAST |
| PRCS/FLEETWOOD CNTR | NETFLIX.COM | CA | 95032 | $ 14.69 | 6/16/2021 | 62511 ENTERTAIN/PERFORMER SERV | STREAMING SERVICE |

| REPORTS TO INTERMEDIATE | MERCHANT NAME | MERCHANT STATE | MERCHANT ZIP CODE | TRANSACTION AMOUNT | POSTING DATE | COST ALLOCATION - EXPENSE OBJECT | EXPENSE DESCRIPTION |
|---|---|---|---|---|---|---|---|
| PRCS/FLEETWOOD CNTR | TARGET.COM | MN | 55445 | $ 20.00 | 6/17/2021 | 65110 REC PROGRAM SUPPLIES | ITEMS FOR LITTLE CAMPERS ROOM |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 347.88 | 6/17/2021 | 65025 FOOD | SUMMER FOOD BREAKFAST |
| PRCS/FLEETWOOD CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 31.98 | 6/17/2021 | 65110 REC PROGRAM SUPPLIES | FOAM TO PROTECT MUSIC BOX CORNERS FROM KIDS HITTING HEAD |
| PRCS/FLEETWOOD CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 244.51 | 6/17/2021 | 65110 REC PROGRAM SUPPLIES | SUMMER FOOD SUPPLIES |
| PRCS/FLEETWOOD CNTR | TARGET.COM | MN | 55445 | $ 209.97 | 6/18/2021 | 65110 REC PROGRAM SUPPLIES | WALKIES FOR CAMP |
| PRCS/FLEETWOOD CNTR | TARGET.COM | MN | 55445 | $ 8.00 | 6/18/2021 | 65110 REC PROGRAM SUPPLIES | WARRANTY FOR WALKIE TALKIES |
| PRCS/FLEETWOOD CNTR | TARGET.COM | MN | 55445 | $ 8.00 | 6/18/2021 | 65110 REC PROGRAM SUPPLIES | WARRANTY FOR WALKIE TALKIES |
| PRCS/FLEETWOOD CNTR | TARGET.COM | MN | 55445 | $ 8.00 | 6/18/2021 | 65110 REC PROGRAM SUPPLIES | WARRANTY FOR WALKIE TALKIES |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 747.72 | 6/18/2021 | 65025 FOOD | SUMMER FOOD CONDIMENTS |
| PRCS/FLEETWOOD CNTR | KENS CLEANERS | IL | 60201 | $ 10.00 | 6/21/2021 | 65095 OFFICE SUPPLIES | .63 OF $10.00 DRY CLEANING BILL |
| PRCS/FLEETWOOD CNTR | LEMOI ACE HARDWARE | IL | 60201 | $ 15.32 | 6/21/2021 | 65095 OFFICE SUPPLIES | DOOR STOPPERS FOR THEATRE PATRON'S DOORS |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 45.10 | 6/21/2021 | 65025 FOOD | FOOD ITEMS FOR SUMMER DISCOVERY CAMP |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 764.08 | 6/21/2021 | 65025 FOOD | BREAKFAST FOR SUMMER FOOD PROGRAM |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 108.91 | 6/21/2021 | 65025 FOOD | SUMMER FOOD MILK |
| PRCS/FLEETWOOD CNTR | VALLI PRODUCE | IL | 60202 | $ 12.74 | 6/21/2021 | 65025 FOOD | FOOD ITEMS NEEDED FOR SUMMER DISCOVERY CAMP |
| PRCS/FLEETWOOD CNTR | WILMETTE BICYCLE & SPO | IL | 60091 | $ 116.91 | 6/22/2021 | 65110 REC PROGRAM SUPPLIES | BASKETBALLS FOR LEAGUE |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 142.52 | 6/23/2021 | 65025 FOOD | SUMMER FOOD |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 147.27 | 6/23/2021 | 65025 FOOD | SUMMER FOOD BREAKFAST |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 312.85 | 6/23/2021 | 65025 FOOD | SUMMER FOOD BREAKFAST |
| PRCS/FLEETWOOD CNTR | OFFICE DEPOT #510 | IL | 60201 | $ 90.73 | 6/24/2021 | 62210 AUDITING | RECORD KEEPING SUPPLIES FOR SUMMER FOOD |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 594.05 | 6/24/2021 | 65025 FOOD | SUMMER FOOD BREAKFAST |
| PRCS/FLEETWOOD CNTR | GORDON FOOD SERVICE | MI | 49548 | $ 296.85 | 6/25/2021 | 65025 FOOD | OLD INVOICE SNACK SUPPERRCC SNACKSUMMER FOOD SUMMER BAGS |
| PRCS/FLEETWOOD CNTR | GORDON FOOD SERVICE | MI | 49548 | $ 206.07 | 6/25/2021 | 65025 FOOD | OLD INVOICE SNACK SUPPERRCC SNACKSUMMER FOOD SUMMER BAGS |
| PRCS/FLEETWOOD CNTR | GORDON FOOD SERVICE | MI | 49548 | $ 515.29 | 6/25/2021 | 65025 FOOD | OLD INVOICE SNACK SUPPERRCC SNACKSUMMER FOOD SUMMER BAGS |
| PRCS/FLEETWOOD CNTR | GORDON FOOD SERVICE | MI | 49548 | $ 340.78 | 6/25/2021 | 65025 FOOD | SUMMER FOOD MILK |
| PRCS/FLEETWOOD CNTR | GORDON FOOD SERVICE | MI | 49548 | $ 29.98 | 6/25/2021 | 65110 REC PROGRAM SUPPLIES | OLD INVOICE SNACK SUPPERRCC SNACKSUMMER FOOD SUMMER BAGS |
| PRCS/FLEETWOOD CNTR | GFS STORE #1915 | IL | 60202 | $ 279.35 | 6/25/2021 | 65025 FOOD | SUMMER FOOD BREAKFAST |
| PRCS/FLEETWOOD CNTR | QUAD INDOOR SPORTS | IL | 60202 | $ 1,250.00 | 6/25/2021 | 62507 FIELD TRIPS | SUMMER DISCOVERY CAMP FIELD TRIP |
| PRCS/LEVY SEN CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 258.50 | 5/31/2021 | 65040 JANITORIAL SUPPLIES | SUPPLIES TO FIX BALL HOLDER & PAINT FOR DANCE STUDIO |
| PRCS/LEVY SEN CNTR | CERAMIC SUPPLY CHICAGO | IL | 60007 | $ 255.00 | 6/4/2021 | 65110 REC PROGRAM SUPPLIES | SUMMER CLAY MATERIALS |
| PRCS/LEVY SEN CNTR | THECERAMICSHOP | PA | 19401 | $ 228.53 | 6/10/2021 | 65110 REC PROGRAM SUPPLIES | SUMMER CLAY GLAZES |
| PRCS/LEVY SEN CNTR | WAL-MART #2815 | IL | 60008 | $ 9.98 | 6/10/2021 | 65110 REC PROGRAM SUPPLIES | FRAME FOR LOBBY AREA |
| PRCS/LEVY SEN CNTR | GLASER CERAMICS INC | NE | 68521 | $ 126.42 | 6/11/2021 | 65110 REC PROGRAM SUPPLIES | CLAY CLASS SUPPLIES |
| PRCS/LEVY SEN CNTR | THECERAMICSHOP | PA | 19401 | $ (19.06) | 6/16/2021 | 65110 REC PROGRAM SUPPLIES | REFUND - OUT OF STOCK ITEMS |
| PRCS/LEVY SEN CNTR | WALGREENS #4218 | IL | 60202 | $ 49.99 | 6/17/2021 | 62490 OTHER PROGRAM COSTS | PROPANE FOR GRILL |
| PRCS/LEVY SEN CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 138.80 | 6/18/2021 | 65040 JANITORIAL SUPPLIES | NEW WALL PLATES, BATTERIES AND PAINT SUPPLIES |
| PRCS/LEVY SEN CNTR | WALMART.COM AW | AR | 72716 | $ 249.00 | 6/23/2021 | 62490 OTHER PROGRAM COSTS | ROLLING TV CART FOR FLEETWOOD (TAX WILL BE CREDITED) |
| PRCS/NOYES CNTR | OTC BRANDS INC | NE | 68137 | $ 177.57 | 5/31/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES |
| PRCS/NOYES CNTR | DOLLAR TREE | IL | 60004 | $ 10.00 | 6/4/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES |
| PRCS/NOYES CNTR | PARTY CITY 196 | IL | 60004 | $ 14.76 | 6/4/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES |
| PRCS/NOYES CNTR | TJMAXX #0440 | IL | 60076 | $ 24.97 | 6/4/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES |
| PRCS/NOYES CNTR | DOLLARTREE | IL | 60202 | $ 45.00 | 6/4/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES |
| PRCS/NOYES CNTR | TARGET 00009274 | IL | 60202 | $ 240.11 | 6/4/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES AND MATERIALS |
| PRCS/NOYES CNTR | MICHAELS #9490 | TX | 75063 | $ 209.16 | 6/4/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMPS SUPPLIES |
| PRCS/NOYES CNTR | EMERGENCY MEDICAL PROD | OH | 95131 | $ 64.07 | 6/4/2021 | 65110 REC PROGRAM SUPPLIES | FIRST AID SUPPLIES FOR CAMPS |
| PRCS/NOYES CNTR | MICHAELS STORES 5151 | IL | 60053 | $ 11.98 | 6/7/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES |
| PRCS/NOYES CNTR | LEMOI ACE HARDWARE | IL | 60201 | $ 41.82 | 6/7/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES |
| PRCS/NOYES CNTR | FOOD4LESS #0558 | IL | 60202 | $ 27.26 | 6/7/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES |
| PRCS/NOYES CNTR | THE HOME DEPOT #1902 | IL | 60202 | $ 110.73 | 6/7/2021 | 65110 REC PROGRAM SUPPLIES | ZOMBIE CAMP SUPPLIES |
| PRCS/NOYES CNTR | PARTY CITY 5266 | IL | 60714 | $ 3.99 | 6/7/2021 | 65110 REC PROGRAM SUPPLIES | ARTSCAMP SUPPLIES |
| PRCS/NOYES CNTR | DBC BLICK ART MATERIAL | IL | 61401 | $ 469.56 | 6/7/2021 | 65110 REC PROGRAM SUPPLIES | ARTS SUPPLIES FOR CAMP |
| PRCS/NOYES CNTR | MICHAELS #9490 | TX | 75063 | $ 40.65 | 6/7/2021 | 65110 REC PROGRAM SUPPLIES | NOTE THAT MICHAELS BILLS AS THEY SHIP ARTS CAMP SUPPLIES |
| PRCS/NOYES CNTR | MICHAELS #9490 | TX | 75063 | $ 114.01 | 6/7/2021 | 65110 REC PROGRAM SUPPLIES | NOTE THAT WITH ONLINE ORDERS MICHAELS BILLS AS IT SHIPS ARTS CAMP |
| PRCS/NOYES CNTR | OFFICE DEPOT #510 | IL | 60201 | $ 292.64 | 6/8/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES |
| PRCS/NOYES CNTR | VOGUE FABRICS INC | IL | 60202 | $ 18.10 | 6/8/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES |
| PRCS/NOYES CNTR | OTC BRANDS INC | NE | 68137 | $ 61.69 | 6/8/2021 | 65110 REC PROGRAM SUPPLIES | ARTS SUPPLIES FOR CAMP |
| PRCS/NOYES CNTR | WINDY CITY NOVELTIES | IL | 60061 | $ 73.28 | 6/10/2021 | 65110 REC PROGRAM SUPPLIES | SPY CAMP SUPPLIES |
| PRCS/NOYES CNTR | WM SUPERCENTER #1998 | IL | 60076 | $ 87.14 | 6/10/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES |
| PRCS/NOYES CNTR | OFFICE DEPOT #510 | IL | 60201 | $ 19.99 | 6/10/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SPEAKER |
| PRCS/NOYES CNTR | DBC BLICK ART MATERIAL | IL | 61401 | $ 32.64 | 6/10/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES |
| PRCS/NOYES CNTR | DBC BLICK ART MATERIAL | IL | 61401 | $ 74.48 | 6/10/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES |
| PRCS/NOYES CNTR | SQ BOOKED | IL | 60202 | $ 27.18 | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | EARLY CHILDHOOD ARTS BOOKS |
| PRCS/NOYES CNTR | OTC BRANDS INC | NE | 68137 | $ 120.88 | 6/17/2021 | 65110 REC PROGRAM SUPPLIES | ARTS SUPPLIES FOR CAMP |
| PRCS/NOYES CNTR | LEMOI ACE HARDWARE | IL | 60201 | $ 34.99 | 6/18/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES |
| PRCS/NOYES CNTR | MICHAELS #9490 | TX | 75063 | $ 35.52 | 6/21/2021 | 65110 REC PROGRAM SUPPLIES | ART SUPPLIES FOR CAMP. NOTE THAT MICHAELS CHARGES AS THEY SHIP B |
| PRCS/NOYES CNTR | MICHAELS #9490 | TX | 75063 | $ 20.95 | 6/21/2021 | 65110 REC PROGRAM SUPPLIES | ART SUPPLIES FOR CAMPS |
| PRCS/NOYES CNTR | MICHAELS #9490 | TX | 75063 | $ 94.65 | 6/21/2021 | 65110 REC PROGRAM SUPPLIES | ART SUPPLIES FOR CAMPS |
| PRCS/NOYES CNTR | MICHAELS #9490 | TX | 75063 | $ 73.97 | 6/21/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES, MICHAELS CHARGES AS IT SHIPS BUT INVOICES FOR |
| PRCS/NOYES CNTR | PAYPAL YUANZHENWEN | CA | 95131 | $ 28.76 | 6/21/2021 | 65110 REC PROGRAM SUPPLIES | DICE FOR COSPLAY CAMP |
| PRCS/NOYES CNTR | PAYPAL YUANZHENWEN | CA | 95131 | $ (28.76) | 6/21/2021 | 65110 REC PROGRAM SUPPLIES | REFUND FOR DICE BECAUSE NOT TAX EXEMPT |
| PRCS/NOYES CNTR | SP ATLANTA BRICK CO | GA | 30265 | $ 75.59 | 6/23/2021 | 65110 REC PROGRAM SUPPLIES | LEGO STOCK UP FOR CAMPS |
| PRCS/NOYES CNTR | OFFICE DEPOT #510 | IL | 60201 | $ 32.99 | 6/23/2021 | 65095 OFFICE SUPPLIES | DRIVE TO STORY VIDEO PRODUCTIONS |

| REPORTS TO INTERMEDIATE | MERCHANT NAME | MERCHANT STATE | MERCHANT ZIP CODE | TRANSACTION AMOUNT | POSTING DATE | COST ALLOCATION - EXPENSE OBJECT | EXPENSE DESCRIPTION |
|---|---|---|---|---|---|---|---|
| PRCS/NOYES CNTR | DOLLARTREE | IL | 60202 | $ 16.00 | 6/23/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES |
| PRCS/NOYES CNTR | MICHAELS #9490 | TX | 75063 | $ 18.99 | 6/23/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP SUPPLIES |
| PRCS/NOYES CNTR | D & D FINER FOODS | IL | 60201 | $ 16.86 | 6/24/2021 | 65110 REC PROGRAM SUPPLIES | ARTS CAMP CLEANING SUPPLIES |
| PRCS/RBT CROWN CNTR | DISCOUNTSCH 8006272829 | CA | 93940 | $ 708.53 | 5/26/2021 | 65110 REC PROGRAM SUPPLIES | CAMP / ART SUPPLIES |
| PRCS/RBT CROWN CNTR | OTC BRANDS INC | NE | 68137 | $ 81.97 | 5/27/2021 | 65110 REC PROGRAM SUPPLIES | PRESCHOOL SUMMER SESSION SUPPLIES |
| PRCS/RBT CROWN CNTR | OTC BRANDS INC | NE | 68137 | $ 709.63 | 5/28/2021 | 65110 REC PROGRAM SUPPLIES | PRESCHOOL SUMMER SESSION SUPPLIES |
| PRCS/RBT CROWN CNTR | LEARN TO SKATE USA | CO | 80906 | $ 129.40 | 5/31/2021 | 65110 REC PROGRAM SUPPLIES | BADGES FOR SKATE SCHOOL CLASSES |
| PRCS/RBT CROWN CNTR | S&S WORLDWIDE, INC. | CT | 06415 | $ 43.83 | 6/3/2021 | 65110 REC PROGRAM SUPPLIES | PURCHASED EQUIPMENT FOR OUR WIFFLE BALL LEAGUE. |
| PRCS/RBT CROWN CNTR | TARGET 00009274 | IL | 60202 | $ 343.40 | 6/3/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/RBT CROWN CNTR | WWW.THINGSREMEMBERED.C | OH | 44451 | $ 364.94 | 6/7/2021 | 65110 REC PROGRAM SUPPLIES | RECOGNITION AWARDS FOR COMPLETION OF JUNIOR COACH PROGRAM |
| PRCS/RBT CROWN CNTR | TARGET 00009274 | IL | 60202 | $ 49.50 | 6/7/2021 | 65110 REC PROGRAM SUPPLIES | SHEETS TO COVER EQUIPMENT IN ART ROOM AT CROWN |
| PRCS/RBT CROWN CNTR | GFS STORE #1915 | IL | 60202 | $ 339.29 | 6/10/2021 | 65025 FOOD | GROCERIES FOR CHILD CARE SNACKS |
| PRCS/RBT CROWN CNTR | SQ EVANSTON CHICKEN S | IL | 60201 | $ 63.04 | 6/11/2021 | 65025 FOOD | STAFF TRAINING LUNCH |
| PRCS/RBT CROWN CNTR | WM SUPERCENTER #1998 | IL | 60076 | $ 962.59 | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/RBT CROWN CNTR | WM SUPERCENTER #1998 | IL | 60076 | $ 370.10 | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/RBT CROWN CNTR | CHICK-FIL-A #03604 | IL | 60077 | $ 35.36 | 6/14/2021 | 65025 FOOD | STAFF TRAINING LUNCH |
| PRCS/RBT CROWN CNTR | FIVE BELOW 7058 | IL | 60202 | $ 42.00 | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/RBT CROWN CNTR | FIVE BELOW 7058 | IL | 60202 | $ 200.50 | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/RBT CROWN CNTR | SAMS CLUB #6444 | IL | 60202 | $ 999.79 | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/RBT CROWN CNTR | TARGET 00009274 | IL | 60202 | $ 700.33 | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/RBT CROWN CNTR | WALMART.COM AW | AR | 72716 | $ 147.87 | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/RBT CROWN CNTR | WALMART.COM AZ | AR | 72716 | $ 694.89 | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/RBT CROWN CNTR | WAL-MART #2816 | IL | 60714 | $ 86.22 | 6/17/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/RBT CROWN CNTR | WALMART.COM AY | AR | 72716 | $ 227.99 | 6/17/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/RBT CROWN CNTR | LEARN TO SKATE USA | CO | 80906 | $ 177.90 | 6/17/2021 | 65110 REC PROGRAM SUPPLIES | PROGRAM BADGES FOR SKATER ADVANCEMENT |
| PRCS/RBT CROWN CNTR | S&S WORLDWIDE, INC. | CT | 06415 | $ 404.70 | 6/18/2021 | 65110 REC PROGRAM SUPPLIES | PURCHASED BASKETBALLS FOR OUR SUMMER 3 ON 3 BASKETBALL LEAGUE |
| PRCS/RBT CROWN CNTR | WAL-MART #1998 | IL | 60076 | $ 27.04 | 6/18/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/RBT CROWN CNTR | ENCHANTED CASTLE - IL | IL | 60148 | $ 714.87 | 6/21/2021 | 62507 FIELD TRIPS | CAMP FIELD TRIP |
| PRCS/RBT CROWN CNTR | EXXONMOBIL 97474860 | IL | 60148-4224 | $ 30.00 | 6/21/2021 | 62295 TRAINING & TRAVEL | GAS FOR STAFF TRANSPORT TO FIELD TRIP LOCATION DUE TO NOT HAVING |
| PRCS/RBT CROWN CNTR | GFS STORE #1915 | IL | 60202 | $ 578.35 | 6/21/2021 | 65025 FOOD | GROCERIES FOR CHILD CARE SNACKS |
| PRCS/RBT CROWN CNTR | MICHAELS STORES 3849 | IL | 60077 | $ 74.27 | 6/23/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/RBT CROWN CNTR | MICHAELS STORES 3849 | IL | 60077 | $ 160.59 | 6/23/2021 | 65110 REC PROGRAM SUPPLIES | CAMP SUPPLIES |
| PRCS/RECREATION | WALMART.COM AU | AR | 72716 | $ 37.18 | 5/28/2021 | 65110 REC PROGRAM SUPPLIES | CHARGERS FOR CAMP PHONES |
| PRCS/RECREATION | LEMOI ACE HARDWARE | IL | 60201 | $ 5.00 | 5/31/2021 | 65085 MINOR EQUIP & TOOLS | NUTS AND BOLTS |
| PRCS/RECREATION | PLAYITAGAINSP #11655 | IL | 60201 | $ 863.42 | 5/31/2021 | 65110 REC PROGRAM SUPPLIES | HOCKEY EQUPIMENT FOR LTS HOCKEY CAMP |
| PRCS/RECREATION | THE HOME DEPOT #1902 | IL | 60202 | $ 329.23 | 5/31/2021 | 62490 OTHER PROGRAM COSTS | CHAIN FOR BUOYS |
| PRCS/RECREATION | NATIONAL COUNCIL FOR T | NY | 10956 | $ 80.00 | 6/2/2021 | 62360 MEMBERSHIP DUES | CTRS CERTIFICATION |
| PRCS/RECREATION | WEST MARINE #400 | CA | 95076 | $ 67.87 | 6/2/2021 | 65110 REC PROGRAM SUPPLIES | CLEATS FOR DOCK |
| PRCS/RECREATION | 22 - LOU MALNATIS PIZZ | IL | 60201 | $ 225.00 | 6/3/2021 | 65025 FOOD | ANNUAL VOLUNTEER APPRECIATION |
| PRCS/RECREATION | LEMOI ACE HARDWARE | IL | 60201 | $ 4.59 | 6/3/2021 | 65085 MINOR EQUIP & TOOLS | STAPLES |
| PRCS/RECREATION | EMERGENCY MEDICAL PROD | OH | 95131 | $ 273.04 | 6/3/2021 | 65075 MEDICAL & LAB SUPPLIES | CENTER WIDE FIRST AID SUPPLIES |
| PRCS/RECREATION | SERVICE SANITATION | IN | 46406-1245 | $ 470.00 | 6/8/2021 | 62375 RENTALS | RENTAL OF PORTAPOTTIES FOR THE MARKET- JUNE |
| PRCS/RECREATION | WALMART.COM AW | AR | 72716 | $ 89.99 | 6/8/2021 | 62490 OTHER PROGRAM COSTS | DOCK FOR CITY ISSUSED LAPTOP |
| PRCS/RECREATION | DISCOUNT TWO WAY RADIO | CA | 90220-5513 | $ 91.00 | 6/9/2021 | 65085 MINOR EQUIP & TOOLS | REPLACEMENT ANTENNAE FOR RADIOS |
| PRCS/RECREATION | GOOGLE YOUTUBE TV | CA | 94043 | $ 64.99 | 6/9/2021 | 65110 REC PROGRAM SUPPLIES | TV SERVICE FOR THE ROBERT CROWN CENTER |
| PRCS/RECREATION | WALMART.COM AZ | AR | 72716 | $ 116.97 | 6/10/2021 | 65110 REC PROGRAM SUPPLIES | MIC STANDS FOR MEETING AND RENTAL USE |
| PRCS/RECREATION | JB ALBERTOS | IL | 60626 | $ 403.44 | 6/14/2021 | 65025 FOOD | PIZZA FOR GUARD ACADEMY GRADUATION |
| PRCS/RECREATION | OTC BRANDS INC | NE | 68137 | $ 145.08 | 6/14/2021 | 65110 REC PROGRAM SUPPLIES | 4TH OF JULY SUPPLIES FOR THE SPUD CLUB AT THE FARMERS' MARKET |
| PRCS/RECREATION | WALMART.COM AW | AR | 72716 | $ 103.04 | 6/15/2021 | 65110 REC PROGRAM SUPPLIES | CASES FOR CITY ISSUED CELL PHONES |
| PRCS/RECREATION | KARDWELL INTERNATIONAL | NJ | 07054 | $ 218.96 | 6/16/2021 | 65095 OFFICE SUPPLIES | ADDITIONAL TOKENS FOR LINK DESK |
| PRCS/RECREATION | CITY OF EVANSTON PARKI | IL | 60201 | $ 1.00 | 6/16/2021 | 62295 TRAINING & TRAVEL | PARKING |
| PRCS/RECREATION | BLICK ART 800 447 1892 | IL | 60201 | $ 69.31 | 6/17/2021 | 65110 REC PROGRAM SUPPLIES | LETS GO FLY A KITE MATERIALS |
| PRCS/RECREATION | OFFICE DEPOT #510 | IL | 60201 | $ 34.48 | 6/17/2021 | 65110 REC PROGRAM SUPPLIES | LETS GO FLY A KITE MATERIALS |
| PRCS/RECREATION | SP SPARX HOCKEY | MA | 01720 | $ 530.98 | 6/18/2021 | 65110 REC PROGRAM SUPPLIES | SKATE SHARPENER SUPPLIES |
| PRCS/RECREATION | WALMART.COM AV | AR | 72716 | $ 63.78 | 6/18/2021 | 65110 REC PROGRAM SUPPLIES | PARTS FOR VIRTUAL CLASS SETUPS AT LEVY SENIOR CENTER |
| PRCS/RECREATION | ULINE SHIP SUPPLIES | WI | 53158 | $ 325.26 | 6/21/2021 | 65110 REC PROGRAM SUPPLIES | CART FOR LEE ST. EQUIPMENT |
| PRCS/RECREATION | 22 - LOU MALNATIS PIZZ | IL | 60201 | $ 100.00 | 6/21/2021 | 65025 FOOD | FOOD FOR CAMP STAFF MEETING |
| PRCS/RECREATION | JEWEL OSCO 3487 | IL | 60202 | $ 16.99 | 6/21/2021 | 65025 FOOD | BEVERAGES FOR CAMP STAFF MEETING |
| PRCS/RECREATION | WALMART.COM AU | AR | 72716 | $ 44.97 | 6/21/2021 | 65110 REC PROGRAM SUPPLIES | CASES FOR CITY ISSUSED SUMMER CELL PHONES |
| PRCS/RECREATION | IN P2P RESCUE | NC | 28405 | $ 408.85 | 6/22/2021 | 65110 REC PROGRAM SUPPLIES | REPLACEMENT FINS |
| PRCS/RECREATION | PAYPAL SOFTSURFBRD | SC | 29407 | $ 238.00 | 6/22/2021 | 65090 SAFETY EQUIPMENT | TUBES FOR RESCUE BOATS |
| PRCS/RECREATION | MICHAELS STORES 2037 | IL | 60025 | $ 104.50 | 6/22/2021 | 65110 REC PROGRAM SUPPLIES | DIY ACTIVITY IN SPUD CLUB |
| PRCS/RECREATION | AMERICAN SAFETY AND HE | OR | 97402-9189 | $ 180.57 | 6/22/2021 | 62295 TRAINING & TRAVEL | INSTRUCTOR TRAINER TRAINING |
| PRCS/RECREATION | RESCUEDIRECT | NC | 27409 | $ 95.67 | 6/23/2021 | 65110 REC PROGRAM SUPPLIES | CARABINERS FOR RESCUE BOATS |
| PRCS/RECREATION | LEMOI ACE HARDWARE | IL | 60201 | $ 10.32 | 6/24/2021 | 65085 MINOR EQUIP & TOOLS | S-HOOKS |
| PRCS/RECREATION | THE HOME DEPOT #1902 | IL | 60202 | $ (107.00) | 6/25/2021 | 65110 REC PROGRAM SUPPLIES | RETURNING OF CHAIN |
| PRCS/RECREATION | THE HOME DEPOT #1902 | IL | 60202 | $ 243.31 | 6/25/2021 | 65110 REC PROGRAM SUPPLIES | CHAIN, WASHERS AND THREADED RODS |
| PRCS/RECREATION | THE HOME DEPOT #1902 | IL | 60202 | $ 52.32 | 6/25/2021 | 65110 REC PROGRAM SUPPLIES | RE-PURCHASE OF CHAIN |
| PUBLIC WORKS AGENCY | A & A EQUIPMENT & SU | IL | 60106 | $ 274.70 | 6/2/2021 | 65085 MINOR EQUIP & TOOLS | SCAPERS AND MINOR TOOLS |
| PUBLIC WORKS AGENCY | SAF-T-GARD INTERNATION | IL | 60062 | $ 284.34 | 6/4/2021 | 65090 SAFETY EQUIPMENT | SAFETY ITEMS FOR SYEP |
| PUBLIC WORKS AGENCY | THE HOME DEPOT #1902 | IL | 60202 | $ 141.03 | 6/9/2021 | 65085 MINOR EQUIP & TOOLS | GLOVES FOR CREWS |
| PUBLIC WORKS AGENCY | THE HOME DEPOT #1902 | IL | 60202 | $ 22.44 | 6/11/2021 | 65085 MINOR EQUIP & TOOLS | EXTENSION CORD FOR OPERATIONS |

| REPORTS TO INTERMEDIATE | MERCHANT NAME | MERCHANT STATE | MERCHANT ZIP CODE | TRANSACTION AMOUNT | POSTING DATE | COST ALLOCATION - EXPENSE OBJECT | EXPENSE DESCRIPTION |
|---|---|---|---|---|---|---|---|
| PUBLIC WORKS AGENCY | UNIQUE PAVING MATERIAL | OH | 44105 | $ 1,321.03 | 6/17/2021 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | HYDRALIC CEMENT (PALLET) 36 PAILS |
| PUBLIC WORKS AGENCY | THE HOME DEPOT #1902 | IL | 60202 | $ 475.28 | 6/21/2021 | 65085 MINOR EQUIP & TOOLS | SUPPLIES FOR SUMMER YOUTH - GREENWAYS |
| PUBLIC WORKS AGENCY | THE HOME DEPOT #1902 | IL | 60202 | $ 598.00 | 6/24/2021 | 65085 MINOR EQUIP & TOOLS | SUPPLIES FOR SUMMER YOUTH - GREENWAYS |
| PUBLIC WORKS/PLAN-ENG | ILLINOIS AWWA | IL | 60174 | $ 225.00 | 5/26/2021 | 62295 TRAINING & TRAVEL | ISAWWA - CONFERENCE-REGISTRATION - WATERCON2021 |
| PUBLIC WORKS/PLAN-ENG | EXPRESSIVE PRINTING | MN | 55121 | $ 66.39 | 6/23/2021 | 65010 BOOKS, PUBLICATIONS, MAPS | EXPRESSIVE PRINTING - 10 STATE WATER STANDARDS |
| PUBLIC WORKS/PLAN-ENG | ILLINOIS SOCIETY OF PR | IL | 62701 | $ 119.00 | 6/23/2021 | 65010 BOOKS, PUBLICATIONS, MAPS | ILLINOIS SOCIETY OF PROFESSIONAL ENGINEERS - STANDARD SPECIFICATI |
| PUBLIC WORKS/SERVICE | THE HOME DEPOT #1902 | IL | 60202 | $ 177.18 | 5/26/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | EGGLESTON BRICK WALL |
| PUBLIC WORKS/SERVICE | GRAINGER | IL | 60045-5202 | $ 101.41 | 5/27/2021 | 65085 MINOR EQUIP & TOOLS | 1/4" X 20 BOLTS & CUT OFF WHEELS |
| PUBLIC WORKS/SERVICE | V&J LANDSCAPING SERVIC | IL | 60077 | $ 23.98 | 5/27/2021 | 65085 MINOR EQUIP & TOOLS | FUEL PUMP FOR CUT OFF SAW |
| PUBLIC WORKS/SERVICE | SHELL OIL 57444176606 | IL | 60202 | $ 35.76 | 5/27/2021 | 65035 PETROLEUM PRODUCTS | GAS FOR SAWS |
| PUBLIC WORKS/SERVICE | THE HOME DEPOT #1902 | IL | 60202 | $ 57.86 | 5/27/2021 | 65005 AGRI/BOTANICAL SUPPLIES | ITEMS FOR SKID SPRAYER |
| PUBLIC WORKS/SERVICE | THE HOME DEPOT #1902 | IL | 60202 | $ 44.76 | 5/27/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | IRRIGATION LEVY/RAYMOND |
| PUBLIC WORKS/SERVICE | LAWSON PRODUCTS | IL | 60631 | $ 5.48 | 5/27/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | HARDWARD STOCK |
| PUBLIC WORKS/SERVICE | PURE ELECTRIC | IL | 60645 | $ 722.16 | 5/27/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | POWER RELAYS & COMPRESSION SPLICING SLEEVES |
| PUBLIC WORKS/SERVICE | CUSTOM PRINTED SIGNS | TX | 78758 | $ 203.91 | 5/27/2021 | 65090 SAFETY EQUIPMENT | SAFETY BANNERS |
| PUBLIC WORKS/SERVICE | GIH GLOBALINDUSTRIALEQ | FL | 33144 | $ 1,255.98 | 5/28/2021 | 65625 FURNITURE & FIXTURES | BUSINESS DISTRICT/PARKS FANCY CANS |
| PUBLIC WORKS/SERVICE | GIH GLOBALINDUSTRIALEQ | FL | 33144 | $ 1,409.98 | 5/28/2021 | 65625 FURNITURE & FIXTURES | BUSINESS DISTRICT/PARKS FANCY CANS |
| PUBLIC WORKS/SERVICE | THE HOME DEPOT #1902 | IL | 60202 | $ 495.60 | 5/28/2021 | 65115 TRAFFIC CONTROL SUPPLI | SAFETY GLASSES, BUNGEE CORDS, STAPLES, BATTERIES, MAP GAS CYLIND |
| PUBLIC WORKS/SERVICE | GIH GLOBALINDUSTRIALEQ | FL | 33144 | $ 1,256.99 | 5/31/2021 | 65625 FURNITURE & FIXTURES | BUSINESS DISTRICT/PARKS FANCY CANS |
| PUBLIC WORKS/SERVICE | GIH GLOBALINDUSTRIALEQ | FL | 33144 | $ 1,397.99 | 5/31/2021 | 65625 FURNITURE & FIXTURES | BUSINESS DISTRICT/PARKS FANCY CANS |
| PUBLIC WORKS/SERVICE | LEMOI ACE HARDWARE | IL | 60201 | $ 44.97 | 6/2/2021 | 65085 MINOR EQUIP & TOOLS | D SIZE BATTERIES FOR BARRICADE |
| PUBLIC WORKS/SERVICE | REINDERS SUSSEX CUSTOM | WI | 53089-3969 | $ 139.31 | 6/3/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | 3280 PARTS TORO |
| PUBLIC WORKS/SERVICE | REINDERS SUSSEX CUSTOM | WI | 53089-3969 | $ 41.63 | 6/3/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | 3280 TORO PARTS |
| PUBLIC WORKS/SERVICE | REINDERS SUSSEX CUSTOM | WI | 53089-3969 | $ 69.25 | 6/3/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | 3280 TORO PARTS |
| PUBLIC WORKS/SERVICE | GRAINGER | IL | 60045-5202 | $ 44.52 | 6/3/2021 | 65085 MINOR EQUIP & TOOLS | 5/16" X 18 TAPS |
| PUBLIC WORKS/SERVICE | TRAFFIC CONTROL AND | IL | 60103 | $ 372.50 | 6/3/2021 | 65115 TRAFFIC CONTROL SUPPLI | NO PARKING ANYTIME SIGN FACES |
| PUBLIC WORKS/SERVICE | BUMPER TO BUMPER EVANS | IL | 60202 | $ 48.87 | 6/3/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | TIRE REPAIR SUPPLIES |
| PUBLIC WORKS/SERVICE | THE HOME DEPOT #1902 | IL | 60202 | $ 153.12 | 6/3/2021 | 65085 MINOR EQUIP & TOOLS | LOCKS/KEYS FOR FANCY CANS IN BUSINESS DISTRICT |
| PUBLIC WORKS/SERVICE | GIH GLOBALINDUSTRIALEQ | FL | 33144 | $ 896.89 | 6/4/2021 | 65625 FURNITURE & FIXTURES | BUSINESS DISTRICT/PARKS FANCY CANS |
| PUBLIC WORKS/SERVICE | REINDERS SUSSEX CUSTOM | WI | 53089-3969 | $ 1.92 | 6/4/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | 3280 TORO PARTS |
| PUBLIC WORKS/SERVICE | V&J LANDSCAPING SERVIC | IL | 60077 | $ 35.00 | 6/4/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | WEEDEATER LINE |
| PUBLIC WORKS/SERVICE | V&J LANDSCAPING SERVIC | IL | 60077 | $ 223.93 | 6/4/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | BELTS CHAINSAW CHAINS |
| PUBLIC WORKS/SERVICE | SHELL OIL 57444176606 | IL | 60202 | $ 38.99 | 6/4/2021 | 65035 PETROLEUM PRODUCTS | 93 OCTANE FUEL |
| PUBLIC WORKS/SERVICE | SHELL OIL 57444176606 | IL | 60202 | $ 99.00 | 6/4/2021 | 65035 PETROLEUM PRODUCTS | 93 OCTANE FUEL |
| PUBLIC WORKS/SERVICE | THE HOME DEPOT #1902 | IL | 60202 | $ 47.94 | 6/4/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | GAS CANS |
| PUBLIC WORKS/SERVICE | AMERICAN SWING PRODUCT | NV | 89521 | $ 180.80 | 6/7/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | TIRE SWING PENNY PARK |
| PUBLIC WORKS/SERVICE | SALA GRAPHICS, INC. | FL | 32714 | $ 85.98 | 6/9/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | ANGRY BIRD NESTING SIGN |
| PUBLIC WORKS/SERVICE | GIH GLOBALINDUSTRIALEQ | FL | 33144 | $ 1,445.84 | 6/9/2021 | 65625 FURNITURE & FIXTURES | BUSINESS DISTRICT/PARKS FANCY CANS |
| PUBLIC WORKS/SERVICE | ULINE SHIP SUPPLIES | WI | 53158 | $ 851.54 | 6/9/2021 | 65085 MINOR EQUIP & TOOLS | SAFETY EQUIPMENT/TOOLS |
| PUBLIC WORKS/SERVICE | ULINE SHIP SUPPLIES | WI | 53158 | $ 1,214.00 | 6/9/2021 | 65090 SAFETY EQUIPMENT | SAFETY EQUIPMENT/TOOLS |
| PUBLIC WORKS/SERVICE | ULINE SHIP SUPPLIES | WI | 53158 | $ 649.00 | 6/9/2021 | 65625 FURNITURE & FIXTURES | SAFETY EQUIPMENT/TOOLS |
| PUBLIC WORKS/SERVICE | ARCMATE MFG CORP | CA | 920290000 | $ 142.43 | 6/9/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | GARBAGE PICKERS STOCK |
| PUBLIC WORKS/SERVICE | OFFICE DEPOT #510 | IL | 60201 | $ 200.94 | 6/10/2021 | 65095 OFFICE SUPPLIES | STICKERS PAPER FOR TEMP. NP SIGNS, PENCILKS AND HIGHLIGHTERS |
| PUBLIC WORKS/SERVICE | THE HOME DEPOT #1902 | IL | 60202 | $ 23.85 | 6/10/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | LIBRARIES INSTALL |
| PUBLIC WORKS/SERVICE | AM LEONARD | OH | 45356 | $ 75.54 | 6/14/2021 | 65085 MINOR EQUIP & TOOLS | STAFF TOOLS |
| PUBLIC WORKS/SERVICE | SIGNARAMA SKOKIE AND A | IL | 60076 | $ 353.01 | 6/14/2021 | 65625 FURNITURE & FIXTURES | EVANSTON RECYCLES EVENT SIGNAGE |
| PUBLIC WORKS/SERVICE | TRAFFIC CONTROL AND | IL | 60103 | $ 558.75 | 6/14/2021 | 65115 TRAFFIC CONTROL SUPPLI | VARIOUS NO PARKING SIGN FACES |
| PUBLIC WORKS/SERVICE | THE HOME DEPOT #1902 | IL | 60202 | $ 8.86 | 6/14/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | PENNY PARK TIRE SWING |
| PUBLIC WORKS/SERVICE | THE HOME DEPOT #1902 | IL | 60202 | $ 13.53 | 6/14/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | TRUCK TOOLS |
| PUBLIC WORKS/SERVICE | THE HOME DEPOT #1902 | IL | 60202 | $ 264.57 | 6/14/2021 | 65115 TRAFFIC CONTROL SUPPLI | PAINT TRAYS, ROLLER COVERS, WOOD LATH & PLYWOOD |
| PUBLIC WORKS/SERVICE | U OF I CROP SCIENCE | IL | 61801 | $ 25.00 | 6/14/2021 | 62295 TRAINING & TRAVEL | TRAINING |
| PUBLIC WORKS/SERVICE | U OF I CROP SCIENCE | IL | 61801 | $ 25.00 | 6/14/2021 | 62295 TRAINING & TRAVEL | TRAINING |
| PUBLIC WORKS/SERVICE | PROCTORU INC. | CA | 94551 | $ 20.00 | 6/14/2021 | 62295 TRAINING & TRAVEL | TRAINING |
| PUBLIC WORKS/SERVICE | B&H PHOTO 800-606-6969 | NY | 10001 | $ 299.98 | 6/16/2021 | 65555 PERSONAL COMPUTER EQ | MOBILE PRINTER AND BATTERY FOR TICKET WRITING. |
| PUBLIC WORKS/SERVICE | LEMOI ACE HARDWARE | IL | 60201 | $ 45.31 | 6/16/2021 | 65085 MINOR EQUIP & TOOLS | BATTERIES AND PVC CEMENT |
| PUBLIC WORKS/SERVICE | SALA GRAPHICS, INC. | FL | 32714 | $ 35.98 | 6/17/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | BEACH ENTRANCE SIGN |
| PUBLIC WORKS/SERVICE | BUMPER TO BUMPER EVANS | IL | 60202 | $ 83.27 | 6/17/2021 | 65005 AGRI/BOTANICAL SUPPLIES | ITEMS FOR SKID SPRAYER |
| PUBLIC WORKS/SERVICE | 476789 | IL | 60714 | $ 137.00 | 6/17/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | DARROW DEAD END FENCE PARTS |
| PUBLIC WORKS/SERVICE | FORESTRY SUPPLIERS INC | MS | 39201 | $ 337.50 | 6/18/2021 | 65005 AGRI/BOTANICAL SUPPLIES | SPRAY GUN FOR SKID SPRAYER |
| PUBLIC WORKS/SERVICE | THE HOME DEPOT #1902 | IL | 60202 | $ 30.38 | 6/18/2021 | 65005 AGRI/BOTANICAL SUPPLIES | ITEMS FOR SKID SPRAYER |
| PUBLIC WORKS/SERVICE | SHELL OIL 57444176606 | IL | 60202 | $ 19.27 | 6/21/2021 | 65035 PETROLEUM PRODUCTS | 93 OCTANE FUEL |
| PUBLIC WORKS/SERVICE | SHELL OIL 57444176606 | IL | 60202 | $ 99.00 | 6/21/2021 | 65035 PETROLEUM PRODUCTS | 93 OCTANE FUEL |
| PUBLIC WORKS/SERVICE | LAWSON PRODUCTS | IL | 60631 | $ 219.00 | 6/21/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | HARDWARE STOCK |
| PUBLIC WORKS/SERVICE | LAWSON PRODUCTS | IL | 60631 | $ 43.37 | 6/21/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | HARDWARE STOCK |
| PUBLIC WORKS/SERVICE | PROCTORU INC. | CA | 94551 | $ 24.00 | 6/22/2021 | 62295 TRAINING & TRAVEL | TRAINING |
| PUBLIC WORKS/SERVICE | ACHILLIONSPORTS | MA | 02649 | $ 974.00 | 6/24/2021 | 65625 FURNITURE & FIXTURES | CARTWRIGHT HOOPS AND BACKBOARD |
| PUBLIC WORKS/SERVICE | REINDERS SUSSEX CUSTOM | WI | 53089-3969 | $ 97.48 | 6/24/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | 3280 TORO PARTS |
| PUBLIC WORKS/SERVICE | GRAINGER | IL | 60045-5202 | $ 208.54 | 6/24/2021 | 65115 TRAFFIC CONTROL SUPPLI | CORING BIT FOR DELINEATORS |
| PUBLIC WORKS/SERVICE | THE HOME DEPOT #1902 | IL | 60202 | $ 38.00 | 6/24/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | PUMP JAMES PARK |
| PUBLIC WORKS/SERVICE | METAL SUPERMARKETS NIL | IL | 60174 | $ 278.64 | 6/25/2021 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | STEEL SUPPORT TUBES FOR PARK STAGES |
| PUBLIC WORKS/SERVICE | RUSSO POWER EQUIPMENT | IL | 60176 | $ 59.94 | 6/25/2021 | 65085 MINOR EQUIP & TOOLS | RAKES |
| PUBLIC WORKS/SERVICE | RUSSO POWER EQUIPMENT | IL | 60176 | $ 1,109.95 | 6/25/2021 | 65625 FURNITURE & FIXTURES | ETOOLS - HEDGETRIMMERS, LINE TRIMMERS |

| REPORTS TO INTERMEDIATE | MERCHANT NAME | MERCHANT STATE | MERCHANT ZIP CODE | TRANSACTION AMOUNT | POSTING DATE | COST ALLOCATION - EXPENSE OBJECT | EXPENSE DESCRIPTION |
|---|---|---|---|---|---|---|---|
| PUBLIC WORKS/WTR PROD | TFS FISHER SCI ATL | GA | 30024 | $ 271.34 | 5/26/2021 | 65075 MEDICAL & LAB SUPPLIES | PH BUFFER 4 AND 10. |
| PUBLIC WORKS/WTR PROD | MODERN OFFICE | MN | 55344 | $ 199.00 | 5/26/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | OFFICE CHAIR. |
| PUBLIC WORKS/WTR PROD | ADAMS STEEL SERVICE AN | IL | 60050 | $ 2,363.00 | 5/26/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | STEEL FOR FILTER RAILING PROJECT. |
| PUBLIC WORKS/WTR PROD | ZORO TOOLS INC | IL | 60089 | $ 58.67 | 5/26/2021 | 65085 MINOR EQUIP & TOOLS | SOCKET EXTENSION TOOL. |
| PUBLIC WORKS/WTR PROD | SP ATHENASUPPLY | IL | 60664 | $ 942.77 | 5/26/2021 | 65085 MINOR EQUIP & TOOLS | STEAM TRAPS. |
| PUBLIC WORKS/WTR PROD | DWYER INSTRUMENTS, INC | IN | 46360 | $ 223.46 | 5/27/2021 | 65085 MINOR EQUIP & TOOLS | CALIBRATION GAUGE. |
| PUBLIC WORKS/WTR PROD | MID AMERICAN WATER WAU | IL | 60084 | $ 2,086.25 | 5/27/2021 | 65080 MERCHANDISE FOR RESALE | B-BOXES |
| PUBLIC WORKS/WTR PROD | USA BLUE BOOK | IL | 60085 | $ 76.42 | 5/27/2021 | 65075 MEDICAL & LAB SUPPLIES | THERMOMETER/HYDROMETER/CLOCK. |
| PUBLIC WORKS/WTR PROD | ZORO TOOLS INC | IL | 60089 | $ 10.08 | 5/27/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | ORGANIZER TRAY. |
| PUBLIC WORKS/WTR PROD | ZORO TOOLS INC | IL | 60089 | $ 127.83 | 5/27/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | SANDING PADS. |
| PUBLIC WORKS/WTR PROD | MCMASTER-CARR | IL | 60126 | $ 358.80 | 5/27/2021 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | RUBBER TAPPING SADDLES. |
| PUBLIC WORKS/WTR PROD | BRISTOL HOSE | IL | 60160 | $ 305.21 | 5/27/2021 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | HOSE FITTINGS |
| PUBLIC WORKS/WTR PROD | VOLLMAR CLY PRODUCTS C | IL | 60646 | $ 360.00 | 5/27/2021 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | CEMENT BRICKS. |
| PUBLIC WORKS/WTR PROD | VOLLMAR CLY PRODUCTS C | IL | 60646 | $ 1,000.00 | 5/27/2021 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | PRECAST STRUCTURES. |
| PUBLIC WORKS/WTR PROD | VOLLMAR CLY PRODUCTS C | IL | 60646 | $ 1,119.00 | 5/27/2021 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | PRECAST STRUCTURES. |
| PUBLIC WORKS/WTR PROD | SP ATHENASUPPLY | IL | 60664 | $ (87.65) | 5/27/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | TAX CREDIT. |
| PUBLIC WORKS/WTR PROD | TEST EQUIPMENT DEPOT | MA | 02176 | $ 111.52 | 5/28/2021 | 65085 MINOR EQUIP & TOOLS | CALIBRATION TOOLS. |
| PUBLIC WORKS/WTR PROD | SP VINEVIDA | FL | 33009 | $ 43.99 | 5/28/2021 | 65085 MINOR EQUIP & TOOLS | LEMON OIL. |
| PUBLIC WORKS/WTR PROD | LEE JENSEN SALES | IL | 60014 | $ 318.70 | 5/28/2021 | 65090 SAFETY EQUIPMENT | AIR MONITOR REPAIRS. |
| PUBLIC WORKS/WTR PROD | EREPLACEMENTPARTS.COM | FL | 34238 | $ (14.00) | 5/31/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | PARTIAL ORDER CREDIT. |
| PUBLIC WORKS/WTR PROD | ZORO TOOLS INC | IL | 60089 | $ 23.98 | 5/31/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | MAPP TORCH GAS. |
| PUBLIC WORKS/WTR PROD | ZORO TOOLS INC | IL | 60089 | $ 161.01 | 5/31/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | WELDING TOOLS. |
| PUBLIC WORKS/WTR PROD | THE HOME DEPOT #1902 | IL | 60202 | $ 188.73 | 5/31/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | VACUUM CLEANER AND SOLVENT. |
| PUBLIC WORKS/WTR PROD | CITY WELDING SALES & S | IL | 60076 | $ 28.50 | 6/2/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | PROPANE. |
| PUBLIC WORKS/WTR PROD | SUPPLYHOUSE.COM | NY | 11747 | $ 9.10 | 6/3/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | DIELECTRIC UNION. |
| PUBLIC WORKS/WTR PROD | FIRE HOSE DIRECT | NC | 28117 | $ 590.48 | 6/3/2021 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | FIRE HOSE. |
| PUBLIC WORKS/WTR PROD | ULINE SHIP SUPPLIES | WI | 53158 | $ 83.92 | 6/3/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | ORGANIZER TRAY. |
| PUBLIC WORKS/WTR PROD | GRAINGER | IL | 60045-5202 | $ 57.21 | 6/3/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | ABSORBENT PADS. |
| PUBLIC WORKS/WTR PROD | SP JC LICHT | IL | 60101 | $ 126.18 | 6/3/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PAINT. |
| PUBLIC WORKS/WTR PROD | SUBURBAN LABORATORIES, | IL | 60134 | $ 840.00 | 6/3/2021 | 62465 OUTSIDE LABARATORY COSTS | MAY COLIFORM. |
| PUBLIC WORKS/WTR PROD | SAFETY KLEEN SYSTEMS B | TX | 75024 | $ 118.00 | 6/3/2021 | 65035 PETROLEUM PRODUCTS | CHEMICAL REMOVAL. |
| PUBLIC WORKS/WTR PROD | LABFAUCETS.COM | CA | 92626 | $ 319.20 | 6/3/2021 | 65075 MEDICAL & LAB SUPPLIES | DI FAUCETS FOR THE WATER PLANT LABORATORY. |
| PUBLIC WORKS/WTR PROD | B&H PHOTO 800-606-6969 | NY | 10001 | $ 1,099.95 | 6/4/2021 | 65702 WATER GENERAL PLANT | SECURITY CAMERA. |
| PUBLIC WORKS/WTR PROD | ABBOTT RUBBER COMPANY | IL | 60007 | $ 43.75 | 6/4/2021 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | 4" HOSE FITTINGS |
| PUBLIC WORKS/WTR PROD | GRAINGER | IL | 60045-5202 | $ 53.16 | 6/4/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | PIPE FITTINGS AND EXTENSION TOOL. |
| PUBLIC WORKS/WTR PROD | GRAINGER | IL | 60045-5202 | $ 9.96 | 6/4/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | PIPE FITTINGS. |
| PUBLIC WORKS/WTR PROD | ZORO TOOLS INC | IL | 60089 | $ 54.66 | 6/4/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | BATTERIES. |
| PUBLIC WORKS/WTR PROD | ZORO TOOLS INC | IL | 60089 | $ 37.90 | 6/4/2021 | 65085 MINOR EQUIP & TOOLS | SOCKET ADAPTER TOOL. |
| PUBLIC WORKS/WTR PROD | PULEO ELECTRONICS INC | NY | 11563 | $ 1,850.19 | 6/7/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | ALARM ANNUNCIATOR. |
| PUBLIC WORKS/WTR PROD | BISCO OF FLORIDA | FL | 34982 | $ 529.50 | 6/7/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | DRILL BITS. |
| PUBLIC WORKS/WTR PROD | CORE & MAIN LP 482 | IL | 60044 | $ 2,220.00 | 6/7/2021 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | 1" COPPER |
| PUBLIC WORKS/WTR PROD | GRAINGER | IL | 60045-5202 | $ 334.98 | 6/7/2021 | 65085 MINOR EQUIP & TOOLS | CPVC FITTINGS. |
| PUBLIC WORKS/WTR PROD | ZORO TOOLS INC | IL | 60089 | $ 425.70 | 6/7/2021 | 65040 JANITORIAL SUPPLIES | PAPER TOWELS. |
| PUBLIC WORKS/WTR PROD | ZORO TOOLS INC | IL | 60089 | $ 130.74 | 6/7/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | HVAC AIR FILTERS. |
| PUBLIC WORKS/WTR PROD | ZORO TOOLS INC | IL | 60089 | $ 155.04 | 6/7/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | HVAC AIR FILTERS. |
| PUBLIC WORKS/WTR PROD | ZORO TOOLS INC | IL | 60089 | $ 11.46 | 6/7/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | WIRE HOOKS. |
| PUBLIC WORKS/WTR PROD | USA BLUE BOOK | IL | 60085 | $ 237.49 | 6/8/2021 | 65075 MEDICAL & LAB SUPPLIES | PETRI DISHES FOR MEMBRANE FILTERS. |
| PUBLIC WORKS/WTR PROD | RENTOKIL NORTH AMERICA | PA | 19610 | $ 70.00 | 6/9/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PEST CONTROL AT THE WATER TREATMENT PLANT. |
| PUBLIC WORKS/WTR PROD | PVC FITTINGS ONLINE | SC | 29730 | $ 134.79 | 6/9/2021 | 65085 MINOR EQUIP & TOOLS | CPVC FITTINGS. |
| PUBLIC WORKS/WTR PROD | GRAINGER | IL | 60045-5202 | $ 52.42 | 6/9/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | CONDUIT OUTLET BODY. |
| PUBLIC WORKS/WTR PROD | IN DRYDON EQUIPMENT I | IL | 60124-7839 | $ 2,260.00 | 6/9/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | SLOW MIX FIBERGLASS CHANNEL. |
| PUBLIC WORKS/WTR PROD | TFS FISHER SCI CHI | IL | 60133 | $ 87.89 | 6/9/2021 | 65075 MEDICAL & LAB SUPPLIES | MEMBRANES FOR DO METER. |
| PUBLIC WORKS/WTR PROD | THE HOME DEPOT #1902 | IL | 60202 | $ 329.65 | 6/9/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | WINDOW AC UNIT FOR PUMPING. |
| PUBLIC WORKS/WTR PROD | GEMPLERS | WI | 53546 | $ 271.39 | 6/10/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | STEEL TOE RUBBER BOOTS. |
| PUBLIC WORKS/WTR PROD | ZORO TOOLS INC | IL | 60089 | $ 174.50 | 6/10/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | ABSORBENT MATS. |
| PUBLIC WORKS/WTR PROD | ZORO TOOLS INC | IL | 60089 | $ 202.16 | 6/10/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | LABORATORY ICE TRAY. |
| PUBLIC WORKS/WTR PROD | CALIBRATION TECHNOLOGI | MO | 65201 | $ 359.64 | 6/10/2021 | 65090 SAFETY EQUIPMENT | CHLORINE DETECTOR SENSOR. |
| PUBLIC WORKS/WTR PROD | 1000BULBS.COM | TX | 75041 | $ 100.29 | 6/10/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | LED LIGHTBULBS. |
| PUBLIC WORKS/WTR PROD | SUPPLYHOUSE.COM | NY | 11747 | $ 67.49 | 6/11/2021 | 65085 MINOR EQUIP & TOOLS | M12 BATTERY ADAPTORS. |
| PUBLIC WORKS/WTR PROD | CORE & MAIN LP 482 | IL | 60044 | $ 1,096.00 | 6/11/2021 | 65080 MERCHANDISE FOR RESALE | 8" VALVE |
| PUBLIC WORKS/WTR PROD | MCMASTER-CARR | IL | 60126 | $ 303.11 | 6/11/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | CASTERS FOR NWC METER VAULT LADDER SAFETY EQUIPMENT. |
| PUBLIC WORKS/WTR PROD | TFS FISHER SCI CHI | IL | 60133 | $ 18.55 | 6/11/2021 | 65075 MEDICAL & LAB SUPPLIES | RUBBER BULBS FOR ALK/HARDNESS TITRATOR. |
| PUBLIC WORKS/WTR PROD | BROTHER INTERNATIONAL | NJ | 08807-2861 | $ 55.12 | 6/14/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | LABELING TAPE. |
| PUBLIC WORKS/WTR PROD | GIH GLOBALINDUSTRIALEQ | FL | 33144 | $ 324.00 | 6/14/2021 | 65090 SAFETY EQUIPMENT | BOLLARDS. |
| PUBLIC WORKS/WTR PROD | SQ GIRARD CHEMICAL | IL | 60106 | $ 242.67 | 6/15/2021 | 65085 MINOR EQUIP & TOOLS | BOILER CHEMICAL SOLUTION. |
| PUBLIC WORKS/WTR PROD | MUNTERS CORPORATION | MA | 01913 | $ 973.42 | 6/16/2021 | 65085 MINOR EQUIP & TOOLS | CARGO CAIRE REPLACEMENT PARTS. |
| PUBLIC WORKS/WTR PROD | ANALYTICALTECHNOLOGYIN | PA | 19426 | $ 1,250.01 | 6/16/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | CHLORINE GAS DETECTOR. |
| PUBLIC WORKS/WTR PROD | GEMPLERS | WI | 53546 | $ 38.77 | 6/16/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | STEEL TOE RUBBER BOOTS. |
| PUBLIC WORKS/WTR PROD | HOUSE OF RENTAL | IL | 60025-2110 | $ 37.13 | 6/16/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | TRENCHER RENTAL. |
| PUBLIC WORKS/WTR PROD | HOUSE OF RENTAL | IL | 60025-2110 | $ 622.06 | 6/16/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | TRENCHER RENTAL. |
| PUBLIC WORKS/WTR PROD | EPASALES | TN | 37343 | $ 1,623.00 | 6/17/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | VACTOR TUBE PARTS. |
| PUBLIC WORKS/WTR PROD | LURVEY LANDSCAPE SUPPL | IL | 60016 | $ 593.00 | 6/17/2021 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | TOP SOIL. |

| REPORTS TO INTERMEDIATE | MERCHANT NAME | MERCHANT STATE | MERCHANT ZIP CODE | TRANSACTION AMOUNT | POSTING DATE | COST ALLOCATION - EXPENSE OBJECT | EXPENSE DESCRIPTION |
|---|---|---|---|---|---|---|---|
| PUBLIC WORKS/WTR PROD | BUSHNELL INCORPORATED | IL | 60018 | $ 1,031.51 | 6/17/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | PVC FITTINGS. |
| PUBLIC WORKS/WTR PROD | WALMART.COM AV | AR | 72716 | $ 27.22 | 6/17/2021 | 65085 MINOR EQUIP & TOOLS | M12 FUEL BATTERIES. |
| PUBLIC WORKS/WTR PROD | ZIEBELL WATER SERVI | IL | 60007 | $ 1,068.05 | 6/18/2021 | 65085 MINOR EQUIP & TOOLS | TAPPING BITS AND GREASE |
| PUBLIC WORKS/WTR PROD | ZORO TOOLS INC | IL | 60089 | $ 180.48 | 6/18/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | HVAC FILTERS. |
| PUBLIC WORKS/WTR PROD | SHOPBACKFLOW.COM | IL | 60124 | $ 1,335.66 | 6/18/2021 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | SWIVEL FITTINGS FOR HYDRANT METER |
| PUBLIC WORKS/WTR PROD | MUNTERS CORPORATION | MA | 01913 | $ 117.20 | 6/21/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | DEHUMIDIFIER PARTS. |
| PUBLIC WORKS/WTR PROD | TEST EQUIPMENT DEPOT | MA | 02176 | $ 127.32 | 6/21/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | GAUGE FITTINGS. |
| PUBLIC WORKS/WTR PROD | RENTOKIL NORTH AMERICA | PA | 19610 | $ 70.00 | 6/21/2021 | 65050 BUILDING MAINTENANCE MATERIAL | PEST CONTROL AT THE WATER TREATMENT PLANT. |
| PUBLIC WORKS/WTR PROD | PRO LIGHTING | MI | 48116 | $ 796.88 | 6/21/2021 | 65085 MINOR EQUIP & TOOLS | LED LIGHT FIXTURES. |
| PUBLIC WORKS/WTR PROD | ZORO TOOLS INC | IL | 60089 | $ 83.61 | 6/21/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | WALL CLOCKS. |
| PUBLIC WORKS/WTR PROD | MCMASTER-CARR | IL | 60126 | $ 86.87 | 6/21/2021 | 65085 MINOR EQUIP & TOOLS | 100' TAPE MEASURES. |
| PUBLIC WORKS/WTR PROD | LEMOI ACE HARDWARE | IL | 60201 | $ 7.71 | 6/21/2021 | 65085 MINOR EQUIP & TOOLS | END OF PIPE PLUG FOR SCUPPER. |
| PUBLIC WORKS/WTR PROD | THE HOME DEPOT #1902 | IL | 60202 | $ 161.16 | 6/21/2021 | 65075 MEDICAL & LAB SUPPLIES | CASTERS FOR LABORATORY ISLAND. |
| PUBLIC WORKS/WTR PROD | BOLT DEPOT, INC. | MA | 02043 | $ 629.94 | 6/22/2021 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | STAINLESS STEEL BOLTS |
| PUBLIC WORKS/WTR PROD | NEENAH FOUNDRY COMPANY | WI | 54957 | $ 733.65 | 6/23/2021 | 65085 MINOR EQUIP & TOOLS | MANHOLE FRAME AND COVER. |
| PUBLIC WORKS/WTR PROD | NORTHSHORE PHYSICIAN | IL | 60201 | $ 1,275.00 | 6/23/2021 | 65090 SAFETY EQUIPMENT | RESPIRATORY PHYSICALS. |
| PUBLIC WORKS/WTR PROD | SUPPLYHOUSE.COM | NY | 11747 | $ 184.86 | 6/24/2021 | 65085 MINOR EQUIP & TOOLS | HOT WATER DISPENSER. |
| PUBLIC WORKS/WTR PROD | GEMPLERS | WI | 53546 | $ 38.77 | 6/24/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | STEEL TOE RUBBER BOOTS. |
| PUBLIC WORKS/WTR PROD | ILLINOIS AWWA | IL | 60174 | $ 900.00 | 6/24/2021 | 62295 TRAINING & TRAVEL | WATERCON CONFERENCE REGISTRATIONS FOR 3 FILTER EMPLOYEES. |
| PUBLIC WORKS/WTR PROD | WATER PRODUCTS COMPANY | IL | 60504 | $ 945.00 | 6/24/2021 | 65080 MERCHANDISE FOR RESALE | TAPPING SADDLES. |
| PUBLIC WORKS/WTR PROD | WALMART.COM AZ | AR | 72716 | $ 584.78 | 6/24/2021 | 65040 JANITORIAL SUPPLIES | ZEP HAND SOAP. |
| PUBLIC WORKS/WTR PROD | MCMASTER-CARR | IL | 60126 | $ 1,222.38 | 6/25/2021 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | STAINLESS STEEL PIPE FITTINGS. |
| PUBLIC WORKS/WTR PROD | HACH COMPANY | CO | 80538 | $ 104.65 | 6/25/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | TURBIDIMETER SUPPLIES. |
| PUBLIC WORKS/WTR PROD | HACH COMPANY | CO | 80538 | $ 190.45 | 6/25/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | TURBIDIMETER SUPPLIES. |
| PUBLIC WORKS/WTR PROD | HACH COMPANY | CO | 80538 | $ 271.80 | 6/25/2021 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | TURBIDIMETER SUPPLIES. |
| | | | | | | | |
| | **ALL OTHER JUNE 2021 TOTAL** | | | **$ 253,720.32** | | | |
| | | | | | | | |
| | | | | | | | |
| | **SUMMARY:** | | | | | | |
| | **LOCAL EVANSTON SPEND (288 transactions)** | | | **$ 49,425.17** | | | |
| | **ALL OTHER NON-EVANSTON (529 transactions)** | | | **$ 204,295.15** | | | |
| | | | | | | | |
| | **ALL OTHER JUNE 2021 TOTAL** | | | **$ 253,720.32** | | | |
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# Memorandum

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|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Stefanie Levine, Project Manager |
| CC: | David Stoneback - Public Works Agency Director; Lara Biggs - City Engineer |
| Subject: | Approval of a Contract with Greeley and Hansen for the Evanston Service Center Facility Evaluation and Master Plan (RFP 21-24) |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends that City Council authorize the City Manager to execute a contract with Greeley and Hansen (100 S. Wacker Drive, Chicago, IL 60606) for architectural and engineering services related to the Evanston Service Center Facility Evaluation and Master Plan (RFP 21-24) with a the not-to-exceed amount of $236,019.00.

Funding Source:
Funding will be provided from the Capital Improvement Fund 2019 General Obligation Bond (Account No. 415.40.4119.62145 - 621007) in the amount of $125,000 and from the 2021 General Obligation Bond (Account No. 415.40.4121.62145 - 621007) in the amount of $125,000. A detailed budget summary in shown in the attached memo.

Council Action:
For Action

Summary:
Constructed in 1980, the 139,566 square foot Evanston Municipal Service Center (Service Center) is located at 2020 Asbury Avenue. Consisting of four interrelated building wings and two storage facilities, the complex serves as the heart of City field operations, housing Public Works, Facilities and Fleet Management, and Parking Services operations. Continual and intensive use coupled with evolving service needs and limited repairs over the facility's 40-year life has resulted in significant wear and tear on the complex, as well as numerous operational challenges. Additionally, the facility requires investment and strategic planning to adapt to the City's Climate Action and Resilience Plan (CARP).

A brief synopsis of identified issues facing the complex that require examination and correction include:

1. HVAC System: numerous HVAC related concerns exist throughout the complex including damaged, failing, and old equipment inoperable and inadequate exhaust fans, inadequate vehicle exhaust extractors, lack of proper ventilation, inadequate make-up air tempering, insufficient and outmoded building automation, and an inoperable dust collection system.
2. Electrical System: electrical-related concerns exist, including old and damaged switchgear and distribution equipment, inoperable and deteriorated motor control centers, overloaded distribution cabinets, unavailability of replacement parts due to equipment age, and a need for an expanded electrical service to implement the Climate Action Resiliency Plan (CARP).
3. Plumbing System: several plumbing lines which are exposed to outdoor temperatures and have a history of bursting in winter need to be protected. Additionally, an interior vehicle wash bay should be considered to help extend fleet life.
4. Emergency Power: a comprehensive examination of the emergency power systems is needed. The data center is backed up by a portable (temporary) generator. The backup generator for the fuel pump system is at the end of its useful life. Emergency power should be provided to the overhead doors and portions of the heating system so that emergency field operations can be supported in the event that there is a power outage.
5. Vehicle Lifts: Two large lifts and the mobile lifts are at the end of their useful life and require replacement.
6. Fueling System: the fuel pumps are well beyond their useful life and require replacement and modernization. Existing pumps fail regularly, electronic controls are problematic, the systems have failed state inspections, and equipment is rusting and falling apart. There are two existing fuel islands consolidation - while this provides some reliability, co-locating two systems into one fuel island should be examined because of space constraints. Charging stations are needed to support the City's migration to electric vehicles in order to achieve CARP compliance.
7. Loading Dock: the loading dock's leveler plate is in need of upgrading.
8. Lighting: lighting systems are only partially upgraded from fluorescent technologies. A thorough examination of the lighting system and its controls is needed to improve working conditions and reduce electrical consumption.
9. Sewer System: the complex's existing sewers do not include separators for grease and oil. This issue must be addressed to prevent waste products from the mechanical shop and vehicle bays from entering the sewer system.
10. Site Security: automated entry control gates should be added on the east side of the property.
11. CARP: the zero-emissions plan needs to be carefully examined and an implementation strategy developed for issues such as alternative fueling systems.
12. Storage Space: there is a general lack of adequate storage for City operations. With the potential sale of the former Recycling Center and the anticipated loss of critical heated storage, schematic design of a new heated storage building at the southwest corner of James Park is needed. Additionally, examination of the existing Service Center in order to optimize existing storage and help reduce the overall footprint of a new building is needed.

13. ADA Compliance: the complex has never been assessed for ADA compliance. Numerous issues exist, including the lack of a passenger elevator.
14. Structural System: staff has ongoing concerns regarding the parking structure's structural system and the repeated need to repair and waterproof this building. Examination of options to mitigate these issues should be explored.
15. Other: failing overhead door mechanical components. Additionally, a conveyor system should be considered for the salt dome to streamline snow operations.

The completion date for this study is December 31, 2022.

Analysis:
On May 27, 2021, the City issued a Request for Proposals for consultant services to perform a comprehensive evaluation and master plan of the Evanston Service Center. On June 22, 2021 proposals were received from the following six consulting firms:

| Firm | Address | Submitted Price |
|---|---|---|
| Epstein | 600 W. Fulton Street, Chicago, Illinois 60661 | $246,317.00 |
| Facilities Research | 135 Century Oaks Drive, North Barrington, Illinois 60010 | $235,000.00 |
| Globetrotters Engineering Corp. | 300 S. Wacker Drive, Suite 400, Chicago, Illinois 60606 | $224,507.50 |
| Greeley and Hansen | 100 S. Wacker Drive, Suite 1400, Chicago, Illinois 60606 | $236,019.00 |
| Muller & Muller, Ltd. | 700 N. Sangamon Street, Chicago, Illinois 60642 | $305,970.10 |
| Ross Barney Architects | 10 W. Hubbard Street, Chicago, Illinois 60654 | $247,051.00 |

Proposals were reviewed by the following staff:

- David Stoneback, Public Works Agency Director – Public Works Agency
- Lara Biggs, Capital Planning and Engineering Bureau Chief / City Engineer – Public Works Agency
- Edgar Cano, Public Services Bureau Chief – Public Works Agency
- Sean Ciolek, Operations and Maintenance Manager – Administrative Services
- Stefanie Levine, Senior Project Manager – Public Works Agency
- Anil Khatkhate, Project Manager – Public Works Agency
- Shawn Pestka, Senior Sewer Supervisor – Public Works Agency
- Ken Palmer, Fleet and Facilities Supervisor – Administrative Services
- Pedro Ulloa, Facilities Supervisor – Administrative Services
- Linda Thomas, Purchasing Specialist – City Manager's Office

Following the initial scoring, the selection committee interviewed the two highest ranked firms, Greeley and Hansen and Epstein, to confirm their understanding of the project and evaluate their overall expertise. Below is a chart indicating the final scoring following the interviews.

| Consultant | Firm Qualifications and Experience | Project Approach | Price | Organization and Completeness of Proposal | Willingness to Execute City Contract | M/W/EBE Participation | Interview | Total |
|---|---|---|---|---|---|---|---|---|
| Maximum Points | 25 | 25 | 20 | 10 | 10 | 10 | 10 | 110 |
| Greeley and Hansen | 20 | 24 | 19 | 9 | 10 | 10 | 9 | 101 |
| Epstein | 23 | 22 | 17 | 8 | 10 | 10 | 6 | 96 |

Greeley and Hansen demonstrated an excellent understanding of the project and the issues facing the Service Center. Additionally, Greeley and Hansen has worked on prior city contracts at the Evanston Water Utility with satisfactory results. Staff has also reached out to their references and received favorable feedback. Therefore, staff recommends award to Greeley and Hansen in the amount of $236,019.00.

A review of the project for compliance with the City's M/W/EBE program goals is attached.

Detailed Funding Summary:
A detailed breakdown of funding sources is as follows:

| Funding Source | Account | Available Budget | Project Cost |
|---|---|---|---|
| 2019 G.O. Bonds – Service Center Study | 415.40.4119.62145 - 621007 | $125,000 | $125,000 |
| 2021 G.O. Bonds – Service Center Study | 415.40.4121.62145 - 621007 | $125,000 | $111,019 |
| **Total** | | **$250,000** | **$236,019** |

Attachments:
MWEBE Memo RFP 21-24 Evanston Service Center Facility Evaluation and Master Plan

# Memorandum

To: David Stoneback, Director Public Works
Lara Biggs, P.E. Bureau Chief – Capital Planning / City Engineer
Stefanie Levine, Senior Project Manager

From: Tammi Nunez, Purchasing Manager

Subject: Evanston Service Center Facility Evaluation and Master Plan
RFP 21-24

Date: September 13, 2021

The goal of the Minority, Women and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City's goal is to have general contractors utilize M/W/EBEs to perform no less than 25% of the awarded contract.

With regard to the recommendation for the Evanston Service Center Facility Evaluation and Master Plan RFP 21-24, Greeley and Hansen, total base bid is $236,019.00 and they are found to be in compliance with the City's goal. They will receive credit for 26% M/W/EBE participation.

| Name of M/W/EBE | Scope of Work | Contract Amount | % | MBE | WBE | EBE |
|---|---|---|---|---|---|---|
| CCJM Engineers, Ltd.<br>303 E. Wacker Dr.<br>Suite 303<br>Chicago, IL 60601 | Structural, Mechanical Engineering | $60,879.00 | 26% | X | | |
| **Total M/W/EBE** | | **$60,879.00** | **26%** | | | |

CC: Hitesh Desai, Chief Financial Officer

# Memorandum

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|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Stefanie Levine, Project Manager |
| CC: | David Stoneback - Public Works Agency Director; Lara Biggs - City Engineer |
| Subject: | Approval of Change Order 1 to the Contract with Hacienda Landscaping for the Robert Crown Playground |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends the City Council authorize the City Manager to execute Change Order No. 1 to the Contract with Hacienda Landscaping (17840 Grove Road, Minooka, Illinois 60447) for the Robert Crown Playground. This change order will extend the project's completion deadlines by seventy-one (71) calendar days. This change order will not increase the contract price.

Council Action:
For Action

Summary:
On April 12, 2021, City Council approved a contract with Hacienda Landscaping for the construction of a new preschool playground at the Robert Crown Community Center. This playground is intended to primarily serve the preschool that operates at the Crown Center.

Analysis:
Unfortunately, as a result of the COVID-19 pandemic, the contractor has not been able to procure playground equipment or fencing materials associated with the project on the same schedule as originally planned. Recently, the contractor received updates from these material suppliers who have indicated that their products will ship to the site in September. As a result, the contractor has requested a 71-calendar day extension for the project to provide adequate time for them to receive the materials and complete the installation. This extension will adjust the project's substantial completion deadline from 8/20/21 to 10/30/21 and the project's final completion deadline from 9/17/21 to 11/27/21. There is no cost increase associated with this change order.

Legislative History:
On April 12, 2021, City Council approved the contract with Hacienda Landscaping.

Attachments:
crown playground - co 1

**CITY OF EVANSTON**
**CHANGE ORDER**

**Order No.** 001
**Date:** 09/13/2021
**Agreement Date:** 04/14/2021

**PROJECT:** Robert Crown Playground
**OWNER:** City of Evanston
**CONTRACTOR:** Hacienda Landscaping

The following changes are hereby made to the **AGREEMENT:**

Revisions to project deadlines due to delays associated with play equipment and fencing material procurement that are beyond the contractor's control.

Change to **CONTRACT PRICE:** $0.00

| | |
|---|---|
| Original **BASE CONTRACT PRICE:** | $ 404,044.00 |
| Current **CONTRACT PRICE** adjusted by previous **CHANGE ORDERS** | $ 404,044.00 |
| Total change in **CONTRACT PRICE** for this **CHANGE ORDER** | $ 0.00 |
| The **CONTRACT PRICE** including this **CHANGE ORDER** will be | $ 404,044.00 |
| Original Dates for Contract Completion | 08/20/2021 (substantial)<br>09/17/2021 (final) |
| Time Extension (in calendar days) | 71 days (substantial)<br>71 days (final) |
| Modified Date for Contract Completion | 10/30/2021 (substantial),<br>11/27/2021 (final) |

Approved by (Owner): _____ _____
City of Evanston — Date

Accepted by (Contractor): _____ 8/20/21
[Hacienda Landscaping] — Date

## Hacienda Landscaping Inc

17840 Grove Rd
Minooka, IL 60447

Phone: 815-782-6493
Fax: 815-782-6495

08/19/2021

No. 1

City of Evanston
2100 Ridge Ave
Evanston, IL 60201
Phone:847-448-8043

**Attn:** Stefanie Levine

**Project:** ROBERT CROWN PARK
Installation of playground

**Re:** Extension Request

Dear Stefanie Levine:

We are questing if we can get a extension to complete the project at Robert Crown Park from todays date 8-19-2021 to finish it by October 30, 2021.
Reson is that we are waiting in the following items to get deliver to us and we can not do anything in till get the following:

Fance from Greenscreen will be ship the first week of September.
Playground Nutoys they have the ship date of September 16, 2021.

When we receive this we can started right way.

Thank you

Thank you

Sincerely,

Maria Guzman

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Edgar Cano, Public Services Bureau Chief |
| CC: | David Stoneback, Public Works Agency Director |
| Subject: | Approval of a Contract Extension with Morton Salt Company for the purchase of Rock Salt for the 2021/22 winter season |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends City Council authorize the City Manager to execute a one-year contract extension for the purchase of up to 7,500 tons of rock salt from Morton Salt Company (123 N. Wacker Drive, Chicago IL) at a cost of $62.16 per ton, for a winter season (2021/22) estimated total cost of $466,200.00.

Funding Source:
Funding for this purchase will be provided from the Snow and Ice Control Account within the MFT Fund (Account 200.40.5100.65015). Staff will request a FY2022 budget allocation of $625,000.00 for the purchase of the estimated 7,500 tons of salt needed and other deicing agents.

Council Action:
For Action

Summary:
In June of 2019, staff solicited bids for the purchase of rock salt. The contract is for a one-year period, with the right to negotiate and extend the contract for up to two additional, one-year periods. This would be the second and final contract extension. In 2022, staff will go out to bid for the rock salt purchase.

The bid specification includes a flexible quantity requirement that allows the City to either increase or decrease the actual delivered quantity by 30% of the estimated quantity. A flexible quantity clause for rock salt is a best industry practice that ensures municipalities can purchase what they need based on the winter season's weather condition. This clause requires the City to purchase up to 70% of our order (5,250 tons) and gives us the right to purchase up to 130% of our order (up to 9,750 tons). Last year/season the City purchased approximately 7,000 tons

of salt. The City currently has 3,500 tons of salt in storage from last year. In order to be prepared for continuous, frequent snow falls, staff attempts to keep the salt dome full at all times.

Staff will request a budget allocation of $625,000.00 for salt/chemical purchases in the FY2022 budget.

History:
The quantity of salt used in any given winter is dependent on both temperatures and precipitation. The table below provides a summary of salt purchase price and utilization over the past several years.

| Winter Season | Price per Ton | Tons Purchased |
|---|---|---|
| 2021/2022 | $62.16 | 7,500 (Anticipated) |
| 2020/2021 | $59.87 | 7,000 |
| 2019/2020 | $79.87 | 4,024 |
| 2018/2019 | $64.21 | 8,329 |
| 2017/2018 | $47.35 | 7,040 |
| 2016/2017 | $51.21 | 5,100 |
| 2015/2016 | $69.71 | 6,000 |
| 2014/2015 | $60.61 | 7,500 |

City Staff recommends awarding a contract extension to Morton Salt, the lowest successful bidder. Morton has successfully provided the City of Evanston with Salt in the past and has shown to be a reliable and professional vendor

Legislative History:
Council approved the award to purchase salt from Morton Salt Company (bid #19-43) on September 9, 2019.
Council approved the contract extension to purchase salt from Morton Salt Company on September 29, 2020.

Attachments:
Signed contracted extension for salt season 2021-22

MORTON SALT

JULY 28, 2021

City of Evanston
2100 Ridge, Suite 4200
Evanston, Illinois 60201

SUBJECT: Renewal for 2021-2022 Rock Salt Purchase

Morton Salt is pleased to offer a renewal to the City of Evanston for the upcoming season. The offered price will be $62.16 per ton for 7500 tons

All prices quoted herein are subject to acceptance within 30 days and shall be deemed automatically to have been withdrawn if, by the end of that period, no award has been made.

Please sign below and return either by fax 312-896-9208 or email bids@mortonsalt.com .

We sincerely appreciate the opportunity to offer this renewal and trust that you will permit us to serve your requirements.

Anthony T. Patton
Director, U.S. Gov't Bulk Deicing Sales & Marketing

Acceptance:

Edgar Cano
Print Name

Signature

7/29/21
Date

444 West Lake Street, Suite 3000
Chicago, IL 60606

MORTON SALT, INC.
A K+S GROUP COMPANY

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Paul Moyano, Senior Project Manager |
| CC: | David Stoneback, Public Works Agency Director; Lara Biggs, Capital Planning & Engineering Bureau Chief / City Engineer |
| Subject: | Approval of a Contract with CDM Smith Inc. for Lead Service Line Replacement Plan and Pilot Implementation (RFP 21-29) |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends the City Council authorize the City Manager to execute an agreement with CDM Smith Inc. (125 South Wacker, Suite 700, Chicago, IL 60606) for Lead Service Line Replacement Plan and Pilot Implementation (RFP 21-29) in the amount of $1,140,940.00.

Funding Source:
Funding for this project is from the Water Fund (Account No. 513.71.7330.62145 – 421031), which has an FY 2021 budget of $350,000. Additional funding will be budgeted in future years.

City staff intends to pursue a low interest loan from the Illinois Environmental Protection Agency (IEPA) State Revolving Fund (SRF). The loan is only issued after the design is complete and a contractor has been selected. If the City is successful in obtaining the loan, eligible engineering and construction costs would be funded by the loan.

Council Action:
For Action

Summary:
The Federal Environmental Protection Agency (EPA) and Illinois Environmental Protection Agency (IEPA) have recently prioritized the removal of lead water services. There are two significant regulations that have been moving through the approval process and are meant to better protect public health by imposing stricter regulatory requirements related to lead service lines:

•Illinois House Bill 3739, the Lead Service Line Replacement and Notification Act. This Bill was signed by the Governor on August 27, 2021.

•The EPA Lead and Copper Rule Revisions (LCRR). The LCRR is anticipated to be finalized on December 16, 2021.

City Staff has been tracking these rules and earmarked funding in 2021 to begin addressing these new requirements. Replacement of all lead services associated with the City's annual water main replacement program will be required beginning January 1, 2022, which presents significant challenges that will be addressed as part of this project.

Out of approximately 14,500 water services in the City of Evanston, approximately 11,000 of them contain lead. In order to fully comply with the requirements of both the Lead Service Line Replacement and Notification Act, and the LCRR, the City needs to develop a Lead Service Line Replacement (LSLR) Program. The Program will establish standards and templates for full lead service line replacements that must be completed over the next 35 years.

The Program will impact every resident in the City through the replacement of services which require entering over 11,000 private homes and disruptions to streets and parkways. To make this Program successful and gain early acceptance from the community, the City is seeking a qualified consultant with the experience to start this important program off successfully and meet tight construction deadlines for 2022.

The work under this project will be to develop the framework of the LSLR Program, addressing constructability issues, detailed construction design, cost estimates, program planning and management, public outreach, private property easements, and ordinance and code updates that will be required to perform the work. The selected consultant will also apply the new framework to perform up to 525 private side lead service line replacements in 2022, including those associated with the City's 2022 Water Main Replacement Project.

Analysis:
On June 17, 2021, the City issued a Request for Proposal. On July 27, 2021, the City received five proposals from the following consulting firms:

| Consultant | Address | Proposal Price |
|---|---|---|
| Greeley and Hansen LLC | 100 S. Wacker Drive, Suite 1400<br>Chicago, IL 60606 | $795,338.00 |
| Arcadis U.S., Inc. | 630 Plaza Drive, Suite 200<br>Highlands Ranch, CO 80129 | $885,415.00 |
| GSG Consultants, Inc. | 735 Remington Road<br>Schaumburg, IL 60173 | $999,192.00 |
| Stanley Consultants, Inc. | 8501 W. Higgins Road, Suite 730<br>Chicago, IL 60631 | $1,092,295.00 |
| CDM Smith Inc. | 125 S. Wacker Drive, Suite 700<br>Chicago, IL 60606 | $1,140,940.00 |

The proposal review team consisted of:

•David Stoneback, Director – Public Works Agency
•Darrell King, Bureau Chief – Water Production
•Tim Bartus, Water Distribution Supervisor
•Paul Moyano, Senior Project Manager
•Christopher Venatta, Senior Project Manager
•Angeleo Alonzo, Civil Engineer II
•Ron Papa, Civil Engineer II
•Jillian Ostman, Purchasing Specialist

The proposals were reviewed based on firm qualifications and expertise; project team qualifications and expertise; project approach; price; willingness to execute the City's professional services contract; organization and completeness of the proposal; and M/W/EBE participation. The proposals were rated and the scoring is as follows:

| Selection Criteria | Max Points | CDM Smith Inc. | Arcadis U.S., Inc. | Greeley and Hansen LLC | Stanley Consultants, Inc. | GSG Consultants, Inc. |
|---|---|---|---|---|---|---|
| Firm Qualifications and Experience | 15 | 15 | 9 | 9 | 7 | 5 |
| Project Team Qualifications and Experience | 15 | 14 | 5 | 9 | 7 | 4 |
| Project Approach | 20 | 19 | 16 | 14 | 13 | 11 |
| Price | 20 | 1 | 15 | 20 | 4 | 9 |
| Willingness to Execute Agreement | 10 | 10 | 10 | 0 | 10 | 10 |
| Organization and Completeness of Proposal | 10 | 10 | 10 | 9 | 10 | 10 |
| M/W/EBE Participation | 10 | 10 | 10 | 10 | 10 | 10 |
| **Total** | **100** | **79** | **76** | **70** | **61** | **59** |

CDM Smith Inc. received the highest overall score. They provided the highest-qualified team and their proposal demonstrated significant experience with large lead service line replacement programs and full lead service line replacements that the other consultants were unable to demonstrate.

•Based on the proposals received, CDM Smith Inc. has designed, inspected, replaced and managed the replacement of over 20,000 lead service lines. For comparison, the most lead service lines replaced by any other team was 1,600.
•The majority of the services replaced by CDM Smith Inc. were part of significant programs, demonstrating their ability to address all aspects of a successful LSLR Program, including

technical design, community outreach, construction management, regulatory compliance, and data management. No other firm was able to offer such broad proven experience by their project team.
•CDM Smith Inc. demonstrated significant experience related to lead water services in systems and communities that are similar to Evanston, particularly in terms of regulatory compliance, outreach, design, and construction. CDM Smith Inc. was able to highlight lessons learned from past work that applies to the City's goals and will help them meet early project milestones. They used this experience to appropriately plan and budget the work described in their proposal.
•CDM Smith Inc. has teaming experience with the subcontracted firms included on this project. Firms include: Infrastructure Engineering Inc. (worked with CDM on significant LSLR Programs on the east coast and Chicago), Morreale Strategic Communications (with experience providing services related to local water infrastructure programs), 120Water (currently supporting outreach related to LSLR and lead testing), and Terra Engineering LTD (with water system design and construction experience).

CDM has completed other projects for the City of Evanston, and the quality of their work has been very good.

Because the City intends to fund portions of this project through the IEPA SRF Program, the IEPA DBE goals must be followed in lieu of the City's M/W/EBE goals. The IEPA loan rules do not recognize EBE as a DBE. The IEPA fair share percentages are 5% for MBEs and 12% for WBEs, for a combined DBE participation of 17%. CDM Smith Inc. is proposing to exceed the IEPA goals and meet the City's M/W/EBE goal of 25% participation by utilizing 13.8% MBE and 12.9% WBE. A memo reviewing compliance with the City's M/W/EBE program is attached.

Attachments:
MWEBE Memo RFP 21-29 LSLR Plan and Pilot Implementation

# Memorandum

To: David D. Stoneback, Public Works Agency Director
Lara Biggs, Capital Planning & Engineering Bureau Chief
Paul Moyano, Senior Project Manager

From: Tammi Nunez, Purchasing Manager

Subject: Lead Service Line Replacement Plan and Pilot Implementation, RFP 21-29

Date: September 13, 2021

The goal of the Minority, Women and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City's goal is to have general contractors utilize M/W/EBEs to perform no less than 25% of the awarded contract.

With regard to the recommendation for the Lead Service Line Replacement Plan and Pilot Implementation, RFP 21-29 CDM Smith's total base bid is $1,140,940 and they are found to be in compliance with the City's goal. They will receive credit for 27% M/W/EBE participation.

| Name of M/W/EBE | Scope of Work | Contract Amount | % | MBE | WBE | EBE |
|---|---|---|---|---|---|---|
| Infrastructure Engineering<br>1 S. Wacker Dr., Ste. 2650<br>Chicago, IL 60606 | Engineering Services | $157,284.00 | 14% | X | | |
| Morreale Communications<br>6703 N. Northwest Highway<br>Chicago, IL 60631 | Consulting Services | $50,270.00 | 4% | | X | |
| TERRA Engineering, Ltd.<br>225 W. Ohio St., 4th Floor<br>Chicago, IL 60654 | Landscape Services | $97,308.00 | 9% | | X | |
| **Total M/W/EBE** | | **$304,862.00** | **27%** | | | |

CC: Hitesh Desai, Chief Financial Officer

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Darrell King, Water Production Bureau Chief |
| CC: | David D. Stoneback, Public Works Agency Director |
| Subject: | Approval of Contract with CDM Smith, Inc. for Corrosion Control Study Services (RFP 21-26). |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends City Council authorize the City Manager to execute a two year agreement with CDM Smith, Inc. (125 South Wacker Drive, Suite 700, Chicago, Illinois 60606) for corrosion control study services (RFP 21-26) in the not-to-exceed amount of $974,500.

Funding Source:
Funding is provided by the Water Fund (513.71.7330.62145 - 721006). This project was not budgeted in FY 2021, but funding is available. Future funding will be included as part of the FY2022 and FY2023 budget requests.

Council Action:
For Action

Summary:
Pursuant to the Safe Drinking Water Act, the United States Environmental Protection Agency established the Lead and Copper Rule (LCR) in 1991 to protect public health and reduce exposure to lead and other metals in drinking water. The drinking water that the Evanston Water Utility delivers to the community contains no detectable level of lead. Lead generally enters the drinking water through corrosion of plumbing materials in the home. Homes built before 1986 are more likely to have plumbing (pipes, fixtures and solder) containing lead. Since August 1992, the Evanston Water Utility (Utility) has added a drinking water-certified corrosion inhibitor called orthophosphate to the water. This compound coats the interior of the plumbing and reduces the corrosion of lead into the drinking water in many homes but does not eliminate it completely. The ultimate way to reduce lead in water is to remove all lead plumbing. The Utility is in compliance with the Lead and Copper Rule requirements and thus continues to provide safe drinking to its customers.

The Illinois Environmental Protection Agency (IEPA) is requiring the Utility to complete a corrosion control study to determine the optimal corrosion control treatment for the distribution system. This requirement is not unique to Evanston and has been mandated to other water utilities located on the west shore of Lake Michigan, such as the City of Chicago and the City of Waukegan. This project was not budgeted in FY2021, but is now mandated. In order to meet the IEPA's schedule, staff is recommending the project begin in 2021 and paid for by savings in other projects. The remainder of the required funding will need to be budgeted in future years.

Analysis:
This project was advertised on DemandStar and in the Chicago Tribune. On July 13, 2021, four proposals were received from the following vendors:

| Firm | Location | Cost |
|---|---|---|
| Black & Veatch Corporation | Chicago, Illinois 60606 | $603,900 |
| CDM Smith Inc. | Chicago, Illinois 60606 | $974,500 |
| Engineering Enterprises Inc. | Sugar Grove, Illinois 60554 | $998,026 |
| Greeley & Hansen | Chicago, Illinois 60606 | $699,450 |

Proposals were reviewed by the following staff:

- Darrell A. King, Water Production Bureau Chief
- Kevin Zeoli, Division Chief - Filtration
- Paul Moyano, Senior Project Manager - Water and Sewer
- Ronald Papa, Civil Engineer II - Water and Sewer
- Timothy Bartus, Supervisor - Distribution
- Eleanore Meade, Chemist
- Jillian Ostman, Purchasing Specialist

The table below reflects the scoring of each of the firms based on their proposals:

| Selection Criteria | Maximum Points | Black & Veatch | CDM Smith Inc. | Engineering Enterprises Inc. | Greeley & Hansen LLC |
|---|---|---|---|---|---|
| Firm Qualifications and Experience | **15** | 12 | 15 | 15 | 11 |
| Project Team Qualifications and Experience | **15** | 13 | 15 | 14 | 10 |
| Project Approach | **25** | 19 | 23 | 24 | 18 |
| Cost / Level of Effort | **20** | 15 | 7 | 5 | 13 |
| Willingness to Execute Agreement | **10** | 0 | 10 | 10 | 0 |
| Organization and Completeness of Proposal | **10** | 9 | 10 | 10 | 10 |
| M/W/EBE Participation | **10** | 10 | 10 | 8 | 10 |
| Total | **105** | 78 | **90** | 86 | 72 |

CDM Smith Inc., received the highest overall score. They have performed previous corrosion control studies with the following utilities that use Lake Michigan as it source water: City of Chicago, City of Highland Park, City of Bloomington and the City of Racine (Wisconsin). In addition, CDM Smith Inc., proposed cost savings from alternative study tools that can be leveraged pending IEPA approval.

CDM Smith Inc., is proposing to comply with the 25% M/W/EBE participation goal. A memo reviewing compliance with the City's M/W/EBE program is attached.

Attachments:
MWEBE Memo RFP 21-26 Corrosion Control Study

# Memorandum

To: David D. Stoneback, Public Works Agency Director
Darrell King, Water Production Bureau Chief

From: Tammi Nunez, Purchasing Manager

Subject: Corrosion Control Study, RFP 21-26

Date: September 13, 2021

The goal of the Minority, Women and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City's goal is to have general contractors utilize M/W/EBEs to perform no less than 25% of the awarded contract.

With regard to the recommendation for the Corrosion Control Study, RFP 21-26, CDM Smith's total base bid is $ 974,500 and they are found to be in compliance with the City's goal. They will receive credit for 25% M/W/EBE participation.

| Name of M/W/EBE | Scope of Work | Contract Amount | % | MBE | WBE | EBE |
|---|---|---|---|---|---|---|
| Hi-Tek Environmental Inc. d/b/a STAT Analysis Corp. 2242 W. Harrison St., # 200 Chicago, IL 60612 | Environmental Testing | $164,900.00 | 17% | X | | |
| Infrastructure Engineering 1 S. Wacker Dr., Ste. 2650 Chicago, IL 60606 | Engineering Services | $80,000.00 | 8% | X | | |
| **Total M/W/EBE** | | **$244,900.00** | **25%** | | | |

CC: Hitesh Desai, Chief Financial Officer

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Lawrence C. Hemingway, Director of Parks and Recreation |
| CC: | Karen Hawk, Assistant Director Parks and Recreation |
| Subject: | Approval of Purchase Order Increase for Volleyball Instruction at the Chandler-Newberger Center |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends the City Council authorize the City Manager to approve an increase in Purchase Order #2021-244 by $35,000 for EVP Academies, LLC (206 Lindenwood Dr. Michigan City, IN 46360).

Funding Source:
Expenses will be charged to Chandler-Newberger Business Unit 100.30.3035.62505 (Instructor Services) which has a $125,900 budgeted allocation. This expense is offset by revenues in 100.30.3035.53565 which has an annual revenue budget of $525,000 with a current year to date balance of $690,339.00. The additional revenue will offset these additional expenses.

Council Action:
For Action

Summary:
Chandler-Newberger Center has been running volleyball programs with EVP Academies, LLC for over twenty years. Chandler-Newberger submitted an initial purchase order request for $23,000 based on participation in 2020 programs. In 2020, we paid a total of $22,683 to EVP Academies, LLC for volleyball instruction.

In 2021, the program has seen significant growth resulting in more young people attending the program and higher revenues being generated. Revenues are split 70% to the vendor and 30% to the City. Chandler-Newberger has enrolled a total of 725 youth between Spring and Summer sessions for a total of $75,500 in revenue for this program specifically. For one week volleyball summer camps, we charged Evanston residents $110 for the 2.5 hr./day camps.

Due to the success of the program and increase in revenues, it is necessary to increase purchase order #2021-244 by $35,000 to cover summer camp and fall program costs. The increase will bring the total amount of the purchase order to $58,000.

Attachments:
EVP Professional Services Agreement

City of
Evanston™

# CITY OF EVANSTON

## PROFESSIONAL SERVICES AGREEMENT

The parties referenced herein desire to enter into an agreement for professional services for

*VOLLEYBALL CAMPS AND CLASSES & OUTDOOR SUMMER BASKETBALL CAMPS*

THIS AGREEMENT (hereinafter referred to as the "Agreement") entered into this 12th day of March, 2021, between the City of Evanston, an Illinois municipal corporation with offices located at 2100 Ridge Avenue, Evanston Illinois 60201 (hereinafter referred to as the "City"), and EVP Academies, LLC with offices located at 206 Lindenwood Dr. Michigan City, IN 46360 (hereinafter referred to as the "Consultant"). Compensation for all basic Services ("the Services") provided by the Consultant pursuant to the terms of this Agreement.

### I. COMMENCEMENT DATE

**Consultant shall commence the Services on March 22, 2021 or no later than three (3) DAYS AFTER City executes and delivers this Agreement to Consultant.**

### II. COMPLETION DATE

Consultant shall complete the Services by December 31, 2021. If this Agreement provides for renewals after an initial term, no renewal shall begin until agreed to in writing by both parties prior to the completion date of this Agreement.

### III. PAYMENTS

The City of Evanston, Parks, Recreation & Community Services Department agrees to pay the contractor 70% of collected revenue (resident's rate) for instruction of various STEM programs and camps. Payment will be made without local, state, or federal tax deductions. Payment for services (i.e. program, administration and

instruction) shall be made upon submittal of invoices by Contractor and acceptance by the owners. This contract is not to exceed $23,000.

## IV. DESCRIPTION OF SERVICES

Consultant shall perform the services (the "Services") set forth here: Services are instruction for volleyball classes, volleyball camps and outdoor basketball summer camps.

## V. GENERAL PROVISIONS

**A. Services.** Consultant shall perform the Services in a professional and workmanlike manner. All Services performed and documentation (regardless of format) provided by Consultant shall be in accordance with the standards of reasonable care and skill of the profession, free from errors or omissions, ambiguities, coordination problems, and other defects. Consultant shall take into account any and all applicable plans and/or specifications furnished by City, or by others at City's direction or request, to Consultant during the term of this Agreement. All materials, buildings, structures, or equipment designed or selected by Consultant shall be workable and fit for the intended use thereof, and will comply with all applicable governmental requirements. Consultant shall require its employees to observe the working hours, rules, security regulations and holiday schedules of City while working and to perform its Services in a manner which does not unreasonably interfere with the City's business and operations, or the business and operations of other tenants and occupants in the City which may be affected by the work relative to this Agreement. Consultant shall take all necessary precautions to assure the safety of its employees who are engaged in the performance of the Services, all equipment and supplies used in connection therewith, and all property of City or other parties that may be affected in connection therewith. If requested by City, Consultant shall promptly replace any employee or agent performing the Services if, in the opinion of the City, the performance of the employee or agent is unsatisfactory.

Consultant is responsible for conforming its final work product to generally accepted professional standards for all work performed pursuant to this Agreement. Consultant is an independent Consultant and is solely responsible for all taxes, withholdings, and other statutory or contractual obligations of any sort, including but not limited to, Worker's Compensation Insurance. Nothing in this Agreement accords any third-party beneficiary rights whatsoever to any non-party to this Agreement that any non-party may seek to enforce. Consultant acknowledges and agrees that should Consultant or its subconsultants provide false information, or fail to be or remain in compliance with this Agreement, the City may void this Agreement. The Consultant warrants and states that it has read the Contract Documents, and agrees to be bound thereby, including all performance guarantees as respects Consultant's work and all indemnity and insurance requirements.

The Consultant shall obtain prior approval from the City prior to subcontracting with any entity or person to perform any of the work required under this Agreement. If the Consultant subcontracts any of the services to be performed under this Agreement, the subconsultant agreement shall provide that the services to be performed under any such agreement shall not be sublet, sold, transferred, assigned

or otherwise disposed of to another entity or person without the City's prior written consent. The Consultant shall be responsible for the accuracy and quality of any subconsultant's work.

All subconsultant agreements shall include verbatim or by reference the provisions in this Agreement binding upon Consultant as to all Services provided by this Agreement, such that it is binding upon each and every subconsultant that does work or provides Services under this Agreement.

The Consultant shall cooperate fully with the City, other City contractors, other municipalities and local government officials, public utility companies, and others, as may be directed by the City. This shall include attendance at meetings, discussions and hearings as requested by the City. This cooperation shall extend to any investigation, hearings or meetings convened or instituted by OSHA relative to this Project, as necessary. Consultant shall cooperate with the City in scheduling and performing its Work to avoid conflict, delay in or interference with the work of others, if any, at the Project.

Except as otherwise provided herein, the nature and scope of Services specified in this Agreement may only be modified by a writing approved by both parties. This Agreement may be modified or amended from time to time provided, however, that no such amendment or modification shall be effective unless reduced to writing and duly authorized and signed by the authorized representatives of the parties.

**B. Representation and Warranties.** Consultant represents and warrants that: (1) Consultant possesses and will keep in force all required licenses to perform the Services, (2) the employees of Consultant performing the Services are fully qualified, licensed as required, and skilled to perform the Services.

**C. Termination.** City may, at any time, with or without cause, terminate this Agreement upon seven (7) days written notice to Consultant. If the City terminates this agreement, the City will make payment to Consultant for Services performed prior to termination. Payments made by the City pursuant to this Agreement are subject to sufficient appropriations made by the City of Evanston City Council. In the event of termination resulting from non-appropriation or insufficient appropriation by the City Council, the City's obligations hereunder shall cease and there shall be no penalty or further payment required. In the event of an emergency or threat to the life, safety or welfare of the citizens of the City, the City shall have the right terminate this Agreement without prior written notice. Within thirty (30) days of termination of this Agreement, the Consultant shall turn over to the City any documents, drafts, and materials, including but not limited to, outstanding work product, data, studies, test results, source documents, AutoCad Version 2007, PDF, ArtView, Word, Excel spreadsheets, technical specifications and calculations, and any other such items specifically identified by the City related to the Services herein.

**D. Independent Consultant.** Consultant's status shall be that of an independent Consultant and not that of a servant, agent, or employee of City. Consultant shall not hold Consultant out, nor claim to be acting, as a servant, agent or employee of City. Consultant is not authorized to, and shall not, make or undertake any agreement,

understanding, waiver or representation on behalf of City. Consultant shall at its own expense comply with all applicable workers compensation, unemployment insurance, employer's liability, tax withholding, minimum wage and hour, and other federal, state, county and municipal laws, ordinances, rules, regulations and orders. Consultant agrees to abide by the Occupational Safety & Health Act of 1970 (OSHA), and as the same may be amended from time to time, applicable state and municipal safety and health laws and all regulations pursuant thereto.

**E. Conflict of Interest.** Consultant represents and warrants that no prior or present services provided by Consultant to third parties conflict with the interests of City in respect to the Services being provided hereunder except as shall have been expressly disclosed in writing by Consultant to City and consented to in writing to City.

**F. Ownership of Documents and Other Materials.** All originals, duplicates and negatives of all plans, drawings, reports, photographs, charts, programs, models, specimens, specifications, AutoCad Version 2007, Excel spreadsheets, PDF, and other documents or materials required to be furnished by Consultant hereunder, including drafts and reproduction copies thereof, shall be and remain the exclusive property of City, and City shall have the unlimited right to publish and use all or any part of the same without payment of any additional royalty, charge, or other compensation to Consultant. Upon the termination of this Agreement, or upon request of City, during any stage of the Services, Consultant shall promptly deliver all such materials to City. Consultant shall not publish, transfer, license or, except in connection with carrying out obligations under this Agreement, use or reuse all or any part of such reports and other documents, including working pages, without the prior written approval of City, provided, however, that Consultant may retain copies of the same for Consultant's own general reference.

**G. Payment.** Invoices for payment shall be submitted by Consultant to City at the address set forth above, together with reasonable supporting documentation, City may require such additional supporting documentation as City reasonably deems necessary or desirable. Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act, after City's receipt of an invoice and all such supporting documentation.

**H. Right to Audit.** Consultant shall for a period of three years following performance of the Services, keep and make available for the inspection, examination and audit by City or City's authorized employees, agents or representatives, at all reasonable time, all records respecting the services and expenses incurred by Consultant, including without limitation, all book, accounts, memoranda, receipts, ledgers, canceled checks, and any other documents indicating, documenting, verifying or substantiating the cost and appropriateness of any and all expenses. If any invoice submitted by Consultant is found to have been overstated, Consultant shall provide City an immediate refund of the overpayment together with interest at the highest rate permitted by applicable law, and shall reimburse all of City's expenses for and in connection with the audit respecting such invoice.

**I. Indemnity.** Consultant shall defend, indemnify and hold harmless the City and its officers, elected and appointed officials, agents, and employees from any and



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all liability, losses, or damages as a result of claims, demands, suits, actions, or proceedings of any kind or nature, including but not limited to costs, and fees, including attorney's fees, judgments or settlements, resulting from or arising out of any negligent or willful act or omission on the part of the Consultant or Consultant's subcontractors, employees, agents or subcontractors during the performance of this Agreement. Such indemnification shall not be limited by reason of the enumeration of any insurance coverage herein provided. This provision shall survive completion, expiration, or termination of this Agreement.

Nothing contained herein shall be construed as prohibiting the City, or its officers, agents, or employees, from defending through the selection and use of their own agents, attorneys, and experts, any claims, actions or suits brought against them. The Consultant shall be liable for the costs, fees, and expenses incurred in the defense of any such claims, actions, or suits. Nothing herein shall be construed as a limitation or waiver of defenses available to the City and employees and agents, including but not limited to the Illinois Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101 *et seq.*

At the City Corporation Counsel's option, Consultant must defend all suits brought upon all such Losses and must pay all costs and expenses incidental to them, but the City has the right, at its option, to participate, at its own cost, in the defense of any suit, without relieving Consultant of any of its obligations under this Agreement. Any settlement of any claim or suit related to this Agreement by Consultant must be made only with the prior written consent of the City Corporation Counsel, if the settlement requires any action on the part of the City.

To the extent permissible by law, Consultant waives any limits to the amount of its obligations to indemnify, defend, or contribute to any sums due under any Losses, including any claim by any employee of Consultant that may be subject to the Illinois Workers Compensation Act, 820 ILCS 305/1 *et seq.* or any other related law or judicial decision, including but not limited to, *Kotecki v. Cyclops Welding Corporation,* 146 Ill. 2d 155 (1991). The City, however, does not waive any limitations it may have on its liability under the Illinois Workers Compensation Act, the Illinois Pension Code or any other statute.

Consultant shall be responsible for any losses and costs to repair or remedy work performed under this Agreement resulting from or arising out of any act or omission, neglect, or misconduct in the performance of its Work or its subConsultants' work. Acceptance of the work by the City will not relieve the Consultant of the responsibility for subsequent correction of any such error, omissions and/or negligent acts or of its liability for loss or damage resulting therefrom. All provisions of this Section shall survive completion, expiration, or termination of this Agreement.

**J. Insurance.** Consultant shall carry and maintain at its own cost with such companies as are reasonably acceptable to City all necessary liability insurance (which shall include as a minimum the requirements set forth below) during the term of this Agreement, for damages caused or contributed to by Consultant, and insuring Consultant against claims which may arise out of or result from Consultant's performance or failure to perform the Services hereunder: (1) worker's compensation

in statutory limits and employer's liability insurance in the amount of at least $500,000, (2) comprehensive general liability coverage, and designating City as additional insured for not less than $3,000,000 combined single limit for bodily injury, death and property damage, per occurrence, (3) comprehensive automobile liability insurance covering owned, non-owned and leased vehicles for not less than $1,000,000 combined single limit for bodily injury, death or property damage, per occurrence, and (4) errors and omissions or professional liability insurance respecting any insurable professional services hereunder in the amount of at least $1,000,000. Consultant shall give to the City certificates of insurance for all Services done pursuant to this Agreement before Consultant performs any Services, and, if requested by City, certified copies of the policies of insurance evidencing the coverage and amounts set forth in this Section. The City may also require Consultant to provide copies of the Additional Insured Endorsement to said policy(ies) which name the City as an Additional Insured for all of Consultant's Services and work under this Agreement. Any limitations or modification on the certificate of insurance issued to the City in compliance with this Section that conflict with the provisions of this Section shall have no force and effect. Consultant's certificate of insurance shall contain a provision that the coverage afforded under the policy(s) will not be canceled or reduced without thirty (30) days prior written notice (hand delivered or registered mail) to City. Consultant understands that the acceptance of certificates, policies and any other documents by the City in no way releases the Consultant and its subcontractors from the requirements set forth herein. Consultant expressly agrees to waive its rights, benefits and entitlements under the "Other Insurance" clause of its commercial general liability insurance policy as respects the City. In the event Consultant fails to purchase or procure insurance as required above, the parties expressly agree that Consultant shall be in default under this Agreement, and that the City may recover all losses, attorney's fees and costs expended in pursuing a remedy or reimbursement, at law or in equity, against Consultant.

Consultant acknowledges and agrees that if it fails to comply with all requirements of this Section, that the City may void this Agreement.

**K. Confidentiality.** In connection with this Agreement, City may provide Consultant with information to enable Consultant to render the Services hereunder, or Consultant may develop confidential information for City. Consultant agrees (i) to treat, and to obligate Consultant's employees to treat, as secret and confidential all such information whether or not identified by City as confidential, (ii) not to disclose any such information or make available any reports, recommendations and /or conclusions which Consultant may make for City to any person, firm or corporation or use the same in any manner whatsoever without first obtaining City's written approval, and (iii) not to disclose to City any information obtained by Consultant on a confidential basis from any third party unless Consultant shall have first received written permission from such third party to disclose such information.

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/7(2), records in the possession of others whom the City has contracted with to perform a governmental function are covered by the Act and subject to disclosure within limited statutory timeframes (five (5) working days with a possible five (5) working day extension). Upon notification from the City that it has received a Freedom of

Information Act request that calls for records within the Consultant's control, the Consultant shall promptly provide all requested records to the City so that the City may comply with the request within the required timeframe. The City and the Consultant shall cooperate to determine what records are subject to such a request and whether or not any exemptions to the disclosure of such records, or part thereof, is applicable. Vendor shall indemnify and defend the City from and against all claims arising from the City's exceptions to disclosing certain records which Vendor may designate as proprietary or confidential. Compliance by the City with an opinion or a directive from the Illinois Public Access Counselor or the Attorney General under FOIA, or with a decision or order of Court with jurisdiction over the City, shall not be a violation of this Section.

**L. Use of City's Name or Picture of Property.** Consultant shall not in the course of performance of this Agreement or thereafter use or permit the use of City's name nor the name of any affiliate of City, nor any picture of or reference to its Services in any advertising, promotional or other materials prepared by or on behalf of Consultant, nor disclose or transmit the same to any other party.

**M. No Assignments or Subcontracts.** Consultant shall not assign or subcontract all or any part or its rights or obligations hereunder without City's express prior written approval. Any attempt to do so without the City's prior consent shall, at City's option, be null and void and of no force or effect whatsoever. Consultant shall not employ, contract with, or use the services of any other architect, interior designer, engineer, consultant, special contractor, or other third party in connection with the performance of the Services without the prior written consent of City.

**N. Compliance with Applicable Statutes, Ordinances and Regulations.** In performing the Services, Consultant shall comply with all applicable federal, state, county, and municipal statutes, ordinances and regulations, at Consultant's sole cost and expense, except to the extent expressly provided to the contrary herein. Whenever the City deems it reasonably necessary for security reasons, the City may conduct at its own expense, criminal and driver history background checks of Consultant's officers, employees, subcontractors, or agents. Consultant shall immediately reassign any such individual who in the opinion of the City does not pass the background check.

**O. Liens and Encumbrances.** Consultant, for itself, and on behalf of all subcontractors, suppliers, materialmen and others claiming by, through or under Consultant, hereby waives and releases any and all statutory or common law mechanics' materialmens' or other such lien claims, or rights to place a lien upon City property or any improvements thereon in connection with any Services performed under or in connection with this Agreement. Consultant further agrees, as and to the extent of payment made hereunder, to execute a sworn affidavit respecting the payment and lien releases of all subcontractors, suppliers and materialmen, and a release of lien respecting the Services at such time or times and in such form as may be reasonably requested by City. Consultant shall protect City from all liens for labor performed, material supplied or used by Consultant and/or any other person in connection with the Services undertaken by consultant hereunder, and shall not at any time suffer or permit any lien or attachment or encumbrance to be imposed by any subConsultant, supplier or materialmen, or other person, firm or corporation,

upon City property or any improvements thereon, by reason or any claim or demand against Consultant or otherwise in connection with the Services.

**P. Notices.** Every notice or other communication to be given by either party to the other with respect to this Agreement, shall be in writing and shall not be effective for any purpose unless the same shall be served personally or by United States certified or registered mail, postage prepaid, addressed if to City as follows: City of Evanston, 2100 Ridge Avenue, Evanston, Illinois 60201, Attention: Purchasing Division and to Consultant at the address first above set forth, or at such other address or addresses as City or Consultant may from time to time designate by notice given as above provided.

**Q. Attorney's Fees.** In the event that the City commences any action, suit, or other proceeding to remedy, prevent, or obtain relief from a breach of this Agreement by Consultant, or arising out of a breach of this Agreement by Consultant, the City shall recover from the Consultant as part of the judgment against Consultant, its attorneys' fees and costs incurred in each and every such action, suit, or other proceeding.

**R. Waiver.** Any failure or delay by City to enforce the provisions of this Agreement shall in no way constitute a waiver by City of any contractual right hereunder, unless such waiver is in writing and signed by City.

**S. Severability.** In the event that any provision of this Agreement should be held void, or unenforceable, the remaining portions hereof shall remain in full force and effect.

**T. Choice of Law.** The rights and duties arising under this Agreement shall be governed by the laws of the State of Illinois. Venue for any action arising out or due to this Agreement shall be in Cook County, Illinois. The City shall not enter into binding arbitration to resolve any dispute under this Agreement. The City does not waive tort immunity by entering into this Agreement.

**U. Time.** Consultant agrees all time limits provided in this Agreement and any Addenda or Exhibits hereto are of essence to this Agreement. Consultant shall continue to perform its obligations while any dispute concerning the Agreement is being resolved, unless otherwise directed by the City.

**V. Survival.** Except as expressly provided to the contrary herein, all provisions of this Agreement shall survive all performances hereunder including the termination of the Consultant.

## VI. EQUAL EMPLOYMENT OPPORTUNITY

In the event of the Consultant's noncompliance with any provision of Section 1-12-5 of the Evanston City Code, the Illinois Human Rights Act or any other applicable law, the Consultant may be declared nonresponsible and therefore ineligible for future contracts or subcontracts with the City, and the contract may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

a Class 3 or Class 2 felony under the Illinois Securities Law of 1953, Consultant certifies at least five years have passed since the date of the conviction.

**D.** Consultant certifies that it has not been convicted of the offense of bid rigging or bid rotating or any similar offense of any State in the U.S., nor made any admission of guilt of such conduct that is a matter of record. (720 ILCS 5/33 E-3, E-4).

**E.** In accordance with the Steel Products Procurement Act, Consultant certifies steel products used or supplied in the performance of a contract for public works shall be manufactured or produced in the U.S. unless the City grants an exemption.

**F.** Consultant certifies that it is properly formed and existing legal entity, and as applicable, has obtained an assumed name certificate from the appropriate authority, or has registered to conduct business in Illinois and is in good standing with the Illinois Secretary of State.

**G.** If more favorable terms are granted by Consultant to any similar governmental entity in any state in a contemporaneous agreement let under the same or similar financial terms and circumstances for comparable supplies or services, the more favorable terms shall be applicable under this Agreement.

**H.** Consultant certifies that it is not delinquent in the payment of any fees, fines, damages, or debts to the City of Evanston.

## IX. INTEGRATION

This Agreement, together with Exhibits A, B, C, and D sets forth all the covenants, conditions and promises between the parties with regard to the subject matter set forth herein. There are no covenants, promises, agreements, conditions or understandings between the parties, either oral or written, other than those contained in this Agreement. This Agreement has been negotiated and entered into by each party with the opportunity to consult with its counsel regarding the terms therein. No portion of the Agreement shall be construed against a party due to the fact that one party drafted that particular portion as the rule of *contra proferentem* shall not apply.

In the event of any inconsistency between this Agreement, and any Exhibits, this Agreement shall control over the Exhibits. In no event shall any proposal or contract form submitted by Consultant be part of this Agreement unless agreed to in a writing signed by both parties and attached and referred to herein as an Addendum, and in such event, only the portions of such proposal or contract form consistent with this Agreement and Exhibits hereto shall be part hereof.

During the performance of the contract, the Consultant agrees as follows:

**A.** That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, or age or physical or mental disabilities that do not impair ability to work, and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization. Consultant shall comply with all requirements of City of Evanston Code Section 1-12-5.

**B.** That, in all solicitations or advertisements for employees placed by it on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin, ancestry, or disability.

## VII. SEXUAL HARASSMENT POLICY

The Consultant certifies pursuant to the Illinois Human Rights Act (775 ILCS 5/2105 *et. seq.),* that it has a written sexual harassment policy that includes, at a minimum, the following information:

**A.** The illegality of sexual harassment;

**B.** The definition of sexual harassment under State law;

**C.** A description of sexual harassment utilizing examples;

**D.** The Consultant's internal complaint process including penalties;

**E.** Legal recourse, investigation and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission, and directions on how to contact both; and

**F.** Protection against retaliation as provided to the Department of Human Rights.

## VIII. CONSULTANT CERTIFICATIONS

**A.** Consultant acknowledges and agrees that should Consultant or its subconsultant provide false information, or fail to be or remain in compliance with the Agreement, the City may void this Agreement.

**B.** Consultant certifies that it and its employees will comply with applicable provisions of the U.S. Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. Section 1201 et seq.) and applicable rules in performance under this Agreement.

**C.** If Consultant, or any officer, director, partner, or other managerial agent of Consultant, has been convicted of a felony under the Sarbanes-Oxley Act of 2002, or

**IN WITNESS WHEREOF,** the parties hereto have each approved and executed this Agreement on the day, month and year first above written.

**CONSULTANT:**

By Ross Bolleter

Its: Director

FEIN Number: 46-4269296

Date: 3/20/21

**CITY OF EVANSTON**
**2100 RIDGE AVENUE**
**EVANSTON, IL 60201**

By: Erika Storlie

Its: City Manager

Date: 03 / 23 / 2021

Approved as to Form:

Kelley A. Gandurski, Corporation Counsel



Doc ID: 1a5d2c3af953b1e7ec77e71af2215f9061f47cc6

HELLOSIGN

# Audit Trail

| | |
|---|---|
| **TITLE** | Volleyball/Basket Ball Summer Camp Contract |
| **FILE NAME** | CMO Memo EVP Academies, LLC.pdf and 1 other |
| **DOCUMENT ID** | 1a5d2c3af953b1e7ec77e71af2215f9061f47cc6 |
| **AUDIT TRAIL DATE FORMAT** | MM / DD / YYYY |
| **STATUS** | ● Completed |

## Document History

| | | |
|---|---|---|
| SENT | **03 / 23 / 2021**<br>14:36:06 UTC-6 | Sent for signature to Kelley Gandurski (kgandurski@cityofevanston.org) and Erika Storlie (estorlie@cityofevanston.org) from lthomas@cityofevanston.org<br>IP: 66.158.65.76 |
| VIEWED | **03 / 23 / 2021**<br>14:58:12 UTC-6 | Viewed by Kelley Gandurski (kgandurski@cityofevanston.org)<br>IP: 198.54.109.138 |
| SIGNED | **03 / 23 / 2021**<br>14:58:42 UTC-6 | Signed by Kelley Gandurski (kgandurski@cityofevanston.org)<br>IP: 198.54.109.138 |
| VIEWED | **03 / 23 / 2021**<br>16:08:34 UTC-6 | Viewed by Erika Storlie (estorlie@cityofevanston.org)<br>IP: 73.9.13.138 |
| SIGNED | **03 / 23 / 2021**<br>16:09:49 UTC-6 | Signed by Erika Storlie (estorlie@cityofevanston.org)<br>IP: 73.9.13.138 |
| COMPLETED | **03 / 23 / 2021**<br>16:09:49 UTC-6 | The document has been completed. |

Powered by HELLOSIGN

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Anil Khatkhate, ADA/CIP Project Manager |
| CC: | David Stoneback, Public Works Agency Director; Lara Biggs, City Engineer; Stefanie Levine, Senior Project Manager |
| Subject: | Approval of Contract with Garland/DBS Inc. for Roof Replacement and Repairs of City of Evanston Facilities |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends City Council authorize the City Manager to execute an agreement with Garland/DBS, Inc. (3800 East 91st St., Cleveland, OH) for roofing replacement and repairs at various city facilities in the amount of $291,953.

Funding Source:
Funding will be provided from the Capital Improvement Fund, 2021 General Obligation Bond (Account 415.40.4121.65515 – 621004) in the amount of $291,953. A detailed funding breakdown is available in the attached memorandum.

Council Action:
For Action

Summary:
This project includes roofing replacement and/or repairs at three City facilities: Lovelace Park Fieldhouse, Gibbs Morrison Community Center and Leahy Park Shelter. The project also includes structural stability improvements to the roof system at the Gibbs Morrison Community Center and repairs to Leahy Park Shelter's siding and fascia. Construction of this project is scheduled to begin in mid-September 2021. The current substantial completion deadline is November 30, 2021. However, due to the award of this project being delayed by a month, a change order will likely be needed extending the completion date.

Work at the Gibbs Morrison Community Center was not anticipated and therefore funding in the 2021 Capital Improvement fund was not allocated when the budget was approved. However, the building roof has a history of leaks. While repairing a leak last fall, staff became concerned about the structural integrity of the roof. An inspection by a structural engineer

indicated that structural repairs were needed to bring the roof into compliance with current building codes. Therefore, staff is recommending adding the repair work to this contract so that the necessary structural repairs can be made and the roof replaced.

The City of Evanston has used OMNIA Partners, Public Sector for various envelope repair projects in the past eight years. Garland/DBS Inc. is the selected contractor for this program. Garland was selected through a competitive Request for Proposal process in 2019 in Racine County, Wisconsin for a nationwide, five-year contract with a five-year extension.

Under the Cooperative Purchasing process, Garland acted as the project designer and produced bid documents for the project. The bid documents were sent to OMNIA Partners' prequalified general contractors for bidding of the labor only, while Garland will provide all material at a pre-approved price. A full labor and materials warranty is provided by Garland at the completion of the work. The City has previously contracted with Garland through the Cooperative Purchasing process for similar roofing and envelope projects in 2014, 2016, 2017, 2018 and 2020. Garland has successfully completed all of these prior projects to the satisfaction of staff and facility occupants. Staff recommends utilizing the Cooperative Purchasing process for this project and the award of this contract to Garland.

On July 28, 2021, staff received a proposal from Garland/DBS Inc. Garland obtained proposals for labor from eight prequalified contractors. Garland's proposal is as follows, the contract pricing in **bold** text is recommended for award:

| Project | Contractor | Bid |
|---|---|---|
| Lovelace Park Shelter | Alloy Architectural Solutions | **$129,583.00** |
| | Riddiford Roofing Company | $142,158.00 |
| | Weisbrook Sheet Metal, Inc. | $153,612.00 |
| Leahy Park Shelter | All American Exterior Solutions | **$28,256.00** |
| | Filotto Roofing | $29,777.00 |
| | Waukegan Roofing Co., Inc. | $31,014.00 |
| Gibbs Morrison Center | Waukegan Roofing Co., Inc. | **$134,114.00** |
| | Malcor Roofing of Illinois Inc. | $154,625.00 |
| | Riddiford Roofing Company | $199,530.00 |
| | A-1 Roofing Company | $218,189.00 |

Based on the bids received, staff is recommending that Garland utilize the lowest-priced contractors, Alloy Architectural Solutions for the Lovelace Park Shelter, All American Exterior Solutions for the Leahy Park Shelter, and Waukegan Roofing Co., Inc. for the Gibbs Morrison Community Center for a total combined cost of $291,953.00.

Garland will meet the City's LEP requirements but has requested a waiver from the City's M/W/EBE goal due to the unavailability of numerous M/W/EBE subcontractors for this work.

Detailed Funding Analysis:
A detailed funding breakdown is as follows:

| Funding Source | Account No. | FY 2021 Budget Remaining | Project Cost |
|---|---|---|---|
| 2021 G.O. Bonds – Lovelace Park Building Roof Replacement | 415.40.4121.65515 - 621004 | $ 75,000 | $ 75,000 |
| 2021 G.O. Bonds – Park Fieldhouses Roofing and Tuckpointing | 415.40.4121.65515 - 621004 | $150,000 | $150,000 |
| 2021 G.O. Bonds – Facilities Contingency | 415.40.4121.65515 - 621004 | $257,108 | $ 66,953 |
| **Total** | | | **$291,953** |

Legislative History:
This item was held at the August 9, 2021 Administration and Public Works Committee Meeting

Attachments:
Omnia Proposal 25-IL-210730 - Evanston
Garland MWEBE Waiver

**Garland/DBS, Inc.**
**3800 East 91st Street**
**Cleveland, OH 44105**
**Phone: (800) 762-8225**
**Fax: (216) 883-2055**

## ROOFING MATERIAL AND SERVICES PROPOSAL

**Lovelace Park**
**City of Evanston**
**2740 Gross Point Rd.**
**Evanston, IL 60201**

**Leahy Park**
**City of Evanston**
**1001 Lincoln St**
**Evanston, IL 60201**

**Gibbs-Morrison Cultural Center**
**City of Evanston**
**1823 Church St**
**Evanson, IL 60201**

**Date Submitted: 07/29/2021**
**Proposal #: 25-IL-210730**
**MICPA # PW1925**
**Illinois General Contractor License #: 104.015673 Ref:105.005715**

Purchase orders to be made out to: Garland/DBS, Inc.

**Please Note:** The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Racine County, WI and OMNIA Partners, Public Sector (U.S. Communities). The line item pricing breakdown from Attachment C: Bid Form should be viewed as the maximum price an agency will be charged under the agreement. Garland/DBS, Inc. administered an informal competitive process for obtaining quotes for the project with the hopes of providing a lower market-adjusted price whenever possible.

**Lovelace Park**
**Scope of Work:**

1. Remove the existing standing seam roof to the plywood deck.
2. Inspect the deck and replace any rotted or damaged deck per unit cost
3. Install Rmer Seal high temp waterproofing underlayment throughout the entire field, hips, ridges, eaves.

4. Install new standing seam metal roof system per specifications and engineered shop drawings
5. Fabricate and install metal trim and flashing from matching flat stock per ANSI-SPRI ES-1 guidelines.
6. Install new metal fascia over existing exposed wooden vertical fascia.

**Scope of Work:**

1. Install new vented metal soffit panels over existing wood soffit.
2. Remove and replace with new LED light fixtures – typical.

**Garland/DBS Price Based Upon Local Market Competition: Roof**

| | | | |
|---|---|---|---|
| **Alloy Architectural Solutions** | **$** | **106,610** | |
| Riddiford Roofing Company | $ | 109,576 | |
| Weisbrook Sheet Metal, Inc. | $ | 124,187 | |

**Garland/DBS Price Based Upon Local Market Competition: Soffit**

| | | | |
|---|---|---|---|
| **Alloy Architectural Solutions** | **$** | **22,973** | |
| Riddiford Roofing Company | $ | 32,582 | |
| Weisbrook Sheet Metal, Inc. | $ | 29,425 | |

**Unforeseen Site Conditions:**

| | | | |
|---|---|---|---|
| Remove and Replace with New LED Light Fixtures | $ | 570.00 | Each |
| Decking Replacement | $ | 11.40 | per Sq. Ft. |

**Leahy Park**

**Scope of Work:**

1. Tear-off all existing shingles down to wood deck.
2. Remove all existing skylights and flashings.
3. Remove existing wood fascia board from entire perimeter.
4. Replace any wood decking damaged by water infiltration.
5. Install new skylights and related metal flashings (appearance and function should be as close to existing as possible).
6. Install new metal drip edge detail.
7. Install new wood fascia board (wood and dimensions to match existing).
8. Install R-Mer Seal underlayment over wood deck across entire field of the roof.
9. Install new architectural shingles to entire roof and associated hip and ridge cap
10. Apply two (2) coats of wood stain (match existing) to all siding, soffit, fascia, doors and frames of the building.

**Garland/DBS Price Based Upon Local Market Competition:**

| | | | |
|---|---|---|---|
| **All American Exterior Solutions** | **$** | **28,256** | |
| Filotto Roofing | $ | 29,777 | |
| Waukegan Roofing Co., Inc. | $ | 31,014 | |

**Unforeseen Site Conditions:**

| | | | |
|---|---|---|---|
| Decking Replacement | $ | 5.70 | per Sq. Ft. |

**Gibbs-Morrison**

**Scope of Work: Structural Repairs - Reference enclosed Engineering Report and Details**

1. Install additional 2”x4” framing coupled to the existing blocking and braced in between the bays.
2. Bay heights vary from 2 feet to 0, continue new bracing until the bay height is less than 6”.
3. Install 2x4 blocking fit to bear, height varies, 3-8d 3” nails toe nail to each runner.

**Scope of Work: Roof Replacement – Wood Deck**

1. Remove and dispose of existing roof system down to wood deck and associated perimeter metal or tiles.
2. Inspect and repair wood deck as needed.
3. Install wood nailer along perimeter parapet walls as needed to accommodate new wall flashings and coping cap.
4. Lift all penetrations to accommodate 8” of flashing height above field of new roof system, 12” for plumbing stacks.
5. Install nailed HPR Glasbase base sheet directly to wood deck.
6. Mechanically fasten two layers of 2.6” polyiso to wood deck, staggering the joints between layers
7. Install 1/2” DensDeck Prime coverboard in Insul-Lock HR per Wind Uplift attachment pattern.
8. Install Stressbase 80 modified base sheet in WeatherKing adhesive at a rate of 2.0-2.5 gal/sq to the field of the roof.
9. Install StressPly FR Mineral modified cap sheet in WeatherKing adhesive at a rate of 2.0-2.5 gal/sq to the field of the roof, heat weld all end and side lap seams.
10. Install all associated plumbing stack and penetration flashing details, base sheet and cap sheet in Flashing Bond, secure with termination bar and seal with Tuff Stuff MS, heat weld all cap sheet end and side lap seams.
11. Install all associated perimeter flashing details, coping cap and metal edge with gutter, base sheet and cap sheet in Flashing Bond plus R-Mer Seal. Heat weld all cap sheet end and side lap seams.
12. Install 24 ga kynar coated coping cap and metal edge with gutter details
13. Install 24 ga kynar coated metal counter flashing to all penetrations, seal with Tuff Stuff MS as necessary.
14. Following a 30-day curing period, apply Garlabrite to entire field and flashings, 2 coats installed perpendicular to each other, 1.0 gal/sq per coat

**Garland/DBS Price Based Upon Local Market Competition:**

| | | |
|---|---|---|
| **Waukegan Roofing Co., Inc.** | **$** | **134,114** |
| Malcor Roofing of Illinois Inc. | $ | 154,625 |
| G.E. Riddiford Co. | $ | 199,530 |
| A-1 Roofing Company | $ | 218,189 |

**Unforeseen Site Conditions:**

| | | | |
|---|---|---|---|
| Decking Replacement | $ | 5.42 | per Sq. Ft. |

Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. This could range anywhere from wet insulation, to the replacement of deteriorated wood nailers. Please Note – The construction industry is experiencing unprecedented global pricing and availability pressures for many key building components. Specifically, the roofing industry is currently experiencing long lead times and significant price increases with roofing insulation and roofing fasteners. Therefore, this proposal can only be held for 30 days. Garland/DBS greatly values your business, and we are working diligently with our long-term suppliers to minimize price increases and project delays which could effect your project. Thank you for your understanding and cooperation.

**Clarifications/Exclusions:**

1. Sales and use taxes are excluded. Please issue a Tax Exempt Certificate.
2. Permits are included.
3. Bonds are included.
4. Plumbing, Mechanical, Electrical work is excluded.
5. Masonry work is excluded.
6. Interior Temporary protection is excluded.
7. Prevailing Wages are included.
8. Any work not exclusively described in the above proposal scope of work is excluded.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

*Steve Rojek*

Steve Rojek
Garland/DBS, Inc.
(216) 430-3613

# Memorandum

To: David Stoneback, Public Works Agency Director
Lara Biggs, Bureau Chief – City Engineer
Stefanie Levine, Senior Project Manager
Anil Khatkhate, Project Manager

From: Tammi Nunez, Purchasing Manager

Subject: Roof Replacement and Repairs of City of Evanston Facilities

Date: August 9, 2021

The goal of the Minority, Women and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City's goal is to have general contractors utilize M/W/EBEs to perform no less than 25% of the awarded contract.

With regard to the Contract for Roof Replacement and Repairs of City of Evanston Facilities base bid amount of $291,953, the primary contractor Garland/DBS, Inc., has requested a waiver for the MWEBE participation goal. MWEBE participation is impracticable due to the unavailability of subcontractors for this work. Garland/DBS, Inc. will be self-performing all work; and have requested a waiver of the MWEBE goal.

Cc: Hitesh Desai, Chief Financial Officer

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Christopher Venatta, Senior Project Manager |
| CC: | David Stoneback, Public Works Agency Director; Lara Biggs, City Engineer |
| Subject: | Approval of Contract Award with Capitol Cement Co., Inc. for the 2021 Alley Improvements Project (Bid No. 21-16) |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends the City Council authorize the City Manager to execute an agreement with Capitol Cement Co., Inc. (6231 N. Pulaski Road, Chicago, IL 60646) for the 2021 Alley Improvements Project (Bid No. 21-16) in the amount of $699,851.60.

Funding Source:
Funding is provided from the 2021 General Obligation Bond Fund in the amount of $70,000.00; the Community Development Block Grant (CDBG) Fund in the amount of $419,110.00; the Special Assessment Fund in the amount of $170,041.60; and the Sewer Fund in the amount of $40,700.00. A detailed summary is included in the attached memorandum .

Council Action:
For Action

Summary:
This project consists of improvements to three alleys, replacement of the porous concrete at the Civic Center parking lot, and installation of traffic calming speed humps on various streets and speed bumps in various alleys. The substantial completion date for this project is October 29, 2021 and the final completion is November 12, 2021. Due to the delay in awarding this project a future change order will be needed to extend the contract completion dates.

The locations included in this project and their individual scopes of work are as follows:

1. Special Assessment Alley – North of Noyes Street and East of Dodge Avenue

Improvements include installation of an 8-inch thick concrete alley, installation of storm sewers, and related garage apron restoration work. This alley is being paved through the special assessment process which is administered by the City's Board of Local Improvements.

2. CDBG Alley - North of Nathaniel Street and East of McDaniel Avenue

The existing unimproved alley will have the following work performed: the installation of an 8-inch thick concrete alley, installation of storm sewers, and related garage apron restoration work.

3. CDBG Alley - North of Brummel Street and East of Ridge Avenue

The existing unimproved alley will have the following work performed: the installation of an 8-inch thick concrete alley, installation of storm sewers, and related garage apron restoration work.

4. Civic Center Porous Pavement Replacement

The Civic Center currently has three different types of porous pavement in the parking lot: porous asphalt, porous concrete, and permeable paver blocks. The porous concrete is showing multiple locations of failure throughout the area. The City is required to maintain the porous pavement in this parking lot via an intergovernmental agreement with Metropolitan Water Reclamation District in which the City received funding to construct the lot. The failing concrete areas will be replaced with the City's preferred porous pavement material which is the permeable paver blocks.

5. Traffic Calming - Speed Humps and Alley Bumps

Improvements include the installation of traffic calming speed humps and alley speed bumps at various locations throughout the City.

Analysis:

This bid was advertised on Demandstar and in the Pioneer Press. Bids for the project were received and publicly read on July 20, 2021. Four contractors submitted bids for this project as follows.

| Contractor | Address | Cost |
|---|---|---|
| Capital Cement Co., Inc. | 6231 North Pulaski Road, Chicago, IL 60646 | $699,851.60 |
| Joel Kennedy Construction Corp | 2830 N. Lincoln Ave., Chicago, IL 60657 | $802,525.00 |
| Landmark Contractors | 11916 W. Main Street, Huntley, IL 60142 | $874,017.75 |
| Schroeder & Schroeder, Inc. | 7306 Central Park, Skokie, IL 60076 | $904,184.60 |

The submitted bids cannot be withdrawn or canceled for a period of sixty (60) calendar days following the bid opening. The bids were reviewed by Chris Venatta, Senior Project Manager. Attached is a bid tabulation showing the detailed bid results.

This project is not LEP eligible due to the use of CDBG Funds. The bid proposal indicated intent to meet the City's M/W/EBE program goal. A memo reviewing compliance with the City's M/W/EBE program goals is attached.

Capitol Cement Co., Inc. has completed various projects for the City, and staff has found their work to be satisfactory. Therefore, staff recommends that the contract be awarded to Capitol Cement Co., Inc. for a total amount of $699,851.60.

Detailed Funding Summary

| Fund | Account# | Available Budget | Contract Amount |
|---|---|---|---|
| 2021 GO Bond Fund | 415.40.4121.65515-421022 | $100,000.00 | $70,000.00 |
| CDBG Fund | 415.40.4319.65515-421023 | $550,000.00 | $ 419,110.00 |
| Special Assessment Fund | 420.40.6000.65515-421023 | $500,000.00 | $ 170,041.60 |
| Sewer Fund | 515.40.4535.62461-421010 | $50,000.00 | $ 40,700.00 |
| | **Total** | **$1,200,000.00** | **$699,851.60** |

Attachments:

BID TAB 21-16

MWEBE Memo Bid 21-16 2021 Alley Improvements

CITY OF EVANSTON
TABULATION OF BIDS FOR
**2021 Alley Improvements Project**
**BID NO: 21-16**

**DATE:** July 20, 2021
**TIME:** 2:15 P.M.

**PW-AP-2105 A - Alley North of Nathaniel Street, East of McDaniel Avenue**

| ITEM NUMBER | ITEM | UNIT | TOTAL QUANTITY | APPROVED ENGINEER'S ESTIMATE UNIT PRICE | APPROVED ENGINEER'S ESTIMATE TOTAL | NAME AND ADDRESS OF BIDDERS: Capitol Cement Co., Inc. 6231 North Pulaski Road Chicago, IL 60646 UNIT PRICE | Capitol Cement Co., Inc. TOTAL | Schroeder & Schroeder, Inc. 7306 Central Park Skokie, IL 60076 UNIT PRICE | Schroeder & Schroeder, Inc. TOTAL | Landmark Contractors, Inc 11916 W. Main St. Huntley, IL 60142 UNIT PRICE | Landmark Contractors, Inc TOTAL | Joel Kennedy Construction Corp. 2830 N Lincoln Ave Chicago, IL 60657 UNIT PRICE | Joel Kennedy Construction Corp. TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | EARTH EXCAVATION | CU. YD. | 333 | $50.00 | $ 16,650.00 | $50.00 | $16,650.00 | $35.00 | $11,655.00 | $98.85 | $32,917.05 | $51.00 | $16,983.00 |
| 2 | TRENCH BACKFILL | CU. YD. | 225 | $38.00 | $ 8,550.00 | $1.00 | $225.00 | $50.00 | $11,250.00 | $51.00 | $11,475.00 | $10.00 | $2,250.00 |
| 3 | SUB-BASE GRANULAR MATERIAL, TYPE B | CU. YD. | 20 | $38.00 | $ 760.00 | $2.00 | $40.00 | $36.00 | $720.00 | $63.85 | $1,277.00 | $30.00 | $600.00 |
| 4 | GRANULAR CRADLE MATERIAL, CA-11 | TON | 183 | $36.00 | $ 6,588.00 | $2.00 | $366.00 | $56.00 | $10,248.00 | $21.00 | $3,843.00 | $20.00 | $3,660.00 |
| 5 | AGGREGATE BASE COURSE, TYPE B, 4" | SQ. YD. | 890 | $7.00 | $ 6,230.00 | $6.00 | $5,340.00 | $4.00 | $3,560.00 | $11.05 | $9,834.50 | $12.00 | $10,680.00 |
| 6 | INCIDENTAL HOT-MIX ASPHALT SURFACING | TON | 12 | $325.00 | $ 3,900.00 | $225.00 | $2,700.00 | $175.00 | $2,100.00 | $308.00 | $3,696.00 | $200.00 | $2,400.00 |
| 7 | PORTLAND CEMENT CONCRETE PAVEMENT, 8" | SQ. YD. | 865 | $87.00 | $ 75,255.00 | $95.00 | $82,175.00 | $90.00 | $77,850.00 | $107.35 | $92,857.75 | $85.00 | $73,525.00 |
| 8 | STORM SEWERS, SPECIAL, 10" ( D. I. P. / CL 50 ) | FOOT | 128 | $130.00 | $ 16,640.00 | $135.00 | $17,280.00 | $165.00 | $21,120.00 | $129.00 | $16,512.00 | $182.00 | $23,296.00 |
| 9 | STORM SEWERS, 12", TYPE 2 ( R. C. P. / CL III ) | FOOT | 332 | $115.00 | $ 38,180.00 | $110.00 | $36,520.00 | $130.00 | $43,160.00 | $80.00 | $26,560.00 | $140.00 | $46,480.00 |
| 10 | STORM SEWERS, SPECIAL 12", ( D. I. P. / CL 50 ) | FOOT | 40 | $140.00 | $ 5,600.00 | $150.00 | $6,000.00 | $185.00 | $7,400.00 | $196.00 | $7,840.00 | $200.00 | $8,000.00 |
| 11 | CATCH BASIN, TYPE A, 4' DIAMETER, TYPE 1 FRAME, OPEN LID | EACH | 1 | $6,000.00 | $ 6,000.00 | $3,950.00 | $3,950.00 | $6,950.00 | $6,950.00 | $4,679.00 | $4,679.00 | $4,800.00 | $4,800.00 |
| 12 | MANHOLE, TYPE A, 4' DIAMETER, TYPE 1 FRAME, OPEN LID | EACH | 1 | $5,600.00 | $ 5,600.00 | $4,250.00 | $4,250.00 | $8,150.00 | $8,150.00 | $4,005.00 | $4,005.00 | $5,000.00 | $5,000.00 |
| 13 | INLET, TYPE A, TYPE 1 FRAME, OPEN LID | EACH | 5 | $2,200.00 | $ 11,000.00 | $2,950.00 | $14,750.00 | $2,150.00 | $10,750.00 | $2,069.00 | $10,345.00 | $3,500.00 | $17,500.00 |
| 14 | COMBINATION CONCRETE CURB AND GUTTER, TYPE B 6.12 | FOOT | 320 | $35.00 | $ 11,200.00 | $35.00 | $11,200.00 | $25.00 | $8,000.00 | $43.05 | $13,776.00 | $30.00 | $9,600.00 |
| 15 | PAVEMENT REMOVAL | SQ. YD. | 35 | $28.00 | $ 980.00 | $21.00 | $735.00 | $10.00 | $350.00 | $60.15 | $2,105.25 | $20.00 | $700.00 |
| 16 | DRIVEWAY PAVEMENT REMOVAL | SQ. YD. | 195 | $18.00 | $ 3,510.00 | $18.00 | $3,510.00 | $5.00 | $975.00 | $14.45 | $2,817.75 | $15.00 | $2,925.00 |
| 17 | COMBINATION CURB AND GUTTER REMOVAL | FOOT | 320 | $7.00 | $ 2,240.00 | $4.00 | $1,280.00 | $5.00 | $1,600.00 | $10.90 | $3,488.00 | $5.00 | $1,600.00 |
| 18 | SIDEWALK REMOVAL | SQ. FT. | 245 | $2.00 | $ 490.00 | $2.00 | $490.00 | $1.00 | $245.00 | $1.95 | $477.75 | $2.00 | $490.00 |
| 19 | PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT - 6" | SQ. YD. | 195 | $74.00 | $ 14,430.00 | $70.00 | $13,650.00 | $54.00 | $10,530.00 | $78.80 | $15,366.00 | $70.00 | $13,650.00 |
| 20 | PORTLAND CEMENT CONCRETE SIDEWALK - 5" | SQ. FT. | 245 | $8.00 | $ 1,960.00 | $8.00 | $1,960.00 | $7.50 | $1,837.50 | $7.70 | $1,886.50 | $10.00 | $2,450.00 |
| 21 | PROTECTIVE SEALER | SQ. YD. | 1,060 | $1.60 | $ 1,696.00 | $1.00 | $1,060.00 | $1.00 | $1,060.00 | $2.10 | $2,226.00 | $1.00 | $1,060.00 |
| 22 | CRUSHED STONE, CA - 14 | TON | 20 | $35.00 | $ 700.00 | $20.00 | $400.00 | $22.00 | $440.00 | $54.90 | $1,098.00 | $65.00 | $1,300.00 |
| 23 | FURNISHING AND PLACING TOPSOIL, 3" | SQ. YD. | 140 | $9.00 | $ 1,260.00 | $15.00 | $2,100.00 | $3.00 | $420.00 | $14.50 | $2,030.00 | $6.00 | $840.00 |
| 24 | SODDING, SALT TOLERANT | SQ. YD. | 140 | $18.00 | $ 2,520.00 | $17.00 | $2,380.00 | $13.00 | $1,820.00 | $33.00 | $4,620.00 | $10.00 | $1,400.00 |
| 25 | DETECTABLE WARNINGS | SQ. FT. | 40 | $60.00 | $ 2,400.00 | $40.00 | $1,600.00 | $35.00 | $1,400.00 | $21.00 | $840.00 | $45.00 | $1,800.00 |
| 26 | CLASS B PATCHES, SPECIAL 9" (HES) | SQ. YD. | 15 | $100.00 | $ 1,500.00 | $125.00 | $1,875.00 | $90.00 | $1,350.00 | $162.45 | $2,436.75 | $125.00 | $1,875.00 |
| 27 | HOT-MIX ASPHALT SURFACE REMOVAL | SQ. YD. | 70 | $30.00 | $ 2,100.00 | $30.00 | $2,100.00 | $5.00 | $350.00 | $11.40 | $798.00 | $42.00 | $2,940.00 |
| 28 | TEMPORARY FENCE | FOOT | 120 | $7.00 | $ 840.00 | $5.00 | $600.00 | $7.50 | $900.00 | $8.65 | $1,038.00 | $8.00 | $960.00 |
| 29 | CONSTRUCTION LAYOUT AND STAKING | LUMP SUM | 1 | $6,000.00 | $ 6,000.00 | $5,000.00 | $5,000.00 | $3,750.00 | $3,750.00 | $6,800.00 | $6,800.00 | $5,000.00 | $5,000.00 |
| 30 | STREET SWEEPING | EACH | 3 | $500.00 | $ 1,500.00 | $100.00 | $300.00 | $350.00 | $1,050.00 | $500.00 | $1,500.00 | $400.00 | $1,200.00 |
| 31 | CLOSED CIRCUIT TV INSPECTION | LUMP SUM | 1 | $4,000.00 | $ 4,000.00 | $2,500.00 | $2,500.00 | $3,000.00 | $3,000.00 | $2,800.00 | $2,800.00 | $2,500.00 | $2,500.00 |
| 32 | PRE-CONSTRUCTION SURFACE VIDEO TAPING | LUMP SUM | 1 | $1,500.00 | $ 1,500.00 | $1,000.00 | $1,000.00 | $950.00 | $950.00 | $400.00 | $400.00 | $500.00 | $500.00 |
| 33 | SOIL DISPOSAL ANALYSIS | EACH | 1 | $3,000.00 | $ 3,000.00 | $500.00 | $500.00 | $3,750.00 | $3,750.00 | $2,000.00 | $2,000.00 | $2,000.00 | $2,000.00 |
| 34 | NON SPECIAL WASTE DISPOSAL | CU. YD. | 470 | $45.00 | $ 21,150.00 | $1.00 | $470.00 | $35.00 | $16,450.00 | $102.00 | $47,940.00 | $25.00 | $11,750.00 |
| 35 | TREE REMOVAL (6 to 15 INCH DIAMETER) | UNIT DIA | 12 | $60.00 | $ 720.00 | $78.00 | $936.00 | $75.00 | $900.00 | $78.00 | $936.00 | $40.00 | $480.00 |
| 36 | EPOXY PAVEMENT MARKING LINE- 6" YELLOW | FOOT | 115 | $40.00 | $ 4,600.00 | $24.79 | $2,850.85 | $24.79 | $2,850.85 | $24.79 | $2,850.85 | $25.00 | $2,875.00 |
| **TOTAL BID** | **AS READ** | | | | $291,249.00 | | $248,742.85 | | $278,891.25 | | $346,072.15 | | $285,069.00 |
| | **AS CORRECTED** | | | | | | $248,742.85 | | $278,891.35 | | $346,072.15 | | $285,069.00 |

CITY OF EVANSTON
TABULATION OF BIDS FOR
**2021 Alley Improvements Project**
**BID NO: 21-16**

**DATE:** July 20, 2021
**TIME:** 2:15 P.M.

**PW-AP-2105 B - Alley North of Brummel Street, East of Ridge Avenue**

| ITEM NUMBER | ITEM | UNIT | TOTAL QUANTITY | APPROVED ENGINEER'S ESTIMATE UNIT PRICE | APPROVED ENGINEER'S ESTIMATE TOTAL | NAME AND ADDRESS OF BIDDERS: Capitol Cement Co., Inc. 6231 North Pulaski Road Chicago, IL 60646 UNIT PRICE | Capitol Cement Co., Inc. TOTAL | Schroeder & Schroeder, Inc. 7306 Central Park Skokie, IL 60076 UNIT PRICE | Schroeder & Schroeder, Inc. TOTAL | Landmark Contractors, Inc 11916 W. Main St. Huntley, IL 60142 UNIT PRICE | Landmark Contractors, Inc TOTAL | Joel Kennedy Construction Corp. 2830 N Lincoln Ave Chicago, IL 60657 UNIT PRICE | Joel Kennedy Construction Corp. TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | EARTH EXCAVATION | CU. YD. | 341 | $50.00 | $ 17,050.00 | $50.00 | $17,050.00 | $35.00 | $11,935.00 | $98.75 | $33,673.75 | $51.00 | $17,391.00 |
| 2 | TRENCH BACKFILL | CU. YD. | 91 | $40.00 | $ 3,640.00 | $32.00 | $2,912.00 | $50.00 | $4,550.00 | $51.00 | $4,641.00 | $10.00 | $910.00 |
| 3 | SUB-BASE GRANULAR MATERIAL, TYPE B | CU. YD. | 15 | $40.00 | $ 600.00 | $2.00 | $30.00 | $36.00 | $540.00 | $63.85 | $957.75 | $30.00 | $450.00 |
| 4 | GRANULAR CRADLE MATERIAL, CA-11 | TON | 42 | $42.00 | $ 1,764.00 | $10.00 | $420.00 | $56.00 | $2,352.00 | $21.00 | $882.00 | $20.00 | $840.00 |
| 5 | AGGREGATE BASE COURSE, TYPE B, 4" | SQ. YD. | 850 | $7.50 | $ 6,375.00 | $6.00 | $5,100.00 | $4.00 | $3,400.00 | $11.10 | $9,435.00 | $12.00 | $10,200.00 |
| 6 | INCIDENTAL HOT-MIX ASPHALT SURFACING | TON | 20 | $325.00 | $ 6,500.00 | $225.00 | $4,500.00 | $175.00 | $3,500.00 | $296.50 | $5,930.00 | $200.00 | $4,000.00 |
| 7 | PORTLAND CEMENT CONCRETE PAVEMENT, 8" | SQ. YD. | 830 | $87.00 | $ 72,210.00 | $75.00 | $62,250.00 | $90.00 | $74,700.00 | $100.50 | $83,415.00 | $85.00 | $70,550.00 |
| 8 | STORM SEWERS, SPECIAL, 8" ( D. I. P. / CL 50 ) | FOOT | 12 | $110.00 | $ 1,320.00 | $125.00 | $1,500.00 | $140.00 | $1,680.00 | $117.00 | $1,404.00 | $255.00 | $3,060.00 |
| 9 | STORM SEWERS, SPECIAL, 10" ( D. I. P. / CL 50 ) | FOOT | 116 | $130.00 | $ 15,080.00 | $135.00 | $15,660.00 | $165.00 | $19,140.00 | $129.00 | $14,964.00 | $258.00 | $29,928.00 |
| 10 | COMBINED SEWERS, SPECIAL 18", ( D. I. P. / CL 50 ) | FOOT | 6 | $210.00 | $ 1,260.00 | $225.00 | $1,350.00 | $1,250.00 | $7,500.00 | $1,215.00 | $7,290.00 | $600.00 | $3,600.00 |
| 11 | CATCH BASIN, TYPE A, 4' DIAMETER, TYPE 1 FRAME, OPEN LID | EACH | 2 | $6,500.00 | $ 13,000.00 | $3,950.00 | $7,900.00 | $6,950.00 | $13,900.00 | $4,679.00 | $9,358.00 | $4,800.00 | $9,600.00 |
| 12 | MANHOLE, TYPE A, 4' DIAMETER, TYPE 1 FRAME, CLOSED LID | EACH | 1 | $6,500.00 | $ 6,500.00 | $4,250.00 | $4,250.00 | $8,150.00 | $8,150.00 | $4,005.00 | $4,005.00 | $5,000.00 | $5,000.00 |
| 13 | FRAMES AND LIDS TO BE ADJUSTED | EACH | 3 | $450.00 | $ 1,350.00 | $750.00 | $2,250.00 | $485.00 | $1,455.00 | $534.00 | $1,602.00 | $750.00 | $2,250.00 |
| 14 | CONCRETE CURB , TYPE B | FOOT | 210 | $32.00 | $ 6,720.00 | $35.00 | $7,350.00 | $25.00 | $5,250.00 | $35.40 | $7,434.00 | $28.00 | $5,880.00 |
| 15 | DRIVEWAY PAVEMENT REMOVAL | SQ. YD. | 200 | $18.00 | $ 3,600.00 | $18.00 | $3,600.00 | $5.00 | $1,000.00 | $14.20 | $2,840.00 | $15.00 | $3,000.00 |
| 16 | CURB REMOVAL | FOOT | 210 | $7.00 | $ 1,470.00 | $4.00 | $840.00 | $5.00 | $1,050.00 | $10.90 | $2,289.00 | $5.00 | $1,050.00 |
| 17 | SIDEWALK REMOVAL | SQ. FT. | 380 | $2.00 | $ 760.00 | $2.00 | $760.00 | $1.00 | $380.00 | $1.95 | $741.00 | $2.00 | $760.00 |
| 18 | PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT - 8" | SQ. YD. | 120 | $78.00 | $ 9,360.00 | $70.00 | $8,400.00 | $54.00 | $6,480.00 | $88.20 | $10,584.00 | $75.00 | $9,000.00 |
| 19 | PORTLAND CEMENT CONCRETE SIDEWALK - 5" | SQ. FT. | 380 | $8.00 | $ 3,040.00 | $8.00 | $3,040.00 | $7.50 | $2,850.00 | $7.55 | $2,869.00 | $10.00 | $3,800.00 |
| 20 | PROTECTIVE SEALER | SQ. YD. | 950 | $1.60 | $ 1,520.00 | $1.00 | $950.00 | $1.00 | $950.00 | $2.10 | $1,995.00 | $1.00 | $950.00 |
| 21 | CRUSHED STONE, CA - 14 | TON | 30 | $35.00 | $ 1,050.00 | $10.00 | $300.00 | $22.00 | $660.00 | $53.90 | $1,617.00 | $65.00 | $1,950.00 |
| 22 | FURNISHING AND PLACING TOPSOIL, 3" | SQ. YD. | 80 | $9.00 | $ 720.00 | $12.00 | $960.00 | $3.00 | $240.00 | $19.00 | $1,520.00 | $6.00 | $480.00 |
| 23 | SODDING, SALT TOLERANT | SQ. YD. | 80 | $18.00 | $ 1,440.00 | $15.00 | $1,200.00 | $13.00 | $1,040.00 | $44.00 | $3,520.00 | $10.00 | $800.00 |
| 24 | DETECTABLE WARNINGS | SQ. FT. | 10 | $60.00 | $ 600.00 | $55.00 | $550.00 | $35.00 | $350.00 | $21.00 | $210.00 | $45.00 | $450.00 |
| 25 | CLASS B PATCHES, SPECIAL 9" (HES) | SQ. YD. | 12 | $100.00 | $ 1,200.00 | $45.00 | $540.00 | $90.00 | $1,080.00 | $162.45 | $1,949.40 | $125.00 | $1,500.00 |
| 26 | HOT-MIX ASPHALT SURFACE REMOVAL | SQ. YD. | 60 | $30.00 | $ 1,800.00 | $40.00 | $2,400.00 | $5.00 | $300.00 | $12.95 | $777.00 | $42.00 | $2,520.00 |
| 27 | TEMPORARY FENCE | FOOT | 130 | $7.00 | $ 910.00 | $5.00 | $650.00 | $7.50 | $975.00 | $8.70 | $1,131.00 | $8.00 | $1,040.00 |
| 28 | CONSTRUCTION LAYOUT AND STAKING | LUMP SUM | 1 | $6,000.00 | $ 6,000.00 | $5,000.00 | $5,000.00 | $3,750.00 | $3,750.00 | $6,800.00 | $6,800.00 | $5,000.00 | $5,000.00 |
| 29 | STREET SWEEPING | EACH | 3 | $500.00 | $ 1,500.00 | $100.00 | $300.00 | $350.00 | $1,050.00 | $500.00 | $1,500.00 | $400.00 | $1,200.00 |
| 30 | CLOSED CIRCUIT TV INSPECTION | LUMP SUM | 1 | $4,000.00 | $ 4,000.00 | $2,500.00 | $2,500.00 | $2,000.00 | $2,000.00 | $900.00 | $900.00 | $1,500.00 | $1,500.00 |
| 31 | PRE-CONSTRUCTION SURFACE VIDEO TAPING | LUMP SUM | 1 | $1,500.00 | $ 1,500.00 | $1,000.00 | $1,000.00 | $950.00 | $950.00 | $400.00 | $400.00 | $500.00 | $500.00 |
| 32 | REMOVING AND RESETTING PAVERS | SQ. FT. | 60 | $35.00 | $ 2,100.00 | $25.00 | $1,500.00 | $12.00 | $720.00 | $25.00 | $1,500.00 | $50.00 | $3,000.00 |
| 33 | TREE REMOVAL (6 to 15 INCH DIAMETER) | UNIT DIA | 16 | $60.00 | $ 960.00 | $78.00 | $1,248.00 | $75.00 | $1,200.00 | $78.00 | $1,248.00 | $40.00 | $640.00 |
| 34 | EPOXY PAVEMENT MARKING LINE- 6" YELLOW | FOOT | 85 | $40.00 | $ 3,400.00 | $24.79 | $2,107.15 | $24.79 | $2,107.15 | $24.79 | $2,107.15 | $25.00 | $2,125.00 |
| **TOTAL BID** | **AS READ** | | | | $200,299.00 | | $170,367.15 | | $187,184.15 | | $231,489.05 | | $204,924.00 |
| | **AS CORRECTED** | | | | | | $170,367.15 | | $187,184.15 | | $231,489.05 | | $204,924.00 |

CITY OF EVANSTON
TABULATION OF BIDS FOR
**2021 Alley Improvements Project**
**BID NO: 21-16**

**DATE:** July 20, 2021
**TIME:** 2:15 P.M.

| | APPROVED ENGINEER'S ESTIMATE | NAME AND ADDRESS OF BIDDERS | | | |
|---|---|---|---|---|---|
| | | Capitol Cement Co., Inc.<br>6231 North Pulaski Road<br>Chicago, IL 60646 | Schroeder & Schroeder, Inc.<br>7306 Central Park<br>Skokie, IL 60076 | Landmark Contractors, Inc<br>11916 W. Main St.<br>Huntley, IL 60142 | Joel Kennedy Construction Corp.<br>2830 N Lincoln Ave<br>Chicago, IL 60657 |

**SA 1526 - Alley North of Noyes Street, East of Dodge Avenue**

| ITEM NUMBER | ITEM | UNIT | TOTAL QUANTITY | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | EARTH EXCAVATION | CU. YD. | 268 | $50.00 | $13,400.00 | $50.00 | $13,400.00 | $35.00 | $9,380.00 | $99.60 | $26,692.80 | $51.00 | $13,668.00 |
| 2 | TRENCH BACKFILL | CU. YD. | 201 | $38.00 | $7,638.00 | $35.00 | $7,035.00 | $50.00 | $10,050.00 | $51.00 | $10,251.00 | $10.00 | $2,010.00 |
| 3 | SUB-BASE GRANULAR MATERIAL, TYPE B | CU. YD. | 10 | $38.00 | $380.00 | $2.00 | $20.00 | $36.00 | $360.00 | $63.85 | $638.50 | $30.00 | $300.00 |
| 4 | GRANULAR CRADLE MATERIAL, CA-11 | TON | 135 | $36.00 | $4,860.00 | $10.00 | $1,350.00 | $56.00 | $7,560.00 | $21.00 | $2,835.00 | $20.00 | $2,700.00 |
| 5 | AGGREGATE BASE COURSE, TYPE B, 4" | SQ. YD. | 615 | $7.00 | $4,305.00 | $6.00 | $3,690.00 | $4.00 | $2,460.00 | $10.80 | $6,642.00 | $12.00 | $7,380.00 |
| 6 | INCIDENTAL HOT-MIX ASPHALT SURFACING | TON | 10 | $325.00 | $3,250.00 | $295.00 | $2,950.00 | $175.00 | $1,750.00 | $296.45 | $2,964.50 | $200.00 | $2,000.00 |
| 7 | PORTLAND CEMENT CONCRETE PAVEMENT, 8" | SQ. YD. | 615 | $87.00 | $53,505.00 | $75.00 | $46,125.00 | $90.00 | $55,350.00 | $99.50 | $61,192.50 | $85.00 | $52,275.00 |
| 8 | STORM SEWERS, SPECIAL, 10" ( D. I. P. / CL 50 ) | FOOT | 51 | $130.00 | $6,630.00 | $125.00 | $6,375.00 | $165.00 | $8,415.00 | $129.00 | $6,579.00 | $175.00 | $8,925.00 |
| 9 | STORM SEWERS, 12", TYPE 2 ( R. C. P. / CL III ) | FOOT | 278 | $115.00 | $31,970.00 | $110.00 | $30,580.00 | $130.00 | $36,140.00 | $80.00 | $22,240.00 | $133.00 | $36,974.00 |
| 10 | STORM SEWERS, SPECIAL 12", ( D. I. P. / CL 50 ) | FOOT | 18 | $140.00 | $2,520.00 | $135.00 | $2,430.00 | $185.00 | $3,330.00 | $181.00 | $3,258.00 | $240.00 | $4,320.00 |
| 11 | CATCH BASIN, TYPE A, 4' DIAMETER, TYPE 1 FRAME, OPEN LID | EACH | 1 | $5,600.00 | $5,600.00 | $3,950.00 | $3,950.00 | $6,950.00 | $6,950.00 | $4,679.00 | $4,679.00 | $4,800.00 | $4,800.00 |
| 12 | INLET, TYPE A, TYPE 1 FRAME, OPEN LID | EACH | 3 | $2,200.00 | $6,600.00 | $2,950.00 | $8,850.00 | $2,150.00 | $6,450.00 | $1,847.00 | $5,541.00 | $3,500.00 | $10,500.00 |
| 13 | CONCRETE CURB , TYPE B | FOOT | 170 | $33.00 | $5,610.00 | $35.00 | $5,950.00 | $25.00 | $4,250.00 | $35.40 | $6,018.00 | $28.00 | $4,760.00 |
| 14 | PAVEMENT REMOVAL | SQ. YD. | 10 | $28.00 | $280.00 | $21.00 | $210.00 | $10.00 | $100.00 | $53.00 | $530.00 | $20.00 | $200.00 |
| 15 | DRIVEWAY PAVEMENT REMOVAL | SQ. YD. | 155 | $18.00 | $2,790.00 | $18.00 | $2,790.00 | $5.00 | $775.00 | $14.40 | $2,232.00 | $15.00 | $2,325.00 |
| 16 | CURB REMOVAL | FOOT | 170 | $7.00 | $1,190.00 | $4.00 | $680.00 | $5.00 | $850.00 | $10.30 | $1,751.00 | $5.00 | $850.00 |
| 17 | SIDEWALK REMOVAL | SQ. FT. | 445 | $2.00 | $890.00 | $2.00 | $890.00 | $1.00 | $445.00 | $1.95 | $867.75 | $2.00 | $890.00 |
| 18 | PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT - 6" | SQ. YD. | 140 | $72.00 | $10,080.00 | $70.00 | $9,800.00 | $54.00 | $7,560.00 | $78.80 | $11,032.00 | $70.00 | $9,800.00 |
| 19 | PORTLAND CEMENT CONCRETE SIDEWALK - 5" | SQ. FT. | 445 | $8.00 | $3,560.00 | $8.00 | $3,560.00 | $7.50 | $3,337.50 | $7.50 | $3,337.50 | $10.00 | $4,450.00 |
| 20 | PROTECTIVE SEALER | SQ. YD. | 755 | $1.60 | $1,208.00 | $1.00 | $755.00 | $1.00 | $755.00 | $2.10 | $1,585.50 | $1.00 | $755.00 |
| 21 | CRUSHED STONE, CA - 14 | TON | 20 | $35.00 | $700.00 | $20.00 | $400.00 | $22.00 | $440.00 | $53.90 | $1,078.00 | $65.00 | $1,300.00 |
| 22 | FURNISHING AND PLACING TOPSOIL, 3" | SQ. YD. | 80 | $9.00 | $720.00 | $15.00 | $1,200.00 | $3.00 | $240.00 | $19.00 | $1,520.00 | $6.00 | $480.00 |
| 23 | SODDING, SALT TOLERANT | SQ. YD. | 80 | $18.00 | $1,440.00 | $17.00 | $1,360.00 | $13.00 | $1,040.00 | $44.00 | $3,520.00 | $10.00 | $800.00 |
| 24 | REMOVING AND RESETTING PAVERS | SQ. FT. | 75 | $45.00 | $3,375.00 | $20.00 | $1,500.00 | $12.00 | $900.00 | $25.00 | $1,875.00 | $60.00 | $4,500.00 |
| 25 | DETECTABLE WARNINGS | SQ. FT. | 20 | $60.00 | $1,200.00 | $55.00 | $1,100.00 | $35.00 | $700.00 | $21.00 | $420.00 | $45.00 | $900.00 |
| 26 | CLASS B PATCHES, SPECIAL 9" (HES) | SQ. YD. | 12 | $100.00 | $1,200.00 | $125.00 | $1,500.00 | $90.00 | $1,080.00 | $162.45 | $1,949.40 | $125.00 | $1,500.00 |
| 27 | HOT-MIX ASPHALT SURFACE REMOVAL | SQ. YD. | 40 | $30.00 | $1,200.00 | $40.00 | $1,600.00 | $5.00 | $200.00 | $9.25 | $370.00 | $42.00 | $1,680.00 |
| 28 | TEMPORARY FENCE | FOOT | 60 | $7.00 | $420.00 | $5.00 | $300.00 | $7.50 | $450.00 | $8.65 | $519.00 | $8.00 | $480.00 |
| 29 | CONSTRUCTION LAYOUT AND STAKING | LUMP SUM | 1 | $6,000.00 | $6,000.00 | $5,000.00 | $5,000.00 | $3,750.00 | $3,750.00 | $6,800.00 | $6,800.00 | $5,000.00 | $5,000.00 |
| 30 | STREET SWEEPING | EACH | 2 | $400.00 | $800.00 | $100.00 | $200.00 | $350.00 | $700.00 | $500.00 | $1,000.00 | $400.00 | $800.00 |
| 31 | CLOSED CIRCUIT TV INSPECTION | LUMP SUM | 1 | $3,000.00 | $3,000.00 | $2,500.00 | $2,500.00 | $3,000.00 | $3,000.00 | $2,400.00 | $2,400.00 | $2,500.00 | $2,500.00 |
| 32 | PRE-CONSTRUCTION SURFACE VIDEO TAPING | LUMP SUM | 1 | $1,000.00 | $1,000.00 | $1,000.00 | $1,000.00 | $950.00 | $950.00 | $400.00 | $400.00 | $500.00 | $500.00 |
| 33 | EPOXY PAVEMENT MARKING LINE- 6" YELLOW | FOOT | 40 | $50.00 | $2,000.00 | $24.79 | $991.60 | $24.79 | $991.60 | $24.79 | $991.60 | $25.00 | $1,000.00 |
| **TOTAL BID** | **AS READ** | | | | $189,321.00 | | $170,041.60 | | $180,709.10 | | $203,710.05 | | $191,322.00 |
| | **AS CORRECTED** | | | | | | $170,041.60 | | $180,709.10 | | $203,710.05 | | $191,322.00 |

CITY OF EVANSTON
TABULATION OF BIDS FOR
**2021 Alley Improvements Project**
**BID NO: 21-16**

**DATE:** July 20, 2021
**TIME:** 2:15 P.M.

| | | APPROVED ENGINEER'S ESTIMATE | NAME AND ADDRESS OF BIDDERS | | | |
|---|---|---|---|---|---|---|
| | | | Capitol Cement Co., Inc.<br>6231 North Pulaski Road<br>Chicago, IL 60646 | Schroeder & Schroeder, Inc.<br>7306 Central Park<br>Skokie, IL 60076 | Landmark Contractors, Inc<br>11916 W. Main St.<br>Huntley, IL 60142 | Joel Kennedy Construction Corp.<br>2830 N Lincoln Ave<br>Chicago, IL 60657 |
| **Civic Center Porous Pavement Replacement** | | | | | | |

| ITEM NUMBER | ITEM | UNIT | TOTAL QUANTITY | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | REMOVE AND REPLACE POROUS PAVEMENT | SQ YD | 430 | $100.00 | $ 43,000.00 | $90.00 | $38,700.00 | $275.00 | $118,250.00 | $67.40 | $28,982.00 | $82.00 | $35,260.00 |
| 2 | AGGREGATE FURNISH AND PLACE, CA-7 | CU YD | 50 | $50.00 | $ 2,500.00 | $40.00 | $2,000.00 | $45.00 | $2,250.00 | $86.65 | $4,332.50 | $110.00 | $5,500.00 |
| **TOTAL BID** | | **AS READ** | | | $45,500.00 | | $40,700.00 | | $120,500.00 | | $33,314.50 | | $40,760.00 |
| | | **AS CORRECTED** | | | | | $40,700.00 | | $120,500.00 | | $33,314.50 | | $40,760.00 |

CITY OF EVANSTON
TABULATION OF BIDS FOR
**2021 Alley Improvements Project**
**BID NO: 21-16**

**DATE:** July 20, 2021
**TIME:** 2:15 P.M.

| ITEM NUMBER | ITEM | UNIT | TOTAL QUANTITY | APPROVED ENGINEER'S ESTIMATE UNIT PRICE | APPROVED ENGINEER'S ESTIMATE TOTAL | NAME AND ADDRESS OF BIDDERS: Capitol Cement Co., Inc. 6231 North Pulaski Road Chicago, IL 60646 UNIT PRICE | Capitol Cement Co., Inc. TOTAL | Schroeder & Schroeder, Inc. 7306 Central Park Skokie, IL 60076 UNIT PRICE | Schroeder & Schroeder, Inc. TOTAL | Landmark Contractors, Inc 11916 W. Main St. Huntley, IL 60142 UNIT PRICE | Landmark Contractors, Inc TOTAL | Joel Kennedy Construction Corp. 2830 N Lincoln Ave Chicago, IL 60657 UNIT PRICE | Joel Kennedy Construction Corp. TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Traffic Calming Speed Humps and Alley Bumps** | | | | | | | | | | | | | |
| 1 | SPEED HUMPS (VARIOUS STREETS) | FOOT | 750 | $100.00 | $ 75,000.00 | $80.00 | $60,000.00 | $150.00 | $112,500.00 | $60.00 | $45,000.00 | $95.00 | $71,250.00 |
| 2 | SPEED BUMPS (VARIOUS ALLEYS) | FOOT | 80 | $80.00 | $ 6,400.00 | $100.00 | $8,000.00 | $280.00 | $22,400.00 | $70.00 | $5,600.00 | $100.00 | $8,000.00 |
| 3 | SPEED HUMPS AND BUMPS REMOVAL (ASPHALT) | FOOT | 40 | $25.00 | $ 1,000.00 | $50.00 | $2,000.00 | $50.00 | $2,000.00 | $220.80 | $8,832.00 | $30.00 | $1,200.00 |
| **TOTAL BID** | | **AS READ** | | | $82,400.00 | | $70,000.00 | | $136,900.00 | | $59,432.00 | | $80,450.00 |
| | | **AS CORRECTED** | | | | | $70,000.00 | | $136,900.00 | | $59,432.00 | | $80,450.00 |

# Memorandum

To: David Stoneback, Public Works Agency Director
Lara Biggs, P.E. Bureau Chief – Capital Planning / City Engineer
Christopher Venatta, P.E., Senior Project Manager

From: Tammi Nunez, Purchasing Manager

Subject: 2021 Alley Improvements Project, Bid 21-16

Date: August 9, 2021

The goal of the Minority, Women and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City's goal is to have general contractors utilize M/W/EBEs to perform no less than 25% of the awarded contract.

With regard to the recommendation for the 2021 Alley Improvements Project, Bid 21-16, Capitol Cement Co., total base bid is $699,851.60 and they are found to be in compliance with the City's goal. They will receive credit for 26% M/W/EBE participation.

| Name of M/W/EBE | Scope of Work | Contract Amount | % | MBE | WBE | EBE |
|---|---|---|---|---|---|---|
| Ozinga Ready Mix Concrete<br>2525 W. Oakton St.<br>Evanston, IL 60202 | Concrete | $82,889.00 | 12% | | | X |
| L&B Trucking Inc.<br>4439 Wenonah<br>Stickney, IL 60402 | Trucking | $40,000.00 | 6% | | X | |
| ALF Cartase Inc.<br>32 E Lake Street<br>Northlake, IL 60164 | Trucking | $9,407.87 | 1% | | X | |
| Petromex, Inc.<br>14702 S. Hamlin Ave.<br>Midlothian, IL 60445 | Petroleum | $10,800.00 | 2% | X | | |
| C.R. Schmidt, Inc.<br>3S215 Talbot Ave.<br>Warrenville, IL 60555 | Paver/Retaining Wall Contractor | $25,155.00 | 4% | | X | |
| Smith Maintenance Company<br>2221 W. Walnut St. Suite #2<br>Chicago, IL 60612 | Construction | $6,900.00 | 1% | X | | |
| **Total M/W/EBE** | | **$175,151.87** | **26%** | | | |

CC: Hitesh Desai, Chief Financial Officer

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Edgar Cano, Public Services Bureau Chief |
| CC: | David Stoneback, Public Works Agency Director |
| Subject: | Approval of Change Order No. 1 to the Contract with Precision Pavement Marking, Inc. for the 2021 Pavement Marking Program |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends the City Council authorize the City Manager to execute Change Order No. 1 to the contract with Precision Pavement Markings, Inc. (P. O. Box 705, Elgin, IL 60123) for the 2021 Pavement Marking Program. This change order will increase the contract amount by $50,000, from $120,000 to $170,000.

Funding Source:
Funding for this work will come from the Capital Improvement Fund 2021 General Obligation Bonds (Account 415.40.4121.65515-421014).

Council Action:
For Action

Summary:
The Pavement Marking Program is an annual maintenance program which involves the striping and re-striping of pavement markings on City roads and lots which have faded due to traffic and other factors.

Thermoplastic is the material used for the majority of pavement markings in the City. Thermoplastic has, in most cases, a four to five year life expectancy before it needs to be refreshed. Based on this, staff divided the City into five geographic sections with a revolving five year maintenance schedule. Organizing the Pavement Marking Program by sections allows staff to field evaluate and inspect the markings thoroughly. Budgeted resources can then be focused in a specific area raising and maintaining the level of service City wide.

City staff maintains flexibility to handle any “hot spots” that develop outside the program schedule.

In March of 2019, as in past years, the City of Evanston participated in the Municipal Partnership Initiative (MPI) to attempt to secure lower per unit pricing. The lowest qualified bidder for 2019 was found to be Precision Pavement Markings, Inc. The contract term is understood to be for a one (1) year period with possible two (2) additional one (1) year period extensions. This would be the second and final extension. Prices have increased as permitted per the contract. The chart below shows the increase compared to last year

Analysis:
On March 22, 2021, City Council approved the contract extension of the 2021 Pavement Marking Program to Precision Pavement Markings, Inc. in the amount of $120,000. Need and demand for additional pavement markings maintenance has increased due to added traffic calming measures such as speed humps, crosswalks and stop bars. As well as to address “hot spots” near schools and busy intersections where there is heavy traffic. There are numerous areas throughout the City that would benefit from the Pavement Marking Program. As such, staff is requesting approval to increase the funding level for the 2021 Pavement marking program by $50,000.

Legislative History:
On April 8, 2019, City Council approved the 2019 pavement marking contract with Precision Pavement Markings, the successful bidder of the 2019 MPI bid.

On April 13, 2020, City Council approved the first one-year contract extension to the 2019 pavement marking contract.

On March 22, 2021, City Council approved the second and final one-year contract extension to the 2019 pavement marking contract.

Attachments:
Change Order 001 2021 Pavement Marking Program

**CITY OF EVANSTON**
**CHANGE ORDER**

**Order No.** 001
**Date:** July 21, 2021
**Agreement Date:** March 22, 2021

**PROJECT:** City of Evanston 2021 Pavement Marking Program
**OWNER:** City of Evanston
**CONTRACTOR:** Precision Pavement Markings

The following changes are hereby made to the **AGREEMENT**:

Increase the contract amount by $50,000.00. This will allow additional pavement marking to be applied at the contract bid price of $0.56 per LF (4" Thermoplastic), $0.82 per LF (6" Thermoplastic), $4.04 per Sq. Ft. (Thermoplastic Letters/Symbols), $0.27 per Sq. Ft. (Pavement Marking Removal), $0.78 per LF (Grooving - Recessed Marking 5")

| | | | |
|---|---|---|---|
| Original **CONTRACT PRICE**: | | $ | 120,000.00 |
| Currect **CONTRACT PRICE** adjusted by previous | | $ | 120,000.00 |
| Total change in **CONTRACT PRICE** for this **CHANGE ORDER**: | 001 | $ | 50,000.00 |
| The **CONTRACT PRICE** including this **CHANGE ORDER** will be | | $ | 170,000.00 |

Accepted by (Contractor): Billy J Sadys — Precision Pavement Markings — 7-29-2021 — Date

Approved by (Owner): _____ — City of Evanston — _____ — Date

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Stefanie Levine, Project Manager |
| CC: | David Stoneback - Public Works Agency Director; Lara Biggs - City Engineer |
| Subject: | Approval of Change Order No. 2 to the contract with Terra Engineering, Ltd. for the McCulloch Park Renovations Project (RFP 19-53) |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends the City Council authorize the City Manager to execute Change Order No. 2 to the contract with Terra Engineering, Ltd. (225 W. Ohio Street, 4th Floor, Chicago, Illinois 60654) for the McCulloch Park Renovations Project (RFP 19-53). This change order will increase the project's cost by $2,880.00 from $93,169.00 to $96,049.00 and extend the project's completion deadline by 136 calendar days from May 28, 2021, to October 11, 2021.

Funding Source:
Funding will be provided from the Capital Improvement Fund 2019 General Obligation Bonds (Account 415.40.4119.65515 - 519004). This line item was budgeted at $100,000, of which $9,031 remains.

Council Action:
For Action

Summary:
Terra Engineering has been providing consulting services for the design and construction of renovations to McCulloch Park since November of 2019. Originally the project was scheduled for construction in 2020 but the COVID-19 pandemic delayed the project by one year. On April 12, 2021, a construction contract was awarded with a final completion deadline of September 17, 2021. At that time, Terra Engineering received approval for Change Order No. 1 in the amount of $2,200.00 to update required IEPA documentation for the project which had aged out of compliance.

Unfortunately, the construction contractor has run into several delays during construction that were beyond their control, including COVID-19 procurement issues and protracted utility

coordination to relocate overhead services. As a result, the construction contractor has been granted a 24-day extension to finish their work. In order to provide the associated additional construction administration services during this extended construction timeline, Terra Engineering has requested additional services in the amount of $2,880.00. Since the project was delayed one year as a result of COVID-19, Terra's contract needs to be extended by 136 calendar days to match the contractor's adjusted project schedule. Staff therefore recommends approval of Change Order No. 2 to Terra Engineering's contract in the amount of $2,880.00 with a time extension of 136 calendar days.

Legislative History:
City Council approved award of the contract award with Terra Engineering on November 25, 2019.

Attachments:
Change Order No. McCulloch Park Engineering

**CITY OF EVANSTON**
**CHANGE ORDER**

| | |
|---|---|
| **Change Order No.** | 002 |
| **Date:** | 09/01/2021 |
| **Agreement Date:** | 11/27/2019 |

| | |
|---|---|
| **PROJECT:** | McCulloch Park Renovations |
| **OWNER:** | City of Evanston |
| **CONSULTANT:** | Terra Engineering, Ltd. |

The following changes are hereby made to the **AGREEMENT:**

Provide additional on-site construction observation services as a result of ComEd and COVID-19 related delays to the construction project (see attached).

Change to **CONTRACT PRICE:** $2,880.00

| | |
|---|---|
| Original **BASE CONTRACT PRICE:** | $ 90,969.00 |
| Current **CONTRACT PRICE** adjusted by previous **CHANGE ORDER** | $ 93,169.00 |
| Total change in **CONTRACT PRICE** for this **CHANGE ORDER** | $ 2,880.00 |
| The **CONTRACT PRICE** including this **CHANGE ORDER** will be | $ 96,049.00 |

| | |
|---|---|
| Original Date for Contract Completion | 05/28/2021 |
| Current Date for Contract Completion | 05/28/2021 |
| Time Extension (in calendar days) | 136 days |
| Modified Date for Contract Completion | 10/11/2021 |

Approved by (Owner): _____ _____
City of Evanston — Date

Accepted by (Consultant): _____ 9/1/21
Terra Engineering, Ltd. — Date

TERRA
ENGINEERING LTD.

August 27, 2021
Rev 1: August 31, 2021

Ms. Stefanie Levine
City of Evanston
Lorraine H. Morton Civic Center
2100 Ridge Avenue
Evanston, IL 60201
T: (847) 448-8043
E: slevine@cityofevanston.org

Re: McCulloch Park Renovations
726 Jenks Street, Evanston IL
Proposal for Additional Services Construction Extension

Dear Ms. Levine,

We are grateful for you teaming with us on this project. We are happy to provide the following additional services proposal to the City of Evanston ("Client") for construction administration services related to the completion of McCulloch Park following the contractor's requested extension. The work is in addition to the base services agreement from November 27, 2019 and is subject to the same terms and conditions therein. A specific scope of work and deliverables is listed below.

**SCOPE OF WORK/ANTICIPATED DELIVERABLES**

1. Construction Administration Services:
   A. Conduct weekly site meeting until the project reaches substantial completion (limit 6) to determine if the work is proceeding in general conformance with the contract documents; issue meeting minutes for each visit.
   B. Respond to RFI's as requested.
   C. Issue interpretations or clarifications of the contract drawings when requested by the Owner or the Contractor.

**SCHEDULE**

Upon agreement on scope of work and receipt of signed fee proposal, TERRA will commence with scope of work and align deliverables immediately to follow the Contractor's schedule.

**COMPENSATION**

ERRA offers the above services at the hourly fees as noted below. Reimbursable expenses for items such as permitting/milestone reproductions, postage and document retrieval are in addition to fees for professional services as indicated below and will be invoiced at cost + 10%; an allowance has been provided. We assume milestone deliverable printing and postage to Owner will be handled by you and TERRA will digitally transmit milestone documentation electronically to you for processing.

We offer these additional services at an hourly fee of $120.00 / hour, not to exceed $**2,880.00.**

August 27, 2021
Rev 1: August 31, 2021

**ACCEPTANCE**

This proposal, with the signature of the appropriate personnel, constitutes acceptance of fee and terms as stated herein. Please return one copy of the signed proposal to me as authorization to begin work.

If you have questions or need clarification on the above, please do not hesitate to call. We look forward to working with you on this project and appreciate you including us on your team.

Sincerely yours,

**TERRA ENGINEERING, LTD.**



Jennifer Draper
Landscape Architect, TERRA Engineering, Ltd.

Cc: Keven Graham, Senior Landscape Architect, TERRA Engineering, Ltd.
Katherine Kenefake, Assistant Project Manager, TERRA Engineering, Ltd.

**ACCEPTED BY**

Date: _____

Printed name: _____

Signed name: _____

Title: _____

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Anil Khatkhate, ADA/CIP Project Manager |
| CC: | David Stoneback, Public Works Agency Director; Lara Biggs, City Engineer |
| Subject: | Approval of a Contract with Garland/DBS for the Civic Center Roof and Gutter Assessment and Repairs |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends that the City Council authorize the City Manager to execute a contract with Garland/DBS, Inc. (3800 east 91st Street, Cleveland, OH 44105) for the Civic Center Roof and Gutter Assessment and Repairs in the not-to-exceed amount of $200,000.

Funding Source:
This project was not budgeted, but funding is available from the Capital Improvement Fund 2019 General Obligation Bonds in the amount of $130,000 and from the 2020 General Obligation Bonds in the amount of $70,000. A detailed summary is included in the attached memo.

Council Action:
For Action

Summary:
On September 3, 2021, David Stoneback, Public Works Agency Director, forwarded a memo to City Council regarding ongoing water damage at the Lorraine H. Morton Civic Center. Water damage is widespread through the 4th floor offices, but is also found in spot locations on other floors. This memo is attached for reference.

The current roof of the Civic Center was installed in 2010. Although it is dependent on where the failure lies, the roof is unlikely to be under warranty. Staff has received a proposal from Garland/DBS to provide the needed lift/scaffolding, as well as some time and material unit prices for certain types of repairs. However, because the scope of the problem cannot be known without first providing the access, it is not possible to know how much the repairs will cost. Therefore, staff is recommending award of a contract with a not-to-exceed price of

$200,000, so that simple and/or temporary repairs can be completed quickly while the scaffolding is erected and prior to winter. The cost proposal from Garland/DBS is attached.

Under a separate contract, of less than $25,000, staff is also working with McGuire Igleski, the architect that provided the original roof design, to assist with the inspection and to provide recommendations for repairs.

As the inspection is completed and information becomes available, staff will notify City Council of the additional information.
Garland/DBS has completed many roofing projects for the City (most recently the Fire Station 4 Emergency Roof Replacement), and their work has been exemplary. Garland/DBS is requesting a waiver of the M/W/EBE goals. A compliance review by the Purchasing Manager is attached.

Detailed Funding Summary:
In recent years, funding has been budgeted either to fund needed Civic Center HVAC improvements or relocation of civic center services. This funding has also been previously used to fund Civic Center emergency repairs. Staff is recommending utilizing this funding for these repairs, which will require additional funding be budgeted in 2022 for the longer-term Civic Center improvements. Funding is proposed as follows:

| Funding Source | Account | Available Budget | Project Cost |
|---|---|---|---|
| 2019 G.O. Bonds – Civic Center HVAC Improvements Design Engr | 415.40.4119.65515 – 621016 | $130,000 | $130,000 |
| 2020 G.O. Bonds – Civic Center Planning/Design Svcs | 415.40.4120.65515 – 621016 | $250,000 | $ 70,000 |
| **Total** | | | **$200,000** |

Attachments:
Memo to City Council, dated 9/3/21
Garland/DBS Proposal, dated 8/25/21
M/W/EBE Compliance Review

# Memorandum

To: City Council

From: David Stoneback, Public Works Agency Director
Lara Biggs, City Engineer

Subject: Civic Center Water Damage

Date: September 3, 2021

On February 24, 2021, the City Manager's office on the 4th floor and the office directly underneath on the 3rd floor were both flooded with a significant amount of water. While the source of the water has not been conclusively identified, it appears that, among other potential sources of damage, the downspouts adjacent to this area on the outside of the building failed by splitting open adjacent to the wall and freezing over with ice. This allowed the side of the building to also be iced over, from which water could permeate the brick wall and leak into the interior.

While investigating the potential scope of damage to get a quote for repairs, it has become apparent that the Civic Center building is sustaining ongoing water damage. Water damage is most apparent in the east-side fourth floor offices and on the ground floor, although there are indications of water damage in other locations. The building is tall enough that there is no way for in-house staff to get a close look at the building roof and gutter system to determine the source of water. However, from ground level, staff has determined that seven downspouts have failed by splitting at the seam in the back. (The downspouts are constructed of zinc-coated copper with a mechanically crimped seam in the back that runs the entire length of the downspout; this is the seam that has split.) While these failed downspouts are adjacent to areas of the most dramatic interior water damage, the interior damage is too widespread to be explained entirely by downspout failures.

Because of the building height, inspection can only occur through a large lift truck or scaffolding. The lift truck can be used on the north, east, and south sides of the building only. On the west side of the building, scaffolding is required because trees are located too close to the building to allow a lift truck to fit. Scaffolding is much more expensive to rent than a large lift truck and will take substantially longer to assemble, but it is the only way to inspect the roof and gutters on the west side of the building.

Staff has received a preliminary estimate of the inspection and repair work, but is working to refine the pricing in order to better determine the cost. Because of the cost of the lift truck and/or scaffolding rental, it is cost-effective to immediately complete the repairs while doing the inspection if it is possible to do so. Staff is also working to coordinate with the architecture and engineering firms that worked on the installation of the roof and gutter in order to involve them in the permanent repair work. For these reasons, exact costs are not yet known. However, depending on the scope of work, the cost for this emergency inspection and potential repair is currently estimated at $150,000 to $250,000. Staff is currently planning to bring an emergency contract for approval to the City Council on September 13, 2021. It is recommended that the inspection and associated repair work be completed before winter.

Because water appears to have been leaking into the building for several months, staff has contracted with Midwest Environmental to complete a preliminary inspection to determine the extent of the interior water damage and sample for mold. (Midwest Environmental is the environmental health firm that has completed similar work at Fire Station 4.) The initial inspection is estimated to be under $5,000 and will be conducted this week, although samples from mold testing will not be available until mid-September. Midwest's initial inspection will include using thermal imaging to pinpoint locations of water intrusion. This information may be able to be used to focus the exterior inspection work of the roofing contractor and engineer.

Once any water leaks have been repaired, the interior water damage can be mitigated and repaired. Below are some examples of the water damage.



*Water Damage in 4th Floor Finance Department Offices*



*Water Damage in 4th Floor Finance Department Offices*



*Water damage in 4th Floor City Manager Office*



*Water Damage in 4th Floor wall outside of City Manager Office*



*Water Damage in 4th Floor Corporation Counsel Office*



*Ice Buildup on Exterior of Downspout Adjacent to 4th Floor City Manager's Office. Note Darkened Brick Adjacent to Downspout Indicative of Water Saturation.*



*Downspout on South Facade. The white deposits on the brick are efflorescence, a condition where brick begins to decay because of long-term exposure to moisture. This is usually from moisture trapped inside the wall that is migrating outward bringing any salts in the brick to the surface.*

Garland/DBS, Inc.
3800 East 91st Street
Cleveland, OH 44105
Phone: (800) 762-8225
Fax: (216) 883-2055

# ROOFING SERVICES PROPOSAL

**Building Assessments**
**City of Evanston**
**2100 Ridge Avenue**
**Evanston, IL 60201**

**Proposal Date: 08/25/2021**
**Proposal #: 50-IL-210032**

Purchase Request / Delivery Order Language: Garland/DBS, Inc.

**Roof & Gutter Assessment and Repairs with Manlift:**

Manlift scope: Provide man lift at areas where accessible to inspect copper inlay gutter seams and zinc coated copper downspouts. All work to be completed using (2) men. Based upon investigation of inlay gutter seams and downspouts work to be completed using unit costs below.

Man Lift Rental for 1 week: **$2,844.00**
Man Lift Rental for 1 month if required: **$5,643.00**
*Rental to be determined based on amount of days lift is required on site to complete repairs*
Labor: Operate & investigate gutter seams/ downspouts (2 men): **1 day for 2 men; $2,500.00**
**NTE: 5 days at $12,500.00**

**Unit Pricing:**
Labor & Material to clean, treat, & re-solder inlay gutter seam using 50/50 solder:
**$340.00 per each seam**
Labor & Material to remove & replace 10 feet of zinc coated copper round downspout:
**$1,255.00 per 10 foot piece**
*Please note lead time for zinc coated copper is currently 8 months*

**Roof & Gutter Assessment and Repairs with Scaffolding:**

Scaffolding scope: Provide scaffolding in areas highlighted in red to inspect copper inlay gutter seams only. All work to be completed using (2) men. Based upon investigation of inlay gutter seams work to be completed using unit costs below.

Garland/DBS, Inc.
3800 East 91st Street
Cleveland, OH 44105
Phone: (800) 762-8225
Fax: (216) 883-2055

**WEST ELEVATION**
The scaffolding system will be approximately 7' wide overall (5' wide base and 2' side bracket) x 110' long x 50' high with one complete deck level.

**NORTH ELEVATION**
The scaffolding system will be approximately 7' wide overall (5' wide base and 2' side bracket) x 104' long x 50' high with one complete deck level.

**SOUTH ELEVATION**
The scaffolding system will be approximately 7' wide overall (5' wide base and 2' side bracket) x 98' long x 50' high with one complete deck level.

**EAST ELEVATION**
The scaffolding system will be approximately 7' wide overall (5' wide base and 2' side bracket) x 95' long x 50' high with one complete deck level.

Scaffold erection & Rental for 28 days: **$106,244.00**
ADD Rental after of **$6,130.00** per 28 days
Labor: Operate & investigate gutter seams/ downspouts (2 men): **1 day for 2 men; $2,500.00**
**NTE: 5 days at $12,500.00**

**Unit Pricing:**
Labor & Material to clean, treat, & re-solder inlay gutter seam using 50/50 solder:
**$340.00 per each seam**
Labor & Material to remove & replace 10 feet of zinc coated copper round downspout:
**$1,255.00 per 10 foot piece**
*Please note lead time for zinc coated copper is currently 8 months*

**Clarifications/Exclusions:**

1. Any work not exclusively described in the above proposal scope of work is excluded.

***Pricing is valid for sixty (60) days from the date of this proposal.***

Communication relating to this proposal may be directed to:

Jeff Kozak
3800 E 91st Street
Cleveland, OH 44105
Phone: 216-430-3518
Fax: 216-833-2055

# Memorandum

To: David Stoneback, Public Works Agency Director
Lara Biggs, Bureau Chief – City Engineer
Anil Khatkhate, Project Manager

From: Tammi Nunez, Purchasing Manager

Subject: Civic Center Roof and Gutter Assessment and Repairs

Date: September 13, 2021

The goal of the Minority, Women and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City's goal is to have general contractors utilize M/W/EBEs to perform no less than 25% of the awarded contract.

With regard to the Civic Center Water Damage potential repair cost, currently estimated at $150,000 to $250,000, the primary contractor Garland/DBS, Inc. has requested a waiver for the MWEBE participation goal. MWEBE participation is impracticable due to the project scope that consists of ornate Copper work and no certified MWEBE firms who perform this type of work.

Cc: Hitesh Desai, Chief Financial Officer

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Stefanie Levine, Project Manager |
| CC: | David Stoneback - Public Works Agency Director; Lara Biggs - City Engineer; Stephen Walker - Greenways Supervisor |
| Subject: | Approval of Change Order No.1 to the contract with Christy Webber & Company for Landscape Maintenance at Crown Park (Bid 20-47) |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends that City Council authorize the City Manager to execute Change Order No. 1 to the contract with Christy Webber & Company (2900 W. Ferdinand Street, Chicago, Illinois 60612) for landscape maintenance at Crown Park (Bid 20-47). This change order will increase the contract amount by $31,912.13 from $110,430.00 to $142,342.13.

Funding Source:
Funding will be from the Crown Construction Fund (Account 416.40.4160.62145 - 616017). The cost of this change order will be deducted from the total cost of the original Robert Crown Community Center construction contract.

Council Action:
For Action

Summary:
Since the completion of site work in the spring of 2020 at Crown Park as part of the original Robert Crown Community Center construction contract, staff has been working with the construction manager to establish lawn and no-mow grasses throughout the property. Unfortunately, due to numerous weather complications (including a very wet spring in 2020 and exceptionally dry weather in 2021) the establishment of these plant materials has been spotty throughout the site. As a result, additional over-seeding and establishment work is required in order to achieve proper plant material coverage.

As the original Robert Crown Community Center construction project is now in the close-out process, staff believes it is more appropriate for the site's landscape maintenance contractor (Christy Webber) to take over the plant material establishment efforts. Therefore, staff solicited

pricing from Christy Webber to provide these services as a change order to their existing contract. Christy Webber's pricing includes slit seeding and temporary irrigation throughout the site in accordance with guidance provided by local industry experts. The cost of this change order will be deducted from the construction manager's existing contract.

Legislative History:
On 12/14/2020, City Council approved award of a contract with Christy Webber & Company for Landscape Maintenance at the Robert Crown Community Center (Bid 20-47).

Attachments:
Change Order 1 RCCC landscape maintenance

**CITY OF EVANSTON**
**CHANGE ORDER**

**Order No.** 001
**Date:** 09/13/2021
**Agreement Date:** 01/12/2021

**PROJECT:** City of Evanston Landscape Maintenance at Crown Park
**OWNER:** City of Evanston
**CONTRACTOR:** Christy Webber & Company

The following changes are hereby made to the **AGREEMENT:**

Lawn and no-mow grass establishment throughout the property, including temporary irrigation.

Change to **CONTRACT PRICE:** $31,912.13

| | | |
|---|---|---|
| Original **BASE CONTRACT PRICE:** | $ | 110,430.00 |
| Current **CONTRACT PRICE** adjusted by previous **CHANGE ORDERS** | $ | 110,430.00 |
| Total change in **CONTRACT PRICE** for this **CHANGE ORDER** | $ | 31,912.13 |
| The **CONTRACT PRICE** including this **CHANGE ORDER** will be | $ | 142,342.13 |
| Original Dates for Contract Completion | | 01/12/2023 |
| Time Extension (in calendar days) | | 0 days |
| Modified Date for Contract Completion | | 01/12/2023 |

Approved by (Owner): _____ _____
City of Evanston — Date

Accepted by (Contractor): _____ 8/27/2021
[Christy Webber & Company] — Date

Christy Webber & Company
2900 W. Ferdinand Street
Chicago, IL 60612

www.christywebber.com

Estimator: Ben Ubben
Phone: (773) 533-0477

# Proposal

Proposal: bu21191
Date: 7/7/2021

**Client Info:**

Client Name: City of Evanston – Crown Center
Client Contact: Stephen Walker
Site Address: 1801 Main Street
Evanston

| Description of Services | Quantity | UOM | Extended Price |
|---|---|---|---|
| Seed, Legend® 5-Way Rye Grass Mix – for no-mow areas | 110.0 | LBS | |
| Seed, Conserv FS Mix – for all mowable turf areas | 990.0 | LBS | |
| Labor and equipment to slit-seed all existing grass areas. | | | |
| **Total** | | | **$ 14,438.93** |

Temporary watering lawn seed renovation as per turf areas on plan.

- Installed for 21 days
- Water source – hydrant
- Includes hoses, heads, setup and take down.
- Adjustments for moisture, environmental changes and schedules will be made by contractor

**$ 17,473.20**

**Proposal Total: $ 31,912.13**

**TERMS AND CONDITIONS**

TIME:
This estimate is based on the use of 1 crew. Crew size may vary depending on the task but this will NOT change the estimate total. If more or less days are worked the total estimate will remain the same.

WEATHER:
Weather is always a factor to be considered by Christy Webber Landscapes & their subcontractors. As a result, weather conditions may affect the schedule/progress of any job throughout the season. Christy Webber Landscapes will do their best to inform you of any changes, but please be aware that weather may conflict with any deadline.

WATERING: ALL plants need water! Please take responsibility for watering your plants DURING & AFTER installation. A plant's success is most frequently attributed to the provision of water. Not watering your plants will invalidate your guarantee (guarantee details below). Checking both the plants AND soil on a regular basis THROUGHOUT the season, even if you have an irrigation system, will help you know whether they are too dry OR even too wet. A plant care fact sheet is also available from Christy Webber Landscapes that offers tips for watering and general care
(see www.christywebber.com)

CONTRACT TERMS:
Any alteration or deviation from the above specifications involving extra costs will become an extra charge over and above the estimate. All agreements contingent upon accidents, delays, or product unavailability beyond our control. We reserve the right to make necessary substitutions.

LIMITED GUARANTEE:
No adjustments or replacements will be made until the agreed-upon contract is paid in full. Due to their delicate nature, there are NO guarantees on transplanted material, perennials, boxwoods, rhododendrons, hollys, ground cover, roses, annuals, indoor plants or sod. All other plant material provided by us shall be replaced only if the plant material or our planting method is found to be defective within one (1) year of the contract date. No guarantee on replacements. All hardscape material purchased and installed by

Christy Webber & Company
2900 W. Ferdinand Street
Chicago, IL 60612

www.christywebber.com

# Proposal

Christy Webber Landscapes will be guaranteed for three (3) years from the date of installation. All carpentry work completed by Christy Webber Landscapes will be guaranteed for one (1) year from date of installation. This guarantee covers installation or product defects only; it does not include damage from misuse or acts of nature. Failure to make payment according to the terms of this contract shall invalidate any warranty.

PAYMENT TERMS:
DOWN PAYMENT is due upon contract acceptance, in the amount of $_____ Payment of the balance due shall be made within 10 days of completion. Payments may be made by VISA, MasterCard, or check. Late payments of the balance will result in a 1.5% late charge (18% annually) assessed monthly until paid in full. At our discretion, based upon the size of the contract and the duration of the project, you may receive a progress billing at 75% completion of the project. A final billing will be made at completion of the project. Payment of the balance due shall be made within 10 days of completion.

ACCEPTANCE OF PROPOSAL:
The proposed prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment shall be made as outlined above. In the event of a default of payment, I shall be liable for your reasonable attorney fees and court costs incident to collection of any unpaid balances. This proposal may be withdrawn by C.W.L. if not accepted within 20 days.

BY SIGNING BELOW, THIS ESTIMATE SERVES AS MY CONTRACT:

**Billing Agent** (Company or Name): _____ Date: _____
*The above will appear on all invoicing*

**Billing Email:** _____
*All invoicing will be send direct via e-mail*

**Any additional fees associated with a third party clearinghouse will be billed back to the client.**

Owner/Authorized Agent Signature: _____Date:_____

Christy Webber & Co. Signature: _____ Date: _____

To make a payment, please visit https://www.christywebber.com/pay-invoice-cwl



Christy Webber & Company
2900 W. Ferdinand Street
Chicago, IL 60612

www.christywebber.com

# Proposal

City of Evanston™

**Stefanie Levine <slevine@cityofevanston.org>**

# Re: Robert Crown - request for order-of-magnitude pricing

1 message

**Stefanie Levine** <slevine@cityofevanston.org> Fri, Jun 18, 2021 at 8:31 AM
To: Ben Ubben <ben.ubben@christywebber.com>

How about Wednesday at 1 pm or Thursday at 8 am?

**Stefanie Levine, PLA**
**Senior Project Manager**
Public Works Agency
Lorraine H. Morton Civic Center
City of Evanston

2100 Ridge Avenue | Evanston, IL 60201 | 847-448-8043
slevine@cityofevanston.org | cityofevanston.org

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On Fri, Jun 18, 2021 at 8:29 AM Ben Ubben <ben.ubben@christywebber.com> wrote:

> Good morning Stefanie,
>
> Can we meet on-site next week to make sure we are on the same page? I have some resources that I will get involved to help diagnose the situation.
>
> Then I can provide a plan for review.
>
> I am open later in the week.
>
> **Ben Ubben**
>
> Christy Webber Landscapes - Sr. Account Manager
>
> CHRISTY WEBBER LANDSCAPES

Rancho Verde Headquarters

2900 West Ferdinand Street, Chicago IL 60612

773-533-0477 (office)

312-931-0929 (mobile)

773-533-0771 (fax)

www.christywebber.com

---

**From:** Stefanie Levine <slevine@cityofevanston.org>
**Sent:** Friday, June 18, 2021 8:22 AM
**To:** Ben Ubben <ben.ubben@christywebber.com>
**Cc:** Stephen Walker <swalker@cityofevanston.org>
**Subject:** Robert Crown - request for order-of-magnitude pricing

Ben,

Can you please provide me with a rough order-of-magnitude price to fully establish lawn and no-mow grass at Robert Crown as well as a general outline of how you would go about doing this? We have been working (unsuccessfully) with our contractor on this for over a year now and would like to look at other options. Before we can proceed further we need to have a general idea of the costs and methods for this work.

thanks,

**Stefanie Levine, PLA**
**Senior Project Manager**
Public Works Agency
Lorraine H. Morton Civic Center
City of Evanston

2100 Ridge Avenue | Evanston, IL 60201 | 847-448-8043

slevine@cityofevanston.org | cityofevanston.org

Evanston
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**Stefanie Levine <slevine@cityofevanston.org>**

# Re: Turf at Crown Center

1 message

**Stefanie Levine** <slevine@cityofevanston.org> Fri, Aug 20, 2021 at 11:58 AM
To: Ben Ubben <ben.ubben@christywebber.com>
Cc: Stephen Walker <swalker@cityofevanston.org>

Thank you Ben. I'll let you know next steps when I can.

thanks,

**Stefanie Levine, PLA**
**Senior Project Manager**
Public Works Agency
Lorraine H. Morton Civic Center
City of Evanston

2100 Ridge Avenue | Evanston, IL 60201 | 847-448-8043
slevine@cityofevanston.org | cityofevanston.org

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On Thu, Aug 19, 2021 at 12:22 PM Ben Ubben <ben.ubben@christywebber.com> wrote:

> Hello Stefanie,
>
> Here is the estimate for seeding the area and then watering it with a temporary irrigation system.
>
> My thought would be to do the slit seeding in the fall and then again in the very early in spring.
>
> Sorry it took me until now to get the irrigation piece to you.
>
> **Ben Ubben**
>
> Christy Webber Landscapes - Sr. Account Manager

Rancho Verde Headquarters

2900 West Ferdinand Street, Chicago IL 60612

773-533-0477 (office)

312-931-0929 (mobile)

773-533-0771 (fax)

www.christywebber.com

---

**From:** Stefanie Levine <slevine@cityofevanston.org>
**Sent:** Thursday, July 15, 2021 8:13 AM
**To:** Ben Ubben <ben.ubben@christywebber.com>
**Cc:** Stephen Walker <swalker@cityofevanston.org>
**Subject:** Re: Turf at Crown Center

Ben,

If you can add the watering services to your quote as a subcontract I'd appreciate it.

thanks,

**Stefanie Levine, PLA**
**Senior Project Manager**
Public Works Agency
Lorraine H. Morton Civic Center
City of Evanston

2100 Ridge Avenue | Evanston, IL 60201 | 847-448-8043

slevine@cityofevanston.org | cityofevanston.org

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On Wed, Jul 14, 2021 at 3:43 PM Ben Ubben <ben.ubben@christywebber.com> wrote:

> Hi there Stefanie,
>
> For the best results watering would be important. We do not have the equipment to water this amount of turf area. We would out source this to Redi Rain which is a company that does temporary irrigation systems.
>
> https://redirain.com/
>
> Randy Reid
>
> 847-276-5732
>
> If you want to work directly with them that is fine, otherwise I can set them up as a subcontractor. I can coordinate either way.
>
> **Ben Ubben**
>
> Christy Webber Landscapes - Sr. Account Manager
>
> 
> 
>
> Rancho Verde Headquarters
>
> 2900 West Ferdinand Street, Chicago IL 60612
>
> 773-533-0477 (office)
>
> 312-931-0929 (mobile)
>
> 773-533-0771 (fax)
>
> www.christywebber.com
>
> ---
>
> **From:** Stefanie Levine <slevine@cityofevanston.org>
> **Sent:** Tuesday, July 13, 2021 8:32 AM
> **To:** Ben Ubben <ben.ubben@christywebber.com>
> **Cc:** Stephen Walker <swalker@cityofevanston.org>
> **Subject:** Re: Turf at Crown Center
>
> Ben,

The only thing I'm concerned about here is watering. I don't think our staff will be able to do this at the level of effort required to make sure we get proper establishment. Is watering something you can price for me as an alternate item for consideration?

thanks,

**Stefanie Levine, PLA**
**Senior Project Manager**
Public Works Agency
Lorraine H. Morton Civic Center
City of Evanston

2100 Ridge Avenue | Evanston, IL 60201 | 847-448-8043

slevine@cityofevanston.org | cityofevanston.org

Evanston All-America City National Civic League 2021

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On Wed, Jul 7, 2021 at 1:31 PM Stephen Walker <swalker@cityofevanston.org> wrote:

> FYI, when you have a moment please look this over.
>
> ---------- Forwarded message ---------
> From: **Ben Ubben** <ben.ubben@christywebber.com>
> Date: Wed, Jul 7, 2021 at 11:52 AM
> Subject: Turf at Crown Center
> To: Stephen Walker <swalker@cityofevanston.org>
>
> Hi there Stephen,
>
> I have gotten feedback from serval sources and the thought is that in early fall the entire property gets slit-seeded. I am sure you are familiar with these machines.
>
> Conserv FS recommended a seed blend for the mow and no-mow areas. The 5-way rye blend was recommended for the no-mow areas because it is drought resistant. The no-mow areas are all bermed and tend to be harsher than traditional no-mow seed blends like.

Take a look and let me know if you have questions.

**Ben Ubben**

Christy Webber Landscapes - Sr. Account Manager

Rancho Verde Headquarters

2900 West Ferdinand Street, Chicago IL 60612

773-533-0477 (office)

312-931-0929 (mobile)

773-533-0771 (fax)

www.christywebber.com

--

Stephen Walker

Greenways Supervisor

Public Works Agency

City of Evanston

847-448-8062 or 311

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# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Darrell King, Water Production Bureau Chief |
| CC: | David D. Stoneback, Public Works Agency Director |
| Subject: | Approval of Change Order 1 to the Agreement with AECOM Technical Services, Inc. for the Water Utility Continuity of Operations Plan (RFP 20-55) |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends the City Council authorize the City Manager to execute Change Order No. 1 to the agreement with AECOM Technical Services, Inc. (1600 Perimeter Park Drive, Suite 400, Morrisville, NC 27560) for the Water Utility Continuity of Operations Plan (RFP 20-55). This change order will increase the contract amount by $42,202, from $119,906 to $162,108.

Funding Source:
Funding is provided by the Water Production Bureau Water Other Operations Business Unit (510.40.4225.62180), which has an approved FY 2021 budget of $102,000 and a YTD balance of $76,283.96.

Council Action:
For Action

Summary:
AECOM recently assisted the Water Utility in completing the water system Risk and Resilience Assessment (RRA) in 2019 and the Emergency Response Plan (ERP) in 2020 in order to comply with the America's Water Infrastructure Act (AWIA). One of the recommendations from the RRA was to spatially define internal water treatment plant locations using zone designations and/or a grid system to provide assistance to those not familiar with the plant site. This was based on feedback from emergency responders during workshops held as part of the study.

On April 12, 2021, the City Council awarded the engineering services for the Water Utility Continuity of Operations Plan - COOP to AECOM Technical Services, Inc. Staff requested a cost proposal for the development of zone designations and layout maps for the water treatment plant to be an extension of the ongoing COOP project. AECOM will be taking plans

from the original construction documents of the various plant improvements over the years and creating a new all inclusive CAD drawing of the facility and using this information to create the zone designations. A copy of the AECOM proposal to complete this work is attached.

Legislative History:
On April 12, 2021, the City Council awarded a contract for engineering services to AECOM Technical Services, Inc.

Attachments:
AECOM Proposal

AECOM
5438 Wade Park Blvd
Suite 200
Raleigh, NC 27607
www.aecom.com

919-461-1100 tel
919-461-1415 fax

July 29, 2021

Mr. Darrell A. King
Bureau Chief – Water Production
Water Treatment Plant
555 Lincoln Street
Evanston, IL 60201

Reference: Change Order Proposal for RFP Number 20-55, Water Utility Continuity of Operation Plan
Proposal to Develop Zone Designations and Layout Maps for the Water Treatment Plant

Dear Mr. King,

Per your request, AECOM Technical Services, Inc. (AECOM) is pleased to submit this change order proposal for the referenced project. Our proposal has been organized to outline our project understanding, approach overview with listing of critical assumptions, and breakdown of the fee estimate.

**Project Understanding**

The Evanston Water Treatment Plant (WTP) is located on the shores of Lake Michigan and has the capacity to supply up to 108 million gallons per day (MGD) of drinking water. The facility is municipally owned and operated and, in addition to serving the residents of Evanston, the plant also supplies water to the Village of Skokie, the Northwest Water Commission, which is comprised of the communities of Arlington Heights, Buffalo Grove, Palatine, Wheeling and Des Plaines, the Morton Grove Niles Water Commission, and the Village of Lincolnwood. The total population served is over 400,000.

AECOM recently assisted the City of Evanston in completing the water system Risk and Resilience Assessment (RRA) in 2019 and the Emergency Response Plan (ERP) in 2020 in order to comply with the America's Water Infrastructure Act (AWIA). One of the recommendations from the RRA was to spatially define internal WTP locations using zone designations and/or a grid system, which was based on feedback from emergency responders during workshops, to provide assistance to those not familiar with the plant site.

The City recently awarded AECOM the Continuity of Operations Plan (COOP) project for the water utility. The City is requesting a cost proposal for the development of zone designations and layout map(s) for the WTP to be an extension of the ongoing COOP project.

**Approach Overview**

It is our understanding that the City is requesting that spatial zone designation maps be developed for the WTP that define key internal features (e.g. chemical rooms), ingress/egress locations, and a grid system for quick reference for City employees and emergency responders in the event of emergency situations. The following is a list of tasks that are expected to be completed for this work along with assumptions based on our understanding of the project:

Task 1: Kickoff Meeting and Initial Workshop: Upon the notice to proceed, AECOM will prepare for and conduct a Kickoff Meeting and Initial Workshop with City and external stakeholders with the following items anticipated:

- The purpose of the meeting is to establish client expectations, goals of the project, and project schedule.
- The estimated duration of the meeting is 2-3 hours.
- Members of the fire and police departments will be invited to the workshop to obtain their input to ensure that communication protocols and mapping layouts developed are aligned with other City department standards.
- Appropriate Northwestern University staff will be invited to the initial workshop to obtain input given the close proximity of campus.
- Data previously provided to AECOM by City staff will be reviewed and additional data requests / data needs will be discussed.
- A site tour of the WTP site will be conducted to identify key features for consideration.

Task 2: Development of Zone Designation Maps: Draft zone designation maps will be prepared with the following objectives:

- Establish a system for identifying various high-level zones (estimated 6-8) within the Evanston Water Treatment Plant site that are clearly identifiable
- Create maps of each zone area with floor plans identifying ingress/egress and routes for emergency responders to take under emergency scenarios to access specific locations
- Identify and define key features using common symbololgy for easy reference, e.g. chemical hazards, fire extinguishers, medical kits

AECOM assumes the following:

- AECOM will rely on plant record drawings and available sketches/figures to develop the base mapping for the project, and no advanced means of gathering spatial information such as LIDAR laser scanning is included in our fee
- AECOM will not perform any confined space entry during the site tours

- The mapping will be developed using the latest version of AutoCAD, and deliverables will be provided in PDF format for conventional viewing.
- One (1) deliverable review meeting is included in our fee and AECOM will prepare minutes to document the discussion.

Task 3: Finalize Zone Designation Maps: The final zone designation maps will be prepared in accordance with the following:

- Document resolution of City review comments and incorporate accordingly
- Submit final documents in electronic (AutoCAD and PDF formats) and hard copy formats; it is anticipated that up to a total of twenty (20) laminated hard copy maps (approximately 36"x 24" in size) will be requested by the City and prepared for use

**Cost Proposal**

We are proposing to provide the aforementioned services for a total not-to-exceed fee of $42,202. A detailed breakdown of labor hours and rates is provided in the attachment.

| Task | Hours | Cost |
|---|---|---|
| 1 - Kickoff Meeting and Initial Workshop | 40 | $6,326 |
| 2 - Development of Zone Designation Maps | 196 | $28,452 |
| 3 – Finalize Zone Designation Maps | 60 | $6,524 |
| ODC (printing, production): | | $900 |
| **Total:** | **296** | **$42,202** |

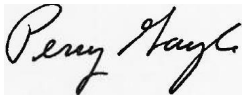
We thank you for this opportunity and are available to begin this work immediately. If you have any questions or comments, please do not hesitate to contact us.

Sincerely yours,

**AECOM Technical Services, Inc.**



Chad R. Laucamp, P.E.
Associate and Task Lead



Perry Gayle, P.E.
Project Manager, Associate Vice President

**Attachment**
**Fee Breakdown Table**

| Item Description | Budgeted Labor Hours | | | | | |
|---|---|---|---|---|---|---|
| | Chad Laucamp | Omar Yassin | Perry Gayle | Heidi Gilmore | **Total Labor Hours** | |
| Direct Labor Rate | 78.66 | 35.99 | 80.4 | 59.97 | | |
| Salary Cost Multiplier | 2.8 | 2.8 | 2.8 | 2.8 | | |
| Billing Rate | 220.25 | 100.77 | 225.12 | 167.92 | | |
| **Tasks** | | | | | | **Total Labor Cost** |
| Kickoff Meeting and Initial Workshop | 16 | 20 | 2 | 2 | 40 | $ 6,326 |
| Development of Zone Designation Maps | 60 | 120 | 8 | 8 | 196 | $ 28,452 |
| Finalize Zone Designation Maps | 4 | 56 | 0 | 0 | 60 | $ 6,524 |
| **Total Labor** | 80 | 196 | 10 | 10 | 296 | $ 41,302 |

| **Other Costs** | |
|---|---|
| Direct Reimbursable Expenses | $ 900 |
| Fees and Overhead Costs[1] | $ - |
| **TOTAL NOT-TO-EXCEED COST** | **$ 42,202** |

[1] Fees and overhead costs are included in the salary cost multiplier.

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Christopher Venatta, Senior Project Manager |
| CC: | David Stoneback, Public Works Agency Director; Lara Biggs, City Engineer |
| Subject: | Change Order No. 3 to the Agreement with Patrick Engineering, Inc. for the Main Street Improvements Project RFQ 18-28 |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends that City Council authorize the City Manager to execute Change Order No. 3 to the agreement with Patrick Engineering, Inc. (55 East Monroe Street, Suite 3450, Chicago IL 60603) for the Main Street Improvements Project (RFQ 18-28) in the amount of $185,600.00. This will increase the overall contract amount from $1,012,997.00 to $1,198,597.00.

Funding Source:
Funding is provided from the Capital Improvement Fund 2021 General Obligation Bond (Account 415.40.4121.62145 - 418006) in the amount of $31,100 from the line item for Main Street, Maple to Howard, Phase III Engineering Services, which has a remaining budget of $31,100. The remainder of the funding in the amount of $154,500 will be from the Chicago Main TIF (Account 345.99.3400.65515 – 418006), which will be requested in FY 2022. This work was not budgeted in the 2021 CIP but is necessary to meet grant requirements.

Council Action:
For Action

Summary:
On October 8, 2018, the City Council awarded the Phase 1 preliminary design engineering services for the Main Street Improvements Project to Patrick Engineering with the option to award the Phase 2 and Phase 3 services at a later date. Phase 2 (Change Order #1) was awarded on March 9, 2020 and detailed engineering drawings were developed. The water main portion of Phase 3 services (Change Order #2) was awarded on May 24, 2021.

On June 14, 2021, City staff was notified that the Main Street Improvements Project was awarded a $2,000,000 grant through the Illinois Transportation Enhancement Program (ITEP).

This grant will cover a portion of the costs for the streetscaping items associated with the Main Street Improvements Project such as: ADA compliant sidewalks, lighting improvements, pedestrian accommodations at intersections, landscaping, and other decorative hardscape items.

In order to meet the requirements for the ITEP program and receive federal funds, there are a number of additional steps required for the project. Temporary construction easements must follow a federal approval process which requires plats and appraisals to be created and the potential need for legal negotiation services. For this work, Patrick will be securing the services of Santacruz Land Acquisitions. Additionally, this project will now be advertised and let by IDOT which will require additional modifications to the plans. Finally, a number of value engineering changes were made to lower the final construction cost, and the fee for redesigning portions of the project are included in this supplement.

Below is a fee breakdown for the different services required in this change order.

| Scope Changes | Fee |
|---|---|
| ITEP Temporary Construction Easement Services | $ 133,600 |
| ITEP Drawing Modifications | $ 22,000 |
| Phase 2 Design Changes | $ 30,000 |
| **Total** | **$ 185,600** |

Legislative History:
On October 8, 2018, the City Council authorized the City Manager to sign the initial contract with Patrick Engineering for $363,738.

On March 9, 2020, the City Council authorized the City Manager to sign Change Order 1 for Phase 2 services with Patrick Engineering for $475,530.

On May 24, 2021, the City Council authorized the City Manager to sign Change Order 2 for Phase 3 services with Patrick Engineering for $173,729.

Attachments:
ITEP Award Letter
Evanston Main Street Change Order 3

**Illinois Department of Transportation**
Office of the Secretary
2300 South Dirksen Parkway / Springfield, Illinois / 62764
Telephone 217/782-6149

June 14, 2021

Mr. Christopher Venatta
Senior Project Manager
2100 Ridge Avenue
Evanston, Illinois 60201

Dear Mr. Venatta:

The Illinois Department of Transportation is pleased to inform you that your project has been selected for Cycle 14 - 2020 Illinois Transportation Enhancement Program (ITEP) funding for the City of Evanston – Main Street Improvements - Maple Avenue to Hinman Avenue project, ITEP #143106. Congratulations on your successful application. The Department received 270 project applications requesting over $293 million.

The ITEP commitment for this project will not exceed $2,000,000.00, pending a more detailed project review, specifically to determine eligible ITEP costs. Certain items are ineligible for reimbursement, such as contingency fees, routine maintenance and road work. All ITEP funded projects must have all phases of work fully obligated within four years of the award notification letter or funds will be rescinded.

All ITEP grant recipients must be registered with the State of Illinois in order to comply with the Grant Accountability and Transparency Act (GATA) 30 ILCS 708 and comply with all GATA reporting requirements. Any questions regarding GATA requirements or procedures may be directed to DOT.GATA@illinois.gov for further assistance.

The initial kick-off meetings with IDOT and Federal Highway Administration (FHWA) staff should be held within 8 weeks of receiving this letter. Please contact Mr. Charles Riddle, District One Local Roads and Streets Engineer, by telephone at 847-705-4406 or by email at charles.riddle@illinois.gov immediately to schedule your kick-off meeting to discuss program requirements and preparation of any agreements and/or contracts.

Projects within a Metropolitan Planning Organization (MPO) planning boundary are required to be listed in the local MPO's Transportation Improvement Program (TIP). Questions regarding the ITEP may be directed to Mr. John Paris in the Bureau of Programming at john.paris@illinois.gov.

Sincerely,

Omer M. Osman, P.E.
Secretary

Evanston Main Street Phase II – Supplement - Extra Scope items Patrick Engineering

Additional Level of Effort Items:

1. Drainage design for Sherman/Main to drop shaft structure = 32 hours
    - Additional sewer design to accommodate relief sewer extension.

2. Redesign profile at the Chicago intersection as requested and modify associated sheets = 40 hours
    - The approved Phase I geometry included the reconstruction of the Main Street and Chicago Avenue intersection. The 60% plans were prepared based on this approved geometry. The City requested that the intersection be omitted from the design and removed from the project. This scope change required updates to the removal plan sheets, plan and profile sheets, drainage plans, ADA detail sheets, pavement marking sheets, signing plans, landscaping plans, lighting plans and cross section sheets. These requested hours are for all these plan changes, as well as changes required to the quantity calculations.

3. Redesign roadway to remove full reconstruction and change to milling/rehabilitation = 80 hours
    - The approved Phase I report called for full pavement reconstruction of Main Street from Maple Avenue to Hinman Avenue. The 60% plans were prepared based on the approved Phase I. The City requested that the scope be changed to a resurfacing/rehabilitation project. This scope change required updates to the proposed typical sections, plan and profile sheets, drainage plans, intersection detail sheets, ADA detail sheets, and cross-sections. Additional effort was required to meet ADA grades by adjusting cross-sectional elements that were ADA compliant with the full pavement reconstruction scope. These requested hours are for all these plan changes. Revisions are also needed to the pay items, specifications, and quantity calculations for this change.

4. Additional coordination for City parking lot survey and topographic file update = 8 hours

New Items Due to Federal Funding with IDOT Letting:

5. Prepare and submit IDOT pavement design calculation = 4 hours
    - IDOT requested this at the IDOT Phase II Kick-off meeting.

6. Revise/Update the Special Provisions from the City of Evanston format to IDOT format = 16 hours
    - The Special Provisions need to be revised to be in the IDOT format to be on a IDOT letting which is required due to the ITEP funding. This includes the status of utilities spec in the latest IDOT format. This also includes additional forms that are required for the IDOT letting.

7. Additional land acquisition coordination = 16 hours

- Additional coordination is required to process the plats and legals for approval, coordinate with IDOT for the process details, support to the City for property owner coordination, and coordinate with Santacruz for the final paperwork processing for the temporary easement transactions.

8. Additional IDOT coordination = 24 hours
    - The Main Street Improvement project has received ITEP funding from IDOT. ITEP funding requires that the project be advertised on an IDOT letting. This process will require additional hours for coordination, approvals, extra design submittals, addressing comments from IDOT.

9. IDOT requested plan changes = 52 hours
    - IDOT requires certain plan sheets to be revised to be in the IDOT format for the State Local Roads letting, including the Cover sheet (4 hours), Index and Standards sheet (4 hours), Summary of Quantities sheets (20 hours), an earthwork schedule (8 hours) (no other schedules required), and the IDOT sheet borders (16 hours).

Total = 272 hours

Coordination = 16 hours

Admin = 16 hours

QA/QC = 12 hours

Grand Total = 324

# PROPOSAL FOR
# LAND ACQUISITION SERVICES

**City of Evanston**

**Patrick Engineering Inc.**



**Main Street**
**from Hinman Avenue**
**to Elmwood Avenue**


Santacruz Land Acquisitions

222 Northfield Road · Suite 201
Northfield, IL 60093
www.santacruz-associates.com

Contact:
J. Steve Santacruz
847-868-9620
jsteve@santacruz-associates.com

# 1 EXECUTIVE SUMMARY

Having extensive experience with right of way projects, we understand the importance of keeping on schedule. On-time lettings gives the City of Evanston, the Local Public Agency ("LPA") the best use of its resources and strengthens the efficiencies in the implementation of its roadway improvement program. To achieve your goals, it is critical that your land acquisition consultant understands the importance and addresses three critical issues in your acquisition of right of way:

- Deliver the right of way on-time to meet the letting
- Manage the acquisition risks, including the cost of condemnation litigation
- Compliance with land acquisition policies and procedures and FWHA policies that effect the certification and funding of your project.

## CRITICAL ISSUE 1: DELIVER THE RIGHT-OF-WAY ON-TIME TO MEET LETTING

Delivery of right of way on-time keeps the project on its letting schedule. We understand that nothing is more important to the LPA. Santacruz Land Acquisitions knows delays can impact the project budget, cause scheduling conflicts with potential contractors and affect other economic factors which govern the delivery of the overall infrastructure improvement program for the LPA.

Santacruz Land Acquisitions ("**Santacruz**") will work with the staff for the LPA and/or Patrick Engineering, Inc., Engineer for the LPA, ("Consultant") to develop a land acquisition plan for the reconstruction of Main Street from Hinman Avenue to Elmwood Avenue (the "Project") to assure that the goals are met.

**Our solution is to assemble a team of industry leading right-of-way professionals that have years of experience working on land acquisition projects with the understanding of what needs to be done to complete an acquisition on time.**

## CRITICAL ISSUE 2: MANAGE THE RIGHT-OF-WAY PROCESS & RISKS

With over twenty-five years working on land acquisition projects, Santacruz Land Acquisitions understands the workload associated with this project and the level of performance the LPA is seeking with this engagement. As such, we have assembled a team of professionals with vast experience in delivering right-of-way services for IDOT, the Tollway and other such agencies on various infrastructure projects.

Equally important as the scheduled letting is the acquisition budget for the Project. Our team will suggest ways to minimize impacts and reduce costs in challenging acquisitions. We will also work with the LPA to minimize the condemnation referrals that impact the budget for this Project. At the same, our team will quickly identify parcels in the very beginning of the process that have title issues that can only be resolved through condemnation so that the team can develop strategies on moving the land acquisition process forward.

Your land acquisition consultant needs to have knowledge of the legal requirements necessary to position an agency for a successful acquisition of the right-of-way.

**Our solution is to compile extensive experience in law, real estate and civil engineering which gives us the ability to recognize issues and resolve them before they create bigger problems. Santacruz has over 25 years of providing right-of-way services including managing land acquisition projects of various sizes.**

## CRITICAL ISSUE 3: COMPLIANCE WITH GOVERNMENT REGULATIONS

All land acquisition services must be performed in accordance with the Uniform Relocation Assistance and Real Property Act. In addition, we are familiar with IDOT's land acquisition guidelines, policies and procedures.

**Our solution is to apply our team's extensive collective decades of experience complying with federal and state laws and maximizing the team's knowledge of the land acquisition policies of IDOT.**

## ADDITIONAL COMPONENT OF OUR PROPOSAL: BEP UTILIZATION

**Santacruz** is a BEP with Central Management Services, a DBE with IDOT and an MBE with Cook County and the City of Chicago.

**WHY SANTACRUZ LAND ACQUISITIONS?**

As you review our proposal, you will see that the team that Santacruz Land Acquisitions has assembled is versatile, experienced and qualified to deliver the full scope of the land acquisition needs for the LPA. What sets apart our team is:

- Years of successful on-time delivery of right of way land acquisition services to various other agencies
- Diverse set of real estate acquisition disciplines including backgrounds in law and civil engineering
- Extensive experience with complex valuations and acquisitions
- Title review experience, including familiarity with all types of recorded documents affecting real estate and knowledge on how to the clear title
- Experience in reviewing plats and legal descriptions, as well as an ability to review and understand roadway construction plans
- Expertise with the Uniform Relocation Assistance and Real Property Act of 1970, as amended (Uniform Act), Illinois Eminent Domain Act (735 ILCS 30), IDOT Land Acquisition Guidelines.
- Familiarity with IDOT policies and procedures related to land acquisition and appraisals.

## SUMMARY

**With a long history of successful delivery of a variety of right of way projects on-time, within budget and to our client's satisfaction, we look forward to the opportunity to assist the LPA with its land acquisition needs.**

## COMPENSATION

**Santacruz** shall be entitled to the compensation as shown on the attached schedule. Our cost proposal, based on **seventeen** (**17**) projected parcels of right-of-way, is as follows:

| | |
|---|---|
| **APPRAISALS:** | **$51,000.00**. |
| **REVIEW APPRAISALS:** | **$20,400.00**. |
| **NEGOTIATIONS:** | **$51,000.00**. |

As directed, **Santacruz** shall invoice the LPA or Consultant for any fees and charges related to the acquisitions including, without limitation, (i) the cost of the later date title commitments, (ii) the cost of title insurance policies obtained on the parcels to be acquired, (iii) the cost of recording any necessary documents to complete the conveyance and obtain clear title, (iv) lender's fees related to the processing of any partial releases needed to provide clear title, and (v) land trustee processing fees. **Santacruz** shall include $**600.00** per parcel for these charges. **Santacruz** shall pay any such fees and charges in excess of the $**600.00** per parcel allowance for which Santacruz Land Acquisitions shall be entitled to additional compensation in the amount of any such payments pursuant to a separate work order issued.

In fulfillment of its project management responsibilities, **Santacruz** will attend and/or participate in up to four (4) hours of meetings and conference calls for consultations on the project. This will include, without limitation, kick-off meetings, planning discussions, project strategy development and review of parcels with acquisition challenges.

Based on the projected total number of parcels of right-of-way to be acquired for the Project, the land acquisition negotiation services provided herein are offered at a cost not to exceed **$133,600.00** as follows (per the pricing schedule in Exhibit 3.a.):

| | |
|---|---|
| Land Acquisition Services | **$122,400.00** |
| Project Management Services | **$1,000.00** |
| Estimated Direct Billable Expenses | **$10,200.00** |

# 2 TECHNICAL APPROACH

**Santacruz** shall provide Right-of-Way Acquisition Services including, but not limited to:

- Project Management
- Appraisals
- Acquisition negotiations and settlements

In addition, as may be required in order to complete the processing of any parcel and subject to the approval in advance by the LPA, **Santacruz** can also provide specialty engineering reports and relocation assistance of displaced property owners. All services shall be performed at the direction of the LPA and in accordance with the policies and procedures of IDOT, as applicable, the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 ("Uniform Act"), as amended (49 CFR Part 24), the Illinois Eminent Domain Act (735 ILCS 30) ("Eminent Domain Act"), and the Illinois Code of Civil Procedure ("Code of Civil Procedure").

Santacruz Land Acquisitions agrees to perform the services as set forth herein. **This process has been the roadmap to many successful right-of-way projects. This Road Map will help us help you keep your project on schedule.**

## LAND ACQUISITION CRITICAL PATH STEPS – "OUR ROAD MAP"

### Task 1: Notice to Proceed

Our services start after authorization to proceed from the LPA and IDOT (as may be necessary).

### Task 2: Kick-off Meeting

**Santacruz** will meet with the LPA and/or Consultant to discuss the Project, identify issues and develop any necessary strategies to assure the timely completion of the Project.

### Task 3: Delivery and Review of Project Information

The LPA or Consultant will provide **Santacruz** with plats of highway, legal descriptions, the most recent title commitments and any other pertinent information regarding the property owner for each parcel assigned for acquisition. In addition, the LPA or Consultant will also provide **Santacruz** with a set of project plans, including, (i) plan and profile, (ii) drainage and utilities, (iii) pavement markings and (iv) cross sections.

### Task 4: Introductory Notice to Owners

The appraiser will notify the property owner of the proposed taking and will invite the property owner to be present during the inspection by the appraiser.

### Task 5: Appraisal

The appraiser shall make a detailed inspection of the properties and make such investigations and studies as are consistent with industry standard and necessary to derive sound conclusions for the preparation of appraisal reports. All appraisal work shall be completed within eight to ten weeks after commencement.

The Appraiser shall assist in analyzing and responding to valuation information provided by a property owner in support of a counter-offer.

As necessitated by a change of ownership, a revision to the right of way or for condemnation purposes, **Santacruz** will furnish and deliver updated or revised appraisals. Such requests may be pursuant to a separate work order.

### Task 6: Review Appraisal

All appraisals will be reviewed by the review appraiser assuring that all items affecting the value of the property have been considered in the appraisal.

As necessitated by a change of ownership, a revision to the right of way or for condemnation purposes, **Santacruz** will furnish and deliver updated or revised reviews. Such requests may be pursuant to a separate work order.

### Task 7: Negotiation and Acquisition

**Santacruz** shall commence negotiations after approval by the LPA of the appraisals and the amount of just compensation to be offered to the property owner.

Before contacting the property owner, **Santacruz** will prepare and send the introductory letter to the property owner on the LPA's letterhead.

**Santacruz** will present the property owner with an offer package, which shall contain the Offer to Purchase and other documents to assist the property owner with reviewing the right-of-way request.

**Santacruz** will make all reasonable efforts to complete the acquisition of the right-of-way from the property owner.

**Santacruz** will not have any authority to determine administrative settlements. **Santacruz** will consult with the LPA for approval of any counter offers and upon acceptance by the LPA of any such counter-offer, **Santacruz** will prepare the necessary documentation for administrative settlement.

**Santacruz** will review the title commitment provided for each parcel to determine the liens and encumbrances that will need to be addressed in order to complete the acquisition process for the LPA.

If, during its discussions with the property owner, errors in the plans are discovered or the property owner requests design changes, **Santacruz** will immediately notify LPA or Consultant with this information. At any time during negotiations for situations involving design changes, errors in plans or for any other reason, if requested by LPA or Consultant, **Santacruz** will cease negotiations on certain parcels until corrected information or further instruction is provided to **Santacruz**.

Upon successful negotiations with the property owner, **Santacruz** will prepare all necessary conveyance documents in order to complete the acquisition and obtain title approval for the property. **Santacruz** will submit the completed parcel file with original conveyance documents, any documents necessary for title clearance, the Negotiator's Log documenting all negotiation activities, copies of all correspondence with the property owner, title commitments, plats, and all

other documentation as required by the LPA and IDOT (as necessary).

### Task 7: Project Management

Santacruz Land Acquisitions shall appoint a Project Manager for this project. The Project Manager will provide proposed project time-line with milestones on delivery. The Project Manager will coordinate all deliverables, keep project on schedule and maintain the channels of communication with the LPA.

The Project Manager will attend project kick-off meetings and project status meetings. In addition, when needed, the Project Manager will review construction plans and provide comments.

The Project Manager shall provide QA/QC oversight for this contract. Santacruz Land Acquisitions has a very strong commitment to QA/QC for all its projects. In addition to monthly status reports prepared for our clients in which we review the progress of each parcel, Santacruz Land Acquisitions meets on a bi-weekly basis with its production team to assure that projects are on schedule and proceeding to letting.

The paralegal team at Santacruz Land Acquisitions reviews every title commitment to alert the negotiator of title concerns and to prepare for title clearance. Also, all conveyance documents prepared by the paralegals are reviewed by the head paralegal and/or the negotiator. Finally, all final packages of settled or condemned parcels are compiled using QA/QC checklist and reviewed by the Project Manager to assure proper completion.

### Condemnation Support

**Santacruz** understands that appearances in court and/or pretrial conferences, which may include depositions, and preparation for litigation or pre-trial conferences may be required by the LPA so that it may complete the acquisition of the property through condemnation.

In the event, after making every reasonable effort to contact and negotiate with a property owner, **Santacruz** is unable to obtain a settlement for the acquisition of the right-of-way, **Santacruz** shall refer the parcel to the LPA for acquisition by condemnation.

In such case, at the request of the LPA or its trial counsel, the Appraiser assigned to appraise the parcel shall make any such appearances or complete such preparation work in order to assist with this process. In addition, at the request of the LPA or its trial counsel, the Negotiator assigned to negotiate the parcel shall make any such appearances or complete such preparation work in order to assist with this process. Such requests for trial appearances or condemnation support will be pursuant to a separate work order.

## PERSONNEL

The experience and talent of the right of way professionals that make up the team for **Santacruz** will, to a large extent, be the basis for the success of keeping this Project on-time and within budget. **Santacruz** brings over twenty-five years of right of way acquisition experience. Santacruz has worked on thousands of acquisition parcels for ISTHA, IDOT, Cook, Kane, Lake, and Will Counties. We have also worked for numerous township and municipalities. **Santacruz** has years of experience handling some of the most complex land acquisition transactions.

The **Santacruz** staff includes two negotiators and two paralegals with years of experience in acquiring a variety of right-of-way parcels.

## PRIOR EXPERIENCE

**Santacruz Land Acquisitions** was founded in 1992 and has grown to be one of the most dependable right-of-way negotiation firms in Illinois. **Santacruz** has been providing comprehensive right-of-way solutions, including negotiation activities and the coordination of the valuations of parcels for various public agencies.

# 3 EXHIBITS

a. Pricing Schedule

b. BEP Certification

# Compensation for Services

**Appraisal Services (per parcel)**

| | |
|---|---|
| Appraisals | $3,000.00 |
| Revision to appraisal due to change in ROW or plans[1] | $1,500.00 - $4,000.00 |

**Review Appraisal Services (per parcel)**

| | |
|---|---|
| Review Appraisals | $1,200.00 |
| Revision to review appraisal due to change in ROW or plans[1] | $900.00 - $2,000.00 |

**Negotiation Services (per parcel)**

| | |
|---|---|
| Negotiation and acquisition services for Right of Way including, without limitation, documentation of conveyance of property interest | $3,000.00 |
| Additional negotiations due to change in ownership or plans[1] | $1,900.00 - $3,500.00 |

**Witness Services (if applicable)**

| | |
|---|---|
| Rate for each ½ day in pretrial conference or in court for Negotiator[1] | $1,000.00 |
| Rate for each ½ day in pretrial conference or in court for Appraiser[1] | $1,000.00 |
| Hourly rate for consultation not otherwise specifically provided for herein | $250.00 |

**Title Services (if applicable)**

| | |
|---|---|
| Later date commitment – In addition to actual recording costs<br>+ Administrative fee | $25.00 |
| Title insurance policies – In addition to actual recording costs<br>+ Administrative fee | $25.00 |
| Recording of Documents – In addition to actual recording costs<br>+ Administrative fee | $25.00 |
| Copies of recorded documents – In addition to actual copying costs & research fees<br>+ Administrative fee | $25.00 |

[1] May requires supplemental work order.

# BEP CERTIFICATION

# Illinois Department of Transportation

**Office of Business & Workforce Diversity**
**2300 South Dirksen Parkway / Springfield, Illinois 62764**

March 18, 2019

CERTIFIED-RETURN RECEIPT REQUESTED

Mr. J. Steve Santacruz
Santacruz Associates, Ltd.,
dba Santacruz Land Acquisitions
222 Northfield Rd., Ste. 201
Northfield, IL 60093

Dear Mr. Santacruz:

The Illinois Department of Transportation (IDOT) has approved the *No Change Affidavit* for Santacruz Associates, Ltd., dba Santacruz Land Acquisitions and determined that the firm continues to meet DBE eligibility standards to perform work towards DBE goals.

To remain certified and in good standing, you must annually submit a *No Change Affidavit.* IDOT will send an affidavit form 60 days prior to the firm's next anniversary date.

Should the submitted information change, you are required to notify IDOT's Bureau of Small Business Enterprises within 30 days of the change.

**Note:** Pursuant to 49 CFR Part 26.83(i), whenever there is a change in circumstances affecting your firm's eligibility status, your firm must provide written notification to IDOT within 30 days of the occurrence of the change. If you fail to make timely notification, it may result in the loss of your firm's certification.

If you have any questions, please contact the Bureau of Small Business Enterprises at (217) 782-5490.

Sincerely,

E. Diane Cook Felton, Manager
DBE Certification Section
Bureau of Small Business Enterprises

# Illinois Department of Transportation

## Santacruz Associates, Ltd.

is hereby certified as a

**Disadvantaged Business Enterprise**

This certificate is valid under current firm ownership and operational control only and supercedes any authorization or listing previously issued.

Ann L. Schneider
Acting Secretary
Illinois Department of Transportation

Carol Lyle
Bureau Chief
Bureau of Small Business Enterprises

Effective the 26th day of July 2011

OFFICE OF CONTRACT COMPLIANCE
**JACQUELINE GOMEZ**
DIRECTOR
118 N Clark Street ● Chicago, Illinois 60602 ● (312) 603-5502

**TONI PRECKWINKLE**
PRESIDENT
**Cook County Board of Commissioners**

RICHARD R. BOYKIN
1st District

ROBERT STEELE
2nd District

JERRY BUTLER
3rd District

STANLEY MOORE
4th District

DEBORAH SIMS
5th District

JOAN PATRICIA MURPHY
6th District

JESUS G. GARCIA
7th District

LUIS ARROYO, JR.
8th District

PETER N. SILVESTRI
9th District

BRIDGET GAINER
10th District

JOHN P. DALEY
11th District

JOHN A. FRITCHEY
12th District

LARRY SUFFREDIN
13th District

GREGG GOSLIN
14th District

TIMOTHY O. SCHNEIDER
15th District

JEFFREY R. TOBOLSKI
16th District

ELIZABETH ANN DOODY GORMAN
17th District

December 5, 2014

Mr. J. Steve Santacruz, President
**Santacruz Associates, Ltd.**
2650 Valor Drive
Glenview, IL 60026

Dear Mr. Santacruz,

Cook County Board President Toni Preckwinkle and City of Chicago Mayor Rahm Emanuel have launched a reciprocal Minority and Women Business Enterprise initiative. This initiative will allow your business to be certified by either the County or City, and have that certification apply to both agencies. This combined effort by the County and City will lessen the financial burden and streamline the certification process by providing a "one stop shop" for MBE/WBEs interested in participating in County and City procurement opportunities.

**Santacruz Associates, Ltd.** is currently certified by the City of Chicago as a **MBE**.

**This letter is to notify you that your designated Host Agency will be the City of Chicago and your M/WBE certification will be recognized for Cook County contracts, provided that your status with the City of Chicago's M/WBE Program remains in good standing.** As such, you will no longer be required to submit your annual No Change Affidavit to Cook County Government.

Please note that if you are currently certified with the City of Chicago in a *non-construction* area i.e., professional services or goods, the County Code requires that you do not exceed 1.) the S.B.A. Size Standards and, 2.) Personal Net Worth standards of approximately $2MM. If you are a non-construction firm and wish to participate as an MBE/WBE in an upcoming County contract, you must submit an affidavit regarding your Size and Personal Net Worth at the time of the bid. You can download the affidavit from www.cookcountyil.gov/contractcompliance.

If you have further questions and/or comments, please contact Lisa Alexander at 312-603-5513.

Sincerely,

Lisa Alexander
Deputy Director

DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

MAY 0 3 2019

J. Steve Santacruz
Santacruz Associates, Ltd. dba Santacruz Land Acquisition
222 Northfield Rd., Suite 201
Northfield, IL 60093

Dear Mr. Santacruz:

We are pleased to inform you that **Santacruz Associates, Ltd. dba Santacruz Land Acquisition** has been recertified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This **MBE** certification is valid until **1/15/2024**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by **1/15/2020, 1/15/2021, 1/15/2022, and 1/15/2023.** Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **1/15/2024**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **11/15/2023.**

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;

- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than $5,000 and not more than $10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

**NAICS Code(s):**
**531390- Consultants, Real Estate (Except Appraisers), Offices**

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) of specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,

Shannon E. Andrews
Chief Procurement Officer

SEA/fn

CMS

ILLINOIS Bruce Rauner, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

March 14, 2016

J Steve Santacruz
Santacruz Associates Ltd
2650 Valor Drive
Glenview, IL 60026-8058

Certification Term Expires: March 14, 2017

Re: MBE Recognition Certification Approval
(City of Chicago)

Dear Business Owner:

Congratulations! After reviewing the information that you supplied, we are pleased to inform you that your firm has been granted certification as a Minority Business Enterprise (MBE) under the Business Enterprise Program for Minorities, Females, and Persons with Disabilities.

BEP accepts the City of Chicago's certification regarding your business status. This outside certification is in effect with the State of Illinois as long as it is valid with the City of Chicago.

At least 60 days prior to the anniversary day of your certification, you will be notified by BEP to update your certification as a condition of continued certification. In addition, should any changes occur in ownership and/or control of the business or other changes affecting the firm's operations, you are required to notify BEP within two weeks. Failure to notify our office of changes will result in decertification of your firm.

Please be advised, while this certification does not guarantee you will receive a State contract, it does assure your firm the opportunity to participate in the State's procurement process. Your firm's participation on State contracts will be credited only toward Minority Business Enterprise (MBE) goals in your area(s) of specialty. Your firm's name will appear in the State's Directory as a certified vendor with the Business Enterprise Program (BEP) in the specialty area(s) of:

SERVICES, REAL ESTATE

Please visit our website at www.sell2.illinois.gov to obtain information about current and upcoming procurement opportunities, contracts, forms, and also to register to receive email alerts when the State is preparing to purchase a product or service you may provide.

Thank you for your participation in the Business Enterprise Program (BEP). We welcome your participation and wish you continued success.

Sincerely,

3/14/16

Carlos Gutierrez
Certification Manager
Business Enterprise Program

(L57MBE)

Bureau of Design and Environment
Prepared By: Consultant

# PAYROLL ESCALATION TABLE
# ANNIVERSARY RAISES

| | | | |
|---|---|---|---|
| FIRM NAME | Patrick Engineering Inc. | DATE | 08/19/21 |
| PRIME/SUPPLEMENT | Phase II Supplement #1 | PTB-ITEM # | 200 |
| Prepared By | Patrick Engineering Inc. | | |

| | | | | | |
|---|---|---|---|---|---|
| CONTRACT TERM | 12 | MONTHS | OVERHEAD RATE | | 148.96% |
| START DATE | 9/1/2021 | | COMPLEXITY FACTOR | | 0 |
| RAISE DATE | ANNIVERSARY | | % OF RAISE | | 2.00% |

## ESCALATION PER YEAR

## DETERMINE THE MID POINT OF THE AGREEMENT

**6**

## CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

**1.00%**

**The total escalation for this project would be: 1.00%**

# PAYROLL RATES

**FIRM NAME** Patrick Engineering Inc. **DATE** 08/19/21
**PRIME/SUPPLEMENT** Phase II Supplement #1
**PTB-ITEM #** 200

**ESCALATION FACTOR** **1.00%**

*Note: Rates should be capped on the AVG 1 tab as necessary*

| CLASSIFICATION | IDOT PAYROLL RATES ON FILE | CALCULATED RATE |
|---|---|---|
| Project Manager | $70.00 | $70.70 |
| Project Engineer 3/4 | $64.31 | $64.95 |
| Project Engineer 1/2 | $47.98 | $48.46 |
| Staff Engineer 3 | $44.71 | $45.16 |
| Staff Engineer 2 | $39.09 | $39.48 |
| Staff Engineer 1 | $33.32 | $33.65 |
| CAD Designer | $33.32 | $33.65 |
| Admin Assistant | $29.80 | $30.10 |
| Survey Manager | $70.00 | $70.70 |
| Project Surveyor | $43.31 | $43.74 |
| Staff Surveyor | $37.64 | $38.02 |

# COST PLUS FIXED FEE
# COST ESTIMATE OF CONSULTANT SERVICES

Bureau of Design and Environment
Prepared By: Consultant

**FIRM** Patrick Engineering Inc. **DATE** 08/19/21

**PTB-ITEM#** 200 **OVERHEAD RATE** 148.96%

**PRIME/SUPPLEMENT** Phase II Supplement #1 **COMPLEXITY FACTOR** 0

| DBE DROP BOX | ITEM | MANHOURS (A) | PAYROLL (B) | OVERHEAD & FRINGE BENF ( C ) | DIRECT COSTS (D) | FIXED FEE (E) | SERVICES BY OTHERS (G) | DBE TOTAL (H) | TOTAL (B-G) | % OF GRAND TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|
| | Contract Plans | 272 | 12,404 | 18,478 | | 4,093 | | - | 34,975 | 18.84% |
| | Meetings and Coord. | 16 | 1,080 | 1,608 | | 356 | | - | 3,044 | 1.64% |
| | Permits | | - | - | | - | | - | - | 0.00% |
| | Utilities | | - | - | | - | | - | - | 0.00% |
| | Survey | | - | - | | - | | - | - | 0.00% |
| | QA/QC | 12 | 800 | 1,191 | | 264 | | - | 2,255 | 1.21% |
| | Post-Contract Coord. | | - | - | | - | | - | - | 0.00% |
| | Adminstration | 16 | 760 | 1,133 | | 251 | | - | 2,144 | 1.16% |
| | | | - | - | | - | | - | - | |
| DBE | Terra | | - | - | | - | 9,582 | 9,582 | 9,582 | 5.16% |
| DBE | Santacruz | | - | - | | - | 133,600 | 133,600 | 133,600 | 71.98% |
| | | | - | - | | - | | - | - | |
| | | | - | - | | - | | - | - | |
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| | | | - | - | | - | | - | - | |
| | | | - | - | | - | | - | - | |
| | Subconsultant DL | | | | | 0 | | | - | |
| | **TOTALS** | 316 | 15,044 | 22,410 | - | 4,964 | 143,182 | 143,182 | 185,600 | 100.00% |
| | | | 37,454 | | | | | | | |

**DBE 77.15%**

Bureau of Design and Environment
Prepared By: Consultant

# AVERAGE HOURLY PROJECT RATES

FIRM: Patrick Engineering Inc.
PTB-ITEM#: 200
PRIME/SUPPLEMENT: Phase II Supplement #1

DATE 08/19/21

SHEET 1 OF 5

| PAYROLL CLASSIFICATION | AVG HOURLY RATES | TOTAL PROJ. RATES | | | Contract Plans | | | Meetings and Coord. | | | Permits | | | Utilities | | | Survey | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg |
| Project Manager | 70.00 | 53.0 | 16.77% | 11.74 | 41 | 15.07% | 10.55 | 8 | 50.00% | 35.00 | | | | | | | | | |
| Project Engineer 3/4 | 64.95 | 24.0 | 7.59% | 4.93 | | | | 8 | 50.00% | 32.48 | | | | | | | | | |
| Project Engineer 1/2 | 48.46 | 41.0 | 12.97% | 6.29 | 41 | 15.07% | 7.30 | | | | | | | | | | | | |
| Staff Engineer 3 | 45.16 | 80.0 | 25.32% | 11.43 | 80 | 29.41% | 13.28 | | | | | | | | | | | | |
| Staff Engineer 2 | 39.48 | 40.0 | 12.66% | 5.00 | 40 | 14.71% | 5.81 | | | | | | | | | | | | |
| Staff Engineer 1 | 33.65 | 0.0 | | | | | | | | | | | | | | | | | |
| CAD Designer | 33.65 | 70.0 | 22.15% | 7.45 | 70 | 25.74% | 8.66 | | | | | | | | | | | | |
| Admin Assistant | 30.10 | 8.0 | 2.53% | 0.76 | | | | | | | | | | | | | | | |
| Survey Manager | 70.70 | 0.0 | | | | | | | | | | | | | | | | | |
| Project Surveyor | 43.74 | 0.0 | | | | | | | | | | | | | | | | | |
| Staff Surveyor | 38.02 | 0.0 | | | | | | | | | | | | | | | | | |
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| | | 0.0 | | | | | | | | | | | | | | | | | |
| TOTALS | | 316.0 | 100% | $47.61 | 272.0 | 100.00% | $45.60 | 16.0 | 100% | $67.48 | 0.0 | 0% | $0.00 | 0.0 | 0% | $0.00 | 0.0 | 0% | $0.00 |

Bureau of Design and Environment
Prepared By: Consultant

# AVERAGE HOURLY PROJECT RATES

FIRM: Patrick Engineering Inc.
PTB-ITEM #: 200
PRIME/SUPPLEMENT: Phase II Supplement #1

DATE: 08/19/21

SHEET 2 OF 5

| PAYROLL CLASSIFICATION | AVG HOURLY RATES | QA/QC | | | Post-Contract Coord. | | | Adminstration | | | | | | Terra | | | Santacruz | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg |
| Project Manager | 70.00 | 4 | 33.33% | 23.33 | | | | | | | | | | | | | | | |
| Project Engineer 3/4 | 64.95 | 8 | 66.67% | 43.30 | | | | 8 | 50.00% | 32.48 | | | | | | | | | |
| Project Engineer 1/2 | 48.46 | | | | | | | | | | | | | | | | | | |
| Staff Engineer 3 | 45.16 | | | | | | | | | | | | | | | | | | |
| Staff Engineer 2 | 39.48 | | | | | | | | | | | | | | | | | | |
| Staff Engineer 1 | 33.65 | | | | | | | | | | | | | | | | | | |
| CAD Designer | 33.65 | | | | | | | | | | | | | | | | | | |
| Admin Assistant | 30.10 | | | | | | | 8 | 50.00% | 15.05 | | | | | | | | | |
| Survey Manager | 70.70 | | | | | | | | | | | | | | | | | | |
| Project Surveyor | 43.74 | | | | | | | | | | | | | | | | | | |
| Staff Surveyor | 38.02 | | | | | | | | | | | | | | | | | | |
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| TOTALS | | 12.0 | 100% | $66.64 | 0.0 | 0% | $0.00 | 16.0 | 100% | $47.53 | 0.0 | 0% | $0.00 | 0.0 | 0% | $0.00 | 0.0 | 0% | $0.00 |

TERRA ENGINEERING LTD.

**MAIN STREET**
**CITY OF EVANSTON**

**Phase II Engineering**
**Supplement No. 1**

**August 18, 2021**

Additional hours are needed for tasks that are not included in the original agreement for the project. The following is a description of the tasks for which a supplement is being requested.

1. Topographic Survey – Additional topographic survey and base sheet preparation for the off-street parking lot on the north side of Main Street.
2. The addition of a complete modernization of the traffic signal at the intersection of Main Street and Hinman Avenue. No traffic signal design work at this intersection was included in the original scope of work.

225 WEST OHIO STREET 4TH FLOOR CHICAGO, IL 60654 (T) 312.467.0123 (F) 312.467.0220 TERRAENGINEERING.COM
CHICAGO PEORIA OAK PARK ST. LOUIS MILWAUKEE GRAYSLAKE

DF-824-039
REV 12/04

# PAYROLL ESCALATION TABLE
## FIXED RAISES

| | | | | | |
|---|---|---|---|---|---|
| **FIRM NAME** | Main Street, Phase II | | **DATE** | 08/18/21 | |
| **PRIME/SUPPLEMENT** | Evanston | | **PTB NO.** | | |
| **CONTRACT TERM** | 4 | **MONTHS** | **OVERHEAD RATE** | 163.49% | |
| **START DATE** | 1/1/2020 | | **COMPLEXITY FACTOR** | | |
| **RAISE DATE** | 1/1/2021 | | **% OF RAISE** | 3.00% | |

## ESCALATION PER YEAR

| 1/1/2020 - 4/30/2020 | | | | |
|---|---|---|---|---|
| 4 | | | | |
| 4 | | | | |

= 100.00%
= 1.0000

**The total escalation for this project would be:** **0.00%**

# PAYROLL RATES

**FIRM NAME** Main Street, Phase II **DATE** 08/18/21
**PRIME/SUPPLEMENT** Evanston
**PSB NO.**

**ESCALATION FACTOR** 0.00%

| CLASSIFICATION | CURRENT RATE | CALCULATED RATE |
|---|---|---|
| Sr. Project Manager | $75.00 | $75.00 |
| Project Manager | $55.54 | $55.54 |
| Sr. Project Engineer | $48.77 | $48.77 |
| Project Engineer | $37.02 | $37.02 |
| Design Engineer | $30.18 | $30.18 |
| Sr. Landscape Architect | $56.73 | $56.73 |
| Landscape Architect | $38.46 | $38.46 |
| Surveyor | $39.83 | $39.83 |
| Sr. CADD Technician | $32.69 | $32.69 |
| Administrative Assistant | $22.52 | $22.52 |
| | | $0.00 |
| | | $0.00 |
| | | $0.00 |
| | | $0.00 |
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| | | $0.00 |

**PREPARED BY THE AGREEMENTS UNIT** Printed 8/18/2021 7:41 AM

# COST PLUS FIXED FEE
# COST ESTIMATE OF CONSULTANT SERVICES

DF-824-039
REV 12/04

**FIRM** Main Street, Phase II — **DATE** 08/18/21

**PSB**

**PRIME/SUPPLEMENT** Evanston — **OVERHEAD RATE** 1.6349 — **COMPLEXITY FACTOR** 0

| DBE DROP BOX | ITEM | MANHOURS (A) | PAYROLL (B) | OVERHEAD & FRINGE BENF ( C ) | IN-HOUSE DIRECT COSTS (D) | FIXED FEE (E) | Outside Direct Costs (F) | SERVICES BY OTHERS (G) | DBE TOTAL (H) | TOTAL (B-G) | % OF GRAND TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | Topographic Survey | 18 | 702.66 | 1,148.78 | | 268.46 | | | | 2,119.90 | 22.12% |
| | Traffic Signal Design | 68 | 2,473.24 | 4,043.50 | | 944.93 | | | | 7,461.67 | 77.88% |
| | | | | | | | | | | | |
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| | **Subconsultant DL** | | | | | 0.00 | | | | 0.00 | 0.00% |
| | **TOTALS** | 86 | 3,175.90 | 5,192.28 | 0.00 | 1,213.39 | 0.00 | 0.00 | 0.00 | **9,581.56** | 100.00% |

**DBE 0.00%**

DBE

**PREPARED BY THE AGREEMENTS UNIT**

Printed 8/18/2021 7:41 AM

DF-824-039
REV 12/04

# AVERAGE HOURLY PROJECT RATES

**FIRM** Main Street, Phase II
**PSB**
**PRIME/SUPPLEMENT** Evanston

**DATE** 08/18/21

**SHEET** 1 OF 5

| PAYROLL CLASSIFICATION | AVG HOURLY RATES | TOTAL PROJECT RATES | | | Topographic Survey | | | Traffic Signal Design | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg |
| Sr. Project Manager | 75.00 | 4 | 4.65% | 3.49 | | | | 4 | 5.88% | 4.41 | | | | | | | | | |
| Project Manager | 55.54 | 0 | | | | | | | | | | | | | | | | | |
| Sr. Project Engineer | 48.77 | 0 | | | | | | | | | | | | | | | | | |
| Project Engineer | 37.02 | 28 | 32.56% | 12.05 | | | | 28 | 41.18% | 15.24 | | | | | | | | | |
| Design Engineer | 30.18 | 16 | 18.60% | 5.61 | | | | 16 | 23.53% | 7.10 | | | | | | | | | |
| Sr. Landscape Archit | 56.73 | 0 | | | | | | | | | | | | | | | | | |
| Landscape Architect | 38.46 | 0 | | | | | | | | | | | | | | | | | |
| Surveyor | 39.83 | 16 | 18.60% | 7.41 | 16 | 88.89% | 35.40 | | | | | | | | | | | | |
| Sr. CADD Technician | 32.69 | 22 | 25.58% | 8.36 | 2 | 11.11% | 3.63 | 20 | 29.41% | 9.61 | | | | | | | | | |
| Administrative Assist | 22.52 | 0 | | | | | | | | | | | | | | | | | |
| | | 0 | | | | | | | | | | | | | | | | | |
| | | 0 | | | | | | | | | | | | | | | | | |
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| | | 0 | | | | | | | | | | | | | | | | | |
| | | 0 | | | | | | | | | | | | | | | | | |
| **TOTALS** | | 86 | 100% | $36.93 | 18 | 100.00% | $39.04 | 68 | 100% | $36.37 | 0 | 0% | $0.00 | 0 | 0% | $0.00 | 0 | 0% | $0.00 |

**PREPARED BY THE AGREEMENTS UNIT**

Printed 8/18/2021 7:41 AM

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Luke Stowe, Administrative Services Director/CIO |
| CC: | Jim Milano, Service and Delivery Manager |
| Subject: | Three-Year (3) Sole Source renewal of Google Workspace Enterprise Plus License Agreement |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends City Council authorize the City Manager to execute a three-year, sole-source agreement with a Google Premier Partner, Daston Corporation (19 E Market St #LL01 Leesburg, VA 20176-3004). The total cost of purchase is $545,792.00 ($136,448 for year one, $185,664 for year two, and $223,680 for year three). This agreement covers Google Workspace Enterprise Plus (formerly G Suite Enterprise) Licenses for hosted email for all City staff, application suite, and Tier 1 Google Workspace Help Desk Support.

Funding Source:
Funding will be from the IT - Computer Software Fund (Account 100.19.1932.62340), with a FY21 budget of $825,000, and a current balance of $430,072.76.

Council Action:
For Action

Summary:
In August 2016, the City purchased Google Workspace Enterprise Plus Licenses, which serves as the City's primary email and calendar platform. The agreement was renewed for two years in 2019 and expires on September 27, 2021. Google's cloud-based email, calendar, and ancillary suite of products offer substantially more benefits to the City as Google provides unlimited email and file storage and full access to the entire suite of Google applications. In the past five years, City staff has welcomed the new email platform and eagerly embraced many google apps.

This cloud-based model has been attractive to the City as it reduces capital investment in server hardware, reduces resource time to plan for, maintenance and support the hardware, and eliminates staff time required to install applications on hundreds of City computers. Google

has taken substantial measures to create data storage environments that are extremely secure. Google has been certified as meeting strict FISMA (Federal Information Security Management Act) and FedRAMP (Federal Risk and Authorization Management Program) requirements.

Enterprise Plus extends complex security and Data Loss Prevention (DLP) and offers flexibility, stability, and uptime from disaster recovery and business continuity perspectives. Enterprise Plus provides unlimited storage volumes an improved file-sharing model, audit reports for user activity. In addition, vault provides eDiscovery and records retention. DLP and security differentiation.

Last year, the impact of novel coronavirus (COVID-19) presented many new challenges and required the City staff to adopt new ways of working. As the City had already implemented Google Workspace, staff members were empowered to pivot and work from home quickly and maintain a high productivity and service delivery. In addition, staff relied on Google Meet, Email, Chat, and many other built-in Apps for communication, meetings, and collaboration.

Google also rebranded G-Suite to Google Workspace in 2020 and introduced new pricing SKUs. The increase in pricing reflects the huge amount of new features that have been added to the cloud service, such as video conferencing in Hangouts Meet, Team Messaging in Hangouts Chat, increased storage amounts and other key security and productivity tools and services.

City staff started working with Daston (a Google Partner) on the Google Workspace renewal in late 2020. There were several rounds of negotiations with an effort to reduce the overall cost to the City. Due to FOIA and email retention requirements, the City is required to maintain a certain number of Gmail licenses. To reduce the impact of the pricing upfront, increases were backloaded gradually in the three-year term.

Google Workspace Enterprise Plus is used citywide and is the primary mechanism for communication. This is a sole source renewal and purchase as our Google Workspace Enterprise Plus platform is currently powered and supported by Google.

Attachments:
Daston Quote
Google Agreement

# Estimate

| Date | Estimate # |
|---|---|
| 8/6/2021 | 2480-ES |

**Daston Corporation**
**19 E Market St # LL01**
**Leesburg VA 20176-3004**
**United States**



**Bill To**

Ms. Maleka Sumar
City of Evanston
2100 Ridge Avenue
1st Floor Room 1600
Evanston IL 60201
United States

Memo:
Google Workspace Enterprise Plus 3 Year Contract Commit

**Quote Expires**

9/9/2021

| Item | Qty | Description | Rate | Amount |
|---|---|---|---|---|
| Google - Workspace Enterprise Plus | 1,200 | Google Workspace Enterprise Plus:<br>New/Renewal<br>Year 1<br>Google - GAPPS-ENT-PLUS-1USER-12MO<br>Start Date: 09/27/2021<br>End Date: 09/27/2022<br>Type: Renewal 3+<br>Product: Enterprise Plus<br>Customer Domain Name: cityofevanston.org | 95.04 | 114,048.00 |
| Google - Workspace Archived User | 1,000 | Google Workspace Enterprise Plus; Archived User: New/Renewal<br>Year 1<br>prorated 8 months<br>Google - GAPPS-AU-ENT-PLUS-1USER-12MO<br>Start Date: 01/01/2022<br>End Date: 09/27/2022<br>Type: Renewal 3+<br>Product: Archived User<br>Customer Domain Name: cityofevanston.org | 22.40 | 22,400.00 |
| Google - Workspace Enterprise Plus | 1,200 | Google Workspace Enterprise Plus:<br>New/Renewal<br>Year 2<br>Google - GAPPS-ENT-PLUS-1USER-12MO<br>Start Date: 09/27/2022<br>End Date: 09/27/2023<br>Type: Renewal 3+<br>Product: Enterprise Plus<br>Customer Domain Name: cityofevanston.org | 126.72 | 152,064.00 |
| Google - Workspace Archived User | 1,000 | Google Workspace Enterprise Plus; Archived User: New/Renewal<br>Year 2<br>Google - GAPPS-AU-ENT-PLUS-1USER12MO | 33.60 | 33,600.00 |

Approval_____ Date_____

Daston is a SBA approved small HUBZone and Woman Owned Business.
For verification see SAM.GOV

DASTON CORPORATION

# Estimate

| Date | Estimate # |
|---|---|
| 8/6/2021 | 2480-ES |

**Daston Corporation**
**19 E Market St # LL01**
**Leesburg VA 20176-3004**
**United States**



| Item | Qty | Description | Rate | Amount |
|---|---|---|---|---|
| | | Start Date: 09/27/2022<br>End Date: 09/27/2023<br>Type: Renewal 3+<br>Product: Archived User<br>Customer Domain Name: cityofevanston.org | | |
| Google - Workspace Enterprise Plus | 1,200 | Google Workspace Enterprise Plus:<br>New/Renewal<br>Year 3<br>Google - GAPPS-ENT-PLUS-1USER-12MO<br>Start Date: 09/27/2023<br>End Date: 09/27/2024<br>Type: Renewal 3+<br>Product: Enterprise Plus<br>Customer Domain Name: cityofevanston.org | 158.40 | 190,080.00 |
| Google - Workspace Archived User | 1,000 | Google Workspace Enterprise Plus; Archived User: New/Renewal<br>Year 3<br>Google - GAPPS-AU-ENT-PLUS-1USER12MO<br>Start Date: 09/27/2023<br>End Date: 09/27/2024<br>Type: Renewal 3+<br>Product: Archived User<br>Customer Domain Name: cityofevanston.org<br><br>Workspace Public Sector Terms of Service: https://static.carahsoft.com/concrete/files/8816/2402/1253/Master_Cloud_Workspace_TOS_621.pdf<br><br>Multi-Year order for 3 years(2021-2024)<br><br>Annual Billing | 33.60 | 33,600.00 |

| | Total | $545,792.00 |
|---|---|---|

**Google Cloud Master Agreement – Public Sector**

This Google Cloud Master Agreement is comprised of the Google Cloud Master Agreement General Terms ("General Terms"), and all Services Schedules that are incorporated by reference into the Google Cloud Master Agreement (collectively, the "Agreement").

**Google Cloud Master Agreement General Terms**

**1. Services.** After the Customer and Reseller and/or Distributor complete and execute an Order Form incorporating this Agreement,-Google will provide the Services specified in the Order Form in accordance with the Agreement, including the SLAs, and Customer and its End Users may use the Services in accordance with the Services Schedule.

**2. Customer Obligations.**

2.1 Consents. Customer is responsible for any consents and notices required to permit (a) Customer's use and receipt of the Services and (b) Google's accessing, storing, and processing of data provided by Customer (including Customer Data, if applicable) under the Agreement.

2.2 Compliance. Customer will (a) ensure that Customer and its End Users' use of the Services complies with the Agreement, (b) use commercially reasonable efforts to prevent and terminate any unauthorized access or use of the Services, and (c) promptly notify Google of any unauthorized use of, or access to, the Services of which Customer becomes aware.

2.3 Use Restrictions. Customer will not, and will not allow End Users to, (a) copy, modify, create a derivative work of, reverse engineer, decompile, translate, disassemble, or otherwise attempt to extract any of the source code of, the Services (except to the extent such restriction is expressly prohibited by applicable law); (b) sell, resell, sublicense, transfer, or distribute the Services; or (c) access or use the Services (i) for High Risk Activities; (ii) in a manner intended to avoid incurring Fees; (iii) for materials or activities that are subject to the International Traffic in Arms Regulations (ITAR) maintained by the United States Department of State; (iv) in a manner that breaches, or causes the breach of, Export Control Laws; or (v) to transmit, store, or process health information subject to United States HIPAA regulations except as permitted by an executed HIPAA BAA with Google (if approved), or an executed HIPAA BAA with Google's Reseller or Distributor.

**3. RESERVED.**

**4. Intellectual Property.**

4.1 Intellectual Property Rights. Except as expressly described in the Agreement, the Agreement does not grant either party any rights, implied or otherwise, to the other's content or Intellectual Property. As between the parties, Customer retains all Intellectual Property Rights in Customer Data and Customer Applications, and Google retains all Intellectual Property Rights in the Services and Software.

4.2 Feedback. At its option, Customer may provide feedback and suggestions about the Services to Google ("Feedback"). If Customer provides Feedback, then Google and its Affiliates may use that Feedback without restriction and without obligation to Customer.

**5. Confidentiality.**

5.1 Use and Disclosure of Confidential Information. The Recipient will only use the Disclosing Party's Confidential Information to exercise its rights and fulfill its obligations under the Agreement, and will use reasonable care to protect against the disclosure of the Disclosing Party's Confidential Information. Notwithstanding any other provision in the Agreement, the Recipient may disclose the Disclosing Party's Confidential Information (a) to its Delegates who have a need to know and who are bound by confidentiality obligations at least as protective as those in this Section 5 (Confidentiality); (b) with the Disclosing Party's written consent; or (c) subject to Section 5.2 (Legal Process), as strictly necessary to comply with Legal Process.

5.2 Legal Process. If the Recipient receives Legal Process for the Disclosing Party's Confidential Information, the Recipient will: (a) promptly notify the Disclosing Party prior to such disclosure unless the Recipient is legally prohibited from doing so; (b) attempt to redirect the third party to request it from the Disclosing Party directly; (c) comply with the Disclosing Party's reasonable requests to oppose disclosure of its Confidential Information; and (d) use commercially reasonable efforts to object to, or limit or modify, any Legal Process that the Recipient reasonably determines is overbroad, disproportionate, incompatible with applicable law, or otherwise unlawful. To facilitate the request in (b), the Recipient may provide the Disclosing Party's basic contact information to the third party. Google acknowledges that the Customer may be subject to and must comply with the Freedom of Information Act (FOIA) or similar Open Records/Sunshine law.

**6. Marketing and Publicity.** Customer may state publicly that it is a Google customer and display Google Brand Features in accordance with the Trademark Guidelines. Google may use Customer's name and Brand Features in online or offline promotional materials of the Services. Each party may use the other party's Brand Features only as permitted in the Agreement. Any use of a party's Brand Features will inure to the benefit of the party holding Intellectual Property Rights to those Brand Features.

~~**7.**~~ **RESERVED**.

**8. Disclaimer. Except as expressly provided for in the Agreement, to the fullest extent permitted by applicable law, Google (a) does not make any warranties of any kind, whether express, implied, statutory, or otherwise, including warranties of merchantability, fitness for a particular use, noninfringement, or error-free or uninterrupted use of the Services or Software and (b) makes no representation about content or information accessible through the Services.**

**9. Indemnification.**

9.1 Google Indemnification Obligations. Google will defend Customer and its Covered Affiliates, and indemnify them against Indemnified Liabilities in any Third-Party Legal Proceeding to the extent arising from an allegation that the Google Indemnified Materials used in accordance with the Agreement infringe the third party's Intellectual Property Rights.

9.2 Customer Indemnification Obligations. Subject to applicable federal or state law, and without waiving sovereign immunity, Customer will defend Google and its Affiliates providing the Services and indemnify them against Indemnified Liabilities in any Third-Party Legal Proceeding to the extent arising from (a) any Customer Indemnified Materials or (b) Customer's or an End User's use of the Services in breach of the AUP or the Use Restrictions. This section will not apply if the Customer is prohibited from agreeing to any vendor indemnification requirement.

9.3 Indemnification Exclusions. Sections 9.1 (Google Indemnification Obligations) and 9.2 (Customer Indemnification Obligations) will not apply to the extent the underlying allegation arises from (a) the indemnified party's breach of the Agreement or (b) a combination of the Google Indemnified Materials or Customer Indemnified Materials (as applicable) with materials not provided by the indemnifying party under the Agreement, unless the combination is required by the Agreement.

9.4 Indemnification Conditions. Sections 9.1 (Google Indemnification Obligations) and 9.2 (Customer Indemnification Obligations) are conditioned on the following:

(a) Any indemnified party must promptly notify the indemnifying party in writing of any allegation(s) that preceded the Third-Party Legal Proceeding and cooperate reasonably with the indemnifying party to resolve the allegation(s) and Third-Party Legal Proceeding. If breach of this Section 9.4(a) prejudices the defense of the Third-Party Legal Proceeding, the indemnifying party's obligations under Section 9.1 (Google Indemnification Obligations) or 9.2 (Customer Indemnification Obligations) (as applicable) will be reduced in proportion to the prejudice.

(b) Any indemnified party must tender sole control of the indemnified portion of the Third-Party Legal Proceeding to the indemnifying party, subject to the following: (i) the indemnified party may appoint its own non-controlling counsel, at its own expense; and (ii) any settlement requiring the indemnified party to admit liability, pay money, or take (or refrain from taking) any action, will require the indemnified party's prior written consent, not to be unreasonably withheld, conditioned, or delayed.

9.5 Remedies.

(a) If Google reasonably believes the Services might infringe a third party's Intellectual Property Rights, then Google may, at its sole option and expense, (i) procure the right for Customer to continue using the Services, (ii) modify the Services to make them non-infringing without materially reducing their functionality, or (iii) replace the Services with a non-infringing, functionally equivalent alternative.

(b) If Google does not believe the remedies in Section 9.5(a) are commercially reasonable, then Google may Suspend or terminate the impacted Services. If Google terminates Services under this Section 9.5 (Remedies), then upon Customer request (i) Google will refund to Customer any unused prepaid Fees that Customer paid to Google for use of the terminated Services, and (ii) if Customer has made financial commitments in an Order Form or addendum to the Agreement, then Google will agree to amend such commitments proportional to Customer's spend on the terminated Services in the year preceding the termination of the Services. For Federal Entities, if Google does not believe the remedies in Section 9.5(a) are commercially reasonable, the parties recognize that the provisions of 28 U.S.C.§ 1498 will apply to the resolution of any patent or copyright claim made by the patent or copyright owner.

9.6 Sole Rights and Obligations. Without affecting either party's termination or Suspension rights, this Section 9 (Indemnification) states the parties' sole and exclusive remedy under the Agreement for any third-party allegations of Intellectual Property Rights infringement covered by this Section 9 (Indemnification).

**10. Liability.**

**10.1 Limited Liabilities.**

**(a) To the extent permitted by applicable law and subject to Section 10.2 (Unlimited Liabilities), neither party will have any Liability arising out of or relating to the Agreement for any**
**(i) indirect, consequential, special, incidental, or punitive damages or**
**(ii) lost revenues, profits, savings, or goodwill.**

**(b) Each party's total aggregate Liability for damages arising out of or relating to the Agreement is limited to the Fees Customer paid under the applicable Services Schedule during the 12 month period before the event giving rise to Liability.**

**10.2 Unlimited Liabilities. Nothing in the Agreement excludes or limits either party's Liability for:**

**(a) death, personal injury, or tangible personal property damage resulting from its negligence or the negligence of its employees or agents;**
**(b) its fraud or fraudulent misrepresentation;**

**(c) its obligations under Section 9 (Indemnification);**
**(d) its infringement of the other party's Intellectual Property Rights;**
**(e) its payment obligations under the Agreement; or**
**(f) matters for which liability cannot be excluded or limited under applicable law.**

**11. Term and Termination.**

11.1 Agreement Term. The Agreement, unless it expires or terminates according to the Reseller Agreement or Distributor Agreement, will remain in effect for the contract period as described in the applicable Reseller Agreement or Distributor Agreement (the "Term").

11.2 Termination for Convenience. Subject to any financial commitments in an Order Form or addendum to the Agreement, Customer may terminate the Agreement or an Order Form for convenience with 30 days' prior written notice to Reseller or Distributor.

11.3 RESERVED.

11.4 Effects of Termination. If the Agreement terminates, then all Services Schedules and Order Forms also terminate. If an Order Form terminates or expires, then after that Order Form's termination or expiration effective date, (a) all rights and access to the Services under that Order Form will terminate (including access to Customer Data, if applicable), unless otherwise described in the applicable Services Schedule, and (b) Reseller or Distributor will send Customer a final invoice (if applicable) for payment obligations under that Order Form. Termination or expiration of one Order Form will not affect other Order Forms.

11.5 Survival. The following Sections will survive expiration or termination of the Agreement: Section 4 (Intellectual Property), Section 5 (Confidentiality), Section 8 (Disclaimer), Section 9 (Indemnification), Section 10 (Liability), Section 11 (Term and Termination), Section 12 (Miscellaneous), Section 13 (Definitions), and any additional sections specified in the applicable Services Schedule.

**12. Miscellaneous.**

12.1 Notices. Under the Agreement, notices to Customer must be sent to the Notification Email Address and notices to Google must be sent to legal-notices@google.com. Notice will be treated as received when the email is sent. Customer is responsible for keeping its Notification Email Address current throughout the Term.

12.2 Emails. The parties may use emails to satisfy written approval and consent requirements under the Agreement.

12.3 RESERVED.

12.4 RESERVED.

12.5 Force Majeure. Neither party will be liable for failure or delay in performance of its obligations to the extent caused by circumstances beyond its reasonable control, including acts of God, natural disasters, terrorism, riots, or war.

12.6 Subcontracting. Google may subcontract obligations under the Agreement but will remain liable to Customer for any subcontracted obligations.

12.7 No Agency. The Agreement does not create any agency, partnership, or joint venture between the parties.

12.8 No Waiver. Neither party will be treated as having waived any rights by not exercising (or delaying the exercise of) any rights under the Agreement.

12.9 Severability. If any part of the Agreement is invalid, illegal, or unenforceable, the rest of the Agreement will remain in effect.

12.10 No Third-Party Beneficiaries. The Agreement does not confer any rights or benefits to any third party unless it expressly states that it does.

12.11 Equitable Relief. Nothing in the Agreement will limit either party's ability to seek equitable relief.

12.12 RESERVED.

12.13 Amendments. Except as specifically described otherwise in the Agreement, any amendment to the Agreement must be in writing, expressly state that it is amending the Agreement, and be signed by Customer and Reseller.

12.14 Independent Development. Nothing in the Agreement will be construed to limit or restrict either party from independently developing, providing, or acquiring any materials, services, products, programs, or technology that are similar to the subject of the Agreement, provided that the party does not breach its obligations under the Agreement in doing so.

12.15 RESERVED.

12.16 Conflicting Terms. If there is a conflict among the documents that make up the Agreement, then the documents will control in the following order (of decreasing precedence): the Data Processing and Security Terms or Data Processing Amendment (as applicable), the applicable Services Schedule, the General Terms, and the other URL Terms.

12.17 Conflicting Languages. If the Agreement is translated into any other language, and there is a discrepancy between the English text and the translated text, the English text will control.

12.18 RESERVED.

12.19 RESERVED.

12.20 Headers. Headings and captions used in the Agreement are for reference purposes only and will not have any effect on the interpretation of the Agreement.

**13. Definitions.**

"Affiliate" means any entity that directly or indirectly Controls, is Controlled by, or is under common Control with a party.

"AUP" means Google's acceptable use policy as defined in the applicable Services Schedule (if applicable).

"BAA" or "Business Associate Agreement" is an amendment to the Customer's Reseller Agreement or Distributor Agreement, or an executed HIPAA BAA with Google (if approved) covering the handling of Protected Health Information (as defined in HIPAA).

"Brand Features" means each party's trade names, trademarks, logos, domain names, and other distinctive brand features.

"Confidential Information" means information that one party or its Affiliate ("Disclosing Party") discloses to the other party ("Recipient") under the Agreement, and that is marked as confidential or would normally be considered confidential information under the circumstances. Customer Data is Customer's Confidential Information. Confidential Information does not include information that is independently developed by the Recipient, is shared with the Recipient by a third party without confidentiality obligations, or is or becomes public through no fault of the Recipient.

"Control" means control of greater than 50% of the voting rights or equity interests of a party.

"Covered Affiliate" has the meaning described in the Services Schedule (if applicable).

"Customer" means the party executing an Order Form with a Reseller for Google Services as described in the Agreement.

"Customer Application" has the meaning described in the Services Schedule (if applicable).

"Customer Data" has the meaning described in the Services Schedule (if applicable).

"Customer Indemnified Materials" has the meaning described in the applicable Services Schedule.

"Delegates" means the Recipient's employees, Affiliates, agents, or professional advisors.

"Distributor" means an entity authorized by Google to distribute the Services to a Reseller for resale to federal, state, or local government entities of the United States (or representatives of such entities).

"Distributor Agreement" means, if applicable, the separate agreement between Customer and Distributor regarding the Services. The Distributor Agreement is independent of and outside the scope of these Terms.

"Effective Date" means the date of the last party's signature of the General Terms (or other applicable ordering document that incorporates the General Terms).

"End User" or "Customer End User" has the meaning described in the Services Schedule (if applicable).

"Export Control Laws" means all applicable export and re-export control laws and regulations, including (a) the Export Administration Regulations ("EAR") maintained by the U.S. Department of Commerce, (b) trade and economic sanctions maintained by the U.S. Treasury Department's Office of Foreign Assets Control, and (c) the International Traffic in Arms Regulations ("ITAR") maintained by the U.S. Department of State.

"Fees" means the product of the amount of Services or Software used or ordered by Customer multiplied by the Prices, plus any applicable Taxes. Fees will be described in the Customer's Reseller Agreement or Distributor Agreement.

"Google Indemnified Materials" has the meaning described in the applicable Services Schedule.

"High Risk Activities" means activities where the use or failure of the Services would reasonably be expected to result in death, serious personal injury, or severe environmental or property damage (such as the creation or operation of weaponry).

"HIPAA" means the Health Insurance Portability and Accountability Act of 1996 as it may be amended from time to time, and any regulations issued under it.

"including" means including but not limited to.

"Indemnified Liabilities" means any (a) settlement amounts approved by the indemnifying party, and (b) damages and costs finally awarded against the indemnified party by a court of competent jurisdiction.

"Intellectual Property" or "IP" means anything protectable by an Intellectual Property Right.

"Intellectual Property Right(s)" means all patent rights, copyrights, trademark rights, rights in trade secrets (if any), design rights, database rights, domain name rights, moral rights, and any other intellectual property rights (registered or unregistered) throughout the world.

"Legal Process" means an information disclosure request made under law, governmental regulation, court order, subpoena, warrant, or other valid legal authority, legal procedure, or similar process.

"Liability" means any liability, whether under contract, tort (including negligence), or otherwise, regardless of whether foreseeable or contemplated by the parties.

"Notification Email Address" has the meaning described in the applicable Services Schedule.

"Order Form" has the meaning described in the applicable Services Schedule.

"Order Term" means the period of time starting on the Services Start Date for the Services and continuing for the period indicated on the Order Form unless terminated in accordance with the Agreement.

"Prices" has the meaning described in the applicable Reseller Agreement or Distributor Agreement.

"Reseller Agreement" means the separate agreement between Customer and Reseller regarding the Services. The Reseller Agreement is independent of and outside the scope of This Agreement.

"Reseller" means, if applicable, the authorized non-Affiliate third party reseller that sells Google Services through a Distributor to Customer.

"Service Level Agreement" or "SLA" has the meaning described in the Services Schedule (if applicable).

"Services" has the meaning described in the applicable Services Schedule.

"Services Schedule(s)" means a schedule to the Agreement with terms that apply only to the services and software (if applicable) described in that schedule.

"Services Start Date" means either the start date described in the Order Form or, in the absence of any such date, the date Google makes the Services available to Customer.

"Software" has the meaning described in the Services Schedule (if applicable).

"Suspend" or "Suspension" means disabling or limiting access to or use of the Services or components of the Services.

"Taxes" means all government-imposed taxes, except for taxes based on Google's net income, net worth, asset value, property value, or employment.

"Third-Party Legal Proceeding" means any formal legal proceeding filed by an unaffiliated third party before a court or government tribunal (including any appellate proceeding).

"Trademark Guidelines" means Google's Brand Terms and Conditions described at https://www.google.com/permissions/trademark/brand-terms.html.

"URL" means a uniform resource locator address to a site on the internet.

"URL Terms" has the meaning described in the Services Schedule (if applicable).

"Use Restrictions" means the restrictions in Section 2.3 (Use Restrictions) of these General Terms and any additional restrictions on the use of Services described in a section entitled "Additional Use Restrictions" in the applicable Services Schedule.

**Google Cloud Master Agreement**
**Google Workspace Services Schedule**

This Google Workspace Services Schedule (the "Services Schedule") supplements and is incorporated by reference into the Google Cloud Master Agreement. This Services Schedule applies solely to the services described in this Services Schedule and is effective for the Term of the Agreement. Terms defined in the General Terms apply to this Services Schedule.

**1. Using the Services.**

1.1 Admin Console. Google will provide Customer access to the Admin Console through which Customer may manage its use of the Services. Customer may specify one or more Administrators through the Admin Console who will have the right to access Admin Accounts. Customer is responsible for (a) maintaining the confidentiality and security of the End User Accounts and associated passwords and (b) any use of the End User Accounts. Customer agrees that Google's responsibilities do not extend to the internal management or administration of the Services for Customer.

1.2 Additional Use Restrictions. Unless otherwise permitted in the Google Workspace Service Specific Terms, Customer will not use, and will not allow End Users to use, the Services to place or receive emergency services calls.

1.3 Adding End User Accounts During Order Term. Customer may purchase additional End User Accounts during an Order Term by means of an additional Order Form or Reseller Order or by ordering via the Admin Console. Such additional End User Accounts will have a pro-rated term ending on the last day of the applicable Order Term.

**2. Data Processing and Security.**

2.1 Data Processing Amendment. The Data Processing Amendment is incorporated by reference into this Services Schedule.

**3. Additional Payment Terms.**

3.1 Usage and Invoicing. Customer will pay all Fees for the Services and such payment will be made pursuant to the Reseller Agreement or Distributor Agreement. Google's measurement tools will be used to determine Customer's usage of the Services. Unless otherwise provided in the Agreement or required by law, Fees for Services are nonrefundable.

3.2 RESERVED.

**4. Updates to Services and Terms.**

4.1 Changes to Services.

(a) Limitations on Changes. Google may update the Services, provided the updates do not result in a material reduction of the performance or security of the Services.

(b) Discontinuance. Google will notify Customer at least 12 months before discontinuing any Core Service (or associated material functionality), and at least 36 months for any Key Service (or associated material functionality), in each case unless Google replaces such discontinued Service or functionality with a materially similar Service or functionality.

(c) Support. Google will continue to provide product and security updates, and Technical Support Services, until the conclusion of the applicable notice period under subsection (b) (Discontinuance).

4.2 Changes to Terms. Google may update the URL Terms, provided the updates do not (a) result in a

material reduction of the security of the Services, (b) expand the scope of or remove any restrictions on Google's processing of Customer Data as described in the Data Processing Amendment, or (c) have a material adverse impact on Customer's rights under the URL Terms. Google will notify Customer of any material updates to URL Terms.

4.3 Permitted Changes. Sections 4.1 (Changes to Services) and 4.2 (Changes to Terms) do not limit Google's ability to make changes required to comply with applicable law or address a material security risk, or that are applicable to new or pre-general availability Services, offerings, or functionality.

**5. Temporary Suspension.**

5.1 Services Suspension. Google may Suspend Services if (a) necessary to comply with law or protect the Services or Google's infrastructure supporting the Services or (b) Customer or any End User's use of the Services does not comply with the AUP, and it is not cured following notice from Google. For Suspensions of End User Accounts, Google will provide Customer's Administrator the ability to restore End User Accounts in certain circumstances.

5.2 Limitations on Services Suspensions. If Google Suspends Services, then (a) Google will provide Customer notice of the cause for Suspension without undue delay, to the extent legally permitted, and (b) the Suspension will be to the minimum extent and for the shortest duration required to resolve the cause for Suspension.

**6. Technical Support.** Google will provide Google Workspace Technical Support Services to Customer during the Order Term in accordance with the Google Workspace Technical Support Services Guidelines.

**7. Additional Customer Responsibilities.**

7.1 Customer Domain Name Ownership. Customer is responsible for obtaining and maintaining any rights necessary for Customer's and Google's use of the Customer Domain Names under the Agreement. Before providing the Services, Google may require that Customer verify that Customer owns or controls the Customer Domain Names. If Customer does not own or control the Customer Domain Names, then Google will have no obligation to provide the Services to Customer.

7.2 Abuse Monitoring. Customer is solely responsible for monitoring, responding to, and otherwise processing emails sent to the "abuse" and "postmaster" aliases for Customer Domain Names, but Google may monitor emails sent to these aliases to allow Google to identify Services abuse.

**8. Using Brand Features Within the Services.** Google will display only those Customer Brand Features that Customer authorizes Google to display by uploading them into the Services. Google will display those Customer Brand Features within designated areas of the web pages displaying the Services to End Users. Customer may specify the nature of this use in the Admin Console. Google may also display Google Brand Features on such web pages to indicate that the Services are provided by Google.

**9. Additional Products.** Google makes optional Additional Products available to Customer and its End Users. Customer's use of Additional Products is subject to the Additional Product Terms.

**10. RESERVED.**

**11. Termination of Previous Agreements.** If Google and Customer have previously entered into another agreement under which Customer uses the Services, then that agreement will terminate on the Services Start Date, and the Agreement will govern the provision and use of the Services going forward.

**12. Additional Definitions.**

"Additional Products" means products, services, and applications that are not part of the Services but may be accessible for use in conjunction with the Services.

"Additional Product Terms" means the then-current terms at https://workspace.google.com/intl/en/terms/additional_services.html.

"Admin Account" means a type of End User Account that Customer (or Reseller, if applicable) may use to administer the Services.

"Admin Console" means the online console(s) or dashboard provided by Google to Customer for administering (a) the Services and (b) the services set out in a Complementary Product Services Summary (if applicable).

"Administrator" means Customer-designated personnel who administer the Services to End Users on Customer's behalf, and have the ability to access Customer End User Accounts. Such access includes the ability to access, monitor, use, modify, withhold, or disclose any data available to End Users associated with their End User Accounts.

"AUP" means the then-current acceptable use policy for the Services described at https://workspace.google.com/terms/use_policy.html.

"Complementary Product Services Summary" has the meaning given in the Data Processing Amendment.

"Core Services" means the then-current "Core Services" as described in the Services Summary at https://workspace.google.com/terms/user_features.html, excluding any Third-Party Offerings.

"Covered Affiliate" means an Affiliate using the Services under Customer's Account.

"Customer Data" means data submitted, stored, sent, or received via the Services by Customer or its End Users.

"Customer Domain Name" means a domain name specified in the Order Form or Reseller Order to be used in connection with the Services.

"Customer Indemnified Materials" means Customer Data and Customer Brand Features.

"Data Processing Amendment" means the then-current terms describing data protection and processing obligations with respect to Customer Data, as described at https://gsuite.google.com/terms/dpa_terms.html.

"End User" or "Customer End User" means an individual that Customer permits to use the Services. For clarity, End Users may include employees of Customer Affiliates and other authorized third parties.

"End User Account" means a Google-hosted account established by Customer through the Services for an End User to use the Services.

"GDPR" has the meaning given to it in the Data Processing Amendment.

"Google Indemnified Materials" means the Services and Google's Brand Features.

"Google Workspace Service Specific Terms" means the then-current terms specific to one or more Services described at https://workspace.google.com/terms/service-terms/.

"Google Workspace Technical Support Services" or "TSS" means the technical support service provided by Google to Customer under the Google Workspace Technical Support Services Guidelines.

"Google Workspace Technical Support Services Guidelines" or "TSS Guidelines" means the then-current Google Workspace support service guidelines described at https://workspace.google.com/terms/tssg.html.

"Key Services" means Gmail, Google Calendar, Google Docs, Google Sheets, Google Slides, Google Drive, Google Chat, Google Meet, and Google Forms.

"Notification Email Address" means the email address(es) designated by Customer in the Admin Console.

"Order Form" means an order form issued by Google, Reseller or Distributor and executed by Customer and issuer specifying the Services Google will provide to Customer under this Services Schedule.

"Other Services" means the then-current "Other Services" as described in the Services Summary at https://gsuite.google.com/terms/user_features.html, excluding any Third-Party Offerings.

"Personal Data" has the meaning given to it in the Data Processing Amendment.

"Prices" means the applicable prices described in the applicable Reseller Agreement or Distributor Agreement.

"Reseller" means, if applicable, the authorized unaffiliated third-party reseller that sells the Services to Customer.

"Reseller Agreement" means, if applicable, the separate agreement between Customer and Reseller regarding the Services. The Reseller Agreement is independent of and outside the scope of the Agreement.

"Reseller Fees" means the fees (if any) for Services used or ordered by Customer as agreed in a Reseller Agreement, plus any applicable Taxes.

"Reseller Order" means, if applicable, an order form issued by a Reseller and executed by Customer and the Reseller specifying the Services Customer is ordering from the Reseller.

"Services" means the then-current Core Services and Other Services described at https://workspace.google.com/terms/user_features.html.

"SLA" means the then-current service level agreement described at https://gsuite.google.com/terms/sla.html.

"Third-Party Offerings" means third-party services, software, products, and other offerings that are not incorporated into the Services.

"URL Terms" means the AUP, Data Processing Amendment, Google Workspace Service Specific Terms, Google Workspace Technical Support Services Guidelines, and SLAs.

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Michael Rivera, Parking Manager |
| CC: | Luke Stowe, CIO/Administrative Services Director<br>Kelley Gandurski, Deputy City Manager |
| Subject: | Resolution 83-R-21, Authorizing the City Manager to sign First Amendment to the Service Agreement with Northshore Towing |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends that City Council adopt Resolution 83-R-21, authorizing the City Manager to sign an amendment to the existing contract with Northshore Towing (2527 Oakton St., Evanston, IL 60202), extending the contract to September 30, 2023.

Council Action:
For Action

Summary:
After reviewing contractual agreements, Parking Services has discovered that the current contract is set to expire on September 30, 2021. Due to this short timeline, it is not advantageous for the City to release a Request for Proposal to recruit a different service provider. The current vendor has proven and provided the City services for over thirty (30) years. North Shore Towing is also an Evanston-based business.

In addition, there is no towing provider within Evanston that can provide storage for 225 vehicles currently being stored. Due to the Covid-19 pandemic and Circuit Courts being closed or delayed, the Evanston Police Department has amassed over fifty (50) vehicles within the impound facility that must remain retained. Stored vehicles may be evidence of crimes, and others are still pending litigation or releases to have them auctioned or salvaged. Any new service provider would need to agree to receive and mobilize the vehicles. This would grossly minimize any other service provider in a five-mile vicinity, as most facilities do not offer the capacity.

As the City is about to enter the 4th quarter of the year, any change to the vendor may pose a drastic detriment to winter snow operations. In addition, North Shore currently retains the institutional knowledge of the City's inner workings.

Lastly, the City has approved a Parking Study, but it was held due to the pandemic. Parking behavior of residents and business patrons has changed; Parking is approximately 60% pre-Covid conditions. We are authorizing the study to begin in September 2021. We will ensure that the study examines our towing processes and rules that apply throughout the City.

Attachments:
First Amendment
83-R-21 Authorizing CMO to execute First Amendment to the Contractor Services Agreement with Northshore Towing

**FIRST AMENDMENT to CONTRACTOR SERVICES AGREEMENT**

**THIS FIRST AMENDMENT OF THE CONTRACTOR SERVICES AGREEMENT** (this "Amendment") is made as of the _____ day of _____, 2021, by and between **THE CITY OF EVANSTON,** an Illinois municipal corporation (hereinafter referred to as "**City**") and **NORTH SHORE TOWING, INC.** an Illinois corporation (hereinafter referred to as "**Contractor**"). The City and Contractor shall be referred to collectively as the "Parties".

**WITNESSETH**

**WHEREAS**, the City and Contractor entered into a Contractor Services Agreement dated October 13, 2016 (the "Agreement") (the terms and conditions of which are incorporated herein as Exhibit "A") to provide contractor services related to towing and other related services for the City (the "Services"); and

**WHEREAS**, the Agreement called for Services to terminate September 30, 2021 with no option for renewal; and

**WHEREAS**, the City needs time to prepare and issue a new Request for Proposal; and

**WHEREAS**, the Agreement needs to be extended so that the City continues to have the Services until such time a new Request for Proposal is completed, bids are received, and a new contract is agreed to; and

**NOW THEREFORE,** in consideration of the mutual observance of the covenants, conditions and promises set forth below and the parties agree as follows:

**I. AGREEMENT IN FULL FORCE AND EFFECT; DEFINITIONS**

The Parties acknowledge and agree that this Amendment shall supercede, control and be deemed to modify the terms of the Agreement. In the event of any conflict between the terms and conditions of this Amendment and the terms of the Agreement, the parties unconditionally agree that the terms and conditions of this Amendment shall supercede, prevail and dictate. Any term or condition of the Agreement not addressed within this Amendment remain in full force and effect. The above-referenced recitals are incorporated herein.

**II. COMPLETION DATE.**

Paragraph II of the Agreement is amended to reflect the following changes:

North Shore Towing shall complete the Services by September 30, 2023.

**III. COUNTERPARTS**

This Amendment may be executed in several counterparts, each of which shall be deemed an original, and all of which shall constitute but one and the same instrument. For

purposes of this Amendment, facsimile and scanned signatures shall be considered the same as original signatures and shall be treated as valid and binding upon the parties hereto, provided, however, the parties shall exchange original signature pages as reasonably promptly following execution hereof.

## V. GENERAL PROVISIONS

**G. Payment.** Invoices for payment shall be submitted by North Shore Towing to City at the address set forth above, together with reasonable supporting documentation. City may require such additional supporting documentation as City reasonably deems necessary or desirable. Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act after City's receipt of an invoice and all such supporting documentation. City has the right to defer or establish installment payments during the contract term.

## IX. INTEGRATION

Exhibit A of the Agreement is hereby amended as follows:

**III. RATES:**
The rates that Northshore Towing may charge private vehicle owners and the City of Evanston are amended as follows:

| | |
|---|---|
| Vehicle Admin Documentation Fee: | $35.00 |
| Storage between 0-12 hours: | $35.00 |
| Street Cleaning Tow (at the discretion of the City): | $195.00 |
| Snow Route Tow: | $195.00 |
| Autos: | $195.00 |
| Vehicle Relocation: | $85.00 |

IN WITNESS WHEREOF, the Parties have caused this Amendment to be executed the day and year first above written.

CITY OF EVANSTON,
*an Illinois municipal corporation*

By: _____

Print Name: Erika Storlie

Its: City Manager

NORTH SHORE TOWING, INC.
*an Illinois corporation*

By: _____

Print Name: Robert Colt

Its: President

**EXHIBIT "A"**

CONTRACTOR SERVICES AGREEMENT

**83-R-21**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN THE FIRST AMENDMENT TO THE SERVICE AGREEMENT WITH NORTHSHORE TOWING**

**WHEREAS,** the City of Evanston ("City") and Northshore Towing ("Northshore") entered into a Contractor Services Agreement dated October 13, 2016("Agreement") to provide towing and other related services for the City ("Services"); and

**WHEREAS**, the Agreement called for Services to terminate September 30, 2021 with no option for renewal; and

**WHEREAS,** there is insufficient time to prepare and issue a new Request for Proposal; and

**WHEREAS,** the Agreement needs to be extended so that the City continues to have Services; and

**WHEREAS,** pursuant to Section 1-17-1(a) of the Evanston Municipal Code, the City, through its City Manager, is authorized to enter into agreements for the conduct of such affairs of the City.

**NOW BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

**SECTION 1:** That the foregoing recitals are hereby found as fact and incorporated herein by reference.

**SECTION 2**: The City Manager is hereby authorized and directed to sign the First Amendment to the Contractor Services Agreement, attached hereto as **Exhibit A**.

**SECTION 3:** If any provision, clause, sentence, paragraph, section or part of this Resolution, shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, said judgment shall not affect, impair or invalidate the remainder of the Resolution.

**SECTION 4:** This Resolution 21-R-21 will be in full force and effect from and after the date of its passage and approval in the manner provided by law.

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings, Corporation Counsel

Adopted: _____, 2021

**EXHIBIT A**

**FIRST AMENDMENT TO CONTRACTOR SERVICES AGREEMENT**

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| From: | Brian George, Assistant City Attorney |
| Subject: | Resolution 81-R-21, Terminating Limits on Third-Party Delivery Service Fees |
| Date: | September 13, 2021 |

Recommended Action:
Councilmember Suffredin recommends City Council adoption of Resolution 81-R-21, terminating limits on third-party delivery service fees.

Council Action:
For Action

Summary:
Over the course of the pandemic, restaurants in the City were limited in their dine-in services, making restaurants reliant on delivery, drive-through, and take-out options. Many consumers use third-party applications and websites to place orders with restaurants for delivery and takeout, and these third-party platforms charge restaurant fees that many restaurants are in no position to negotiate. In order to help ease the financial burden on struggling restaurants, the City Council previously adopted Resolution 119-R-20, which established limits on third-party delivery service fees. With the widespread availability of a COVID-19 vaccine, tracing, and treatment, COVID-19 cases have decreased in the City, and many restaurants in the City have resumed normal operations. The cap on third-party delivery fees established by Resolution 119-R-20 was meant to ease the financial burden on struggling restaurants during the pandemic and was not meant to be permanent, and the need for limits on third-party delivery service fees is coming to an end. Resolution 81-R-21 terminates the limits on third-party service fees established by 119-R-20, effective October 31, 2021.

Attachments:
Resolution 81-R-21 Terminating Limits on Third Party Delivery Fees

**81-R-21**

**A RESOLUTION**
**TERMINATING LIMITS ON THIRD-PARTY FOOD DELIVERY SERVICE FEES**

**WHEREAS,** the City of Evanston, Cook County, Illinois ("City"), is a home rule unit of government and, pursuant to the provisions of Section 6(a) of Article VII of the Illinois Constitution, may exercise any power and perform any function pertaining to its government and affairs; and

**WHEREAS,** on March 13, 2020, the President of the United States declared a national emergency concerning the Novel Coronavirus Disease ("COVID-19") outbreak; and

**WHEREAS**, on March 9, 2020, the Governor of Illinois issued a disaster proclamation for the State of Illinois concerning the COVID-19 outbreak that he extended multiple times; and

**WHEREAS,** on March 15, 2020, the Mayor declared a state of emergency due to the COVID-19 outbreak pursuant to Section 9-9-3 of the City Code; and

**WHEREAS**, the Evanston City Council extended the state of emergency multiple times due to the persistence of the COVID-19 outbreak; and

**WHEREAS,** in order to reduce the spread of the COVID-19 virus and protect public health, restaurants in the City were limited in their dine-in services, making restaurants reliant on delivery, drive-through, and take-out options; and

**WHEREAS,** many consumers use third-party applications and websites to place orders with restaurants for delivery and takeout, and these third-party platforms

charge restaurant fees; service agreements between some restaurants and third-party platforms provide that the platform charges the restaurant 10% of the purchase price per order, while some agreements provide for higher per-order fees; and

**WHEREAS,** the City Council previously adopted Resolution 119-R-20, which capped the per-order fees at 15% in order to ease the financial burden on struggling restaurants during the emergency while not unduly burdening third-party platforms, as this fee is reasonable and third-party platforms continue to earn significant profits; and

**WHEREAS,** due to the availability of a vaccine, cases of COVID-19 have decreased in the City since Resolution 119-R-20 was adopted; and

**WHEREAS,** COVID-19 testing, tracing, and treatment are widely available throughout the City; and

**WHEREAS,** restaurants in the City are widely open and resuming normal operations; and

**WHEREAS,** the cap on third-party delivery fees established by Resolution 119-R-20 was meant to ease the financial burden on struggling restaurants during the pandemic and was not meant to be permanent; and

**WHEREAS,** the City Council believes that the need for a cap on third-party delivery fees is coming to an end.

**NOW BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

**SECTION 1:** The foregoing recitals are hereby found as fact and incorporated herein by reference.

**SECTION 2:** The cap on third-party food delivery service fees that totals more than 15% of the purchase price of such online order that was established by Resolution 119-R-20 shall be terminated.

**SECTION 3:** This Resolution 81-R-21 will be in full force and effect after the date of its passage and approval in the manner provided by law, on October 31, 2021.

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings, Corporation Counsel

Adopted: _____, 2021

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| From: | Brian George, Assistant City Attorney |
| Subject: | Resolution 86-R-21, Approving Extended Hours of Alcohol Service on September 25, 2021 and October 16, 2021 for Levy Premium Food Services' One-Day Class Z-2 Liquor Licenses |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends City Council adoption of Resolution 86-R-21, approving extended hours of alcohol service on September 25, 2021 and October 16, 2021 for Levy Premium Food Services' one-day Class Z-2 liquor licenses

Council Action:
For Action

Summary:
Levy Premium Food Service ("Levy") provides beer, wine, and canned cocktails for the six (6) Northwestern University home football games in 2021. Levy has submitted the appropriate applications and supporting documents for six (6) one-day Class Z-2 liquor licenses on the dates of the home football games. Section 3-4-6(Z-2) of the Code limits alcohol service pursuant to a Z-2 license to 10 a.m. to 2 a.m. on Saturdays, but the September 25, 2021 and October 16, 2021 Northwestern University home football games begin at 11 a.m. Pursuant to Section 3-4-6(Z-2) of the Code, Levy has submitted written requests to City Council for an extension of liquor service hours starting at 8 a.m. on September 25, 2021 and October 16, 2021. Resolution 86-R-21 would grant Levy's request for extended hours.

Attachments:
Resolution 86-R-21 Approving Extended Hours of Alcohol Service on September 25 and October 16, 2021

**86-R-21**

**A RESOLUTION**
**APPROVING EXTENDED HOURS OF LIQUOR SERVICE ON SEPTEMBER 25, 2021 AND OCTOBER 16, 2021 FOR LEVY PREMIUM FOOD SERVICE'S ONE DAY CLASS Z-2 LIQUOR LICENSE**

**WHEREAS,** City Code Section 3-4-6(Z-2) provides for special one-day licenses authorizing the sale of alcoholic liquor for certain events in the City; and

**WHEREAS,** City Code Section 3-4-6(Z-2) provides that the sale of alcoholic liquor shall only take place from 10:00 a.m. to 2:00 a.m. on Saturdays; and

**WHEREAS,** Levy Premium Food Service ("Levy") is a City of Evanston liquor license holder and has been contracted to provide beer, wine, and canned cocktails at six (6) Northwestern University home football games in the City in 2021; and

**WHEREAS**, has submitted complete applications and supporting documents for the issuance of Class Z-2 one-day liquor licenses in order to provide beer, wine, and canned cocktails at these Northwestern football home games in the City; and

**WHEREAS,** Levy shall be providing alcoholic liquor for the September 25, 2021 and October 16, 2021 Northwestern University football games, which begin at 11:00 a.m.; and

**WHEREAS,** City Code Section 3-4-6(Z-2) provides that the hours during which sale of alcoholic liquor is lawful may be extended by written order of City Council for periods not to exceed four (4) hours prior to opening upon written application by the licensee stating the reasons for the requested extension and the date for which the extension is sought; and

**WHEREAS**, Levy seeks to provide alcoholic liquor prior to the 11 a.m. start of the September 25, 2021 and October 16, 2021 football games, and have submitted written requests for City Council permission for extended hours of service beginning at 8 a.m. on September 25 and October 16 (a copy of Levy's written requests is attached herein as Exhibit A); and

**WHEREAS,** the City Council believes that it is appropriate to grant Levy's request for permission for extended hours of service beginning at 8 a.m. on September 25 and October 16, 2021.

**NOW BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

**SECTION 1:** The foregoing recitals are hereby found as fact and incorporated herein by reference.

**SECTION 2:** City Council hereby grants Levy's request for permission for extended hours of service beginning at 8 a.m. on September 25 and October 16, 2021.

**SECTION 3:** This Resolution 86-R-21 will be in full force and effect after the date of its passage and approval in the manner provided by law.

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings, Corporation Counsel

Adopted: _____, 2021

**EXHIBIT A**

**Levy Premium Foodservice Limited Partnership**
**980 North Michigan Avenue**
**Chicago, Illinois 60611**

September 1, 2021

Brian George, Law Department
City of Evanston
ATTN: Liquor Licensing
2100 Ridge Avenue, Room 4400
Evanston, Illinois 60201

**Re: Levy Premium Foodservice Limited Partnership**
**Request for Extended Hours for Z2 License**

Dear Brian:

In connection with our Special One-Day Class Z2 Liquor License Application, we would like to request extended hours of service for the following event:

| | |
|---|---|
| Description of Event: | Northwestern vs. Ohio Football Game |
| Date of Event: | September 25, 2021 |
| Proposed Hours: | 8:00 a.m. to 3:00 p.m. |

If you have any questions concerning the above or attached, please contact our attorney, Zubin Kammula, at (312) 670-6851. In the meantime, thank you in advance for your assistance with this matter.

Very truly yours,

**LEVY PREMIUM FOODSERVICE, L.P.**

By: _____
Matthew Decancq,
General Manager

**Levy Premium Foodservice Limited Partnership**
**980 North Michigan Avenue**
**Chicago, Illinois 60611**

August 16, 2021

Brian George, Law Department
City of Evanston
ATTN: Liquor Licensing
2100 Ridge Avenue, Room 4400
Evanston, Illinois 60201

**Re: Levy Premium Foodservice Limited Partnership**
**Request for Extended Hours for Z2 License**

Dear Brian:

In connection with our Special One-Day Class Z2 Liquor License Application, we would like to request extended hours of service for the following event:

| | |
|---|---|
| Description of Event: | Northwestern vs. Rutgers Football Game |
| Date of Event: | October 16, 2021 |
| Proposed Hours: | 8:00 a.m. to 3:00 p.m. |

If you have any questions concerning the above or attached, please contact our attorney, Zubin Kammula, at (312) 670-6851. In the meantime, thank you in advance for your assistance with this matter.

Very truly yours,

**LEVY PREMIUM FOODSERVICE, L.P.**

By: _____
Matthew Decanca,
General Manager

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Rajeev Dahal, Senior Project Manager |
| CC: | David Stoneback, Public Works Director; Lara Biggs, City Engineer |
| Subject: | Resolution 85-R-21, A Resolution in Support of the City of Evanston and School District 65 Safe Routes to School Program |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends City Council approval of Resolution 85-R-21, a resolution in support of the City of Evanston and School District 65 Safe Routes to School Program. This will approve the submittal of a grant application to the Illinois Department of Transportation (IDOT) for the 2021 Safe Routes to School program. An approved grant will fund 80% of the construction and construction engineering cost for sidewalk repairs along the School District 65 walk routes to schools.

Funding Source:
Staff will submit an application for $312,500, of which $250,000 (80%) will be paid for by the grant if approved, and the remaining $62,500 (20%) will be paid for by the City of Evanston. Funding for the local share would come from the Capital Improvement Program 2023 General Obligation Bonds, unless another source of funding is determined. An estimated cost of $37,000 for Phase I planning and Phase II design engineering may also be required (and potentially funded by 2022 General Obligation Bonds), depending on Illinois Department of Transportation paperwork requirements which are not currently known at this time.

Council Action:
For Action

Summary:
The purpose of the Safe Routes to School (SRTS) grant program is to:

- enable and encourage children, including those with disabilities, to walk and bicycle to school
- to make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a healthy and active lifestyle from an early age

- to facilitate the planning, development, and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of schools.

For the current funding cycle, staff is proposing to submit a grant application for sidewalk upgrade and repair along designated school walk-routes.

Under the SRTS program, grants up to $250,000 are available for infrastructure improvements with a requirement of a 20% local funding match. The grant can be used to pay for construction and Phase III construction engineering, but Phase I Preliminary Engineering and Phase II Design Engineering are not eligible for funding and will be entirely the responsibility of the City. This program is administered by the Illinois Department of Transportation (IDOT). If the grant application is approved, staff will hold a kick-off meeting with IDOT and then make an assessment whether the engineering work can be completed by City staff. If IDOT requirements necessitate a consulting engineering firm being hired to complete the work, then Phase I planning and Phase II design may also need to be funded at an estimated cost of $37,000 in 2022. All costs can be funded through a corresponding reduction in each year's sidewalk improvement program, which is typically funded annually by General Obligation Bonds.

Attachments:
85-R-21 Safe Routes To School AR 8-25-21

**85-R-21**

**A RESOLUTION**

**A RESOLUTION IN SUPPORT OF THE CITY OF EVANSTON AND SCHOOL DISTRICT 65 SAFE ROUTES TO SCHOOL PROGRAM**

**WHEREAS**, the City of Evanston and the Evanston/Skokie School District 65 in the interest to promote safe and healthy walk routes to schools, have partnered to complete a District wide School Travel Plan and;

**WHEREAS,** the parties hereto are desirous to implement engineering infrastructure improvements and conduct educational, encouragement, enforcement and evaluation programs for the health benefit of school children, improve safety and lessen traffic congestion and;

**WHEREAS,** the City Council of the City of Evanston is pleased to support the Safe Routes to School program and is committed to provide necessary support,

**WHEREAS,** the City of Evanston wishes to avail themselves of funds from the Illinois Safe Routes to School Program for the purpose of sidewalk safety improvements along the school walk routes and crossings;

**WHEREAS,** the City of Evanston has the funds available to finance the improvements until reimbursed by the Illinois Safe Routes to School Program, and the financial capability to maintain and manage the completed project in a safe and attractive manner for the public use.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:**

**SECTION 1:** The foregoing recitals are hereby found as fact and incorporated by reference herein.

**SECTION 2:** That the City of Evanston hereby applies for assistance from the Illinois Safe Routes to School Program for the purpose of constructing sidewalk repair and ADA improvements along the school walk routes.

**SECTION 3:** This Resolution shall be in full force and effect from and after the date of its passage and approval in the manner provided by law.

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings,
Corporation Counsel

Adopted: _____, 2021

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Lawrence C. Hemingway, Director of Parks and Recreation |
| CC: | Karen Hawk, Assistant Director Parks and Recreation |
| Subject: | Resolution 82-R-21 Contract with Hoffman House Catering for Senior Meal Food Programs |
| Date: | September 13, 2021 |

Recommended Action:
City Council adoption of Resolution 82-R-21 authorizing the City Manager to execute a new contract between the City of Evanston and Hoffman House Catering (1530 Hubbard Ave., Batavia, IL) to provide a senior congregate meal program at the Levy Senior Center and Fleetwood-Jourdain Community Center for a period of October 1, 2021 through September 30, 2022 in the not–to-exceed amount of $5.12 per lunch meal. Total meal program contract value is projected at $43,758.00.

Funding Source:
This is a reimbursement meal program in which the total amount of reimbursement the City will receive and expenses is solely dependent upon the number of lunches served and varies depending on the levels of participation. The program will be reimbursed through a grant from Age Options, the regional coordinator of federal funds dispersed for programs in the Older Americans Act and donations received from attendees at the meal program. The City's estimated reimbursement is calculated using the highest daily participation level stated in our application. Funding for this program is budgeted in the Fleetwood-Jourdain and Levy Center meal program expenditure accounts.

| | Meal program food expenditure budgeted amount to caterer | Maximum grant reimbursement to revenue account From Age Options |
|---|---|---|
| Fleetwood-Jourdain 100.30.3040.65025 | $ 5,600 | $ 6,578 |
| Levy Senior Center 100.30.3055.65025 | $35,000 | $37,180 |
| **Total** | **$40,600** | **$43,543** |

Council Action:

For Action

Summary:
Age Options issued a bid to provide meals at all suburban Cook County sites in the program in 2015. Meal providers were invited to respond to the bids and provide food costs; the type of meals provided and background information on their company. The selection came after extensive collaboration between Age Options and City staff that included reviewing caterer proposals, hosting caterer visits at our sites, tasting food at the tasting receptions and participating in multiple phone calls.

The selected caterer was Hoffman House and the price per meal is $4.72 per congregate meal and $5.12 per deli bar meal. The deli bar is offered only on Tuesdays and Thursdays at Levy Center. This renewal is from the 2015 bid process with Hoffman House as the selected caterer.

Attachments:
Resolution 82-R-21
Hoffman House Food Service Contract

9/13/21

**82-R-21**

**A RESOLUTION**

**Authorizing the City Manager to Execute an Agreement With Hoffman House Catering for Senior Meal Food Programs at the Levy Senior Center and Fleetwood-Jourdain Community Center**

**WHEREAS,** the City of Evanston has made it a priority to focus on providing for a comfortable and high standard of living for seniors through activities and events; and

**WHEREAS**, the Parks and Recreation Department strives to provide activities and opportunities to seniors; and

**WHEREAS**, AgeOptions, the regional coordinator of federal funds, will reimburse the City through a grant for meals provided to seniors; and

**WHEREAS**, AgeOptions issued bids to provide meals at all suburban Cook County sites, and the selected caterer Hoffman House Catering; and

**WHEREAS**, for the period of October 1, 2021 through September 30, 2022, Hoffman House Catering will provide lunch meals to seniors at the Levy Senior Center and Fleetwood-Jourdain Community Center at a cost not to exceed $5.21 per meal;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:**

**SECTION 1:** That the foregoing recitals are hereby found as fact and incorporated herein by reference.

**SECTION 2:** That the City Manager is hereby authorized to sign, and the City Clerk hereby authorized to attest, on behalf of the City of Evanston, the contract attached hereto as Exhibit A, incorporated herein by reference.

**SECTION 3:** That this Resolution 82-R-21 shall be in full force and effect from and after its passage and approval in the manner provided by law.

_____

Daniel Biss, Mayor

Attest:

Approved as to form:

_____

Stephanie Mendoza, City Clerk

_____

Nicholas A. Cummings, Corporation Counselor

Adopted: _____, 2021

**EXHIBIT A**

**Contract with Hoffman House Catering**

***Hoffman House***
***Food Service Contract***

This agreement is between **the City of Evanston** and **Hoffman House Catering** hereinafter referred to as "Nutrition Provider" and "Caterer."

Nutrition Provider has entered into contracts with AgeOptions, the designated Area Agency on Aging for Suburban Cook County, to provide nutrition services for participants eligible under Title IIIC of the Older Americans Act, subject to approval of the Area Plan by the Department on Aging of the State of Illinois and the availability of funds.

Nutrition Provider desires that Caterer render services in connection with these contracts with AgeOptions and Caterer is willing to provide all products and services as specified by Provider in this agreement and as specified by AgeOptions in its Request for Applications for Catering Services for Congregate and Home Delivered Meal Programs for Suburban Cook County, Illinois issued January, 2019.

SCOPE OF WORK
Nutrition Provider's Nutrition Program is funded under Title IIIC of the Older Americans Act of 1965, as amended. Its purpose is to serve hot midday meals daily, Monday-Friday, to persons 60 years and over at the Levy Senior Center and Fleetwood-Jourdain Community Center.

TIME FRAME
The term of this Agreement shall be October 1, 2021 through, and including, September 30, 2022. The pricing in this Agreement shall remain the same for the term of this Agreement. This Agreement may be terminated by either party for any reason without cause upon sixty (60) days written notice to the other. This Agreement may be terminated for cause, or breach by either party hereto, upon ten (10) days written notice to the other.

This Agreement will become null and void upon evidence by a dietician/nutritionist, or local health department that Caterer's operations are not sanitary and/or that meal preparation is not done in a manner that assures adherence to generally accepted health, safety, and/or sanitary standards associated with the preparation of meals.

SERVICE
Starting October 1st, 2021 through September 31st 2022, Caterer will deliver up to seventy-five (75) meals, 5 days out of the week for a total of three hundred seventy five (375) meals per week at the Levy Senior Center and up to seventy-five (75) meals, one (1) day a week at the Fleetwood-Jourdain Community Center.

Starting October 2021 throughout the remaining contract, Caterer will deliver up to 75 meals each Monday, Tuesday, Wednesday, Thursday and Friday for Congregate Dining at the Levy Senior Center with the exception of nine (9) holidays, to the City of Evanston Nurtition Program at 300 Dodge Ave, Evanston, IL 60202 and each Wednesday at 1655 Foster St, Evanston, IL 60201. Changes in actual count will be given a week prior to the date of service when practical.

During the COVID-19 pandemic and in accordance with Illinois Department on Aging (IDoA) guidance, meals will be packaged for pick-up by diners until further notice. Pick-up schedules may not be daily. Multiple individual meals may be packaged together, to accommodate the Nutrition Provider's pick-up schedule.

The holidays are as follows:
Thanksgiving Day and the Friday following Thanksgiving (November 25 and 26, 2021)
Christmas Eve (December 24, 2021)
Christmas (December 25, 2021)
New Year's Day (January 1, 2022)
Dr. Martin Luther King Day (January 17, 2022)
Memorial Day (May 30, 2022)
Independence Day (July 4, 2022)
Labor Day (September 5, 2022)

The Caterer assures the Agency of availability of personnel from the Caterer to staff the operations and provide supervisory staff in the preparation of food. Caterer assures the Nutrition Provider that in the event of a vehicle breakdown or other contingencies, Caterer is able to dispatch replacement trucks to assure delivery of meals that may be stranded en route within one half (1/2) hour past regular serving time. Should the main preparation plant become inoperative, alternative sources of supply must be available.

DELIVERIES
All deliveries shall be made at 10:00a.m. for the Levy Senior Center at 300 Dodge Avenue, Evanston, Illinois, Monday-Friday, no earlier than one-half (1/2) hour prior (9:30a.m.) and no later than one-half hour (1/2) after (10:30a.m.).

Deliveries will be made at 10:00a.m. on Wednesdays to Fleetwood-Jourdain Community Center located at 1655 Foster, Evanston, Illinois no earlier than one-half (1/2) hour prior (9:30a.m.) and no later than one-half hour (1/2) after (10:30a.m.).

Hot food must be delivered hot (at or higher than 135 degrees Fahrenheit.) and cold food must be delivered cold (at or below 41 degrees Fahrenheit) as required by the Illinois Department on Aging and AgeOptions. IDoA guidance during the COVID-19 pandemic prohibits congregate meals. Until further notice, caterers will not be asked to deliver bulk food, to be apportioned and served by the Nutrition Provider for on-site consumption.

FOOD CONTRACT SPECIFICATIONS
Each meal provided through the nutrition program must comply with the most recent Dietary Guidelines for Americans, published by the United States Secretary of Health and Human Services and the Secretary of Agriculture; and provide each participant for the category including 65 to 75 year old women a minimum of 33 1/3 percent of the Dietary Reference Intakes (DRI) as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences. The attached addendum provides the current Nutrition Standards for menus written under the terms of this agreement.

Each meal shall meet the following minimum requirements:

a. Meat or Meat Alternate -Three ounces (providing at least 19 g protein) of lean meat, poultry, fish or meat alternate should generally be provided for the lunch or supper meal. Meat serving weight is the edible portion, not including skin, bone, or coating. Protein/lean meat /meat alternate items containing textured vegetable protein and providing at least 19 g protein in a (3 oz) serving may be served. Except to meet cultural and religious preferences and for emergency meals, serving dried beans, peas or lentils, peanut butter or peanuts, and tofu for consecutive meals or on consecutive days should be avoided.
b. Vegetables - A serving of vegetable (including cooked dried beans, peas and lentils) is generally ½ cup cooked or raw vegetable; or ¾ cup 100% vegetable juice, or 1-cup raw leafy vegetable. For pre-packed 100% vegetable juices, a ½ cup juice pack may be counted as a serving if a ¾ cup pre-packed serving is not available. Vegetables as a primary ingredient in soups, stews, casseroles or other combination dishes should total ½ cup per serving. At least one serving from each of the five vegetable subgroups must be included in a weekly menu. The five vegetable subgroups include dark green vegetables, orange vegetables, cooked dry beans and peas, starchy vegetables, and "other" vegetables.
c. Fruits - A serving of a fruit is generally a medium apple, banana, orange, or pear; ½ cup chopped, cooked, or canned fruit; or ¾ cup 100% fruit juice. For pre-packed 100% fruit juices, a ½ cup juice pack may be counted as a serving if a ¾ cup pre-packed serving is not available. Fresh, frozen, or canned fruit will preferably be packed in juice, without sugar or light syrup.
d. Grain, Bread or Bread Alternate - A serving of grain or bread is generally 1 slice (1 ounce), whole grain or enriched; ½ cup cooked whole grain or enriched pasta or grain product; or 1 ounce of ready-to-eat cereal. *Priority should be given to serving whole grains*. A variety of enriched and /or whole grain products, particularly those high in fiber, are recommended. Two serving's whole grain products must be served at least twice a week.
e. Milk or Milk Alternates - One cup skim, low fat, whole, buttermilk, low-fat chocolate milk, or lactose-free milk fortified with Vitamins A and D should be used. Low fat or skim milk is recommended for the general population. Powdered dry milk or evaporated milk may not be served.

Menus will be prepared on a cycle on one month and at least three cycle menus shall be used in one year. Menus will be prepared by Caterer's dietitian. Menus should be low in fat and cholesterol. Sodium should be used in moderation. Menus must be approved by the AgeOptions Dietitian at least four weeks in advance of service. Menu changes on approved menus must be submitted at least four weeks in advance, with the exception of emergency situations, which shall not exceed 25 per year.

To comply with AgeOptions' requirements, one additional carton of milk should be provided with each delivery for temperature purposes.

CATERER WILL:
Provide disposables e.g., plates, napkins, straws, and bowls for salads and fruit, and other condiments as appropriate to the meal.

Be responsible for maintaining hot food at or higher than 135 degrees Fahrenheit or above, and cold food at 41 degrees Fahrenheit or below until delivered to the site. *See Section "Condition of the Food Delivered".*

Make recipes available upon request to any authorized representative of the Nutrition Provider, AgeOptions, or the Federal Government.

Arrange with the Nutrition Provider Site Manager a schedule of special menus and shall specify additional costs.

Invoice monthly meals delivered attaching signed delivery slips.

Provide in-service training and sanitation to Site Staff and Volunteers on as-needed basis.

Be in compliance with all local, state and federal requirements governing food sanitation.

Procure and post all licenses, etc. as required by law.

Caterer will utilize Nutrition Services Incentive Program funds (formerly known as USDA cash assistance), that are donated to the project, to purchase only U.S. grown/produced food. Caterer will keep accurate inventory records and submit to Provider by the first of each month.

Provider SHALL:
Provide steam table or alternative method of maintaining hot food temperature.

Provide refrigerator or freezer as required to maintain cold food temperature.

Provide cleaning supplies, garbage can liners, etc.

Be responsible for exterminator service, garbage removal and trash disposal, custodial services and utility costs.

CONDITION OF THE FOOD DELIVERED
If the food or milk delivered is not to temperature, the Caterer agrees to redeliver prior to Provider serving time. If this delivery is not made, Caterer agrees to two times the cost of the meals in question as a credit to Nutrition Provider's bill.

Milk and/or other food delivered by Caterer that is found to be spoiled, crushed, or otherwise not fit to be served will not be passed for payment unless promptly exchanged prior to serving meal by Caterer. If Caterer does not react to the above mentioned notification, milk and/or food supply will be disposed of without responsibility to Nutrition Provider's Nutrition Program. Milk carriers used to deliver cartons of milk should be sufficient size and strength to hold the contents

properly without crushing when handled in a normal manner. Milk will be delivered in 8 ounce serving cartons.

RECEIPT AND INVOICES

Upon delivery, Caterer' representative shall present an order-receipt for food and/or supplies delivered to Nutrition Provider. Such receipts shall show the following details:

1. Date of delivery
2. Name of Site receiving delivery
3. Address of Site receiving delivery
4. Quantity delivered, with congregate and home delivered listed separately
5. Signature of authorized person receiving delivery (which should be entered by the receiver at the Site upon delivery)
6. Time of delivery
7. Signature of driver
8. An itemized list of all supplies delivered

The signed order receipts will be submitted with Caterer' monthly bill to Nutrition Provider's Nutrition Program. Shortages or omissions will be noted by the Site Staff on the order receipts.

Caterer shall submit invoices at least monthly to Nutrition Provider's Nutrition Program. The invoices shall indicate the total number of meals delivered and accepted during the period being billed with a backup listing of the total meals and total days on which deliveries were made during the billing period.

All invoices shall show a summary of services as follows:

1. The daily number of meals ordered and delivered, as well as the total number of meals and the total cost for the period. A second copy of the invoice should be retained by Caterer.
2. Total credits or debits due should be deducted from the total bill.
3. If commodities are used, total credits or debits should be deducted from the total bill from each invoice.

SPECIAL CONDITIONS

Meals will be ordered 1 week prior to next serving. Caterer shall demonstrate the capability to maintain the meal service program to provide the average number of meals per day, with daily fluctuations from minus 50% to plus 100%.

Caterer shall:
Furnish needed food service training in sanitation, portion control, etc. to the Site Manager and volunteers as needed.

Furnish reports as required to Nutrition Provider, Age Options officials, along with the Illinois Department on Aging, and the USDA Food Distribution Agency. Caterer will provide a copy of the local health department inspection on a semi-annual basis. Officials have the right to inspect food production sites, recipes and purchase orders.

Retain records for audit purposes for at least three (3) years.

Comply with Title VI and Title VII of the Civil Rights Act of 1964, in regard to employment practices and persons served.

The total number of meals provided by the Caterer shall not exceed the total number of meals set forth in the Provider's budget, subject to adjustments determined by the Provider and AgeOptions. AgeOptions and the Provider shall have the option to cancel the contract contingent upon funding from the federal and state governments for the program. AgeOptions must receive sufficient funds from the Illinois Department on Aging to meet the total obligations for the period October 1, 2020 to September 30, 2021. In addition, there must not be any administrative, legislative order, judicial order, rule or law which requires a change in this or related decision made by AgeOptions.

During the term of the contract and any extensions thereof, the Caterer will indemnify, defend and hold harmless the officers, employees, volunteers, and agents of the Provider and AgeOptions from and against claims or determinations of liability, loss or damage, including personal injury, death, or property damage and attorneys' fees and other costs of litigation, caused by the negligent or intentional acts or omissions of the Caterer, its officers, employees, or agents. This provision shall survive completion, expiration, or termination of the agreement.

Nutrition Provider and AgeOptions shall be named as an additional insured on Caterer comprehensive general liability policy.

Purchase and maintain such insurance as will protect Caterer from claims under Workers or Worker's Compensation, Disability Benefit or other similar employee benefit acts.

Caterer Certificate of Insurance shall be on file with Nutrition Provider before contract begins.

**Minimum Orders/Meal Order Changes**

Within the number of annual meals specified in the contract, Caterer will deliver daily the specified number of daily meals and supplies as ordered by the Provider. The Caterer shall not require the Provider to order a minimum number of meals for any serving day. Provider reserves the right to change the number of meals as late as the day prior to the date of delivery. Provider will not be held financially liable for order changes made within agreed timeframes.

**Required Menu and Planning Approval Process**

**At Least Three Months Before Menu Cycle Starts** – Caterer develops and writes cycle menus

**At Least Two Months Before Menu Cycle Starts** – Caterer meets with nutrition providers, individually or collectively, to review the cycle menu and multi month/planned calendar/roll-out menus, including special menus, holidays and holiday celebration menus

**At Least Six Weeks Before Menu Cycle Starts** – Caterer completes multi month/ planned/rollout menus for review by nutrition providers

**At Least Six to Four Weeks Before Menu Cycle Starts** – Cycle menu submitted to AgeOptions for certification/approval by AgeOptions Dietitian

**At Least Six to Four Weeks Before Menu Cycle Starts** – Multi month/planned/rollout menus with holiday menus and special celebrations submitted to AgeOptions for review by AgeOptions Dietitian

**Within the Four Weeks Before Menu Cycle Starts** – AgeOptions Dietitian evaluates menus and returns to caterer and nutrition provider with comments, suggested revisions or approval

**Within the Four Weeks Before Menu Cycle Starts** – If revisions are required, caterer sends revised menus sent back to AgeOptions Dietitian for certification and approval

**First Day of Menu Cycle** – Menus begin

**Sample Timeline for Required Menu Planning and Approval Process for Caterer Contracts Starting in October**

| TASK | DUE DATE | RESPONSIBLE PERSON(S) |
|---|---|---|
| Develop and write cycle menus | July 15 | Caterer |
| Caterer meets with nutrition providers, individually or collectively, to review the cycle menu and multi month/planned calendar/roll-out menus. Include special menus, holidays and holiday celebration menus. | By August 9 | Caterer and Nutrition Providers |
| Complete multi month/ planned/rollout menus for review by nutrition providers | By August 20 | Caterer |
| Submit cycle menu for certification/approval by AgeOptions Dietitian | August 20 - September 3<br>By September 3, at the latest | Caterer |
| Submit multi month/planned/rollout menus with holiday menus and special celebrations for review by AgeOptions Dietitian | August 20 - September 3<br>By September 3, at the latest | Caterer |
| Menus evaluated and returned to caterer and nutrition provider with comments, suggested revisions or approval | As soon as possible after September 3 | AgeOptions Dietitian |
| Revised menus sent back to AgeOptions Dietitian, if revisions are required | Before October 1 | Caterer |
| Menus begin | October 1 | Caterer and Nutrition Provider |

**Insurance**
Caterer shall maintain sufficient and appropriate insurance of vehicles, staff and property for all services to be provided under this agreement and will provide proof of coverage to Provider and AgeOptions prior to commencement of service and throughout the term of this agreement and any extensions thereof. Provider and AgeOptions each shall be named as co-insured under Caterer's insurance.

Insurance policies must include as a minimum, but not be limited to, insurance coverage commonly known as, or similar in kind to:

| WORKERS' COMPENSATION | LIMITS |
|---|---|
| Coverage A | Statutory |
| Coverage B | $500,000 |
| COMPREHENSIVE GENERAL LIABILITY | |
| Combined Single Limit (each occurrence) | $1,000,000 |
| Aggregate | $2,000,000 |
| COMPREHENSIVE AUTOMOBILE | |
| Hired and Non-owned | Same limits as General Liability |

**Compliance with Laws**
Caterer will comply with all applicable federal, state, county and local laws and regulations including the retention of any books, documents, papers or other financial program and/or service records which are pertinent to the provision of services under this contract and its extensions for at least three years following the last day of service. The Caterer must permit AgeOptions, Nutrition Provider, authorized State of Illinois and authorized Federal personnel access to such records for purposes of audit, monitoring, and evaluation.

OTHER
Caterer shall submit at least four times during the contract year, within 15 days after beginning a menu cycle, a food cost analysis of the cost required to prepare and deliver the meals according to menu specified in the contract.

A Caterer designate will be required to meet as needed with Nutrition Provider management staff.

COST PER MEAL

Congregate Meal: $4.72 (four dollars and seventy two cents) per meal.
Deli Bar Meal: $5.12 (five dollars and twelve cents) per meal.
Home Delivered Meal: $4.88 (four dollars and eighty eight cents) per meal.

The undersigned proposed, in accordance with the terms of the contract to furnish and deliver for the Nutrition Provider's Nutrition Program, freshly prepared meals in the quantities and to the designation designated for the period starting October 1, 2021 and extending to September 30, 2022, all in accordance with the General and Special Conditions as described in the Detail

Specifications above, and for the prices set above. This contract will become null and void upon evidence by a dietician/nutritionist, or local health department that the Caterer's operations are not sanitary and/or that meal preparation is not done in a manner that assures adherence to generally accepted health, safety, and/or sanitary standards associated with the preparation of meals.

Price Protection

Meal prices under this agreement may be changed as of the effective dates of contract extensions granted by Provider with approval by AgeOptions.

Caterer must submit requests, in writing, for price changes no less than 60 days prior to the contract extension effective date. Such requests submitted less than 60 days prior will not be considered and the price then in effect will remain in effect for the twelve month period of the contract extension.

The amount of change requested by the Caterer may not exceed the amount of change in the Consumer Price Index (CPI) for Food Away from Home over the 12 month period prior to the Caterer's submission of a request for price change. Such changes in the CPI are issued monthly by the U.S. Department of Labor, Bureau of Labor statistics in its Consumer Price Index Summary - Economics News Release.

All requests for price change are subject to approval by the Provider and Age Options, Inc. Caterer may be asked to submit documentation in addition to the change in the CPI for Food Away from Home for review by the Provider and/or Age Options to support its request for price change.

Governing Law

This agreement was made and entered to in the State of Illinois and shall be governed and construed according to the laws of the State of Illinois.

Name, Address and Telephone Number of Caterer

Hoffman House Catering Group
1530 Hubbard Ave, Suite D
Batavia, IL 60510
(630) 406-0330

Signature: _____ Date: _____
(Jim Smigo, Manager/Owner, Hoffman House Catering Group

Signature: _____ Date: _____
(Erika Storlie, City Manager, City of Evanston

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Paul Zalmezak, Economic Development Manager |
| Subject: | Resolution 87-R-21 Authorizing the Separation of Ingraham Park into A Distinct Tax Parcel and Removal from the Proposed Five Fifths TIF District |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends City Council approval of Resolution 87-R-21 authorizing the separation of Ingraham Park into a separate and distinct tax parcel. The resolution also allows for Ingraham Park to be removed from the Proposed Five Fifths TIF District.

Council Action:
For Action

Summary:
Staff seeks City Council approval of Resolution 87-R-21 Authorizing the Separation of Ingraham Park into A Distinct Tax Parcel and Removal from the Proposed Five Fifths TIF District.

It was never the intent to consider Ingraham Park for future development. Ingraham Park is included in a large single parcel that includes the Civic Center and most of the block formed by Leonard, Ridge, Simpson, and Asbury. TIF law does not allow a single parcel to be split in half to exclude from a TIF. Therefore, in its current form the parcel containing Ingraham Park remains in the TIF.

The first step in the process for separating Ingraham from the Civic Center property is for zoning staff to conduct a zoning analysis to determine the exact dimensions to consider for the division. Once staff review is completed, staff will contract with a land surveyor to create a map and two legal descriptions, one for the new parcel (independent Ingraham Park) and the second for the remaining parcel (remaining Civic Center property). Upon completion of the legal description and maps, staff will submit a completed application/petition to the Cook County Assessor. The application/petition is reviewed and processed by the Cook County Assessor. This process is estimated to take 6 months.

This resolution states that no development of Ingraham Park will occur and therefore staff will not consider any proposals to develop the park during the period the Cook County Assessor is processing the division application or at any point in the future.

Once the PINs are divided, staff will seek an amendment to the TIF boundary to explicitly remove Ingraham Park from the TIF boundary.

Background
Resolution 87-R-21 will travel together with Resolution 88-R-21 (commitments concerning the TIF) and the statutory TIF district establishing ordinances 65-O-21, 66-O-21, and 67-O-21. The City Council will consider the TIF for action at the September 27, 2021 meeting.

Attachments:
87-R-21 Authorizing the Separation of Ingraham Park into A Distinct Tax Parcel and Removalfrom the Proposed Five Fifths TIF District
Petition

**87-R-21**

**A RESOLUTION**
**AUTHORIZING THE SEPARATION OF INGRAHAM PARK AND THE CIVIC CENTER INTO SEPARATE TAX PARCELS**

**WHEREAS,** the City intends to redevelop and encourage residential use, retail, commercial and institutional uses to upgrade, expand and modernize facilities within the City as part of its ongoing economic development planning; and

**WHEREAS,** the City has proposed a Five-Fifths Redevelopment Project Area (the "TIF District") located in the north central portion of Evanston; and

**WHEREAS,** the proposed TIF District includes approximately two hundred eighty-four (284) tax parcels located to the east and west of Green Bay Road, to Ridge Avenue to the east, to Darrow Avenue to the west, and to Leonard Place to the north and Emerson Street to the south. A map of the proposed TIF District is attached hereto as Exhibit A; and

**WHEREAS**, City staff and officials have engaged extensively in multiple meetings with members of the community regarding the proposed Five-Fifths TIF District; and

**WHEREAS,** several members of the community have expressed concern that Ingraham Park, which is located at Leonard Place and Asbury Avenue and currently within the proposed TIF District, will be developed by City authorities and eliminated as a public park; and

**WHEREAS,** the City has no intention of developing Ingraham Park and eliminating its use as a public park; and

**WHEREAS,** Ingraham Park is located within the same tax parcel as the Civic Center, located at 2100 Ridge Avenue; and

**WHEREAS,** the City Council believes that it is appropriate to separate Ingraham Park and the Civic Center into two, distinct tax parcels and eventually remove Ingraham Park from the proposed Five-Fifths TIF District.

**NOW BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

**SECTION 1:** The foregoing recitals are hereby found as fact and incorporated herein by reference.

**SECTION 2:** City Council authorizes the separation of Ingraham Park and the Civic Center into two, distinct tax parcels and the eventual removal of Ingraham Park from the proposed Five-Fifths TIF District.

**SECTION 3:** City Council further affirms that the City will not consider or recommend development of Ingraham Park.

**SECTION 4:** This Resolution 87-R-21 will be in full force and effect after the date of its passage and approval in the manner provided by law.

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings, Corporation Counsel

Adopted: _____, 2021

**EXHIBIT A**

**COOK COUNTY ASSESSOR**

**FRITZ KAEGI**

COOK COUNTY ASSESSOR'S OFFICE
118 NORTH CLARK STREET, RM 320
CHICAGO, IL 60602
PHONE: 312.443.7550
WWW.COOKCOUNTYASSESSOR.COM

## PETITION FOR DIVISION AND/OR CONSOLIDATION OF PROPERTY FOR THE TAX YEAR 2022

***PETITIONS FOR DIVISIONS/CONSOLIDATIONS MUST BE RECEIVED OR POSTMARKED NO LATER THAN OCTOBER 29, 2021***

To the Assessor of Cook County:

By signing below, I affirm that I have an interest in the property described in this petition. I request and authorize the Assessor to reconfigure (____) existing PINs as (____) new tracts on the Assessment Roll for the 2022 tax year.

Adding the two numbers above results in a total of (____) which will be the basis of determining the fee for this petition. The required fee, as authorized under Section 32-1 of the Code of Ordinances of Cook County, Illinois, must be paid at the time of filing this division/consolidation.

Part of this petition is the attached exact, concise, legal description of the property to be divided or consolidated and of each new tract to be listed. I also acknowledge that I have read and complied with the instructions on the third page of this form and that all filing fees are non-refundable regardless of whether this petition is defective or not.

**ALL PARTIES TO THE DIVISION AND/OR CONSOLIDATION *MUST* SIGN**
**All original signatures must be notarized including the submitter's**
NOTE: Tract owner(s) name and address listed below will be forwarded to the county collector for billing purposes.

Subscribed and sworn to before
me this _____ day
of _____ 20 ___ A.D.

_____
Notary Public

Signature _____
Print Name _____
Address _____
City _____ State ____ Zip _____
Tel. No. _____
*(Submitter/Representative)*

Subscribed and sworn to before
me this _____ day
of _____ 20 ___ A.D

_____
Notary Public

Signature _____
Print Name _____
Address _____
City _____ State ____ Zip _____
Tel. No. _____
*(Owner of Tract Number 1)*

***(Use page 2 for additional notarized signatures)***

FOR OFFICE USE ONLY

Township _____ Volume _____
Date Received _____ By _____ Petition No. _____
Division Made _____ By _____ Land Division No. _____

Subscribed and sworn to before me this _____ day of _____ 20 ____ A.D.

_____
Notary Public

Signature _____

Print Name _____

Address _____

City _____ State ____ Zip _____

Tel. No. _____

*(Owner of Tract Number 2)*

---

Subscribed and sworn to before me this _____ day of _____ 20 ____ A.D.

_____
Notary Public

Signature _____

Print Name _____

Address _____

City _____ State ____ Zip _____

Tel. No. _____

*(Owner of Tract Number 3)*

---

Subscribed and sworn to before me this _____ day of _____ 20 ____ A.D.

_____
Notary Public

Signature _____

Print Name _____

Address _____

City _____ State ____ Zip _____

Tel. No. _____

*(Owner of Tract Number 4)*

---

Subscribed and sworn to before me this _____ day of _____ 20 ____ A.D.

_____
Notary Public

Signature _____

Print Name _____

Address _____

City _____ State ____ Zip _____

Tel. No. _____

*(Owner of Tract Number 5)*

***PETITIONS FOR DIVISIONS/CONSOLIDATIONS***
***MUST BE RECEIVED OR POSTMARKED***
***NO LATER THAN OCTOBER 29, 2021***

# SCHEDULE TO BE ATTACHED AS A PART OF LAND DIVISION/CONSOLIDATION PETITION

**Volume** _____ **Tax Code(s)** _____

**Permanent Real Estate Index No.(s)** _____

_____

**Please read the detailed rules for Filing Petitions and Consolidations, available on our web site and also available at all Cook County Assessor's Office Locations.**

***For information: Phone: 312-603-5323 Fax: 312-603-5247, Website: www.cookcountyassessor.com***

List original legal description(s) as now described on the County Clerk's records and then list separately the new description of each divided or consolidated tract. Number each tract to correspond with the signatures on pages 1 and 2. If the new legal description is by metes and bounds, a plat of survey showing acreage ***MUST*** be attached to this petition. The Division Department may request and require, as necessary, the following additional documentation: deeds, plat act, and/or affidavits.

***THIS SECTION IS FOR EXEMPT PROPERTIES ONLY***

☐ **Check here if an exempt parcel is being divided or consolidated and the exemption is to be continued for all or some of the newly created parcels. An Exempt "Continued Ownership and Use Affidavit" *MUST* be filed as part of this petition. Continued Ownership and Use Affidavit forms are available in the Assessor's Exempt Department or on the Assessor's website at www.cookcountyassessor.com.**

☐ **Check here if an exempt parcel is being divided or consolidated and it is not the intent of the exempt agency to continue the exemption to any of the newly created parcels.**

☐ **Check here if application for exemption has been filed with the Cook County Board of Review.**
**Date of application _____.**

**Signature** _____ **Date** _____

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| From: | Paul Zalmezak, Economic Development Manager |
| Subject: | Resolution 88-R-21 City of Evanston Commitments Concerning the Proposed Five-Fifths TIF District |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends City Council approval of Resolution 88-R-21 outlining City of Evanston Commitments Concerning the Proposed Five-Fifths TIF District. This is a first of its kind TIF resolution in Evanston (perhaps in Illinois) and is the result of a proactive engagement process initiated by Councilmember Burns. The commitments summarized in the resolution reflect the input received from community members, including school Districts 65 and 202 board members, as well as City staff.

Council Action:
For Action

Summary:
Staff seeks City Council approval of Resolution 88-R-21 documenting the City of Evanston Commitments Concerning the Proposed Five-Fifths TIF District. This is a first of its kind TIF resolution in Evanston (perhaps in Illinois) and is the result of a proactive engagement process initiated by Councilmember Burns. The commitments, summarized below, reflect the recommendations of city staff and the input received from community members, including school Districts 65 and 202 board members and staff. Resolution 88-R-21, attached, memorializes the mutually beneficial goals of the proposed TIF #9 (Five-Fifths).

The following terms were the basis for Resolution 88-R-21:

TIF Purpose
The proposed Five-Fifths TIF district is perhaps one of a kind as its primary intent is to maintain cultural, socioeconomic and racial diversity in one of the regions strongest Black communities. The proposed TIF plan provides a sustainable source of funds to help long time property owners maintain and upgrade their lifelong investments hopefully providing the ability to pass on to future generations. TIF is a stable funding source to be used for targeted upgrades to infrastructure, amenities, business districts, and housing renovations typical in most Evanston neighborhoods. Equity forms the foundation of this proposed TIF plan. The investment plan

staff is recommending provide assurances that the funding will be devoted to those in most need.

Residential Repairs/Improvements

To encourage homeownership retention and to improve and maintain existing rental housing as desired by existing homeowners and allow aging in place.

- Structural Repairs (Roofing, Chimney, Windows, etc.)
- Systems (HVAC, Electric, Plumbing)
- Climate Resiliency (including energy efficiency upgrades, solar panels, etc.)
- Prioritize senior citizens, lower income residents, etc.

Affordable Housing

To help retain existing homeowners and support current small and mid-size landlords:

- TIF can fund up to 50% of the cost of each affordable housing unit
- Larger Family Unit Preference (two to three bedrooms and larger)
- Determine Affordability Levels
- Contextual - think neighborhood (Emerson Square) not downtown (Albion or E2)
- Assist with repairs to existing “naturally occurring” affordable rental housing units
- Expand accessory dwelling units (ADUs)
- Expand homeowner community land trust programming

Workforce Development

Assisting small businesses with programs to train employees for current and future jobs and focusing that training on residents of TIF District #9.

- Funding for residents of the TIF District
- Funding for businesses
- Funding for programming to serve businesses and residents
- Focus on training for new infrastructure jobs and top workforce opportunities as defined by local large employers including City of Evanston, Amita/St. Francis, Northshore University Health System, Rotary, NU, etc.
- Childcare Space Expansion/Support (support pre-k and daycare programming)

Infrastructure

TIF will be used to fund new infrastructure and maintain existing infrastructure, some of which has suffered from deferred maintenance. Projects include:

- Water
- Sewer
- Streets
- Sidewalks
- Bike paths
- Walking Paths
- Wayfinding

Public Spaces

TIF investments in TIF #9 public spaces that are equal or exceeding the quality of facilities in other areas of the city including:

- Fleetwood Jourdain Expansion/Improvements
- Other park facilities
- New spaces to be determined

Business District Improvement

TIF increment will be used to support small businesses directly and the districts in which they are located including Simpson/Ashland, Emerson/Asbury, and Green Bay Road. Projects include:

- Façade Improvement Programs
- Storefront Modernization Programs (interior)
- Streetscape improvements
- Business District Identity, Signage, Lighting, Etc.

What the TIF is NOT

Staff will codify in a TIF ordinance that TIF #9 funding will not be used to fund:

- eminent domain
- neighborhood clearance
- funding for a new civic center
- funding for luxury housing or expensive microunits

Background

This resolution supports the three statutory ordinances required to establish a TIF district. The three ordinances, 65-O-21, 66-O-21, and 67-O-21 will be introduced to the City Council on September 13, 2021 with consideration / action on September 27, 2021. In addition, 88-R-21 is related to Resolution 87-R-21, which resolves to divide Ingraham Park from the Civic Center parcel and ultimately remove from the TIF district.

Attachments:

88-R-21 City Commitments Concerning the Five Fifths TIF District

**88-R-21**

**A RESOLUTION**
**CITY OF EVANSTON COMMITMENTS CONCERNING THE PROPOSED FIVE-FIFTHS TIF DISTRICT**

**WHEREAS,** the City intends to redevelop and encourage residential use, retail, commercial and institutional uses to upgrade, expand and modernize facilities within the City as part of its ongoing economic development planning; and

**WHEREAS,** the City has proposed a Five-Fifths Redevelopment Project Area (the "TIF District") located in the north central portion of Evanston; and

**WHEREAS,** the proposed TIF District includes approximately two hundred eighty-four (284) tax parcels located to the east and west of Green Bay Road, to Ridge Avenue to the east, to Darrow Avenue to the west, and to Leonard Place to the north and Emerson Street to the south. A map of the proposed TIF District is attached hereto as Exhibit A; and

**WHEREAS**, City staff and officials have engaged extensively in multiple meetings with members of the community, including members of School District 65 and School District 202, regarding the proposed Five-Fifths TIF District; and

**WHEREAS,** several members of the community have expressed concerns with the proposed TIF District, including potential displacement and gentrification in the community, and with the potential benefits it will provide the community; and

**WHEREAS,** the City believes that the proposed Five-Fifths TIF District will provide numerous benefits to the community.

**WHEREAS,** the City believes that equity forms the foundation for this proposed TIF plan, and the intended investments and the restrictions recommended by Staff provide assurance that TIF funding should be devoted to those most in need.

**NOW BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

**SECTION 1:** The foregoing recitals are hereby found as fact and incorporated herein by reference.

**SECTION 2:** The City commits to support using TIF funds for residential repairs and improvements to encourage home ownership retention and to improve and maintain existing rental housing as desired by existing homeowners and allow aging in place. This may be accomplished by:

A. The use of TIF funds for structural repairs, such as roofing, chimney, and window repairs.

B. The use of TIF funds for systems improvements, such as HVAC, electrical, and plumbing systems.

C. The use of TIF funds to encourage climate resiliency measures, such as energy efficiency upgrades and the use of solar panels.

D. The use of TIF funds to prioritize senior citizens, members of the disabled community, long-time homeowners, and low-income residents.

**SECTION 3:** The City commits to support using TIF funds for Affordable Housing measures to help retain existing homeowners and renters and to support current small and mid-sized landlords. This may be accomplished by:

A. The use of TIF funds to fund up to fifty percent (50%) of the cost of each affordable housing unit.

B. The use of TIF funds with a preference for larger family units.

C. The use of TIF funds to assist small and mid-sized landlords with repairs and renovation to existing “naturally occurring” affordable rental housing units.

D. The use of TIF funds to expand the number of accessory dwelling units (ADU’s).

E. The use of TIF funds to expand homeowner community land trust programming

F. The use of TIF funds to offer homeowners, especially the elderly, licensed real estate and financial services.

**SECTION 4:** The City commits to support using TIF funds for workforce development by assisting small businesses with programs to train employees for current and future jobs and focusing that training on residents of the proposed TIF District. This may be accomplished by:

A. The use of TIF funds to train residents of the proposed TIF District.

B. The use of TIF funds to support creation of job training programs for businesses located within the TIF District.

C. The use of TIF funds to focus on training for new infrastructure jobs and top workforce opportunities as defined by large local employers within the TIF District.

D. The use of TIF funds for childcare space expansion and support.

**SECTION 5:** The City commits to support using TIF funds for infrastructure by funding new infrastructure and maintaining existing infrastructure, some of which has suffered from deferred maintenance. This may be accomplished by focusing on: water, sewer, street, sidewalk, bike path, walking path, and wayfinding projects.

**SECTION 6:** The City commits to support using TIF funds for public spaces, including community centers and recreational spaces, to a high quality standard that is equal or exceeds the quality of facilities in other areas of the City.

**SECTION 7:** The City commits to support using TIF funds for Business District improvement by supporting small businesses directly and the districts in which they are located including Simpson/Ashland, Emerson/Asbury, and Green Bay Road. This may be accomplished by:

A. The use of TIF funds for façade improvement programs, including awnings, tuckpointing, storefront glass, doors, and signage.

B. The use of TIF funds for Storefront Modernization programs focused on interior renovations and leasehold improvements affixed to the property including HVAC, plumbing, and electrical systems.

C. The use of TIF funds for improving business capacity.

D. The use of TIF funds for streetscape improvements.

E. The use of TIF funds for Business District identity, signage, and lighting improvements.

**SECTION 8:** The City commits to not supporting the use of TIF funds for: eminent domain, neighborhood clearance, funding for a new Civic Center, funding for a new Fifth Ward school, or funding for luxury housing/microunits.

**SECTION 9:** This Resolution 88-R-21 will be in full force and effect after the date of its passage and approval in the manner provided by law.

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings, Corporation Counsel

Adopted: _____, 2021

**EXHIBIT A**

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Paul Zalmezak, Economic Development Manager |
| Subject: | Ordinance 65-O-21, Approving a Tax Increment Redevelopment Plan and Project for the Five-Fifths Project Area (TIF#9) |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends City Council adoption of Ordinance 65-O-21, Approving a Tax Increment Redevelopment Plan and Project for the Five-Fifths Project Area (TIF#9)

Council Action:
For Introduction

Summary:
Ordinance 65-O-21 is required by the State of Illinois and provides the City the authority to approve the redevelopment plan and and project. This is one of three ordinances required by the State of Illinois Tax Allocation Act to implement a TIF district. Also included in this city council meeting packet are Ordinance 66-O-21, which designates the TIF Redevelopment Project and Ordinance 67-O-21 which approves adopting Tax Increment Allocation Financing.

Background
After a positive recommendation on January 27, 2021 from the Economic Development Committee, the City Council authorized Resolution 19-R-21 on February 8th approving a contract with Kane McKenna & Associates (KMA) to determine if the proposed TIF #9 (Five-Fifths TIF) study area qualifies under State of Illinois statute 65 ILCS 5/11-74.4 – Tax Increment Allocation Redevelopment Act. KMA is a consulting practice focused on municipal economic development and public finance. The firm has long assisted the City of Evanston with tax increment finance (TIF) advisory services.

Working with city staff, KMA completed the attached TIF Redevelopment Plan & Project and the TIF Qualification & Designation reports. For several months, KMA conducted the onsite analysis of the properties to determine the TIF physical qualification factors and studied the economic data provided by Cook County and city staff. KMA also assisted staff to convene the Joint Review Board (JRB) meeting on June 3, 2021 and the public hearing on July 12, 2021.

KMA also helped staff manage the creation and distribution of associated newspaper notices and public mailings.

City staff, consultants, and councilmembers have hosted the State of Illinois minimum required meetings. In addition to the Economic Development Committee meetings, Joint Review Board, Public Hearing, and City Council meetings, staff in coordination with the respective 5th Ward councilmembers hosted community meetings on April 15, 2020 and June 30, 2020.

Councilmember Burns hosted meetings with District 202 staff and board members on July 21st and District 65 staff and board members on July 26th City staff and Mayor Biss were also in attendance. The District 65 Board discussed the TIF at a recent board retreat. The board member concerns have been incorporated into the plan summarized below and will ultimately be codified in an Intergovernmental Agreement (IGA) to be executed by the City Council and respective boards at a later date.

The qualification studies, reports, public notices, mailings, JRB meeting, and public hearing process follow the guidelines outlined by the State of Illinois statute 65 ILCS 5/11-74.4 – Tax Increment Allocation Redevelopment Act. The final step in the process is this City Council introduction and subsequent adoption of the the three ordinances.

Summary

The proposed Tax Increment Finance District #9, also known as the Five-Fifths TIF, is proposed to provide a dedicated funding source for a number of economic development initiatives long sought in the Fifth Ward, but not provided at a sustainable level by the private market. Much of the proposed TIF district encompasses residential property and small business districts anchored by independent businesses, many of which are Black-owned.

This TIF is unique in nature as it is designed to explicitly support homeowners and existing landlords maintain and improve existing residential property to help maintain culture, community, and independent minority-owned businesses. Staff is proposing that TIF funding be used strategically and narrowly on the following categories, mirroring terms staff proposes to use in a future IGA with Districts 65 and 202:

**1. Residential Repairs/Improvements**

To encourage homeownership retention and to improve and maintain existing rental housing as desired by existing homeowners and allow aging in place.

- Structural Repairs (Roofing, Chimney, Windows, etc.)
- Systems (HVAC, Electric, Plumbing)
- Climate Resiliency (including energy efficiency upgrades, solar panels, etc.)
- Prioritize senior citizens, lower income residents, etc.

**2. Affordable Housing**

TIF funding could be used to help retain existing homeowners and support current small and mid-size landlords and the construction of new housing for families. Funding opportunities include:

- 50% of the cost of each newly constructed affordable housing unit

- Larger Family Unit Preference (two to three bedrooms and larger)
- Serving diversity of socio-economic household needs
- Contextual - think neighborhood (Emerson Square) not downtown (Albion or E2)
- Assist with repairs to existing “naturally occurring” affordable rental housing units

**3 Workforce Development**

Assisting small businesses with programs to train employees for current and future jobs and focusing that training on residents of TIF District #9.

- Funding for residents of the TIF District
- Funding for businesses
- Funding for programming to serve businesses and residents
- Focus on training for new infrastructure jobs and top workforce opportunities as identified by local large employers including hospitals, Rotary, NU, etc.
- Childcare Space Expansion/Support (support pre-k and daycare programming)

**4. Infrastructure**

TIF will be used to fund new infrastructure and maintain existing infrastructure, some of which has suffered from deferred maintenance. Projects include:

- Water
- Sewer
- Streets
- Sidewalks
- Wayfinding

**5. Public Spaces**

TIF investments in TIF #9 public spaces that are equal or exceeding the quality of facilities in other areas of the city including:

- Fleetwood Jourdain Expansion/Improvements
- Other park facilities
- New public spaces to be created if desired

**6. Business District Improvement**

TIF increment will be used to support small businesses directly and the districts in which they are located including Simpson/Ashland, Emerson/Asbury, and Green Bay Road. Projects include:

- Façade Improvement Programs
- Storefront Modernization Programs (interior)
- Business Capacity Building
- Streetscape improvements
- Business District Identity, Signage, Lighting, Etc.

Nowhere in the above strategy does staff recommend the use of eminent domain or aggressive property acquisition strategies. In fact, staff recommends the City Council adopt Resolution 88-R-21 that specifically rejects the use of TIF for:

- neighborhood clearance

- funding for a new school
- funding for a new Civic Center, or
- funding for luxury housing or microunits.

Equity forms the foundation of this proposed TIF plan. Resolution 88-R-21 affirms the City's commitment to recommend TIF funding to serve those in most need and to help retain the culture and socioeconomic diversity of the neighborhoods within the proposed TIF district boundary. District 65 board members expressed strong support for ensuring that current residents of the 5th ward are not gentrified/priced out of their homes. Additionally, the district is committed to policies that provide affordable housing in the TIF #9 designated area with particular emphasis on 2-3 bedroom dwellings and larger. The resolution and TIF plan will help achieve these objective.

Attachments

In addition to the subject ordinance, attached is supplemental information including:

1. answers to written questions from the public hearing submitted by Evanston community members;
2. A staff memo to Councilmember Burns detailing answers he posed to staff and the consultant; and
3. Resolution 88-R-21 for reference purposes and to assure it is always associated with these ordinances.
4. TIF Frequently Asked Questions

Additional information about the TIF#9 (Five-Fifths TIF) including plan, public notices, ordinances, redevelopment plan, the public hearing questions and more can be found at the following link: https://www.cityofevanston.org/business/tif-districts

Legislative History:

On June 3, 2021 the Joint Review Board unanimously approved an advisory, nonbinding recommendation to the City Council. The City Council fulfilled the obligations of the TIF Act by convening a public hearing on July 12, 2021.

Attachments:

Ordinance 65-O-21 Approving a Tax Increment Redevelopment Plan and Project
TIFPublicHearingQuestions
FiveFifthsTIFFAQ
88-R-21 City Commitments Concerning the Five Fifths TIF District
Memo to Burns Re Five Fifths TIF

**65-O-21**

# APPROVING A TAX INCREMENT REDEVELOPMENT PLAN AND PROJECT FOR THE FIVE-FIFTHS PROJECT AREA

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:**

**WHEREAS**, the City of Evanston ("City") is a home rule municipality organized under the laws of the State of Illinois; and

**WHEREAS**, the General Assembly of the State of Illinois has provided by law the Illinois Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1 *et seq.* ("Act"), to assist in the financing of certain improvements in areas in the City which meet the requirements therein; and

**WHEREAS**, it is desirable and in the best interest of the citizens of the City of Evanston, Cook County, Illinois (the "City"), for the City to implement tax increment allocation financing pursuant to the Tax Increment Allocation Redevelopment Act, Division 74.4 of Article 11 of the Illinois Municipal Code, as amended (the "Act"), for a proposed redevelopment and redevelopment project area (the "Area") being legally described in EXHIBIT A attached hereto; and

**WHEREAS**, pursuant to the Act on March 22, 2021, the City Council adopted a resolution setting a public meeting for April 15, 2021, notices for which public meeting were sent to all taxpayers of record and residential addresses within the TIF by regular mail, and to the taxing districts, Department of Commerce and Economic Opportunity of the State of Illinois (IDECO), and any registered Interested Parties by certified mail on March 23, 2021; and

**WHEREAS, on May 10, 2021,** City Council adopted by resolution setting the Joint Review Board (JRB) meeting for June 3, 2021. Notice of the JRB meeting was sent to taxing districts and IDECO by certified mail on May 11, 2021.

**WHEREAS,** Notice of Availability of Interested Parties registry and public hearing was mailed to residents within seven hundred fifty (750) feet outside of the TIF borders on May 11, 2021 by regular mail.

**WHEREAS**, the City has heretofore convened a Joint Review Board as required by, and in all respects in compliance with, the provisions of the Act; and

**WHEREAS**, pursuant to Section 11-74.4-5 of the Act, the Mayor and City Council of the City (the "Corporate Authorities") called for a public hearing to be held on July 12, 2021 relative to the Redevelopment Project Area and Redevelopment Plan and Project under the Act; and

**WHEREAS**, due notice with respect to such public hearing was given pursuant to Section 11-74.4-5 of the Act, said notice being given to taxing districts and

to IDECO by certified mail on May 11, 2021, by publication on June 17, 2021, and June 24, 2021, and by certified mail to taxpayers within the Area on June 28, 2021; and

**WHEREAS**, the Corporate Authorities have reviewed the information concerning such factors presented at the public hearing and have reviewed other studies and are generally informed of the conditions in the proposed Redevelopment Project Area that could cause the Redevelopment Project Area to be confirmed as a "conservation area" as defined in the Act; and

**WHEREAS**, the Corporate Authorities have reviewed the conditions pertaining to lack of private investment in the proposed Redevelopment Project Area to determine whether private development would take place in the proposed Redevelopment Project Area as a whole without the adoption of the proposed Redevelopment Plan and Project; and

**WHEREAS**, the Corporate Authorities have reviewed the conditions pertaining to real property in the proposed Redevelopment Project Area to determine whether contiguous parcels of real property and improvements thereon in the proposed Redevelopment Project Area would be substantially benefited by the proposed Project improvements; and

**WHEREAS**, the Corporate Authorities have reviewed the proposed Redevelopment Plan and Project and also the existing 2000 Comprehensive Plan for development of the City as a whole to determine whether the proposed Redevelopment Plan and Project conform to the 2000 Comprehensive Plan of the City.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Evanston, Cook County, Illinois, as follows:

**SECTION 1.** Findings. That the Corporate Authorities of the City of Evanston hereby make the following findings:

a. The Redevelopment Area is legally described in EXHIBIT A attached hereto and incorporated herein as if set out in full by this reference. The general street location for the Redevelopment Area is described in EXHIBIT B attached hereto and incorporated herein as if set out in full by this reference. The map of the Redevelopment Area is depicted on EXHIBIT C attached hereto and incorporated herein as if set out in full by this reference.

b. There exist conditions that cause the Redevelopment Area to be subject to designation as a redevelopment project area under the Act and to be confirmed as a "conservation area" as defined in Section 11-74.4-3(b) of the Act.

c. The proposed Area, on the whole, has not been subject to growth and development through investment by private enterprise and would not reasonably be anticipated to be developed without the adoption of the Redevelopment Plan and Project.

d. The Redevelopment Plan and Project conforms to the 2000 Comprehensive Plan for the development of the City as a whole, as reflected in the City's zoning map.

e. As set forth in the Redevelopment Plan and Project, it is anticipated that all obligations incurred to finance redevelopment project costs, if any, as defined in the Redevelopment Plan and Project, shall be retired within twenty-three (23) years after the Area is designated.

f. The parcels of real property in the proposed Area are contiguous, and only those contiguous parcels of real property and improvements thereon that will be substantially benefited by the proposed Project improvements are included in the proposed Area.

**SECTION 2.** Plan and Project Approved. That the Redevelopment Plan and Project, which were the subject matter of the public hearing held on July 12, 2021, are hereby adopted and approved. A copy of the Redevelopment Plan and Project is set forth in EXHIBIT D attached hereto and incorporated herein as if set out in full by this reference.

**SECTION 3.** Invalidity of Any Section. That if any section, paragraph, or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Ordinance.

**SECTION 4.** Superseder and Effective Date. All ordinances, resolutions, motions, or orders in conflict herewith shall be, and the same hereby are, repealed to the extent of such conflict, and this Ordinance shall be in full force and effect immediately upon its passage by the Corporate Authorities and approval as provided by law. The following attachments are incorporated herein by reference.

AYES _____

NAYS _____

ABSENT _____

Introduced:_____, 2021

Adopted:_____, 2021

Approved:

_____, 2021

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings, Corporation Counsel

**EXHIBIT A**

**REDEVELOPMENT PROJECT AREA**

**LEGAL DESCRIPTION**

## LEGAL DESCRIPTION FOR THE FIVE-FIFTHS TAX INCREMENT PROJECT AREA, EVANSTON, IL

That part of the City of Evanston, Illinois described as follows:

Beginning at the intersection of the North line of Central Street and the Southwesterly line of Green Bay Road; thence East, along the North line of Central Street, to the East line of Broadway Avenue; thence South to the intersection of the South line of Central Street and the Northeasterly line of Poplar Avenue; thence Southeasterly, along the Northeasterly line of Poplar Avenue, to the West line of Ashland Avenue; thence South, along the Southerly extension of the West line of Ashland Avenue, to the intersection of the South line of Grant Avenue and the Northeasterly right of way line of Chicago and Northwestern Railway; thence Southeasterly, along the Northeasterly right of way line of Chicago and Northwestern Railway, to the North line and its extension of Lot 15 of Block 3 in Evanston Centre 2nd Addition in the Southeast Quarter of Section 12, Township 41 North, Range 13 East of the Third Principal Meridian; thence East along the North line and its extension of said Lot 15 to the East line of Wesley Avenue; thence South, along the East line of Wesley Avenue, to the Northwest corner of Lot 18 of Block 1 in said Evanston Centre 2nd Addition; thence East, along the North line of said Lot 18 and its extension to the Northwest corner of Lot 1 in said Block 1 in Evanston Centre 2nd Addition; thence South to the Southwest corner of said Lot 1, thence East to the Southeast corner of said Lot 1 being the intersection of the North line of Simpson Street and the West line of Asbury Avenue; thence North, along the West line of Asbury Avenue, to the North line and its extension of Leonard Avenue; thence East, along the North line and its extension of Leonard Avenue, to the Southeasterly right of way of Ridge Avenue; thence Southwesterly, along said Southeasterly right of way, to the North line of Simpson Street; thence Southwest to the intersection of the South line of Simpson Street and the Southeasterly right of way line of Ridge Avenue; thence Southwesterly, along the Southeasterly right of way line of Ridge Avenue, to the North line and its extension of Lot 8 in County Clerk's Division of unsubdivided lands in the Northwest Quarter of Section 18, Township 41 North, Range 14 East of the Third Principal Meridian recorded September 12,1888 as document 1003465 being also a boundary line of Lot 1 of Northwestern University Consolidation recorded September 11, 1996 as document 96693462; thence West, along the last described line, to the Northwest corner of aforesaid Lot 8 being a corner of lot 1 in said Northwestern University Consolidation; thence Southwest, along the East line of Lot 1 in said consolidation, 256.27 feet to a bend point in the Easterly line of said Lot 1; thence continuing Southerly, along the East line of Lot 1, being a curve concave easterly and having a radius of 395.25 feet, an arc distance of 107.79 feet; thence East, along the boundary of Lot, 2.57 feet to a corner of said Lot 1; thence Southwest, along a boundary of Lot 1 a distance of 18.13 feet, more or less, to Southeasterly corner of said Lot 1 being also the Northwest corner of Lot 12 in County Clerk's Division of unsubdivided lands; thence Southeasterly, along a line drawn to a point on the South line of said Lot 12 being 17.0 feet (as measured on the South line of Lot 12) a distance of 94.0 feet; thence Southwesterly at right angles to the last described line 9.11 feet; thence Southeasterly 82.26 feet, along a line to a point on the South line of aforesaid Lot 12 being 39.06 feet West (as measured on the South line of Lot 12); thence Southeasterly, along a line forming a deflection angle to the left with the

prolongation of the last described line, 14.44 feet; thence Southeasterly to the to the intersection of the South line of Emerson Street and the Northeasterly line of East Railroad Avenue; thence Southwesterly to the Northeast corner of vacated West Railroad Avenue by document87518006; thence Southeasterly, along the Northeasterly line of vacated West railroad Avenue, to the North line of Lots 8 to 13 of Block 1 in Pratt's Addition to Evanston extended East, being the South line of an alley; thence West, along said South line and its extension, to the East line of Lot 10 in said Block 1 of Pratt's Addition to Evanston; thence South, along the East line and its extension to the South line of Clark Street; thence West along the South line of Clark Street and its extension to the West line of Ridge Avenue; thence Northeasterly, along the West line of Ridge Avenue/Green Bay Road to the South line of Emerson Street; thence West along the South line of Emerson Street to the West line and its extension of the East 30 feet of Lot 19 of Block 4 in Grant and Jackson's Addition to Evanston in the Northeast Quarter of Section 13, Township 41 North, Range 13 and the Northwest Quarter of Section 18, Township 41 North, Range14 East of the Third Principal Meridian; thence North, along the last described line, to the North line of the East-West alley in said Block 4; thence east, along the North line of said alley, to the East line of the North-South alley in said Block 4; thence North, along said east line, to a bend point in Lot 3 in said Block 4;thence Northeasterly, along the Westerly line of Lots 1, 2 and 3 in said Block 4 to the South line of Foster Street; thence East, along the South line of Foster Street, to the East line of Jackson Avenue; thence North, along the East line of Jackson Avenue to the South line of the East-West alley and its extension in Block 2 in said Grant and Jackson's Addition to Evanston to the Southwesterly right of way of the Chicago and Northwestern Railway right of way being also the Northeasterly right of way of Green Bay Road; thence Northwesterly, along said right of way line, to the North line of Simpson Street; thence West, along the North line of Simpson Street, to the East line of Jackson Avenue being the Southwest corner of the Resubdivision of Block 10 in Evanston Centre Addition; thence Southeasterly to the Northwest corner of Block 13 in aforesaid Evanston Centre Addition; thence Southwesterly, along the former Northwesterly right of way line of Chicago and Northwestern Mayfair to Evanston line (now abandoned), to the north line of Foster Street; thence West, along the North line of Foster Street, to the East line and its extension of a North-South alley in Block 6 of McNiell's Addition to Evanston in the Northwest Quarter of the Northeast Quarter of Section 13, Township 41 North, Range 13 East of the Third Principal Meridian; thence South, along the East line and its extension of said alley to the South line of Foster Street; thence West, along the South line of Foster Street to the West line and its extension, to the West line and its extension of a North-South alley in Block 2 of said McNiell's Addition to Evanston being also the West line of Foster Field Resubdivision; thence North, along the West line of Lot 2 of said Foster Field Resubdivision, to the North line of said Lot 2 being also the South line of Lot 4 in Block 2 of aforesaid McNiell's Addition to Evanston; thence East, along the last described line, to the Southeast corner of said Lot 4 being on the West line of Dewey Avenue; thence North , along the West line of Dewey Avenue, to the North line of Simpson Street; thence West, along the North line of Simpson Street, to the West line of Darrow Avenue; thence North, along the West line of Darrow Avenue, to the North line of Payne Street; thence East, along the North line of Payne Street, to the Southeast corner of Lot 5 in Craven's Resubdivision of Lots 9, 10 and the South Half of Lot 11of Block 5 of Payne's Addition to Evanston in the Southwest Quarter of the Southeast Quarter of Section 12,

Township 41 North, Range 13 East of the Third Principal Meridian; thence North, along the East line of said Lot 5 to the South line and its extension of Lot 6 in in Block 5 of the aforesaid Payne's Addition to Evanston; thence East, along the South line and its extension of Lot 6, to the Southeast corner of Lot 6 being on the West line of Dewey Avenue; thence North, along the West line of Dewey Avenue, to the South line and its extension of Lot 14 in Block 6 of said Payne's Addition to Evanston; thence East, along the South line and its extension of Lot 14 to the Southeast corner of Lot 14 being on the West line of a North-South public alley; thence North, along the West line of said alley to the Northeast corner of Lot 16 in said Block 6being on the South line of Noyes Street; thence East, along the South line of Noyes Street to the Northeast corner of Lot 1 in Owner's Resubdivision of Lots 1 and 2 of Block 6 in said Payne's Addition to Evanston being on the West line of Ashland Avenue; thence North, along the West line of Ashland Avenue, to its intersection with the Southwesterly line of Green Bay Road; thence Northwesterly, along the Southwesterly line of Green Bay Road to the Northeast corner of Lot 1 in Owner's resubdivision of Lot 21 of Block 11 in North Evanston recorded as document 3426469; thence Southwesterly, along the Northwesterly line of said Lot 1 a distance of 30.0 feet; thence Northeasterly to a point on the Southwesterly line of Green Bay Road being 30.0 feet Northwesterly of the Northeast corner of the aforesaid Lot 1 of Owner's Resubdivision of Lot 21; thence Northwesterly, along the Southwesterly line of Green Bay Road to the point of beginning, all in Cook County, Illinois.

**EXHIBIT B**

**GENERAL STREET LOCATION OF PROJECT AREA**

## FIVE FIFTHS TIF GENERAL STREET LOCATION OF PROJECT AREA

“The majority of the parcels in the proposed redevelopment project area are situated east and west of Green Bay Road, to Ridge Avenue to the east, to Darrow Avenue to the west, and to Leonard Place to the north and Emerson Street to the south”

**EXHIBIT C**

**MAP OF REDEVELOPMENT PLAN AND PROJECT**

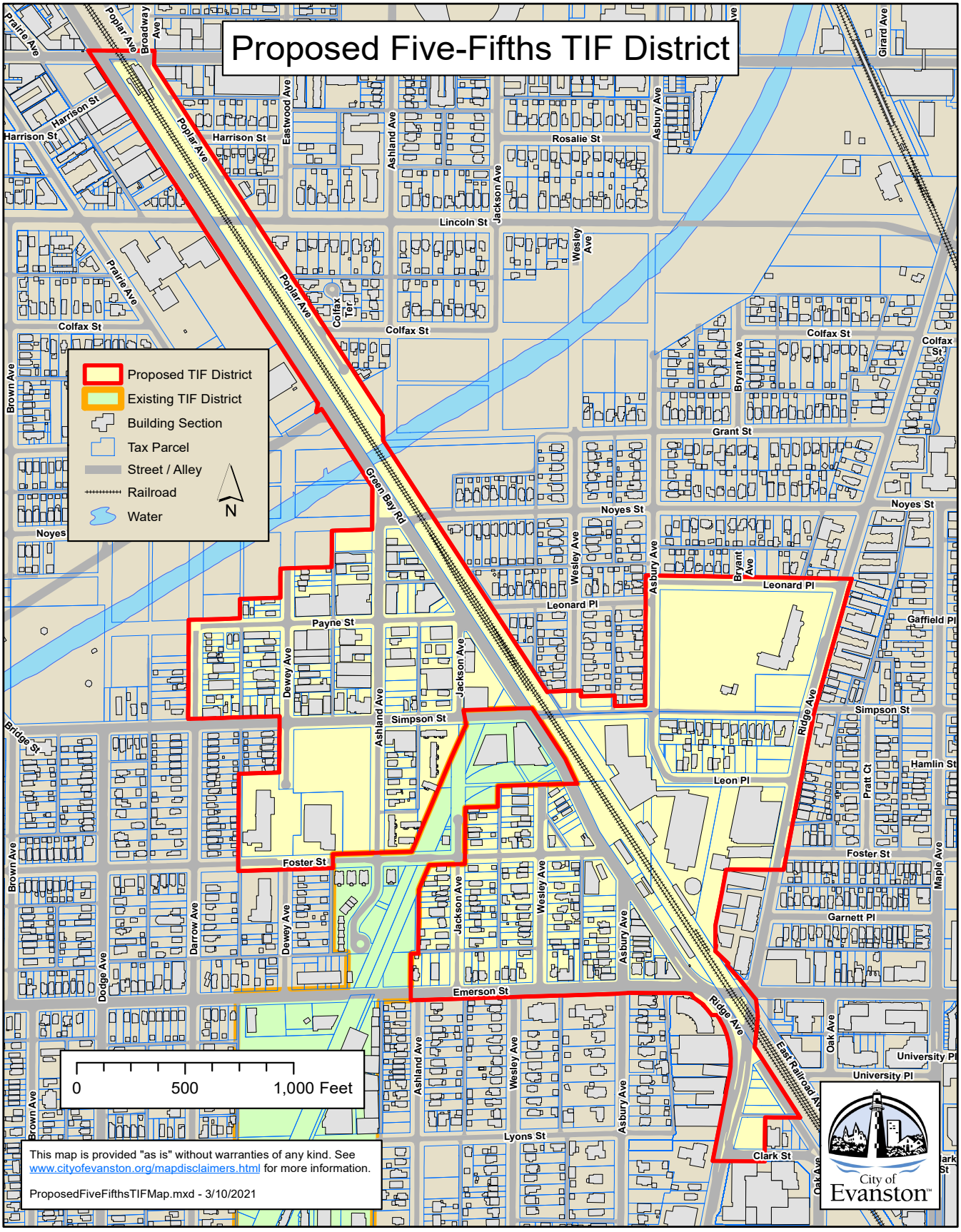

Proposed Five-Fifths TIF District
Proposed TIF District
Existing TIF District
Building Section
Tax Parcel
Street / Alley
Railroad
Water
N
0
500
1,000 Feet
This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.
ProposedFiveFifthsTIFMap.mxd - 3/10/2021
City of Evanston
Harrison St
Colfax St
Lincoln St
Rosalie St
Grant St
Noyes St
Leonard Pl
Payne St
Simpson St
Foster St
Emerson St
Lyons St
Clark St
Leon Pl
Garnett Pl
University Pl
Gaffield Pl
Hamlin St
Poplar Ave
Prairie Ave
Broadway Ave
Eastwood Ave
Ashland Ave
Jackson Ave
Wesley Ave
Asbury Ave
Bryant Ave
Girard Ave
Colfax Ter
Green Bay Rd
Ridge Ave
East Railroad Ave
Oak Ave
Maple Ave
Pratt Ct
Brown Ave
Bridge St
Dodge Ave
Darrow Ave
Dewey Ave

**EXHIBIT D**

**REDEVELOPMENT PLAN AND PROJECT**

**DRAFT DATED 04/22/2021**

# CITY OF EVANSTON
# FIVE-FIFTHS TAX INCREMENT FINANCING DISTRICT
# REDEVELOPMENT PLAN AND PROJECT

**Prepared By:**

**Kane, McKenna and Associates, Inc.**

**and**

**The City of Evanston, Illinois**

**April, 2021**

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## I. INTRODUCTION

The City of Evanston (the "City") is a mature community located in Cook County, Illinois, situated along the North Shore and surrounded by the City of Chicago to the south, the Village of Skokie to the west, the Village of Wilmette to the north, and Lake Michigan to the east.

The City was incorporated in 1863. The municipality has a population of 74,486 according to the 2010 Census. The City is in close proximity to the City of Chicago, Lake Michigan, O'Hare International Airport and extensive transportation networks. The City has vehicular access to Chicago and its greater metropolitan area via I-90, I-94, and US Highway 41. The City is also served by the Chicago Transit Authority purple line with seven (7) stops in Evanston and Metra rail service (Union Pacific North commuter line) with three (3) train stations located within the City.

The City contains a diverse mix of industrial, commercial and residential uses. The City is essentially landlocked by bordering municipalities. Given limited opportunities for redevelopment, the City is focusing attention on areas that can improve the local tax base and provide non-residential revenues (including sales taxes) to the community. These conditions highlight the City's desire to address redevelopment needs through appropriate planning processes.

Evanston's Fifth Ward, the area of focus of this study, has been home to Evanston's Black business and residential community since the late 1800s. The area is characterized by several commercial corridors including Church Street, Emerson Street, Simpson Street, and Green Bay Road. The residential neighborhoods are composed of single-family homes, two flats, and apartment buildings occupied by lower and middle-income householders.

The City currently utilizes its Comprehensive Plan adopted in May 2000 ("the Comprehensive Plan") to coordinate economic development within the City. The Comprehensive Plan provides for an ongoing evaluation of City planning efforts as market conditions and land-use plan trends have changed over the years.

The Comprehensive Plan states: "Evanston must allow growth to occur while enhancing the community's special character, and "Evanston's distinct character is derived from its physical and cultural strengths" "Development within low- and moderate-income neighborhoods especially Evanston's west side, should be a priority for private and public investment to enhance the investments of current residents. The Comprehensive Plans' vision includes important public capital improvements that will make Evanston a more efficient and attractive place. "Public buildings should be modernized, cost efficient, and easily accessible places." "Additions to the housing stock should continue to offer a broad range of styles and prices. Shopping centers and business districts-should be places of convenience to residents as well as destinations for shoppers from outside the community. Existing businesses should be retained and new firms established through the implementation of an effective economic development strategy. That strategy should recognize Evanston's relative desirability as a location for companies working in the fast growing high-technology sector. It should promote locally-based businesses as well as regional and national business."

*Source: Comprehensive Plan*

The City intends to redevelop and encourage residential use, retail, commercial and institutional uses to locate, upgrade, expand and/or modernize their facilities within the City as part of its ongoing economic development planning. A necessary strategy for the City in pursuing these uses will be to eliminate certain existing adverse conditions within some portions of the community, and to find new means to strengthen and further diversify the City 's tax base, provide for residential and commercial redevelopments, and to create and retain jobs.

The area discussed in this Redevelopment Plan and Project (the "Plan" or the "Redevelopment Plan and Project") is the proposed Five-Fifths Redevelopment Project Area (the "Study Area", the "RPA" or "TIF District"). The proposed RPA is located in the north central portion of Evanston and is comprised primarily of commercial, residential, institutional, and recreational properties. The majority of the parcels in the proposed redevelopment project area are situated to the east and west of Green Bay Road, to Ridge Avenue to the east, to Darrow Avenue to the west, and to Leonard Place to the north and Emerson Street to the south (the "Study Area" or "TIF District" or "RPA").

The TIF District includes approximately 284 tax parcels and approximately 226 structures buildings (excluding detached garages associated with residential structures).

The RPA consists primarily of residential, commercial, industrial and institutional uses. Approximately eighty four percent (84%) of the structures within the RPA are in excess of thirty-five (35) years in age. A boundary map of the RPA is attached as Exhibit A. The RPA is legally described in Exhibit B.

The advanced ages associated with many of these structures and related site improvements, including changing market conditions and surrounding competition, has contributed to certain conditions as defined by the Tax Increment Allocation Redevelopment Act of Chapter 65 ILCS Section 5/11-74.4 et seq., as amended (the "TIF Act" or the "Act") such as lack of community planning, inadequate utilities, deterioration, excessive land coverage and obsolescence.

Conditions that impact redevelopment are lack of community planning such as the presence of numerous dead-end streets and alleyways, irregular lot configurations and sizes, inefficient ingress/egress at certain locations, incompatible land uses, and land coverages in excess of contemporary zoning standards, among others which are evidenced throughout the area and have been documented pursuant to site visits by Kane, McKenna and Associates, Inc. (KMA), as well as the City. The Study Area, in aggregate, exhibits signs of deterioration, obsolescence, excessive land coverage, inadequate utilities, lack of community planning, and stagnant or declining Equalized Assessed Values (EAV). The equalized assessed value (EAV) for the RPA has lagged behind the rest of the City in three (3) of the last five (5) tax years.

Overall, the combination of these factors may limit opportunities for private reinvestment within and around the RPA. Such factors potentially suppress the value of future development and impact the potential for redevelopment opportunities and sites, limiting employment and contributing to the lack of future investment in the area.

If there is coordination of development efforts by the City, using the TIF Act, the RPA would become better positioned for development. Accordingly, under this Redevelopment Plan and Project and as part of its comprehensive economic development planning, the City intends to attract and encourage retail, commercial, and mixed residential uses to locate, upgrade, expand and/or modernize their facilities within the City. Through the establishment of the TIF, the City would implement a coordinated program to continue development the Five-Fifths Area; and in so doing, it would help stabilize the area, extend benefits to the community, and assist affected taxing districts over the long term.

## A. The Redevelopment Plan

The City recognizes the need for implementation of a strategy to revitalize existing properties within the boundaries of the RPA and to stimulate and enhance new commercial, retail and residential uses. Historically the center of Black commerce and the home of Evanston's African American residents, the RPA has often been overlooked by market driven new development.

The ability to respond to market and community demands is a key component of the strategy to promote private development within strategically critical areas of the City. The needed private investment in the RPA may only be possible if tax increment financing (TIF) is adopted pursuant to the TIF Act. Incremental property tax revenue generated by the development will play a decisive role in encouraging private development. Existing conditions, such as those associated with properties located within the RPA, that may have precluded intensive private investment in the past will be eliminated. Ultimately, the implementation of the Redevelopment Plan and Project will benefit the City and all the taxing districts, which encompass the area in the form of a significantly expanded tax base.

The designation of the area as a Redevelopment Project Area will allow the City to address area deficiencies including (but not limited to):

- Establishing a pattern of land-use activities that will increase efficiency and economic relationships, especially as such uses complement residential and institutional or transitional land uses;

- Encourage and assist in the development of community residential, commercial and institutional uses;

- Site preparation and land assembly may be necessary in order to reconfigure parcels and improvements for more modern uses and various other commercial/retail/residential mixed uses and institutional and recreational use;

- Provision of roadway and traffic improvements within the area, including a comprehensive review of ingress and egress requirements that satisfy area circulation, parking and connections to major arterials, as well as pedestrian circulation and safety;

- Entering into redevelopment agreements in order to further the redevelopment of underutilized properties;

- Coordinating and providing adequate parking and separation of loading/unloading areas for all redevelopments;

- Improving area appearance through rehabilitation of structures, environmental remediation, landscape, streetscape and signage programs with a focus on retaining independent minority-owned business;

- Providing infrastructure that is adequate in relation to redevelopment plans including water, sewer, electric, and fiber;

- Incentivizing development of new affordable housing to mitigate impacts of potential gentrification;

- Funding workforce development initiatives to reduce the unemployment rate that is chronically higher in the RPA than it is in the rest of the community; and

- Designing improvements in a high-quality manner with an effort toward recognizing the area's Black history.

The area on the whole would not reasonably be anticipated to be redeveloped in a coordinated manner without the adoption of the Redevelopment Plan and Project. The City, with the assistance of KMA, has prepared this Redevelopment Plan and Project to use tax increment financing in order to address local needs and to meet City and community redevelopment goals and objectives.

The adoption of this Redevelopment Plan and Project makes possible the implementation of a comprehensive program for the economic redevelopment of the RPA. By means of public investment, the RPA will become a more viable area that will attract private investment. The public investment will set the stage for the redevelopment of the area with private capital. This in turn will lead to the retention, expansion and attraction of commercial, retail and mixed residential use development into the City in general and the RPA in particular.

Pursuant to the Act, the RPA includes only those contiguous parcels of real property and improvements thereon substantially benefited by the development project. Also pursuant to the Act, the area is not less in the aggregate than 1½ acres.

Through this Redevelopment Plan and Project, the City will serve as the central force for marshaling the assets and energies of the private sector for a unified cooperative public-private redevelopment effort. Ultimately, the implementation of the Redevelopment Plan and Project will benefit the City and all the taxing districts, which encompass the RPA in the form of a stabilized and expanded tax base, the retention of existing businesses, the creation of new redevelopment sites and the creation of new employment opportunities within the City as a result of induced private sector investment within the area.

## B. Summary

The City through legislative actions as required by the Act, finds:

- That the RPA as a whole has not been subject to growth and development through investment by private enterprise;

- That in order to promote and protect the health, safety, and welfare of the public, certain conditions that have adversely affected redevelopment within the RPA need to be addressed, and that redevelopment of such areas must be undertaken;

- To alleviate the adverse conditions, it is necessary to encourage private investment and enhance the tax base by the development or redevelopment of the RPA;

- That public/private partnerships are determined to be necessary in order to achieve development goals;

- That the Redevelopment Plan and Project conforms to the City's Comprehensive Plan (including any amendments thereto);

- That without the development focus and resources provided for under the Act and as set forth in this Plan, growth and development would not reasonably be expected to be achieved; and

- That the use of incremental tax revenues derived from the tax rates of various taxing districts in the RPA for the payment of redevelopment project costs is of benefit to the taxing districts, because the taxing districts would not derive the benefits of an increased assessment base without addressing the coordination of redevelopment.

Additionally, the City finds that it may be useful, desirable, and necessary for the City to assemble land into parcels of sufficient size to encourage development consistent with current standards.

It is further found and certified the City has certified that it will not displace ten (10) or more inhabited residential units, thus a housing impact study is not required to be completed. If at a later date, the City does decide to dislocate more than ten (10), then the City must complete a housing impact study and amend this plan.

The redevelopment activities that will take place within the RPA will produce benefits that are reasonably distributed throughout the RPA. Redevelopment of the RPA area is tenable only if a portion of the improvements and other costs are funded by TIF.

## II. REDEVELOPMENT PROJECT AREA LEGAL DESCRIPTION

The Redevelopment Project Area legal description is attached in Exhibit B.

## III. REDEVELOPMENT PROJECT AREA GOALS AND OBJECTIVES

The following goals and objectives are presented for the RPA in accordance with the City's Comprehensive Plan, which is considered the City 's comprehensive planning process (including any amendments thereto).

The RPA shall encourage development and redevelopment of land to create opportunities for interesting additions to the neighborhood and the City overall. Retaining the RPA's cultural character, as the center of Evanston's Black community, is an important consideration. The City can replace deteriorating buildings or incompatible land uses with ones more sensitive to the needs of adjacent residential neighborhoods. Furthermore, targeting the rehabilitation of properties that have fallen into disrepair will help guarantee the future strength of the housing market.

The City shall attempt to retain and attract businesses in order to strengthen Evanston's economic base and recognize and support the role of neighborhood businesses. The City shall attempt to retain and enhance its diversity of business, commercial and industrial areas as desirable locations of economic activity and promote the growth and redevelopment of those businesses.

The Comprehensive Plan "recognizes the importance of the continued vitality and neighborhood business districts for both the future of individual neighborhoods and the City as a whole. Future development and redevelopment in any neighborhood business district should maintain and enhance the existing streetscape at the same time that it promotes vibrant spaces and improve the quality of existing spaces where needed "In addition the City priorities shall include retention of and enhancement of the business, commercial and manufacturing employment base. There shall also be an effort to help strengthen communities and remediate poor housing conditions.

The RPA will achieve a healthy balance of market rate and affordable residential growth and commercial redevelopment and will become an asset for its residents, a focal point for the community, and a destination for the wider market area.

After the Plan is adopted, the City will actively respond to community input and comments gathered during the designation process, in order to achieve the goals and objectives of the Plan.

Lacking specific direction and a clear vision, development in the RPA is currently uncoordinated. The RPA will provide better direction for future development and improve coordination between the City, developers, investors, community members and business owners.

### A. General Goals of the City

1) Encourage a complimentary and market driven series of developments that are organized to provide a variety of housing options and goods and services throughout the community, while striving to maintain the cultural character of the community.

2) Encourage aesthetically pleasing and functionally well--designed retail and commercial shopping area environments.

3) Expand and maintain a strong employment base in the City which expands the overall standard of living.

4) Strengthen residential inventory and housing options for the RPA.

5) Improve the City ’s ability to attract and retain high quality employers.

6) Increase tax revenues (property and sales tax revenues) for the City through the expansion of the tax base rather than through raising current tax rates.

7) Maintain the City ’s high quality of infrastructure to support existing businesses and residential uses and encourage reinvestment.

8) Evaluate City Properties for renovation or potential reuse.

9) Maintain and determine adequate parking facilities to serve land uses throughout the City.

**B. <u>Specific Objectives for the RPA</u>**

1) Encourage the redevelopment of obsolete and/or underutilized buildings or sites.

2) Expand and improve existing roadways and infrastructure, where necessary, to serve parcels located within the RPA.

3) Provide for land assembly, site preparation, grading, and excavation, where necessary, of property located within the RPA.

4) Provide for 50% of the cost of new affordable housing and the use of redevelopment funding pursuant to the TIF Act.

;

5) Provide for the cost of infrastructure reconstruction or replacement.

6) The City will provide for the re-use of public buildings whenever possible, and encourage new private uses consistent with, and this Plan.

7) Provide for the cost of renovating community assets such as Fleetwood Jourdain, and Foster Parks, as well as the Foster School Building.

8) Ensure that City financial resources are leveraged to maximize economic benefits for the RPA.

9) Ensure that new development is financially responsible for the proportionate share of City funded services and other public investments that are required as a result of the development.

10) Coordinate development activities within the RPA in a manner that conforms to the fiscal and economic development policies of the City and its common interests with overlapping tax districts.

11) Provide for business district improvements along Simpson (Green Bay Road west to Darrow), Asbury and Emerson, as well as Emerson Avenue;

12) Provide for improvements to the commercial corridor along Green Bay (Ashland to Emerson);

13) Provide for potential workforce development programs within the RPA;

14) Identify viable market opportunities for existing structures and for parcels within the RPA through reuse, rehabilitation, and environmental remediation (where necessary).

15) Pursue opportunities for the reconfiguration of off-street parking lots, structures and the establishment of shared parking agreements to meet parking demands within neighborhood commercial areas in a coordinated and efficient manner.

16) Require adequate buffering and screening between residential areas and adjacent commercial, or institutional uses, including parking facilities and loading areas.

## C. Redevelopment Objectives

The purpose of the RPA designation will allow the City to:

1) Assist in coordinating redevelopment activities within the RPA in order to provide a positive marketplace signal and to conform to recent City planning efforts;

2) Provide for the re-use of public and private buildings, and the attraction of new private investment, including the relocation of existing public uses if warranted by the marketplace;

3) Address factors that impede redevelopment activities;

4) Accomplish redevelopment over a reasonable time period;

5) Provide for high quality public improvement projects within the RPA; and

6) Provide for job retention and creation.

The implementation of the Redevelopment Plan and Project would serve to improve the overall quality of life within the RPA and contribute to the economic development of the City as a whole.

## IV. EVIDENCE OF THE LACK OF DEVELOPMENT AND GROWTH WITHIN THE RPA AND ASSESSMENT OF FISCAL IMPACT ON AFFECTED TAXING DISTRICTS

### A. Evidence of the Lack of Development and Growth Within the RPA

As documented in Exhibit C of this Plan, the RPA would qualify as a conservation area. Properties within the RPA would not likely experience coordinated redevelopment without the designation of the RPA.

The proposed RPA exhibits various conditions which, if not addressed by the City, could continue to impede redevelopment efforts. For example, structures and site improvements reflect obsolescence, deterioration, inadequate utilities; and experienced a lag in the growth of the EAV when compared to the CPI. These various conditions discourage private sector investment in business enterprises or in redevelopment sites.

### B. Assessment of Fiscal Impact on Affected Taxing Districts

It is anticipated that the implementation of this Redevelopment Plan and Project will have a minimal financial impact on most of the affected taxing districts. In fact, the action taken by the City to stabilize and encourage growth of its tax base through the implementation of this Redevelopment Plan and Project will have a positive impact on the affected taxing districts by arresting inflation adjusted declines in assessed valuations.

Any surplus Special Tax Allocation Funds, to the extent any surplus exists, will be proportionately shared, based on the appropriate tax rates for a given year, with the various taxing districts, including the City, after all TIF eligible costs either expended or incurred as an obligation by the City have been duly accounted for through administration of the Special Tax Allocation Fund to be established by the City as provided by the Act. The exception to this provision will be to the extent that the City utilizes TIF funding to assist in the redevelopment of residential units with the impact described above to the School Districts. In such cases, the City will provide funds to offset the costs incurred as prescribed by the Act.

## V. TIF QUALIFICATION FACTORS EXISTING IN THE REDEVELOPMENT PROJECT AREA

### A. Findings

The RPA was studied to determine its qualifications under the Tax Increment Allocation Redevelopment Act. It was determined that the area as a whole qualifies as a TIF District under Illinois law based upon conservation area factors. Refer to the Eligibility Report, (Exhibit C) which is attached as part of this plan.

### B. Eligibility Survey

The RPA was evaluated, from time to time, over a period from October, 2020 through the date of this Redevelopment Plan and Project by representatives of KMA. Analysis was aided by certain reports and information obtained from the City of Evanston and other sources. In KMA's evaluation, only information was recorded which would directly aid in the determination of eligibility for the proposed RPA.

## VI. HOUSING IMPACT STUDY FINDINGS IN THE REDEVELOPMENT PROJECT AREA

### Findings

The RPA was studied in order to determine if a housing impact study would need to be conducted pursuant to the TIF Act. The City has certified that it will not displace ten (10) units or more inhabited residential units, thus a housing impact study is not required to be completed. If at a later date, the City does decide to dislocate more than ten (10) units, then the City must complete a housing impact study and amend this plan.

## VII. REDEVELOPMENT PROJECT

### A. Redevelopment Project Objectives

The City proposes to realize its goals and objectives of encouraging the redevelopment of the RPA in a culturally sensitive manner and encouraging private investment through public finance techniques including, but not limited to, Tax Increment Financing:

1) By implementing a plan that provides for the retention and expansion of existing businesses, and the attraction of users to redevelop existing or underutilized properties structures, as well as vacant parcels that are, or may become available, within the RPA.

2) By constructing public improvements which may include (if necessary):

   i. Street and sidewalk improvements (including new street construction and widening of current streets);
   ii. Utility improvements (including, but not limited to, water, storm water management, flood control and sanitary sewer projects consisting of construction and rehabilitation);
   iii. Signalization, traffic control and lighting;
   iv. Off-street and on street parking (structured and/or grade);
   v. Landscaping, streetscape and beautification; and
   vi. Improve public facilities and institutional uses.

3) By entering into redevelopment agreements with developers for qualified redevelopment projects, including (but not limited to) the provision of an interest rate subsidy as allowed under the Act.

4) By providing for land assembly, site preparation, environmental remediation (if necessary), clearance, and demolition, including grading and excavation.

5) By the redevelopment of certain buildings or sites through necessary rehabilitation and improvement of structures including residential, commercial and institutional uses.

6) By exploring and reviewing job training programs in coordination with any City, federal, state, and county programs.

7) By entering into agreements with other public bodies for the development or construction of public facilities and infrastructure.

## B. Redevelopment Activities

Pursuant to the foregoing objectives, the City will implement a coordinated program of actions, including, but not limited to, site preparation, clearance, acquisition, demolition, provision of public infrastructure and related public improvements, and rehabilitation of structures, if necessary.

Site Preparation, Clearance, and Demolition

Property within the RPA may be acquired and improved through the use of site clearance, excavation, environmental remediation or demolition prior to redevelopment. The land may also be graded and cleared prior to redevelopment.

Land Assembly and Relocation

Certain properties or interests in properties in the RPA may be acquired by purchase or the exercise of eminent domain. Properties owned or acquired by the City may be assembled and reconfigured into appropriate redevelopment sites. It is expected that the City would facilitate private acquisition through reimbursement of acquisition and related costs through the write-down of its acquisition costs. Such land may be held or disposed of by the City on terms appropriate for public or private development, including the acquisition of land needed for construction of public facilities or improvements. Relocation activities may also be undertaken by the City.

Public Improvements

The City may, but is not required to provide, public improvements in the RPA to enhance the immediate area and support the Redevelopment Plan and Project. Appropriate public improvements may include, but are not limited to:

- Improvements and/or construction of public utilities including extension of water mains as well as storm water mitigation and sanitary and storm sewer systems;
- Beautification, identification makers, landscaping, lighting, and signage of public rights-of-way; and
- Construction of new (or rehabilitation of existing) public facilities to allow for the redevelopment of the existing sites for new mixed use or retail/commercial uses, including parking facilities.
- They City may fund eligible taxing districts capital improvements and workforce programs

Rehabilitation

The City may provide for the rehabilitation of certain structures within the RPA in order to provide for the redevelopment of the area and conformance to City code provisions. Improvements may include exterior and facade related work as well as interior related work.

Affordable Housing Initiatives

The City may undertake the funding of affordable housing components as provided for in the Act.

Interest Rate Write-Down

The City may enter into agreements with owners/developers whereby a portion of the interest cost of a construction, renovation or rehabilitation project is paid for on annual basis out of the Special Tax Allocation fund of the RPA, in accordance with the Act.

Job Training

The City may assist facilities and enterprises located within the RPA in obtaining job training assistance. Job training and retraining programs currently available from or through other governments include, but are not limited to:

- Federal programs;
- State of Illinois programs;
- Applicable local vocational educational programs, including community college sponsored programs;
- Other federal, state, county or non-profit programs that are currently available or will be developed and initiated over time.

School District Tuition Costs

The City will provide for the payment of eligible tuition costs as provided for in the TIF Act.

## C. General Land Use Plan

Existing land use generally consists of mixed uses, commercial, residential, and institutional uses. Future land use would include such uses mixed uses consisting of residential, institutional, manufacturing and commercial/retail uses. Existing and future land uses are shown

in Exhibits D and E attached hereto and made a part of this Plan. The proposed land uses will conform to the City 's Comprehensive Plan (including any amendments thereto).

## D. Additional Design and Control Standards for Community Development in the City of Evanston

The appropriate design controls, as set forth in the City's Comprehensive Plan, (including any amendments thereto) shall apply to the RPA.

## E. Estimated Redevelopment Project Costs

Redevelopment project costs mean and include the sum total of all reasonable or necessary costs incurred or estimated to be incurred, as provided in the Act, and any such costs incidental to this Redevelopment Plan and Project. Private investments, which supplement "Redevelopment Project Costs", are expected to substantially exceed such Redevelopment Project Costs. Eligible costs permitted under the Act which may be pertinent to this Redevelopment Plan and Project include:

1. Costs of studies and surveys, development of plans and specifications, implementation and administration of the redevelopment plan including, but not limited to, staff and professional service costs for architectural, engineering, legal, marketing, financial, planning, or other special services, provided, however, that no charges for professional services may be based on a percentage of the tax increment collected; except that after November 1, 1999, no contracts for professional services, excluding architectural and engineering services, may be entered into if the terms of the contract extend beyond a period of three (3) years. In addition, "redevelopment project costs" shall not include lobbying expenses;

    1.1 After July 1,1999, annual administrative costs shall not include general overhead or administrative costs of the municipality that would still have been incurred by the municipality if the municipality had not designated a redevelopment area or approved a redevelopment plan;

2. The cost of marketing sites within the redevelopment project area to prospective businesses, developers, and investors;

3. Property assembly costs, including, but not limited to, acquisition of land and other property, real or personal, or rights or interest therein, demolition of buildings, site preparation, site improvements that serve as an engineered barrier addressing ground level or below ground environmental contamination, including, but not limited to, parking lots and other concrete or asphalt barriers, and the clearing and grading of land;

4. Costs of rehabilitation, reconstruction or repair or remodeling of existing public or private buildings, fixtures and leasehold improvements; and the costs of replacing an existing public building if pursuant to the implementation of a redevelopment project the existing public building is to be demolished to use the site for private investment or devoted to a different use requiring private investment; including any direct or indirect costs relating to Green Globes or LEED certified construction elements or construction elements with an equivalent certification;

5. Costs of the construction of public works or improvements, including any direct or indirect costs relating to Green Globes or LEED certified construction elements or construction elements with an equivalent certification, except that on and after November, 1, 1999 redevelopment project costs shall not include the cost of constructing a new municipal public building principally used to provide offices, storage space, or conference facilities or vehicle storage, maintenance, or repair for administrative, public safety, or public works personnel and that is not intended to replace an existing public building as provided under paragraph (3) of subsection (q) of Section 11-74.4-3 unless either (i) the construction of the new municipal building implements a redevelopment project that was included in a redevelopment plan that was adopted by the municipality prior to the effective date of this amendatory Act of the 91st General Assembly or (ii) the municipality makes a reasonable determination in the redevelopment plan, supported by information that provided that basis for that determination, that the new municipal building is required to meet an increase in the need for public safety purposes anticipated to result from the implementation of the redevelopment plan;

6. Costs of job training and retraining projects and programs implemented by businesses located within the redevelopment project area;

7. Financing costs, including but not limited to all necessary and incidental expenses related to the issuance of obligations and which may include payment of interest on any obligations issued pursuant to the Act accruing during the estimated period of construction of any redevelopment project for which such obligations are issued and for not exceeding 36 months thereafter and including reasonable reserves related thereto;

8. To the extent the municipality by written agreement accepts and approves the same, all or a portion of a taxing district's capital (and additional student tuition) costs resulting from the redevelopment project necessarily incurred or to be incurred within a taxing district in furtherance of the objectives of the redevelopment plan and project;

9. For redevelopment project areas designated (or redevelopment project areas amended to add or increase the number of tax-increment-financing assisted housing units) on or after November 1, 1999 an elementary, secondary, or unit school district's increased costs attributable to assisted housing units located within the redevelopment project area for which the developer or redeveloper receives

financial assistance through an agreement with the municipality or because the municipality incurs the cost of necessary infrastructure improvements within the boundaries of the assisted housing sites necessary for the completion of that housing as authorized by the Act, and which costs shall be paid by the municipality from the Special Tax Allocation Fund when the tax increment revenue is received as a result of the assisted housing units and shall be calculated annually as follows:

a) for foundation districts, excluding any school district in a municipality with a population in excess of 1,000,000, by multiplying the district's increase in attendance resulting from the net increase in new students enrolled in that school district who reside in housing units within the redevelopment project area that have received financial assistance through an agreement with the municipality or because the municipality incurs the cost of necessary infrastructure improvements within the boundaries of the housing sites necessary for the completion of that housing as authorized by the Act since the designation of the redevelopment project area by the most recently available per capita tuition cost as defined in Section 10-20.12a of the School Code less any increase in general State aid as defined in Section 18-8.05 of the School Code attributable to these added new students subject to the following annual limitations:

   (i) for unit school districts with a district average 1995-96 Per Capita Tuition Charge of less than $5,900, no more than 25% of the total amount of property tax increment revenue produced by those housing units that have received tax increment finance assistance under this Act;

   (ii) for elementary school districts with a district average 1995-96 Per Capita Tuition Charge of less than $5,900, no more than 17% of the total amount of property tax increment revenue produced by those housing units that have received tax increment finance assistance under this Act; and

   (iii) for secondary school districts with a district average 1995-96 Per Capita Tuition Charge of less than $5,900, no more than 8% of the total amount of property tax increment revenue produced by those housing units that have received tax increment finance assistance under this Act.

b) For alternate method districts, flat grant districts, and foundation districts with a district average 1995-96 Per Capita Tuition charge equal to or more than $5,900, excluding any school district with a population in excess of 1,000,000, by multiplying the district's increase in attendance resulting from the net increase in new students enrolled in that school district who reside in housing units within the redevelopment project area that have received financial assistance through an agreement with the municipality or

because the municipality incurs the cost of necessary infrastructure improvements within the boundaries of the housing sites necessary for the completion of that housing as authorized by the Act since the designation of the redevelopment project area by the most recently available per capita tuition cost as defined in Section 10-20.12a of the School Code less any increase in general state aid as defined in Section 18-8.05 of the School Code attributable to these added new students subject to the following annual limitations:

(i) for unit school district, no more than 40% of the total amount of property tax increment revenue produced by those housing units that have received tax increment finance assistance under this Act;

(ii) for elementary school district, no more than 27% of the total amount of property tax increment revenue produced by those housing units that have received tax increment finance assistance under this Act; and

(iii) for secondary school districts, no more than 13% of the total amount of property tax increment revenue produced by those housing units that have received tax increment finance assistance under the Act.

c) Any school district in a municipality with a population of 1,000,000, additional restrictions apply.

Any school district seeking payment shall, after July 1 and before September 30 of each year, provide the municipality with reasonable evidence to support its claim for reimbursement before the municipality shall be required to approve or make the payment to the school district. If the school district fails to provide the information during this period in any year, it shall forfeit any claim to reimbursement for that year. School districts may adopt a resolution waiving the right to all or a portion of the reimbursement otherwise required by the Act. By acceptance of this reimbursement the school district waives the right to directly or indirectly set aside, modify, or contest in any manner the establishment of the redevelopment project area or projects;

10. For redevelopment project areas designated (or redevelopment project areas amended to add or increase the number of tax-increment-financing assisted housing units) on or after January 1, 2005, a public library district's increased costs attributable to assisted housing units located within the redevelopment project area for which the developer or redeveloper receives financial assistance through an agreement with the municipality or because the municipality incurs the cost of necessary infrastructure improvements within the boundaries of the assisted housing sites necessary for the completion of that housing as authorized by this Act shall be paid to the library district by the municipality from the Special Tax

Allocation Fund when the tax increment revenue is received as a result of the assisted housing units. This paragraph applies only if (i) the library is located in a county that is subject to the Property Tax Extension Limitation Law or (ii) the library district is not located in a county that is subject to the Property Tax Extension Limitation Law but the district is prohibited by any other law from increasing its tax levy rate without a prior voter referendum.

The amount paid to a library district under this paragraph shall be calculated by multiplying (i) the net increase in the number of persons eligible to obtain a library card in that district who reside in housing units within the redevelopment project area that have received financial assistance through an agreement with the municipality or because the municipality incurs the cost of necessary infrastructure improvements within the boundaries of the housing sites necessary for the completion of that housing as authorized by this Act since the designation of the redevelopment project area by (ii) the per-patron cost of providing library services so long as it does not exceed $120. The per-patron cost shall be the Total Operating Expenditures Per Capita as stated in the most recent Illinois Public Library Statistics produced by the Library Research Center at the University of Illinois. The municipality may deduct from the amount that it must pay to a library district under this paragraph any amount that it has voluntarily paid to the library district from the tax increment revenue. The amount paid to a library district under this paragraph shall be no more than 2% of the amount produced by the assisted housing units and deposited into the Special Allocation Fund.

A library district is not eligible for any payment under this paragraph unless the library district has experienced an increase in the number of patrons from the municipality that created the tax-increment-financing district since the designation of the redevelopment project area.

Any library district seeking payment under this paragraph shall, after July 1 and before September 30 of each year, provide the municipality with convincing evidence to support its claim for reimbursement before the municipality shall be required to approve or make the payment to the library district. If the library district fails to provide the information during this period in any year, it shall forfeit any claim to reimbursement for that year. Library districts may adopt a resolution waiving the right to all or a portion of the reimbursement otherwise required by this paragraph. By acceptance of such reimbursement, the library district shall forfeit any right to directly or indirectly set aside, modify, or contest in any manner whatsoever the establishment of the redevelopment project area or projects;

11. Relocation costs to the extent that the City determines that relocation costs shall be paid or is required to make payment of relocation costs by federal or state law;

12. Payment in lieu of taxes;

13. Costs of job training, advanced vocational education or career education, including but not limited to courses in occupational, semi-technical or technical fields leading directly to employment, incurred by one or more taxing districts, provided that such costs (i) are related to the establishment and maintenance of additional job training, advanced vocational education or career education programs for persons employed or to be employed by employers located in the redevelopment project area; and (ii) when incurred by a taxing district or taxing districts other than the City , are set forth in a written agreement by or among the City and the taxing district or taxing districts, which agreement describes the program to be undertaken, including but not limited to the number of employees to be trained, a description of the training and services to be provided, the number and type of positions available or to be available, itemized costs of the program and sources of funds to pay for the same, and the term of agreement. Such costs include, specifically, the payment by community college districts of costs pursuant to Section 3-37, 3-38, 3-40 and 3-40.1 of the Public Community College Act and by school districts of costs pursuant to Section 10-22.20a and 10-23.3a of the School Code;

14. Interest costs incurred by a redeveloper related to the construction, renovation or rehabilitation of a redevelopment project provided that:

    a) such costs are to be paid directly from the Special Tax Allocation Fund established pursuant to the Act;

    b) such payments in any one-year may not exceed 30% of the annual interest costs incurred by the developer with regard to the redevelopment project during that year;

    c) if there are not sufficient funds available in the Special Tax Allocation Fund to make the payment pursuant to this paragraph then the amounts so due shall accrue and be payable when sufficient funds are available in the Special Tax Allocation Fund;

    d) the total of such interest payments paid pursuant to the Act may not exceed 30% of the total (i) cost paid or incurred by the redeveloper for the redevelopment project plus (ii) redevelopment project costs excluding any property assembly costs and any relocation costs incurred by a municipality pursuant to the Act;

    e) the cost limits set forth in subparagraphs (b) and (d) shall be modified for the financing of rehabilitated or new housing units for low-income households and very low-income households, as defined in Section 3 of the Illinois Affordable Housing Act and the percentage of 75% shall be substituted for 30% in subparagraphs (b) and (d);

    f) Instead of the eligible costs provided by subparagraphs (b) and (d), as modified by this subparagraph, and notwithstanding any other provisions of

the Act to the contrary, the municipality may pay from tax increment revenues up to 50% of the cost of construction of new housing units to be occupied by low-income households and very low-income households as defined in Section 3 of the Illinois Affordable Housing Act. The cost of construction of those units may be derived from the proceeds of bonds issued by the municipality under the Act or other constitutional or statutory authority or from other sources of municipal revenue that may be reimbursed from tax increment revenues or the proceeds of bonds issued to finance the construction of that housing. The eligible costs provided under this subparagraph (f) shall be an eligible cost for the construction, renovation, and rehabilitation of all low and very low-income housing units, as defined in Section 3 of the Illinois Affordable Housing Act, within the redevelopment project area. If the low and very low-income units are part of a residential redevelopment project that includes units not affordable to low and very low-income households, only the low and very low-income units shall be eligible for benefits under subparagraph (f).

The standards for maintaining the occupancy by low-income households and very low-income households, as defined in Section 3 of the Illinois Affordable Housing Act, of those units constructed with eligible costs made available under the provisions of this subparagraph (f) shall be established by guidelines adopted by the municipality. The responsibility for annually documenting the initial occupancy of the units by low-income households and very low-income households, as defined in Section 3 of the Illinois Affordable Housing Act, shall be that of the then current owner of the property. For ownership units, the guidelines will provide, at a minimum, for a reasonable recapture of funds, or other appropriate methods designed to preserve the original affordability of the ownership units. For rental units, the guidelines will provide, at a minimum, for the affordability of rent to low and very low-income households. As units become available, they shall be rented to income-eligible tenants. The municipality may modify these guidelines from time to time; the guidelines, however, shall be in effect for as long as tax increment revenue is being used to pay for costs associated with the units or for the retirement of bonds issued to finance the units or for the life of the redevelopment project area, whichever is later;

15. If the redevelopment project area is located within a municipality with a population of more than 100,000, the cost of day care services for children of employees from low-income families working for businesses located within the redevelopment project area and all or a portion of the cost of operation of day care centers established by redevelopment project area businesses to serve employees from low-income families working in businesses located in the redevelopment project area. For the purposes of this paragraph, "low-income families" means families whose annual income does not exceed 80% of the municipal, county, or regional median income, adjusted for family size, as the annual income and municipal, county or

regional median income are determined from time to time by the United States Department of Housing and Urban Development.

16. Unless explicitly stated herein the costs of construction of new privately owned buildings shall not be an eligible redevelopment project cost;

17. After November 1, 1999, none of the redevelopment project costs enumerated in this subsection shall be eligible redevelopment projects if those costs would provide direct financial support to a retail entity initiating operations in the redevelopment project area while terminating operations at another Illinois location within 10 miles of the redevelopment project area but outside the boundaries of the redevelopment project area municipality. For purposes of this paragraph, termination means a closing of a retail operation that is directly related to the opening of the same operation or like retail entity owned or operated by more than 50% of the original ownership in a redevelopment project area, but it does not mean closing an operation for reasons beyond the control of the retail entity, as documented by the retail entity, subject to a reasonable finding by the municipality that the current location contained inadequate space, has become economically obsolete, or was no longer a viable location for the retailer or serviceman;

18. No cost shall be a redevelopment project cost in a redevelopment project area if used to demolish, remove, or substantially modify a historic resource, after August 26, 2008, unless no prudent and feasible alternative exists. "Historic Resource" means (i) a place or structure that is included or eligible for inclusion on the National Register of Historic Places or (ii) a contributing structure in a district on the National Register of Historic Places. This restriction does not apply to a place or structure for which demolition, removal, or modification is subject to review by the preservation agency of a Certified Local Government designated as such by the National Park Service of the United States Department of the Interior.

    If a special service area has been established pursuant to the Special Service Area Tax Act or Special Service Area Tax Law, then any tax incremental revenues derived from the tax imposed pursuant to Special Service Area Tax Act or Special Service Area Tax Law may be used within the redevelopment project area for the purposes permitted by that Act or Law as well as the purposes permitted by the TIF Act.

Estimated costs are shown on the next page. Adjustments to these cost items may be made without amendment to the Redevelopment Plan and Project.

**CITY OF EVANSTON**
**FIVE-FIFTHS REDEVELOPMENT PROJECT**
**ESTIMATED PROJECT COSTS**

| Program Actions/Improvements | Estimated Costs (A) |
|---|---|
| 1. Land Acquisition, Assembly Costs, Relocation | $ 2,500,000 |
| 2. Demolition, Site Preparation, Environmental Cleanup and Related Costs | $ 6,200,000 |
| 3. Public Improvements and Infrastructure Improvements | $ 13,000,000 |
| 4. Public Facilities/Improvements (including capital costs for City related improvements and taxing districts capital costs) | $ 24,000,000 |
| 5. Construction and Relocation of Public Buildings Pursuant to the Act | $ 10,000,000 |
| 6. Rehabilitation Costs and Affordable Housing Construction Costs | $ 9,750,000 |
| 7. Interest Costs Pursuant to the Act | $ 3,000,000 |
| 8. Planning, Legal, Engineering, Administrative and Other Professional Service Costs | $ 8,800,000 |
| 9. Job Training | $ 2,000,000 |
| 10. Statutory School Payments (pursuant to the TIF Act) | $ 10,000,000 |
| TOTAL ESTIMATED PROJECT COSTS | $ 89,250,000 |

(A) All project cost estimates are in year 2021 dollars. In addition to the above stated costs, any bonds issued to finance a phase of the Project may include an amount sufficient to pay customary and reasonable charges associated with the issuance of such obligations as well as to provide for annual interest costs, capitalized interest and reasonably required reserves. Adjustments to the estimated line item costs above are expected. Each individual project cost will be reevaluated in light of the projected private development and resulting tax revenues as it is considered for public financing under the provisions of the Act. The line item amounts set forth above are not intended to place a not to exceed limit on the described expenditures as the specific items listed above are not intended to preclude payment of other eligible redevelopment project costs in connection with the redevelopment of the RPA, provided the amount of payments for the Total Estimated Project Costs shall not exceed the combined overall budget amount shown above. Adjustments may be made in line items within the total, either increasing or decreasing line item costs for redevelopment.

Pursuant to the Act, the City may utilize net incremental property tax revenues received from other existing or future contiguous redevelopment project areas to pay eligible redevelopment project costs or obligations issued to pay such costs in the proposed RPA, and vice versa.

## F. Sources of Funds to Pay Redevelopment Project Costs Eligible Under Illinois TIF Act

Funds necessary to pay for public improvements and other project costs eligible under the Act are to be derived principally from property tax increment revenues, proceeds from municipal obligations to be retired primarily with tax increment revenues and interest earned on resources available but not immediately needed for the Redevelopment Plan and Project.

"Redevelopment Project Costs" specifically contemplate those eligible costs set forth in the Act and do not contemplate the preponderance of the costs to redevelop the area. The majority of development costs will be privately financed, and TIF or other public sources are to be used, subject to approval by the City Council, only to leverage and commit private redevelopment activity.

The tax increment revenues, which will be used to pay debt service on the municipal obligations, if any, and to directly pay redevelopment project costs, shall be the incremental increase in property taxes attributable to the increase in the equalized assessed value of each taxable lot, block, tract or parcel of real property in the RPA over and above the initial equalized assessed value of each such lot, block, tract or parcel in the RPA in the 2019 or 2020 tax year for the RPA, depending upon the final adoption of TIF ordinances by the City.

Among the other sources of funds which may be used to pay for redevelopment project costs and debt service on municipal obligations issued to finance project costs are the following: certain local sales or utility taxes, special service area taxes, the proceeds of property sales, certain land lease payments, certain Motor Fuel Tax revenues, certain state and federal grants or loans, certain investment income, and such other sources of funds and revenues as the City may from time to time deem appropriate.

The Redevelopment Project Area would not reasonably be expected to be developed in a coordinated manner without the use of the incremental revenues provided by the Act.

The City may also direct incremental revenues from the Five-Fifths Redevelopment Project Area to any existing or future contiguous redevelopment project areas for redevelopment activities in conformance with the provisions of the Act and it may also receive incremental revenues from any existing or future contiguous redevelopment project areas in order to further the redevelopment activities described in this Plan.

## G. Nature and Term of Obligations to be Issued

The City may issue obligations secured by the Special Tax Allocation Fund established for the Five-Fifths Redevelopment Project Area pursuant to the Act or such other funds as are available to the City by virtue of its home rule powers pursuant to the Illinois State Constitution.

Any and/or all obligations issued by the City pursuant to this Redevelopment Plan and Project and the Act shall be retired not more than twenty-three (23) years after the year of adoption of the ordinance approving the Five-Fifths Redevelopment Project Area. However, the final maturity date of any obligations issued pursuant to the Act may not be later than twenty (20) years from their respective date of issuance. One or more series of obligations may be issued from time to time in order to implement this Redevelopment Plan and Project. The total principal and interest payable in any year on all obligations shall not exceed the amount available in that year or projected to be available in that year, may be payable from tax increment revenues and from bond sinking funds, capitalized interest, debt service reserve funds, and all other sources of funds as may be provided by ordinance.

Those revenues not required for principal and interest payments, for required reserves, for bond sinking funds, for redevelopment project costs, for early retirement of outstanding securities, and to facilitate the economical issuance of additional bonds necessary to accomplish the Redevelopment Plan and Project, may be declared surplus and shall then become available for distribution annually to taxing districts overlapping the RPA in the manner provided by the Act.

Such securities may be issued on either a taxable or tax-exempt basis, as general obligation or revenue bonds, with either fixed rate or floating interest rates; with or without capitalized interest; with or without deferred principal retirement; with or without interest rate limits except as limited by law; and with or without redemption provisions, and on such other terms, all as the City may determine.

## H. Most Recent Equalized Assessed Valuation (EAV) of Properties in the Redevelopment Project Area

The most recent estimate of equalized assessed valuation (EAV) for tax year 2019 of the property within the RPA is approximately $34,446,678.

## I. Anticipated Equalized Assessed Valuation (EAV)

Upon completion of the anticipated private development of the Five-Fifths Redevelopment Project Area over a twenty-three (23) year period, it is estimated that the equalized assessed valuation (EAV) of the property within the RPA will be within a range of approximately $85,000,000 to $ 100,000,000.

## VIII. DESCRIPTION AND SCHEDULING OF REDEVELOPMENT PROJECT

### A. Redevelopment Project

An implementation strategy will be employed with full consideration given to the availability of both public and private funding. It is anticipated that a phased redevelopment will be undertaken.

The Redevelopment Project will begin as soon as private entities have obtained financing approvals for appropriate projects and such uses conform to the City's Comprehensive Plan (including any amendments thereto). Depending upon the scope of the development as well as the actual uses, the following activities may be included in each phase:

Land Assembly: Certain properties in the RPA may be acquired and assembled into an appropriate redevelopment site.

Demolition and Site Preparation: The existing improvements located within the RPA may have to be reconfigured or prepared to accommodate new uses or expansion plans. Demolition of certain parcels may be necessary for future projects. Additionally, the redevelopment plan contemplates site preparation, or other requirements necessary to prepare the site for desired redevelopment projects.

Rehabilitation: The City may assist in the rehabilitation of private or public facilities, buildings (including the Civic Center) or site improvements located within the RPA.

Landscaping/Buffering/Streetscaping: The City may fund certain landscaping projects, which serve to beautify public properties or rights-of-way and provide buffering between land uses.

Water, Sanitary Sewer, Storm Sewer and Other Utility Improvements: Certain utilities may be extended or re-routed to serve or accommodate the new development. Upgrading of existing utilities may be undertaken. The provision of necessary detention or retention ponds may also be undertaken by the City Utility services may also be provided or relocated in order to accommodate the renovation or expansion of buildings.

Public Infrastructure/Facility Improvements: Widening of existing road improvements and/or vacation of roads may be undertaken by the City. Certain secondary streets/roads may be extended or constructed. Related curb, gutter, and paving improvements could also be constructed as needed. Public facilities including parking may be constructed that would be available to the general public. Utility services may also be provided or relocated in order to accommodate the renovation or expansion of buildings.

Traffic Control/Signalization: Traffic control or signalization improvements that improve access to the RPA and enhance its redevelopment may be constructed.

Job Training: The City may assist facilities and enterprises located within the RPA in obtaining job training assistance. Job training and retraining programs currently available from or through other governments include, but are not limited to: Federal programs; State of Illinois programs, Applicable local vocational educational programs, including community college sponsored programs; and Other federal, state, county or non-profit programs that are currently available or will be developed and initiated over time.

Affordable Housing Components: The City may contribute to the funding of new construction or renovation of affordable housing units following the City's Affordable Housing Plan.

Public Safety Related Infrastructure: Certain public safety improvements including, but not limited to, public signage, public facilities, and streetlights may be constructed or implemented.

Interest Costs Payments: The City may fund certain interest costs incurred by a developer for construction, renovation or rehabilitation of a redevelopment project. Such funding would be paid for out of annual tax increment revenue generated from the RPA as allowed under the Act including affordable housing components.

Professional Services: The City may fund necessary planning, legal, engineering, administrative and financing costs during project implementation. The City may reimburse itself from annual tax increment revenue if available.

Tuition Payments to School Districts: The City may fund payments to the school district pursuant to the provisions of the Act.

## B. Commitment to Fair Employment Practices and Affirmative Action

As part of any Redevelopment Agreement entered into by the City and any private developers, both will agree to establish and implement an honorable, progressive, and goal-oriented affirmative action program that serves appropriate sectors of the City. The program will conform to the most recent City policies and plans.

With respect to the public/private development's internal operations, both entities will pursue employment practices, which provide equal opportunity to all people regardless of sex, color, race or creed. Neither party will discriminate against any employee or applicant because of sex, marital status, national origin, age, or the presence of physical handicaps. These nondiscriminatory practices will apply to all areas of employment, including: hiring, upgrading and promotions, terminations, compensation, benefit programs and education opportunities.

All those involved with employment activities will be responsible for conformance to this policy and the compliance requirements of applicable state and federal regulations.

The City and private developers will adopt a policy of equal employment opportunity and will include or require the inclusion of this statement in all contracts and subcontracts at any level.

Additionally, any public/private entities will seek to ensure and maintain a working environment free of harassment, intimidation, and coercion at all sites, and in all facilities at which all employees are assigned to work. It shall be specifically ensured that all on-site supervisory personnel are aware of and carry out the obligation to maintain such a working environment, with specific attention to minority and/or female individuals.

Finally, the entities will utilize affirmative action to ensure that business opportunities are provided and that job applicants are employed and treated in a nondiscriminatory manner. Underlying this policy is the recognition by the entities that successful affirmative action programs are important to the continued growth and vitality of the community.

## C. Completion of Redevelopment Project and Retirement of Obligations to Finance Redevelopment costs

This Redevelopment Project and retirement of all obligations to finance redevelopment costs will be completed within twenty-three (23) calendar years after the year of adoption of an ordinance designating the RPA. The actual date for such completion and retirement of obligations shall not be later than December 31 of the year in which the payment to the municipal treasurer pursuant to the Act is to be made with respect to ad valorem taxes levied in the twenty-third calendar year after the year of the initial adoption of the ordinance approving the RPA.

## IX. PROVISIONS FOR AMENDING THE TAX INCREMENT REDEVELOPMENT PLAN AND PROJECT

This Redevelopment Plan and Project may be amended pursuant to the provisions of the Act.

**EXHIBIT A**

**BOUNDARY MAP**

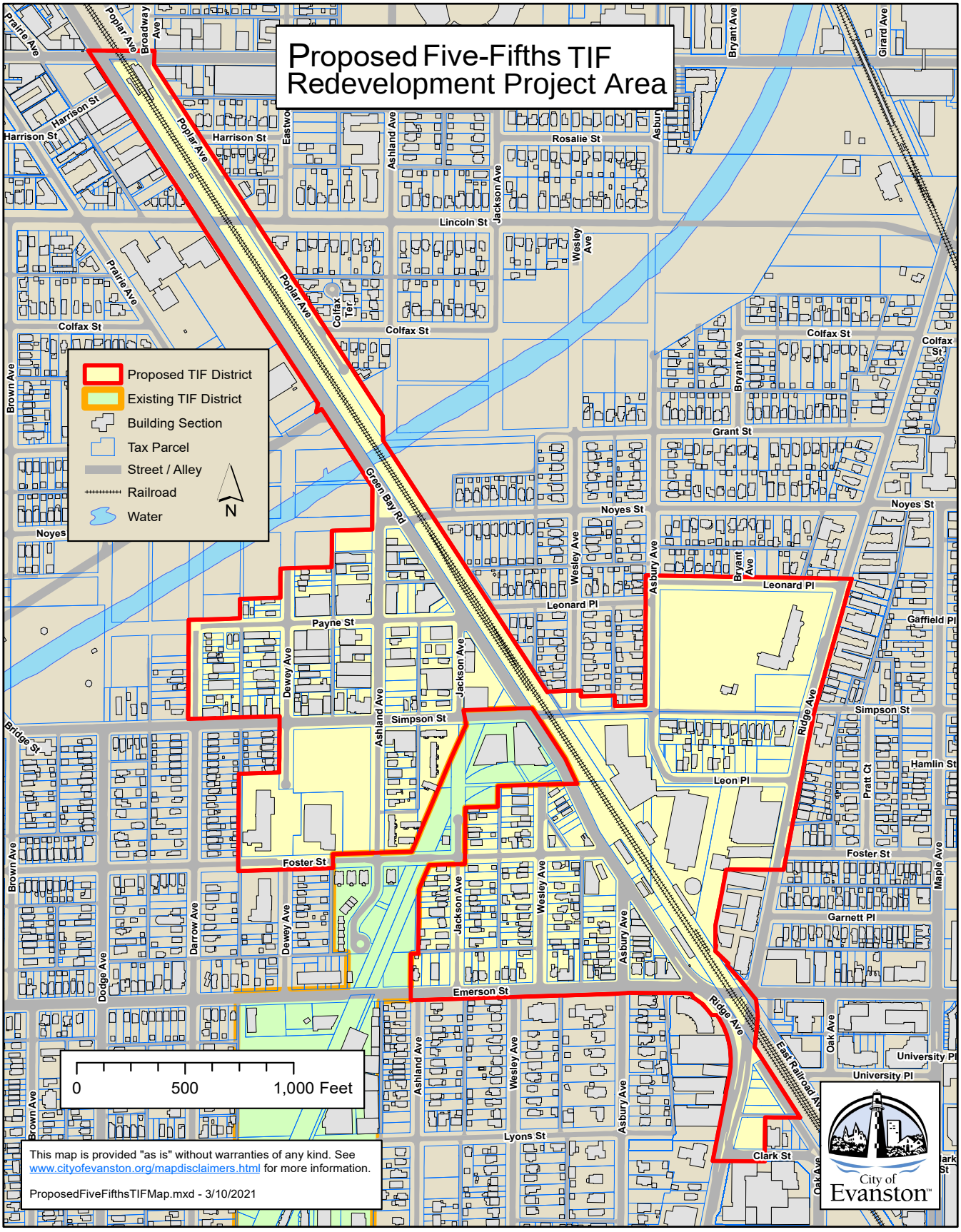

Proposed Five-Fifths TIF Redevelopment Project Area
Proposed TIF District
Existing TIF District
Building Section
Tax Parcel
Street / Alley
Railroad
Water
N
0
500
1,000 Feet
This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.
ProposedFiveFifthsTIFMap.mxd - 3/10/2021
City of Evanston
Harrison St
Poplar Ave
Broadway Ave
Prairie Ave
Rosalie St
Lincoln St
Wesley Ave
Colfax St
Colfax Ter
Bryant Ave
Girard Ave
Grant St
Noyes St
Green Bay Rd
Leonard Pl
Payne St
Gaffield Pl
Simpson St
Leon Pl
Hamlin St
Foster St
Garnett Pl
Emerson St
University Pl
Lyons St
Clark St
Brown Ave
Bridge St
Dodge Ave
Darrow Ave
Dewey Ave
Ashland Ave
Jackson Ave
Asbury Ave
Ridge Ave
Oak Ave
Maple Ave
Pratt Ct
East Railroad Ave

**EXHIBIT B**

**LEGAL DESCRIPTION**

That part of the City of Evanston, Illinois described as follows:

Beginning at the intersection of the North line of Central Street and the Southwesterly line of Green Bay Road; thence East, along the North line of Central Street, to the East line of Broadway Avenue; thence South to the intersection of the South line of Central Street and the Northeasterly line of Poplar Avenue; thence Southeasterly, along the Northeasterly line of Poplar Avenue, to the West line of Ashland Avenue; thence South, along the Southerly extension of the West line of Ashland Avenue, to the intersection of the South line of Grant Avenue and the Northeasterly right of way line of Chicago and Northwestern Railway; thence Southeasterly, along the Northeasterly right of way line of Chicago and Northwestern Railway, to the North line and its extension of Lot 15 of Block 3 in Evanston Centre 2nd Addition in the Southeast Quarter of Section 12, Township 41 North, Range 13 East of the Third Principal Meridian; thence East along the North line and its extension of said Lot 15 to the East line of Wesley Avenue; thence South, along the East line of Wesley Avenue, to the Northwest corner of Lot 18 of Block 1 in said Evanston Centre 2nd Addition; thence East, along the North line of said Lot 18 and its extension to the Northwest corner of Lot 1 in said Block 1 in Evanston Centre 2nd Addition; thence South to the Southwest corner of said Lot 1, thence East to the Southeast corner of said Lot 1 being the intersection of the North line of Simpson Street and the West line of Asbury Avenue; thence North, along the West line of Asbury Avenue, to the North line and its extension of Leonard Avenue; thence East, along the North line and its extension of Leonard Avenue, to the Southeasterly right of way of Ridge Avenue; thence Southwesterly, along said Southeasterly right of way, to the North line of Simpson Street; thence Southwest to the intersection of the South line of Simpson Street and the Southeasterly right of way line of Ridge Avenue; thence Southwesterly, along the Southeasterly right of way line of Ridge Avenue, to the North line and its extension of Lot 8 in County Clerk's Division of unsubdivided lands in the Northwest Quarter of Section 18, Township 41 North, Range 14 East of the Third Principal Meridian recorded September 12,1888 as document 1003465 being also a boundary line of Lot 1 of Northwestern University Consolidation recorded September 11, 1996 as document 96693462; thence West, along the last described line, to the Northwest corner of aforesaid Lot 8 being a corner of lot 1 in said Northwestern University Consolidation; thence Southwest, along the East line of Lot 1 in said consolidation, 256.27 feet to a bend point in the Easterly line of said Lot 1; thence continuing Southerly, along the East line of Lot 1, being a curve concave easterly and having a radius of 395.25 feet, an arc distance of 107.79 feet; thence East, along the boundary of Lot, 2.57 feet to a corner of said Lot 1; thence Southwest, along a boundary of Lot 1 a distance of 18.13 feet, more or less, to Southeasterly corner of said Lot 1 being also the Northwest corner of Lot 12 in County Clerk's Division of unsubdivided lands; thence Southeasterly, along a line drawn to a point on the South line of said Lot 12 being 17.0 feet (as measured on the South line of Lot 12) a distance of 94.0 feet; thence Southwesterly at right angles to the last described line 9.11 feet; thence Southeasterly 82.26 feet, along a line to a point on the South line of aforesaid Lot 12 being 39.06 feet West (as measured on the South line of Lot 12); thence Southeasterly, along a line forming a deflection angle to the left with the prolongation of the last described line, 14.44 feet; thence Southeasterly to the to the intersection of the South line of Emerson Street and the Northeasterly line of East Railroad Avenue; thence Southwesterly to the Northeast corner of vacated West Railroad Avenue by

document87518006; thence Southeasterly, along the Northeasterly line of vacated West railroad Avenue, to the North line of Lots 8 to 13 of Block 1 in Pratt's Addition to Evanston extended East, being the South line of an alley; thence West, along said South line and its extension, to the East line of Lot 10 in said Block 1 of Pratt's Addition to Evanston; thence South, along the East line and its extension to the South line of Clark Street; thence West along the South line of Clark Street and its extension to the West line of Ridge Avenue; thence Northeasterly, along the West line of Ridge Avenue/Green Bay Road to the South line of Emerson Street; thence West along the South line of Emerson Street to the West line and its extension of the East 30 feet of Lot 19 of Block 4 in Grant and Jackson's Addition to Evanston in the Northeast Quarter of Section 13, Township 41 North, Range 13 and the Northwest Quarter of Section 18, Township 41 North, Range14 East of the Third Principal Meridian; thence North, along the last described line, to the North line of the East-West alley in said Block 4; thence east, along the North line of said alley, to the East line of the North-South alley in said Block 4; thence North, along said east line, to a bend point in Lot 3 in said Block 4;thence Northeasterly, along the Westerly line of Lots 1, 2 and 3 in said Block 4 to the South line of Foster Street; thence East, along the South line of Foster Street, to the East line of Jackson Avenue; thence North, along the East line of Jackson Avenue to the South line of the East-West alley and its extension in Block 2 in said Grant and Jackson's Addition to Evanston to the Southwesterly right of way of the Chicago and Northwestern Railway right of way being also the Northeasterly right of way of Green Bay Road; thence Northwesterly, along said right of way line, to the North line of Simpson Street; thence West, along the North line of Simpson Street, to the East line of Jackson Avenue being the Southwest corner of the Resubdivision of Block 10 in Evanston Centre Addition; thence Southeasterly to the Northwest corner of Block 13 in aforesaid Evanston Centre Addition; thence Southwesterly, along the former Northwesterly right of way line of Chicago and Northwestern Mayfair to Evanston line (now abandoned), to the north line of Foster Street; thence West, along the North line of Foster Street, to the East line and its extension of a North-South alley in Block 6 of McNiell's Addition to Evanston in the Northwest Quarter of the Northeast Quarter of Section 13, Township 41 North, Range 13 East of the Third Principal Meridian; thence South, along the East line and its extension of said alley to the South line of Foster Street; thence West, along the South line of Foster Street to the West line and its extension, to the West line and its extension of a North-South alley in Block 2 of said McNiell's Addition to Evanston being also the West line of Foster Field Resubdivision; thence North, along the West line of Lot 2 of said Foster Field Resubdivision, to the North line of said Lot 2 being also the South line of Lot 4 in Block 2 of aforesaid McNiell's Addition to Evanston; thence East, along the last described line, to the Southeast corner of said Lot 4 being on the West line of Dewey Avenue; thence North , along the West line of Dewey Avenue, to the North line of Simpson Street; thence West, along the North line of Simpson Street, to the West line of Darrow Avenue; thence North, along the West line of Darrow Avenue, to the North line of Payne Street; thence East, along the North line of Payne Street, to the Southeast corner of Lot 5 in Craven's Resubdivision of Lots 9, 10 and the South Half of Lot 11of Block 5 of Payne's Addition to Evanston in the Southwest Quarter of the Southeast Quarter of Section 12, Township 41 North, Range 13 East of the Third Principal Meridian; thence North, along the East line of said Lot 5 to the South line and its extension of Lot 6 in in Block 5 of the aforesaid Payne's Addition to Evanston; thence East, along the South line and its extension of Lot 6, to

the Southeast corner of Lot 6 being on the West line of Dewey Avenue; thence North, along the West line of Dewey Avenue, to the South line and its extension of Lot 14 in Block 6 of said Payne's Addition to Evanston; thence East, along the South line and its extension of Lot 14 to the Southeast corner of Lot 14 being on the West line of a North-South public alley; thence North, along the West line of said alley to the Northeast corner of Lot 16 in said Block 6being on the South line of Noyes Street; thence East, along the South line of Noyes Street to the Northeast corner of Lot 1 in Owner's Resubdivision of Lots 1 and 2 of Block 6 in said Payne's Addition to Evanston being on the West line of Ashland Avenue; thence North, along the West line of Ashland Avenue, to its intersection with the Southwesterly line of Green Bay Road; thence Northwesterly, along the Southwesterly line of Green Bay Road to the Northeast corner of Lot 1 in Owner's resubdivision of Lot 21 of Block 11 in North Evanston recorded as document 3426469; thence Southwesterly, along the Northwesterly line of said Lot 1 a distance of 30.0 feet; thence Northeasterly to a point on the Southwesterly line of Green Bay Road being 30.0 feet Northwesterly of the Northeast corner of the aforesaid Lot 1 of Owner's Resubdivision of Lot 21; thence Northwesterly, along the Southwesterly line of Green Bay Road to the point of beginning, all in Cook County, Illinois.

**EXHIBIT C**

**TIF QUALIFICATION REPORT**

**DRAFT Dated 04.13.21**

# CITY OF EVANSTON
# FIVE-FIFTHS TIF DISTIRCT
# REDEVELOPMENT PROJECT AREA
# QUALIFICATION REPORT

**A study to determine whether all or a portion of an area located in the City of Evanston qualifies as a "Conservation Area" as set forth in the definition in the Tax Increment Allocation Redevelopment Act of 65 ILCS Section 5/11-74.4-3, et seq. of the Illinois Compiled Statutes, as amended.**

**Prepared For: City of Evanston, Illinois**

**Prepared By: Kane, McKenna and Associates, Inc.**

**APRIL 28, 2021**

# CITY OF EVANSTON
# FIVE-FIFTHS TIF DISTRICT
# REDEVELOPMENT PROJECT AREA
# QUALIFICATION REPORT

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MAP

Boundary Map

## I. INTRODUCTION AND BACKGROUND

As part of its examination of the designation of the Five-Fifths TIF Redevelopment Project Area, the City of Evanston (the "City") has authorized the study of the area to determine whether it qualifies for consideration as a Redevelopment Project Area (RPA) pursuant to Illinois "Real Property Tax Increment Allocation Act" (hereinafter referred to as "the Act") Ch. 65 ILCS Section 5/11-74.4-1 et. seq. of the Illinois Compiled Statutes, as amended. Kane, McKenna and Associates, Inc. ("KMA") has agreed to undertake the study of the area.

The proposed RPA is located in the north central portion of Evanston and is comprised primarily of commercial, residential, institutional, and recreational properties. The *majority* of the parcels in the proposed redevelopment project area are situated east and west of Green Bay Road, to Ridge Avenue to the east, to Darrow Avenue to the west, and to Leonard Place to the north and Emerson Street to the south (the "Study Area" or "TIF District" or "RPA"). The TIF District includes approximately 284 tax parcels and approximately 226 buildings.

The qualification factors discussed within this Report qualify the Area as a "conservation area", as that term is hereinafter defined pursuant to 65 ILCS 5/11-74.4-3 et. seq., as amended. Approximately eighty-four percent (84%) of the buildings in the Study Area are over thirty-five (35) years old. In addition, the Study Area, in aggregate, exhibits signs of deterioration, obsolescence, excessive land coverage, inadequate utilities, lack of community planning, and stagnant or declining Equalized Assessed Values (EAV). Many structures are deteriorated or functionally obsolete simply due to their significantly advanced ages, as well as current market conditions. Excessive lot coverage can be seen primarily in inadequate off-street parking and loading and storage at commercial properties. Sewer and water mains within the Study Area are in need of replacement/upgrades. Evidence of a lack of community planning was observed in numerous dead-end streets and alleyways, irregular lot configurations and sizes, inefficient ingress/egress at certain locations, incompatible land uses adjacent to one another without adequate buffering, and lot coverages in excess of contemporary zoning standards, among others. The total EAV of the Study Area has been increasing at an annual rate that is less than the balance of the municipality for three (3) of the last five (5) calendar years for which information is available.

The City believes that redevelopment in the Study Area can occur if the conditions discussed above can be mitigated or addressed in a comprehensive manner. The City also believes that the use of TIF can address these challenges to redevelopment and contribute to the overall rejuvenation of the proposed Five-Fifths TIF District. In order for redevelopment to occur, a coordinated and enhanced effort from the City is needed. Site preparation and land assembly may be necessary in order to reconfigure parcels and improvements for more modern uses and various other commercial/retail/residential mixed uses, and institutional and recreational uses. The use of TIF resources, as part of the City's housing and commercial redevelopment initiatives, would be meaningful in its redevelopment planning efforts. It is important for the City to preserve the tax base, maintain and increase sales tax revenues, provide supportive amenities for the development within the Study Area, including the retention and creation of jobs.

**Objectives**

One of the City's goals under its 2000 Comprehensive Plan is to enhance the assets of the City's existing neighborhoods, recognizing that each neighborhood contributes to the overall social and economic quality of Evanston. The designation of the Study Area as a TIF District would reinforce the City's efforts in accomplishing this objective, as the City perceives significant potential for redevelopment within the proposed TIF District. The City has reviewed the Study Area for possible redevelopment efforts, including conducting reviews of possible land uses for the area. The City has also identified a number of redevelopment objectives for the Study Area, primarily focusing on redevelopment and rehabilitation of private properties, housing development and redevelopment initiatives, infrastructure improvements, recreational and institutional improvements, and improved neighborhood perception. The City wishes to promote and manage any new commercial, residential, institutional, or recreational development within the proposed TIF District to ensure that development occurs within the guidelines of the City's Comprehensive Plan.

Another key goal of the City is to promote the development of underutilized sites and to encourage the redevelopment or renovation of the existing improved sites in order to improve the area's tax base. It has been determined that in order to encourage redevelopment in the area, the City must encourage and coordinate redevelopment efforts. To achieve this goal, the City proposes the following guidelines:

- Encourage compatible, well designed development in the proposed RPA with an emphasis on quality site design and building orientation, and site improvements as outlined by City guidelines;

- Encourage job growth within the proposed RPA;

- Coordinate redevelopment in and around the proposed RPA and the adjacent neighborhood; and

- Redevelop properties within the proposed RPA as part of a coordinated effort to revitalize and enhance mixed-use, residential, and commercial properties.

Given the City's goals under its 2000 Comprehensive Plan and the existing adverse conditions of the Study Area's properties briefly described above, the City has determined that redevelopment of the Study Area should occur through the benefit and guidance of comprehensive economic planning, as the City believes adverse conditions would continue without a formal implementation plan for redevelopment. The City has also determined that effective comprehensive redevelopment within the proposed TIF District may only be feasible with public finance assistance. Accordingly, the City has determined that it would be highly beneficial to promote redevelopment of the Study Area through the creation of the Five-Fifths TIF District. Thus, the City intends to create and implement a redevelopment plan for the proposed Five-Fifths TIF District under the TIF Act. In doing so, the City expects to reduce or

eliminate the barriers inherent with current market conditions which impede economic growth under existing market standards in order to stabilize, restore, and increase the community's tax base. The use of TIF relies upon induced private redevelopment in the RPA improving real estate values that would otherwise decline or stagnate without such investment, leading to additional City revenues compared to previous land-uses (or lack of uses). In this way the existing tax base for all tax districts is protected, and a portion of future increased taxes are pledged to attract the needed private investment.

The City's creation and utilization of a redevelopment plan pursuant to the Act is intended to help provide the assistance required to eliminate conditions detrimental to successful redevelopment of the area ("TIF"). The proposed TIF District would serve to help reverse the decline of certain properties that are located in this important corridor of the City, and provide for revitalization of retail, commercial, residential, institutional and recreational uses. The conditions of existing structures and infrastructure improvements are just some of the concerns that the City wants to address, among others.

## II. QUALIFICATION CRITERIA USED

With the assistance of City staff, Kane, McKenna and Associates, Inc. examined the proposed TIF District from October, 2020 to the date of this report, and reviewed information collected for the area to determine the presence or absence of appropriate qualifying factors listed in the Act. The relevant sections of the Act are found below.

The Act sets out specific procedures, which must be adhered to in designating a Redevelopment Project Area. By definition, a "Redevelopment Project Area" is:

> "an area designated by the municipality, which is not less in the aggregate than 1 ½ acres and in respect to which the municipality has made a finding that there exist conditions which cause the area to be classified as a blighted area or a conservation area, or a combination of both blighted area and conservation area."

### CONSERVATION AREA

The City proposes to qualify the Study Area as a "conservation area".

The Act defines a "conservation area" as follows:

"Conservation area" means any improved area within the boundaries of a redevelopment project area located within the territorial limits of the municipality in which 50% or more of the structures in the area have an age of 35 years or more. Such an area is not yet a blighted area but because of a combination of 3 or more of the following factors may be considered as a "conservation area":

(A) Dilapidation: An advanced state of disrepair or neglect of necessary repairs to the primary structural components of building or improvements in such a combination that a documented building condition analysis determines that major repair is required or the defects are so serious and so extensive that the buildings must be removed.

(B) Obsolescence: The condition or process of falling into disuse. Structures become ill-suited for the original use.

(C) Deterioration: With respect to buildings, defects including, but not limited to major defects in the secondary building components such as doors, windows, porches, gutters and downspouts and fascia. With respect to surface improvements, that the condition of roadways, alleys, curbs, gutters, sidewalks, off-street parking and surface storage areas show evidence of deterioration, including, but not limited to, surface cracking, crumbling, potholes, depressions, loose paving material, and weeds protruding through paved surfaces.

(D) Presence of Structures Below Minimum Code Standards: All structures that do not meet the standards of zoning, subdivision, building, fire, and other governmental codes applicable to property, but not including housing and property maintenance codes.

(E) Illegal Use of Individual Structures: The use of structures in violation of applicable federal, state, or local laws, exclusive of those applicable to the presence of structures below minimum code standards.

(F) Excessive Vacancies: The presence of buildings that are unoccupied or under-utilized and that represent an adverse influence on the area because of the frequency, extent, or duration of the vacancies.

(G) Lack of Ventilation, Light, or Sanitary Facilities: The absence of adequate ventilation for light or air circulation in spaces or rooms without windows, or that require the removal of dust, odor, gas, smoke, or other noxious airborne materials. Inadequate natural light and ventilation means the absence of skylights or windows for interior spaces or rooms and improper window sizes and amounts by room area to window area ratios. Inadequate sanitary facilities refer to the absence or inadequacy of garbage storage and enclosure, bathroom facilities, hot water and kitchens and structural inadequacies preventing ingress and egress to and from all rooms and units within a building.

(H) Inadequate Utilities: Underground and overhead utilities such as storm sewers and storm drainage, sanitary sewers, water lines, and gas, telephone and electrical services that are shown to be inadequate. Inadequate utilities are those that are: (i) of insufficient capacity to serve the uses in the redevelopment project area; (ii) deteriorated, antiquated, obsolete or in disrepair; or (iii) lacking within the Redevelopment Project Area.

(I) Excessive Land Coverage and Overcrowding of Structures and Community Facilities: The over-intensive use of property and the crowding of buildings and accessory facilities onto a site. Examples of problem conditions warranting the designation of an area as one exhibiting excessive land coverage are: (i) the presence of buildings either improperly situated on parcels or located on parcels of inadequate size and shape in relation to present-day standards of development for health and safety and (ii) the presence of multiple buildings on a single parcel. For there to be a finding of excessive land coverage, these parcels must exhibit one or more of the following conditions: insufficient provision for light and air within or around buildings, increased threat of spread of fire due to the close proximity of buildings, lack of adequate or proper access to a public right-of-way, lack of reasonably required off-street parking, or inadequate provision for loading service.

(J) Deleterious Land-Use or Layout: The existence of incompatible land-use relationships, buildings occupied by inappropriate mixed-uses or uses considered to be noxious, offensive, or unsuitable for the surrounding area.

(K) Environmental Clean-Up: The Redevelopment Project Area has incurred Illinois Environmental Protection Agency or United States Environmental Protection Agency remediation costs for, or a study conducted by an independent consultant recognized as having expertise in environmental remediation has determined a need for the clean-up of hazardous waste, hazardous substances or underground storage tanks required by State or federal law, provided that the remediation costs constitute a material impediment to the development or redevelopment of the Redevelopment Project Area.

(L) Lack of Community Planning: The Redevelopment Project Area was developed prior to or without the benefit or guidance of a community plan. This means that the development occurred prior to the adoption by the municipality of a comprehensive or other community plan, or that the plan was not followed at the time of the area's development. This factor must be documented by evidence of adverse or incompatible land-use relationships, inadequate street layout, improper subdivision, parcels of inadequate shape and size to meet contemporary development standards, or other evidence demonstrating an absence of effective community planning.

(M) Decline of Equalized Assessed Value: The total equalized assessed value of the Redevelopment Project Area has declined for three (3) of the last five (5) calendar years prior to the year in which the Redevelopment Project Area is designated, or is increasing at an annual rate that is less than the balance of the municipality for three (3) of the last five (5) calendar years, for which information is available or increasing at an annual rate that is less than the Consumer Price Index for All Urban Consumers published by the United States Department of Labor or successor agency for three (3) of the last five (5) calendar years prior to the year in which the Redevelopment Project Area is designated.

If vacant, the sound growth of the Redevelopment Project Area is impaired by a combination of 2 or more of the following factors, each of which is (i) present, with that presence documented, to a meaningful extent so that a municipality may reasonably find that the factor is clearly present within the intent of the Act and (ii) reasonably distributed throughout the vacant part of the Redevelopment Project Area to which it pertains:

(A) Obsolete platting of vacant land that results in parcels of limited or narrow size or configurations of parcels of irregular size or shape that would be difficult to develop on a planned basis and in a manner compatible with contemporary standards and requirements, or platting that failed to create rights-of-way for streets or alleys, or that created inadequate right-of-way widths for streets, alleys, or other public rights-of-way, or that omitted easements for public utilities.

(B) Diversity of ownership of parcels of vacant land sufficient in number to retard or impede the ability to assemble the land for development.

(C) Tax and special assessment delinquencies exist or the property has been the subject of tax sales under the Property Tax Code within the last 5 years.

(D) Deterioration of structures or site improvements in neighboring areas adjacent to the vacant land.

(E) The area has incurred Illinois Environmental Protection Agency or United States Environmental Protection Agency remediation costs for, or a study conducted by an independent consultant recognized as having expertise in environmental remediation has determined a need for, the clean-up of hazardous waste, hazardous substances, or underground storage tanks required by state or federal law, provided that the remediation costs constitute a material impediment to the development or redevelopment of the Redevelopment Project Area.

(F) The total equalized assessed value of the proposed Redevelopment Project Area has declined for three (3) of the last five (5) calendar years prior to the year in which the Redevelopment Project Area is designated or is increasing at an annual rate that is less than the balance of the municipality for three (3) of the last five (5) calendar years for which information is available or is increasing at an annual rate that is less than the Consumer Price Index for All Urban Consumers published by the United States Department of Labor or successor agency for three (3) of the last five (5) calendar years prior to the year in which the Redevelopment Project Area is designated.

If vacant, the sound growth of the Redevelopment Project Area is impaired by one of the following factors that (i) is present, with that presence documented, to a meaningful extent so that a municipality may reasonably find that the factor is clearly present within the intent of the Act and (ii) is reasonably distributed throughout the vacant part of the Redevelopment Project Area to which it pertains:

(A) The area consists of one or more unused quarries, mines, or strip mine ponds.

(B) The area consists of unused railyards, rail tracks, or railroad rights-of-way.

(C) The area, prior to its designation, is subject to (i) chronic flooding that adversely impacts on real property in the area as certified by a registered professional engineer or appropriate regulatory agency or (ii) surface water that discharges from all or a part of the area and contributes to flooding within the same watershed, but only if the redevelopment project provides for facilities or improvements to contribute to the alleviation of all or part of the flooding.

(D) The area consists of an unused or illegal disposal site containing earth, stone, building debris, or similar materials that were removed from construction, demolition, excavation, or dredge sites.

(E) Prior to November 1, 1999, the area is not less than 50 nor more than 100 acres and 75% of which is vacant (notwithstanding that the area has been used for commercial agricultural purposes within 5 years prior to the designation of the Redevelopment Project Area), and the area meets at least one of the factors itemized in paragraph (1) of

this subsection, the area has been designated as a town or village center by ordinance or comprehensive plan adopted prior to January 1, 1982, and the area has not been developed for that designated purpose.

(F) The area qualified as a "blighted area" immediately prior to becoming vacant, unless there has been substantial private investment in the immediately surrounding area.

## III. THE STUDY AREA

The Study Area is generally bounded by Ridge Avenue to the east, Darrow Avenue to the west, Leonard Place to the north and Emerson Street to the south (refer to map of the Study Area in Exhibit A. The Study Area consists of single and multi-family residential, commercial, light industrial, institutional and recreational uses.

## IV. METHODOLOGY OF EVALUATION

In evaluating the Study Area's potential qualification as a TIF District, the following methodology was utilized:

1) Site surveys of the properties were undertaken by representatives from KMA. Site surveys were completed for each tract of land (based upon Sidwell blocks), within the area.

2) KMA completed the exterior evaluation of structures. Additionally, 2014 through 2020 tax information from the Cook County Clerk's Office, parcel tax maps, site data, local history (discussions with City staff), and an evaluation of area-wide factors that have affected the area's development (e.g., lack of community planning) have been reviewed. As part of its review, KMA reviewed the area in its entirety. City redevelopment goals and objectives for the area were also reviewed with City staff. A photographic analysis of the area was conducted and was used to aid this evaluation.

3) Existing structures and site conditions were initially surveyed to the best and most reasonable extent possible, and only in the context of investigating TIF Act criteria factors of specific structures and site conditions on the parcels.

4) The proposed TIF District was examined to assess the applicability of the different factors required for qualification for TIF designation under the Act. Evaluation was made by reviewing the information and determining how each measured when evaluated against the relevant factors. The Study Area was examined to determine the applicability of the different blighted area factors for qualification for TIF designation under the TIF Act.

5) Conservation area findings include improved area factors as such factors are described in TIF Act and summarized above.

## V. QUALIFICATION OF PROPOSED RPA/FINDINGS OF ELIGIBILITY

As a result of KMA's evaluation and analysis of each of the eligibility factors summarized in Section II, the following factors are presented to support qualification of the Study Area as a "conservation area".

The Study Area is found to qualify as a "conservation area" under the statutory criteria set forth in the TIF Act. KMA performed a two-step assessment, first finding that 50% or more of structures within the Study Area were over 35 years of age or older. Based upon Cook County Assessor and site survey data, approximately 84% are of the buildings in the Study Area are over 35 years in age or older. As a second step, KMA reviewed the criteria needed to qualify the Study Area as a "conservation area," finding that six factors were present:

**Conservation Improved Area**

| Maximum Possible Factors per Statute | Minimum Factors Needed to Qualify per Statute | Qualifying Factors Present |
|---|---|---|
| 13 | 3 | 6<br>• Deterioration<br>• Obsolescence<br>• Excessive Lot Coverage<br>• Inadequate Utilities<br>• Lack of Community Planning<br>• Stagnant or Declining EAV |
| | | |

1. Deterioration of Site Improvements and Structures:

Deterioration can be evidenced in major and secondary building defects. For example, such defects include, but are not limited to, defects in building components such as windows, porches, gutters, brick, mortar, and stucco. The building and site improvements have exhibited various degrees of deterioration which required repairs, upgrades and replacement.

Based on KMA's field observations, and consistent with the advanced ages of the majority of the structures, KMA estimates that approximately forty-five percent (45%) observed building exteriors and site improvements, among all use types, suffer from some sort of deterioration. Most of the deterioration observed at building exteriors consists of, but is not limited to, deteriorated windows and doors and/or window and door frames, deteriorated or damaged overhead garage doors, masonry in need of tuckpointing, damaged exterior wood, vinyl, or metal siding, faded or peeling paint, damaged stair or stair rail systems, deteriorated roofs, damaged gutters or downspout, and deteriorated

building signage or awnings. Some structures were found to be vacant with windows and doors boarded up.

Deteriorated conditions also related to site improvements that were observed and include, but are not limited to, broken or damaged wood and metal fencing; cracked, crumbling or loose pavement at asphalt-paved parking lots, driveways or driveway aprons, alleys, and streets; settlement or potholes in pavement at parking lots, driveways or driveway aprons, alleys and streets; unpaved alleyways, weed/vegetation growth in cracked pavement and/or loose pavement; faded and cracked parking space striping and other traffic control paint at off-street parking surfaces and curbs, and deteriorated or crumbling private and public curbs and gutters.

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2. Obsolescence

Under the Act, obsolescence is defined as the condition or process of falling into disuse. Structures have become ill suited for their original use. The Study Area potentially includes both functional and economic obsolescence.

As indicated previously, pursuant to KMA's analysis of Cook County data, it is estimated that approximately eighty-four (84%) of the estimated 204 structures within the Study Area are over thirty-five (35) years old. In addition, it appears that approximately eighty-two percent (80%) of the approximate 204 structures are over fifty (50) years old, and approximately sixty-eight percent (66%) of the estimated 204 structures are over seventy-five (75) years old. In fact, Cook County data suggests that over fifty percent (50%), or approximately fifty-five (55%) of the estimated 204 structures, are over one-hundred (100) years old. This abundance of advanced ages of structures is a significant contributor to obsolescence on an area-wide basis. Vintage development configurations associated with these advanced building ages, as compared to contemporary development standards and market conditions, contribute to their functional and economical obsolescence. Such obsolescence associated with the predominance of advanced building ages within the Study Area was seen in building uses that are not consistent with their original intended uses such as formerly single-family structures now used as multi-family structures or as commercial or other non-residential operations.

The presence of incompatible land uses adjacent to one another without adequate buffering, insufficient off-street parking and loading areas contribute to area-side obsolescence as to both re-use potential and expansion opportunities for existing structures. The advanced age of structures would require additional costs for re-use or rehabilitation in comparison to newer market alternatives.

The City of Evanston Civic Center, at 2100 Ridge Avenue, represents one example. of structures ill-suited for their original use. The Civic Center, consisting of seven (7) acres, has been used for decades as the City's administrative offices. It was built in 1927 and was originally designed for use as a high school. The building's

original configuration as a high school encumbers and restricts the effective use of the space as the City's administrative offices. For example, double-loaded corridors with classrooms on each side are spatially inefficient for the building's current use, and closely spaced columns within the corridor walls severely limit modification for more efficient use of the space. Other deficiencies contributing to the building's obsolescence, among others, include the absence of a freight elevator, numerous inoperable windows, and a preponderance of narrow office suites. An independent study of the Civic Center, prepared by Jones Lang LaSalle in 2019 suggests that the significant capital improvements that will be required in the coming years may not be worthwhile due to the building's age and limited ability and physical constraints that limit the ability to improve the efficiency of the space.

The presence of underutilized or vacant residential structures also indicates conditions of falling into disuse within the Study Area. The configuration of irregular shaped parcels due to existing and former railroad rights-of-ways also poses challenges for internal circulation and access/egress for the residential and commercial uses.

3. Excessive Land Coverage and Overcrowding of Structures and Community Facilities

The Act states that excessive land coverage and overcrowding of structures and community facilities consist of over-intensive use of property and the crowding of buildings and accessory facilities onto a site. Examples of problem conditions warranting the designation of an area as one exhibiting excessive land coverage are: (i) the presence of buildings either improperly situated on parcels or located on parcels of inadequate size and shape in relation to present-day standards of development for health and safety and (ii) the presence of multiple buildings on a single parcel. For there to be a finding of excessive land coverage, these parcels must exhibit one or more of the following conditions: insufficient provision for light and air within or around buildings, increased threat of spread of fire due to the close proximity of buildings, lack of adequate or proper access to a public right-of-way, lack of reasonably required off-street parking, or inadequate provision for loading service.

Excessive land coverage and overcrowding of structures exists throughout the Study Area, primarily as inadequate off-street parking at commercial and residential properties. Many structures have greater land coverage than would be suitable or acceptable for today's development standards. In addition, the amount of space at many of the loading areas of the older commercial uses in the Study Area are inadequate by contemporary standards, and often rely on streets or off-street parking and alleyway parking for some part of loading operation. The existence of alleyways throughout all of the blocks within the Study Area have facilitated what appears to be excessive land coverage at residential parcels, compared to today's standards, by encouraging development of detached garages on the rear lots of their residential structures.

One example of excessive lot coverage as inadequate parking and loading at commercial properties can be seen at Allfresh Foods, situated on several tax parcels which comprise a triangular configuration where the front building elevations are up against the public walks. Some of the commercial buildings on the block between the east side of Ashland and the west side of Green Bay Road extend from the public sidewalk at Ashland all the way to the public walk at Green Bay Road with no off-street loading areas. Another example of this is the Suds Car Wash where car wash customer vehicles are stacked in the middle of the street while they wait for a wash, and where they exit onto Ashland directly from the car wash tunnel. Storage of materials was seen in the front yard set-back of a roofing contractor's garage facility, which garage facility is located on a separate parcel across the alley from the main building because the main building does not offer enough space for materials inventory. Almost all of the residential properties within the Study Area rely on alleyways for access to detached garage or open off-street parking, with all other options for parking at these properties being limited to on-street parking. It should be noted that the City's planning objectives and the proposed TIF Redevelopment Plan do not contemplate removal of any specific uses associated with excessive lot coverage.

Overcrowding of structures on parcels too small for multiple buildings and uses compromises and discourages efforts at expansion to create on-site parking for more efficient business operation due to the costs of acquisition and/or demolition that make redevelopment economically infeasible for the private sector alone. This factor compounds the problem of obsolescence found throughout the area. The general lack of land area reduces the viability of economic re-use of those sites with virtually no room for additional on-site facilities or parking.

4, Lack of Community Planning

The Act states that the Redevelopment Project Area was developed prior to or without the benefit or guidance of a community plan. This means that the development occurred prior to the adoption by the municipality of a comprehensive or other community plan, or the plan was not followed at the time of the area's development. This factor must be documented by evidence of adverse or incompatible land-use relationships, inadequate street layout, improper subdivision, parcels of inadequate shape size to meet contemporary development standards, or other evidence demonstrating an absence of effective community planning.

Much of the Study Area (almost 81% of the tax parcels), was developed well before the City's adoption of its first comprehensive plan in 1972. A significant proportion of the area, approximately 56%, appears to have been developed at least fifty (50) years prior to adoption of the City's first comprehensive plan, well before contemporary market conditions and development standards. The age and layout of these older structures have contributed to the presence of land use relationships that establish a lack of community planning in the Study Area.

Current conditions that result from a lack of community planning consist of poor traffic circulation generated by numerous dead-end streets and alleyways, irregular lot configurations and sizes, inefficient ingress/egress at certain locations, parcel layouts that do not meet modern development standards, insufficient off-street parking and loading zones, incompatible land uses adjacent to one another without adequate buffering, and lot coverages in excess of contemporary zoning standards.

Examples of poor traffic circulation include the multiple locations where north-south streets intersect with east-west streets, and with Green Bay Road, a main thoroughfare that runs on an angle from northwest to southeast. Another example of poor traffic circulation can be seen where many of the north-south streets within the Study Area feature dead-ends, including Darrow Avenue, Dewey Avenue, and Jackson Avenue. The existence of alley ways on every block, and their reliance for access to detached parking garages and off-street parking is further evidence of poor traffic circulation.

Irregular lot configurations include, among others, flag-lots and numerous triangular-shaped lots with only three side yards that generate inefficient ingress/egress at certain locations. One example, among others, of irregular lot configurations that do not meet modern development standards and that generate inefficient egress/ingress and parcel layouts is an apartment complex, partially situated on two triangular parcels, consisting of five separate buildings, three of which have vehicular and pedestrian access only by an alleyway. Insufficient off-street parking and load zones were found throughout the Study Area at both residential and commercial uses. Inadequate residential off-street parking is ubiquitous among two- and three-unit multi-family parcels that have no off-street parking except for detached garages in the rear yards that are accessed from alleyways. This condition was also found among some single-family residences and even among multi-family residential uses containing more than three units. Many commercial properties also lack adequate off-street parking and loading areas. For example, some of the commercial buildings on the block between the east side of Ashland and the west side of Green Bay Road extend from the public walk on Ashland to the public walk on green Bay Road. Another example is the storage of tires and garbage dumpsters adjacent to the public walk at another commercial property. A car wash operation was observed to be stacking multiple vehicles in the middle of the street along most of the block as its que for waiting car wash customers, interfering with traffic and in violation of local traffic regulations.

Incompatible land uses without adequate buffering consist primarily of residential uses either adjacent to, across the street from, or backing up to commercial and even light industrial uses. Residential uses were found to be adjacent to such properties as building construction materials/contractors, garden center, brewery, and food processing. The 2100 block of Dewey, 2100 and 2200 block of Ashland, 1600 and 1700 block of Simpson, 2100 block of Jackson, 2100 and 2200 block of Green Bay Road, 1900 block of Asbury, are locations where incompatible land uses were observed, among others.

Incompatible land uses without adequate buffering also exist where multi-family properties are situated among single-family properties. These incompatible land uses were observed on the 2100 block of Dewey, 2000 block of Jackson, 2000 block of Wesley, 2000 block of Ashland, 1900 and 2000 block of Jackson, 1900 and 2000 block of Wesley, among others.

5. Inadequate Utilities

Under the Act, inadequate utilities are those that are: (i) of insufficient capacity to serve the uses in the Redevelopment Project Area; (ii) deteriorated, antiquated, obsolete or in disrepair; or (iii) lacking within the Redevelopment Project Area.

City Department of Public Works staff estimates that there are 12,655 lineal feet of water main within the Study Area, between 6" and 18" in diameter, that is more than eighty (80) years old and in need of replacement. According to City staff, this represents 44% of all of the water main within the Study Area that needs to be replaced. City Department of Public Works staff also estimates that there are 15,698 lineal feet of combined sanitary/storm sewer main within the Study Area, between 8" and 48" in diameter, that needs to be re-lined. This represents approximately 37% of all of the sanitary/storm combined sewer main in the TIF area.

In addition, according to City Department of Public Works staff, and its "deficient streets" map, as of the end of 2020, 3,972 lineal feet of the Study Area's 25,102 total feet of roadway fall below that industry's standard of "60 Street Surface Rating" and are in need of resurfacing. This represents 16% of the total roadway paving within the Study Area. Also, according to the City's Department of Public Works staff and its "deficient streets" map, over the next five (5) years, road and alley surface conditions will deteriorate further and additional repairs will be necessary on the blocks that have dropped below the industry "60 Street Surface Rating" within that time frame.

City Department of Public Works staff also report that deterioration of existing sidewalks is also a chronic problem throughout the Study Area (and the rest of the city).

6. "Stagnant" or Declining EAV

The total equalized assessed value ("EAV") of the redevelopment project area has declined for three (3) of the last five (5) calendar years prior to the year in which the redevelopment project area is designated, or is increasing at an annual rate that is less than the balance of the municipality for three (3) of the last five (5) calendar years, for which information is available, or increasing at an annual rate that is less than the Consumer Price Index (CPI) for All Urban Consumers published by the United States Department of Labor or successor agency for five (5) of the last five (5) calendar years prior to the year in which the redevelopment project area is designated.

The table below suggests that the total EAV of the Study Area has been increasing at an annual rate that is less than the balance of the municipality for three (3) of the last five (5) calendar years, for which information is available.

| | 2019 | 2018 | 2017 | 2016 | 2015 | 2014 |
|---|---|---|---|---|---|---|
| Total EAV for Area | $ 34,446,678 | $ 26,826,743 | $ 26,280,894 | $ 25,716,350 | $ 23,237,658 | $ 23,879,273 |
| Annual Change | 28.40 % | 2.08 % | **2.20 %** | **10.67 %** | **-2.69 %** | |
| Balance of City EAV | $ 3,397,701,869 | $ 2,693,754,171 | $ 2,713,779,226 | $ 2,664,695,419 | $ 2,172,783,867 | $2,220,690,702 |
| Annual Change | 26.13 % | -0.74 % | **2.61 %** | **21.72 %** | **-2.16 %** | |
| CPI | 1.70 % | 2.40 % | 2.10 % | 1.30 % | 0,10 % | |

## VI. SUMMARY OF FINDINGS AND OVERALL ASSESSMENT OF QUALIFICATION

The following is a summary of relevant qualification findings as it relates to consideration of the Study Area by the City as a TIF District.

1. The tax parcels within the Study Area are contiguous and greater than 1½ acres in size.

2. As described herein the Study Area will qualify as a "conservation area". Further, the conservation factors present throughout the Study Area as documented herein, are present to a meaningful extent and are distributed throughout the Study Area. A more detailed analysis of the qualification findings is outlined in this report.

3. All property in the Study Area would substantially benefit by the proposed redevelopment project improvements.

4. The sound growth of taxing districts applicable to the area, including the City, has been impaired by the factors found present in the area.

5. The Study Area would not be subject to redevelopment without the investment of public funds, including property tax increment.

These findings, in the judgment of KMA, provide the City with sufficient justification to consider the proposed Five-Fifths TIF District for designation as a TIF district. There is a need to focus redevelopment efforts relating to residential rehabilitation, business attraction and expansion, mixed-use development, and institutional and recreational enhancements in order to improve and preserve the existing tax base and to contribute to the vibrancy of the wider area.

**TIF BOUNDARY MAP**

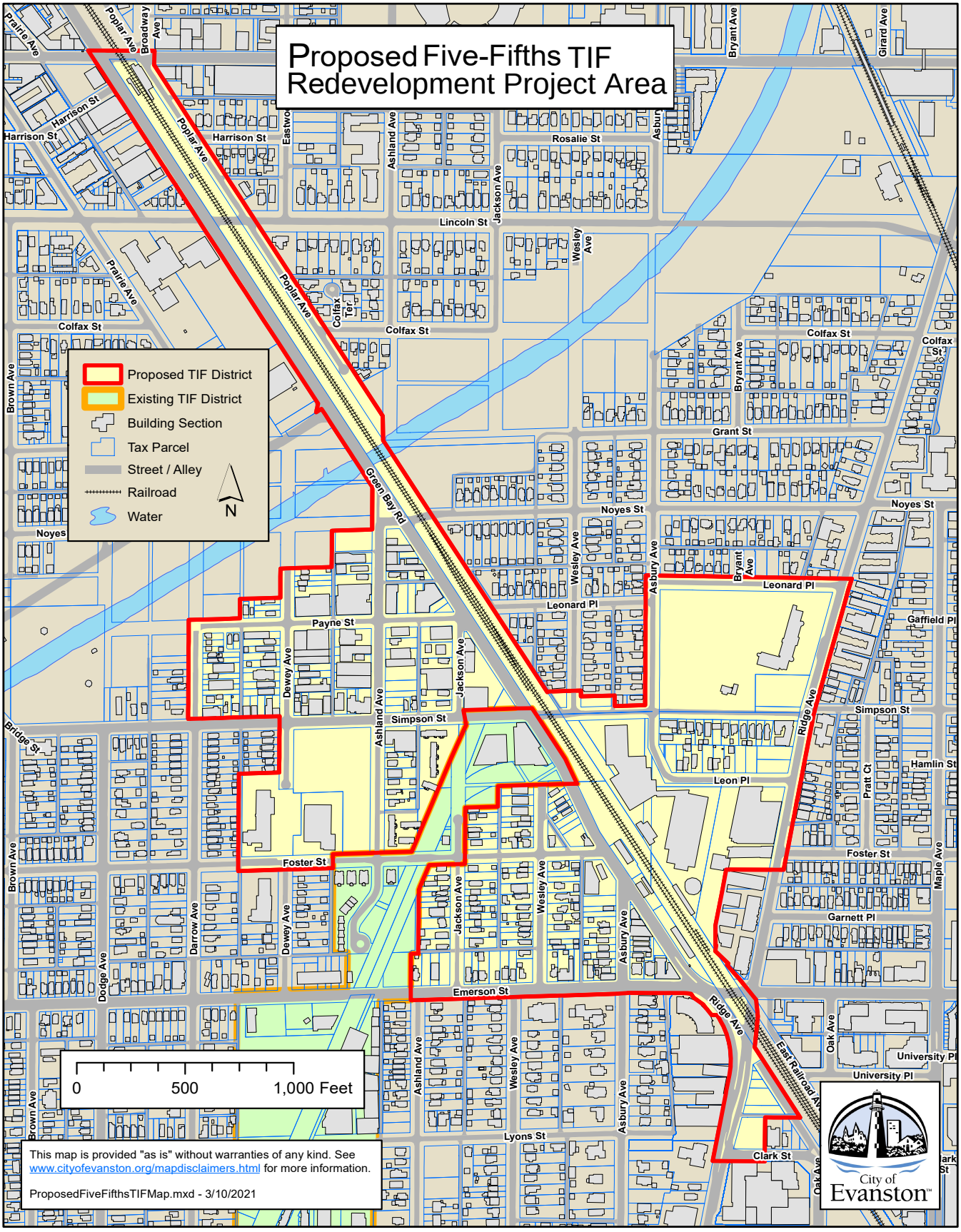

Proposed Five-Fifths TIF Redevelopment Project Area
Proposed TIF District
Existing TIF District
Building Section
Tax Parcel
Street / Alley
Railroad
Water
N
0
500
1,000 Feet
This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.
ProposedFiveFifthsTIFMap.mxd - 3/10/2021
City of Evanston
Harrison St
Rosalie St
Lincoln St
Colfax St
Grant St
Noyes St
Leonard Pl
Payne St
Simpson St
Foster St
Emerson St
Lyons St
Clark St
Leon Pl
Garnett Pl
Gaffield Pl
Hamlin St
University Pl
Poplar Ave
Prairie Ave
Broadway Ave
Green Bay Rd
Ashland Ave
Jackson Ave
Wesley Ave
Asbury Ave
Bryant Ave
Ridge Ave
Dewey Ave
Darrow Ave
Dodge Ave
Brown Ave
Bridge St
Pratt Ct
Maple Ave
Oak Ave
East Railroad Ave

**EXHIBIT D**

**EXISTING LAND USE MAP**

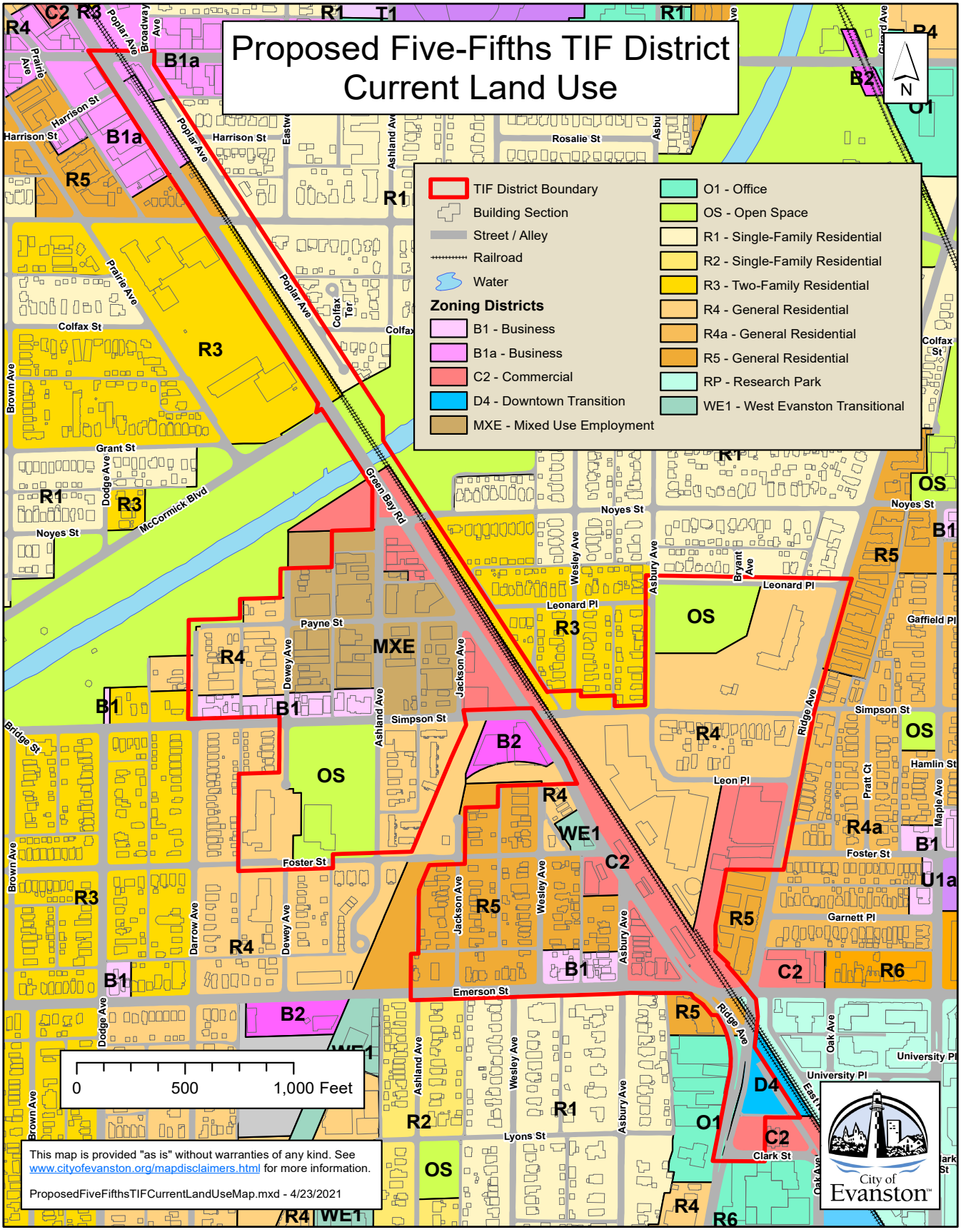
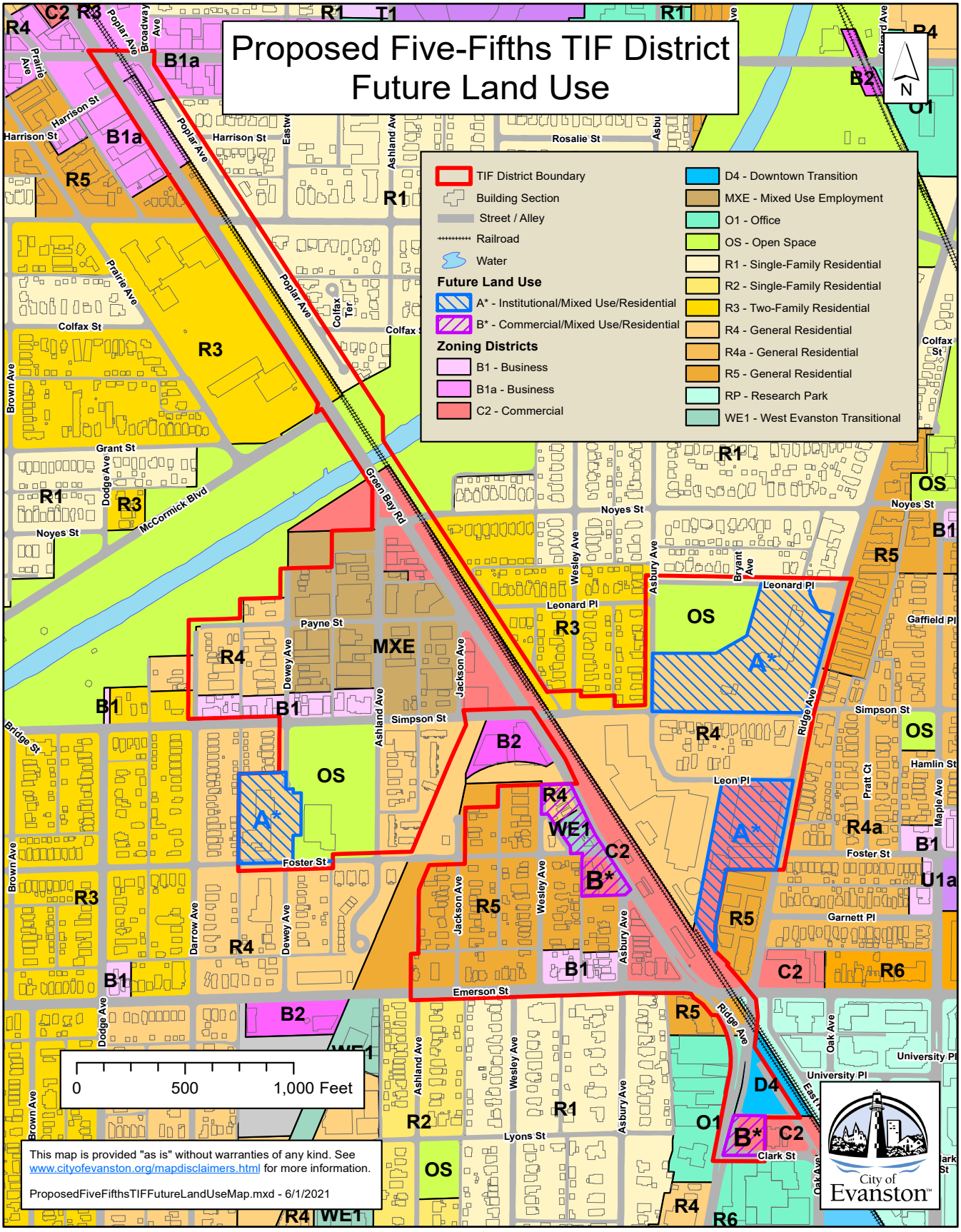

Proposed Five-Fifths TIF District
Current Land Use
TIF District Boundary
Building Section
Street / Alley
Railroad
Water
Zoning Districts
B1 - Business
B1a - Business
C2 - Commercial
D4 - Downtown Transition
MXE - Mixed Use Employment
O1 - Office
OS - Open Space
R1 - Single-Family Residential
R2 - Single-Family Residential
R3 - Two-Family Residential
R4 - General Residential
R4a - General Residential
R5 - General Residential
RP - Research Park
WE1 - West Evanston Transitional
N
0
500
1,000 Feet
This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.
ProposedFiveFifthsTIFCurrentLandUseMap.mxd - 4/23/2021
City of Evanston

**EXHIBIT E**

**FUTURE LAND**


Proposed Five-Fifths TIF District
Future Land Use
TIF District Boundary
Building Section
Street / Alley
Railroad
Water
Future Land Use
A* - Institutional/Mixed Use/Residential
B* - Commercial/Mixed Use/Residential
Zoning Districts
B1 - Business
B1a - Business
C2 - Commercial
D4 - Downtown Transition
MXE - Mixed Use Employment
O1 - Office
OS - Open Space
R1 - Single-Family Residential
R2 - Single-Family Residential
R3 - Two-Family Residential
R4 - General Residential
R4a - General Residential
R5 - General Residential
RP - Research Park
WE1 - West Evanston Transitional
N
0
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1,000 Feet
This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.
ProposedFiveFifthsTIFFutureLandUseMap.mxd - 6/1/2021
City of Evanston

**CITY OF EVANSTON - TIF PUBLIC HEARING QUESTIONS AND RESPONSES -** July 26, 2021

1. **I appreciate that Council Member Burns has taken the lead on setting up the next TIF meeting. I requested last night and repeat today that a series of City Wide Q&A Town Hall type meetings be scheduled. I don't think Council Member Burns should be saddled with this responsibility. Please let me know when the next TIF meeting is scheduled.**

   The city is meeting all of the statutory requirements. The city has also exceeded them by presenting in public ward meetings as requested and furthermore through discussion / debate at city council and economic development committee meetings when first proposing the TIF. There are opportunities to exceed meeting requirements in coming weeks if so desired/directed.

2. **Who are the individuals who make up the JRB Taxing Districts group, and how were they selected to judge the qualifications of the proposed TIF?**

   The individuals are selected by the respective organizations. The most recent JRB included members of impacted taxing bodies including:
   - District 202 - Mary Rodino, CFO
   - District 65- Raphael Obafemi, CFO
   - Cook County - Mohammed Elahi, Deputy Director Planning/Economic Development
   - Oakton Community College - Jeffrey Gossrow, Budget and Analysis Manager
   - City of Evanston - Paul Zalmezak, Economic Development Manager (although finance director often participates in this meeting)
   - 5th Ward Resident - Linnea Latimer

   The Joint Review Board is defined in the state statutes as the taxing bodies (65 ILCS 5/11-74.4-5) (from Ch. 24, par. 11-74.4-5) Sec. 11-74.4-5.(b) Public hearing; joint review board.

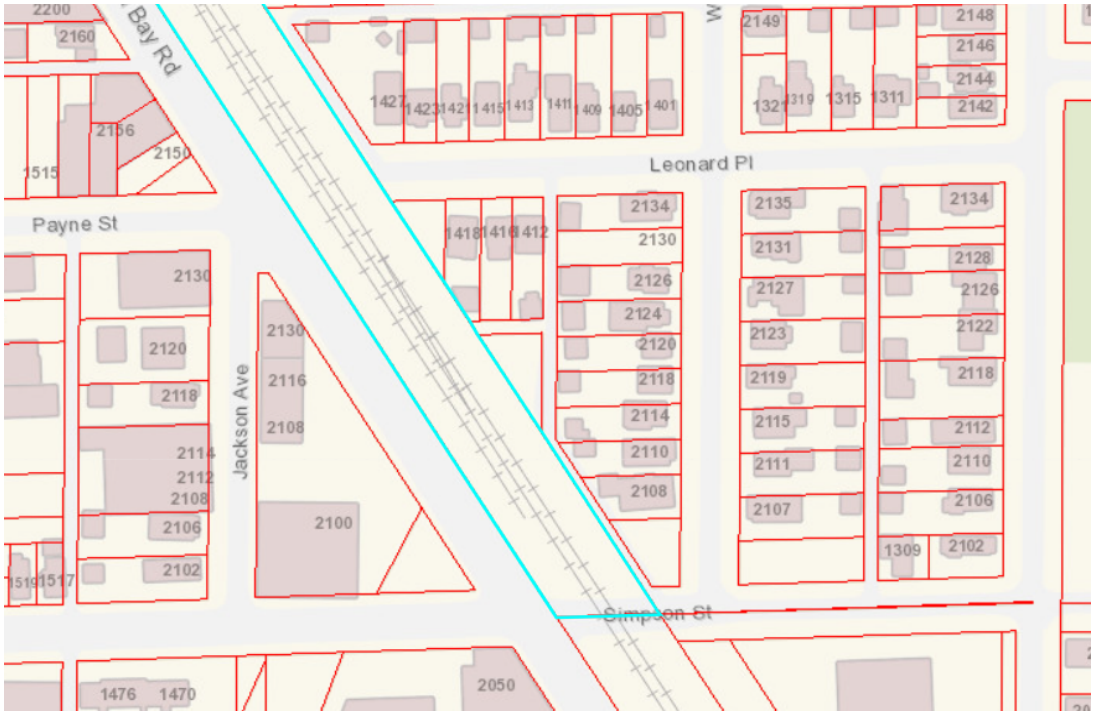
   https://www.ilga.gov/legislation/ilcs/fulltext.asp?DocName=006500050K11-74.4-5

   *"Prior to holding a public hearing to approve or amend a redevelopment plan or to designate or add additional parcels of property to a redevelopment project area, the municipality shall convene a joint review board. The board shall consist of a representative selected by each community college district, local elementary school district and high school district or each local community unit school district, park district, library district, township, fire protection district, and county that will have the authority to directly levy taxes on the property within the proposed redevelopment project area at the time that the proposed redevelopment project area is approved, a representative selected by the municipality and a public member. The public member shall first be selected and then the board's chairperson shall be selected by a majority of the board members present and voting. For redevelopment project areas with redevelopment*

*plans or proposed redevelopment plans that would result in the displacement of residents from 10 or more inhabited residential units or that include 75 or more inhabited residential units, the public member shall be a person who resides in the redevelopment project area."*

3. **How can the Metra track embankment be considered part of the TIF? Evanston does not own the track embankment.**

   Ownership of the property is irrelevant to the TIF map making process. The proposed TIF district is composed of contiguous parcels. The Metra property is included because the parcel is required to make a contiguous and functioning TIF project area. It is not legal to split a parcel (PIN) when creating a taxing district.




4. **Why is the Civic Center property in the TIF? The civic center is not in a blighted neighborhood. To say so will bring down property values of all of the surrounding adjacent neighbors residential properties.**

   Evanston has had numerous city hall properties during its history. It is good planning to consider that there is a likelihood that over the next 23 years (the life of a TIF district) that all or a portion of the Civic Center property could be reused for private purposes, and therefore property tax generating. The 23 year life cycle of a TIF represents six city council terms.

The most recent City Council has recently agreed to at a minimum study the possibility. The building represents our biggest asset and requires significant investment. No decisions have been made nor has there been a public process. Placing the property in the proposed TIF does not represent fait accompli. It's simply planning.

If the sale of the property were to occur, the increment generated from the Civic Center property would be invested in the heart of the Fifth Ward. The area east of the railroad tracks has always had higher property values and is majority white as a result of red lining efforts years ago. There are few significant opportunities in the area to generate funding for meaningful improvements.

Secondly, neither city staff or the consultant are claiming the area is blighted, because it is not. It doesn't meet state of illinois TIF standards for blight, nor does it pass common sense definition of blight.

The City's consultant Kane McKenna & Associates has determined that the proposed TIF boundary as a whole meets the State of Illinois standards for a Conservation Area TIF. The State of Illinois defines a "conservation area" as having 50% or more of structures in area with an age of 35 years or more AND has a combination of three or more of the following conditions: 1) Dilapidation, 2) Obsolescence, 3) Deterioration, 4) Presence of Structures below minimum code standards, 5) Ilegal uses, 6) Excessive vacancies, 7) lack of ventilation, light, sanitary, 8) inadequate utilities, 9) excessive land coverage or overcrowding, 10) Deleterious land use, 11) lack of community planning, 12) Environmental remediation requirements, 13) Equalized assessed value lagging compared to balance of the community.

Kane McKenna determined that the proposed TIF district meets as many as six qualification factors: 1) Obsolescence, 2) Deterioration, 3) Inadequate Utilities, 4) Excessive Lot Coverage, 5) Lack of Community Planning, and 6) Lagging EAV. The consultant may update this list to remove lagging EAV depending on the updated assessed value information due from Cook County.

5. **Neither the City Council nor Evanston residents have discussed selling the Civic Center but many behind the scenes actions are taking place to be prepared to do so. An RFP was issued for planning the relocation of the Civic Center and Main Police Station functions. Why is this planning taking place and why is the Civic Center in the proposed TIF, IF not for the City Manager's intention to sell these properties? This is what I and others find so misleading.**

   We have had numerous public conversations about the evaluation of city owned properties and their potential disposition. Regardless of the status of those conversations, it represents good long range planning to include a property like the Civic Center in the proposed district because as mentioned above, TIFs last 23 years. The future is unknown. And perhaps one of the six city councils to represent future Evanston residents can use the financial tool to improve the community.

6. **There is a typo in the slides of the presentation it states ..750" (inches) of the proposed TIF District, whereas you meant 750'.**

   Noted. Thank you.

7. **The presentation packet states that on May 11, a notice of public hearing was sent out (only) to residential addresses within 750" of the proposed TIF District. This means very few people in the city received notice. THE 6TH WARD HAD NO NOTICE. No wards should be excluded.**

   The notice of public hearing met all State of Illinois requirements for a new TIF district proposal. Notices were posted in the Evanston Review (Chicago Tribune) where all city public/legal notices are posted. The next requirement of the State of Illinois is to submit ordinances for City Council consideration. City Council meetings are posted and provide for public comment. Furthermore, the City of Evanston requires a meeting for introduction and a second meeting for approval. In addition to the upcoming city council public meetings, there will be additional opportunities in meetings to be determined by Councilmember Burns.

8. **Apparently again on June 28, a notice of public hearing was sent to taxpayers of record and residential addresses within the TIF. THE 6TH WARD HAD NO NOTICE. No wards should be excluded.**

   The TIF notices meet all statutory requirements. Neither the State nor the City of Evanston require noticing of individual wards.

9. **How many people signed up for the Public Zoom Meeting on April 15th? This apparently was the only city wide public meeting on this very important subject and held during the height of the pandemic. Who attended this meeting and who from the city & consultants were present? Where would I find the presentation documents from this meeting? Was the meeting recorded? If not recorded, were meeting minutes issued?**

   The April 15, 2021 meeting was the state statute required public meeting. Participation in zoom meetings has proven to be quite convenient for some in the community who are unable to attend meetings in person. In fact, we are seeing increased engagement in recent hybrid meetings as well. April 15, 2021 was not the height of the pandemic, in fact, the State of Illinois announced the June 11th phase 5 reopening on Thursday May 6th.

   Alderman Rue Simmons was in attendance as was the Economic Development staff (Paul Zalmezak and Katie Boden), in addition to city consultants Kane McKenna. The meeting was held via Zoom. The link for the zoom meeting is: https://zoom.us/rec/share/zHXXCBwArTtPJnU-MI3izFqgzjKo0fL1PSad6UHDRtgnFY8ezczLbk0a2keWr9GJ.FORhOo0EGBV_v2Ok

10. **Whose properties are going to be taken by the city for purposes of implementing the TIF?**

    The City will not be taking property to implement the TIF. If the City Council approves the implementation of the TIF district, the resulting funding would be used for staff recommended improvements, which will require city council approval including: 1. Infrastructure 2. Workforce Development 3. Business District Improvements 4. Affordable Housing 5. Housing Repairs/Improvements. Staff recommends the city council restrict the use of TIF funding for these purposes and focus the investment west of the railroad right of way in the heart of the 5th Ward.

11. **How exactly are individual residential homeowner's properties benefiting from this TIF?**

    If the City Council approves staff recommendations, 5th ward residents could benefit from the improved infrastructure, funding for home repairs, job training, improved neighborhood business districts, and affordable housing funding.

12. **How will the TIF impact home property values?**

    As with all city policy, it is the hope that property values increase property values. This would occur by improving the quality of infrastructure, assisting with the cost of home repairs, reducing vacancies, increasing population on vacant property, and improving neighborhood amenities.

13. **How will the TIF impact people who rent their homes/apartments?**

    The City has not studied how the TIF will impact individuals who rent their homes. It is possible that rental properties with deferred maintenance will be improved and therefore improve the lives of tenants. Possible that renters, like owners, will enjoy living near stable business districts with more amenities.

14. **Is there a TIF TAX on those properties within the TIF? Is there a TIF TAX on those outside of the TIF?**

    There is not a "TIF Tax." The question may be implying that TIF districts result in higher taxes overall because the increment that would have been going for city wide services is now captured in the proposed TIF district. However, one might argue that the district is relatively small as a percentage of city-wide EAV and won't have much impact. And if in fact were true, perhaps wealthier / higher EAV property owners would be willing to make this sacrifice to assist with the proposed 5th Ward improvements.

15. **I have heard that there are businesses already seeking 10's of millions of dollars from the TIF funds to build their buildings. I cannot personally substantiate this. But if true, why is it the business of Evanston to fund private for-profit buildings and businesses?**

    Staff is not aware of any businesses / developers seeking funding from this proposed TIF. It is likely that staff would recommend programs such as facade improvement or storefront modernization to assist small business owners as has been the case throughout the community. Or, at a minimum, level the playing field for small businesses in our business districts along Emerson, Simpson, and Church. Projects that were reviewed prior to the implementation of the TIF and/or are in the works now would not qualify for TIF as they have failed the "but for" test - a requirement that "but for" the use of TIF, the project wouldn't happen.

16. **Page 34 of 97 of the TIF packet: The City may issue <u>obligations</u> secured by a Special Tax Allocation Fund. Or other funds as are available to the city (home rule no debt limit). What is a "Special Tax Allocation Fund"?**

    It is the term the State of Illinois gives to the TIF funds the City of Evanston manages once increment is generated and collected. The funds are deposited into an individual fund separate from the general fund and audited annually.

    State of Illinois Statute (20 ILCS 620/7) (from Ch. 67 1/2, par. 1007)defines the "special tax allocation fund."

    (*2) That portion, if any, of those taxes which is attributable to the increase in the current equalized assessed valuation of each taxable lot, block, tract, or parcel of real property in the economic development project area, over and above the initial equalized assessed value of each property existing at the time tax increment allocation financing was adopted, shall be allocated to and when collected shall be paid to the municipal treasurer, who shall deposit those taxes into a special fund called the special tax allocation fund of the municipality for the purpose of paying economic development project costs and obligations incurred in the payment thereof.*

17. **"ONE OR MORE SERIES OF OBLIGATIONS MAY BE ISSUED FROM TIME TO TIME IN ORDER TO IMPLEMENT THIS PLAN. TOTAL PRINCIPAL AND INTEREST PAYABLE IN ANY YEAR ON ALL OBLIGATIONS SHALL .. MAY BE PAYABLE FROM TAX INCREMENT REVENUES, FROM BOND SINKING FUNDS.." This sounds a lot like more Debt and more Taxes but it's not clearly spelled out in laymen's terms. During the discussion council members had with staff, it was more clearly stated that yes, Evanston residents will be left holding the bill for GO Bonds related to the TIF. Please make this absolutely clear in your response.**

Bonds / debt is not a requirement of TIF. The TIF plan provides for this as an option to the city. It is not uncommon for city infrastructure projects within a TIF to be funded with debt and repaid from future increment. Typically city's only issue debt in TIF districts for public infrastructure projects, not private development. In the unlikely event that the TIF would be unable to generate the increment to cover the debt, the City would be required to pay the debt from other sources. There are no examples of this happening in Evanston in its 40 years of using TIF.

18. **The TIF was said last night to be a "Financing Tool" yet the document is called a redevelopment tool. This is misleading. The document needs to be corrected.**

    The State of Illinois Tax Allocation Act language can be confusing. They refer to it as a redevelopment plan. All of Evanston's TIFs have approved "Redevelopment Plans". The State defines the requirements of implementing Tax Increment Financing in a Redevelopment Area or a TIF district - both are the same.

19. **The TIF map in the document includes parks (and the civic center), and yet you said don't worry, "staff would never sell the park". This is misleading. The document needs to be corrected.**

    If directed by City Council, staff will pursue dividing the Civic Center PIN to separate Ingraham Park from the Civic Center building. This could be helpful in the long run if this or future City Councils ultimately decide to sell the Civic Center. In the meantime, it is one PIN, and therefore will appear on maps until a change is ultimately made. We have updated the future land use map to the best of our ability to show that future land use is OS (open space).

    It is understandable why the community would think it was a possibility because it appears in the proposed TIF district. In fact, TIF funding can be used to improve parks. Staff recommends keeping Ingraham Park in the proposed TIF to benefit from potential future TIF infrastructure funding / improvements if the TIF were to be approved.

    In the final TIF ordinance, staff will recommend the City Council expressly prohibit redevelopment or sale of Ingraham Park.

    For reference, you can see below that the civic center property is divided into three parcels today. 11-07-118-001-0000, 11-07-118-002-0000, and 11-07-118-004-0000. Staff could recommend splitting the larger 11-07-118-001-0000 parcel into two or three parcels by taking out the areas defined by the red dashed lines.


Leonard Pl
Ingraham Park
2100
1223
2047
1200
2060
2121
2119
2115
2111
2103
2127


Leonard Pl
Ingraham Park
2100
1223
2047
1200
2121
2119
2115
2111
2103

**20. Why is the civic center part of the TIF?**

Answered in #4 above. It has potential to drive significant incremental revenue for the proposed focus areas of the tif - affordable housing, 5th ward business district improvements, workforce training, home improvements, and city infrastructure. Staff recommends directing this increment west of Green Bay Road/Tracks to the areas of the fifth ward that need it most. This is a significant increment generator. Without it, potential funding would be reduced.

**21. What are the project income and revenues for the next 5 years?**

Projections are derived from potential tax revenue generated by a variety of projects that could potentially occur in the area subject to community/city council review and approval. Kane McKenna estimates the following ranges of TIF revenues over the first five years of the TIF

| **Estimated TIF Revenues - First Five Years** | |
|---|---|
| Year 1 (2022) | $0 to $120,000 |
| Year 2 (2023) | $120,000 to $130,000 |
| Year 3 (2024) | $490,000 to $500,000 |
| Year 4 (2025) | $850,000 to $900,000 |
| Year 5 (2026) | $1.8 to $2 million |
| Note: These are projections based on early assumptions and will need to be updated once projects are determined and assessed valuations are certified by the assessor | |

**22. How much public land is east of the tracks?**

East of the tracks is the Civic Center parcel and fleet services. Civic Center property, excluding Ingraham is 293,000 sq ft or 6.5 acres. Fleet services is 265,000 sq ft or approximately 6 acres.

**23. Can we create a plan funded by the sale of public land?**

The proposed TIF boundary includes the Civic center which has a likelihood of selling over the next 23 years. The proceeds would then be used to fund 5th ward projects. However, if it doesn't sell, there is less available to fund, but yes, the TIF plan still is functional, but just less funding. Other public land within the TIF includes the city's fleet services property which would likely not redevelop privately as there is little land available in Evanston for this type of use. Other public property within the proposed TIF includes streets, alleys and other parks - all potential beneficiaries of TIF funding.

24. **Can we allocate ARPA funding to the 5th ward?**
Yes, to address COVID recovery challenges. ARPA economic development focused funding will likely yield $5 to $6 million for the entire city. Over 23 years, TIF is anticipated to generate approximately $80 million for 5th ward projects.

25. **What is the idea? What is city council thinking?**
Staff is recommending the TIF district to create a dedicated funding source for affordable housing, home repairs, business district improvements, infrastructure, and workforce development programs. Climate resiliency, energy efficiency, and racial equity will be baseline requirements for every TIF funded project.

The Civic Center, if it were ultimately sold to a private property owner would generate incremental revenue to be used in the fifth ward. If not, there is just less funding to be used for these types of projects.

26. **Is this a backdoor way to sell the civic center?**
The Civic Center itself is a valuable property in an excellent location. It does not require TIF to sell or improve the prospects of selling. If the City Council or if one of the five subsequent city councils believe it is the right thing to do, the civic center sold for private development will generate tax increment to be used for projects west of Green Bay Road. If it doesn't sell, there will be less funding for projects.

27. **Have the school boards approved the TIF?**
School boards do not approve / consider implementation of TIF districts. The JRB is served by District 65 and 202 staff and they recommended the TIF plan to the city council at the JRB meeting. TIF intergovernmental agreements can be negotiated. And the State of Illinois requires payments to school districts from TIFs based on a formula determined by population impacts of TIFs.

28. **Shouldn't we have communitywide townhalls to discuss this TIF if it includes the Civic Center, Fleet Services, and Fleetwood Jourdain?**

There are no plans to use TIF to sell or change these buildings. If the TIF were to be approved, any TIF expenditures proposed would require city council approval. Staff is not recommending TIF funding be used to improve the Civic Center or Fleet Services center or to use TIF to incentivize the sale of the property. Those are legal uses of TIF, but the City Council is not required to use TIF for that purpose. The Civic Center is included as a means to create a source of investment for fifth ward projects west of Green Bay.

The philosophy here is not using TIF to develop the CIvic Center. The focus is taking a 6 acre property that is generating $0 in property tax and thinking about how a future development would generate something greater than $0 to invest in a targeted fashion in the 5th ward. How this is done will require an ongoing planning process and public input now and throughout the life of the TIF if it were to be approved.

29. **What would the estimate tax dollar for all the public land be if it were it on the tax rolls and can TIFs be written in such a way as to split up %s to the city, school district and TIF if public land is sold so that the tax baseline amount is contributing to the general fund?**

    The land sale is subject to the market and the end use. The end uses are not known at this time. Any determination of value and sharing with taxing districts is subject to the public process. The frozen or base value of the land within the TIF is always funding all taxing bodies within the TIF. It's the increment from the taxing bodies that is seperated into the TIF district. Since the base value of public property is $0, it is hard to determine at this point what the "baseline amount" would be. An alternative would be to negotiate with the taxing bodies an annual payment to share the increment generated. Remember, however, the TIF is proposed as a means of transferring funding from higher valued real estate east of Green Bay Road to target underinvested areas west of Green Bay Road.

30. **Can we expand the current west side TIF to include parts of the new proposed TIF instead of creating a new TIF**

    Technically, yes. We expanded the Howard Ridge TIF district two years ago to extend further west along Howard Street. The existing West Evanton TIF has underperformed due to market conditions, having been launched at the very beginning of the "great recession" in 2006. Arguably, there are few economic engines in that TIF resulting in years of poor performance. And, the West Evanston TIF expires in 2029, giving us only 8 years of increment to work with if granted an expansion. The expansion does not reset the 23 year TIF term limit.

31. **How were the boundaries configured, what was the criteria?**

    The TIF boundary was created by analyzing property conditions, development patterns, and local market conditions. This was done using staff experience, expertise, and feedback from elected officials. Our consultant studied the proposed boundary and tested it against the State of Illinois TIF statute to determine if it met the qualification standards (see above) as a TIF conservation district. The findings were presented to the JRB and to the public via the Public Hearing.

32. **What is the timeline for public meetings, and vote to approve, alter or deny, that the city staff is looking at?**

    The City is required to consider the ordinances within 90 days of the public hearing. The last opportunity to do that would be October 10, 2021. September 27th is the last full council meeting prior to October 10th. There are committees meeting October 4, 2021. Additional public meetings outside of city council meetings will be planned.

33. **What are the projected increments revenues to the proposed TIF funds for the next 5 years?**

Please refer to Question 21

34. **How much public land is east of the tracks?**
Answered above. Approximately 12.5 acres between civic center and fleet services

35. **Can't we create a plan which is fed by the tax revenue from the developed land if the community decided to sell public land?**

We could create a plan to use the proceeds from the sale of public land to assist with the ideas outlined in the TIF plan if so desired. That would be up to the public and the City Council.

36. **The 5th Ward needs money to implement a well thought out plan. Why don't we get the idea of projects and their cost, and designate a percentage of all tax revenue from the x amount of the parcel allocated to the plan?**

There are numerous plans in the community that are guiding staff's recommendations. The work of community planning never ends. And it certainly is only beginning with this proposed TIF district. In some ways, what is proposed in this question is what the TIF actually is. The area in which we propose the TIF will provide future revenues generated by these parcels for the projects and to help offset their cost. Only a percentage of those private costs are covered by TIF. Traditionally, 25%. Only public infrastructure projects are covered 100% by TIF. The City already has the funding to support a "well thought out plan." There is debate in the community about the need for additional plans. We have heard the 2006 plan is sufficient. Others have suggested planning done earlier is sufficient. Staff is recommending we continue to plan as community values change, technology changes, market conditions change, etc.

37. **Can we allocate a percentage of the $5 million Federal Government American Rescue Plan to specific needs of the 5th Ward?**

Yes. We can for COVID impact related matters. The total allocated for

38. **What about the City stop wasting money for unneeded grandiose projects, and invest that money in services and projects essential to places like the 5th Ward?**

It's always the city's intentions to use taxpayer dollars for services and projects essential for all residents.

39. **It seems to me that there are several ways for the City to help a Ward rather than establishing a TIF.**

TIF is one tool to help assist with the cost of improving Evanston's neighborhoods. Community members are always welcome to make suggestions about other ways to help. TIF is one component to be used with other City of government resources.

**Additional FAQ's can be found here:**
https://www.cityofevanston.org/home/showpublisheddocument/65106/637617301741070000

**Additional City of Evanston TIF information, including information about the proposed TIF and existing TIFs can be found here:**

https://www.cityofevanston.org/business/tif-districts

## Five Fifths TIF FAQ

**What is Tax Increment Financing (TIF)**
TIF is a financial tool to improve infrastructure and encourage private development. Our local taxing bodies (City, District 65, District 202, Cook County, Oakton Community College) agree to make a joint investment in an identified district for a period of 23 years, during which new tax revenue generated in this district is reinvested in the designated area. Without the TIF, the development would not have occurred or would have occurred at a slower pace.

**Why is it called the Five-Fifths TIF?**
The name was derived from the idea that the new TIF could help make Evanston's Black community whole and a recognition of the Constitution 3/5th compromise. It's an aspiration. It's not a suggestion that it will heal or fix structural racism. But if focused on the six activities discussed below, it can help begin the repair. It also represents its focus on the historic Fifth Ward.

**What is city staff recommending the TIF be used for?**
Staff recommends the council focus TIF investment on the six activities listed below. At upcoming public hearings and City Council meetings, Evanston community members can provide input and propose alternative strategies. The TIF funding is meant to leverage other sources of investment and support initiatives underway in the area.

1. Invest in 50% of the cost of construction of new affordable housing
2. Assist with cost of repairs to existing residential property
3. Create workforce development (job training) programs
4. Assist small businesses in Fifth Ward business districts including Emerson Church/Dodge, and Simpson
5. Upgrade city infrastructure including parks, water, sewer, electric, alleys, streets, and sidewalks
6. Renovate / expand public community centers and education facilities

**Is TIF a tax?**
No, TIF Is not a new tax. Property tax payers continue to pay what they otherwise would have paid prior to being included in a TIF district.

**How are TIFs funded then?**
The year the TIF is established is called the "Base Year." The base year property tax revenues are collected by the local taxing bodies as if the TIF did not exist. Any increased tax revenue generated exceeding the "Base Year" or "Frozen Value" is held in the TIF account for investment in that specific TIF district. The increase in tax revenues, called "increment", is the result of either inflation, increased property values of properties within the TIF district, the conversion of a property from vacant to an active use, or the conversion of a property from a non-profit or government use to a private use.

**What is "Increment"?**

Increment is the term used for the property tax collected as the result of increased property values. This difference from this incremental value over the original value on the date the TIF was created, also known as “base value” or “frozen value,” is placed into a TIF account separate from the general collections of the City. Eligible projects within a TIF district can be funded with the increment.

**Aren’t TIFs used for blighted areas?**
Not in this case.The Fifth Ward is a solid middle class community with a strong history and great potential. The enabling TIF legislation provides for two means of qualifying an area for TIF. One is called a blighted area and the other is called a conservation area. The TIF consultants identified six factors that qualify the proposed area as a conservation area, as shown in bold below.

**What is a Conservation Area TIF then?**
The statute states specifically “a ‘conservation area’ means any improved area within the boundaries of a redevelopment project area located within the territorial limits of the municipality in which 50% or more of the structures in the area have an age of 35 years or more. Such an area is not yet a blighted area but because of a combination of three or more of the following factors is detrimental to the public safety, health, morals or welfare and such an area may become a blighted area:” (1) Dilapidation; (2) **Obsolescence**; (3) **Deterioration**; (4) Presence of Structures below minimum code; (5) Illegal use of individual structures; (6) Excessive vacancies; (7) Lack of ventilation, light or sanitary facilities; (8) **Inadequate utilities**; (9) **Excessive land coverage** and overcrowding of structures and community facilities; (10) Deleterious land use or layout; (11) **Lack of community planning**; (12) The area has incurred Illinois Environmental Protection Agency or United States Environmental Protection remediation costs; and (13) **Lagging EAV** / The total equalized assessed value of the proposed redevelopment project area has declined for 3 of the last 5 calendar years.
The Illinois statute 65 ILCS 5/11-74.4-3(a) et seq. can be read in detail at the following link:
https://www.ilga.gov/legislation/ilcs/fulltext.asp?DocName=006500050K11-74.4-3

**Why is the Civic Center included in the proposed Five-Fifths TIF?**
Staff recommends including the Civic Center building and parking lot, along with the north frontage of Simpson Street. Why? If we imagine there is a possibility that over the next 23 years the city administrative offices are relocated, we recommend including it in the district. The property has potential for adaptive reuse as housing, and new housing could be built along Simpson or on the existing parking lot. Today the Civic Center generates $0 in property tax revenue for city services. If it were to be sold for private use, it goes on the tax rolls and would generate TIF increment that can be used to fund reinvestment in the Fifth Ward.

**Is Ingraham Park in the Five-Fifths TIF?**
No! Ingraham Park will not be in the TIF district. Staff does not recommend redeveloping the park. An earlier draft of the future land use plan for the TIF showed the park as an institutional/residential use. That was just a function of the fact that the park and the Civic Center building are on the same tax parcel. Staff adjusted the map to remove the park from the

proposed district. The garden at the southwest corner of Leonard Place and Ridge will also not be included.

**Doesn't TIF rob the school districts of important revenue?**
The City of Evanston has a history of sharing revenue with District 65 and 202, especially if the redevelopment in the TIF will contribute to student growth. City staff has already begun conversations with the school district leadership about this matter and representatives have shared their concerns publicly.

**I heard that the City will use TIF to gentrify the area**
There is often the perception that city policy is to gentrify or use TIF to acquire and redevelop housing. This is not true. Staff is recommending the TIF funding be used in the following ways:

1. Invest in 50% of the cost of construction of new affordable housing
2. Assist with cost of repairs to residential property
3. Create workforce development (job training) programs
4. Assist small businesses in Fifth Ward business districts including Emerson Church/Dodge, and Simpson
5. Upgrade city infrastructure including parks, water, sewer, electric, alleys, streets, and sidewalks
6. Renovate / expand public community centers and education facilities

The City Council is responsible for reviewing and approving every TIF expenditure. Nothing will be approved without having received public input through ward and/or community meetings and City Council meetings.

**Will the City use Eminent Domain to redevelop my neighborhood?**
No. The State of Illinois Tax Allocation Act has specific requirements for establishing a new TIF district that results in a locally produced plan called the "TIF Plan and Redevelopment Project." While the name suggests that a redevelopment plan is in the works and the act does provide provisions for eminent domain, the Evanston City Council has never used TIF to fund eminent domain and has no intentions to. There are safeguards in the plan for residential displacement requiring additional studies and City Council approval. Staff is not recommending the use of eminent domain for any properties in the proposed Five-Fifths TIF district. In fact, staff is recommending the creation of this TIF district to assist with the cost of repairing existing housing, building new affordable housing on vacant sites, completing Emerson Square, and enhancing the existing historic business districts.

**Are TIFs inherently racist?**
TIFs are a financial tool. Urban planners recommend the financial tool to achieve redevelopment means and City Councils approve their proposed uses. It is possible that some decision makers have used TIF in a way that is influenced by structural racism. The Five-Fifths TIF is intended to have a limited focus that includes funding home repairs and the creation of affordable housing, improving infrastructure, business district improvements, and workforce development. Considering this funding will directly support a majority and historically Black

community, it is hard to suggest it is racist. The community should hold current and future staff and elected officials accountable. The intentions of this proposed TIF are clearly stated.

**How has Evanston used TIF in the past?**
Evanston is recognized for using TIF in a transparent and responsible way. Much of the downtown infrastructure was partially funded with TIF. The movie theater development at Church and Maple received TIF funding. Whole Foods and the Park Evanston apartment building were built with a TIF contribution. TIF was one of many funding sources for the Emerson Square affordable housing development. Valli Produce improved and re-energized the Evanston Plaza shopping center with a TIF contribution from the city.

**TIFs seem to be controversial, why is that?**
TIFs are not easy to explain. TIF reports, intended to be transparent, are not easy to read and lead to distrust. And frankly, media coverage of TIF usage in Chicago has tainted this important economic development tool here in Evanston. Chicago's policies and liberal use of TIF for financing development do not translate in the Evanston context. We can use the lessons learned in Chicago to guard against the reported abuse and negative consequences. But Evanston's use of TIF does not mirror our southern neighbor's practices.

**Why use public money to help with private development?**
TIF is only used when a clear case is made that but for the use of TIF investment, a desirable private investment will not occur. City staff examines potential future tax revenue generation and public benefits including job creation or affordable housing development

**How can I learn more about Evanston's use of TIF?**
The City is required to provide annual reports of all TIF expenditures and post the reports on the City's website at https://www.cityofevanston.org/business/tif-districts

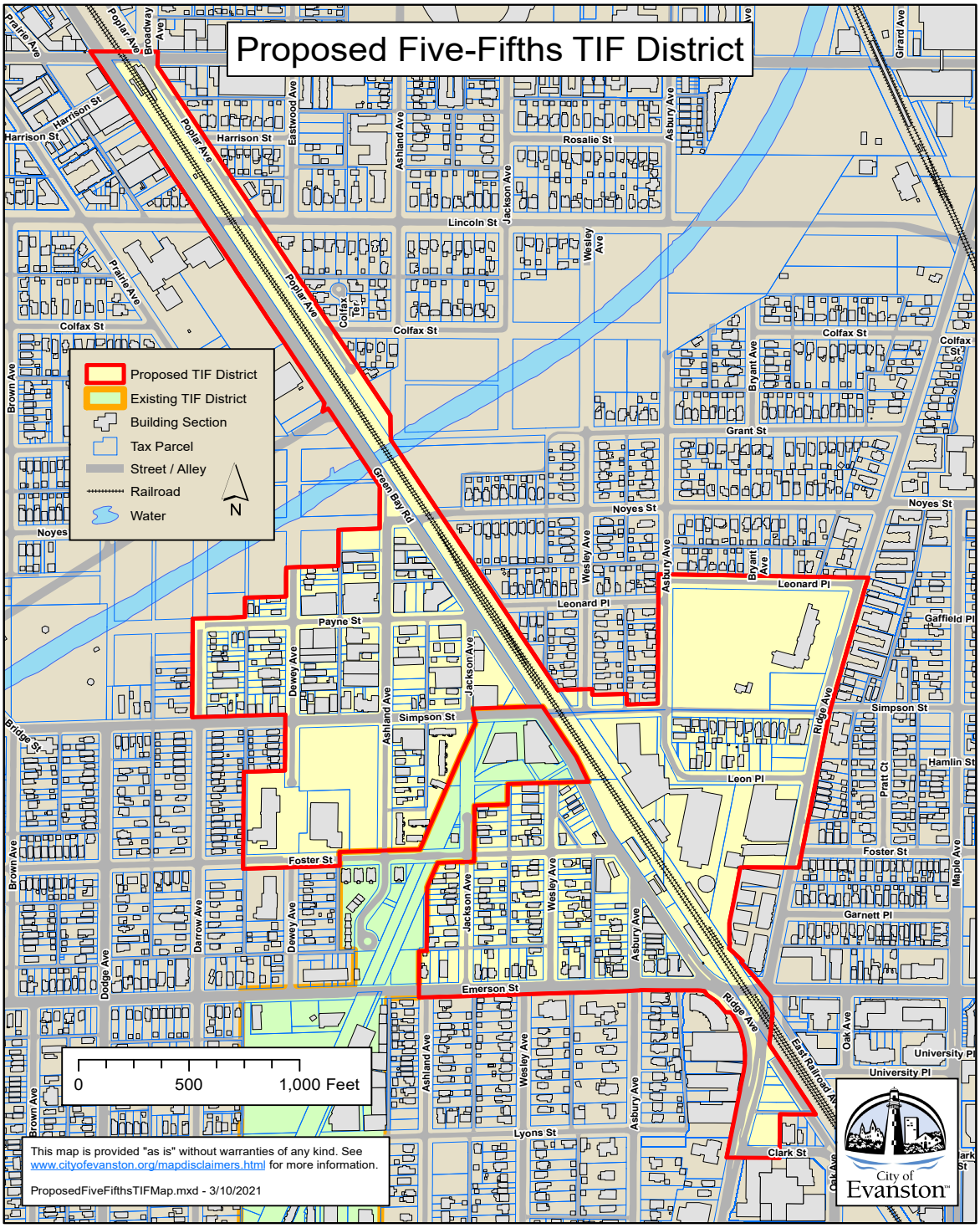
Due to the age of the reports, some are stored in the archive:
https://www.cityofevanston.org/business/tif-districts/tif-districts-archived-annual-reports

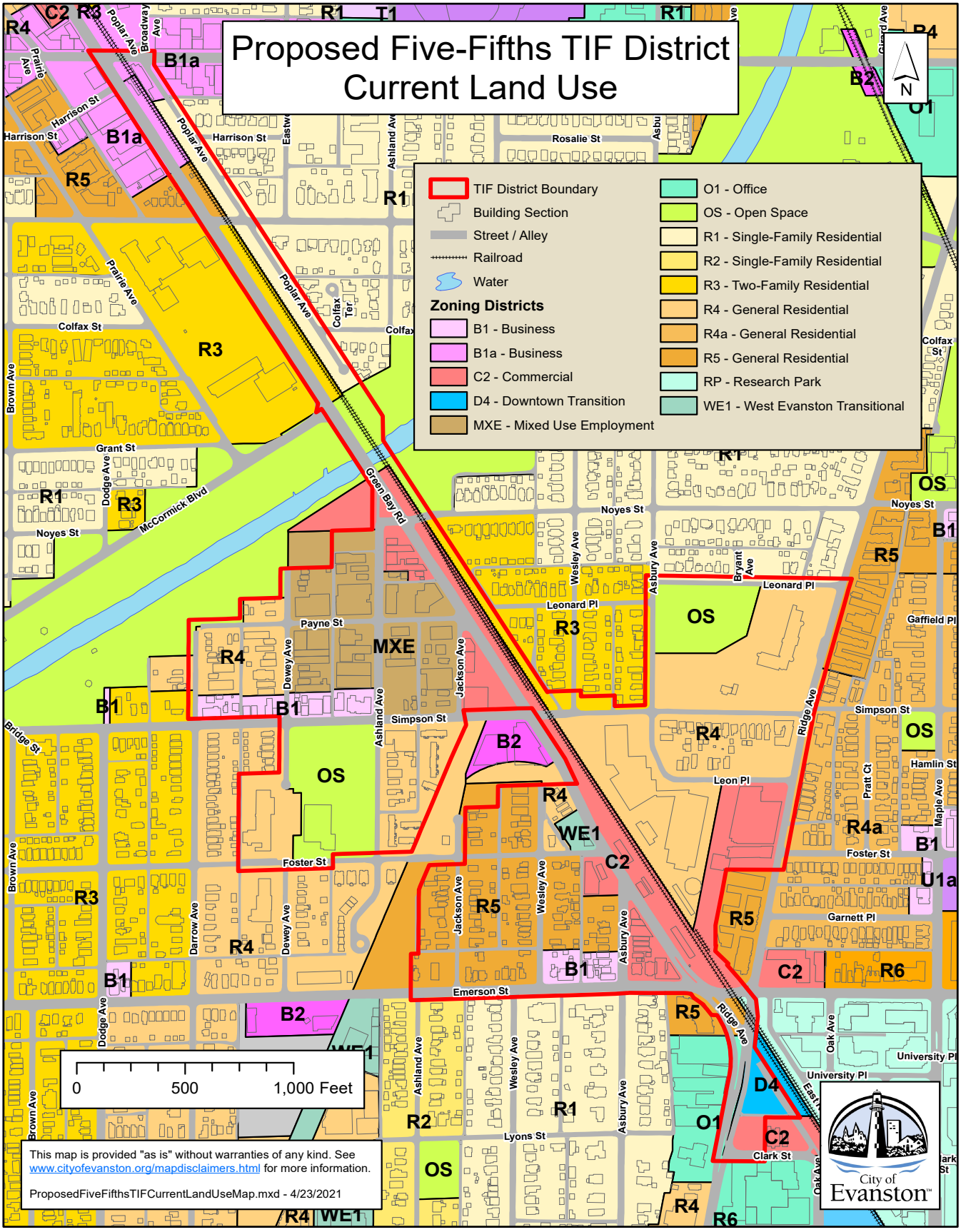
Paul Zalmezak serves as the City's Economic Development Manager and can be contacted at: pzalmezak@cityofevanston.org or 847.448.8013

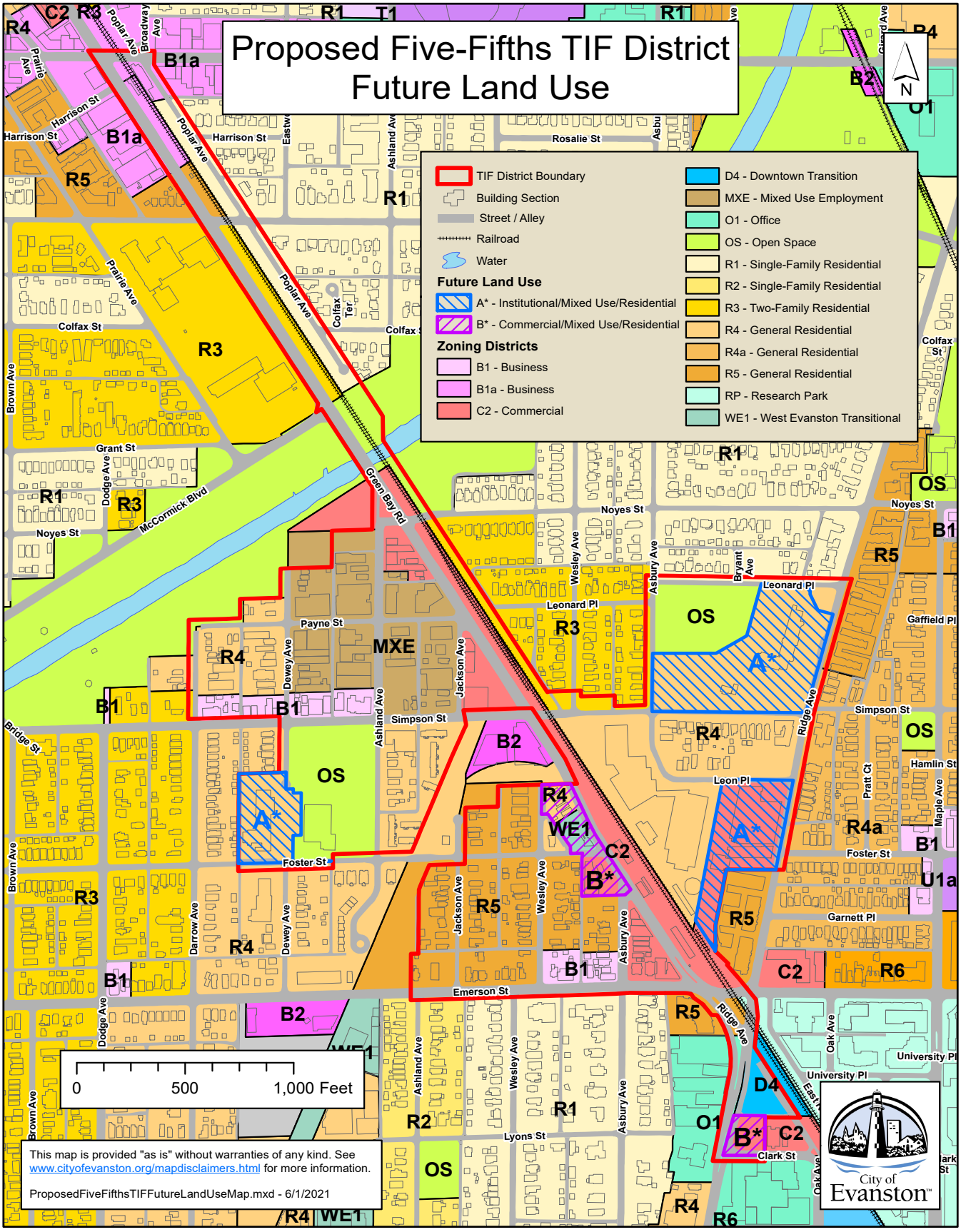
**State of Illinois Tax Increment Allocation Redevelopment Act**
(65 ILCS 5/Art. 11 Div. 74.4 heading) DIVISION 74.4. TAX INCREMENT ALLOCATION REDEVELOPMENT ACT
https://www.ilga.gov/legislation/ilcs/ilcs4.asp?DocName=006500050HArt%2E+11+Div%2E+74%2E4&ActID=802&ChapterID=14&SeqStart=213100000&SeqEnd=215400000

**Illinois Tax Increment Association**
https://illinois-tif.com/about-tif/

**TIF Illinois**
https://www.tifillinois.com/tif-basics.html


Proposed Five-Fifths TIF District
Proposed TIF District
Existing TIF District
Building Section
Tax Parcel
Street / Alley
Railroad
Water
N
0
500
1,000 Feet
This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.
ProposedFiveFifthsTIFMap.mxd - 3/10/2021
City of Evanston
Harrison St
Colfax St
Lincoln St
Rosalie St
Grant St
Noyes St
Leonard Pl
Payne St
Simpson St
Leon Pl
Foster St
Garnett Pl
Emerson St
Lyons St
Clark St
University Pl
Gaffield Pl
Hamlin St
Poplar Ave
Prairie Ave
Broadway Ave
Eastwood Ave
Ashland Ave
Jackson Ave
Wesley Ave
Asbury Ave
Bryant Ave
Girard Ave
Green Bay Rd
Ridge Ave
Dewey Ave
Darrow Ave
Dodge Ave
Brown Ave
Bridge St
Pratt Ct
Maple Ave
Oak Ave
Elgin Railroad Ave


Proposed Five-Fifths TIF District
Current Land Use
TIF District Boundary
Building Section
Street / Alley
Railroad
Water
Zoning Districts
B1 - Business
B1a - Business
C2 - Commercial
D4 - Downtown Transition
MXE - Mixed Use Employment
O1 - Office
OS - Open Space
R1 - Single-Family Residential
R2 - Single-Family Residential
R3 - Two-Family Residential
R4 - General Residential
R4a - General Residential
R5 - General Residential
RP - Research Park
WE1 - West Evanston Transitional
N
0
500
1,000 Feet
This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.
ProposedFiveFifthsTIFCurrentLandUseMap.mxd - 4/23/2021
City of Evanston


Proposed Five-Fifths TIF District
Future Land Use
TIF District Boundary
Building Section
Street / Alley
Railroad
Water
Future Land Use
A* - Institutional/Mixed Use/Residential
B* - Commercial/Mixed Use/Residential
Zoning Districts
B1 - Business
B1a - Business
C2 - Commercial
D4 - Downtown Transition
MXE - Mixed Use Employment
O1 - Office
OS - Open Space
R1 - Single-Family Residential
R2 - Single-Family Residential
R3 - Two-Family Residential
R4 - General Residential
R4a - General Residential
R5 - General Residential
RP - Research Park
WE1 - West Evanston Transitional
N
0
500
1,000 Feet
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ProposedFiveFifthsTIFFutureLandUseMap.mxd - 6/1/2021
City of Evanston

**88-R-21**

**A RESOLUTION**
**CITY OF EVANSTON COMMITMENTS CONCERNING THE PROPOSED FIVE-FIFTHS TIF DISTRICT**

**WHEREAS,** the City intends to redevelop and encourage residential use, retail, commercial and institutional uses to upgrade, expand and modernize facilities within the City as part of its ongoing economic development planning; and

**WHEREAS,** the City has proposed a Five-Fifths Redevelopment Project Area (the "TIF District") located in the north central portion of Evanston; and

**WHEREAS,** the proposed TIF District includes approximately two hundred eighty-four (284) tax parcels located to the east and west of Green Bay Road, to Ridge Avenue to the east, to Darrow Avenue to the west, and to Leonard Place to the north and Emerson Street to the south. A map of the proposed TIF District is attached hereto as Exhibit A; and

**WHEREAS**, City staff and officials have engaged extensively in multiple meetings with members of the community, including members of School District 65 and School District 202, regarding the proposed Five-Fifths TIF District; and

**WHEREAS,** several members of the community have expressed concerns with the proposed TIF District, including potential displacement and gentrification in the community, and with the potential benefits it will provide the community; and

**WHEREAS,** the City believes that the proposed Five-Fifths TIF District will provide numerous benefits to the community.

**WHEREAS,** the City believes that equity forms the foundation for this proposed TIF plan, and the intended investments and the restrictions recommended by Staff provide assurance that TIF funding should be devoted to those most in need.

**NOW BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

**SECTION 1:** The foregoing recitals are hereby found as fact and incorporated herein by reference.

**SECTION 2:** The City commits to support using TIF funds for residential repairs and improvements to encourage home ownership retention and to improve and maintain existing rental housing as desired by existing homeowners and allow aging in place. This may be accomplished by:

A. The use of TIF funds for structural repairs, such as roofing, chimney, and window repairs.

B. The use of TIF funds for systems improvements, such as HVAC, electrical, and plumbing systems.

C. The use of TIF funds to encourage climate resiliency measures, such as energy efficiency upgrades and the use of solar panels.

D. The use of TIF funds to prioritize senior citizens, members of the disabled community, long-time homeowners, and low-income residents.

**SECTION 3:** The City commits to support using TIF funds for Affordable Housing measures to help retain existing homeowners and renters and to support current small and mid-sized landlords. This may be accomplished by:

A. The use of TIF funds to fund up to fifty percent (50%) of the cost of each affordable housing unit.

B. The use of TIF funds with a preference for larger family units.

C. The use of TIF funds to assist small and mid-sized landlords with repairs and renovation to existing “naturally occurring” affordable rental housing units.

D. The use of TIF funds to expand the number of accessory dwelling units (ADU’s).

E. The use of TIF funds to expand homeowner community land trust programming

F. The use of TIF funds to offer homeowners, especially the elderly, licensed real estate and financial services.

**SECTION 4:** The City commits to support using TIF funds for workforce development by assisting small businesses with programs to train employees for current and future jobs and focusing that training on residents of the proposed TIF District. This may be accomplished by:

A. The use of TIF funds to train residents of the proposed TIF District.

B. The use of TIF funds to support creation of job training programs for businesses located within the TIF District.

C. The use of TIF funds to focus on training for new infrastructure jobs and top workforce opportunities as defined by large local employers within the TIF District.

D. The use of TIF funds for childcare space expansion and support.

**SECTION 5:** The City commits to support using TIF funds for infrastructure by funding new infrastructure and maintaining existing infrastructure, some of which has suffered from deferred maintenance. This may be accomplished by focusing on: water, sewer, street, sidewalk, bike path, walking path, and wayfinding projects.

**SECTION 6:** The City commits to support using TIF funds for public spaces, including community centers and recreational spaces, to a high quality standard that is equal or exceeds the quality of facilities in other areas of the City.

**SECTION 7:** The City commits to support using TIF funds for Business District improvement by supporting small businesses directly and the districts in which they are located including Simpson/Ashland, Emerson/Asbury, and Green Bay Road. This may be accomplished by:

A. The use of TIF funds for façade improvement programs, including awnings, tuckpointing, storefront glass, doors, and signage.

B. The use of TIF funds for Storefront Modernization programs focused on interior renovations and leasehold improvements affixed to the property including HVAC, plumbing, and electrical systems.

C. The use of TIF funds for improving business capacity.

D. The use of TIF funds for streetscape improvements.

E. The use of TIF funds for Business District identity, signage, and lighting improvements.

**SECTION 8:** The City commits to not supporting the use of TIF funds for: eminent domain, neighborhood clearance, funding for a new Civic Center, funding for a new Fifth Ward school, or funding for luxury housing/microunits.

**SECTION 9:** This Resolution 88-R-21 will be in full force and effect after the date of its passage and approval in the manner provided by law.

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings, Corporation Counsel

Adopted: _____, 2021

**EXHIBIT A**

# Memorandum

To: Councilmember Bobby Burns

From: Paul Zalmezak, Economic Development Manager

Subject: Five Fifths TIF Supplemental Information

Date: August 20, 2021

Summary:
This memo provides answers to a number of questions you have asked staff and consultant Kane McKenna Associates since the Five-Fifths TIF public hearing held July 12, 2021.

**1. Eminent Domain relationship to TIF**

The Illinois Compiled Statutes 735 ILCS 30 - Eminent Domain Act defines the conditions in which a governmental body can use eminent domain to acquire private property. The establishment of a Tax Increment Financing district is not required in order for a municipality to use its eminent domain authority, nor does the TIF act supersede the act. The Five Fifths TIF will not be used to fund any Eminent Domain acquisition of properties within the proposed TIF boundaries. Staff will recommend that language precluding the use of TIF funds for eminent domain for property acquisition within the TIF boundaries be included in the TIF adoption ordinances.

**2. Annual TIF Reports**

Economic Development and Finance staff reviewed an annual report with you. We agreed to create on the City's website a new "TIF dashboard" report that is easier to read and more easily accessible at a date to be determined.

**3. Summary of Evanston TIF Past Performance**

Consultant Kane McKenna analyzed the performance of the City's four completed/terminated TIFs by comparing each TIF's total EAV growth over the term of each TIF, with the growth rate in the CPI over the same period. As seen below, the EAV growth rate over the term of these four TIFs exceeded growth in CPI over the respective periods.

| TIF | Years | EAV Growth Rate | Average CPI Growth Rate |
|---|---|---|---|
| TIF #1 (Downtown) | 1985 to 2009 | 19.69% | 2.95% |
| TIF #2 (Southwest) | 1990 to 2014 | 8.56% | 2.63% |
| TIF #3 (Howard Hartrey) | 1992 to 2016 | 3.73% | 2.95% |
| TIF #4 (Washington National) | 1994 to 2018 | 5.36% | 2.24% |

**4. Please provide photos of examples of qualifying factors**
Attached are examples of Kane McKenna's photographs of qualifying factors.

**5. Some community members have expressed concern about gentrification resulting from TIF and generally in the Fifth Ward.**
Staff suggests there has been limited new development in the central area of the Fifth Ward during the last expansion period, *(define "expansion period")* with the exception of the non-profit donor-financed Y.O.U. headquarters, TIF financed 1817 Church Street building, and the City-financed renovation of Gibbs Morrison. Private investment in the proposed TIF area has been minimal, having occurred primarily along the periphery and in the Hill Arts District. Most recently, the Double Clutch Brewery on Jackson and the Soul and Smoke / Feast & Imbibe property acquisition and expansion occurred in Hill Arts District portion of the proposed TIF. In addition, in recent years, development was proposed on both sides of Emerson at Jackson and Ashland but has not moved forward. The only significant housing constructed in the area in the last 10 years is Emerson Square. Finally, the West Evanston TIF, immediately south of the proposed Five-Fifths TIF has experienced EAV growth of less than 1%.

**6. The TIF ordinances and staff report accompanying them should incorporate the following six target activities:**

1. **TIF will be invested to offset the cost of home repairs**
   To assist long-time homeowners, senior homeowners, and disadvantaged homeowners, staff recommends that TIF funds be used for home repairs, such as including HVAC, plumbing, electrical, roofing, doors, windows, fire protection, chimneys, etc., along with energy efficient / climate resilient retrofitting of residential building components.

2. **TIF will assist in the cost of delivering Workforce Development/Job Training for residents and businesses within the TIF district.**
   The TIF act allows for "job training and retraining projects." Staff recommends that TIF funds be used to train residents for, among other things, the construction of infrastructure improvements that are undertaken within the TIF pursuant to the TIF Plan, including water, sewer, sidewalks, alleys, lighting, electric vehicle charging, etc. This would help create a "built here by us" mindset that could enhance opportunities for Evanston community members.

3. **TIF will fund public infrastructure planning and construction.**
   As a public financing tool, TIF is commonly used to plan and construct public infrastructure improvements projects including water, sewer, electric, alleys, streets, streetscape, etc. Staff recommends that Five-Fifths TIF funds be used for delayed infrastructure projects or infrastructure suffering from deferred maintenance. Additional infrastructure improvements can include parking and new pedestrian paths and/or bike trails, including at the vacated Mayfair rail right of way, and other mobility systems. .

4. **Business District Improvements will benefit from TIF investment**
   Staff recommends that TIF be invested in small businesses within the Five-Fifths TIF for such improvments as exterior facade improvements, and interior building components, such asHVAC, plumbing, electrical, flooring, etc. Staff also recommends that Five-Fifths TIF funds be used to beautify the public improvements in the commercial areas of the TIF, including such things as benches, sidewalk improvements, bicycle racks, planters and other similar improvements.

5. **Fleetwood Jourdain Center Improvements could be funded with TIF**
   Since community members have asked for improvements to the Fleetwood Jourdain Center, staff recommends that Five-Fifths TIF funds be used for improvements to the Fleetwood Jourdain Center. This will to modernize the facility and provide expanded opportunities for neighborhood recreation and community gatherings. . Specific improvements to the Fleetwood Jourdain Center could include improvements for roller skating, a pool, basketball court improvements, and workout facility/gym. TIF could be one of several sources of funds for improvements.

6. **TIF to be used to fund the rehabilitation and creation of affordable housing units with a focus on larger family units.**
   The TIF statute allows for the rehabilitation, reconstruction or repair or remodeling of existing public or private buildings. Therefore, staff recommends that Five-Fifths TIF funding be used to assist with the cost of renovating existing residential single -family or multi-family residential housing units, including existing apartment buildings and two- and three-flats.

   The act also states that the municipality may pay from tax increment revenues up to 50% of the cost of construction of new housing units to be occupied by low-income households and very low-income households as defined in Section 3 of the Illinois Affordable Housing Act. The act defines “low-income” as a single person, family or unrelated persons living together whose adjusted income is more than 50% but less than 80% of the median area income adjusted for family size. “Very low-income” households are defined as those earning no more than 50% of the area median income.

   Staff will research the viability of engaging community land trusts and other means of maintaining affordability for the long term.

**7. TIF Budgeting by Categories**

Pursuant to the TIF Act, the total TIF budget cannot be exceeded without City Council approval; however, individual budget line times *within* the budget can be adjusted, as long as the total budget is not increased. For example, if we learn in later years that more funding is needed for job training and less needed for infrastructure than what is shown in the budget, funds can be “moved” from infrastructure to job training. .

**8. What are the projected revenues for the next 5 years?**

PKane, McKenna’s tax revenue projections are derived from a set of assumed projects provide by City staff that could potentially occur in the area subject to community/city council review and approval. Based on these specific project assumptions, Kane McKenna estimates the following

ranges of TIF revenues over the first five years of the TIF. To the extent that actual future projects deviate from these assumptions, the projections will change, as well.

| **Estimated TIF Revenues - First Five Years** | |
|---|---|
| Year 1 (2022) | $0 to $120,000 |
| Year 2 (2023) | $120,000 to $130,000 |
| Year 3 (2024) | $490,000 to $500,000 |
| Year 4 (2025) | $850,000 to $900,000 |
| Year 5 (2026) | $1.8 to $2 million |
| Note: These are projections based on early assumptions and will need to be updated once projects are determined and assessed valuations are certified by the assessor | |

**10. What would property tax revenues be without the TIF**

It is assumed that without establishment of the Five-Fifths TIF, tax revenue growth would be primarily limited to that associated only with organic growth, that is, growth related only to inflation, with little growth related to any significant improvements in the area. It is anticipated that with the establishment of the TIF, tax revues would grow a greater rate, due to improvements resulting from the TIF. Kane, McKenna estimated tax revenue growth in the absence of establishment of the the Five Fifths TIF (see attached)

**11. Provide the language from the comprehensive plan referenced in the TIF Redevelopment Plan document.**

- The Comprehensive Plan adopted in May 2000 ("the Comprehensive Plan") states: *"Evanston must allow growth to occur while enhancing the community's special character,*
- *"Evanston's distinct character is derived from its physical and cultural strengths"*
- *"Development within low- and moderate-income neighborhoods especially Evanston's west side, should be a priority for private and public investment to enhance the investments of current residents."*
- *"Public buildings should be modernized, cost efficient, and easily accessible places."*
- *"Additions to the housing stock should continue to offer a broad range of styles and prices. Shopping centers and business districts-should be places of convenience to residents as well as destinations for shoppers from outside the community. Existing businesses should be retained and new firms established through the implementation of an effective economic development strategy. That strategy should recognize Evanston's relative desirability as a location for companies working in the fast growing high-technology sector. It should promote locally-based businesses as well as regional and national business."*

**12. Explain why TIFs are better than issuing GO bonds**

TIF revenue bonds and GO bonds are not mutually exclusive tools. Their use depends on the circumstances of their application.. The City does not, as a practice, borrow money to lend to private developers for development projects. . Interest is paid on both GO bonds and TIF revenue bonds; however, GO bonds require the City's pledge (guarantee) if TIF revenues are not available for pledge, thus impacting the City's credit rating. TIF revenue bonds are appropriate for private redevelopment projects because they are performance based and shift risk of repayment of the bonds to the TIF and developer, rather than the City's general tax pledge

**Photographs of Qualifying Factors**


1655






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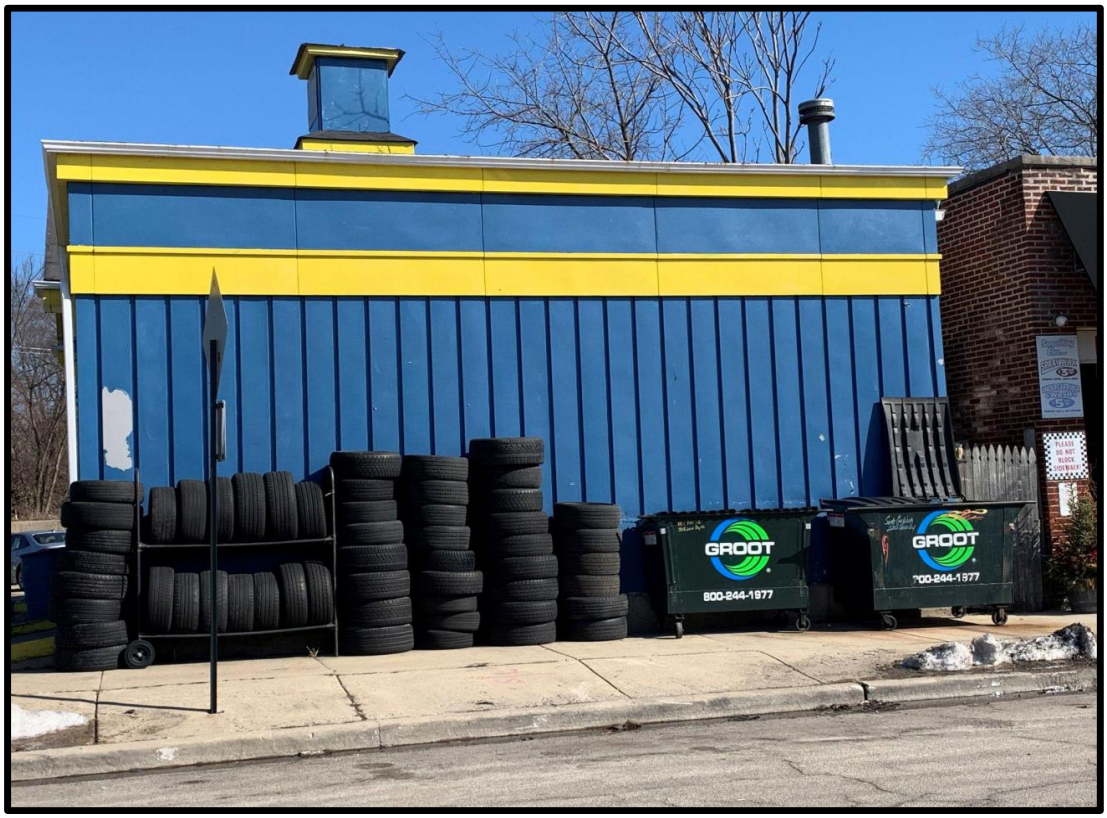


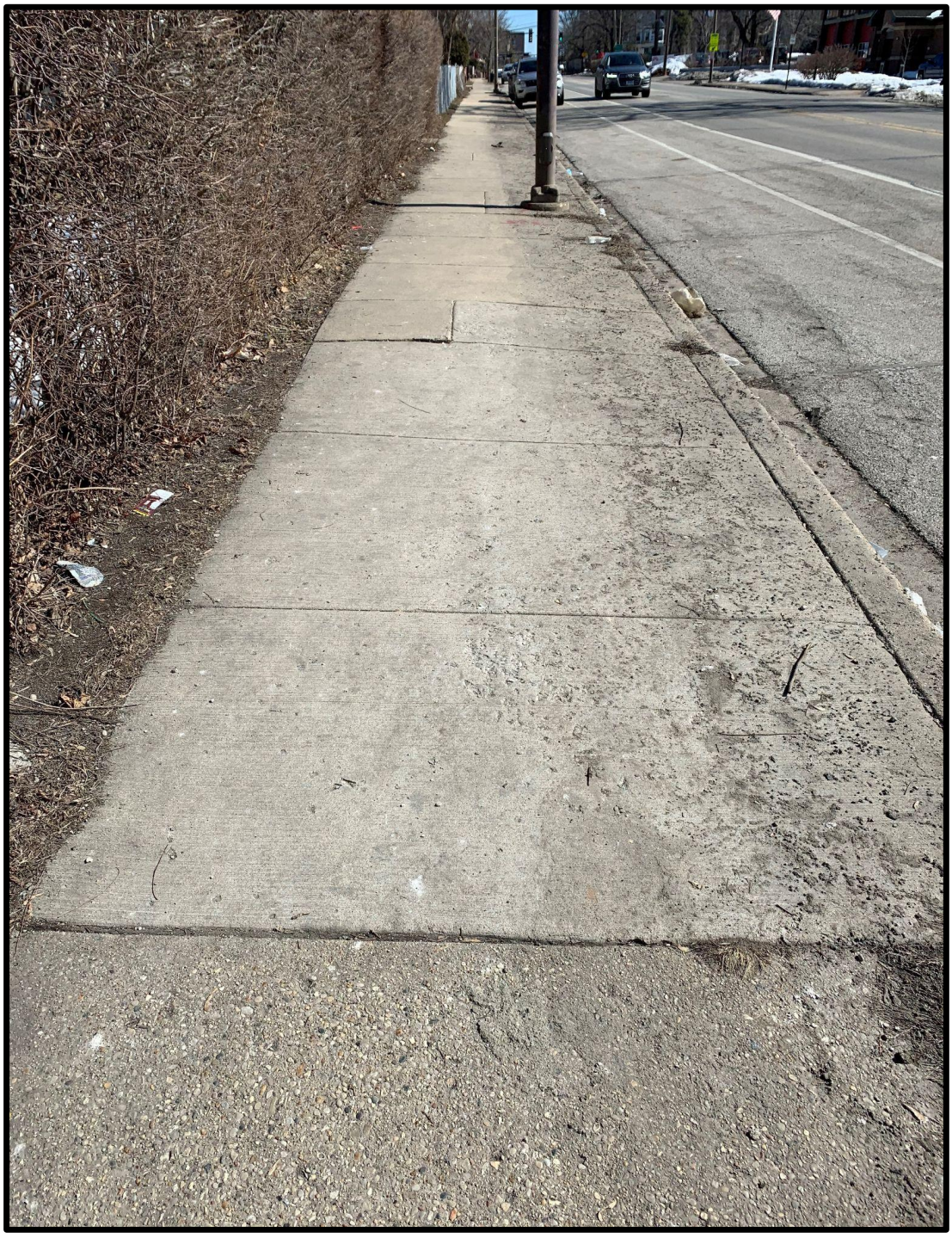


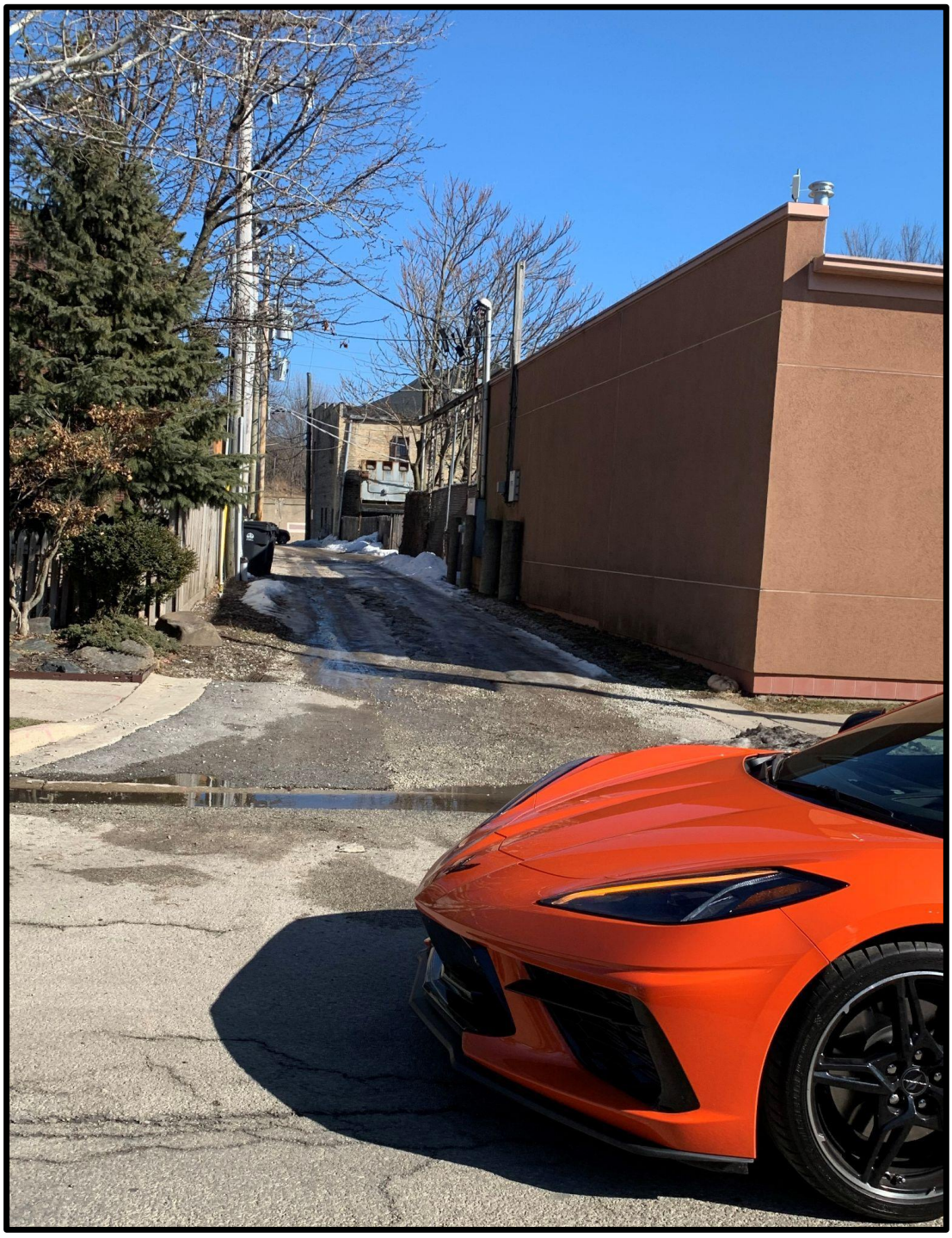







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$50 Off Brakes
(Front & Rear)
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Get 1 FREE






1655



# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| From: | Paul Zalmezak, Economic Development Manager |
| Subject: | Ordinance 66-O-21, Designating the Five-Fifths Redevelopment Project Area Pursuant to the Tax Increment Allocation Redevelopment Act |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends City Council adoption of Ordinance 66-O-21, Designating the Five-Fifths Redevelopment Project Area

Council Action:
For Introduction

Summary:
Ordinance 66-O-21 designates the Five-Fifths Redevelopment Project Area. This is one of three ordinances required by the State of Illinois Tax Allocation Act to implement a TIF District. Also included in this city council meeting packet are Ordinance 65-O-21, which provides the City the authority to approve the TIF plan and Ordinance 67-O-21 which approves adopting Tax Increment Allocation Financing.

Background
After a positive recommendation on January 27, 2021 from the Economic Development Committee, the City Council authorized Resolution 19-R-21 on February 8th approving a contract with Kane McKenna & Associates (KMA) to determine if the proposed TIF #9 (Five-Fifths TIF) study area qualifies under State of Illinois statute 65 ILCS 5/11-74.4 – Tax Increment Allocation Redevelopment Act. KMA is a consulting practice focused on municipal economic development and public finance. The firm has long assisted the City of Evanston with tax increment finance (TIF) advisory services.

Working with city staff, KMA completed the attached TIF Redevelopment Plan & Project and the TIF Qualification & Designation reports. For several months, KMA conducted the onsite analysis of the properties to determine the TIF physical qualification factors and studied the economic data provided by Cook County and city staff. KMA also assisted staff to convene the Joint Review Board (JRB) meeting on June 3, 2021 and the public hearing on July 12, 2021. KMA also helped staff manage the creation and distribution of associated newspaper notices and public mailings.

City staff, consultants, and councilmembers have hosted the State of Illinois minimum required meetings. In addition to the Economic Development Committee meetings, Joint Review Board, Public Hearing, and City Council meetings, staff in coordination with the respective 5th Ward councilmembers hosted community meetings on April 15, 2020 and June 30, 2020.

Councilmember Burns hosted meetings with District 202 staff and board members on July 21st and District 65 staff and board members on July 26th City staff and Mayor Biss were also in attendance. The District 65 Board discussed the TIF at a recent board retreat. The board member concerns have been incorporated into the plan summarized below and will ultimately be codified in an Intergovernmental Agreement (IGA) to be executed by the City Council and respective boards at a later date.

The qualification studies, reports, public notices, mailings, JRB meeting, and public hearing process follow the guidelines outlined by the State of Illinois statute 65 ILCS 5/11-74.4 – Tax Increment Allocation Redevelopment Act. The final step in the process is this City Council introduction and subsequent adoption of the the three ordinances.

Summary

The proposed Tax Increment Finance District #9, also known as the Five-Fifths TIF, is proposed to provide a dedicated funding source for a number of economic development initiatives long sought in the Fifth Ward, but not provided at a sustainable level by the private market. Much of the proposed TIF district encompasses residential property and small business districts anchored by independent businesses, many of which are Black-owned.

This TIF is unique in nature as it is designed to explicitly support homeowners and existing landlords maintain and improve existing residential property to help maintain culture, community, and independent minority-owned businesses. Staff is proposing that TIF funding be used strategically and narrowly on the following categories, mirroring terms staff proposes to use in a future IGA with Districts 65 and 202:

**1. Residential Repairs/Improvements**

To encourage homeownership retention and to improve and maintain existing rental housing as desired by existing homeowners and allow aging in place.

- Structural Repairs (Roofing, Chimney, Windows, etc.)
- Systems (HVAC, Electric, Plumbing)
- Climate Resiliency (including energy efficiency upgrades, solar panels, etc.)
- Prioritize senior citizens, lower income residents, etc.

**2. Affordable Housing**

TIF funding could be used to help retain existing homeowners and support current small and mid-size landlords and the construction of new housing for families. Funding opportunities include:

- 50% of the cost of each newly constructed affordable housing unit
- Larger Family Unit Preference (two to three bedrooms and larger)
- Serving diversity of socio-economic household needs

- Contextual - think neighborhood (Emerson Square) not downtown (Albion or E2)
- Assist with repairs to existing “naturally occurring” affordable rental housing units

**3 Workforce Development**

Assisting small businesses with programs to train employees for current and future jobs and focusing that training on residents of TIF District #9.

- Funding for residents of the TIF District
- Funding for businesses
- Funding for programming to serve businesses and residents
- Focus on training for new infrastructure jobs and top workforce opportunities as identified by local large employers including hospitals, Rotary, NU, etc.
- Childcare Space Expansion/Support (support pre-k and daycare programming)

**4. Infrastructure**

TIF will be used to fund new infrastructure and maintain existing infrastructure, some of which has suffered from deferred maintenance. Projects include:

- Water
- Sewer
- Streets
- Sidewalks
- Wayfinding

**5. Public Spaces**

TIF investments in TIF #9 public spaces that are equal or exceeding the quality of facilities in other areas of the city including:

- Fleetwood Jourdain Expansion/Improvements
- Other park facilities
- New public spaces to be created if desired

**6. Business District Improvement**

TIF increment will be used to support small businesses directly and the districts in which they are located including Simpson/Ashland, Emerson/Asbury, and Green Bay Road. Projects include:

- Façade Improvement Programs
- Storefront Modernization Programs (interior)
- Business Capacity Building
- Streetscape improvements
- Business District Identity, Signage, Lighting, Etc.

Nowhere in the above strategy does staff recommend the use of eminent domain or aggressive property acquisition strategies. In fact, staff recommends the City Council adopt Resolution 88-R-21 that specifically rejects the use of TIF for:

- neighborhood clearance
- funding for a new school
- funding for a new Civic Center, or

- funding for luxury housing or microunits.

Equity forms the foundation of this proposed TIF plan. Resolution 88-R-21 affirms the City's commitment to recommend TIF funding to serve those in most need and to help retain the culture and socioeconomic diversity of the neighborhoods within the proposed TIF district boundary. District 65 board members expressed strong support for ensuring that current residents of the 5th ward are not gentrified/priced out of their homes. Additionally, the district is committed to policies that provide affordable housing in the TIF #9 designated area with particular emphasis on 2-3 bedroom dwellings and larger. The resolution and TIF plan will help achieve these objective.

Attachments

In addition to the subject ordinance, attached is supplemental information including:

1. answers to written questions from the public hearing submitted by Evanston community members;
2. A staff memo to Councilmember Burns detailing answers he posed to staff and the consultant; and
3. Resolution 88-R-21 for reference purposes and to assure it is always associated with these ordinances.
4. TIF Frequently Asked Questions

Additional information about the TIF#9 (Five-Fifths TIF) including plan, public notices, ordinances, redevelopment plan, the public hearing questions and more can be found at the following link: https://www.cityofevanston.org/business/tif-districts

Legislative History:

On June 3, 2021 the Joint Review Board unanimously approved an advisory, nonbinding recommendation to the City Council. The City Council fulfilled the obligations of the TIF Act by convening a public hearing on July 12, 2021.

Attachments:

Ordinance 66-0-21 Designating the Five Fifths TIF Project Area
TIFPublicHearingQuestions
FiveFifthsTIFFAQ
88-R-21 City Commitments Concerning the Five Fifths TIF District
Memo to Burns Re Five Fifths TIF

**66-O-21**

**DESIGNATING THE FIVE-FIFTHS REDEVELOPMENT PROJECT AREA PURSUANT TO THE TAX INCREMENT ALLOCATION REDEVELOPMENT ACT**

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:**

**WHEREAS**, it is desirable and in the best interest of the citizens of the City of Evanston, Cook County, Illinois (the "City"), for the City to implement tax increment allocation financing pursuant to the Tax Increment Allocation Redevelopment Act, Division 74.4 of Article 11 of the Illinois Municipal Code, as amended (the "Act"), for a proposed redevelopment plan and redevelopment project ("Redevelopment Plan and Project") within the municipal boundaries of the City and within a proposed redevelopment project area ("Redevelopment Area") described in Section 1 of this Ordinance; and

**WHEREAS**, the Corporate Authorities have heretofore by ordinance approved the Redevelopment Plan and Project, which Redevelopment Plan and Project were identified in such ordinance and were the subject, along with the Redevelopment Project Area designation hereinafter made, of a public hearing held on July 12, 2021, and it is now necessary and desirable to designate the Redevelopment Area as a redevelopment project area pursuant to the Act.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Evanston, Cook County, Illinois, as follows:

**SECTION 1.** Area Designated. That the Redevelopment Area, as legally described in EXHIBIT A, attached hereto and incorporated herein as if set out in full by this reference, is hereby designated as a redevelopment project area pursuant to Section 11-74.4-4 of the Act. The general street location for the Redevelopment Area is described in EXHIBIT B attached hereto and incorporated herein as if set out in full by this reference. The map of the Area is depicted on EXHIBIT C attached hereto and incorporated herein as if set out in full by this reference.

**SECTION 2.** Invalidity of Any Section. That if any section, paragraph, or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Ordinance.

**SECTION 3.** Superseder and Effective Date. That all ordinances, resolutions, motions, or orders in conflict herewith shall be, and the same hereby are, repealed to the extent of such conflict, and this Ordinance shall be in full force and effect immediately upon its passage by the Corporate Authorities and approval as provided by law.

AYES _____

NAYS _____

ABSENT _____

Introduced:_____, 2021

Adopted:_____, 2021

Approved:

_____, 2021

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings, Corporation Counsel

**EXHIBIT A**

**LEGAL DESCRIPTION**

**REDEVELOPMENT PROJECT AREA**

## LEGAL DESCRIPTION FOR THE FIVE-FIFTHS TAX INCREMENT PROJECT AREA, EVANSTON, IL

That part of the City of Evanston, Illinois described as follows:

Beginning at the intersection of the North line of Central Street and the Southwesterly line of Green Bay Road; thence East, along the North line of Central Street, to the East line of Broadway Avenue; thence South to the intersection of the South line of Central Street and the Northeasterly line of Poplar Avenue; thence Southeasterly, along the Northeasterly line of Poplar Avenue, to the West line of Ashland Avenue; thence South, along the Southerly extension of the West line of Ashland Avenue, to the intersection of the South line of Grant Avenue and the Northeasterly right of way line of Chicago and Northwestern Railway; thence Southeasterly, along the Northeasterly right of way line of Chicago and Northwestern Railway, to the North line and its extension of Lot 15 of Block 3 in Evanston Centre 2nd Addition in the Southeast Quarter of Section 12, Township 41 North, Range 13 East of the Third Principal Meridian; thence East along the North line and its extension of said Lot 15 to the East line of Wesley Avenue; thence South, along the East line of Wesley Avenue, to the Northwest corner of Lot 18 of Block 1 in said Evanston Centre 2nd Addition; thence East, along the North line of said Lot 18 and its extension to the Northwest corner of Lot 1 in said Block 1 in Evanston Centre 2nd Addition; thence South to the Southwest corner of said Lot 1, thence East to the Southeast corner of said Lot 1 being the intersection of the North line of Simpson Street and the West line of Asbury Avenue; thence North, along the West line of Asbury Avenue, to the North line and its extension of Leonard Avenue; thence East, along the North line and its extension of Leonard Avenue, to the Southeasterly right of way of Ridge Avenue; thence Southwesterly, along said Southeasterly right of way, to the North line of Simpson Street; thence Southwest to the intersection of the South line of Simpson Street and the Southeasterly right of way line of Ridge Avenue; thence Southwesterly, along the Southeasterly right of way line of Ridge Avenue, to the North line and its extension of Lot 8 in County Clerk's Division of unsubdivided lands in the Northwest Quarter of Section 18, Township 41 North, Range 14 East of the Third Principal Meridian recorded September 12,1888 as document 1003465 being also a boundary line of Lot 1 of Northwestern University Consolidation recorded September 11, 1996 as document 96693462; thence West, along the last described line, to the Northwest corner of aforesaid Lot 8 being a corner of lot 1 in said Northwestern University Consolidation; thence Southwest, along the East line of Lot 1 in said consolidation, 256.27 feet to a bend point in the Easterly line of said Lot 1; thence continuing Southerly, along the East line of Lot 1, being a curve concave easterly and having a radius of 395.25 feet, an arc distance of 107.79 feet; thence East, along the boundary of Lot, 2.57 feet to a corner of said Lot 1; thence Southwest, along a boundary of Lot 1 a distance of 18.13 feet, more or less, to Southeasterly corner of said Lot 1 being also the Northwest corner of Lot 12 in County Clerk's Division of unsubdivided lands; thence Southeasterly, along a line drawn to a point on the South line of said Lot 12 being 17.0 feet (as measured on the South line of Lot 12) a distance of 94.0 feet; thence Southwesterly at right angles to the last described line 9.11 feet; thence Southeasterly 82.26 feet, along a line to a point on the South line of aforesaid Lot 12 being 39.06 feet West (as measured on the South line of Lot 12); thence Southeasterly, along a line forming a deflection angle to the left with the

prolongation of the last described line, 14.44 feet; thence Southeasterly to the to the intersection of the South line of Emerson Street and the Northeasterly line of East Railroad Avenue; thence Southwesterly to the Northeast corner of vacated West Railroad Avenue by document87518006; thence Southeasterly, along the Northeasterly line of vacated West railroad Avenue, to the North line of Lots 8 to 13 of Block 1 in Pratt's Addition to Evanston extended East, being the South line of an alley; thence West, along said South line and its extension, to the East line of Lot 10 in said Block 1 of Pratt's Addition to Evanston; thence South, along the East line and its extension to the South line of Clark Street; thence West along the South line of Clark Street and its extension to the West line of Ridge Avenue; thence Northeasterly, along the West line of Ridge Avenue/Green Bay Road to the South line of Emerson Street; thence West along the South line of Emerson Street to the West line and its extension of the East 30 feet of Lot 19 of Block 4 in Grant and Jackson's Addition to Evanston in the Northeast Quarter of Section 13, Township 41 North, Range 13 and the Northwest Quarter of Section 18, Township 41 North, Range14 East of the Third Principal Meridian; thence North, along the last described line, to the North line of the East-West alley in said Block 4; thence east, along the North line of said alley, to the East line of the North-South alley in said Block 4; thence North, along said east line, to a bend point in Lot 3 in said Block 4;thence Northeasterly, along the Westerly line of Lots 1, 2 and 3 in said Block 4 to the South line of Foster Street; thence East, along the South line of Foster Street, to the East line of Jackson Avenue; thence North, along the East line of Jackson Avenue to the South line of the East-West alley and its extension in Block 2 in said Grant and Jackson's Addition to Evanston to the Southwesterly right of way of the Chicago and Northwestern Railway right of way being also the Northeasterly right of way of Green Bay Road; thence Northwesterly, along said right of way line, to the North line of Simpson Street; thence West, along the North line of Simpson Street, to the East line of Jackson Avenue being the Southwest corner of the Resubdivision of Block 10 in Evanston Centre Addition; thence Southeasterly to the Northwest corner of Block 13 in aforesaid Evanston Centre Addition; thence Southwesterly, along the former Northwesterly right of way line of Chicago and Northwestern Mayfair to Evanston line (now abandoned), to the north line of Foster Street; thence West, along the North line of Foster Street, to the East line and its extension of a North-South alley in Block 6 of McNiell's Addition to Evanston in the Northwest Quarter of the Northeast Quarter of Section 13, Township 41 North, Range 13 East of the Third Principal Meridian; thence South, along the East line and its extension of said alley to the South line of Foster Street; thence West, along the South line of Foster Street to the West line and its extension, to the West line and its extension of a North-South alley in Block 2 of said McNiell's Addition to Evanston being also the West line of Foster Field Resubdivision; thence North, along the West line of Lot 2 of said Foster Field Resubdivision, to the North line of said Lot 2 being also the South line of Lot 4 in Block 2 of aforesaid McNiell's Addition to Evanston; thence East, along the last described line, to the Southeast corner of said Lot 4 being on the West line of Dewey Avenue; thence North , along the West line of Dewey Avenue, to the North line of Simpson Street; thence West, along the North line of Simpson Street, to the West line of Darrow Avenue; thence North, along the West line of Darrow Avenue, to the North line of Payne Street; thence East, along the North line of Payne Street, to the Southeast corner of Lot 5 in Craven's Resubdivision of Lots 9, 10 and the South Half of Lot 11of Block 5 of Payne's Addition to Evanston in the Southwest Quarter of the Southeast Quarter of Section 12,

Township 41 North, Range 13 East of the Third Principal Meridian; thence North, along the East line of said Lot 5 to the South line and its extension of Lot 6 in in Block 5 of the aforesaid Payne's Addition to Evanston; thence East, along the South line and its extension of Lot 6, to the Southeast corner of Lot 6 being on the West line of Dewey Avenue; thence North, along the West line of Dewey Avenue, to the South line and its extension of Lot 14 in Block 6 of said Payne's Addition to Evanston; thence East, along the South line and its extension of Lot 14 to the Southeast corner of Lot 14 being on the West line of a North-South public alley; thence North, along the West line of said alley to the Northeast corner of Lot 16 in said Block 6being on the South line of Noyes Street; thence East, along the South line of Noyes Street to the Northeast corner of Lot 1 in Owner's Resubdivision of Lots 1 and 2 of Block 6 in said Payne's Addition to Evanston being on the West line of Ashland Avenue; thence North, along the West line of Ashland Avenue, to its intersection with the Southwesterly line of Green Bay Road; thence Northwesterly, along the Southwesterly line of Green Bay Road to the Northeast corner of Lot 1 in Owner's resubdivision of Lot 21 of Block 11 in North Evanston recorded as document 3426469; thence Southwesterly, along the Northwesterly line of said Lot 1 a distance of 30.0 feet; thence Northeasterly to a point on the Southwesterly line of Green Bay Road being 30.0 feet Northwesterly of the Northeast corner of the aforesaid Lot 1 of Owner's Resubdivision of Lot 21; thence Northwesterly, along the Southwesterly line of Green Bay Road to the point of beginning, all in Cook County, Illinois.

**EXHIBIT B**

**GENERAL STREET LOCATION OF PROJECT AREA**

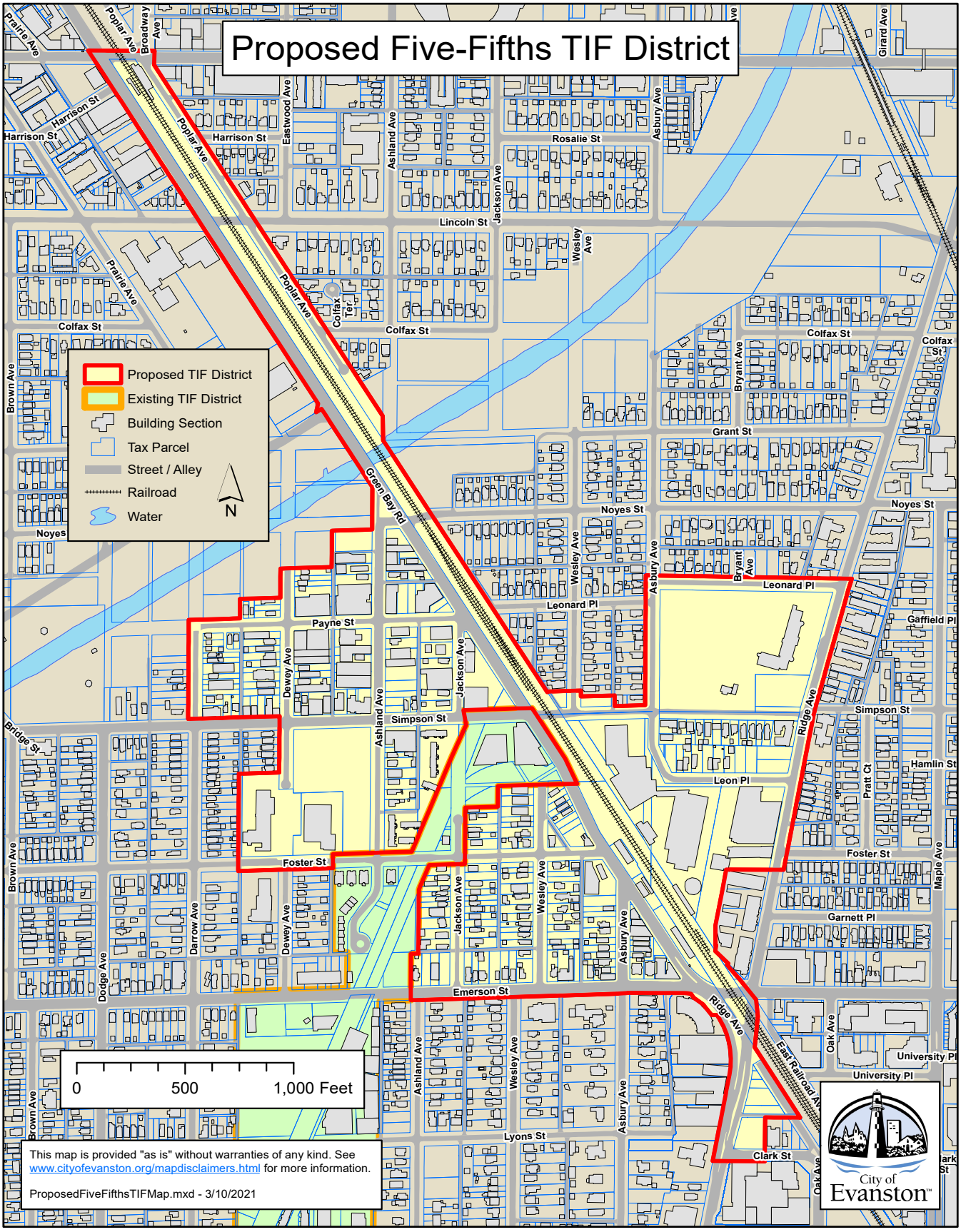
## FIVE FIFTHS TIF GENERAL STREET LOCATION OF PROJECT AREA

“The majority of the parcels in the proposed redevelopment project area are situated east and west of Green Bay Road, to Ridge Avenue to the east, to Darrow Avenue to the west, and to Leonard Place to the north and Emerson Street to the south”

**EXHIBIT C**

**MAP OF**

**REDEVELOPMENT PROJECT AREA**


Proposed Five-Fifths TIF District
Proposed TIF District
Existing TIF District
Building Section
Tax Parcel
Street / Alley
Railroad
Water
N
0
500
1,000 Feet
This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.
ProposedFiveFifthsTIFMap.mxd - 3/10/2021
City of Evanston
Harrison St
Colfax St
Lincoln St
Rosalie St
Grant St
Noyes St
Leonard Pl
Payne St
Simpson St
Foster St
Emerson St
Lyons St
Clark St
Leon Pl
Garnett Pl
University Pl
Gaffield Pl
Hamlin St
Poplar Ave
Broadway Ave
Prairie Ave
Eastwood Ave
Ashland Ave
Jackson Ave
Wesley Ave
Asbury Ave
Bryant Ave
Girard Ave
Colfax Ter
Green Bay Rd
Ridge Ave
East Railroad Ave
Oak Ave
Maple Ave
Pratt Ct
Bridge St
Brown Ave
Dodge Ave
Darrow Ave
Dewey Ave

**CITY OF EVANSTON - TIF PUBLIC HEARING QUESTIONS AND RESPONSES -** July 26, 2021

1. **I appreciate that Council Member Burns has taken the lead on setting up the next TIF meeting. I requested last night and repeat today that a series of City Wide Q&A Town Hall type meetings be scheduled. I don't think Council Member Burns should be saddled with this responsibility. Please let me know when the next TIF meeting is scheduled.**

   The city is meeting all of the statutory requirements. The city has also exceeded them by presenting in public ward meetings as requested and furthermore through discussion / debate at city council and economic development committee meetings when first proposing the TIF. There are opportunities to exceed meeting requirements in coming weeks if so desired/directed.

2. **Who are the individuals who make up the JRB Taxing Districts group, and how were they selected to judge the qualifications of the proposed TIF?**

   The individuals are selected by the respective organizations. The most recent JRB included members of impacted taxing bodies including:
   - District 202 - Mary Rodino, CFO
   - District 65- Raphael Obafemi, CFO
   - Cook County - Mohammed Elahi, Deputy Director Planning/Economic Development
   - Oakton Community College - Jeffrey Gossrow, Budget and Analysis Manager
   - City of Evanston - Paul Zalmezak, Economic Development Manager (although finance director often participates in this meeting)
   - 5th Ward Resident - Linnea Latimer

   The Joint Review Board is defined in the state statutes as the taxing bodies (65 ILCS 5/11-74.4-5) (from Ch. 24, par. 11-74.4-5) Sec. 11-74.4-5.(b) Public hearing; joint review board.

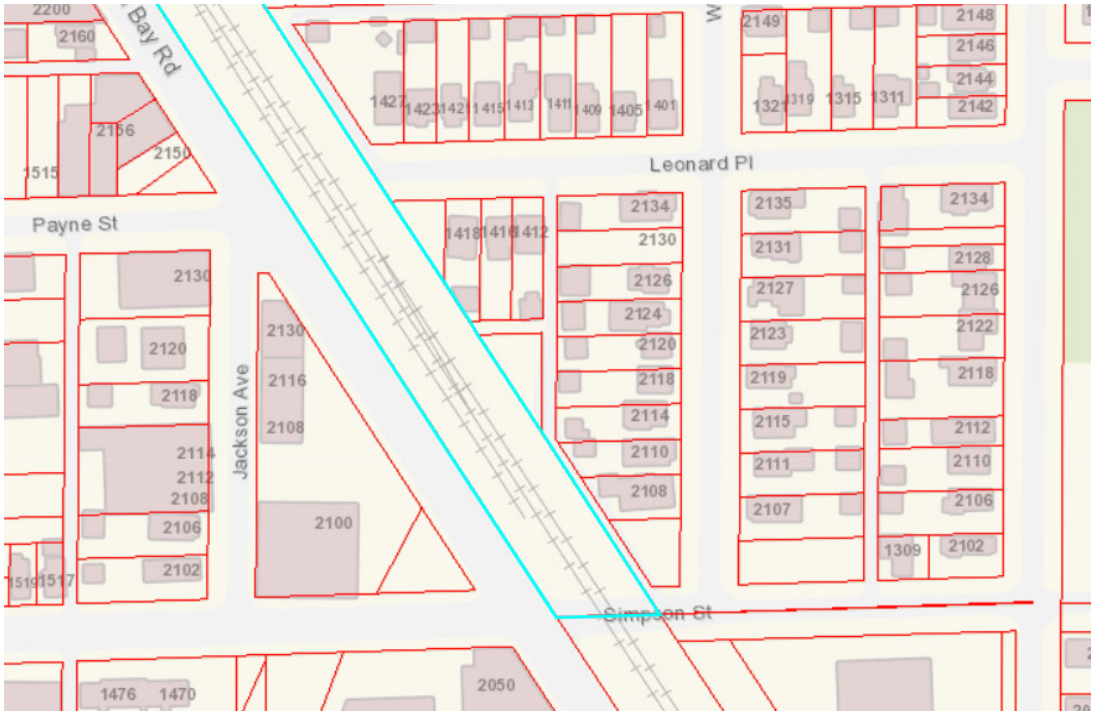
   https://www.ilga.gov/legislation/ilcs/fulltext.asp?DocName=006500050K11-74.4-5

   *"Prior to holding a public hearing to approve or amend a redevelopment plan or to designate or add additional parcels of property to a redevelopment project area, the municipality shall convene a joint review board. The board shall consist of a representative selected by each community college district, local elementary school district and high school district or each local community unit school district, park district, library district, township, fire protection district, and county that will have the authority to directly levy taxes on the property within the proposed redevelopment project area at the time that the proposed redevelopment project area is approved, a representative selected by the municipality and a public member. The public member shall first be selected and then the board's chairperson shall be selected by a majority of the board members present and voting. For redevelopment project areas with redevelopment*

*plans or proposed redevelopment plans that would result in the displacement of residents from 10 or more inhabited residential units or that include 75 or more inhabited residential units, the public member shall be a person who resides in the redevelopment project area."*

3. **How can the Metra track embankment be considered part of the TIF? Evanston does not own the track embankment.**

   Ownership of the property is irrelevant to the TIF map making process. The proposed TIF district is composed of contiguous parcels. The Metra property is included because the parcel is required to make a contiguous and functioning TIF project area. It is not legal to split a parcel (PIN) when creating a taxing district.




4. **Why is the Civic Center property in the TIF? The civic center is not in a blighted neighborhood. To say so will bring down property values of all of the surrounding adjacent neighbors residential properties.**

   Evanston has had numerous city hall properties during its history. It is good planning to consider that there is a likelihood that over the next 23 years (the life of a TIF district) that all or a portion of the Civic Center property could be reused for private purposes, and therefore property tax generating. The 23 year life cycle of a TIF represents six city council terms.

The most recent City Council has recently agreed to at a minimum study the possibility. The building represents our biggest asset and requires significant investment. No decisions have been made nor has there been a public process. Placing the property in the proposed TIF does not represent fait accompli. It's simply planning.

If the sale of the property were to occur, the increment generated from the Civic Center property would be invested in the heart of the Fifth Ward. The area east of the railroad tracks has always had higher property values and is majority white as a result of red lining efforts years ago. There are few significant opportunities in the area to generate funding for meaningful improvements.

Secondly, neither city staff or the consultant are claiming the area is blighted, because it is not. It doesn't meet state of illinois TIF standards for blight, nor does it pass common sense definition of blight.

The City's consultant Kane McKenna & Associates has determined that the proposed TIF boundary as a whole meets the State of Illinois standards for a Conservation Area TIF. The State of Illinois defines a "conservation area" as having 50% or more of structures in area with an age of 35 years or more AND has a combination of three or more of the following conditions: 1) Dilapidation, 2) Obsolescence, 3) Deterioration, 4) Presence of Structures below minimum code standards, 5) Ilegal uses, 6) Excessive vacancies, 7) lack of ventilation, light, sanitary, 8) inadequate utilities, 9) excessive land coverage or overcrowding, 10) Deleterious land use, 11) lack of community planning, 12) Environmental remediation requirements, 13) Equalized assessed value lagging compared to balance of the community.

Kane McKenna determined that the proposed TIF district meets as many as six qualification factors: 1) Obsolescence, 2) Deterioration, 3) Inadequate Utilities, 4) Excessive Lot Coverage, 5) Lack of Community Planning, and 6) Lagging EAV. The consultant may update this list to remove lagging EAV depending on the updated assessed value information due from Cook County.

5. **Neither the City Council nor Evanston residents have discussed selling the Civic Center but many behind the scenes actions are taking place to be prepared to do so. An RFP was issued for planning the relocation of the Civic Center and Main Police Station functions. Why is this planning taking place and why is the Civic Center in the proposed TIF, IF not for the City Manager's intention to sell these properties? This is what I and others find so misleading.**

   We have had numerous public conversations about the evaluation of city owned properties and their potential disposition. Regardless of the status of those conversations, it represents good long range planning to include a property like the Civic Center in the proposed district because as mentioned above, TIFs last 23 years. The future is unknown. And perhaps one of the six city councils to represent future Evanston residents can use the financial tool to improve the community.

6. **There is a typo in the slides of the presentation it states ..750" (inches) of the proposed TIF District, whereas you meant 750'.**

   Noted. Thank you.

7. **The presentation packet states that on May 11, a notice of public hearing was sent out (only) to residential addresses within 750" of the proposed TIF District. This means very few people in the city received notice. THE 6TH WARD HAD NO NOTICE. No wards should be excluded.**

   The notice of public hearing met all State of Illinois requirements for a new TIF district proposal. Notices were posted in the Evanston Review (Chicago Tribune) where all city public/legal notices are posted. The next requirement of the State of Illinois is to submit ordinances for City Council consideration. City Council meetings are posted and provide for public comment. Furthermore, the City of Evanston requires a meeting for introduction and a second meeting for approval. In addition to the upcoming city council public meetings, there will be additional opportunities in meetings to be determined by Councilmember Burns.

8. **Apparently again on June 28, a notice of public hearing was sent to taxpayers of record and residential addresses within the TIF. THE 6TH WARD HAD NO NOTICE. No wards should be excluded.**

   The TIF notices meet all statutory requirements. Neither the State nor the City of Evanston require noticing of individual wards.

9. **How many people signed up for the Public Zoom Meeting on April 15th? This apparently was the only city wide public meeting on this very important subject and held during the height of the pandemic. Who attended this meeting and who from the city & consultants were present? Where would I find the presentation documents from this meeting? Was the meeting recorded? If not recorded, were meeting minutes issued?**

   The April 15, 2021 meeting was the state statute required public meeting. Participation in zoom meetings has proven to be quite convenient for some in the community who are unable to attend meetings in person. In fact, we are seeing increased engagement in recent hybrid meetings as well. April 15, 2021 was not the height of the pandemic, in fact, the State of Illinois announced the June 11th phase 5 reopening on Thursday May 6th.

   Alderman Rue Simmons was in attendance as was the Economic Development staff (Paul Zalmezak and Katie Boden), in addition to city consultants Kane McKenna. The meeting was held via Zoom. The link for the zoom meeting is: https://zoom.us/rec/share/zHXXCBwArTtPJnU-MI3izFqgzjKo0fL1PSad6UHDRtgnFY8ezczLbk0a2keWr9GJ.FORhOo0EGBV_v2Ok

10. **Whose properties are going to be taken by the city for purposes of implementing the TIF?**

    The City will not be taking property to implement the TIF. If the City Council approves the implementation of the TIF district, the resulting funding would be used for staff recommended improvements, which will require city council approval including: 1. Infrastructure 2. Workforce Development 3. Business District Improvements 4. Affordable Housing 5. Housing Repairs/Improvements. Staff recommends the city council restrict the use of TIF funding for these purposes and focus the investment west of the railroad right of way in the heart of the 5th Ward.

11. **How exactly are individual residential homeowner's properties benefiting from this TIF?**

    If the City Council approves staff recommendations, 5th ward residents could benefit from the improved infrastructure, funding for home repairs, job training, improved neighborhood business districts, and affordable housing funding.

12. **How will the TIF impact home property values?**

    As with all city policy, it is the hope that property values increase property values. This would occur by improving the quality of infrastructure, assisting with the cost of home repairs, reducing vacancies, increasing population on vacant property, and improving neighborhood amenities.

13. **How will the TIF impact people who rent their homes/apartments?**

    The City has not studied how the TIF will impact individuals who rent their homes. It is possible that rental properties with deferred maintenance will be improved and therefore improve the lives of tenants. Possible that renters, like owners, will enjoy living near stable business districts with more amenities.

14. **Is there a TIF TAX on those properties within the TIF? Is there a TIF TAX on those outside of the TIF?**

    There is not a "TIF Tax." The question may be implying that TIF districts result in higher taxes overall because the increment that would have been going for city wide services is now captured in the proposed TIF district. However, one might argue that the district is relatively small as a percentage of city-wide EAV and won't have much impact. And if in fact were true, perhaps wealthier / higher EAV property owners would be willing to make this sacrifice to assist with the proposed 5th Ward improvements.

15. **I have heard that there are businesses already seeking 10's of millions of dollars from the TIF funds to build their buildings. I cannot personally substantiate this. But if true, why is it the business of Evanston to fund private for-profit buildings and businesses?**

    Staff is not aware of any businesses / developers seeking funding from this proposed TIF. It is likely that staff would recommend programs such as facade improvement or storefront modernization to assist small business owners as has been the case throughout the community. Or, at a minimum, level the playing field for small businesses in our business districts along Emerson, Simpson, and Church. Projects that were reviewed prior to the implementation of the TIF and/or are in the works now would not qualify for TIF as they have failed the "but for" test - a requirement that "but for" the use of TIF, the project wouldn't happen.

16. **Page 34 of 97 of the TIF packet: The City may issue <u>obligations</u> secured by a Special Tax Allocation Fund. Or other funds as are available to the city (home rule no debt limit). What is a "Special Tax Allocation Fund"?**

    It is the term the State of Illinois gives to the TIF funds the City of Evanston manages once increment is generated and collected. The funds are deposited into an individual fund separate from the general fund and audited annually.

    State of Illinois Statute (20 ILCS 620/7) (from Ch. 67 1/2, par. 1007)defines the "special tax allocation fund."

    (*2) That portion, if any, of those taxes which is attributable to the increase in the current equalized assessed valuation of each taxable lot, block, tract, or parcel of real property in the economic development project area, over and above the initial equalized assessed value of each property existing at the time tax increment allocation financing was adopted, shall be allocated to and when collected shall be paid to the municipal treasurer, who shall deposit those taxes into a special fund called the special tax allocation fund of the municipality for the purpose of paying economic development project costs and obligations incurred in the payment thereof.*

17. **"ONE OR MORE SERIES OF OBLIGATIONS MAY BE ISSUED FROM TIME TO TIME IN ORDER TO IMPLEMENT THIS PLAN. TOTAL PRINCIPAL AND INTEREST PAYABLE IN ANY YEAR ON ALL OBLIGATIONS SHALL .. MAY BE PAYABLE FROM TAX INCREMENT REVENUES, FROM BOND SINKING FUNDS.." This sounds a lot like more Debt and more Taxes but it's not clearly spelled out in laymen's terms. During the discussion council members had with staff, it was more clearly stated that yes, Evanston residents will be left holding the bill for GO Bonds related to the TIF. Please make this absolutely clear in your response.**

Bonds / debt is not a requirement of TIF. The TIF plan provides for this as an option to the city. It is not uncommon for city infrastructure projects within a TIF to be funded with debt and repaid from future increment. Typically city's only issue debt in TIF districts for public infrastructure projects, not private development. In the unlikely event that the TIF would be unable to generate the increment to cover the debt, the City would be required to pay the debt from other sources. There are no examples of this happening in Evanston in its 40 years of using TIF.

18. **The TIF was said last night to be a "Financing Tool" yet the document is called a redevelopment tool. This is misleading. The document needs to be corrected.**

    The State of Illinois Tax Allocation Act language can be confusing. They refer to it as a redevelopment plan. All of Evanston's TIFs have approved "Redevelopment Plans". The State defines the requirements of implementing Tax Increment Financing in a Redevelopment Area or a TIF district - both are the same.

19. **The TIF map in the document includes parks (and the civic center), and yet you said don't worry, "staff would never sell the park". This is misleading. The document needs to be corrected.**

    If directed by City Council, staff will pursue dividing the Civic Center PIN to separate Ingraham Park from the Civic Center building. This could be helpful in the long run if this or future City Councils ultimately decide to sell the Civic Center. In the meantime, it is one PIN, and therefore will appear on maps until a change is ultimately made. We have updated the future land use map to the best of our ability to show that future land use is OS (open space).

    It is understandable why the community would think it was a possibility because it appears in the proposed TIF district. In fact, TIF funding can be used to improve parks. Staff recommends keeping Ingraham Park in the proposed TIF to benefit from potential future TIF infrastructure funding / improvements if the TIF were to be approved.

    In the final TIF ordinance, staff will recommend the City Council expressly prohibit redevelopment or sale of Ingraham Park.

    For reference, you can see below that the civic center property is divided into three parcels today. 11-07-118-001-0000, 11-07-118-002-0000, and 11-07-118-004-0000. Staff could recommend splitting the larger 11-07-118-001-0000 parcel into two or three parcels by taking out the areas defined by the red dashed lines.


Leonard Pl
Ingraham Park
2100
1223
2047
1200
2060
2121
2119
2115
2111
2103
2127


Leonard Pl
Ingraham Park
2100
1223
2047
1200
2121
2119
2115
2111
2103

**20. Why is the civic center part of the TIF?**

Answered in #4 above. It has potential to drive significant incremental revenue for the proposed focus areas of the tif - affordable housing, 5th ward business district improvements, workforce training, home improvements, and city infrastructure. Staff recommends directing this increment west of Green Bay Road/Tracks to the areas of the fifth ward that need it most. This is a significant increment generator. Without it, potential funding would be reduced.

**21. What are the project income and revenues for the next 5 years?**

Projections are derived from potential tax revenue generated by a variety of projects that could potentially occur in the area subject to community/city council review and approval. Kane McKenna estimates the following ranges of TIF revenues over the first five years of the TIF

| **Estimated TIF Revenues - First Five Years** | |
|---|---|
| Year 1 (2022) | $0 to $120,000 |
| Year 2 (2023) | $120,000 to $130,000 |
| Year 3 (2024) | $490,000 to $500,000 |
| Year 4 (2025) | $850,000 to $900,000 |
| Year 5 (2026) | $1.8 to $2 million |
| Note: These are projections based on early assumptions and will need to be updated once projects are determined and assessed valuations are certified by the assessor | |

**22. How much public land is east of the tracks?**

East of the tracks is the Civic Center parcel and fleet services. Civic Center property, excluding Ingraham is 293,000 sq ft or 6.5 acres. Fleet services is 265,000 sq ft or approximately 6 acres.

**23. Can we create a plan funded by the sale of public land?**

The proposed TIF boundary includes the Civic center which has a likelihood of selling over the next 23 years. The proceeds would then be used to fund 5th ward projects. However, if it doesn't sell, there is less available to fund, but yes, the TIF plan still is functional, but just less funding. Other public land within the TIF includes the city's fleet services property which would likely not redevelop privately as there is little land available in Evanston for this type of use. Other public property within the proposed TIF includes streets, alleys and other parks - all potential beneficiaries of TIF funding.

24. **Can we allocate ARPA funding to the 5th ward?**
    Yes, to address COVID recovery challenges. ARPA economic development focused funding will likely yield $5 to $6 million for the entire city. Over 23 years, TIF is anticipated to generate approximately $80 million for 5th ward projects.

25. **What is the idea? What is city council thinking?**
    Staff is recommending the TIF district to create a dedicated funding source for affordable housing, home repairs, business district improvements, infrastructure, and workforce development programs. Climate resiliency, energy efficiency, and racial equity will be baseline requirements for every TIF funded project.

    The Civic Center, if it were ultimately sold to a private property owner would generate incremental revenue to be used in the fifth ward. If not, there is just less funding to be used for these types of projects.

26. **Is this a backdoor way to sell the civic center?**
    The Civic Center itself is a valuable property in an excellent location. It does not require TIF to sell or improve the prospects of selling. If the City Council or if one of the five subsequent city councils believe it is the right thing to do, the civic center sold for private development will generate tax increment to be used for projects west of Green Bay Road. If it doesn't sell, there will be less funding for projects.

27. **Have the school boards approved the TIF?**
    School boards do not approve / consider implementation of TIF districts. The JRB is served by District 65 and 202 staff and they recommended the TIF plan to the city council at the JRB meeting. TIF intergovernmental agreements can be negotiated. And the State of Illinois requires payments to school districts from TIFs based on a formula determined by population impacts of TIFs.

28. **Shouldn't we have communitywide townhalls to discuss this TIF if it includes the Civic Center, Fleet Services, and Fleetwood Jourdain?**

    There are no plans to use TIF to sell or change these buildings. If the TIF were to be approved, any TIF expenditures proposed would require city council approval. Staff is not recommending TIF funding be used to improve the Civic Center or Fleet Services center or to use TIF to incentivize the sale of the property. Those are legal uses of TIF, but the City Council is not required to use TIF for that purpose. The Civic Center is included as a means to create a source of investment for fifth ward projects west of Green Bay.

    The philosophy here is not using TIF to develop the CIvic Center. The focus is taking a 6 acre property that is generating $0 in property tax and thinking about how a future development would generate something greater than $0 to invest in a targeted fashion in the 5th ward. How this is done will require an ongoing planning process and public input now and throughout the life of the TIF if it were to be approved.

29. **What would the estimate tax dollar for all the public land be if it were it on the tax rolls and can TIFs be written in such a way as to split up %s to the city, school district and TIF if public land is sold so that the tax baseline amount is contributing to the general fund?**

    The land sale is subject to the market and the end use. The end uses are not known at this time. Any determination of value and sharing with taxing districts is subject to the public process. The frozen or base value of the land within the TIF is always funding all taxing bodies within the TIF. It's the increment from the taxing bodies that is seperated into the TIF district. Since the base value of public property is $0, it is hard to determine at this point what the "baseline amount" would be. An alternative would be to negotiate with the taxing bodies an annual payment to share the increment generated. Remember, however, the TIF is proposed as a means of transferring funding from higher valued real estate east of Green Bay Road to target underinvested areas west of Green Bay Road.

30. **Can we expand the current west side TIF to include parts of the new proposed TIF instead of creating a new TIF**

    Technically, yes. We expanded the Howard Ridge TIF district two years ago to extend further west along Howard Street. The existing West Evanton TIF has underperformed due to market conditions, having been launched at the very beginning of the "great recession" in 2006. Arguably, there are few economic engines in that TIF resulting in years of poor performance. And, the West Evanston TIF expires in 2029, giving us only 8 years of increment to work with if granted an expansion. The expansion does not reset the 23 year TIF term limit.

31. **How were the boundaries configured, what was the criteria?**

    The TIF boundary was created by analyzing property conditions, development patterns, and local market conditions. This was done using staff experience, expertise, and feedback from elected officials. Our consultant studied the proposed boundary and tested it against the State of Illinois TIF statute to determine if it met the qualification standards (see above) as a TIF conservation district. The findings were presented to the JRB and to the public via the Public Hearing.

32. **What is the timeline for public meetings, and vote to approve, alter or deny, that the city staff is looking at?**

    The City is required to consider the ordinances within 90 days of the public hearing. The last opportunity to do that would be October 10, 2021. September 27th is the last full council meeting prior to October 10th. There are committees meeting October 4, 2021. Additional public meetings outside of city council meetings will be planned.

33. **What are the projected increments revenues to the proposed TIF funds for the next 5 years?**

Please refer to Question 21

34. **How much public land is east of the tracks?**
Answered above. Approximately 12.5 acres between civic center and fleet services

35. **Can't we create a plan which is fed by the tax revenue from the developed land if the community decided to sell public land?**

We could create a plan to use the proceeds from the sale of public land to assist with the ideas outlined in the TIF plan if so desired. That would be up to the public and the City Council.

36. **The 5th Ward needs money to implement a well thought out plan. Why don't we get the idea of projects and their cost, and designate a percentage of all tax revenue from the x amount of the parcel allocated to the plan?**

There are numerous plans in the community that are guiding staff's recommendations. The work of community planning never ends. And it certainly is only beginning with this proposed TIF district. In some ways, what is proposed in this question is what the TIF actually is. The area in which we propose the TIF will provide future revenues generated by these parcels for the projects and to help offset their cost. Only a percentage of those private costs are covered by TIF. Traditionally, 25%. Only public infrastructure projects are covered 100% by TIF. The City already has the funding to support a "well thought out plan." There is debate in the community about the need for additional plans. We have heard the 2006 plan is sufficient. Others have suggested planning done earlier is sufficient. Staff is recommending we continue to plan as community values change, technology changes, market conditions change, etc.

37. **Can we allocate a percentage of the $5 million Federal Government American Rescue Plan to specific needs of the 5th Ward?**

Yes. We can for COVID impact related matters. The total allocated for

38. **What about the City stop wasting money for unneeded grandiose projects, and invest that money in services and projects essential to places like the 5th Ward?**

It's always the city's intentions to use taxpayer dollars for services and projects essential for all residents.

39. **It seems to me that there are several ways for the City to help a Ward rather than establishing a TIF.**

TIF is one tool to help assist with the cost of improving Evanston's neighborhoods. Community members are always welcome to make suggestions about other ways to help. TIF is one component to be used with other City of government resources.

**Additional FAQ's can be found here:**
https://www.cityofevanston.org/home/showpublisheddocument/65106/637617301741070000

**Additional City of Evanston TIF information, including information about the proposed TIF and existing TIFs can be found here:**

https://www.cityofevanston.org/business/tif-districts

## Five Fifths TIF FAQ

**What is Tax Increment Financing (TIF)**
TIF is a financial tool to improve infrastructure and encourage private development. Our local taxing bodies (City, District 65, District 202, Cook County, Oakton Community College) agree to make a joint investment in an identified district for a period of 23 years, during which new tax revenue generated in this district is reinvested in the designated area. Without the TIF, the development would not have occurred or would have occurred at a slower pace.

**Why is it called the Five-Fifths TIF?**
The name was derived from the idea that the new TIF could help make Evanston's Black community whole and a recognition of the Constitution 3/5th compromise. It's an aspiration. It's not a suggestion that it will heal or fix structural racism. But if focused on the six activities discussed below, it can help begin the repair. It also represents its focus on the historic Fifth Ward.

**What is city staff recommending the TIF be used for?**
Staff recommends the council focus TIF investment on the six activities listed below. At upcoming public hearings and City Council meetings, Evanston community members can provide input and propose alternative strategies. The TIF funding is meant to leverage other sources of investment and support initiatives underway in the area.

1. Invest in 50% of the cost of construction of new affordable housing
2. Assist with cost of repairs to existing residential property
3. Create workforce development (job training) programs
4. Assist small businesses in Fifth Ward business districts including Emerson Church/Dodge, and Simpson
5. Upgrade city infrastructure including parks, water, sewer, electric, alleys, streets, and sidewalks
6. Renovate / expand public community centers and education facilities

**Is TIF a tax?**
No, TIF Is not a new tax. Property tax payers continue to pay what they otherwise would have paid prior to being included in a TIF district.

**How are TIFs funded then?**
The year the TIF is established is called the "Base Year." The base year property tax revenues are collected by the local taxing bodies as if the TIF did not exist. Any increased tax revenue generated exceeding the "Base Year" or "Frozen Value" is held in the TIF account for investment in that specific TIF district. The increase in tax revenues, called "increment", is the result of either inflation, increased property values of properties within the TIF district, the conversion of a property from vacant to an active use, or the conversion of a property from a non-profit or government use to a private use.

**What is "Increment"?**

Increment is the term used for the property tax collected as the result of increased property values. This difference from this incremental value over the original value on the date the TIF was created, also known as “base value” or “frozen value,” is placed into a TIF account separate from the general collections of the City. Eligible projects within a TIF district can be funded with the increment.

**Aren’t TIFs used for blighted areas?**
Not in this case.The Fifth Ward is a solid middle class community with a strong history and great potential. The enabling TIF legislation provides for two means of qualifying an area for TIF. One is called a blighted area and the other is called a conservation area. The TIF consultants identified six factors that qualify the proposed area as a conservation area, as shown in bold below.

**What is a Conservation Area TIF then?**
The statute states specifically “a ‘conservation area’ means any improved area within the boundaries of a redevelopment project area located within the territorial limits of the municipality in which 50% or more of the structures in the area have an age of 35 years or more. Such an area is not yet a blighted area but because of a combination of three or more of the following factors is detrimental to the public safety, health, morals or welfare and such an area may become a blighted area:” (1) Dilapidation; (2) **Obsolescence**; (3) **Deterioration**; (4) Presence of Structures below minimum code; (5) Illegal use of individual structures; (6) Excessive vacancies; (7) Lack of ventilation, light or sanitary facilities; (8) **Inadequate utilities**; (9) **Excessive land coverage** and overcrowding of structures and community facilities; (10) Deleterious land use or layout; (11) **Lack of community planning**; (12) The area has incurred Illinois Environmental Protection Agency or United States Environmental Protection remediation costs; and (13) **Lagging EAV** / The total equalized assessed value of the proposed redevelopment project area has declined for 3 of the last 5 calendar years.
The Illinois statute 65 ILCS 5/11-74.4-3(a) et seq. can be read in detail at the following link:
https://www.ilga.gov/legislation/ilcs/fulltext.asp?DocName=006500050K11-74.4-3

**Why is the Civic Center included in the proposed Five-Fifths TIF?**
Staff recommends including the Civic Center building and parking lot, along with the north frontage of Simpson Street. Why? If we imagine there is a possibility that over the next 23 years the city administrative offices are relocated, we recommend including it in the district. The property has potential for adaptive reuse as housing, and new housing could be built along Simpson or on the existing parking lot. Today the Civic Center generates $0 in property tax revenue for city services. If it were to be sold for private use, it goes on the tax rolls and would generate TIF increment that can be used to fund reinvestment in the Fifth Ward.

**Is Ingraham Park in the Five-Fifths TIF?**
No! Ingraham Park will not be in the TIF district. Staff does not recommend redeveloping the park. An earlier draft of the future land use plan for the TIF showed the park as an institutional/residential use. That was just a function of the fact that the park and the Civic Center building are on the same tax parcel. Staff adjusted the map to remove the park from the

proposed district. The garden at the southwest corner of Leonard Place and Ridge will also not be included.

**Doesn't TIF rob the school districts of important revenue?**
The City of Evanston has a history of sharing revenue with District 65 and 202, especially if the redevelopment in the TIF will contribute to student growth. City staff has already begun conversations with the school district leadership about this matter and representatives have shared their concerns publicly.

**I heard that the City will use TIF to gentrify the area**
There is often the perception that city policy is to gentrify or use TIF to acquire and redevelop housing. This is not true. Staff is recommending the TIF funding be used in the following ways:

1. Invest in 50% of the cost of construction of new affordable housing
2. Assist with cost of repairs to residential property
3. Create workforce development (job training) programs
4. Assist small businesses in Fifth Ward business districts including Emerson Church/Dodge, and Simpson
5. Upgrade city infrastructure including parks, water, sewer, electric, alleys, streets, and sidewalks
6. Renovate / expand public community centers and education facilities

The City Council is responsible for reviewing and approving every TIF expenditure. Nothing will be approved without having received public input through ward and/or community meetings and City Council meetings.

**Will the City use Eminent Domain to redevelop my neighborhood?**
No. The State of Illinois Tax Allocation Act has specific requirements for establishing a new TIF district that results in a locally produced plan called the "TIF Plan and Redevelopment Project." While the name suggests that a redevelopment plan is in the works and the act does provide provisions for eminent domain, the Evanston City Council has never used TIF to fund eminent domain and has no intentions to. There are safeguards in the plan for residential displacement requiring additional studies and City Council approval. Staff is not recommending the use of eminent domain for any properties in the proposed Five-Fifths TIF district. In fact, staff is recommending the creation of this TIF district to assist with the cost of repairing existing housing, building new affordable housing on vacant sites, completing Emerson Square, and enhancing the existing historic business districts.

**Are TIFs inherently racist?**
TIFs are a financial tool. Urban planners recommend the financial tool to achieve redevelopment means and City Councils approve their proposed uses. It is possible that some decision makers have used TIF in a way that is influenced by structural racism. The Five-Fifths TIF is intended to have a limited focus that includes funding home repairs and the creation of affordable housing, improving infrastructure, business district improvements, and workforce development. Considering this funding will directly support a majority and historically Black

community, it is hard to suggest it is racist. The community should hold current and future staff and elected officials accountable. The intentions of this proposed TIF are clearly stated.

**How has Evanston used TIF in the past?**
Evanston is recognized for using TIF in a transparent and responsible way. Much of the downtown infrastructure was partially funded with TIF. The movie theater development at Church and Maple received TIF funding. Whole Foods and the Park Evanston apartment building were built with a TIF contribution. TIF was one of many funding sources for the Emerson Square affordable housing development. Valli Produce improved and re-energized the Evanston Plaza shopping center with a TIF contribution from the city.

**TIFs seem to be controversial, why is that?**
TIFs are not easy to explain. TIF reports, intended to be transparent, are not easy to read and lead to distrust. And frankly, media coverage of TIF usage in Chicago has tainted this important economic development tool here in Evanston. Chicago's policies and liberal use of TIF for financing development do not translate in the Evanston context. We can use the lessons learned in Chicago to guard against the reported abuse and negative consequences. But Evanston's use of TIF does not mirror our southern neighbor's practices.

**Why use public money to help with private development?**
TIF is only used when a clear case is made that but for the use of TIF investment, a desirable private investment will not occur. City staff examines potential future tax revenue generation and public benefits including job creation or affordable housing development

**How can I learn more about Evanston's use of TIF?**
The City is required to provide annual reports of all TIF expenditures and post the reports on the City's website at https://www.cityofevanston.org/business/tif-districts

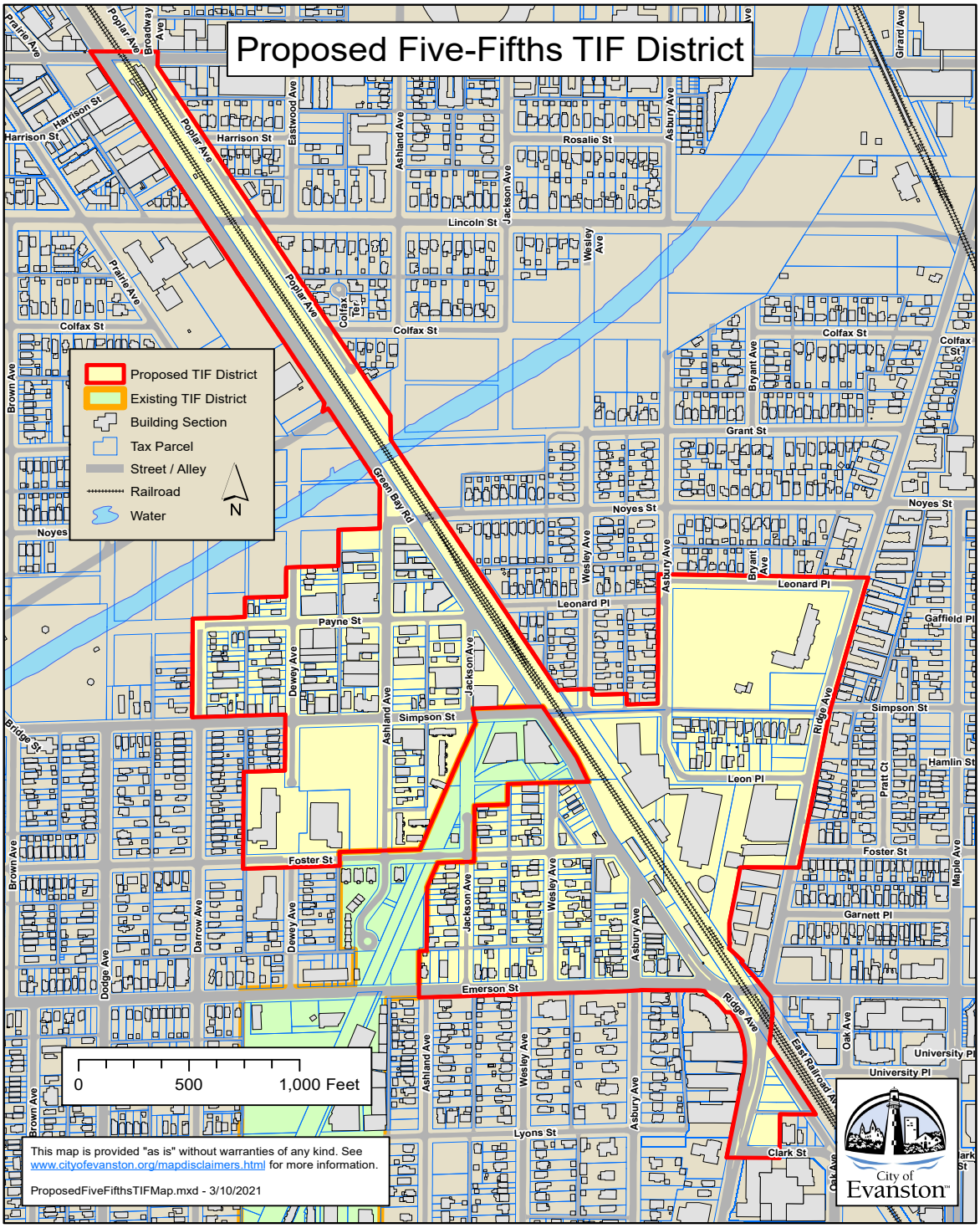
Due to the age of the reports, some are stored in the archive:
https://www.cityofevanston.org/business/tif-districts/tif-districts-archived-annual-reports

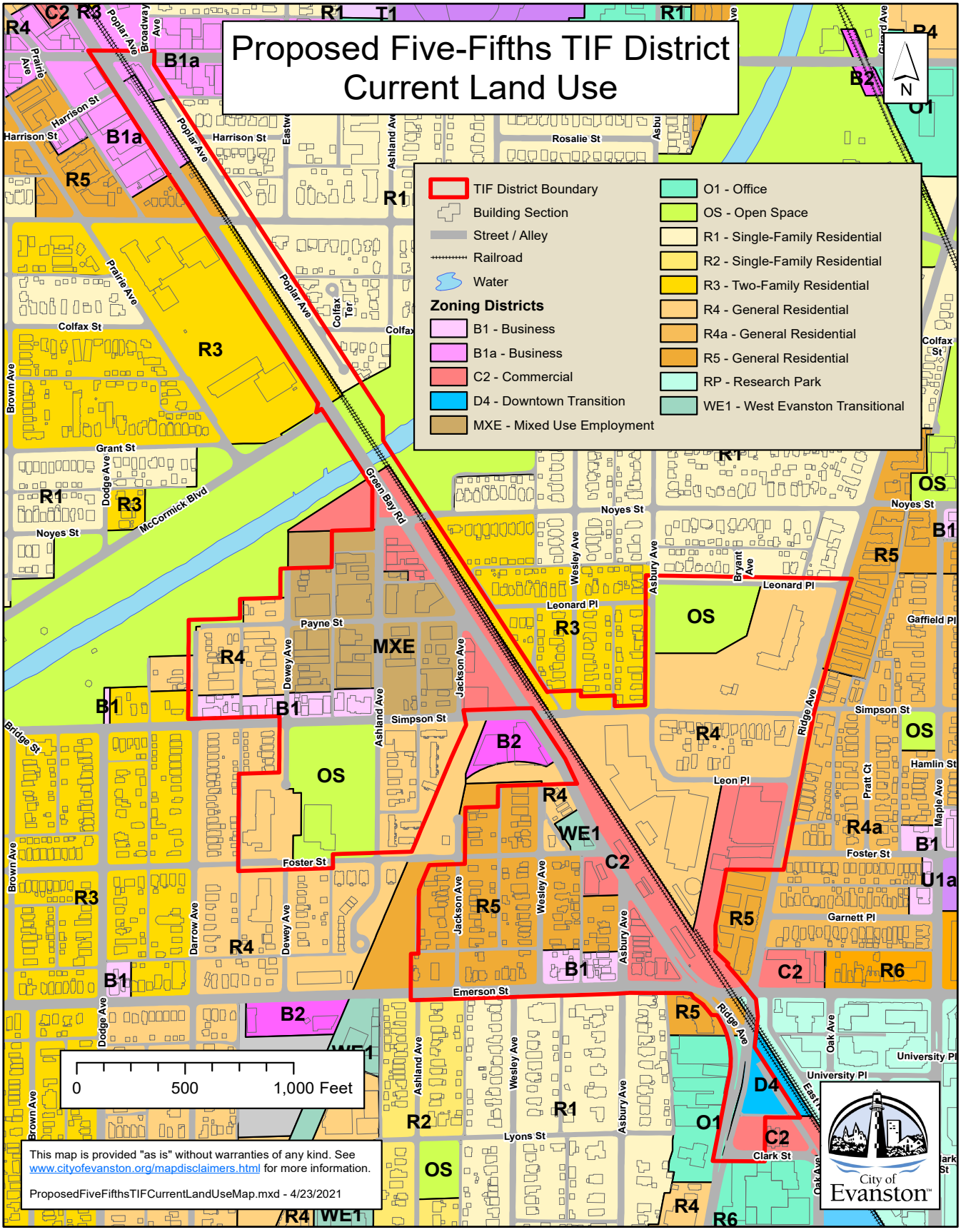
Paul Zalmezak serves as the City's Economic Development Manager and can be contacted at:
pzalmezak@cityofevanston.org or 847.448.8013

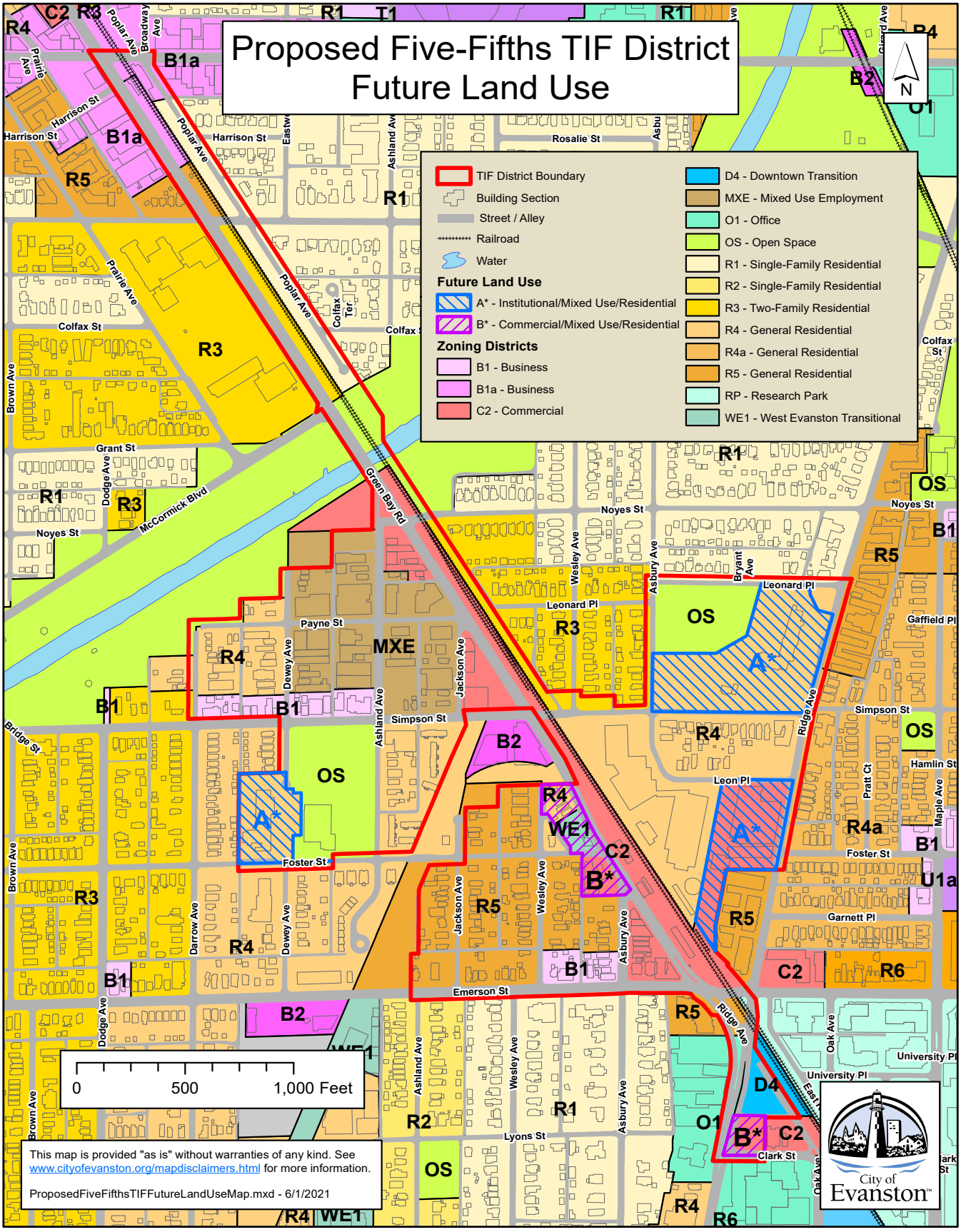
**State of Illinois Tax Increment Allocation Redevelopment Act**
(65 ILCS 5/Art. 11 Div. 74.4 heading) DIVISION 74.4. TAX INCREMENT ALLOCATION REDEVELOPMENT ACT
https://www.ilga.gov/legislation/ilcs/ilcs4.asp?DocName=006500050HArt%2E+11+Div%2E+74%2E4&ActID=802&ChapterID=14&SeqStart=213100000&SeqEnd=215400000

**Illinois Tax Increment Association**
https://illinois-tif.com/about-tif/

**TIF Illinois**
https://www.tifillinois.com/tif-basics.html


Proposed Five-Fifths TIF District
Proposed TIF District
Existing TIF District
Building Section
Tax Parcel
Street / Alley
Railroad
Water
N
0
500
1,000 Feet
This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.
ProposedFiveFifthsTIFMap.mxd - 3/10/2021
City of Evanston
Harrison St
Prairie Ave
Poplar Ave
Broadway Ave
Eastwood Ave
Ashland Ave
Asbury Ave
Rosalie St
Girard Ave
Lincoln St
Jackson Ave
Wesley Ave
Colfax St
Colfax Ter
Brown Ave
Bryant Ave
Grant St
Green Bay Rd
Noyes St
Noyes
Leonard Pl
Gaffield Pl
Payne St
Dewey Ave
Simpson St
Ridge Ave
Bridge St
Leon Pl
Hamlin St
Pratt Ct
Foster St
Maple Ave
Garnett Pl
Darrow Ave
Dodge Ave
Emerson St
Oak Ave
University Pl
Lyons St
Clark St


Proposed Five-Fifths TIF District
Current Land Use
TIF District Boundary
Building Section
Street / Alley
Railroad
Water
Zoning Districts
B1 - Business
B1a - Business
C2 - Commercial
D4 - Downtown Transition
MXE - Mixed Use Employment
O1 - Office
OS - Open Space
R1 - Single-Family Residential
R2 - Single-Family Residential
R3 - Two-Family Residential
R4 - General Residential
R4a - General Residential
R5 - General Residential
RP - Research Park
WE1 - West Evanston Transitional
N
0
500
1,000 Feet
This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.
ProposedFiveFifthsTIFCurrentLandUseMap.mxd - 4/23/2021
City of Evanston


Proposed Five-Fifths TIF District
Future Land Use
TIF District Boundary
Building Section
Street / Alley
Railroad
Water
Future Land Use
A* - Institutional/Mixed Use/Residential
B* - Commercial/Mixed Use/Residential
Zoning Districts
B1 - Business
B1a - Business
C2 - Commercial
D4 - Downtown Transition
MXE - Mixed Use Employment
O1 - Office
OS - Open Space
R1 - Single-Family Residential
R2 - Single-Family Residential
R3 - Two-Family Residential
R4 - General Residential
R4a - General Residential
R5 - General Residential
RP - Research Park
WE1 - West Evanston Transitional
N
0
500
1,000 Feet
This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.
ProposedFiveFifthsTIFFutureLandUseMap.mxd - 6/1/2021
City of Evanston

**88-R-21**

**A RESOLUTION**
**CITY OF EVANSTON COMMITMENTS CONCERNING THE PROPOSED FIVE-FIFTHS TIF DISTRICT**

**WHEREAS,** the City intends to redevelop and encourage residential use, retail, commercial and institutional uses to upgrade, expand and modernize facilities within the City as part of its ongoing economic development planning; and

**WHEREAS,** the City has proposed a Five-Fifths Redevelopment Project Area (the "TIF District") located in the north central portion of Evanston; and

**WHEREAS,** the proposed TIF District includes approximately two hundred eighty-four (284) tax parcels located to the east and west of Green Bay Road, to Ridge Avenue to the east, to Darrow Avenue to the west, and to Leonard Place to the north and Emerson Street to the south. A map of the proposed TIF District is attached hereto as Exhibit A; and

**WHEREAS**, City staff and officials have engaged extensively in multiple meetings with members of the community, including members of School District 65 and School District 202, regarding the proposed Five-Fifths TIF District; and

**WHEREAS,** several members of the community have expressed concerns with the proposed TIF District, including potential displacement and gentrification in the community, and with the potential benefits it will provide the community; and

**WHEREAS,** the City believes that the proposed Five-Fifths TIF District will provide numerous benefits to the community.

**WHEREAS,** the City believes that equity forms the foundation for this proposed TIF plan, and the intended investments and the restrictions recommended by Staff provide assurance that TIF funding should be devoted to those most in need.

**NOW BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

**SECTION 1:** The foregoing recitals are hereby found as fact and incorporated herein by reference.

**SECTION 2:** The City commits to support using TIF funds for residential repairs and improvements to encourage home ownership retention and to improve and maintain existing rental housing as desired by existing homeowners and allow aging in place. This may be accomplished by:

A. The use of TIF funds for structural repairs, such as roofing, chimney, and window repairs.

B. The use of TIF funds for systems improvements, such as HVAC, electrical, and plumbing systems.

C. The use of TIF funds to encourage climate resiliency measures, such as energy efficiency upgrades and the use of solar panels.

D. The use of TIF funds to prioritize senior citizens, members of the disabled community, long-time homeowners, and low-income residents.

**SECTION 3:** The City commits to support using TIF funds for Affordable Housing measures to help retain existing homeowners and renters and to support current small and mid-sized landlords. This may be accomplished by:

A. The use of TIF funds to fund up to fifty percent (50%) of the cost of each affordable housing unit.

B. The use of TIF funds with a preference for larger family units.

C. The use of TIF funds to assist small and mid-sized landlords with repairs and renovation to existing “naturally occurring” affordable rental housing units.

D. The use of TIF funds to expand the number of accessory dwelling units (ADU’s).

E. The use of TIF funds to expand homeowner community land trust programming

F. The use of TIF funds to offer homeowners, especially the elderly, licensed real estate and financial services.

**SECTION 4:** The City commits to support using TIF funds for workforce development by assisting small businesses with programs to train employees for current and future jobs and focusing that training on residents of the proposed TIF District. This may be accomplished by:

A. The use of TIF funds to train residents of the proposed TIF District.

B. The use of TIF funds to support creation of job training programs for businesses located within the TIF District.

C. The use of TIF funds to focus on training for new infrastructure jobs and top workforce opportunities as defined by large local employers within the TIF District.

D. The use of TIF funds for childcare space expansion and support.

**SECTION 5:** The City commits to support using TIF funds for infrastructure by funding new infrastructure and maintaining existing infrastructure, some of which has suffered from deferred maintenance. This may be accomplished by focusing on: water, sewer, street, sidewalk, bike path, walking path, and wayfinding projects.

**SECTION 6:** The City commits to support using TIF funds for public spaces, including community centers and recreational spaces, to a high quality standard that is equal or exceeds the quality of facilities in other areas of the City.

**SECTION 7:** The City commits to support using TIF funds for Business District improvement by supporting small businesses directly and the districts in which they are located including Simpson/Ashland, Emerson/Asbury, and Green Bay Road. This may be accomplished by:

A. The use of TIF funds for façade improvement programs, including awnings, tuckpointing, storefront glass, doors, and signage.

B. The use of TIF funds for Storefront Modernization programs focused on interior renovations and leasehold improvements affixed to the property including HVAC, plumbing, and electrical systems.

C. The use of TIF funds for improving business capacity.

D. The use of TIF funds for streetscape improvements.

E. The use of TIF funds for Business District identity, signage, and lighting improvements.

**SECTION 8:** The City commits to not supporting the use of TIF funds for: eminent domain, neighborhood clearance, funding for a new Civic Center, funding for a new Fifth Ward school, or funding for luxury housing/microunits.

**SECTION 9:** This Resolution 88-R-21 will be in full force and effect after the date of its passage and approval in the manner provided by law.

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings, Corporation Counsel

Adopted: _____, 2021

**EXHIBIT A**

# Memorandum

To: Councilmember Bobby Burns

From: Paul Zalmezak, Economic Development Manager

Subject: Five Fifths TIF Supplemental Information

Date: August 20, 2021

Summary:
This memo provides answers to a number of questions you have asked staff and consultant Kane McKenna Associates since the Five-Fifths TIF public hearing held July 12, 2021.

**1. Eminent Domain relationship to TIF**

The Illinois Compiled Statutes 735 ILCS 30 - Eminent Domain Act defines the conditions in which a governmental body can use eminent domain to acquire private property. The establishment of a Tax Increment Financing district is not required in order for a municipality to use its eminent domain authority, nor does the TIF act supersede the act. The Five Fifths TIF will not be used to fund any Eminent Domain acquisition of properties within the proposed TIF boundaries. Staff will recommend that language precluding the use of TIF funds for eminent domain for property acquisition within the TIF boundaries be included in the TIF adoption ordinances.

**2. Annual TIF Reports**

Economic Development and Finance staff reviewed an annual report with you. We agreed to create on the City's website a new "TIF dashboard" report that is easier to read and more easily accessible at a date to be determined.

**3. Summary of Evanston TIF Past Performance**

Consultant Kane McKenna analyzed the performance of the City's four completed/terminated TIFs by comparing each TIF's total EAV growth over the term of each TIF, with the growth rate in the CPI over the same period. As seen below, the EAV growth rate over the term of these four TIFs exceeded growth in CPI over the respective periods.

| TIF | Years | EAV Growth Rate | Average CPI Growth Rate |
|---|---|---|---|
| TIF #1 (Downtown) | 1985 to 2009 | 19.69% | 2.95% |
| TIF #2 (Southwest) | 1990 to 2014 | 8.56% | 2.63% |
| TIF #3 (Howard Hartrey) | 1992 to 2016 | 3.73% | 2.95% |
| TIF #4 (Washington National) | 1994 to 2018 | 5.36% | 2.24% |

**4. Please provide photos of examples of qualifying factors**
Attached are examples of Kane McKenna's photographs of qualifying factors.

**5. Some community members have expressed concern about gentrification resulting from TIF and generally in the Fifth Ward.**
Staff suggests there has been limited new development in the central area of the Fifth Ward during the last expansion period, *(define "expansion period")* with the exception of the non-profit donor-financed Y.O.U. headquarters, TIF financed 1817 Church Street building, and the City-financed renovation of Gibbs Morrison. Private investment in the proposed TIF area has been minimal, having occurred primarily along the periphery and in the Hill Arts District. Most recently, the Double Clutch Brewery on Jackson and the Soul and Smoke / Feast & Imbibe property acquisition and expansion occurred in Hill Arts District portion of the proposed TIF. In addition, in recent years, development was proposed on both sides of Emerson at Jackson and Ashland but has not moved forward. The only significant housing constructed in the area in the last 10 years is Emerson Square. Finally, the West Evanston TIF, immediately south of the proposed Five-Fifths TIF has experienced EAV growth of less than 1%.

**6. The TIF ordinances and staff report accompanying them should incorporate the following six target activities:**

1. **TIF will be invested to offset the cost of home repairs**
   To assist long-time homeowners, senior homeowners, and disadvantaged homeowners, staff recommends that TIF funds be used for home repairs, such as including HVAC, plumbing, electrical, roofing, doors, windows, fire protection, chimneys, etc., along with energy efficient / climate resilient retrofitting of residential building components.

2. **TIF will assist in the cost of delivering Workforce Development/Job Training for residents and businesses within the TIF district.**
   The TIF act allows for "job training and retraining projects." Staff recommends that TIF funds be used to train residents for, among other things, the construction of infrastructure improvements that are undertaken within the TIF pursuant to the TIF Plan, including water, sewer, sidewalks, alleys, lighting, electric vehicle charging, etc. This would help create a "built here by us" mindset that could enhance opportunities for Evanston community members.

3. **TIF will fund public infrastructure planning and construction.**
   As a public financing tool, TIF is commonly used to plan and construct public infrastructure improvements projects including water, sewer, electric, alleys, streets, streetscape, etc. Staff recommends that Five-Fifths TIF funds be used for delayed infrastructure projects or infrastructure suffering from deferred maintenance. Additional infrastructure improvements can include parking and new pedestrian paths and/or bike trails, including at the vacated Mayfair rail right of way, and other mobility systems. .

4. **Business District Improvements will benefit from TIF investment**
   Staff recommends that TIF be invested in small businesses within the Five-Fifths TIF for such improvments as exterior facade improvements, and interior building components, such asHVAC, plumbing, electrical, flooring, etc. Staff also recommends that Five-Fifths TIF funds be used to beautify the public improvements in the commercial areas of the TIF, including such things as benches, sidewalk improvements, bicycle racks, planters and other similar improvements.

5. **Fleetwood Jourdain Center Improvements could be funded with TIF**
   Since community members have asked for improvements to the Fleetwood Jourdain Center, staff recommends that Five-Fifths TIF funds be used for improvements to the Fleetwood Jourdain Center. This will to modernize the facility and provide expanded opportunities for neighborhood recreation and community gatherings. . Specific improvements to the Fleetwood Jourdain Center could include improvements for roller skating, a pool, basketball court improvements, and workout facility/gym. TIF could be one of several sources of funds for improvements.

6. **TIF to be used to fund the rehabilitation and creation of affordable housing units with a focus on larger family units.**
   The TIF statute allows for the rehabilitation, reconstruction or repair or remodeling of existing public or private buildings. Therefore, staff recommends that Five-Fifths TIF funding be used to assist with the cost of renovating existing residential single -family or multi-family residential housing units, including existing apartment buildings and two- and three-flats.

   The act also states that the municipality may pay from tax increment revenues up to 50% of the cost of construction of new housing units to be occupied by low-income households and very low-income households as defined in Section 3 of the Illinois Affordable Housing Act. The act defines “low-income” as a single person, family or unrelated persons living together whose adjusted income is more than 50% but less than 80% of the median area income adjusted for family size. “Very low-income” households are defined as those earning no more than 50% of the area median income.

   Staff will research the viability of engaging community land trusts and other means of maintaining affordability for the long term.

**7. TIF Budgeting by Categories**

Pursuant to the TIF Act, the total TIF budget cannot be exceeded without City Council approval; however, individual budget line times *within* the budget can be adjusted, as long as the total budget is not increased. For example, if we learn in later years that more funding is needed for job training and less needed for infrastructure than what is shown in the budget, funds can be “moved” from infrastructure to job training. .

**8. What are the projected revenues for the next 5 years?**

PKane, McKenna’s tax revenue projections are derived from a set of assumed projects provide by City staff that could potentially occur in the area subject to community/city council review and approval. Based on these specific project assumptions, Kane McKenna estimates the following

ranges of TIF revenues over the first five years of the TIF. To the extent that actual future projects deviate from these assumptions, the projections will change, as well.

| **Estimated TIF Revenues - First Five Years** | |
|---|---|
| Year 1 (2022) | $0 to $120,000 |
| Year 2 (2023) | $120,000 to $130,000 |
| Year 3 (2024) | $490,000 to $500,000 |
| Year 4 (2025) | $850,000 to $900,000 |
| Year 5 (2026) | $1.8 to $2 million |
| Note: These are projections based on early assumptions and will need to be updated once projects are determined and assessed valuations are certified by the assessor | |

**10. What would property tax revenues be without the TIF**

It is assumed that without establishment of the Five-Fifths TIF, tax revenue growth would be primarily limited to that associated only with organic growth, that is, growth related only to inflation, with little growth related to any significant improvements in the area. It is anticipated that with the establishment of the TIF, tax revues would grow a greater rate, due to improvements resulting from the TIF. Kane, McKenna estimated tax revenue growth in the absence of establishment of the the Five Fifths TIF (see attached)

**11. Provide the language from the comprehensive plan referenced in the TIF Redevelopment Plan document.**

- The Comprehensive Plan adopted in May 2000 ("the Comprehensive Plan") states: *"Evanston must allow growth to occur while enhancing the community's special character,*
- *"Evanston's distinct character is derived from its physical and cultural strengths"*
- *"Development within low- and moderate-income neighborhoods especially Evanston's west side, should be a priority for private and public investment to enhance the investments of current residents."*
- *"Public buildings should be modernized, cost efficient, and easily accessible places."*
- *"Additions to the housing stock should continue to offer a broad range of styles and prices. Shopping centers and business districts-should be places of convenience to residents as well as destinations for shoppers from outside the community. Existing businesses should be retained and new firms established through the implementation of an effective economic development strategy. That strategy should recognize Evanston's relative desirability as a location for companies working in the fast growing high-technology sector. It should promote locally-based businesses as well as regional and national business."*

**12. Explain why TIFs are better than issuing GO bonds**

TIF revenue bonds and GO bonds are not mutually exclusive tools. Their use depends on the circumstances of their application.. The City does not, as a practice, borrow money to lend to private developers for development projects. . Interest is paid on both GO bonds and TIF revenue bonds; however, GO bonds require the City's pledge (guarantee) if TIF revenues are not available for pledge, thus impacting the City's credit rating. TIF revenue bonds are appropriate for private redevelopment projects because they are performance based and shift risk of repayment of the bonds to the TIF and developer, rather than the City's general tax pledge

**Photographs of Qualifying Factors**


1655






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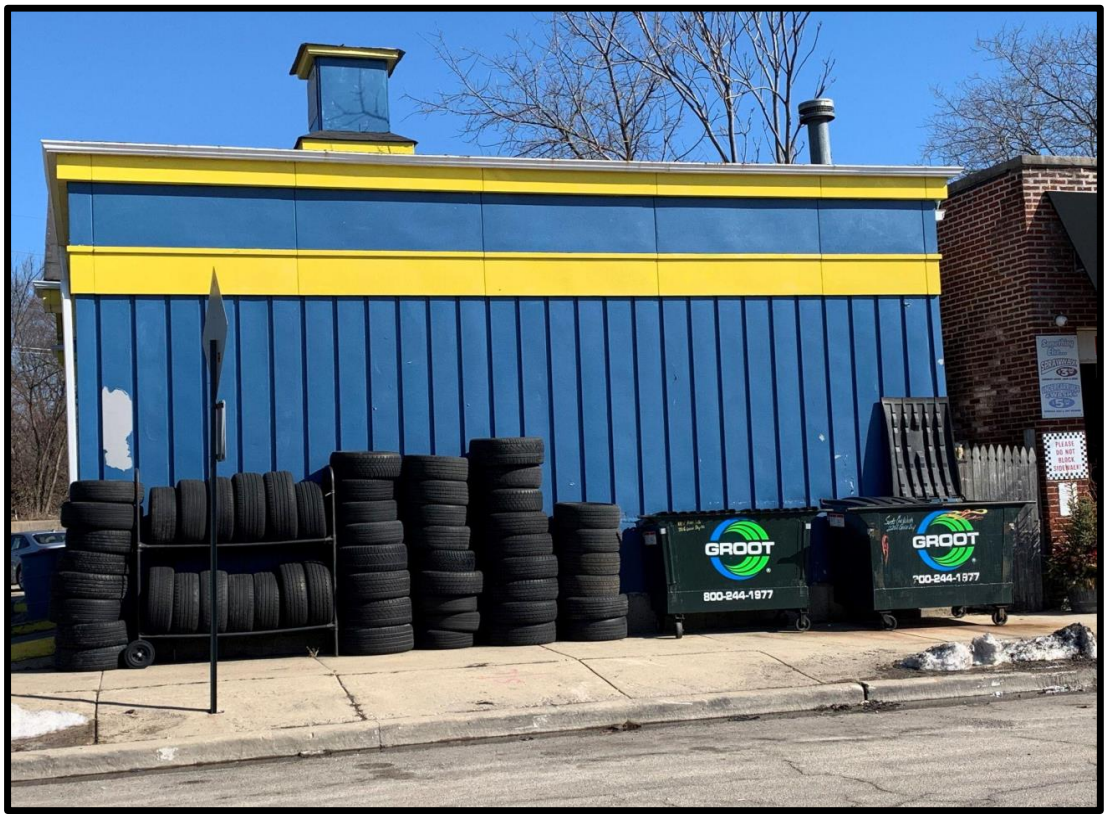


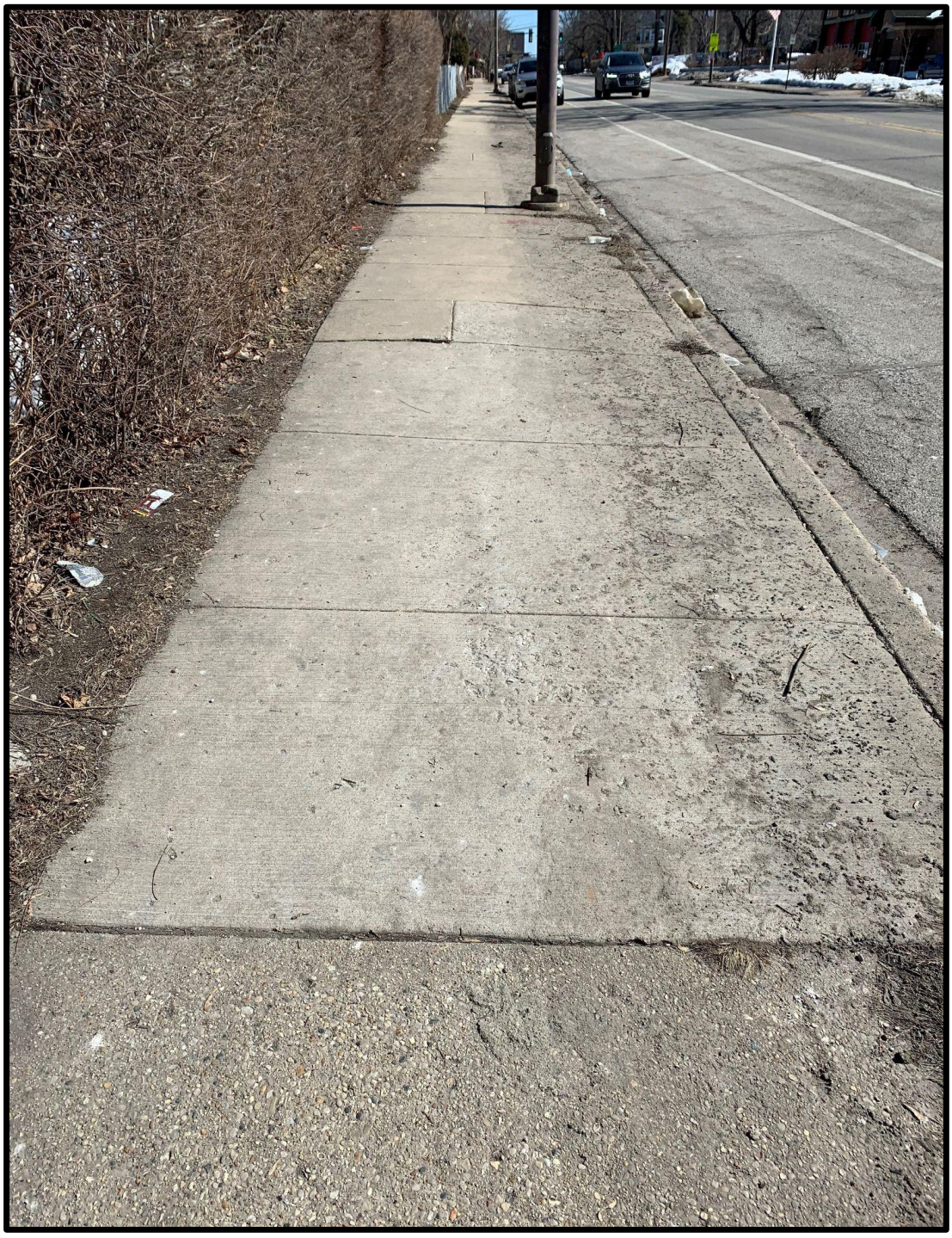


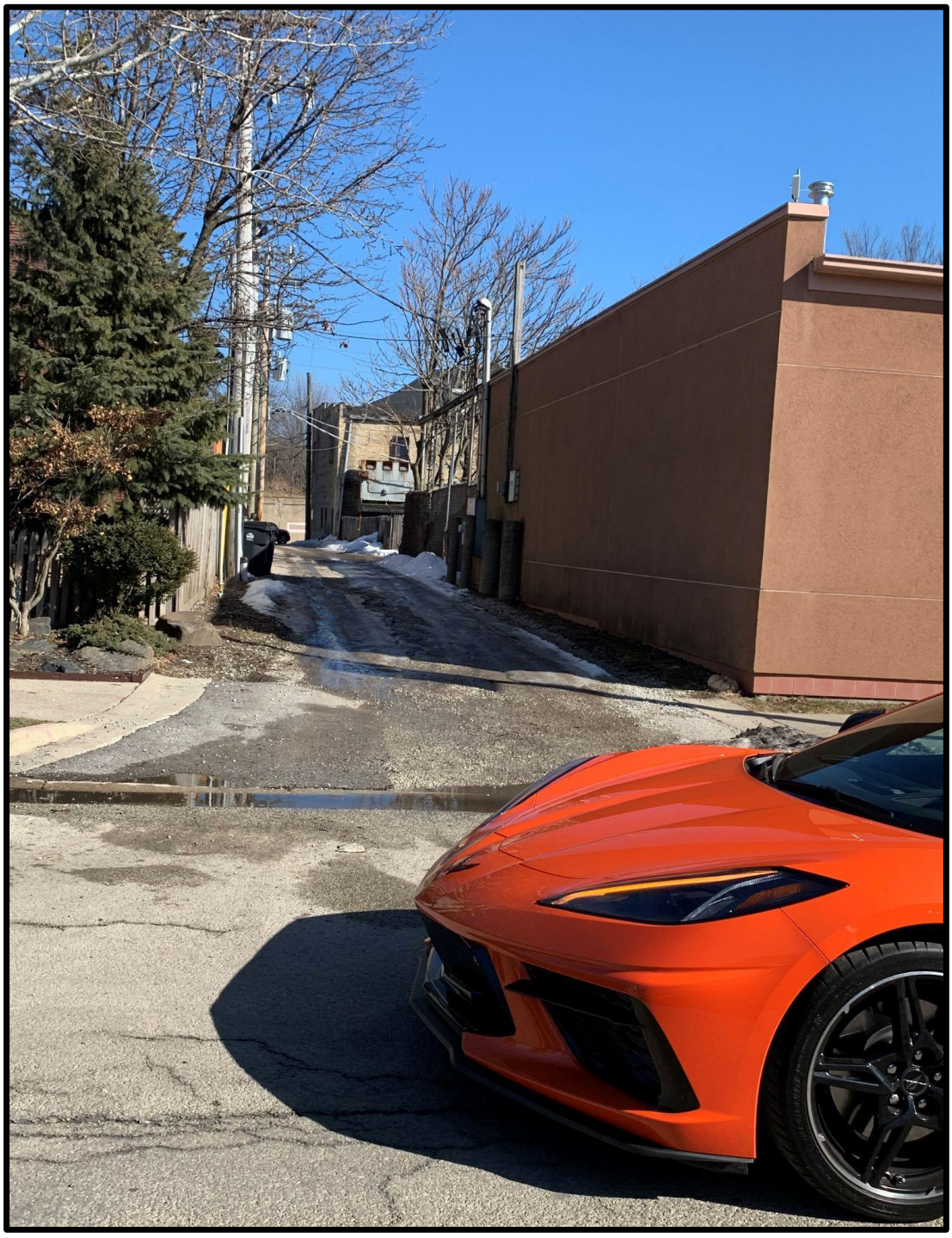







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WARNING




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MUFFLER
BRAKES
SHOCKS
TIRES
BRAKES
TIRES
1975
OFFICE
OVER HALF A BILLION IN HOME SALES
$50 Off Brakes
(Front & Rear)
Buy 3 tires
Get 1 FREE






1655



# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| From: | Paul Zalmezak, Economic Development Manager |
| Subject: | Ordinance 67-O-21, Adopting Tax Increment Allocation Financing for the Five-Fifths Redevelopment Project Area |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends City Council adoption of Ordinance 67-O-21, Adopting Tax Increment Allocation Financing for the Five-Fifths Redevelopment Project Area

Council Action:
For Introduction

Summary:
Ordinance 67-O-21 gives the City authority to adopt Tax Increment Allocation Financing for the Five-Fifths Redevelopment Project Area. This is one of three ordinances required by the State of Illinois Tax Allocation Act to implement a TIF District. Also included in this city council meeting packet are Ordinance 65-O-21, which provides the City the authority to approve the TIF plan and Ordinance 66-O-21 which designates the redevelopment project area.

Background
After a positive recommendation on January 27, 2021 from the Economic Development Committee, the City Council authorized Resolution 19-R-21 on February 8th approving a contract with Kane McKenna & Associates (KMA) to determine if the proposed TIF #9 (Five-Fifths TIF) study area qualifies under State of Illinois statute 65 ILCS 5/11-74.4 – Tax Increment Allocation Redevelopment Act. KMA is a consulting practice focused on municipal economic development and public finance. The firm has long assisted the City of Evanston with tax increment finance (TIF) advisory services.

Working with city staff, KMA completed the attached TIF Redevelopment Plan & Project and the TIF Qualification & Designation reports. For several months, KMA conducted the onsite analysis of the properties to determine the TIF physical qualification factors and studied the economic data provided by Cook County and city staff. KMA also assisted staff to convene the Joint Review Board (JRB) meeting on June 3, 2021 and the public hearing on July 12, 2021.

KMA also helped staff manage the creation and distribution of associated newspaper notices and public mailings.

City staff, consultants, and councilmembers have hosted the State of Illinois minimum required meetings. In addition to the Economic Development Committee meetings, Joint Review Board, Public Hearing, and City Council meetings, staff in coordination with the respective 5th Ward councilmembers hosted community meetings on April 15, 2020 and June 30, 2020.

Councilmember Burns hosted meetings with District 202 staff and board members on July 21st and District 65 staff and board members on July 26th City staff and Mayor Biss were also in attendance. The District 65 Board discussed the TIF at a recent board retreat. The board member concerns have been incorporated into the plan summarized below and will ultimately be codified in an Intergovernmental Agreement (IGA) to be executed by the City Council and respective boards at a later date.

The qualification studies, reports, public notices, mailings, JRB meeting, and public hearing process follow the guidelines outlined by the State of Illinois statute 65 ILCS 5/11-74.4 – Tax Increment Allocation Redevelopment Act. The final step in the process is this City Council introduction and subsequent adoption of the the three ordinances.

Summary

The proposed Tax Increment Finance District #9, also known as the Five-Fifths TIF, is proposed to provide a dedicated funding source for a number of economic development initiatives long sought in the Fifth Ward, but not provided at a sustainable level by the private market. Much of the proposed TIF district encompasses residential property and small business districts anchored by independent businesses, many of which are Black-owned.

This TIF is unique in nature as it is designed to explicitly support homeowners and existing landlords maintain and improve existing residential property to help maintain culture, community, and independent minority-owned businesses. Staff is proposing that TIF funding be used strategically and narrowly on the following categories, mirroring terms staff proposes to use in a future IGA with Districts 65 and 202:

**1. Residential Repairs/Improvements**

To encourage homeownership retention and to improve and maintain existing rental housing as desired by existing homeowners and allow aging in place.

- Structural Repairs (Roofing, Chimney, Windows, etc.)
- Systems (HVAC, Electric, Plumbing)
- Climate Resiliency (including energy efficiency upgrades, solar panels, etc.)
- Prioritize senior citizens, lower income residents, etc.

**2. Affordable Housing**

TIF funding could be used to help retain existing homeowners and support current small and mid-size landlords and the construction of new housing for families. Funding opportunities include:

- 50% of the cost of each newly constructed affordable housing unit

- Larger Family Unit Preference (two to three bedrooms and larger)
- Serving diversity of socio-economic household needs
- Contextual - think neighborhood (Emerson Square) not downtown (Albion or E2)
- Assist with repairs to existing “naturally occurring” affordable rental housing units

**3 Workforce Development**

Assisting small businesses with programs to train employees for current and future jobs and focusing that training on residents of TIF District #9.

- Funding for residents of the TIF District
- Funding for businesses
- Funding for programming to serve businesses and residents
- Focus on training for new infrastructure jobs and top workforce opportunities as identified by local large employers including hospitals, Rotary, NU, etc.
- Childcare Space Expansion/Support (support pre-k and daycare programming)

**4. Infrastructure**

TIF will be used to fund new infrastructure and maintain existing infrastructure, some of which has suffered from deferred maintenance. Projects include:

- Water
- Sewer
- Streets
- Sidewalks
- Wayfinding

**5. Public Spaces**

TIF investments in TIF #9 public spaces that are equal or exceeding the quality of facilities in other areas of the city including:

- Fleetwood Jourdain Expansion/Improvements
- Other park facilities
- New public spaces to be created if desired

**6. Business District Improvement**

TIF increment will be used to support small businesses directly and the districts in which they are located including Simpson/Ashland, Emerson/Asbury, and Green Bay Road. Projects include:

- Façade Improvement Programs
- Storefront Modernization Programs (interior)
- Business Capacity Building
- Streetscape improvements
- Business District Identity, Signage, Lighting, Etc.

Nowhere in the above strategy does staff recommend the use of eminent domain or aggressive property acquisition strategies. In fact, staff recommends the City Council adopt Resolution 88-R-21 that specifically rejects the use of TIF certain issues:

- TIF dollars will not be used for neighborhood clearance

- TIF dollars will not be used to fund a new school
- TIF dollars will not be used to fund a new Civic Center, and
- TIF dollars will not be used to fund luxury housing or microunits.

Equity forms the foundation of this proposed TIF plan. Resolution 88-R-21 affirms the City's commitment to recommend TIF funding to serve those in most need and to help retain the culture and socioeconomic diversity of the neighborhoods within the proposed TIF district boundary. District 65 board members expressed strong support for ensuring that current residents of the 5th ward are not gentrified/priced out of their homes. Additionally, the district is committed to policies that provide affordable housing in the TIF #9 designated area with particular emphasis on 2-3 bedroom dwellings and larger. The resolution and TIF plan will help achieve these objectives.

Attachments

In addition to the subject ordinance, attached is supplemental information including:

1. answers to written questions from the public hearing submitted by Evanston community members;
2. A staff memo to Councilmember Burns detailing answers he posed to staff and the consultant; and
3. Resolution 88-R-21 for reference purposes and to assure it is always associated with these ordinances.
4. TIF Frequently Asked Questions

Additional information about the TIF#9 (Five-Fifths TIF) including plan, public notices, ordinances, redevelopment plan, the public hearing questions and more can be found at the following link: https://www.cityofevanston.org/business/tif-districts

Legislative History:

On June 3, 2021 the Joint Review Board unanimously approved an advisory, nonbinding recommendation to the City Council. The City Council fulfilled the obligations of the TIF Act by convening a public hearing on July 12, 2021.

Attachments:

Ordinance 67-O-21 Adopting Tax Increment Allocation Financing
TIFPublicHearingQuestions
FiveFifthsTIFFAQ
88-R-21 City Commitments Concerning the Five Fifths TIF District
Memo to Burns Re Five Fifths TIF

**67-O-21**

**AN ORDINANCE**

**ADOPTING TAX INCREMENT ALLOCATION FINANCING FOR THE FIVE-FIFTHS REDEVELOPMENT PROJECT AREA**

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:**

**WHEREAS**, it is desirable and in the best interest of the citizens of the City of Evanston, Cook County, Illinois (the "City"), for the City to implement tax increment allocation financing pursuant to the Tax Increment Allocation Redevelopment Act, Division 74.4 of Article 11 of the Illinois Municipal Code, as amended (the "Act"); and

**WHEREAS**, the City has heretofore approved a redevelopment plan and project (the "Redevelopment Plan and Project") as required by the Act by passage of an ordinance and has heretofore designated a redevelopment project area (the "Redevelopment Project Area") as required by the Act by the passage of an ordinance and has otherwise complied with all other conditions precedent required by the Act,

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Evanston, Cook County, Illinois, as follows:

**SECTION 1.** Tax Increment Financing Adopted. That tax increment allocation financing is hereby adopted to pay redevelopment project costs as defined in the Act and as set forth in the Redevelopment Plan and Project within the Area as legally described in EXHIBIT A attached hereto and incorporated herein as if set out in full by this reference. The general street location for the Redevelopment Project Area is described in EXHIBIT B attached hereto and incorporated herein as if set out in full by this reference. The map of the Area is depicted in EXHIBIT C attached hereto and incorporated herein as if set out in full by this reference.

**SECTION 2.** Allocation of Ad Valorem Taxes. That pursuant to the Act, the ad valorem taxes, if any, arising from the levies upon taxable real property in the Redevelopment Project Area by taxing districts and tax rates determined in the manner provided in Section 11-74.4-9(C) of the Act each year after the effective date of this Ordinance until the Project costs and obligations issued in respect thereto have been paid shall be divided as follows:

a. That portion of taxes levied upon each taxable lot, block, tract, or parcel of real property that is attributable to the lower of the current equalized assessed value or the initial equalized assessed value of each such taxable lot, block, tract, or parcel of real property in the Redevelopment Project Area shall be allocated to, and when collected, shall be paid by the county collector to the respective affected taxing districts in the manner required by law in the absence of the adoption of tax increment allocation financing.

b. That portion, if any, of such taxes that is attributable to the increase in the current equalized assessed valuation of each lot, block, tract, or parcel of real property in the Redevelopment Project Area shall be allocated to, and when collected, shall be paid to the municipal treasurer, who shall deposit said taxes into a special fund, hereby created, and designated the "Five-Fifths Redevelopment Project Area Special Tax Allocation Fund" of the City and such taxes shall be used for the purpose of paying Project costs and obligations incurred in the payment thereof.

**SECTION 3.** Invalidity of Any Section. That if any section, paragraph, or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Ordinance.

**SECTION 4.** Superseder and Effective Date. That all ordinances, resolutions, motions, or orders in conflict herewith shall be, and the same hereby are, repealed to the extent of such conflict, and this Ordinance shall be in full force and effective immediately upon its passage by the Corporate Authorities and approval as provided by law.

AYES _____

NAYS _____

ABSENT _____

Introduced:_____, 2021

Adopted:_____, 2021

Approved:

_____, 2021

Daniel Biss, Mayor

Attest:

Stephanie Mendoza, City Clerk

Approved as to form:

Nicholas E. Cummings, Corporation Counsel

**EXHIBIT A**

**LEGAL DESCRIPTION**

**REDEVELOPMENT PROJECT AREA**

## LEGAL DESCRIPTION FOR THE FIVE-FIFTHS TAX INCREMENT PROJECT AREA, EVANSTON, IL

That part of the City of Evanston, Illinois described as follows:

Beginning at the intersection of the North line of Central Street and the Southwesterly line of Green Bay Road; thence East, along the North line of Central Street, to the East line of Broadway Avenue; thence South to the intersection of the South line of Central Street and the Northeasterly line of Poplar Avenue; thence Southeasterly, along the Northeasterly line of Poplar Avenue, to the West line of Ashland Avenue; thence South, along the Southerly extension of the West line of Ashland Avenue, to the intersection of the South line of Grant Avenue and the Northeasterly right of way line of Chicago and Northwestern Railway; thence Southeasterly, along the Northeasterly right of way line of Chicago and Northwestern Railway, to the North line and its extension of Lot 15 of Block 3 in Evanston Centre 2nd Addition in the Southeast Quarter of Section 12, Township 41 North, Range 13 East of the Third Principal Meridian; thence East along the North line and its extension of said Lot 15 to the East line of Wesley Avenue; thence South, along the East line of Wesley Avenue, to the Northwest corner of Lot 18 of Block 1 in said Evanston Centre 2nd Addition; thence East, along the North line of said Lot 18 and its extension to the Northwest corner of Lot 1 in said Block 1 in Evanston Centre 2nd Addition; thence South to the Southwest corner of said Lot 1, thence East to the Southeast corner of said Lot 1 being the intersection of the North line of Simpson Street and the West line of Asbury Avenue; thence North, along the West line of Asbury Avenue, to the North line and its extension of Leonard Avenue; thence East, along the North line and its extension of Leonard Avenue, to the Southeasterly right of way of Ridge Avenue; thence Southwesterly, along said Southeasterly right of way, to the North line of Simpson Street; thence Southwest to the intersection of the South line of Simpson Street and the Southeasterly right of way line of Ridge Avenue; thence Southwesterly, along the Southeasterly right of way line of Ridge Avenue, to the North line and its extension of Lot 8 in County Clerk's Division of unsubdivided lands in the Northwest Quarter of Section 18, Township 41 North, Range 14 East of the Third Principal Meridian recorded September 12,1888 as document 1003465 being also a boundary line of Lot 1 of Northwestern University Consolidation recorded September 11, 1996 as document 96693462; thence West, along the last described line, to the Northwest corner of aforesaid Lot 8 being a corner of lot 1 in said Northwestern University Consolidation; thence Southwest, along the East line of Lot 1 in said consolidation, 256.27 feet to a bend point in the Easterly line of said Lot 1; thence continuing Southerly, along the East line of Lot 1, being a curve concave easterly and having a radius of 395.25 feet, an arc distance of 107.79 feet; thence East, along the boundary of Lot, 2.57 feet to a corner of said Lot 1; thence Southwest, along a boundary of Lot 1 a distance of 18.13 feet, more or less, to Southeasterly corner of said Lot 1 being also the Northwest corner of Lot 12 in County Clerk's Division of unsubdivided lands; thence Southeasterly, along a line drawn to a point on the South line of said Lot 12 being 17.0 feet (as measured on the South line of Lot 12) a distance of 94.0 feet; thence Southwesterly at right angles to the last described line 9.11 feet; thence Southeasterly 82.26 feet, along a line to a point on the South line of aforesaid Lot 12 being 39.06 feet West (as measured on the South line of Lot 12); thence Southeasterly, along a line forming a deflection angle to the left with the

prolongation of the last described line, 14.44 feet; thence Southeasterly to the to the intersection of the South line of Emerson Street and the Northeasterly line of East Railroad Avenue; thence Southwesterly to the Northeast corner of vacated West Railroad Avenue by document87518006; thence Southeasterly, along the Northeasterly line of vacated West railroad Avenue, to the North line of Lots 8 to 13 of Block 1 in Pratt's Addition to Evanston extended East, being the South line of an alley; thence West, along said South line and its extension, to the East line of Lot 10 in said Block 1 of Pratt's Addition to Evanston; thence South, along the East line and its extension to the South line of Clark Street; thence West along the South line of Clark Street and its extension to the West line of Ridge Avenue; thence Northeasterly, along the West line of Ridge Avenue/Green Bay Road to the South line of Emerson Street; thence West along the South line of Emerson Street to the West line and its extension of the East 30 feet of Lot 19 of Block 4 in Grant and Jackson's Addition to Evanston in the Northeast Quarter of Section 13, Township 41 North, Range 13 and the Northwest Quarter of Section 18, Township 41 North, Range14 East of the Third Principal Meridian; thence North, along the last described line, to the North line of the East-West alley in said Block 4; thence east, along the North line of said alley, to the East line of the North-South alley in said Block 4; thence North, along said east line, to a bend point in Lot 3 in said Block 4;thence Northeasterly, along the Westerly line of Lots 1, 2 and 3 in said Block 4 to the South line of Foster Street; thence East, along the South line of Foster Street, to the East line of Jackson Avenue; thence North, along the East line of Jackson Avenue to the South line of the East-West alley and its extension in Block 2 in said Grant and Jackson's Addition to Evanston to the Southwesterly right of way of the Chicago and Northwestern Railway right of way being also the Northeasterly right of way of Green Bay Road; thence Northwesterly, along said right of way line, to the North line of Simpson Street; thence West, along the North line of Simpson Street, to the East line of Jackson Avenue being the Southwest corner of the Resubdivision of Block 10 in Evanston Centre Addition; thence Southeasterly to the Northwest corner of Block 13 in aforesaid Evanston Centre Addition; thence Southwesterly, along the former Northwesterly right of way line of Chicago and Northwestern Mayfair to Evanston line (now abandoned), to the north line of Foster Street; thence West, along the North line of Foster Street, to the East line and its extension of a North-South alley in Block 6 of McNiell's Addition to Evanston in the Northwest Quarter of the Northeast Quarter of Section 13, Township 41 North, Range 13 East of the Third Principal Meridian; thence South, along the East line and its extension of said alley to the South line of Foster Street; thence West, along the South line of Foster Street to the West line and its extension, to the West line and its extension of a North-South alley in Block 2 of said McNiell's Addition to Evanston being also the West line of Foster Field Resubdivision; thence North, along the West line of Lot 2 of said Foster Field Resubdivision, to the North line of said Lot 2 being also the South line of Lot 4 in Block 2 of aforesaid McNiell's Addition to Evanston; thence East, along the last described line, to the Southeast corner of said Lot 4 being on the West line of Dewey Avenue; thence North , along the West line of Dewey Avenue, to the North line of Simpson Street; thence West, along the North line of Simpson Street, to the West line of Darrow Avenue; thence North, along the West line of Darrow Avenue, to the North line of Payne Street; thence East, along the North line of Payne Street, to the Southeast corner of Lot 5 in Craven's Resubdivision of Lots 9, 10 and the South Half of Lot 11of Block 5 of Payne's Addition to Evanston in the Southwest Quarter of the Southeast Quarter of Section 12,

Township 41 North, Range 13 East of the Third Principal Meridian; thence North, along the East line of said Lot 5 to the South line and its extension of Lot 6 in in Block 5 of the aforesaid Payne's Addition to Evanston; thence East, along the South line and its extension of Lot 6, to the Southeast corner of Lot 6 being on the West line of Dewey Avenue; thence North, along the West line of Dewey Avenue, to the South line and its extension of Lot 14 in Block 6 of said Payne's Addition to Evanston; thence East, along the South line and its extension of Lot 14 to the Southeast corner of Lot 14 being on the West line of a North-South public alley; thence North, along the West line of said alley to the Northeast corner of Lot 16 in said Block 6being on the South line of Noyes Street; thence East, along the South line of Noyes Street to the Northeast corner of Lot 1 in Owner's Resubdivision of Lots 1 and 2 of Block 6 in said Payne's Addition to Evanston being on the West line of Ashland Avenue; thence North, along the West line of Ashland Avenue, to its intersection with the Southwesterly line of Green Bay Road; thence Northwesterly, along the Southwesterly line of Green Bay Road to the Northeast corner of Lot 1 in Owner's resubdivision of Lot 21 of Block 11 in North Evanston recorded as document 3426469; thence Southwesterly, along the Northwesterly line of said Lot 1 a distance of 30.0 feet; thence Northeasterly to a point on the Southwesterly line of Green Bay Road being 30.0 feet Northwesterly of the Northeast corner of the aforesaid Lot 1 of Owner's Resubdivision of Lot 21; thence Northwesterly, along the Southwesterly line of Green Bay Road to the point of beginning, all in Cook County, Illinois.

**EXHIBIT B**

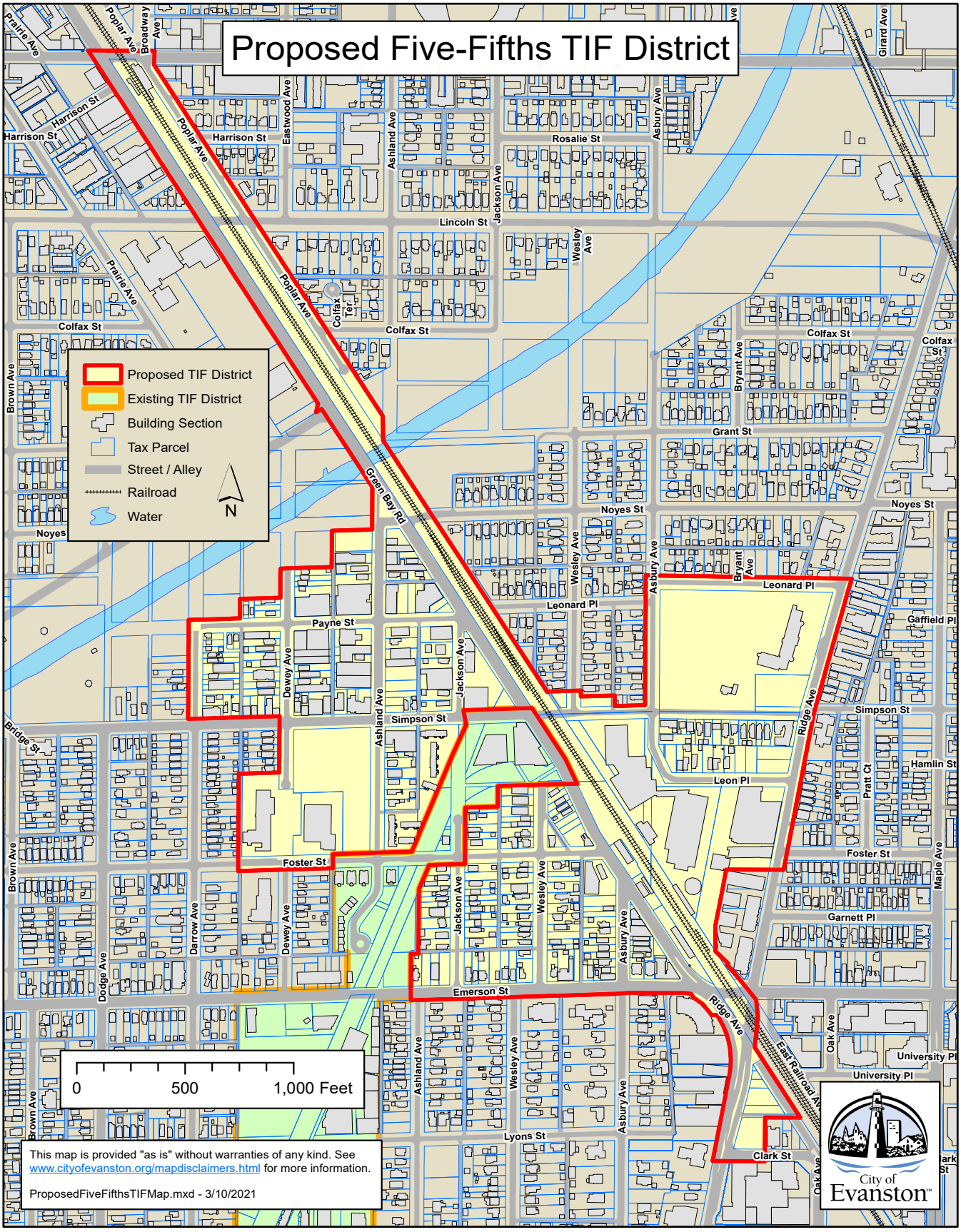
**GENERAL STREET LOCATION OF PROJECT AREA**

## FIVE FIFTHS TIF GENERAL STREET LOCATION OF PROJECT AREA

“The majority of the parcels in the proposed redevelopment project area are situated east and west of Green Bay Road, to Ridge Avenue to the east, to Darrow Avenue to the west, and to Leonard Place to the north and Emerson Street to the south”

**EXHIBIT C**

**MAP OF REDEVELOPMENT PROJECT AREA**


Proposed Five-Fifths TIF District
Proposed TIF District
Existing TIF District
Building Section
Tax Parcel
Street / Alley
Railroad
Water
N
0
500
1,000 Feet
This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.
ProposedFiveFifthsTIFMap.mxd - 3/10/2021
City of Evanston
Harrison St
Poplar Ave
Broadway Ave
Prairie Ave
Eastwood Ave
Ashland Ave
Asbury Ave
Rosalie St
Jackson Ave
Lincoln St
Wesley Ave
Colfax Ter
Colfax St
Bryant Ave
Grant St
Noyes St
Green Bay Rd
Leonard Pl
Payne St
Dewey Ave
Simpson St
Ridge Ave
Gaffield Pl
Hamlin St
Pratt Ct
Leon Pl
Foster St
Maple Ave
Garnett Pl
Brown Ave
Bridge St
Darrow Ave
Dodge Ave
Emerson St
Oak Ave
University Pl
East Railroad Ave
Lyons St
Clark St

**CITY OF EVANSTON - TIF PUBLIC HEARING QUESTIONS AND RESPONSES -** July 26, 2021

1. **I appreciate that Council Member Burns has taken the lead on setting up the next TIF meeting. I requested last night and repeat today that a series of City Wide Q&A Town Hall type meetings be scheduled. I don't think Council Member Burns should be saddled with this responsibility. Please let me know when the next TIF meeting is scheduled.**

   The city is meeting all of the statutory requirements. The city has also exceeded them by presenting in public ward meetings as requested and furthermore through discussion / debate at city council and economic development committee meetings when first proposing the TIF. There are opportunities to exceed meeting requirements in coming weeks if so desired/directed.

2. **Who are the individuals who make up the JRB Taxing Districts group, and how were they selected to judge the qualifications of the proposed TIF?**

   The individuals are selected by the respective organizations. The most recent JRB included members of impacted taxing bodies including:
   - District 202 - Mary Rodino, CFO
   - District 65- Raphael Obafemi, CFO
   - Cook County - Mohammed Elahi, Deputy Director Planning/Economic Development
   - Oakton Community College - Jeffrey Gossrow, Budget and Analysis Manager
   - City of Evanston - Paul Zalmezak, Economic Development Manager (although finance director often participates in this meeting)
   - 5th Ward Resident - Linnea Latimer

   The Joint Review Board is defined in the state statutes as the taxing bodies (65 ILCS 5/11-74.4-5) (from Ch. 24, par. 11-74.4-5) Sec. 11-74.4-5.(b) Public hearing; joint review board.

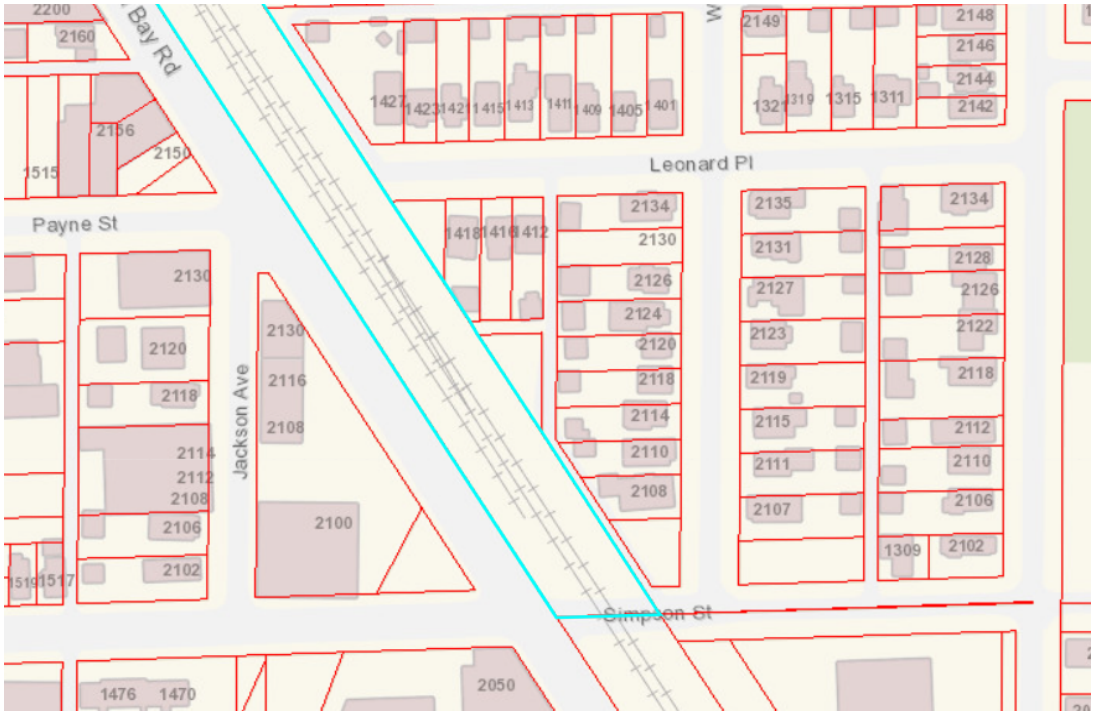
   https://www.ilga.gov/legislation/ilcs/fulltext.asp?DocName=006500050K11-74.4-5

   *"Prior to holding a public hearing to approve or amend a redevelopment plan or to designate or add additional parcels of property to a redevelopment project area, the municipality shall convene a joint review board. The board shall consist of a representative selected by each community college district, local elementary school district and high school district or each local community unit school district, park district, library district, township, fire protection district, and county that will have the authority to directly levy taxes on the property within the proposed redevelopment project area at the time that the proposed redevelopment project area is approved, a representative selected by the municipality and a public member. The public member shall first be selected and then the board's chairperson shall be selected by a majority of the board members present and voting. For redevelopment project areas with redevelopment*

*plans or proposed redevelopment plans that would result in the displacement of residents from 10 or more inhabited residential units or that include 75 or more inhabited residential units, the public member shall be a person who resides in the redevelopment project area."*

3. **How can the Metra track embankment be considered part of the TIF? Evanston does not own the track embankment.**

   Ownership of the property is irrelevant to the TIF map making process. The proposed TIF district is composed of contiguous parcels. The Metra property is included because the parcel is required to make a contiguous and functioning TIF project area. It is not legal to split a parcel (PIN) when creating a taxing district.




4. **Why is the Civic Center property in the TIF? The civic center is not in a blighted neighborhood. To say so will bring down property values of all of the surrounding adjacent neighbors residential properties.**

   Evanston has had numerous city hall properties during its history. It is good planning to consider that there is a likelihood that over the next 23 years (the life of a TIF district) that all or a portion of the Civic Center property could be reused for private purposes, and therefore property tax generating. The 23 year life cycle of a TIF represents six city council terms.

The most recent City Council has recently agreed to at a minimum study the possibility. The building represents our biggest asset and requires significant investment. No decisions have been made nor has there been a public process. Placing the property in the proposed TIF does not represent fait accompli. It's simply planning.

If the sale of the property were to occur, the increment generated from the Civic Center property would be invested in the heart of the Fifth Ward. The area east of the railroad tracks has always had higher property values and is majority white as a result of red lining efforts years ago. There are few significant opportunities in the area to generate funding for meaningful improvements.

Secondly, neither city staff or the consultant are claiming the area is blighted, because it is not. It doesn't meet state of illinois TIF standards for blight, nor does it pass common sense definition of blight.

The City's consultant Kane McKenna & Associates has determined that the proposed TIF boundary as a whole meets the State of Illinois standards for a Conservation Area TIF. The State of Illinois defines a "conservation area" as having 50% or more of structures in area with an age of 35 years or more AND has a combination of three or more of the following conditions: 1) Dilapidation, 2) Obsolescence, 3) Deterioration, 4) Presence of Structures below minimum code standards, 5) Ilegal uses, 6) Excessive vacancies, 7) lack of ventilation, light, sanitary, 8) inadequate utilities, 9) excessive land coverage or overcrowding, 10) Deleterious land use, 11) lack of community planning, 12) Environmental remediation requirements, 13) Equalized assessed value lagging compared to balance of the community.

Kane McKenna determined that the proposed TIF district meets as many as six qualification factors: 1) Obsolescence, 2) Deterioration, 3) Inadequate Utilities, 4) Excessive Lot Coverage, 5) Lack of Community Planning, and 6) Lagging EAV. The consultant may update this list to remove lagging EAV depending on the updated assessed value information due from Cook County.

5. **Neither the City Council nor Evanston residents have discussed selling the Civic Center but many behind the scenes actions are taking place to be prepared to do so. An RFP was issued for planning the relocation of the Civic Center and Main Police Station functions. Why is this planning taking place and why is the Civic Center in the proposed TIF, IF not for the City Manager's intention to sell these properties? This is what I and others find so misleading.**

   We have had numerous public conversations about the evaluation of city owned properties and their potential disposition. Regardless of the status of those conversations, it represents good long range planning to include a property like the Civic Center in the proposed district because as mentioned above, TIFs last 23 years. The future is unknown. And perhaps one of the six city councils to represent future Evanston residents can use the financial tool to improve the community.

6. **There is a typo in the slides of the presentation it states ..750" (inches) of the proposed TIF District, whereas you meant 750'.**

   Noted. Thank you.

7. **The presentation packet states that on May 11, a notice of public hearing was sent out (only) to residential addresses within 750" of the proposed TIF District. This means very few people in the city received notice. THE 6TH WARD HAD NO NOTICE. No wards should be excluded.**

   The notice of public hearing met all State of Illinois requirements for a new TIF district proposal. Notices were posted in the Evanston Review (Chicago Tribune) where all city public/legal notices are posted. The next requirement of the State of Illinois is to submit ordinances for City Council consideration. City Council meetings are posted and provide for public comment. Furthermore, the City of Evanston requires a meeting for introduction and a second meeting for approval. In addition to the upcoming city council public meetings, there will be additional opportunities in meetings to be determined by Councilmember Burns.

8. **Apparently again on June 28, a notice of public hearing was sent to taxpayers of record and residential addresses within the TIF. THE 6TH WARD HAD NO NOTICE. No wards should be excluded.**

   The TIF notices meet all statutory requirements. Neither the State nor the City of Evanston require noticing of individual wards.

9. **How many people signed up for the Public Zoom Meeting on April 15th? This apparently was the only city wide public meeting on this very important subject and held during the height of the pandemic. Who attended this meeting and who from the city & consultants were present? Where would I find the presentation documents from this meeting? Was the meeting recorded? If not recorded, were meeting minutes issued?**

   The April 15, 2021 meeting was the state statute required public meeting. Participation in zoom meetings has proven to be quite convenient for some in the community who are unable to attend meetings in person. In fact, we are seeing increased engagement in recent hybrid meetings as well. April 15, 2021 was not the height of the pandemic, in fact, the State of Illinois announced the June 11th phase 5 reopening on Thursday May 6th.

   Alderman Rue Simmons was in attendance as was the Economic Development staff (Paul Zalmezak and Katie Boden), in addition to city consultants Kane McKenna. The meeting was held via Zoom. The link for the zoom meeting is: https://zoom.us/rec/share/zHXXCBwArTtPJnU-MI3izFqgzjKo0fL1PSad6UHDRtgnFY8ezczLbk0a2keWr9GJ.FORhOo0EGBV_v2Ok

10. **Whose properties are going to be taken by the city for purposes of implementing the TIF?**

    The City will not be taking property to implement the TIF. If the City Council approves the implementation of the TIF district, the resulting funding would be used for staff recommended improvements, which will require city council approval including: 1. Infrastructure 2. Workforce Development 3. Business District Improvements 4. Affordable Housing 5. Housing Repairs/Improvements. Staff recommends the city council restrict the use of TIF funding for these purposes and focus the investment west of the railroad right of way in the heart of the 5th Ward.

11. **How exactly are individual residential homeowner's properties benefiting from this TIF?**

    If the City Council approves staff recommendations, 5th ward residents could benefit from the improved infrastructure, funding for home repairs, job training, improved neighborhood business districts, and affordable housing funding.

12. **How will the TIF impact home property values?**

    As with all city policy, it is the hope that property values increase property values. This would occur by improving the quality of infrastructure, assisting with the cost of home repairs, reducing vacancies, increasing population on vacant property, and improving neighborhood amenities.

13. **How will the TIF impact people who rent their homes/apartments?**

    The City has not studied how the TIF will impact individuals who rent their homes. It is possible that rental properties with deferred maintenance will be improved and therefore improve the lives of tenants. Possible that renters, like owners, will enjoy living near stable business districts with more amenities.

14. **Is there a TIF TAX on those properties within the TIF? Is there a TIF TAX on those outside of the TIF?**

    There is not a "TIF Tax." The question may be implying that TIF districts result in higher taxes overall because the increment that would have been going for city wide services is now captured in the proposed TIF district. However, one might argue that the district is relatively small as a percentage of city-wide EAV and won't have much impact. And if in fact were true, perhaps wealthier / higher EAV property owners would be willing to make this sacrifice to assist with the proposed 5th Ward improvements.

15. **I have heard that there are businesses already seeking 10's of millions of dollars from the TIF funds to build their buildings. I cannot personally substantiate this. But if true, why is it the business of Evanston to fund private for-profit buildings and businesses?**

    Staff is not aware of any businesses / developers seeking funding from this proposed TIF. It is likely that staff would recommend programs such as facade improvement or storefront modernization to assist small business owners as has been the case throughout the community. Or, at a minimum, level the playing field for small businesses in our business districts along Emerson, Simpson, and Church. Projects that were reviewed prior to the implementation of the TIF and/or are in the works now would not qualify for TIF as they have failed the "but for" test - a requirement that "but for" the use of TIF, the project wouldn't happen.

16. **Page 34 of 97 of the TIF packet: The City may issue <u>obligations</u> secured by a Special Tax Allocation Fund. Or other funds as are available to the city (home rule no debt limit). What is a "Special Tax Allocation Fund"?**

    It is the term the State of Illinois gives to the TIF funds the City of Evanston manages once increment is generated and collected. The funds are deposited into an individual fund separate from the general fund and audited annually.

    State of Illinois Statute (20 ILCS 620/7) (from Ch. 67 1/2, par. 1007)defines the "special tax allocation fund."

    (*2) That portion, if any, of those taxes which is attributable to the increase in the current equalized assessed valuation of each taxable lot, block, tract, or parcel of real property in the economic development project area, over and above the initial equalized assessed value of each property existing at the time tax increment allocation financing was adopted, shall be allocated to and when collected shall be paid to the municipal treasurer, who shall deposit those taxes into a special fund called the special tax allocation fund of the municipality for the purpose of paying economic development project costs and obligations incurred in the payment thereof.*

17. **"ONE OR MORE SERIES OF OBLIGATIONS MAY BE ISSUED FROM TIME TO TIME IN ORDER TO IMPLEMENT THIS PLAN. TOTAL PRINCIPAL AND INTEREST PAYABLE IN ANY YEAR ON ALL OBLIGATIONS SHALL .. MAY BE PAYABLE FROM TAX INCREMENT REVENUES, FROM BOND SINKING FUNDS.." This sounds a lot like more Debt and more Taxes but it's not clearly spelled out in laymen's terms. During the discussion council members had with staff, it was more clearly stated that yes, Evanston residents will be left holding the bill for GO Bonds related to the TIF. Please make this absolutely clear in your response.**

Bonds / debt is not a requirement of TIF. The TIF plan provides for this as an option to the city. It is not uncommon for city infrastructure projects within a TIF to be funded with debt and repaid from future increment. Typically city's only issue debt in TIF districts for public infrastructure projects, not private development. In the unlikely event that the TIF would be unable to generate the increment to cover the debt, the City would be required to pay the debt from other sources. There are no examples of this happening in Evanston in its 40 years of using TIF.

18. **The TIF was said last night to be a "Financing Tool" yet the document is called a redevelopment tool. This is misleading. The document needs to be corrected.**

    The State of Illinois Tax Allocation Act language can be confusing. They refer to it as a redevelopment plan. All of Evanston's TIFs have approved "Redevelopment Plans". The State defines the requirements of implementing Tax Increment Financing in a Redevelopment Area or a TIF district - both are the same.

19. **The TIF map in the document includes parks (and the civic center), and yet you said don't worry, "staff would never sell the park". This is misleading. The document needs to be corrected.**

    If directed by City Council, staff will pursue dividing the Civic Center PIN to separate Ingraham Park from the Civic Center building. This could be helpful in the long run if this or future City Councils ultimately decide to sell the Civic Center. In the meantime, it is one PIN, and therefore will appear on maps until a change is ultimately made. We have updated the future land use map to the best of our ability to show that future land use is OS (open space).

    It is understandable why the community would think it was a possibility because it appears in the proposed TIF district. In fact, TIF funding can be used to improve parks. Staff recommends keeping Ingraham Park in the proposed TIF to benefit from potential future TIF infrastructure funding / improvements if the TIF were to be approved.

    In the final TIF ordinance, staff will recommend the City Council expressly prohibit redevelopment or sale of Ingraham Park.

    For reference, you can see below that the civic center property is divided into three parcels today. 11-07-118-001-0000, 11-07-118-002-0000, and 11-07-118-004-0000. Staff could recommend splitting the larger 11-07-118-001-0000 parcel into two or three parcels by taking out the areas defined by the red dashed lines.


Leonard Pl
Ingraham Park
2100
1223
2047
1200
2060
2121
2119
2115
2111
2103


Leonard Pl
Ingraham Park
2100
1223
2047
1200
2121
2119
2115
2111
2103

**20. Why is the civic center part of the TIF?**

Answered in #4 above. It has potential to drive significant incremental revenue for the proposed focus areas of the tif - affordable housing, 5th ward business district improvements, workforce training, home improvements, and city infrastructure. Staff recommends directing this increment west of Green Bay Road/Tracks to the areas of the fifth ward that need it most. This is a significant increment generator. Without it, potential funding would be reduced.

**21. What are the project income and revenues for the next 5 years?**

Projections are derived from potential tax revenue generated by a variety of projects that could potentially occur in the area subject to community/city council review and approval. Kane McKenna estimates the following ranges of TIF revenues over the first five years of the TIF

| **Estimated TIF Revenues - First Five Years** | |
|---|---|
| Year 1 (2022) | $0 to $120,000 |
| Year 2 (2023) | $120,000 to $130,000 |
| Year 3 (2024) | $490,000 to $500,000 |
| Year 4 (2025) | $850,000 to $900,000 |
| Year 5 (2026) | $1.8 to $2 million |
| Note: These are projections based on early assumptions and will need to be updated once projects are determined and assessed valuations are certified by the assessor | |

**22. How much public land is east of the tracks?**

East of the tracks is the Civic Center parcel and fleet services. Civic Center property, excluding Ingraham is 293,000 sq ft or 6.5 acres. Fleet services is 265,000 sq ft or approximately 6 acres.

**23. Can we create a plan funded by the sale of public land?**

The proposed TIF boundary includes the Civic center which has a likelihood of selling over the next 23 years. The proceeds would then be used to fund 5th ward projects. However, if it doesn't sell, there is less available to fund, but yes, the TIF plan still is functional, but just less funding. Other public land within the TIF includes the city's fleet services property which would likely not redevelop privately as there is little land available in Evanston for this type of use. Other public property within the proposed TIF includes streets, alleys and other parks - all potential beneficiaries of TIF funding.

24. **Can we allocate ARPA funding to the 5th ward?**
    Yes, to address COVID recovery challenges. ARPA economic development focused funding will likely yield $5 to $6 million for the entire city. Over 23 years, TIF is anticipated to generate approximately $80 million for 5th ward projects.

25. **What is the idea? What is city council thinking?**
    Staff is recommending the TIF district to create a dedicated funding source for affordable housing, home repairs, business district improvements, infrastructure, and workforce development programs. Climate resiliency, energy efficiency, and racial equity will be baseline requirements for every TIF funded project.

    The Civic Center, if it were ultimately sold to a private property owner would generate incremental revenue to be used in the fifth ward. If not, there is just less funding to be used for these types of projects.

26. **Is this a backdoor way to sell the civic center?**
    The Civic Center itself is a valuable property in an excellent location. It does not require TIF to sell or improve the prospects of selling. If the City Council or if one of the five subsequent city councils believe it is the right thing to do, the civic center sold for private development will generate tax increment to be used for projects west of Green Bay Road. If it doesn't sell, there will be less funding for projects.

27. **Have the school boards approved the TIF?**
    School boards do not approve / consider implementation of TIF districts. The JRB is served by District 65 and 202 staff and they recommended the TIF plan to the city council at the JRB meeting. TIF intergovernmental agreements can be negotiated. And the State of Illinois requires payments to school districts from TIFs based on a formula determined by population impacts of TIFs.

28. **Shouldn't we have communitywide townhalls to discuss this TIF if it includes the Civic Center, Fleet Services, and Fleetwood Jourdain?**

    There are no plans to use TIF to sell or change these buildings. If the TIF were to be approved, any TIF expenditures proposed would require city council approval. Staff is not recommending TIF funding be used to improve the Civic Center or Fleet Services center or to use TIF to incentivize the sale of the property. Those are legal uses of TIF, but the City Council is not required to use TIF for that purpose. The Civic Center is included as a means to create a source of investment for fifth ward projects west of Green Bay.

    The philosophy here is not using TIF to develop the CIvic Center. The focus is taking a 6 acre property that is generating $0 in property tax and thinking about how a future development would generate something greater than $0 to invest in a targeted fashion in the 5th ward. How this is done will require an ongoing planning process and public input now and throughout the life of the TIF if it were to be approved.

29. **What would the estimate tax dollar for all the public land be if it were it on the tax rolls and can TIFs be written in such a way as to split up %s to the city, school district and TIF if public land is sold so that the tax baseline amount is contributing to the general fund?**

    The land sale is subject to the market and the end use. The end uses are not known at this time. Any determination of value and sharing with taxing districts is subject to the public process. The frozen or base value of the land within the TIF is always funding all taxing bodies within the TIF. It's the increment from the taxing bodies that is seperated into the TIF district. Since the base value of public property is $0, it is hard to determine at this point what the "baseline amount" would be. An alternative would be to negotiate with the taxing bodies an annual payment to share the increment generated. Remember, however, the TIF is proposed as a means of transferring funding from higher valued real estate east of Green Bay Road to target underinvested areas west of Green Bay Road.

30. **Can we expand the current west side TIF to include parts of the new proposed TIF instead of creating a new TIF**

    Technically, yes. We expanded the Howard Ridge TIF district two years ago to extend further west along Howard Street. The existing West Evanton TIF has underperformed due to market conditions, having been launched at the very beginning of the "great recession" in 2006. Arguably, there are few economic engines in that TIF resulting in years of poor performance. And, the West Evanston TIF expires in 2029, giving us only 8 years of increment to work with if granted an expansion. The expansion does not reset the 23 year TIF term limit.

31. **How were the boundaries configured, what was the criteria?**

    The TIF boundary was created by analyzing property conditions, development patterns, and local market conditions. This was done using staff experience, expertise, and feedback from elected officials. Our consultant studied the proposed boundary and tested it against the State of Illinois TIF statute to determine if it met the qualification standards (see above) as a TIF conservation district. The findings were presented to the JRB and to the public via the Public Hearing.

32. **What is the timeline for public meetings, and vote to approve, alter or deny, that the city staff is looking at?**

    The City is required to consider the ordinances within 90 days of the public hearing. The last opportunity to do that would be October 10, 2021. September 27th is the last full council meeting prior to October 10th. There are committees meeting October 4, 2021. Additional public meetings outside of city council meetings will be planned.

33. **What are the projected increments revenues to the proposed TIF funds for the next 5 years?**

Please refer to Question 21

34. **How much public land is east of the tracks?**
Answered above. Approximately 12.5 acres between civic center and fleet services

35. **Can't we create a plan which is fed by the tax revenue from the developed land if the community decided to sell public land?**

We could create a plan to use the proceeds from the sale of public land to assist with the ideas outlined in the TIF plan if so desired. That would be up to the public and the City Council.

36. **The 5th Ward needs money to implement a well thought out plan. Why don't we get the idea of projects and their cost, and designate a percentage of all tax revenue from the x amount of the parcel allocated to the plan?**

There are numerous plans in the community that are guiding staff's recommendations. The work of community planning never ends. And it certainly is only beginning with this proposed TIF district. In some ways, what is proposed in this question is what the TIF actually is. The area in which we propose the TIF will provide future revenues generated by these parcels for the projects and to help offset their cost. Only a percentage of those private costs are covered by TIF. Traditionally, 25%. Only public infrastructure projects are covered 100% by TIF. The City already has the funding to support a "well thought out plan." There is debate in the community about the need for additional plans. We have heard the 2006 plan is sufficient. Others have suggested planning done earlier is sufficient. Staff is recommending we continue to plan as community values change, technology changes, market conditions change, etc.

37. **Can we allocate a percentage of the $5 million Federal Government American Rescue Plan to specific needs of the 5th Ward?**

Yes. We can for COVID impact related matters. The total allocated for

38. **What about the City stop wasting money for unneeded grandiose projects, and invest that money in services and projects essential to places like the 5th Ward?**

It's always the city's intentions to use taxpayer dollars for services and projects essential for all residents.

39. **It seems to me that there are several ways for the City to help a Ward rather than establishing a TIF.**

TIF is one tool to help assist with the cost of improving Evanston's neighborhoods. Community members are always welcome to make suggestions about other ways to help. TIF is one component to be used with other City of government resources.

**Additional FAQ's can be found here:**
https://www.cityofevanston.org/home/showpublisheddocument/65106/637617301741070000

**Additional City of Evanston TIF information, including information about the proposed TIF and existing TIFs can be found here:**

https://www.cityofevanston.org/business/tif-districts

## Five Fifths TIF FAQ

**What is Tax Increment Financing (TIF)**
TIF is a financial tool to improve infrastructure and encourage private development. Our local taxing bodies (City, District 65, District 202, Cook County, Oakton Community College) agree to make a joint investment in an identified district for a period of 23 years, during which new tax revenue generated in this district is reinvested in the designated area. Without the TIF, the development would not have occurred or would have occurred at a slower pace.

**Why is it called the Five-Fifths TIF?**
The name was derived from the idea that the new TIF could help make Evanston's Black community whole and a recognition of the Constitution 3/5th compromise. It's an aspiration. It's not a suggestion that it will heal or fix structural racism. But if focused on the six activities discussed below, it can help begin the repair. It also represents its focus on the historic Fifth Ward.

**What is city staff recommending the TIF be used for?**
Staff recommends the council focus TIF investment on the six activities listed below. At upcoming public hearings and City Council meetings, Evanston community members can provide input and propose alternative strategies. The TIF funding is meant to leverage other sources of investment and support initiatives underway in the area.

1. Invest in 50% of the cost of construction of new affordable housing
2. Assist with cost of repairs to existing residential property
3. Create workforce development (job training) programs
4. Assist small businesses in Fifth Ward business districts including Emerson Church/Dodge, and Simpson
5. Upgrade city infrastructure including parks, water, sewer, electric, alleys, streets, and sidewalks
6. Renovate / expand public community centers and education facilities

**Is TIF a tax?**
No, TIF Is not a new tax. Property tax payers continue to pay what they otherwise would have paid prior to being included in a TIF district.

**How are TIFs funded then?**
The year the TIF is established is called the "Base Year." The base year property tax revenues are collected by the local taxing bodies as if the TIF did not exist. Any increased tax revenue generated exceeding the "Base Year" or "Frozen Value" is held in the TIF account for investment in that specific TIF district. The increase in tax revenues, called "increment", is the result of either inflation, increased property values of properties within the TIF district, the conversion of a property from vacant to an active use, or the conversion of a property from a non-profit or government use to a private use.

**What is "Increment"?**

Increment is the term used for the property tax collected as the result of increased property values. This difference from this incremental value over the original value on the date the TIF was created, also known as “base value” or “frozen value,” is placed into a TIF account separate from the general collections of the City. Eligible projects within a TIF district can be funded with the increment.

**Aren’t TIFs used for blighted areas?**
Not in this case.The Fifth Ward is a solid middle class community with a strong history and great potential. The enabling TIF legislation provides for two means of qualifying an area for TIF. One is called a blighted area and the other is called a conservation area. The TIF consultants identified six factors that qualify the proposed area as a conservation area, as shown in bold below.

**What is a Conservation Area TIF then?**
The statute states specifically “a ‘conservation area’ means any improved area within the boundaries of a redevelopment project area located within the territorial limits of the municipality in which 50% or more of the structures in the area have an age of 35 years or more. Such an area is not yet a blighted area but because of a combination of three or more of the following factors is detrimental to the public safety, health, morals or welfare and such an area may become a blighted area:” (1) Dilapidation; (2) **Obsolescence**; (3) **Deterioration**; (4) Presence of Structures below minimum code; (5) Illegal use of individual structures; (6) Excessive vacancies; (7) Lack of ventilation, light or sanitary facilities; (8) **Inadequate utilities**; (9) **Excessive land coverage** and overcrowding of structures and community facilities; (10) Deleterious land use or layout; (11) **Lack of community planning**; (12) The area has incurred Illinois Environmental Protection Agency or United States Environmental Protection remediation costs; and (13) **Lagging EAV** / The total equalized assessed value of the proposed redevelopment project area has declined for 3 of the last 5 calendar years.
The Illinois statute 65 ILCS 5/11-74.4-3(a) et seq. can be read in detail at the following link:
https://www.ilga.gov/legislation/ilcs/fulltext.asp?DocName=006500050K11-74.4-3

**Why is the Civic Center included in the proposed Five-Fifths TIF?**
Staff recommends including the Civic Center building and parking lot, along with the north frontage of Simpson Street. Why? If we imagine there is a possibility that over the next 23 years the city administrative offices are relocated, we recommend including it in the district. The property has potential for adaptive reuse as housing, and new housing could be built along Simpson or on the existing parking lot. Today the Civic Center generates $0 in property tax revenue for city services. If it were to be sold for private use, it goes on the tax rolls and would generate TIF increment that can be used to fund reinvestment in the Fifth Ward.

**Is Ingraham Park in the Five-Fifths TIF?**
No! Ingraham Park will not be in the TIF district. Staff does not recommend redeveloping the park. An earlier draft of the future land use plan for the TIF showed the park as an institutional/residential use. That was just a function of the fact that the park and the Civic Center building are on the same tax parcel. Staff adjusted the map to remove the park from the

proposed district. The garden at the southwest corner of Leonard Place and Ridge will also not be included.

**Doesn't TIF rob the school districts of important revenue?**
The City of Evanston has a history of sharing revenue with District 65 and 202, especially if the redevelopment in the TIF will contribute to student growth. City staff has already begun conversations with the school district leadership about this matter and representatives have shared their concerns publicly.

**I heard that the City will use TIF to gentrify the area**
There is often the perception that city policy is to gentrify or use TIF to acquire and redevelop housing. This is not true. Staff is recommending the TIF funding be used in the following ways:

1. Invest in 50% of the cost of construction of new affordable housing
2. Assist with cost of repairs to residential property
3. Create workforce development (job training) programs
4. Assist small businesses in Fifth Ward business districts including Emerson Church/Dodge, and Simpson
5. Upgrade city infrastructure including parks, water, sewer, electric, alleys, streets, and sidewalks
6. Renovate / expand public community centers and education facilities

The City Council is responsible for reviewing and approving every TIF expenditure. Nothing will be approved without having received public input through ward and/or community meetings and City Council meetings.

**Will the City use Eminent Domain to redevelop my neighborhood?**
No. The State of Illinois Tax Allocation Act has specific requirements for establishing a new TIF district that results in a locally produced plan called the "TIF Plan and Redevelopment Project." While the name suggests that a redevelopment plan is in the works and the act does provide provisions for eminent domain, the Evanston City Council has never used TIF to fund eminent domain and has no intentions to. There are safeguards in the plan for residential displacement requiring additional studies and City Council approval. Staff is not recommending the use of eminent domain for any properties in the proposed Five-Fifths TIF district. In fact, staff is recommending the creation of this TIF district to assist with the cost of repairing existing housing, building new affordable housing on vacant sites, completing Emerson Square, and enhancing the existing historic business districts.

**Are TIFs inherently racist?**
TIFs are a financial tool. Urban planners recommend the financial tool to achieve redevelopment means and City Councils approve their proposed uses. It is possible that some decision makers have used TIF in a way that is influenced by structural racism. The Five-Fifths TIF is intended to have a limited focus that includes funding home repairs and the creation of affordable housing, improving infrastructure, business district improvements, and workforce development. Considering this funding will directly support a majority and historically Black

community, it is hard to suggest it is racist. The community should hold current and future staff and elected officials accountable. The intentions of this proposed TIF are clearly stated.

**How has Evanston used TIF in the past?**
Evanston is recognized for using TIF in a transparent and responsible way. Much of the downtown infrastructure was partially funded with TIF. The movie theater development at Church and Maple received TIF funding. Whole Foods and the Park Evanston apartment building were built with a TIF contribution. TIF was one of many funding sources for the Emerson Square affordable housing development. Valli Produce improved and re-energized the Evanston Plaza shopping center with a TIF contribution from the city.

**TIFs seem to be controversial, why is that?**
TIFs are not easy to explain. TIF reports, intended to be transparent, are not easy to read and lead to distrust. And frankly, media coverage of TIF usage in Chicago has tainted this important economic development tool here in Evanston. Chicago's policies and liberal use of TIF for financing development do not translate in the Evanston context. We can use the lessons learned in Chicago to guard against the reported abuse and negative consequences. But Evanston's use of TIF does not mirror our southern neighbor's practices.

**Why use public money to help with private development?**
TIF is only used when a clear case is made that but for the use of TIF investment, a desirable private investment will not occur. City staff examines potential future tax revenue generation and public benefits including job creation or affordable housing development

**How can I learn more about Evanston's use of TIF?**
The City is required to provide annual reports of all TIF expenditures and post the reports on the City's website at https://www.cityofevanston.org/business/tif-districts

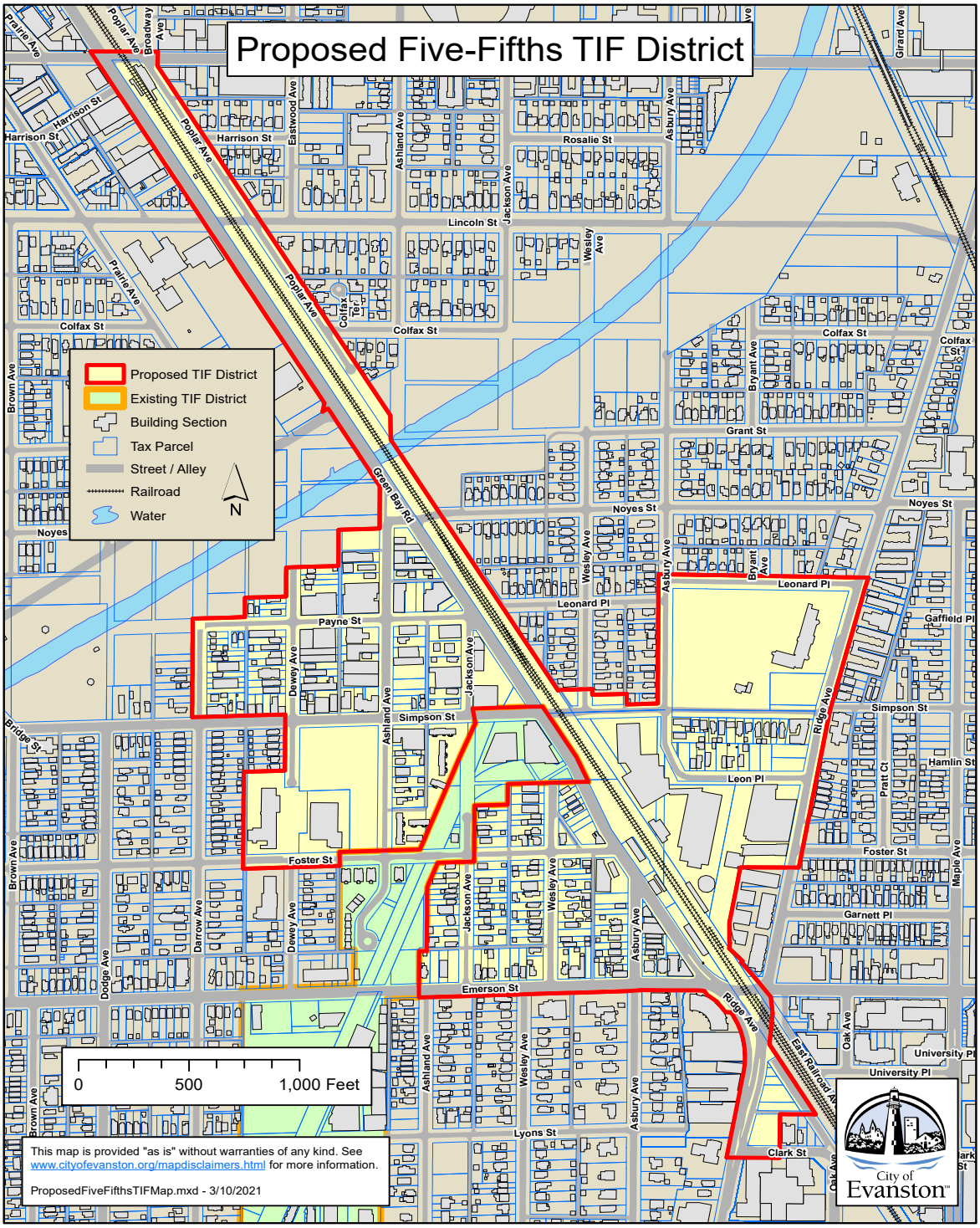
Due to the age of the reports, some are stored in the archive:
https://www.cityofevanston.org/business/tif-districts/tif-districts-archived-annual-reports

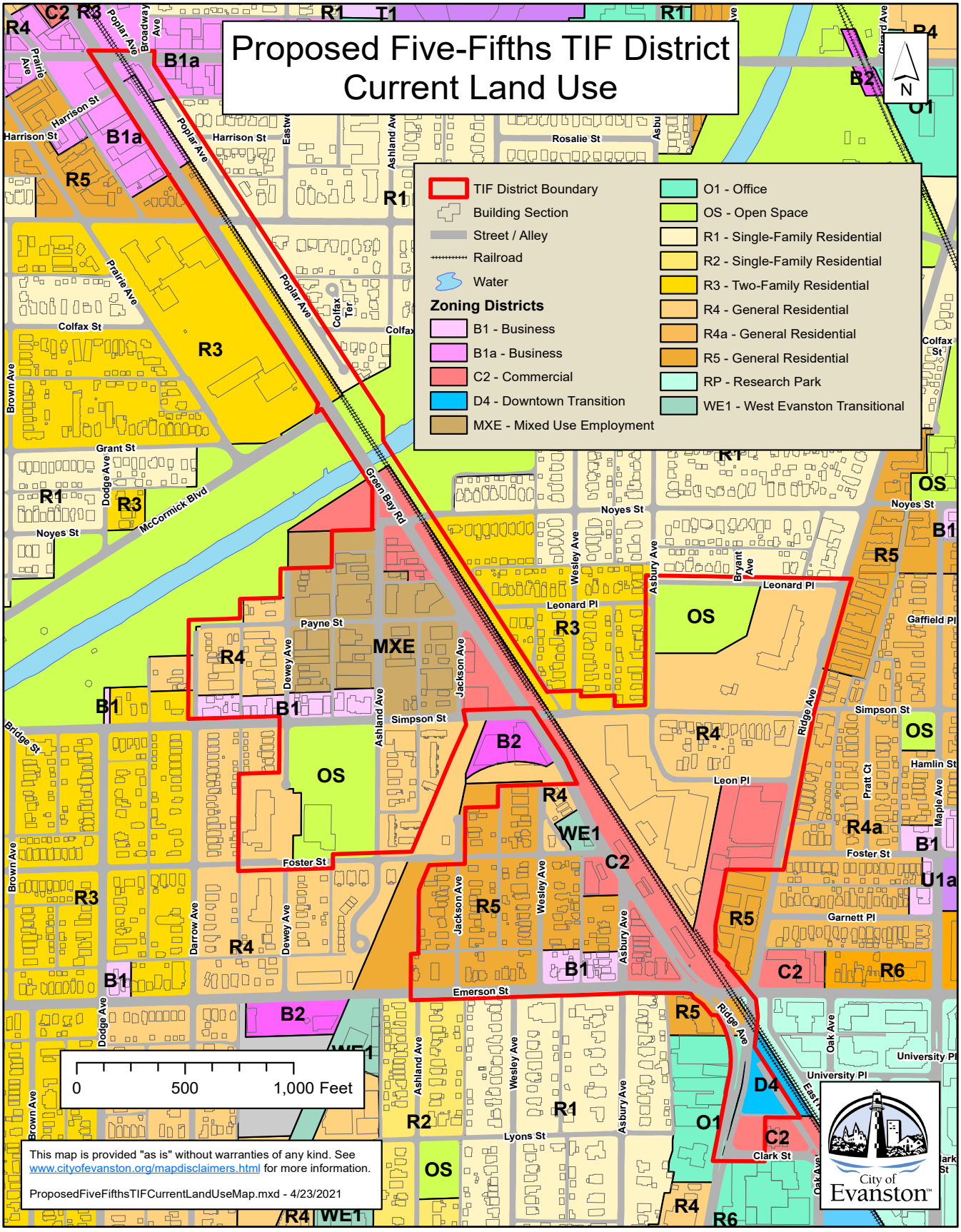
Paul Zalmezak serves as the City's Economic Development Manager and can be contacted at:
pzalmezak@cityofevanston.org or 847.448.8013

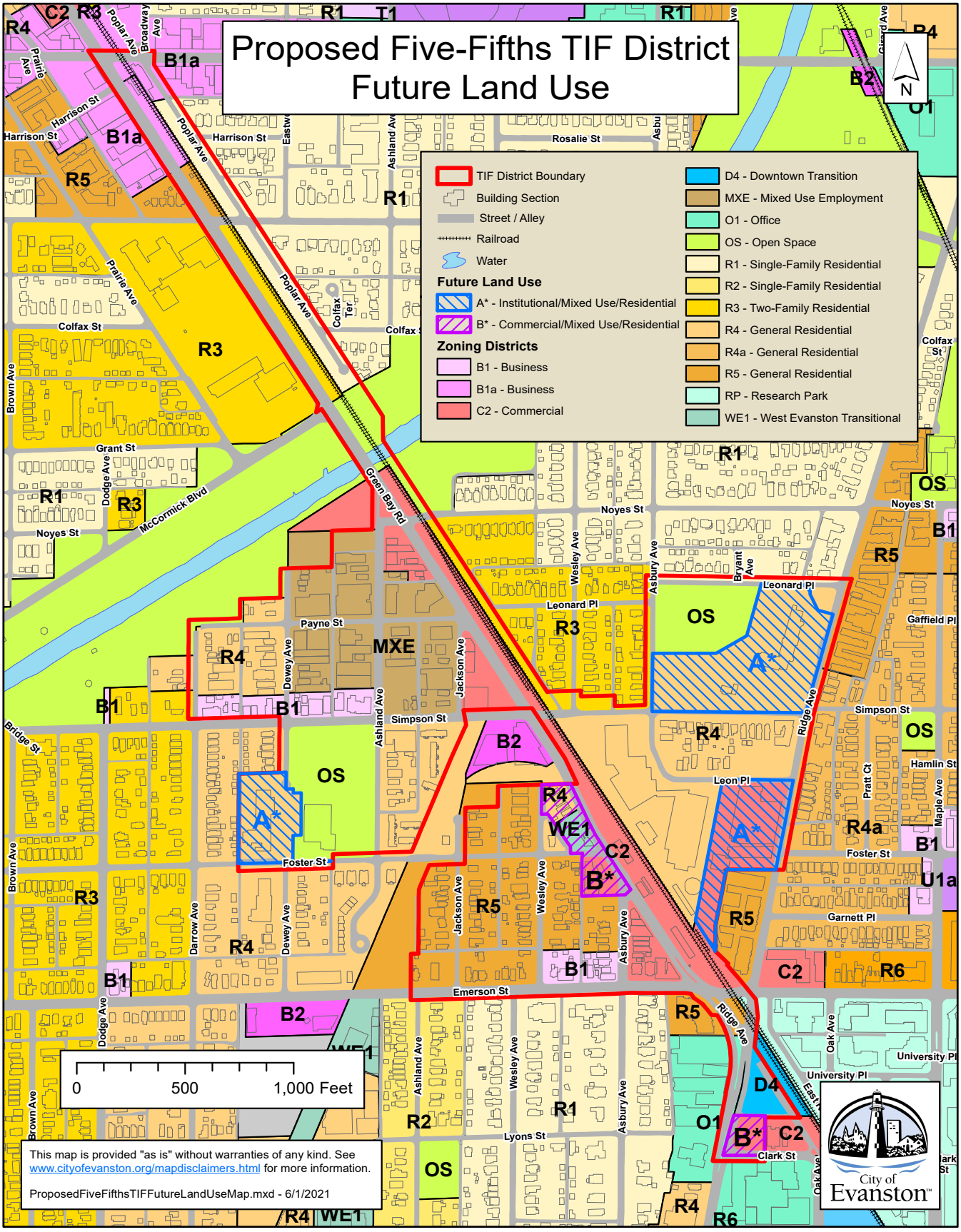
**State of Illinois Tax Increment Allocation Redevelopment Act**
(65 ILCS 5/Art. 11 Div. 74.4 heading) DIVISION 74.4. TAX INCREMENT ALLOCATION REDEVELOPMENT ACT
https://www.ilga.gov/legislation/ilcs/ilcs4.asp?DocName=006500050HArt%2E+11+Div%2E+74%2E4&ActID=802&ChapterID=14&SeqStart=213100000&SeqEnd=215400000

**Illinois Tax Increment Association**
https://illinois-tif.com/about-tif/

**TIF Illinois**
https://www.tifillinois.com/tif-basics.html


Proposed Five-Fifths TIF District
Proposed TIF District
Existing TIF District
Building Section
Tax Parcel
Street / Alley
Railroad
Water
N
0
500
1,000 Feet
This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.
ProposedFiveFifthsTIFMap.mxd - 3/10/2021
City of Evanston
Harrison St
Colfax St
Lincoln St
Rosalie St
Grant St
Noyes St
Leonard Pl
Payne St
Simpson St
Leon Pl
Foster St
Garnett Pl
Emerson St
Lyons St
Clark St
University Pl
Gaffield Pl
Hamlin St
Poplar Ave
Prairie Ave
Broadway Ave
Eastwood Ave
Ashland Ave
Jackson Ave
Wesley Ave
Asbury Ave
Bryant Ave
Girard Ave
Green Bay Rd
Ridge Ave
Dewey Ave
Darrow Ave
Dodge Ave
Brown Ave
Bridge St
Pratt Ct
Maple Ave
Oak Ave
Elgin Railroad Ave


Proposed Five-Fifths TIF District
Current Land Use
TIF District Boundary
Building Section
Street / Alley
Railroad
Water
Zoning Districts
B1 - Business
B1a - Business
C2 - Commercial
D4 - Downtown Transition
MXE - Mixed Use Employment
O1 - Office
OS - Open Space
R1 - Single-Family Residential
R2 - Single-Family Residential
R3 - Two-Family Residential
R4 - General Residential
R4a - General Residential
R5 - General Residential
RP - Research Park
WE1 - West Evanston Transitional
N
0
500
1,000 Feet
This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.
ProposedFiveFifthsTIFCurrentLandUseMap.mxd - 4/23/2021
City of Evanston


Proposed Five-Fifths TIF District
Future Land Use
TIF District Boundary
Building Section
Street / Alley
Railroad
Water
Future Land Use
A* - Institutional/Mixed Use/Residential
B* - Commercial/Mixed Use/Residential
Zoning Districts
B1 - Business
B1a - Business
C2 - Commercial
D4 - Downtown Transition
MXE - Mixed Use Employment
O1 - Office
OS - Open Space
R1 - Single-Family Residential
R2 - Single-Family Residential
R3 - Two-Family Residential
R4 - General Residential
R4a - General Residential
R5 - General Residential
RP - Research Park
WE1 - West Evanston Transitional
N
0
500
1,000 Feet
This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.
ProposedFiveFifthsTIFFutureLandUseMap.mxd - 6/1/2021
City of Evanston

**88-R-21**

**A RESOLUTION**
**CITY OF EVANSTON COMMITMENTS CONCERNING THE PROPOSED FIVE-FIFTHS TIF DISTRICT**

**WHEREAS,** the City intends to redevelop and encourage residential use, retail, commercial and institutional uses to upgrade, expand and modernize facilities within the City as part of its ongoing economic development planning; and

**WHEREAS,** the City has proposed a Five-Fifths Redevelopment Project Area (the "TIF District") located in the north central portion of Evanston; and

**WHEREAS,** the proposed TIF District includes approximately two hundred eighty-four (284) tax parcels located to the east and west of Green Bay Road, to Ridge Avenue to the east, to Darrow Avenue to the west, and to Leonard Place to the north and Emerson Street to the south. A map of the proposed TIF District is attached hereto as Exhibit A; and

**WHEREAS**, City staff and officials have engaged extensively in multiple meetings with members of the community, including members of School District 65 and School District 202, regarding the proposed Five-Fifths TIF District; and

**WHEREAS,** several members of the community have expressed concerns with the proposed TIF District, including potential displacement and gentrification in the community, and with the potential benefits it will provide the community; and

**WHEREAS,** the City believes that the proposed Five-Fifths TIF District will provide numerous benefits to the community.

**WHEREAS,** the City believes that equity forms the foundation for this proposed TIF plan, and the intended investments and the restrictions recommended by Staff provide assurance that TIF funding should be devoted to those most in need.

**NOW BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

**SECTION 1:** The foregoing recitals are hereby found as fact and incorporated herein by reference.

**SECTION 2:** The City commits to support using TIF funds for residential repairs and improvements to encourage home ownership retention and to improve and maintain existing rental housing as desired by existing homeowners and allow aging in place. This may be accomplished by:

A. The use of TIF funds for structural repairs, such as roofing, chimney, and window repairs.

B. The use of TIF funds for systems improvements, such as HVAC, electrical, and plumbing systems.

C. The use of TIF funds to encourage climate resiliency measures, such as energy efficiency upgrades and the use of solar panels.

D. The use of TIF funds to prioritize senior citizens, members of the disabled community, long-time homeowners, and low-income residents.

**SECTION 3:** The City commits to support using TIF funds for Affordable Housing measures to help retain existing homeowners and renters and to support current small and mid-sized landlords. This may be accomplished by:

A. The use of TIF funds to fund up to fifty percent (50%) of the cost of each affordable housing unit.

B. The use of TIF funds with a preference for larger family units.

C. The use of TIF funds to assist small and mid-sized landlords with repairs and renovation to existing “naturally occurring” affordable rental housing units.

D. The use of TIF funds to expand the number of accessory dwelling units (ADU’s).

E. The use of TIF funds to expand homeowner community land trust programming

F. The use of TIF funds to offer homeowners, especially the elderly, licensed real estate and financial services.

**SECTION 4:** The City commits to support using TIF funds for workforce development by assisting small businesses with programs to train employees for current and future jobs and focusing that training on residents of the proposed TIF District. This may be accomplished by:

A. The use of TIF funds to train residents of the proposed TIF District.

B. The use of TIF funds to support creation of job training programs for businesses located within the TIF District.

C. The use of TIF funds to focus on training for new infrastructure jobs and top workforce opportunities as defined by large local employers within the TIF District.

D. The use of TIF funds for childcare space expansion and support.

**SECTION 5:** The City commits to support using TIF funds for infrastructure by funding new infrastructure and maintaining existing infrastructure, some of which has suffered from deferred maintenance. This may be accomplished by focusing on: water, sewer, street, sidewalk, bike path, walking path, and wayfinding projects.

**SECTION 6:** The City commits to support using TIF funds for public spaces, including community centers and recreational spaces, to a high quality standard that is equal or exceeds the quality of facilities in other areas of the City.

**SECTION 7:** The City commits to support using TIF funds for Business District improvement by supporting small businesses directly and the districts in which they are located including Simpson/Ashland, Emerson/Asbury, and Green Bay Road. This may be accomplished by:

A. The use of TIF funds for façade improvement programs, including awnings, tuckpointing, storefront glass, doors, and signage.

B. The use of TIF funds for Storefront Modernization programs focused on interior renovations and leasehold improvements affixed to the property including HVAC, plumbing, and electrical systems.

C. The use of TIF funds for improving business capacity.

D. The use of TIF funds for streetscape improvements.

E. The use of TIF funds for Business District identity, signage, and lighting improvements.

**SECTION 8:** The City commits to not supporting the use of TIF funds for: eminent domain, neighborhood clearance, funding for a new Civic Center, funding for a new Fifth Ward school, or funding for luxury housing/microunits.

**SECTION 9:** This Resolution 88-R-21 will be in full force and effect after the date of its passage and approval in the manner provided by law.

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings, Corporation Counsel

Adopted: _____, 2021

**EXHIBIT A**

# Memorandum

To: Councilmember Bobby Burns

From: Paul Zalmezak, Economic Development Manager

Subject: Five Fifths TIF Supplemental Information

Date: August 20, 2021

Summary:
This memo provides answers to a number of questions you have asked staff and consultant Kane McKenna Associates since the Five-Fifths TIF public hearing held July 12, 2021.

**1. Eminent Domain relationship to TIF**

The Illinois Compiled Statutes 735 ILCS 30 - Eminent Domain Act defines the conditions in which a governmental body can use eminent domain to acquire private property. The establishment of a Tax Increment Financing district is not required in order for a municipality to use its eminent domain authority, nor does the TIF act supersede the act. The Five Fifths TIF will not be used to fund any Eminent Domain acquisition of properties within the proposed TIF boundaries. Staff will recommend that language precluding the use of TIF funds for eminent domain for property acquisition within the TIF boundaries be included in the TIF adoption ordinances.

**2. Annual TIF Reports**

Economic Development and Finance staff reviewed an annual report with you. We agreed to create on the City's website a new "TIF dashboard" report that is easier to read and more easily accessible at a date to be determined.

**3. Summary of Evanston TIF Past Performance**

Consultant Kane McKenna analyzed the performance of the City's four completed/terminated TIFs by comparing each TIF's total EAV growth over the term of each TIF, with the growth rate in the CPI over the same period. As seen below, the EAV growth rate over the term of these four TIFs exceeded growth in CPI over the respective periods.

| TIF | Years | EAV Growth Rate | Average CPI Growth Rate |
|---|---|---|---|
| TIF #1 (Downtown) | 1985 to 2009 | 19.69% | 2.95% |
| TIF #2 (Southwest) | 1990 to 2014 | 8.56% | 2.63% |
| TIF #3 (Howard Hartrey) | 1992 to 2016 | 3.73% | 2.95% |
| TIF #4 (Washington National) | 1994 to 2018 | 5.36% | 2.24% |

**4. Please provide photos of examples of qualifying factors**
Attached are examples of Kane McKenna's photographs of qualifying factors.

**5. Some community members have expressed concern about gentrification resulting from TIF and generally in the Fifth Ward.**
Staff suggests there has been limited new development in the central area of the Fifth Ward during the last expansion period, *(define "expansion period")* with the exception of the non-profit donor-financed Y.O.U. headquarters, TIF financed 1817 Church Street building, and the City-financed renovation of Gibbs Morrison. Private investment in the proposed TIF area has been minimal, having occurred primarily along the periphery and in the Hill Arts District. Most recently, the Double Clutch Brewery on Jackson and the Soul and Smoke / Feast & Imbibe property acquisition and expansion occurred in Hill Arts District portion of the proposed TIF. In addition, in recent years, development was proposed on both sides of Emerson at Jackson and Ashland but has not moved forward. The only significant housing constructed in the area in the last 10 years is Emerson Square. Finally, the West Evanston TIF, immediately south of the proposed Five-Fifths TIF has experienced EAV growth of less than 1%.

**6. The TIF ordinances and staff report accompanying them should incorporate the following six target activities:**

1. **TIF will be invested to offset the cost of home repairs**
   To assist long-time homeowners, senior homeowners, and disadvantaged homeowners, staff recommends that TIF funds be used for home repairs, such as including HVAC, plumbing, electrical, roofing, doors, windows, fire protection, chimneys, etc., along with energy efficient / climate resilient retrofitting of residential building components.

2. **TIF will assist in the cost of delivering Workforce Development/Job Training for residents and businesses within the TIF district.**
   The TIF act allows for "job training and retraining projects." Staff recommends that TIF funds be used to train residents for, among other things, the construction of infrastructure improvements that are undertaken within the TIF pursuant to the TIF Plan, including water, sewer, sidewalks, alleys, lighting, electric vehicle charging, etc. This would help create a "built here by us" mindset that could enhance opportunities for Evanston community members.

3. **TIF will fund public infrastructure planning and construction.**
   As a public financing tool, TIF is commonly used to plan and construct public infrastructure improvements projects including water, sewer, electric, alleys, streets, streetscape, etc. Staff recommends that Five-Fifths TIF funds be used for delayed infrastructure projects or infrastructure suffering from deferred maintenance. Additional infrastructure improvements can include parking and new pedestrian paths and/or bike trails, including at the vacated Mayfair rail right of way, and other mobility systems. .

4. **Business District Improvements will benefit from TIF investment**
   Staff recommends that TIF be invested in small businesses within the Five-Fifths TIF for such improvments as exterior facade improvements, and interior building components, such asHVAC, plumbing, electrical, flooring, etc. Staff also recommends that Five-Fifths TIF funds be used to beautify the public improvements in the commercial areas of the TIF, including such things as benches, sidewalk improvements, bicycle racks, planters and other similar improvements.

5. **Fleetwood Jourdain Center Improvements could be funded with TIF**
   Since community members have asked for improvements to the Fleetwood Jourdain Center, staff recommends that Five-Fifths TIF funds be used for improvements to the Fleetwood Jourdain Center. This will to modernize the facility and provide expanded opportunities for neighborhood recreation and community gatherings. . Specific improvements to the Fleetwood Jourdain Center could include improvements for roller skating, a pool, basketball court improvements, and workout facility/gym. TIF could be one of several sources of funds for improvements.

6. **TIF to be used to fund the rehabilitation and creation of affordable housing units with a focus on larger family units.**
   The TIF statute allows for the rehabilitation, reconstruction or repair or remodeling of existing public or private buildings. Therefore, staff recommends that Five-Fifths TIF funding be used to assist with the cost of renovating existing residential single -family or multi-family residential housing units, including existing apartment buildings and two- and three-flats.

   The act also states that the municipality may pay from tax increment revenues up to 50% of the cost of construction of new housing units to be occupied by low-income households and very low-income households as defined in Section 3 of the Illinois Affordable Housing Act. The act defines “low-income” as a single person, family or unrelated persons living together whose adjusted income is more than 50% but less than 80% of the median area income adjusted for family size. “Very low-income” households are defined as those earning no more than 50% of the area median income.

   Staff will research the viability of engaging community land trusts and other means of maintaining affordability for the long term.

**7. TIF Budgeting by Categories**

Pursuant to the TIF Act, the total TIF budget cannot be exceeded without City Council approval; however, individual budget line times *within* the budget can be adjusted, as long as the total budget is not increased. For example, if we learn in later years that more funding is needed for job training and less needed for infrastructure than what is shown in the budget, funds can be “moved” from infrastructure to job training. .

**8. What are the projected revenues for the next 5 years?**

PKane, McKenna’s tax revenue projections are derived from a set of assumed projects provide by City staff that could potentially occur in the area subject to community/city council review and approval. Based on these specific project assumptions, Kane McKenna estimates the following

ranges of TIF revenues over the first five years of the TIF. To the extent that actual future projects deviate from these assumptions, the projections will change, as well.

| **Estimated TIF Revenues - First Five Years** | |
|---|---|
| Year 1 (2022) | $0 to $120,000 |
| Year 2 (2023) | $120,000 to $130,000 |
| Year 3 (2024) | $490,000 to $500,000 |
| Year 4 (2025) | $850,000 to $900,000 |
| Year 5 (2026) | $1.8 to $2 million |
| Note: These are projections based on early assumptions and will need to be updated once projects are determined and assessed valuations are certified by the assessor | |

**10. What would property tax revenues be without the TIF**

It is assumed that without establishment of the Five-Fifths TIF, tax revenue growth would be primarily limited to that associated only with organic growth, that is, growth related only to inflation, with little growth related to any significant improvements in the area. It is anticipated that with the establishment of the TIF, tax revues would grow a greater rate, due to improvements resulting from the TIF. Kane, McKenna estimated tax revenue growth in the absence of establishment of the the Five Fifths TIF (see attached)

**11. Provide the language from the comprehensive plan referenced in the TIF Redevelopment Plan document.**

- The Comprehensive Plan adopted in May 2000 ("the Comprehensive Plan") states: *"Evanston must allow growth to occur while enhancing the community's special character,*
- *"Evanston's distinct character is derived from its physical and cultural strengths"*
- *"Development within low- and moderate-income neighborhoods especially Evanston's west side, should be a priority for private and public investment to enhance the investments of current residents."*
- *"Public buildings should be modernized, cost efficient, and easily accessible places."*
- *"Additions to the housing stock should continue to offer a broad range of styles and prices. Shopping centers and business districts-should be places of convenience to residents as well as destinations for shoppers from outside the community. Existing businesses should be retained and new firms established through the implementation of an effective economic development strategy. That strategy should recognize Evanston's relative desirability as a location for companies working in the fast growing high-technology sector. It should promote locally-based businesses as well as regional and national business."*

**12. Explain why TIFs are better than issuing GO bonds**

TIF revenue bonds and GO bonds are not mutually exclusive tools. Their use depends on the circumstances of their application.. The City does not, as a practice, borrow money to lend to private developers for development projects. . Interest is paid on both GO bonds and TIF revenue bonds; however, GO bonds require the City's pledge (guarantee) if TIF revenues are not available for pledge, thus impacting the City's credit rating. TIF revenue bonds are appropriate for private redevelopment projects because they are performance based and shift risk of repayment of the bonds to the TIF and developer, rather than the City's general tax pledge

**Photographs of Qualifying Factors**


1655






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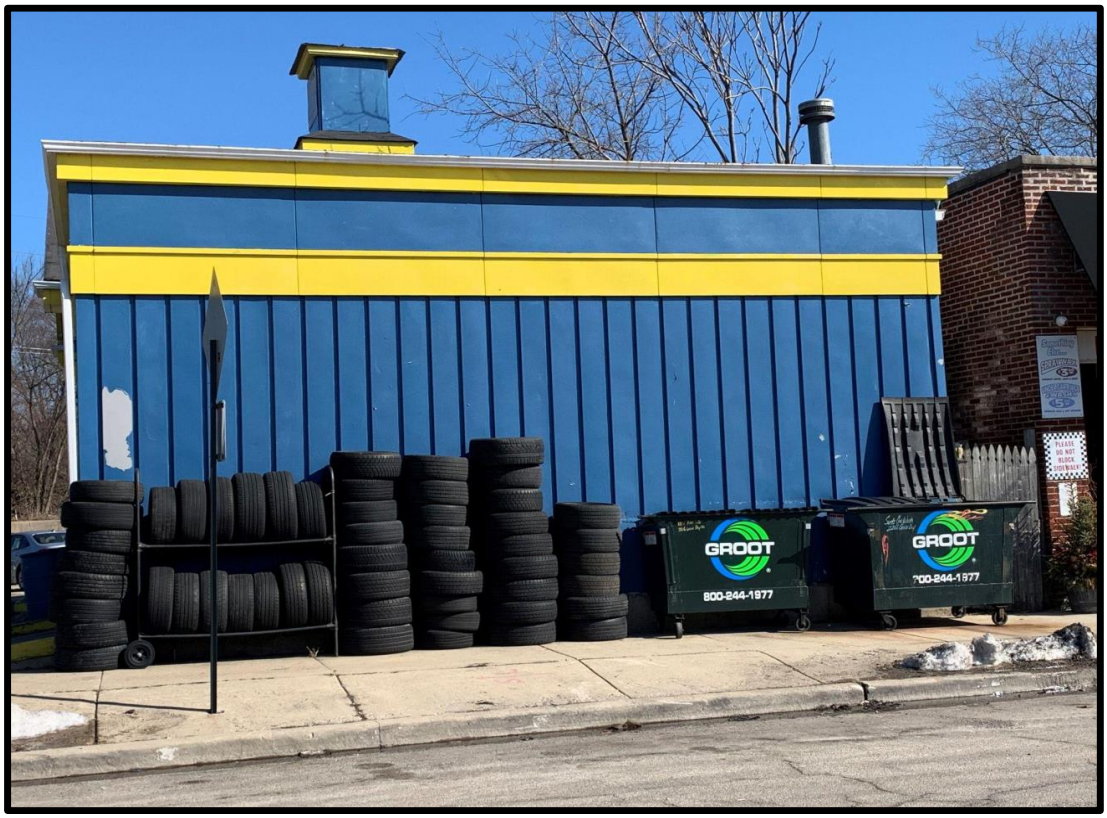


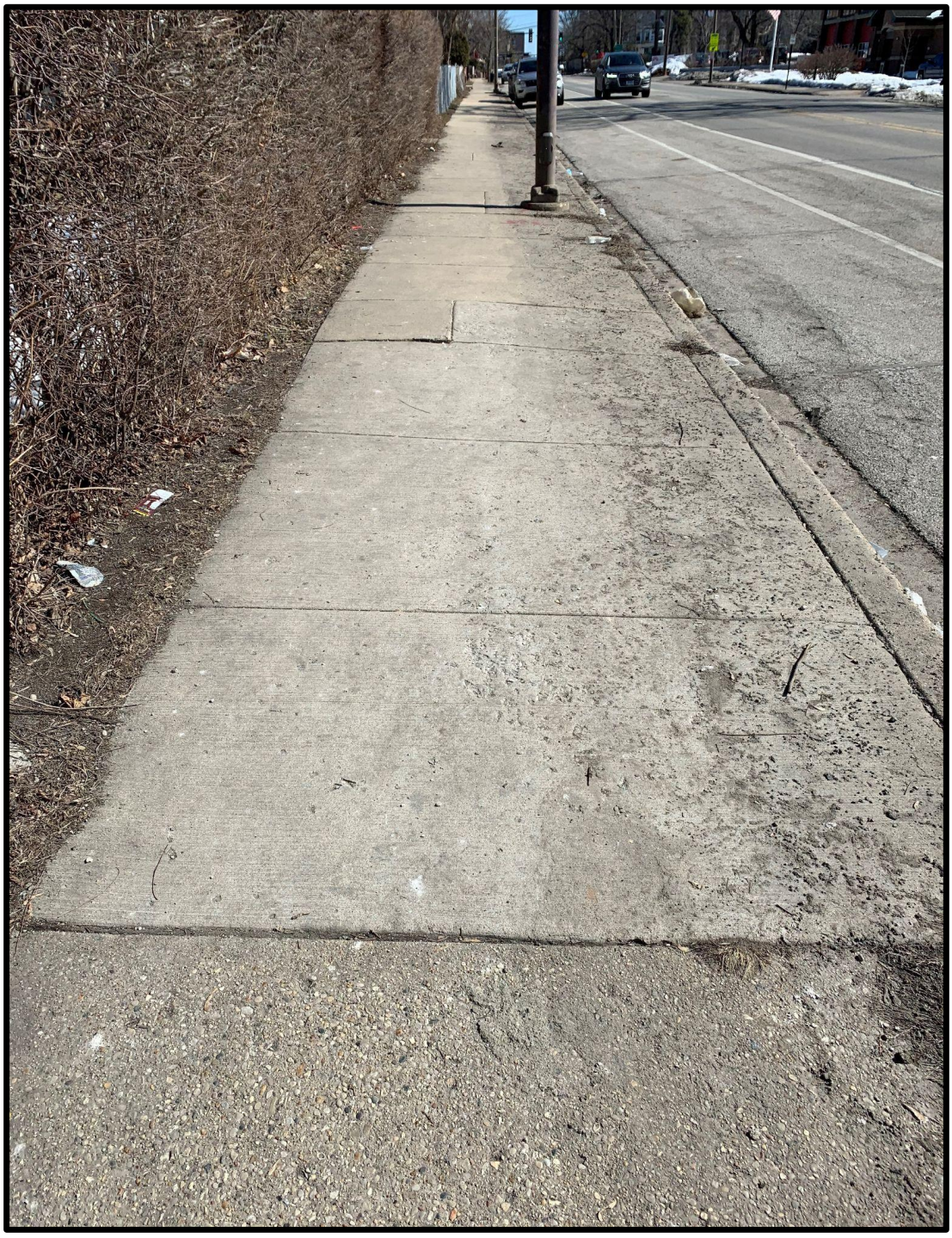


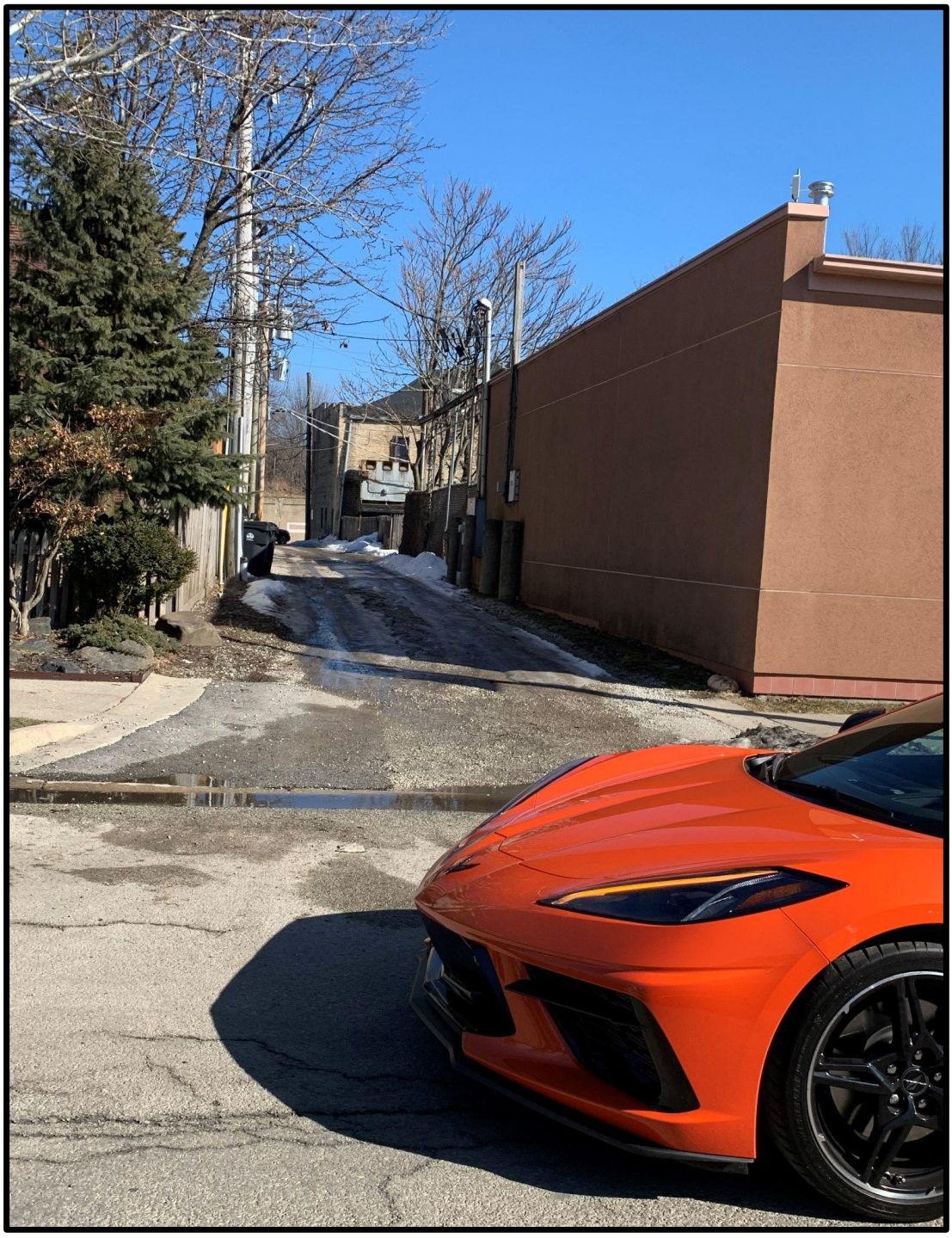







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MUFFLER
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TIRES
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OVER HALF A BILLION IN HOME SALES
$50 Off Brakes
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1655



# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| From: | Brian George, Assistant City Attorney |
| Subject: | Ordinance 85-O-21, Amending City Code Section 3-4-6 to Add An L-2 Liquor License Classification |
| Date: | September 13, 2021 |

Recommended Action:
Councilmember Nieuwsma recommends City Council adoption of Ordinance 85-O-21, amending City Code Section 3-4-6 to add an L-2 liquor license classification.

Council Action:
For Introduction

Summary:
Ordinance 85-O-21 creates a new liquor license class for smaller grocery stores in the City. The Class L-2 license was modeled after the liquor license classifications for larger grocery stores in the City, but allows for between zero (0) to two thousand (2,000) square feet of product display. Class L-2 license holders shall be allowed to serve beer, wine, and alcoholic liquor during store hours. The cost of an L-2 liquor license shall be two thousand dollars ($2,000) annually, a lesser amount than other grocery store liquor licenses, to reflect the fact that less square footage of L-2 grocery stores is dedicated to liquor product display.

All Class L-2 license holders will be required to comply with pertinent City Code requirements.

Legislative History:
The Liquor Review Control Board approved the creation of the L-2 license class at its August 26, 2021 meeting.

Attachments:
Ordinance 85-O-21 Amending Section 3-4-6 of the City Code to Add L-2 Class Liquor Licenses

**85-O-21**

**AN ORDINANCE**

**Amending Section 3-4-6 of the Evanston City Code, "Classification and License Fees" to Add Subsection (L-2) (Grocery Store Liquor License)**

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:**

**SECTION 1:** Table 1 of Section 3-4-6 of the Evanston City Code of 2012, as amended, is hereby further amended by adding the following:

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| L-2 | Grocery Store | None | Liquor | $2,000 | $2,000 | 0 | Store between 0 and 2,000 sq. ft. (product display) | 8 a.m. - midnight |

**SECTION 2:** Section 3-4-6 of the Evanston City Code of 2012, as amended, is hereby further amended by the enactment of a new Subsection (L-2) thereof, "Class L-2 Liquor License" to create a new license with the following conditions and restrictions to read as follows:

(L-2) Class L-2 licenses, which shall authorize the retail sale of alcoholic liquor in a grocery store in original packages to persons of at least twenty-one (21) years of age for consumption off the premises. "Grocery store" is defined in Section 3-4-1 of this Chapter.

1. It shall be unlawful for a Class L-2 licensee to sell a single container of beer unless the volume of the container is equal to or greater than forty (40) fluid ounces or 1.18 liters.

2. It shall be unlawful for a Class L-2 licensee to sell a single container of wine unless the container is greater than or equal to 6.32 fluid ounces or 0.187 liters.

3. It shall be unlawful for a Class L-2 licensee to sell a single container of alcoholic liquor, except beer and wine which are regulated by Subsections (L-2)1. and (L-2)2. of this Section, unless the volume of the container is greater than 6.76 fluid ounces or 0.20 liters.

4. The sale of alcoholic liquor at retail pursuant to the Class L-2 license may begin after 8:00 a.m., Monday through Sunday. Alcoholic liquor shall not be sold after the hour of 12:00 midnight on any day.

5. A Class L-2 licensee shall provide a maximum of two thousand (2,000) square feet of production, preparation, and display area in which products are prepared and are for sale.

6. The retail package area shall occupy no more than ten percent (10%) of the total floor space (including office, bathroom and kitchen space).

The applicant for the renewal only of such licenses may elect to pay the amount herein required semiannually or annually. Such election shall be made at the time of application.

The annual fee for such license shall be two thousand dollars ($2,000.00).

The total fee required hereunder for renewal applicants electing to make semiannual payments, payable according to the provisions of Section 3-4-7 of this Chapter, shall be two thousand one hundred dollars ($2,100.00).

**SECTION 3:** That the findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Complied Statues and the courts of the State of Illinois.

**SECTION 4:** That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 5:** That this Ordinance 85-O-21 shall be in full force and effect from and after its passage, approval and publication in the manner

provided by law.

**SECTION 6:** That if any provision of this Ordinance 85-O-21 or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance 85-O-21 that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance 85-O-21 is severable.

Introduced:_____, 2021

Adopted:_____, 2021

Approved:

_____, 2021

_____

Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza
City Clerk

Approved as to form:

_____
Nicholas E. Cummings
Corporation Counsel

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | Rajeev Dahal, Senior Project Manager |
| CC: | David Stoneback, Public Works Director; Lara Biggs, City Engineer |
| Subject: | Ordinance 86-O-21, Amending Section 10-11-5(D), Schedule V(D) of the Evanston City Code, "Four-Way Stops" (Four-Way Stops at Hartrey Avenue and Payne Street) |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends that City Council adopt Ordinance 86-O-21, Amending Section 10-11-5(D), Schedule V(D) of the Evanston City Code, "Four-Way Stops" (Four-Way Stops at Hartrey Avenue and Payne Street) to establish a 4-Way Stop Control at the intersections of Hartrey Avenue and Payne Street. *Councilmember Revelle requests suspension of the rules for Introduction and Action at the September 13, 2021 City Council meeting.*

Funding Source:
Funding will be through the General Fund-Traffic Control Supplies (100.40.4520.65115), with an FY 2021 budget of $58,000 and remaining balance of $23,736.

Council Action:
For Introduction and Action

Summary:
The Public Works Agency received a petition through the Neighborhood Traffic Calming Program for 4-Way stop signs from area residents expressing safety concerns at the intersection of Hartrey Avenue and Payne Street. The concerns relate to drivers who do not slow down or stop for pedestrians at the marked crosswalk to access Eggleston Park and the tot lot. Currently, the Hartrey Avenue south approach to the intersection is controlled by a stop sign while the Payne Street traffic has the free flow. The installation of 4-Way stop signs would provide gaps in traffic flow and allow children and other pedestrians to access the park in a safer manner. Alderman Revelle supports this recommendation.

Attachments:

Ordinance 86-O-21

8/10/2021

**86-O-21**

**AN ORDINANCE**

**Amending Section 10-11-5(D), Schedule V(D)
of the Evanston City Code, "Four-Way Stops"
(Four-Way Stops at Hartrey Avenue and Payne Street)**

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:**

**SECTION 1:** That Section 10-11-5(D), Schedule V(D), "Four-Way Stops" of the Evanston City Code of 2012, as amended, is hereby further amended by adding the following:

*(D) Four-Way Stops*

| |
|---|
| N. & S. and E. & W. traffic at Hartrey Avenue and Payne Street |

**SECTION 2:** That the findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Complied Statues and the courts of the State of Illinois.

**SECTION 3:** That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 4:** That this Ordinance 86-O-21 shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

**SECTION 5:** That if any provision of this Ordinance 86-O-21 or application thereof to any person or circumstance is ruled unconstitutional or

otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance 86-O-21 that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance 86-O-21 is severable.

Introduced:_____, 2021

Adopted:_____, 2021

Approved:

_____, 2021

_____

Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza,
City Clerk

Approved as to form:

_____
Nicholas E. Cummings,
Corporation Counsel

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| From: | Brian George, Assistant City Attorney |
| Subject: | Ordinance 89-O-21, Amending the City Code to Increase the Number of Class D Liquor Licenses from Sixty to Sixty-One for RD Pizza, LLC, d/b/a DeSalvo's Pizza, 1945 Central Street |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends City Council adoption of Ordinance 89-O-21, amending the City Code to increase the number of Class D liquor licenses from sixty to sixty-one for DeSalvo's Pizza. *Councilmember Revelle requests suspension of the rules for Introduction and Action at the September 13, 2021 City Council meeting.*

Council Action:
For Introduction and Action

Summary:
Ordinance 89-O-21 amends City Code subsection 3-4-6(D) to increase the number of Class D liquor licenses from sixty (60) to sixty-one (61). DeSalvo's Pizza located at 1945 Central Street, applied for a Class D liquor license, which was approved at the August 26, 2021 Liquor Control Review Board meeting. This ordinance amends the City Code to reflect this increase in Class D licenses.

Legislative History:
DeSalvo's Pizza applied for a Class D liquor license, which was approved at the August 26, 2021 Liquor Control Review Board meeting.

Attachments:
Ordinance 89-O-21 Amending Section 3-4-6(D) of the Code to Increase the Number of Class D Liquor Licenses from 60 to 61 DeSalvo's

**89-O-21**

**AN ORDINANCE**

**Amending City Code Section 3-4-6(D) to Increase the Number of Class D Liquor Licenses from Sixty to Sixty-One**
**RD Pizza, LLC d/b/a DeSalvo's Pizza, 1945 Central Street**

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

**SECTION 1:** Class D of Table 1, Section 3-4-6 of the Evanston City Code of 2012, as amended, is hereby further amended and revised as follows:

| Class | Type | Consume on site | Consume off site | Initial Fees | Renew Fees | Licenses | Location Limit | Permitted Hours |
|---|---|---|---|---|---|---|---|---|
| D | Restaurant | Liquor | None | $2,800 | $2,800 | ~~60~~ 61 | None | 11 a.m.—1 a.m. (Mon-Thurs); 11 a.m. – 2 a.m. (Fri-Sat); 12 p.m. – 1 a.m. (Sun) |

**SECTION 2:** Subsection 3-4-6(D) of the Evanston City Code of 2012, as amended, is hereby further amended by increasing the number of Class D liquor licenses from sixty (60) to sixty-one (61) to read as follows:

**(D)** CLASS D licenses, which shall authorize the retail sale in restaurants only of alcoholic liquor for consumption on the premises where sold. No such license may be granted to or retained by an establishment in which the facilities for food preparation and service are not primarily those of a "restaurant", as defined in 3-4-1 of this Chapter. Alcoholic liquor may be sold in restaurants holding Class D licenses only during the period when their patrons are offered a complete meal.

The applicant for the renewal only of such licenses may elect to pay the amount required herein semiannually or annually. Such election shall be made at the time of application.

The annual single-payment fee for initial issuance or renewal of such license shall be two thousand eight hundred dollars ($2,800.00).

The total fee required hereunder for renewal applicants electing to make semiannual payments, payable pursuant to the provisions of Section 3-4-7 of this Chapter, shall be two thousand nine hundred forty dollars ($2,940.00).

No more than ~~sixty (60)~~ sixty-one (61) such license(s) shall be in force at any one (1) time.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 4:** If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

**SECTION 5:** The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

**SECTION 6:** This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: _____, 2021

Adopted: _____, 2021

Approved:

_____, 2021

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings, Corporation Counsel

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| From: | Brian George, Assistant City Attorney |
| Subject: | Ordinance 91-O-21, Amending the City Code to Increase the Number of Class D Liquor Licenses from Sixty-One to Sixty-Two for Evanston Pour, LLC, d/b/a Evanston Pour, 528 Dempster Street |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends City Council adoption of Ordinance 91-O-21, amending the City Code to increase the number of Class D liquor licenses from sixty-one to sixty-two for Evanston Pour. *Councilmember Wynee requests suspension of the rules for Introduction and Action at the September 13, 2021 City Council meeting.*

Council Action:
For Introduction and Action

Summary:
Ordinance 91-O-21 amends City Code subsection 3-4-6(D) to increase the number of Class D liquor licenses from sixty-one (61) to sixty-two (62). Evanston Pour located at 528 Dempster Street, applied for a Class D liquor license, which was approved at the August 26, 2021 Liquor Control Review Board meeting. This ordinance amends the City Code to reflect this increase in Class D licenses.

Legislative History:
Evanston Pour applied for a Class D liquor license, which was approved at the August 26, 2021 Liquor Control Review Board meeting.

Attachments:
Ordinance 91-O-21 Amending Section 3-4-6(D) of the Code to Increase the Number of Class D Liquor Licenses from 61 to 62 Evanston Pour

**91-O-21**

**AN ORDINANCE**

**Amending City Code Section 3-4-6(D) to Increase the Number of Class D Liquor Licenses from Sixty-One to Sixty-Two Evanston Pour, LLC d/b/a Evanston Pour, 528 Dempster Street**

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

**SECTION 1:** Class D of Table 1, Section 3-4-6 of the Evanston City Code of 2012, as amended, is hereby further amended and revised as follows:

| Class | Type | Consume on site | Consume off site | Initial Fees | Renew Fees | Licenses | Location Limit | Permitted Hours |
|---|---|---|---|---|---|---|---|---|
| D | Restaurant | Liquor | None | $2,800 | $2,800 | ~~61~~ 62 | None | 11 a.m.—1 a.m. (Mon-Thurs); 11 a.m. – 2 a.m. (Fri-Sat); 12 p.m. – 1 a.m. (Sun) |

**SECTION 2:** Subsection 3-4-6(D) of the Evanston City Code of 2012, as amended, is hereby further amended by increasing the number of Class D liquor licenses from sixty-one (61) to sixty-two (62) to read as follows:

**(D)** CLASS D licenses, which shall authorize the retail sale in restaurants only of alcoholic liquor for consumption on the premises where sold. No such license may be granted to or retained by an establishment in which the facilities for food preparation and service are not primarily those of a "restaurant", as defined in 3-4-1 of this Chapter. Alcoholic liquor may be sold in restaurants holding Class D licenses only during the period when their patrons are offered a complete meal.

The applicant for the renewal only of such licenses may elect to pay the amount required herein semiannually or annually. Such election shall be made at the time of application.

The annual single-payment fee for initial issuance or renewal of such license shall be two thousand eight hundred dollars ($2,800.00).

The total fee required hereunder for renewal applicants electing to make semiannual payments, payable pursuant to the provisions of Section 3-4-7 of this Chapter, shall be two thousand nine hundred forty dollars ($2,940.00).

No more than ~~sixty-one (61)~~ sixty-two (62) such license(s) shall be in force at any one (1) time.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 4:** If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

**SECTION 5:** The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

**SECTION 6:** This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: _____, 2021

Adopted: _____, 2021

Approved:

_____, 2021

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings, Corporation Counsel

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| From: | Brian George, Assistant City Attorney |
| Subject: | Ordinance 90-O-21, Amending the City Code to Increase the Number of Class Q Liquor Licenses from Three to Four for 1815 Ridge, LLC, d/b/a Trulee Evanston, 1815 Ridge Avenue |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends City Council adoption of Ordinance 90-O-21, amending the City Code to increase the number of Class Q liquor licenses from three to four for Trulee Evanston. *Councilmember Braithwaite requests suspension of the rules for Introduction and Action at the September 13, 2021 City Council meeting.*

Council Action:
For Introduction and Action

Summary:
Ordinance 90-O-21 amends City Code subsection 3-4-6(Q) to increase the number of Class Q liquor licenses from three (3) to four (4). Trulee Evanston located at 1815 Ridge Avenue, applied for a Class Q liquor license, which was approved at the August 26, 2021 Liquor Control Review Board meeting. This ordinance amends the City Code to reflect this increase in Class Q licenses.

Legislative History:
Trulee Evanston located at 1815 Ridge Avenue, applied for a Class Q liquor license, which was approved at the August 26, 2021 Liquor Control Review Board meeting.

Attachments:
Ordinance 90-O-21 Amending Section 3-4-6(Q) of the Code to Increase the Number of Class Q Liquor Licenses from 3 to 4 Trulee Evanston

**90-O-21**

**AN ORDINANCE**

**Amending City Code Section 3-4-6(Q) to Increase the Number of Class Q Liquor Licenses from Three to Four**
**1815 Ridge, LLC d/b/a Trulee Evanston, 1815 Ridge Avenue**

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

**SECTION 1:** Class Q of Table 1, Section 3-4-6 of the Evanston City Code of 2012, as amended, is hereby further amended and revised as follows:

| Class | Type | Consume on site | Consume off site | Initial Fees | Renew Fees | Licenses | Location Limit | Permitted Hours |
|---|---|---|---|---|---|---|---|---|
| Q | Retirement Facility | Liquor | None | $1,800 | $1,800 | ~~3~~ 4 | None | 11 a.m.—12 a.m. (2 a.m. on special holidays) |

**SECTION 2:** Subsection 3-4-6(Q) of the Evanston City Code of 2012, as amended, is hereby further amended by increasing the number of Class Q liquor licenses from three (3) to four (4) to read as follows:

**(Q)** CLASS Q licenses, which shall authorize the sale on the premises specified of alcoholic liquor only for consumption upon the premises while food service is available. Such licenses shall be issued only to premises owned, operated and maintained by a "retirement community," "retirement home," or "retirement hotel," all as defined in Section 3-4-1 of this Chapter. Establishments holding Class Q licenses must provide meals as part of the price of accommodations. Sales of alcoholic liquor by Class Q licensees shall be to residents of the institution, invited guests and staff of the licensee only.

The sale of alcoholic liquor shall only take place from 11:00 a.m. to 12:00 midnight Monday through Sunday, except that sales may be made up to 2:00

a.m. on the morning of January 1, Memorial Day, Labor Day, and Thanksgiving Day.

The applicant for the renewal only of such license may elect to pay the amount herein required semiannually or annually. Such election shall be made at the time of application.

The annual single payment fee for initial issuance or renewal of such license shall be one thousand eight hundred dollars ($1,800.00).

The total fee required hereunder for renewal applicants electing to make semiannual payments, payable according to the provisions of Section 3-4-7 of this Chapter, shall be one thousand eight hundred ninety dollars ($1,890.00).

No more than ~~three (3)~~ four (4) such license(s) shall be in force at any one (1) time.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 4:** If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

**SECTION 5:** The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

**SECTION 6:** This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: _____, 2021

Adopted: _____, 2021

Approved:

_____, 2021

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings, Corporation Counsel

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of Administration and Public Works Committee |
| From: | David Stoneback, Public Works Agency Director |
| Subject: | Ordinance 68-O-21, Amending City Code Section 1-17-4-2 “Sale of Real Property" |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends City Council adoption of Ordinance 68-O-21, Amending City Code Section 1-17-4-2 “Sale of Real Property".

Council Action:
For Action

Summary:
The ordinance has been modified since its introduction to require that the notice of intent to sell said property, as a result of a negotiated sale, must be: (1) published on the City’s website as well as in a daily or weekly newspaper in general circulation in the City.

The City Code requires approval of two ordinances by the City Council for the sale of City owned property when said sale is to take place by negotiation. The first ordinance authorizes the negotiated sale of the property and identifies the person that will negotiate of behalf of the City. The second ordinance is considered after the negotiations have occurred and a negotiated price has been established. Adoption of both ordinances require a two-thirds (2/3) vote of the elected Councilmembers then holding office.

The current code requires staff to place a notice of intent to sell city owned property by negotiated sale in a daily or weekly newspaper in general circulation in the City not be less than fifteen (15), nor more than thirty (30) days before the date on which the first proposed ordinance is to be considered by the City Council.

As currently written, proposed ordinance modifies the City Code so that the advertisement of the negotiated sale of the property occurs after City Council adoption of the first ordinance, authorizing the negotiated sale of the property and establishing the person to negotiate on behalf of the City, but prior to the second ordinance authorizing the actual sale of the property

at the negotiated price. The proposed amendments reduce redundancy and waste of City resources on publication fees and costs.

Legislative History:
This ordinance was introduced at the August 9, 2021 City Council meeting

Attachments:
Ordinance 68-O-21

6/3/21

**68-O-21**

**AN ORDINANCE**

**Amending City Code Section 1-17-4-2 "Sale of Real Property"**

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

**SECTION 1:** City Code Section 1-17-4-2 "Sale of Real Property" of the Evanston City Code of 2012, as amended, is hereby further amended as follows:

**1-17-4-2. – SALE OF REAL PROPERTY.**

The City Council may convey real estate when it is no longer necessary, appropriate, required for the use of, profitable to, or for the best interest of the City. This sale may be by bid as provided in Subsection (A) of this Section, or by negotiated purchase as provided in Subsection (B) of this Section.

Such sale, whether by bid or by negotiated purchase must be approved by an ordinance adopted by a two-thirds (2/3) vote of the elected Aldermen of the City then holding office at any regular or special meeting called for that purpose. Such ordinance shall approve the conveyance and direct the appropriate municipal officials to take the steps necessary to transfer title.

(A) Conveyance by bid. Prior to the sale of real estate by public bid, the City Council shall have first directed the publication of a notice of bids to be received for the purchase of said property, which notice shall be published once each week for three (3) consecutive weeks in a daily or weekly newspaper in general circulation in the City. The first publication shall not be less than thirty (30) days before the day provided in the notice for the opening of bids for real estate. The notice shall contain an accurate description of the property, state the purpose for which it is used and the date and time the bids will be opened, and shall advertise for bids therefor. The notice shall also contain the conditions with respect to future use, if any, upon which the sale shall be predicated. The City Council may accept the bid determined to be in the best interest of the City. The acceptance of the bid shall be by the act of adoption of an ordinance directing the sale as set forth in this section. Consideration factors of the bid may include, but are not limited to, the value of the property and the provision on the real estate of public facilities by the

City or the purchaser. The corporate authorities may contract with the purchaser for the use of a portion of a structure or improvement to be constructed on said real estate.

(B) Conveyance by negotiation. When said sale is to take place by negotiation, the following procedure shall be followed:

1. The City Council must adopt an ordinance by a two-thirds (2/3) vote of the elected Aldermen then holding office directing that the process to sell such property shall be a negotiated sale, and naming the party to negotiate on behalf of the City.

2. The City Council shall receive the recommendation of the parties negotiating and, if it concurs, shall direct the sale of said property by adoption of an ordinance receiving the affirmative votes of two-thirds (2/3) of the elected Aldermen as provided in this section. Consideration factors for said sale shall be the same as provided in Subsection (A) of this Section.

3. Prior to adoption of ~~said ordinances~~ the subsequent ordinance directing the sale of the property, the notice of intent to sell said property, as a result of a negotiated sale, must be: (1) published on the City's website and (2) published at least once in a daily or weekly newspaper in general circulation in the City. The publication must not be less than fifteen (15), nor more than thirty (30) days before the date on which it is proposed to consider the adoption of such an ordinance. The notice shall contain an accurate description of the property, a statement of the purpose for which the property is to be used and the conditions upon the proposed use of the property to be sold.

**SECTION 2:** The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 4:** If any provision of this Ordinance or application thereof to any person or circumstance is held unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect

without the invalid application or provision, and each invalid application of this Ordinance is severable.

Introduced: _____, 2021

Adopted: _____, 2021

Approved:

_____, 2021

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings, Corporation Counsel

# Memorandum

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|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of the Planning and Development Committee |
| From: | Jessica Wingader, Social Services Grants & Compliance Specialist |
| CC: | Johanna Nyden, Community Development Director, Sarah Flax, Housing & Grants Manager, Marion Johnson, Housing & Economic Development Analyst |
| Subject: | Approval of $115,000 in CDBG-CV Funding for Childcare Scholarships for Families Impacted by COVID-19 |
| Date: | September 13, 2021 |

Recommended Action:
Staff recommends approval of the allocation of up to $115,000 in Community Development Block Grant CARES Act (CDBG-CV) funding to Childcare Network of Evanston (CNE) to provide scholarships for childcare to families impacted by COVID-19. Up to $100,000 will be used for direct subsidies to home-based and center-based providers in Evanston and $15,000 will be used for program implementation costs.

Funding Source:
Funding of up to $115,000 is from the City's CDBG-CV CARES Act grant, 215.21.5226.63045. The City received $1,586,370 in CARES Act CDBG-CV funding to prevent, prepare for, and respond to the coronavirus; in addition, $397,400 of unexpended 2019 CDBG entitlement was reallocated to address COVID-19, as allowed by the CARES Act. Of that, $626,496 is budgeted for Public Services, of which $430,000 has been allocated previously, leaving a balance of $196,496 to be allocated to specific activities.

Council Action:
For Action

Summary:
Childcare Network of Evanston (CNE) has been dedicated to connecting children from birth to age 5 to high-quality early education and childcare using local resources and federal funding including Head Start/Early Head Start and funding from the Illinois State Board of Education Preschool for All. CNE does this by working with a network of center and home-based providers to connect all families, but particularly low and moderate income families, to the best care options to meet household needs. In addition to providing childcare subsidies to income eligible

households, CNE connects all households to critical community services including mental health and therapeutic services to ensure kindergarten readiness and success in school.

According to the most recent data available (2019) there are 5,226 children 5 years old or younger in Evanston; 2,328 children live at or below 400% of the federal poverty level, just over the State's median income. Approximately 1,226 children live at or below 200% of the federal poverty line making them eligible for CCAP assistance provided households meet other eligibility requirements. One of the eligibility requirements is that the head of house must be employed or in school. Households experiencing unemployment are not eligible for CCAP. The proposed scholarship program would provide time limited subsidies to households that are experiencing job loss as a result of the pandemic. One of the biggest challenges families face is trying to find a job while also caring for small children at home. The proposed scholarship program would provide 3 to 6 month subsidies to income eligible households experiencing job loss due to COVID-19 to give the head of household the opportunity to obtain employment. Once employed, the household could transfer to another subsidy like CCAP.

CNE lists 19 home care providers on their website who are licensed to work with 8 to 12 children, the agency estimates 190 available slots that can fluctuate depending on current enrollment, social distancing regulations and mandatory reductions to capacity. CNE also works with center-based providers. For the proposed scholarship program, CNE recommends identifying a limited number of sites that are already part of the CCAP system to serve as scholarship "hubs." The approximate average tuition for full day care in Evanston is $79; a six month scholarship would cost approximately $5,175. Assuming all participants required the full scholarship for the full amount of time, the program would serve 16 children.

| Early Childhood Infant Toddler Site | Approximate Daily Fee |
|---|---|
| Provider #1 | $96/day |
| Provider #2 | $75/day |
| Provider #3 | $65/day |

Eligibility for the scholarship program would adhere to federal guidelines; households must be under 80% AMI and be unemployed due to COVID-19 related job loss. Center-based providers already a part of the CCAP system would be able to transition families to other subsidies once the employment criteria has been met. Both home and center-based providers may have challenges providing additional capacity; centers are experiencing staffing challenges and there has been a drop in the number of home care providers since the pandemic. An added benefit of this program is that it could provide additional support to both types of businesses.

CNE has experience managing scholarship programs and was a long-time recipient of City funds to provide scholarships to low to middle-income households not eligible for other subsidies. The agency has the capacity to manage the funds, but would require 15% or $15,000 to administer the program, an amount standard to that allowed by other scholarship programs. Administration would support staff as follows:

- Fiscal Officer: 1-2 hours/month
- Accounting and Payroll Specialist: 2-3 hours/month
- Grant Supervisor: 2-3 hours/month
- Grant Administrator: 25 hours/month

To ensure program success, staff would maintain more constant contact with families to assist with and monitor progress toward employment goals. Additionally, the agency would be subject to additional audit review given the size of the scholarship; CNE staff would experience increased hours to accommodate additional tasks.

# Memorandum

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|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of the Planning and Development Committee |
| From: | Katie Ashbaugh, Planner |
| CC: | Johanna Nyden, Director of Community Development; Meagan Jones, Neighborhood and Land Use Planner |
| Subject: | Ordinance 82-O-21, Amending Title 6 of the City Code Concerning "Live-Work Units" |
| Date: | September 13, 2021 |

Recommended Action:
The Plan Commission and staff recommend the adoption of Ordinance 82-O-21 approving certain Text Amendments to the Zoning Code to more explicitly allow and regulate live-work units.

Council Action:
For Action

Summary:
The applicant, Andrew Spatz, submits for a Text Amendment to allow live-work units as a permitted use in the C2 Commercial District (Section 6-4-10-2 of the Evanston City Code). The City of Evanston also proposes Text Amendments to Title 6 of the Evanston City Code to revise the definition of "live-work unit", to add special regulations for live-work units, to allow live-work units as a permitted use in all nonresidential and non-university zoning districts, except for the industrial districts and the oH Hospital Overlay District, and to allow live-work units as a special use in the I1 and I2 General Industrial Districts.

Analysis:
*Background*
Live-work units are a type of mixed-use development wherein a business owner or one or more of the employees of that business may also live on the same premises as the business itself. The principal use of the building or tenant space is the business and an accessory to the business is a dwelling unit. To be considered a live-work unit, the person must be able to sleep, cook, bathe, and use the bathroom. If the area does not have a heating element and kitchen sink, it would not be considered a live-work unit.

Live-work units have been in use for many years, with traditional downtown buildings consisting of the storefront of the ground floor and the living quarters on the second and/or third floors. More recently, they have become more prevalent for artists, skilled-trade workers, entrepreneurs, or self-employed professional service providers. The work and living areas are not always separated by a floor change and instead may blend into one another or be separated by a demising wall.

People may choose a live-work unit for a variety of reasons. First, working where one also is living eliminates a commute and therefore may be a cost-effective alternative by allowing the person to save on transportation and parking costs. Second, depending on the nature of the business, it can reduce overhead costs for the business and reduce living expenses if the person is only paying rent for one building or tenant space, rather than rent for two separate locations. Third, if the employer is the property owner and/or lessee, they may offer the living quarters to a new employee and it can be a more affordable means for the employee to save on transportation.

*Existing Conditions & Current City Policy*

Although the City does not expressly regulate live-work units in any zoning district, many exist. The City has not registered such properties, as is required for rental housing, and does not have records of where they all may be located but is aware some properties are known as live-work units anecdotally. The City has historically considered live-work units as an accessory use to the either permitted or duly authorized special uses allowed on the property in the applicable zoning district. With the increasing popularity and desirability of this style of housing type, staff will be studying the next steps for rental registration (or rental licensing if this is implemented in the future) for this property type.

The City does regulate home occupations in Chapter 6-5 of the Zoning Code. Home occupations are permitted only in residential zoning districts and are considered an accessory use to the dwelling unit itself. Based on the percentage of the floor area of the dwelling unit used for the home occupation, it may be considered a minor or major home occupation. At most, no more than 25 percent of the floor area of the dwelling unit may be used and no more than two non-residents of the dwelling unit may be employed by the business. Delivery frequency and customer volume are also limited.

*Other Communities*

Live-work units are commonly defined and regulated in more dense municipalities where mixed-use development is already prevalent. They also may be defined and regulated in municipalities that consider them an economic development tool for start-ups and local businesses. A few urban municipalities which define and regulate live-work units are Chicago, Illinois; Columbus, Ohio; Iowa City, Iowa; and San Diego, California.

<u>Proposed Text Amendments:</u>

*By Applicant*

The applicant has designed and developed multiple live-work units throughout the City. They specifically are proposing to add the use, “live-work units”, to the list of permitted uses in the C2 district. The property at which they are proposing their newest live-work unit, 1310 Hartrey Avenue, is located on the west side of Hartrey just north of the intersection with Dempster Street in the C2 district.

*City-Initiated*
To ensure that the proposed amendment as requested by the applicant is not limited to only one of the districts in which this use already exists, staff is proposing to also add the use, "live-work units", as a permitted use in all non-residential and non-university zoning districts. This includes the following districts:

- Business Districts (B1, B2, B3, B1a)
- Commercial Districts (C1, C1a, C2)
- Downtown Districts (D1, D2, D3, D4)
- Research Park District (RP)
- Transitional Manufacturing Districts (MU, MUE, MXE)
- Office District (O1)

Live-works units are also proposed as special uses within the I1 and I2 General Industrial Districts.

To provide additional parameters within which live-work units may operate, staff is also proposing to add a new Section to Chapter 6-4 of the Zoning Code (General Provisions). These regulations are intended to define a ratio of work area to living area that constitutes as a live-work unit and permitted occupants of the living area.

Finally, staff is also proposing an amendment to eliminate regulatory language from the existing definition of "live-work unit" in Section 6-18-3. This will ensure all regulations are within the new Section.

Legislative History:
July 14, 2021 (Packet, Approved Minutes) - The Plan Commission directed staff to make the following revisions to the proposed language and continued the request to the July 28th meeting:

- Remove employees of a business owner from Paragraph 6-4-13(F)(1), Permitted Residents so only business owners may reside in the residential area of the live-work unit
- Remove the OS Open Space District and the I3 Industrial District from the list of districts to which live-work units will be added as a permitted use
- Revise Paragraph 6-4-13(H)(1) to state that the "residential activity of the structure or tenant space occurring within the live-work unit shall not be visible from the public right-of-way".

July 28, 2021 (Packet) - The Plan Commission voted unanimously to approve the proposed language with the following additional revisions:

- Add live-work units as a Special Use to the I1 and I2 districts rather than as a permitted use

Rephrase Section 6-4-13(E)(1) to read, "...arranged for designated residential purposes."

Attachments:
82-O-21 Amending Title 6 Concerning Live Work Units
Plan Commission Draft Minutes Excerpt - 7/28/2021

**82-O-21**

**AN ORDINANCE**

**Amending Title 6 of the City Code Concerning "Live-Work Units"**

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

**SECTION 1:** City Code Section 6-18-3 "Definitions" of the Evanston City Code of 2012, as amended, is hereby amended as follows:

**6-18-3. – DEFINITIONS.**

| | |
|---|---|
| LIVE-WORK UNIT | A structure or a ~~portion of a structure~~ tenant space~~: a) that combines an~~ where allowed ~~commercial or manufacturing~~ nonresidential activity ~~with a residential living space for~~ occurs ~~by the owner or proprietor of the commercial or manufacturing nonresidential activity, and that person's household; b) where the resident owner or proprietor of the business is responsible for the commercial or manufacturing nonresidential activity performed; and c) where the commercial or manufacturing nonresidential activity conducted takes place pursuant to a valid business license or permit associated with~~ as the principal use of the structure or tenant space and a living quarters accessory to the allowed nonresidential activity serves as a dwelling unit on the premises. A live-work unit shall not consist of solely the allowed nonresidential activity and a sleeping unit without a kitchen for use exclusively by the occupant. |

**SECTION 2:** City Code Section 6-9-3-2 “Permitted Uses” of the Evanston City Code of 2012, as amended, is hereby amended as follows.

**6-9-3-2. – PERMITTED USES.**

The following uses, provided they are twenty thousand (20,000) square feet or less in size, are permitted in the B2 district:

Artist studios and accessory dwelling units (provided the accessory dwelling unit shall not front upon any street).

Brew pub.

Caterer.

Cultural facility.

Dwellings (when located above the ground floor).

Educational institution—Private.

Educational institution—Public.

Financial institution.

Food store establishment (with hours of operation between 6:00 a.m. and 12:00 midnight).

Governmental institutions.

Live-Work Units (subject to the general requirements of Section 6-4-13 of this Title)

Neighborhood garden.

Office.

Religious institution.

Residential care home—Category I (when located above the ground floor and subject to the requirements of Section 6-4-4, "Residential Care Homes and Residential Residential Care Homes," of this Title).

Restaurant—Type 1.

Retail goods establishment.

Retail services establishment.

**SECTION 3:** City Code Section 6-9-4-2 “Permitted Uses” of the Evanston City Code of 2012, as amended, is hereby amended as follows.

**6-9-4-2. – PERMITTED USES.**

The following uses are permitted in the B3 district:

Artist studios and accessory dwelling units (when the accessory dwelling unit is located above the ground floor).

Brew pub.

Caterer.

Commercial indoor recreation.

Cultural facility.

Dwellings (when located above the ground floor).

Educational institution—Private.

Educational institution—Public.

Financial institution.

Food store establishment (with hours of operation between 6:00 a.m. and 12:00 midnight).

Government institution.

Live-Work Units (subject to the general requirements of Section 6-4-13 of this Title)

Neighborhood garden.

Office.

Residential care home—Category I (when located above the ground floor and subject to the requirements of Section 6-4-4, "Residential Care Homes and Child Residential Care Homes," of this Title).

Restaurant—Type 1.

Retail goods establishment.

Retail services establishment.

**SECTION 4:** City Code Section 6-9-5-2 “Permitted Uses” of the Evanston City Code of 2012, as amended, is hereby amended as follows.

**6-9-5-2. – PERMITTED USES.**

The following uses, provided they are twenty thousand (20,000) square feet or less in size, are permitted in the B1a district:

Artist studios and accessory dwelling units (provided the accessory dwelling unit shall not front upon any street).

Brew pub.

Caterer.

Cultural facility.

Dwellings (above ground floor).

Educational institution—Private.

Educational institution—Public.

Financial institution.

Food store establishment (hours between 6:00 a.m. and 12:00 midnight).

Governmental institutions.

Live-Work Units (subject to the general requirements of Section 6-4-13 of this Title)

Neighborhood garden.

Offices.

Religious institution.

Residential care home—Category I.

Restaurant—Type 1.

Retail goods establishment.

Retail services establishment.

**SECTION 5:** City Code Section 6-10-2-2 “Permitted Uses” of the Evanston City Code of 2012, as amended, is hereby amended as follows.

**6-10-2-2. – PERMITTED USES.**

The following uses are permitted in the C1 district:

Brew pub.

Business or vocational school.

Caterer.

Commercial indoor recreation.

Commercial shopping center.

Cultural facility.

Educational institution—Private.

Educational institution—Public.

Financial institution.

Food store establishment.

Government institution.

Live-Work Units (subject to the general requirements of Section 6-4-13 of this Title)

Neighborhood garden.

Office.

Public utility.

Recording studio.

Religious institution.

Restaurant—Type 1.

Retail goods establishment.

Retail services establishment.

**SECTION 6:** City Code Section 6-10-3-2 “Permitted Uses” of the Evanston City Code of 2012, as amended, is hereby amended as follows.

**6-10-3-2. – PERMITTED USES.**

The following uses are permitted in the C1a district:

Brew pub.

Business or vocational school.

Caterer.

Commercial indoor recreation.

Commercial shopping center.

Cultural facility.

Dwellings (except that within the C1a district lying between Lee Street on the north and Kedzie Street on the south dwellings are only allowed when located above the ground floor).

Educational institution—Private.

Educational institution—Public.

Financial institution.

Food store establishment (with hours of operation between 6:00 a.m. and 12:00 midnight).

Government institution.

Hotel.

Live-Work Units (subject to the general requirements of Section 6-4-13 of this Title)

Neighborhood garden.

Office.

Public utility.

Religious institution.

Restaurant—Type 1.

Retail goods establishment.

Retail service establishment.

**SECTION 7:** City Code Section 6-10-4-2 “Permitted Uses” of the Evanston City Code of 2012, as amended, is hereby amended as follows.

**6-10-4-2. – PERMITTED USES.**

The following uses are permitted in the C2 district:

Automobile and recreational vehicle sales and/or rental.

Automobile repair service establishment.

Automobile service station.

Brew pub.

Business or vocational school.

Caterer.

Commercial indoor recreation.

Commercial outdoor recreation.

Commercial shopping center.

Cultural facility.

Educational institution—Private.

Educational institution—Public.

Financial institution.

Food store establishment.

Funeral services excluding on-site cremation.

Government institution.

Live-Work Units (subject to the general requirements of Section 6-4-13 of this Title)

Neighborhood garden.

Office.

Public utility.

Recording studio.

Religious institution.

Restaurant—Type 1.

Retail goods establishment.

Retail services establishment.

Trade contractor (when having no outside storage).

Wholesale goods establishment.

**SECTION 8:** City Code Section 6-11-2-2 “Permitted Uses” of the Evanston City Code of 2012, as amended, is hereby amended as follows.

**6-11-2-2. – PERMITTED USES.**

The following uses are permitted in the D1 district:

Artist studio.

Brew pub.

Commercial indoor recreation.

Cultural facility.

Dwelling—Multiple-family.

Financial institution.

Food store establishment (provided the store shall not be opened for business later than 12:00 midnight CST).

Government institution.

Hotel.

Live-Work Units (subject to the general requirements of Section 6-4-13 of this Title)

Membership organization.

Office.

Public utility.

Religious institution.

Residential care home—Category I (subject to the general requirements of Section 6-4-4 of this Title).

Residential care home—Category II (subject to the general requirements of Section 6-4-4 of this Title).

Restaurant—Type 1.

Retail goods establishment.

Retail services establishment.

**SECTION 9:** City Code Section 6-11-3-3 “Permitted Uses” of the Evanston City Code of 2012, as amended, is hereby amended as follows.

**6-11-3-3. – PERMITTED USES.**

The following uses are permitted in the D2 district:

Artist studio.

Brew pub.

Commercial indoor recreation (when located above the ground floor).

Cultural facility.

Dwellings (when located above the ground floor).

Financial institution (above the ground floor).

Food store establishment.

Funeral services excluding on site cremation.

Government institution.

Hotel.

Live-Work Units (subject to the general requirements of Section 6-4-13 of this Title)

Membership organization.

Office (when located above the ground floor).

Residential care home—Category I (when located above the ground floor and subject to the general requirements of Section 6-4-4 of this Title).

Restaurant—Type 1.

Retail goods establishment.

Retail services establishment.

**SECTION 10:** City Code Section 6-11-4-2 “Permitted Uses” of the Evanston City Code of 2012, as amended, is hereby amended as follows.

**6-11-4-2. – PERMITTED USES.**

The following uses are permitted in the D3 district:

Artist studio.

Brew pub.

Commercial indoor recreation.

Commercial parking garage.

Cultural facility.

Dwellings (when located above the ground floor).

Financial institution.

Food store establishment.

Funeral services excluding on site cremation.

Government institution.

Hotel.

Live-Work Units (subject to the general requirements of Section 6-4-13 of this Title)

Medical broadcasting station.

Membership organization.

Office.

Public utility.

Residential care home—Category I (when located above the ground floor and subject to the general requirements of Section 6-4-4 of this Title).

Restaurant—Type 1.

Retail goods establishment.

Retail services establishment.

**SECTION 11:** City Code Section 6-11-5-2 "Permitted Uses" of the Evanston City Code of 2012, as amended, is hereby amended as follows.

**6-11-5-2. – PERMITTED USES.**

The following uses are permitted in the D4 district:

Artist studio.

Brew pub.

Commercial indoor recreation.

Cultural facility.

Dwelling (when located above the ground floor).

Financial institution.

Food store establishment.

Government institution.

Hotel.

Live-Work Units (subject to the general requirements of Section 6-4-13 of this Title)

Membership organization.

Office.

Public utility.

Residential care home—Category I (when located above the ground floor and subject to the general requirements of Section 6-4-4 of this Title).

Restaurant—Type 1.

Retail goods establishment.

Retail services establishment.

**SECTION 12:** City Code Section 6-12-2-2 “Permitted Uses” of the Evanston City Code of 2012, as amended, is hereby amended as follows.

**6-12-2-2. – PERMITTED USES.**

The following uses are permitted in the RP district:

Brew pub.

Commercial indoor recreation.

Commercial parking garage.

Conference facility (college/university).

Conference facility (noncollege/university).

Cultural facility.

Daycare center—Adult (subject to the general requirements of Section 6-4-3, "Adult Daycare Homes," of this Title).

Daycare center—Child (subject to the general requirements of Section 6-4-2, "Child Daycare Homes," of this Title).

Dwellings—Multiple-family.

Financial institution.

Government institution.

Hotel.

Industrial service establishments.

Light manufacturing.

Live-Work Units (subject to the general requirements of Section 6-4-13 of this Title).

Neighborhood garden.

Office.

Pharmaceutical manufacturing.

Public transportation center.

Public utility.

Research and development industries.

Restaurant—Type 1.

Retail goods establishment.

Retail services establishment.

Single-family attached dwelling unit.

Warehouse establishment.

Wholesale goods establishment.

**SECTION 13:** City Code Section 6-13-2-2 "Permitted Uses" of the Evanston City Code of 2012, as amended, is hereby amended as follows.

**6-13-2-2. – PERMITTED USES.**

The following uses are permitted in the MU district:

Business or vocational school.

Community center.

Craft alcohol production facility.

Cultural facility.

Dwelling—Single-family attached.

Dwelling—Single-family detached.

Dwelling—Two-family.

Dwellings—Multiple-family.

Educational institution—Private.

Educational institution—Public.

Government institution.

Light manufacturing.

Live-Work Units (subject to the general requirements of Section 6-4-13 of this Title)

Neighborhood garden.

Office.

Public utility.

Recreation center.

Religious institution.

Residential care home—Category I (subject to the requirements of Section 6-4-4, "Residential Care Homes and Residential Residential Care Homes," of this Title).

Residential care home—Category II (subject to the requirements of Section 6-4-4, "Residential Care Homes and Residential Residential Care Homes," of this Title).

Wholesale goods establishment.

**SECTION 14:** City Code Section 6-13-3-2 “Permitted Uses” of the Evanston City Code of 2012, as amended, is hereby amended as follows.

**6-13-3-2. – PERMITTED USES.**

The following uses are permitted in the MUE district:

Building materials establishment.

Business or vocational school.

Commercial parking garage.

Commercial parking lot.

Craft alcohol production facility.

Educational institution—Private.

Educational institution—Public.

Industrial service establishment.

Light manufacturing.

Live-Work Units (subject to the general requirements of Section 6-4-13 of this Title)

Neighborhood garden.

Office.

Public transportation center.

Public utility.

Trade contractor.

Vehicle storage establishment.

Warehouse establishment.

Wholesale goods establishment.

**SECTION 15:** City Code Section 6-13-4-2 “Permitted Uses” of the Evanston City Code of 2012, as amended, is hereby amended as follows.

**6-13-4-2. – PERMITTED USES.**

The following uses are permitted in the MXE district:

Artist studio.

Building materials establishment.

Business or vocational school.

Caterer.

Craft alcohol production facility.

Dwelling—Single-family attached.

Dwelling—Single-family detached.

Dwelling—Two-family.

Dwelling—Multiple-family.

Educational institution—Public.

Government institution.

Industrial service establishment.

Light manufacturing.

Live-Work Units (subject to the general requirements of Section 6-4-13 of this Title)

Neighborhood garden.

Office.

Public transportation center.

Public utility.

Residential care home—Category I.

Residential care home—Category II.

Retail goods establishment.

Retail services establishment.

Trade contractor.

Vehicle storage establishment.

Warehouse establishment.

Wholesale goods establishment.

**SECTION 16:** City Code Section 6-14-2-3 “Special Uses” of the Evanston City Code of 2012, as amended, is hereby amended as follows.

**6-14-2-3. – SPECIAL USES.**

The following uses may be allowed in the I1 district, subject to the provisions set forth in Section 6-3-5, "Special Uses," of this Title:

Aquaponics.

Business or vocational school.

Cannabis cultivation center.

Car wash.

Daycare center—Domestic animal.

Firearm range (located more than three hundred fifty (350) feet from any R1, R2, R3 district, or located more than three hundred fifty (350) feet from any school, child daycare facility, or public park in any zoning district as measured from lot line to lot line).

Heavy cargo and freight terminal.

Heavy manufacturing.

Kennel.

Live-Work Units (subject to the general requirements of Section 6-4-13 of this Title)

Media broadcasting towers.

Open sales lot.

Outdoor storage (when covering more than thirty percent (30%) of an interior side yard or as a principal use).

Pharmaceutical manufacturing.

Planned developments (subject to the requirements of Section 6-14-1-10, "Planned Developments," of this Chapter and Section 6-3-6, "Planned Developments," of this Title).

Retail goods establishment.

Retail service establishment.

Urban farm.

Urban farm, rooftop.

**SECTION 17:** City Code Section 6-14-3-3 “Special Uses” of the Evanston City Code of 2012, as amended, is hereby amended as follows.

**6-14-3-3. – SPECIAL USES.**

The following uses may be allowed in the I2 district, subject to the provisions set forth in Section 6-3-5, "Special Uses," of this Title:

Administrative review uses, pursuant to Section 6-3-5-16(B) "Applicable Uses".

Aquaponics.

Automobile storage lot.

Brew pub.

Business or vocational school.

Cannabis cultivation center.

Car wash.

Daycare center—Domestic animal.

Firearm range (located more than three hundred fifty (350) feet from any R1, R2, R3 district, or located more than three hundred fifty (350) feet from any school, child daycare facility, or public park in any zoning district as measured from lot line to lot line).

Heavy cargo and freight terminal.

Heavy manufacturing.

Kennel.

Live-Work Units (subject to the general requirements of Section 6-4-13 of this Title)

Media broadcasting tower.

Open sales lot.

Outdoor storage (when covering more than thirty percent (30%) of an interior side yard or as a principal use).

Pharmaceutical manufacturing.

Planned developments (subject to the requirements of Section 6-14-1-10, "Planned Developments," of this Chapter and Section 6-3-6, "Planned Developments," of this Title).

Recycling center.

Restaurant—Type 1.

Retail goods establishment.

Retail service establishment.

Special education institution—Public.

Urban farm.

Urban farm, rooftop.

**SECTION 18:** City Code Section 6-15-2-2 “Permitted Uses” of the Evanston City Code of 2012, as amended, is hereby amended as follows.

**6-15-2-2. – PERMITTED USES.**

The following uses are permitted in the O1 district:

Financial institution.

Government institution.

Hotel.

Live-Work Units (subject to the general requirements of Section 6-4-13 of this Title).

Neighborhood garden.

Office.

Public utility.

Restaurant—Type 1.

**SECTION 19:** City Code Section 6-4-13 "Special Regulations Pertaining to Live-Work Units" is hereby added to the Evanston City Code of 2012, as amended, as follows:

**6-4-13. – SPECIAL REGULATIONS PERTAINING TO LIVE-WORK UNITS.**

A. Purpose and Intent: The purpose of this Section is to permit the establishment of live-work units that are compatible with the nonresidential and non-university districts in which they are located and to ensure that live-work units are safe and habitable for occupants.

B. Construction: A live-work unit may be created through new construction, addition to an existing principal structure, or conversion of an existing principal structure to a live-work unit.

C. Number of Units: One (1) live-work unit is permitted per principal nonresidential activity with a valid business registration granted in accordance with Title 3 (Business Regulations) of the Evanston City Code occurring within a structure or tenant space.

D. Minimum Lot Size: None.

E. Dwelling Unit Size within a Live-Work Unit:

1. Maximum: No more than 49 percent of the floor area of each live-work unit, excluding bathrooms, may be used or arranged for designated residential purposes.

2. Minimum: All live-work units shall be of a suitable area that may sufficiently accommodate one (1) dwelling unit, as defined by Section 6-18-3 of this Title, and shall be compliant with all applicable requirements stated in Title 4 (Building Code) of the Evanston City Code.

F. Ownership and Occupancy:

1. Permitted Residents: At least one (1) of the occupants shall be either the property owner conducting the nonresidential activity within the live-work

unit or the business owner responsible for the nonresidential activity presently leasing the live-work unit from the property owner.

Should the permitted resident be presently leasing the live-work unit from the property owner, the dwelling unit within the live-work unit shall be subject to Chapters 5-3 (Landlord and Tenant Regulations) and 5-8 (Registration of Rental Residential Buildings).

2. No Vacation Rentals: Live-work units shall not be rented or leased as Vacation Rentals, as defined by Section 5-9-2 of the Housing Regulations.

G. Off-Street Parking: Parking is required for the nonresidential activity being conducted within the live-work unit per Chapter 16 (Off-street Parking and Loading), Table 16-B. Additional parking shall not be required for the dwelling unit component of the live-work unit.

H. Design Standards:

1. Location: The residential activity of the structure or tenant space occurring within the live-work unit shall not be visible from the public right-of-way. In structures greater than one story in height, the nonresidential activity shall occur on the ground floor of the structure.

2. Entrances: Only one (1) entrance to the dwelling-unit component of the live-work unit may be located on the front-facing facade of the principal building, provided one (1) dedicated customer entrance is already provided and the residential activity is not visible from the public right-of-way.

If the dwelling unit component of the live-work unit is 1,000 square feet or larger, excluding the bathroom or bathrooms, it shall have at least two dedicated entrances.

I. Alterations or Additions to Existing Structures: If an existing nonresidential principal structure that does not meet one or more of the standards within the underlying zoning district is converted into a live-work unit, the structure is exempt from the standard(s) it does not meet. However, any alterations or additions that would result in the structure becoming less conforming with those standards it does not meet are not allowed.

**SECTION 20:** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 21:** If any provision of this ordinance or application thereof to any person or circumstance is held unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

Introduced: _____, 2021
Adopted: _____, 2021

Approved:

_____, 2021

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings, Corporation Counsel

**MEETING MINUTES**

**PLAN COMMISSION**
Wednesday, July 28, 2021
7:00 P.M.
Virtual Meeting through Zoom Platform

Members Present: Jeanne Lindwall (Chair), George Halik, John Hewko, Matt Rodgers, Kristine Westerberg

Members Absent: Brian Johnson,

Staff Present: Johanna Nyden, Community Development Director
Sarah Flax, Housing and Grants Manager
Meagan Jones, Neighborhood and Land Use Planner
Katie Ashbaugh, Planner

Presiding Member: Chair Lindwall

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**1. CALL TO ORDER / DECLARATION OF QUORUM**

Chair Lindwall called the meeting to order at 7:00 P.M. Ms. Jones called the roll and a quorum was established.

**2. SUSPENSION OF THE RULES** Members participating in-person, electronically or by telephone

Commissioner Westerberg made a motion to suspend the rules to allow for electronic or telephone participation. Seconded by Commissioner Rodgers. A roll call vote was taken and the motion passed, 4-0.

**3. APPROVAL OF MEETING MINUTES:** July 14, 2021**.**

Chair Lindwall suggested a minor edit. Commissioner Rodgers made a motion to approve the meeting minutes of July 14, 2021. Seconded by Commissioner Westerberg. A roll call vote was taken and the minutes were approved, 5-0.

**4. OLD BUSINESS**

**A. TEXT AMENDMENT- Live-Work Units 21PLND-0049**
**Andrew Spatz, applicant, submits for a Text Amendment to allow live-work units as a permitted use in the C2 Commercial District (Section 6-4-10-2 of the Evanston City Code). The City of Evanston also proposes Text**

**Amendments to Title 6 of the Evanston City Code to revise the definition of "live-work unit", to add special regulations for live-work units, and to add live-work units as a permitted use within all non-residential and non-university zoning districts.**

Ms. Ashbaugh provided an overview of the edits made based on the discussion that occurred at the previous Commission meeting including: removing employees as possible tenants, removing the OS and I3 Districts as permitted districts and revising language to ensure the residential activity of the unit is not visible from the street.

Commissioner Halik stated that he saw that the changes made reflect the conversation then asked if there were any changes that would end up being inconsistent between the regulations and Mr. Spatz' proposed unit. Ms. Ashbaugh responded that Mr. Spatz will likely need to move a door for his unit.

Commissioner Westerberg inquired about the conversation surrounding separate bathrooms for the residential and commercial portion of the unit. Ms. Ashbaugh responded that she reviewed the meeting video and that the Commission did not come to a final decision regarding that.

Commissioner Halik stated that the issue is with the retail portion and accommodating that, as a second bathroom is expensive to put in.

Chair Lindwall asked if conversations had been had with Mr. Spatz. Ms. Ashbaugh responded that his use is permitted but the design may lead to nonconformities of his existing developments. The Code is clear on nonconformities he would not need to adjust for his existing properties.

Chair Lindwall recalled the bathroom conversation and suggested the addition of "without kitchen and full bathroom for use of applicant" and asked whether the dwelling unit size should exclude the bathroom. Ms. Ashbaugh stated that if the space is small they are required to have a bathroom for commercial building code requirements, and it may or may not be available for use by the public. It was excluded due to cost but generally the size of the space would dictate the number of bathrooms based on the building code.

Commissioner Hewko clarified that there was some confusion on staff's analysis regarding bathrooms drove his comment about bathrooms. Ms. Ashbaugh clarified a bathroom and kitchen is needed for the dwelling unit, but the bathroom may or may not need to be shared for customer use as well. The building code will dictate the requirements.

Commissioner Rodgers stated that the space will decide the configuration. In some cases it is rare that a business has a customer in the space, so a separate bathroom might not make sense. The market will ultimately decide.

Commissioner Westerberg asked if the regulations need to specify that a full bathroom is required. Ms. Ashbaugh responded that the building code requires a full bathroom for the dwelling unit.

Chair Lindwall expressed that she is fine with the overlap of the bathroom use.

Commissioner Rodgers stated that he does not think the Commission needs to get deep into the analysis of the bathrooms since, after plans are approved staff will not be policing their use. He then added that he still has some concerns with permitting these units in the industrial districts (I1 and I2) and that they should be removed. Chair Lindwall asked if they would be okay as a Special Use in the I1 and I2, to which Commissioner Rodgers responded yes, since that would provide some oversight.

**Commissioner Rodgers then made a motion to recommend approval of the text amendment with the change to section 6-4-13(E) 1 to add "designated" in front of residential. Seconded by Commissioner Westerberg. A roll call vote was taken and that motion was approved 5-0.**

**Ayes: Lindwall, Halik, Hewko, Rodgers, Westerberg**
**Nays:**

**Commissioner Rodgers then made a motion to recommend approval of the text with the removal of this use in the I1 and I2 Districts as a permitted use, making them a special use instead of by right, and to remove the Hospital Overlay District from the list of permitted districts. Seconded by Commissioner Westerberg. A roll call vote was taken and that motion was approved 5-0.**

**Ayes: Lindwall, Halik, Hewko, Rodgers, Westerberg**
**Nays:**

Chair Lindwall stated that the standards need to be reviewed. The Commission then reviewed the standards for approval:
1. Yes
2. Yes
3. Yes
4. Yes

**Commissioner Rodgers made a motion that the previous items met the standards. Seconded by Commissioner Westerberg. A roll call vote was taken and the motion passed 5-0.**

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| CC: | Members of the Planning and Development Committee |
| From: | Meagan Jones, Neighborhood and Land Use Planner |
| CC: | Johanna Nyden, Community Development Director; Sarah Flax, Housing and Grants Manager; Melissa Klotz, Zoning Administrator |
| Subject: | Ordinance 75-O-21, Creating A Provisional Moratorium on the Permitting and Construction of New Internal and Attached, Non-Owner Occupied Accessory Dwelling Units in the City |
| Date: | September 13, 2021 |

Recommended Action:
Plan Commission recommends approval by a 3-2 vote of Ordinance 75-O-21, Creating a Provisional Moratorium on the permitting and construction of new, non-owner occupied internal and attached Accessory Dwelling Units (ADUs) to the Planning and Development Committee and City Council. The referral for the moratorium was made by Councilmembers Kelly, Burns, and Revelle.

Council Action:
For Action

Summary:
Background
At its meeting on June 28, 2021, the Planning and Development Committee referred Ordinance 75-O-21, Creating a Provisional Moratorium on New, Non-Owner Occupied Internal and Attached Accessory Dwelling Unit Permitting and Construction in the City, to the Plan Commission for a public hearing to address due process requirements, state law, and the City's code, and the Commission's discussion and recommendation.

The Plan Commission held a public hearing on this item at its July 28, 2021 meeting. There was general agreement that a comprehensive approach needs to be taken in order to address the issues and concerns mentioned by both members of the public and staff. Emphasis was placed on the need to have proper enforcement of any existing and any future regulations. Discussion, however, was split on the best path forward, given that it was acknowledged that the moratorium would not address student nuisance premises issues, but was intended to address concerns relating to the potential reduction in owner occupancy in traditionally single-

family neighborhoods. Some Commissioners viewed the moratorium as an acceptable temporary means to allow for a full review of the potential impacts to residential neighborhoods included in the draft ordinance. Others noted that the current ADU code was unanimously approved by both the Plan Commission and City Council less than one year ago and that the changes detailed in the ordinance have not been documented. As the Commission's review and approval of this and other text amendments is to be based on whether established standards are met, proof that the standards that were determined to have been met when the code changes were approved in 2020 are needed as justification for a moratorium.

*Research on Owner Occupancy Restrictions:*
Owner-occupancy restrictions with ADUs are put in place primarily to address concerns of homeowners that non-owner-occupied dwellings in single-family neighborhoods will negatively impact the character of those neighborhoods because properties will be poorly maintained. In response to a Council referral in early 2019 to include an owner-occupancy requirement for properties with ADUs in single-family zoning districts, staff research showed these concerns to be generally unfounded, and an owner-occupancy requirement was not approved.

- Portland, OR allowed the rental of both the primary unit and ADU since 1996 and reported that there were no more maintenance issues with investor-owned properties with ADUs where both units are rented than with owner-occupied properties with a rental unit.
- ADU subject matter expert Eli Spevak, who presented at the Metropolitan Mayors Caucus' Granny Flat Academies sponsored by AARP, reported that in municipalities without owner-occupancy requirements of either the primary unit or ADU, over 70% were owner-occupied, and 15-20% of ADUs were occupied by household members of the primary unit out of choice.

The current referral for a moratorium on non-owner-occupied properties with internal ADUs was initiated based on concerns of homeowners living near Northwestern University campus that real estate investors/absentee landlords would purchase large homes in their neighborhood and add internal or attached ADUs to enable them to rent to larger numbers of unrelated students, thereby creating more nuisance properties that would fall into disrepair and negatively impact the character of the neighborhood. However, research into the use of an owner-occupancy requirement with ADUs since 2019 determined that municipalities with long-standing owner-occupancy restrictions, including Seattle and Yakima, WA, have not experienced this, and have removed them because they deter the development of ADUs overall. A municipality that recently removed its owner-occupancy requirement is Ann Arbor, MI, whose Council voted on June 7, 2021, to remove it and the deed restrictions to enforce it because since 2016, only 24 homeowners had applied for ADU permits and even fewer units had been built. The rationale for this and other code changes was to reduce barriers to the the development of ADUs. These include owner-occupancy and additional parking requirements and the requirement that new ADU entrances be on the side or rear of a structure. Ann Arbor also now allows new detached ADUs as well as internal/attached ADUs (see revised ordinance attached).

An Ann Arbor council member commented that few ADUs had been built because they are expensive, difficult to finance and provide a poor return on investment as an income generating property. Investors seeking to make a profitable investment in real estate would be better

served purchasing and renting single-family homes. This is consistent with other evaluations that note ADUs are not an established part of real estate investment portfolios because they perform poorly on a cash flow basis, however, they can be a very effective tool for homeowners seeking to build equity.

In addition to municipalities removing owner-occupancy requirements with ADUs, some states have initiated or put into place legislation that prevents local legislation from requiring owner-occupancy of ADUs:

- In 2018, Oregon passed legislation that requires cities with more than 2,500 people to update their ADU codes to eliminate occupancy requirements and off-street parking requirements by January 2020. Similar legislation is being considered in Washington State.
- As of January 1, 2021, California state law allows landlords and homeowners to add 2 more units, an ADU and a Junior Accessory Dwelling Unit (an internal ADU ≤ 500 sq ft) on any residential lot.

AARP made significant changes to its model ADU code in the 2020-2021 edition from the 2000 edition referenced by staff in 2019. This included removing the following to the development of ADUs:

- Owner occupancy requirements
- Parking requirements
- Conditional use permit review procedures and standards
- Discretionary standards related to design or "neighborhood character"

AARP also acknowledged that several notes in its 2000 edition raised the question of the fairness and the logic of imposing limits and constraints on ADUs that were not applied to the primary single-family dwellings as the basis for not including several provisions in the 2020 edition that limited the purposes for which ADUs could be constructed, as well as the types of homes and lots that could be used for ADUs. Following is an excerpt from AARP's 2020-2021 Model Local ADU Code relating to owner-occupancy requirements:

> *The 2000 edition of the Model State ADU Act provided for the imposition of owner-occupancy requirements on the grounds that such requirements ensured better oversight of renters and better maintenance of the property. This restriction took the form of a covenant on the deed or other restrictions on the title of the property.*
>
> *Owner occupancy covenants or conditions give pause to homeowners and institutions financing home purchases because of the limits they place on successive owners, who will not be able to rent out or lease their main house, which might be necessary as a result of a divorce, job transfer or death. They can also make financial institutions reluctant to provide financing for construction of an ADU, and because covenants or conditions serve as a restriction on a mortgage lender's security interest in a property, lenders may withhold consent to any owner-occupancy requirement that takes the form of a covenant.*
>
> *The 2020 Model State ADU Act prohibits any form of owner-occupancy provision because the practical impact of this requirement is to inhibit construction of most ADUs.*

*That conclusion is reflected in amendments to California's and Oregon's ADU legislation and in Seattle's 2019 local code revisions.*

*Aside from its effect on ADU production, there is a problem with the logic and fairness of applying an owner-occupancy standard to ADUs if there is no such requirement with single-family homes generally. If single-family homes can be rented out (by a nonresident owner), then what is the policy basis for requiring occupancy when there is an ADU on the property?*

*One of the justifications for the owner-occupancy requirement is the assertion that resident owners take better care of their property than nonresident owners. But there are certainly resident homeowners who do not take care of their property and nonresident owners who keep their property in excellent condition.*

*Maintaining Compliance with Owner Occupancy Requirements:*
In addition to making financing of ADUs more difficult, an owner-occupancy requirement presents compliance challenges. The 2000 edition of AARP's model code stated that recording a deed restriction on the property that limits occupancy of either the primary unit or ADU to the owner of the property was the optimal provision for maintaining compliance. However, Legal, Property Standards and Community Development staff had concerns about using a deed restriction, including how to define an "owner-occupant." For purposes of exemption from rental registration, the City of Evanston defines owner-occupant(s) as parties listed on the deed. AARP's 2020 model code provided a somewhat less restrictive definition that is much more difficult to enforce:

*"Owner-occupant" means an owner who has legal residency on the premises of a dwelling unit that contains an ADU, who resides in the home at least six months of the year, and whose portion of the dwelling is not occupied when the owner is not present.*

As noted in the staff memo in 2019, this does not adequately define "owner-occupant" for properties that are placed in a trust for estate planning or other reasons, or if one of the owners of a property held in an LLC would qualify as an owner-occupant. This was an issue when the City was considering approval of new bed and breakfast properties owned by Jennifer Pritzker/Tawani Enterprises.

*Other Considerations:*
Recording an owner-occupancy restriction on the property deed is not only a barrier to the development of more ADUs; it is a disincentive to registering ADUs for rental because it makes income-based property valuation unsuitable. The cost to develop and record a restriction or covenant is estimated to be $100 at a minimum if done by the City. This cost would be passed on to the property owner, providing an additional disincentive to register their unit. Also, if a subsequent buyer does not plan to rent out the ADU, they would likely require that the restriction be released, creating a similar administrative cost for staff time to prepare and record the release.

In 2019, ADU experts estimated that for every legally rented ADU, there were 3-5 that were being rented illegally. Owner occupancy and other restrictions are likely to reduce the number

of property owners who will register their ADUs, which results in units that do not undergo inspections that could identify life safety violations. Also, floor plans with room dimensions that are required with registration and used to determine the maximum occupancy load for those ADUs would not be obtained, and compliance with the City's Landlord Tenant ordinance, including that all tenants be listed on the lease, could not be enforced. This removes key tools used to maintain safe housing conditions and compliance with fair housing. Internal ADUs, which are lauded as having the least visible impact on neighborhoods, are also the easiest kind of ADU to build and rent without permits or registration specifically because of their invisibility.

In "The Evolving World of ADU Regulations," a July 7, 2021 webinar by the Smart Growth Network by the Maryland Department of Planning featuring Donald Elliott, FAICP, a zoning expert, it was noted that negative impacts of ADUs are highly localized - a neighbor doesn't like it - but this is no different from a teardown to build a McMansion or any other action allowed by zoning. An ADU is, by definition, a secondary and subordinate use to a permitted primary use of land, although the details regarding what types and sizes of ADUs can vary substantially. Key to effective ADU regulation is avoiding over-regulation because it can severely limit ADU development as a means of increasing the supply of smaller, more affordable dwelling units, particularly in high-cost neighborhoods. Single-family neighborhoods make up between 50 and 90% of urban land use in the country, so exempting or restricting ADUs there is compared to trying to solve the undersupply of housing units using 50% or less of available land, and increasingly "feels like a use of land use laws to defend privilege - even if the neighborhood is neither white nor rich." A more equitable approach to ADU development is instead to focus concerns on lower-income populations and neighborhoods and help moderate- and low-income residents to be able to afford them.

Legislative History:
July 28, 2021- Plan Commission voted 3-2 on a motion to recommend approval of the proposed moratorium. Plan Commission Meeting Packet from July 28, 2021 (pg. 22)

June 28, 2021 – Planning and Development Committee referred Ordinance 75-O-21 to the Plan Commission for a public hearing to satisfy due process requirements, state law, and the City's code.

Attachments:
75-O-21 Creating a Moratorium on New Internal and Attached Non-Owner Occupied ADU Construction in the City
7.28.21 Draft Plan Commission Meeting Minutes Excerpt
Ann Arbor Ordinance Ord-21-14 Briefed and Approved-6.7.21

6/18/2021
6/30/2021

**75-O-21**

**AN ORDINANCE**

**Creating A Provisional Moratorium on New Internal and Attached, Non-Owner Occupied Accessory Dwelling Unit Construction in the City**

**WHEREAS,** in September 2020, the City amended the City Code to create new Accessory Dwelling Unit ("ADU") regulations; and

**WHEREAS,** the City has experienced a surge of construction activity and applications for additions and interior renovations to single family dwellings in which numerous bathrooms and bedrooms are being added; and

**WHEREAS,** this surge of construction has been amplified in neighborhoods in proximity to Northwestern University in particular; and

**WHEREAS,** the modification of former single family dwellings has in many cases been undertaken with the goal of creating student housing properties or collections of student housing in certain areas; and

**WHEREAS,** the current City definitions of boarding house and rooming house do not adequately address the features of boarding and rooming houses and revising may help differentiate the characteristics of single family homes from boarding houses, rooming houses, and student housing uses; and

**WHEREAS,** modified single family dwellings that have already been constructed for student housing purposes have caused numerous damaging effects on families residing nearby, including loud music, unruly parties, confrontations with

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neighbors, late night disturbances, and a disruptive atmosphere, all of which effects constitute a nuisance to the community; and

**WHEREAS,** this disruptive atmosphere may be exacerbated by the existence of absentee landlords, who own the converted single family residences, but do not live in the residences, and thus may not have a vested interest in the wellbeing of the community; and

**WHEREAS,** the City is examining the Zoning Code to understand the circumstances and extent to which single family dwellings may be expanded in the number of bedrooms and number of bathrooms, along with other development standards; and

**WHEREAS,** the City is examining the procedure for evaluating applications for the expansion of single family dwellings to determine the proper level of review to protect the peace, health and welfare of the public; and

**WHEREAS,** Article VII, Section 6(a) of the Illinois Constitution of 1970, which states that the "powers and functions of home rule units shall be construed liberally," was written with the intention that home rule units be given the broadest powers possible" *(Scadron v. City of Des Plaines,* 153 111.2d 164).

**WHEREAS,** pursuant to 65 ILCS 5/1-2-1, the City may make all rules and regulations to carry into effect the powers granted to the City, such broad and general grant of authority complementing the City's home rule powers.

**WHEREAS,** it is well-settled law in Illinois that the legislative judgment of the City Council must be considered presumptively valid (see *Glenview State Bank v.*

*Village of Deerfield,* 213 III.App.3d 747(1991)) and is not subject to courtroom fact-finding (see *National Paint & Coating Ass'n v. City of Chicago,* 45 F.3d 1124 (1995)).

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

**SECTION 1:** The foregoing recitals are found as fact and incorporated herein by reference.

**SECTION 2:** A moratorium is hereby imposed on the issuance of new permits for the construction of internal and attached, non-owner occupied ADU's in the City.

**SECTION 3:** This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

**SECTION 4:** This moratorium shall remain in effect up to six (6) months after approval by City Council.

**SECTION 5:** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 6:** If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

**SECTION 7:** The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

Introduced: _____, 2021
Adopted: _____, 2021

Approved:

_____, 2021

_____
Daniel Biss, Mayor

Attest:

_____
Stephanie Mendoza, City Clerk

Approved as to form:

_____
Nicholas E. Cummings, Corporation Counsel

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**MEETING MINUTES**

**PLAN COMMISSION**
Wednesday, July 28, 2021
7:00 P.M.
Virtual Meeting through Zoom Platform

Members Present: Jeanne Lindwall (Chair), George Halik, John Hewko, Matt Rodgers, Kristine Westerberg

Members Absent: Brian Johnson,

Staff Present: Johanna Nyden, Community Development Director
Sarah Flax, Housing and Grants Manager
Meagan Jones, Neighborhood and Land Use Planner
Katie Ashbaugh, Planner

Presiding Member: Chair Lindwall

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**1. CALL TO ORDER / DECLARATION OF QUORUM**

Chair Lindwall called the meeting to order at 7:00 P.M. Ms. Jones called the roll and a quorum was established.

**2. SUSPENSION OF THE RULES** Members participating in-person, electronically or by telephone

Commissioner Westerberg made a motion to suspend the rules to allow for electronic or telephone participation. Seconded by Commissioner Rodgers. A roll call vote was taken and the motion passed, 4-0.

**3. APPROVAL OF MEETING MINUTES:** July 14, 2021**.**

Chair Lindwall suggested a minor edit. Commissioner Rodgers made a motion to approve the meeting minutes of July 14, 2021. Seconded by Commissioner Westerberg. A roll call vote was taken and the minutes were approved, 5-0.

**4. OLD BUSINESS**

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**5. NEW BUSINESS**

**A. TEXT AMENDMENT- Occupancy of Dwelling Units 20PLND-0071**
**The City of Evanston submits for City-initiated Text Amendments to Section**

**6-18-3 and Chapter 6-4 of the Evanston City Code to amend certain regulations pertaining to the occupancy of dwellings, including but not limited to, the definition of "family".**

Ms. Jones provided a brief overview of the proposed moratorium and review of the previously approved regulations for accessory dwelling units (ADUs).

Councilmember Revelle explained that the staff memo details reasons for the moratorium being concerns over student behavior but there is also concern about the impact of investors on the ability of families of more modest means to obtain housing. She explained that the Fireman's Park area is an example of an area where many homes have become unavailable to families due to a large number of student rentals. She added that a subcommittee was created at the past Planning & Development Committee meeting in order to look at rental issues holistically. The moratorium would be good to have as this is done. Councilmember Revelle then added that there is an ADU under construction in the 1st Ward that is attempting to get around the 3-unrelated rule.

Councilmember Kelley agreed with Councilmember Revelle's statements and stated that Representative Robyn Gabel is in support of the moratorium. She explained that the moratorium is about taking a pause and is talking about a small portion of ADUs; it is taking a scalpel to this portion of the ADUs and there are other cities with owner-occupancy requirements. The intention is not to undermine the intent of the ADU ordinance but address potential issues.

Commissioner Halik stated he is in favor of the moratorium and asked if it would be legal to have certain areas have or not have the owner-occupancy requirement as it would be good to know going into the study. Councilmember Kelley responded that the group will be convening with attorneys and look into that.

Commissioner Westerberg stated that Chicago has a limited program for ADUs that goes to 2024 and asked if they had been contacted regarding that. Councilmember Kelly responded that they had not but appreciates their measured approach. She added that none of the councilmembers want the ADU ordinance to be undermined due to not have proper regulations established. Ms. Flax responded that staff had not talked directly with Chicago housing staff but that what was ultimately approved was not staff's recommendation but a compromise. There are other communities such as Boulder, Colorado had a similar limit but later got rid of it. It is not true that an owner-occupancy limitation will not affect establishment of other new ADUs. There is an issue with proving ownership as well as with obtaining financing since banks do not like the uncertainty of not being able to fully use a property.

Commissioner Halik stated that he believes all of the things mentioned will be studied and he is not sure how everyone will feel once all of the information is gathered. All of this information is on the table.

Ms. Flax added that the speed of submitted plans to this point show that there will not be an influx of new ADUs coming in.

Commissioner Hewko asked why other initiatives previously discussed would not be enough of a deterrent to address the nuisances. Councilmember Revelle stated that the subcommittee of the Planning & Development Committee would be looking at all the tools available to see which would be more effective. It may see that owner-occupancy is not required but the group wants to have the time to look at the issues.

Chair Lindwall clarified that the moratorium would just be for non-owner-occupied ADUs and that detached ADUs would still be permitted regardless of ownership. Councilmember Kelly confirmed this.

The hearing was then opened to the public.

Mary Sing stated she lives on a block that is threatened with additional units. Concern of people moving into R1 that think a single-family home is next door but there now have a 6-7 unit building. If there are issues a neighbor can call a family and get a response, half dozen students may not care.

Rob Biesenbach expressed support of the proposal explaining it is one piece of the puzzle to address the issue of absentee landlords. The low number of permits speaks to the lack of negative effect the moratorium will have.

Cecile McHugh stated she researched other communities with larger college populations including Ann Arbor, Bloomington, IN, Miami, and Iowa City among others, and saw owner-occupancy requirements in all except a couple of locations. She cited statements that mentioned owner-occupancy increases the chances of a property being properly maintained and expected to reduce chances of activities that affect neighbors. She then mentioned Chicago's pilot program and goals of limiting unintended consequences. The City should consider a more measured approach. This is not just about students. If the 3-unrelated amendment passes then more ADUs will occur.

Robinson Markus with the Evanston Development Cooperative spoke to encourage the Commission to vote against the moratorium. He acknowledged that absentee landlords do have a negative impact on their surrounding neighbors but he believes there will be unintended consequences with the moratorium. A recent Washington Post article highlighted Evanston as having a progressive and flexible code for ADUs. He then shared an AARP quote regarding the issues with limiting ADUs with owner-occupancy requirements, including ability to obtain financing. Issues should be discussed and addressed. More inspections should occur and Northwestern could get involved in keeping track of problem houses.

Lindsey Wade with Connections for the Homeless and Joining Forces expressed opposition to the moratorium as it limits opportunities for affordable housing. It will have negative impacts across the City and there are families in accessory dwellings that are

able to raise their standard of living by residing in these units. Landlords need to be held more accountable to uphold existing regulations.

Jim Swanson asked how ownership is defined and if there is a difference in creating an ADU and just bisecting a room. Ms. Jones stated that there is no definition of ownership within the Zoning Code. Chair Lindwall added that in other portions of the City Code ownership is defined as the individual(s) whose names are on the deed of a property. Councilmember Kelly stated that some definitions reference primary residence

Bonnie Wilson expressed opposition to the moratorium and provided several examples of people who may want rent out spaces but not be owners in the sense that is provided. She then stated the City should not be in a position to dictate what a person can or cannot do with their home. She asked that the City avoid adding challenges to the housing market.

Karen Sing stated that it is responsible to do a moratorium. It will give time to figure these things out and is just for 6 months.

Public comment and questions were then closed.

Commissioner Halik stated that this is an opportunity for more intense study which is why he asked his original question. This will be a surgical issue and stated that it may be an option to have ADUs allowed in districts with multi-unit housing. Enforcement is an issue wherever these will be enforced. He asked if there is a possibility to allow the use in certain districts.

Commissioner Westerberg stated that ADUs are a great potential source of additional income. She wants to make sure Evanston has time to look at definitions and regulations to make sure they make sense. She added that the moratorium is to conduct further study, not to limit the use.

Lindsey Wade interjected that 6 months could be a long time for someone who is homeless or looking for other housing options and the City has not clearly listed exactly what will be discussed during the moratorium.

Commissioner Rodgers explained that the issue he has is that the Commission passed the ADU regulations unanimously as did the City Council (two members were not present). He then asked which of the standards have changed since then. Council is within their right to vote on the moratorium but the Commission needs to look at the standards when making their decisions. He also expressed issues with the proposed ordinance making statements that are not backed up with information and he will oppose the moratorium.

Commissioner Halik explained that he does not remember these issues coming up at the time of the original ADU text amendment. He stated that standards are very general. Recent information has been introduced so this should be reviewed.

Commissioner Hewko stated he is opposed to the moratorium. The goal of the regulations was to be able to retire in place and have the option of renting out the principal home for supplemental income. It also helps create affordable housing. Limiting ability limits a chunk of this group and there are a lot of other ways to address potential issues. Compliance would also be difficult.

Chair Lindwall stated that she believes that there should not be an owner-occupied requirement for ADUs; however, recent discussions have raised issues. This goes back to how neighborhoods function, the comprehensive plan and addressing quality of life. There are interrelated issues and a 6 month moratorium is appropriate.

Commissioner Westerberg stated that some revisions were made later in the review of ADUs and asked if Plan Commission is the appropriate body to review the moratorium. Commissioner Lindwall responded that the Legal Department determined that this was the appropriate process.

**Commissioner Halik made a motion to recommend approval of the proposed moratorium as presented. Seconded by Commissioner Westerberg. A roll call vote was taken and the motion was approved, 3-2.**

**5. PUBLIC COMMENT**

No public Comment

**6. ADJOURNMENT**

**Commissioner Rodgers moved to adjourn the meeting. Commissioner Westerberg seconded. A voice vote was taken and the motion was approved. Meeting was adjourned at 8:19 PM.**

Respectfully Submitted,

Meagan Jones, Neighborhood and Land Use Planner, Community Development Department

ORDINANCE NO. ORD-21-14

| | | | |
|---|---|---|---|
| First Reading: | April 19, 2021 | Approved: | June 7, 2021 |
| Public Hearing: | June 7, 2021 | Published: | June 17, 2021 |
| | | Effective: | June 27, 2021 |

AMENDMENTS TO THE ACCESSORY DWELLING UNIT REQUIREMENTS

AN ORDINANCE TO AMEND SECTION 5.15 (TABLE 5.15-2) AND SECTION 5.16.6 OF CHAPTER 55 (UNIFIED DEVELOPMENT CODE) OF TITLE V OF THE CODE OF THE CITY OF ANN ARBOR

The City of Ann Arbor Ordains:

Section 1. That Section 5.15 (Table 5.15-2): Accessory Use Table of Chapter 55 of Title V of the Code of the City of Ann Arbor be amended to read as follows:

**TABLE 5.15-2: ACCESSORY USE TABLE**

E = SPECIAL EXCEPTION  A= PERMITTED ACCESSORY USE  BLANK CELL = PROHIBITED

NOTE: ALL PROPERTIES ARE SUBJECT TO THE ADDITIONAL STANDARDS INDICATED FOR THAT USE IN THE RIGHT COLUMN
NOTE: ALL PROPERTIES IN OVERLAY DISTRICTS ARE SUBJECT TO THE ADDITIONAL USE REGULATIONS IN SEC. 5.13
NOTE: SPECIFIC USES IN THE C1A/R, RE, AND ORL DISTRICTS ARE SUBJECT TO ADDITIONAL STANDARDS FOUND IN SECTIONS SECTIONS 5.12.5B, 5.13.4B, 5.13.5B RESPECTIVELY

| USE CATEGORY AND TYPE | RESIDENTIAL | | | | | | | | | | | | | | | MIXED USE | | | | | | | | | | NONRESIDENTIAL AND SPECIAL PURPOSE | | | | | | | | USE-SPECIFIC STANDARDS |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | AG | R1A | R1B | R1C | R1D | R1E | R2A | R2B | R3 | R4A | R4B | R4C | R4D | R4E | R6 | O | C1 | C1A | C1B | C1A/R | D1 | D2 | C2B | C3 | R5 | P | PL | RE | ORL | M1 | M1A | M2 | 5.16 |
| **ACCESSORY USES** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 5.16.6 |
| All Accessory Buildings | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 5.16.6A; |
| Bed and Breakfast, Accessory | | A | A | A | A | A | A | A | A | A | A | A | A | A | | | | | | | | | | | | | | | | | | | 5.16.6A |
| Community Recreation | | | | | | | | | A | A | A | A | A | A | | | | | | | | | | | | | | | | | | | 5.16.6A; |
| Dish Antenna | | A | A | A | A | A | A | A | A | A | A | A | A | A | A | | | | | | | | | | | | | | | | | | 5.16.6A; 5.16.6A.3; 5.16.6B |
| Drive-Through Facility | | | | | | | | | | | | | | | | E | | | | | E | E | E | E | | | | | | | | | 5.16.6A; 5.16.6A.3; 5.16.6C |
| Dwelling Unit, Accessory[1] | | A | A | A | A | A | A | A | A | A | A | A | A | A | | | | | | | | | | | | | | | | | | | 5.16.6A; 5.16.6D |
| Dwelling Unit, Manager's | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | A | A | A | 5.16.6A; 5.16.6E |
| Family Day Care Home | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | | | | | | | | | 5.16.6A; 5.16.6F |

[1] Ordinance No. ORD-20-34, effective February 14, 2021.

## TABLE 5.15-2: ACCESSORY USE TABLE

E = SPECIAL EXCEPTION  A= PERMITTED ACCESSORY USE  BLANK CELL = PROHIBITED

NOTE: ALL PROPERTIES ARE SUBJECT TO THE ADDITIONAL STANDARDS INDICATED FOR THAT USE IN THE RIGHT COLUMN
NOTE: ALL PROPERTIES IN OVERLAY DISTRICTS ARE SUBJECT TO THE ADDITIONAL USE REGULATIONS IN SEC. 5.13
NOTE: SPECIFIC USES IN THE C1A/R, RE, AND ORL DISTRICTS ARE SUBJECT TO ADDITIONAL STANDARDS FOUND IN SECTIONS SECTIONS 5.12.5B, 5.13.4B, 5.13.5B RESPECTIVELY

| USE CATEGORY AND TYPE | RESIDENTIAL | | | | | | | | | | | | | | | MIXED USE | | | | | | | | | NONRESIDENTIAL AND SPECIAL PURPOSE | | | | | | | | USE-SPECIFIC STANDARDS |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | AG | R1A | R1B | R1C | R1D | R1E | R2A | R2B | R3 | R4A | R4B | R4C | R4D | R4E | R6 | O | C1 | C1A | C1B | C1A/R | D1 | D2 | C2B | C3 | R5 | P | PL | RE | ORL | M1 | M1A | M2 | 5.16 |
| Group Day Care Home | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | | | | | | | | | 5.16.6A; 5.16.6G |
| Home Occupation | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | | | | | | | | | 5.16.6A; 5.16.6H |
| Incidental Services | | | | | | | | | | | | | | | | A | | | | | | | | | A | | | | A | | | | 5.16.6A; 5.16.6I |
| Management/Maintenance Office and Storage | | | | | | | | | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | | | A | A | A | | | | 5.16.6A |
| Medical Marijuana Home Occupation | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | | | | | | | | | 5.16.6A; 5.16.3G |
| Medical Marijuana Use or Cultivation | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | | | | | | | | | 5.16.6A; 5.16.3G |
| Office, Administrative/Executive | | | | | | | | | | | | | | | | | | | | | | | | | | | A | | | A | A | A | 5.16.6A; |
| Outdoor Display and Vending Machines | | | | | | | | | | | | | | | | | A | A | A | A | A | A | A | A | | | | | | | | | 5.16.6A; 5.16.6J |
| Outdoor Sales, Temporary | | | | | | | | | | | | | | | | A | A | A | A | A | A | A | A | A | | | | | | | | | 5.16.6A; 5.16.6K |

## TABLE 5.15-2: ACCESSORY USE TABLE

E = SPECIAL EXCEPTION  A= PERMITTED ACCESSORY USE  BLANK CELL = PROHIBITED

NOTE: ALL PROPERTIES ARE SUBJECT TO THE ADDITIONAL STANDARDS INDICATED FOR THAT USE IN THE RIGHT COLUMN
NOTE: ALL PROPERTIES IN OVERLAY DISTRICTS ARE SUBJECT TO THE ADDITIONAL USE REGULATIONS IN SEC. 5.13
NOTE: SPECIFIC USES IN THE C1A/R, RE, AND ORL DISTRICTS ARE SUBJECT TO ADDITIONAL STANDARDS FOUND IN SECTIONS SECTIONS 5.12.5B, 5.13.4B, 5.13.5B RESPECTIVELY

| USE CATEGORY AND TYPE | RESIDENTIAL | | | | | | | | | | | | | | | MIXED USE | | | | | | | | | NONRESIDENTIAL AND SPECIAL PURPOSE | | | | | | | | USE-SPECIFIC STANDARDS |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | AG | R1A | R1B | R1C | R1D | R1E | R2A | R2B | R3 | R4A | R4B | R4C | R4D | R4E | R6 | O | C1 | C1A | C1B | C1A/R | D1 | D2 | C2B | C3 | R5 | P | PL | RE | ORL | M1 | M1A | M2 | 5.16 |
| Parking Attendant Building | | | | | | | | | | | | | | | | | | | | | | | | | | A | | | | | | | 5.16.6A; |
| Restaurant, Bar, Food Service[2] | | | | | | | | | | | | | | | | A | | | | | | | | | A | | | | | | | | 5.16.6A; 5.16.6L |
| Retail Sales, General Merchandise | | | | | | | | | | | | | | | | | | | | | | | | | | | | | A | A | A | A | 5.16.6A; 5.16.6M |
| Roadside Stand | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 5.16.6A |
| Solar Energy System | A | | | | | | | | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | 5.16.6A 5.16.6N |
| Solar Energy System, Personal-Scale | | A | A | A | A | A | A | A | A | A | | | | | | | | | | | | | | | | | | | | | | | 5.16.6A 5.16.6O |
| Wireless Communication Antenna | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A | 5.16.6A; 5.16.6P |

[2] Ordinance No. ORD-19-27, effective September 22, 2019.

Section 2. That Section 5.16.6 Accessory Uses and Structures of Chapter 55 of Title V of the Code of the City of Ann Arbor be amended to read as follows:

### 5.16.6 Accessory Uses and Structures

#### A. All Accessory Uses and Structures

##### 1. General

No Accessory Building shall be used prior to the Principal Building or Principal Use, except as a construction facility for a Principal Building. Such construction facility shall not be used for residential purposes. This exception is a temporary Accessory Building which shall lapse 30 days after completion of the Principal Building or Buildings.

##### 2. In Residential Districts and P District

Accessory Buildings in these districts shall conform to the following regulations, except as may otherwise be provided in this chapter:

a. Accessory Buildings shall not exceed 21 feet in height, except in the R-6 District Accessory Buildings shall not exceed 15 feet.

b. Accessory Buildings shall not be erected in any Required Front Setback Area.

c. Detached Accessory Buildings may occupy the Side Setback Area provided that such Buildings are set back farther from the street than any part of the Principal Building on the same Lot and any part of the Principal Building on any Lot abutting said required Side Setback Area. Accessory Buildings shall not be located closer than three feet to any Lot Line.

d. Accessory Buildings may occupy Rear Setback Areas provided that such Buildings do not occupy more than 35% of the required Rear Setback Area and are not closer than three feet to any Lot Line.

e. Attached Accessory Buildings shall not occupy any portion of the required Side Setback Area.

##### 3. In Mixed Use and Nonresidential and Special Purpose Districts

Accessory Structures and Accessory Buildings are subject to the Area, Height, and Placement regulations of the zoning district in which they are located as provided in 5.17 Area, Height and Placement Regulations and 5.18 Special Dimensional and Site Layout Standards.

#### B. Dish Antenna

##### 1. General

a. No Person shall install a Dish Antenna greater than three feet in diameter without having obtained a building permit and an electrical permit.

b. Dish Antennas in any zoning district shall be installed and maintained in compliance with applicable building and electrical codes.

c. Not more than one Dish Antenna greater than three feet in diameter shall be allowed on any Lot unless shown on an approved site plan.

d. Dish Antennas must be solid in color.

e. Dish Antennas must be permanently mounted except under the following circumstances:

i) The Dish Antenna has been designed and sold as a portable antenna not intended for permanent installation, and the diameter of the Dish Antenna does not exceed six feet. Portable Dish Antennas shall meet the requirements of Section c through e of this Section.

ii) Portable Dish Antennas may be installed at locations other than required in Subsections 2, 3, and 4 for not more than seven days in any 30-day period.

2. **R-1, R-2, R-3 or R-6 Districts**

a. Dish Antennas shall be ground mounted.

b. The diameter shall not exceed ten feet.

c. The height shall not exceed 12 feet.

d. Dish Antennas shall be located only in the area between the rear of the principal Structure and the Rear Lot Line.

e. Dish Antennas shall not be placed closer to any Lot Line than its height.

3. **R-4 District**

Dish Antennas may be erected in any R-4 zoning district in accordance with the standards of Subsection 2, but they may be mounted on a Roof if they do not exceed the height limit of the district.

4. **All Districts Other Than R-1, R-2, R-3, R-4 and R-6 Districts**

a. The diameter shall not exceed 12 feet.

b. A ground-mounted Dish Antenna shall comply with the setback requirements established for its zoning district, but shall not be located in the Front Yard.

c. The height for a ground-mounted Dish Antenna shall not exceed 25 feet.

d. The height of a Roof-mounted Dish Antenna shall not exceed 15 feet, nor shall it exceed the height limit established within its zoning district.

**C. Drive-Through Facility**

**1. O District**

a. Drive-Through Facilities are only permitted for financial uses, and are subject to Special Exception Use approval pursuant to Section 5.29.5.

b. The Drive-Through Facility may not be located between a street and the Principal Building, and the vehicular circulation to enter and exit the facility may not impair the general vehicular circulation on the Site or the pedestrian circulation on and off the Site.

**2. D1, D2, and C2B Districts**

a. Drive-Through Facilities are permitted for any Principal Use of property, subject to Special Exception Use approval pursuant to Section 5.29.5 .

b. In the C2B district, the Drive-Through Facilities may not be located between a street and the Principal Building, and the vehicular circulation to enter and exit the facility may not impair the general vehicular circulation on the Site or the pedestrian circulation on and off the Site.

**3. C3 District**

a. The Drive-Through Facilities may not be located between a street and the Principal Building, and the vehicular circulation to enter and exit the facility may not impair the general vehicular circulation on the Site or the pedestrian circulation on and off the Site.

**D. Accessory Dwelling Unit (ADU)[3]**

1. An ADU is permitted on a Lot that has one Single-Family Dwelling as the Principal Use.

~~2. The Lot owner shall occupy either the ADU or the Single-Family Dwelling on the property, except for temporary absences not to exceed a combined total of six months in a calendar year.~~

~~3. The ADU shall be designed so that the appearance of the Building remains that of a Single-Family residence or detached Accessory Building such as a garage or carriage house. Any new entrances~~

[3] Ordinance No. ORD-20-34, effective February 14, 2021.

~~shall be located on the side of the Building or in the rear of the Building.~~

4.2. Minimum Lot Area, Floor Area Requirements for ADU

| TABLE 5.16-2: LOT AREA AND FLOOR AREA REQUIREMENTS FOR ACCESSORY DWELLING UNITS | |
|---|---|
| LOT AREA | ADU FLOOR AREA |
| ~~Less than 5,000 Sq. Ft.~~ | ~~ADU not permitted~~ |
| ~~5,000~~ Less than 7,200 Sq. Ft. | Up to 600 Sq. Ft. permitted [A] |
| ~~Greater than~~ 7,200 Sq. Ft. or Greater | Up to 800 Sq. Ft. permitted [A] |
| Notes:<br>[A] ADU Floor Area may not exceed the Floor Area of the ground Floor of the primary dwelling unit. | |

~~5. The ADU shall not be occupied by more than the number of occupants permitted by Section 5.16.1A except that only two unrelated Persons plus their Offspring living as a single Housekeeping Unit may occupy the ADU.~~

~~6.~~ An ADU is permitted ~~in a~~ as or within any legally conforming Accessory Building. ~~that was constructed before December 31, 2016, subject to the following restrictions:~~

| ~~Table 5.16-3: Accessory building restrictions~~ | |
|---|---|
| ~~Condition of Accessory Building~~ | ~~Restrictions~~ |
| ~~Accessory Building constructed after December 31, 2016~~ | ~~Not eligible for an ADU~~ |
| ~~Accessory Building less than 200 sq. ft~~ | ~~Not eligible for an ADU~~ |
| ~~Conforming Accessory Building 200 sq. ft. or greater [A]~~ | ~~May be replaced or expanded for an ADU subject to Section 5.16.6.A (Accessory Uses and Structures)~~ |
| ~~Nonconforming Accessory Building 200 sq. ft. or greater [A]~~ | ~~Shall be replaced or modified for an ADU subject to Section 5.16.6.A~~ |

| Table 5.16-3: Accessory building restrictions | |
|---|---|
| Condition of Accessory Building | Restrictions |
| | (Accessory Uses and Structures) |
| Notes:<br>[A] When Accessory Building was constructed before December 31, 2016. | |

3. The total number of Persons residing in the primary Dwelling Unit and the ADU combined shall not exceed four Persons plus their Offspringthe limits specified in Section 5.16.1.A, except:

   a. That only two unrelated Persons plus their Offspring living as a single Housekeeping Unit may occupy the ADU; or

   7.b. except wWhen a Functional Family is allowed by Special Exception Use.

8. At least one off-street Parking Space shall be provided for the ADU unless the property is within ¼ mile of a bus stop, then no additional Parking Space is required. Tandem or stacked parking in a Driveway may count toward the off-street parking requirement if not located in the Required Front Setback Area.

9.4. An ADU or Single-Family Dwelling that is not owner-occupied shall be subject to periodic housing inspections as required by Section 8:511.

10.5. Leasing or rental of the ADU for less than 30 days is prohibited.

11. A deed restriction that runs with the land, on a form to be provided by the City, shall be filed with the Register of Deeds prior to occupancy, and it shall incorporate the following restrictions:

   a. The ADU may not be sold separately from the Single-Family Dwelling.

   b. The owner occupancy requirement of Section 2

   c. The deed restriction shall be in effect until the ADU is removed.

**E. Manager's Dwelling Unit**

**1. M1, M1A, and M2 Districts**

Limited to one Dwelling Unit, provided that it is specifically required to house a security guard or resident manager who is needed to properly

carry on the business of the permitted use, and shall be used as a dwelling only by that security guard or resident manager and members of that Person's family.

**F. Family Day Care Home**

**1. All Residential Zoning Districts**

Must be licensed by the State of Michigan Department of Licensing and Regulatory Affairs.

**G. Group Day Care Home**

**1. All Residential Zoning Districts**

a. Shall be licensed by the State of Michigan Department of Licensing and Regulatory Affairs.

b. A zoning permit shall be obtained from the PDSU.

c. Shall be located on a Lot with at least 5,000 square feet of Lot Area.

d. Shall provide at least one off-street Parking Space for each caregiver not living in the dwelling.

e. Shall show that two off-street or on-street Parking Spaces are available within 250 feet of the parcel for drop off and pick up of children.

**H. Home Occupation**

**1. All Residential Zoning Districts**

a. The total Floor Area devoted to the Home Occupation in the Principal or Accessory Building shall not exceed 25% of the Floor Area of the Dwelling Unit.

b. Outside appearance of the Premises shall have no visible evidence of the presence of a Home Occupation.

c. No outdoor display of goods or outside storage of equipment or materials used in the Home Occupation shall be permitted.

d. No article or service shall be sold or offered for sale on the Premises except those that are produced or administered by such Home Occupation on the Premises.

e. The nature of the Home Occupation shall not generate more than 10 Business-related vehicle trips in any one day in the vicinity of the Home Occupation, and any need for parking generated by the conduct of such Home Occupation shall be provided off-street in accordance with the off-street parking requirements.

f. No equipment or process shall be used in such Home Occupation which creates noise, dust, vibration, glare, fumes, odors or electrical interference detectable to the normal senses beyond the Lot Line.

g. The following are typical examples of that which often can be conducted within the limits of these restrictions and qualify as Home Occupations. Uses that may qualify as "Home Occupations" are not limited to those named in this paragraph (nor does the listing of a use in this paragraph automatically qualify it as a Home Occupation); accountant, architect, artist, author, consultant, tailor, individual musical instrument instruction, individual academic tutoring, millinery, preserving, and home cooking.

h. The following uses are not permitted as Home Occupations if conducted as a Person's principal occupation and the Person's dwelling is used as the principal place of Business: vehicle repair or painting; office, medical or dental.

i. Signs for Home Occupations shall be regulated by the Sign regulations of this Code [Section 5.24 ][4]

**I. Incidental Services**

**1. O District5**

Incidental Services other than Beauty Salons may be provided within an Office Building or Buildings for the convenience of occupants of that Building, provided the use meets the following standards:

a. Not more than 5% of the Floor Area is used for Incidental Services.

b. All Incidental Services shall be situated within the interior of the Building or Buildings so that no part of the Incidental Services use shall be directly accessible from the outside of the Building.

**2. R5 District**

All Incidental Services shall be situated within the interior of the Principal Building or Buildings.

**3. ORL District**

a. Not more than 25% of the Floor Area of any one Building and not more than 5% of the total Floor Area of all Buildings within the continuous boundary of the area zoned ORL may be used for Incidental Services.

[4] Ordinance No. ORD-20-27, effective date December 20, 2020.
[5] Ordinance No. ORD-20-27, effective date December 20, 2020.

b. All such services shall be situated to conveniently serve the employees of the district.

**J. Outdoor Display and Vending Machines**

**1. The Display or Vending Machine:**

a. Shall be located within ten feet of Principal Building.

b. Shall not be located in any Setback Area.

c. Shall maintain adequate pedestrian access and circulation.

d. Is only permitted in an area specifically designated for outdoor sales and display on an approved site plan.

**K. Outdoor Sales, Temporary**

**1. Temporary Outdoor Sales:**

a. Require the issuance of a zoning permit.

b. Are limited to a maximum of 180 days per calendar year.

c. Shall occupy an area of 10% or less of the Floor Area of the Principal Building or Principal Use.

d. Shall not be located in any setback area, interior vehicular landscape area, Right-of-Way buffer area or conflicting land use buffer.

e. Shall maintain adequate pedestrian and vehicular circulation.

**L. Restaurant, Bar, Food Service**

**1. R5 District**

Must be planned, designed, developed and made an integral and unified part of a Hotel so as to not result in a separate, freestanding Building.

**2. O District[6]**

a. 10% of the total Floor Area on the Site, but not to exceed 12,000 square feet, may be Restaurant, Bar, Food Service use.

b. Drive-Through Facilities for the Restaurant, Bar, Food Service use are prohibited.

c. Curb Cuts and Driveway Approaches to the Site shall comply with the number of Openings provided in Section 5.21.2B.

d. For off-street parking purposes, the Restaurant, Bar, Food Service use shall be considered to be General Office use as provided in Section 5.19.2.

[6] Ordinance No. ORD-19-27, effective September 22, 2019.

**M. Retail Sales, General Merchandise**

**1. ORL District**

a. Retail Sales of products or services produced on the Site shall be permitted as an Accessory Use.

b. Floor Area used for sales and display shall not exceed 5% of the total Floor Area of the Principal Use.

**2. M1 and M1A Districts**

a. Limited to Retail Sales of products customarily incidental to the Principal Use;

b. Floor Area used for sales and display shall not exceed 10% of the total Floor Area of the Principal Use.

**N. Solar Energy System (SES)[7]**

1. In Multiple-Family, Mixed Use and Nonresidential and Special Purpose Zoning Districts, a SES is permitted subject to the requirements of Section 5.16.6A Accessory Uses and Structures, except when the Principal Use is Single-Family Dwelling the standards provided in Section 5.16.6O shall apply.

2. A site plan is not required for an SES of any size when all of the following conditions are met:

   a. The SES does not result in an increase of Impervious Surface of the Site.

   b. The SES does not impact any landscaping, buffering, or screening requirements provided in Section 5.20 or any Natural Features provided in Section 5.23 .

   c. The SES does not reduce the number of Parking Spaces to less than the requirements of Section 5.19.2 and the support structures do not reduce the width of any Parking Space to less than 8 feet.

   d. A SES has maximum Height of 21 feet.

   e. The Solar Collector Surface covers a minimum of 90% of the SES.

   f. The location and dimensions of the SES does not with vehicular and non-motorized safety, circulation, and visibility.

3. Installation, Use, and Maintenance

   a. The SES shall be installed, maintained, and used only in accordance with the manufacturer's specifications.

[7] Ordinance No. ORD-20-30, effective January 10, 2021 with editing for consistency.

b. The SES and its installation and use shall comply with the Michigan Building Code, the Michigan Electrical Code and any other applicable State codes, and installation of a SES shall not commence until all necessary permits have been issued.

**O. Personal-Scale Solar Energy System**

1. In Single-Family and Two-Family Zoning Districts, a Personal-Scale SES is permitted subject to the following standards.

   a. Ground-Mounted SES. Ground-Mounted SES are subject to the requirements of Section 5.16.6A Accessory Uses and Structures, except may not be located in a Front Yard, and shall be screened from view from the Right-of-Way.

   b. Building-Mounted SES. Building-Mounted SES are subject to the dimensional standards provided in Section 5.17 for the zoning district in which the Lot is located.

2. Installation, Use, and Maintenance

   a. The Personal-Scale SES shall be installed, maintained, and used only in accordance with the manufacturer's specifications.

   b. The Personal-Scale SES and its installation and use shall comply with the Michigan Building Code, the Michigan Electrical Code and any other applicable State codes, and installation of a Personal-Scale SES shall not commence until all necessary permits have been issued.

**P. Wireless Communication Antenna**

The provisions of Section 5.16.6 shall apply as applicable to accessory antennas rather than freestanding Towers.

Section 3. This ordinance shall take effect and be in force on and after ten days from legal publication.

**CERTIFICATION**

I hereby certify that the foregoing ordinance was adopted by the Council of the City of Ann Arbor, Michigan, at its regular session of June 7, 2021.

_____
(Date)

_____
Jacqueline Beaudry, Ann Arbor City Clerk

Christopher Taylor, Mayor of the City of Ann Arbor

I hereby certify that the foregoing ordinance received legal publication in the Washtenaw Legal News on June 17, 2021.

Jacqueline Beaudry, Ann Arbor City Clerk

# Memorandum

| | |
|---|---|
| To: | Honorable Mayor and Members of the City Council |
| From: | Kimberly Richardson, Deputy City Manager |
| Subject: | Approval of Appointments to Boards, Commissions, and Committees |
| Date: | September 13, 2021 |

Recommended Action:
Mayor Biss requests City Council approval of appointments to the Finance and Budget Committee, Public Safety Civil Service Commission, Parks and Recreation Board, Social Services Committee, Equity and Empowerment Commission, Library Board, and reappointments to Commission on Aging and Citizen Police Review Commission

Council Action:
For Action

Summary:
Mayor Biss appoints the following council members and community members to assigned boards, commissions, and committees:

**Budget and Finance Committee**
David Livingston
Leslie McMillan
Shari Reiches

**Public Safety Civil Service Commission**
Kerry Mundy

**Parks and Recreation Board**
Mary Rosinski

**Social Services Committee**
Debra Bullock
Shariee Lackey
Samantha Olds Frey

**Equity & Empowerment Commission**
Nicholas Davis
Abdel Shakur

**Library Board**
Russ Shurbert
Esther Wallen

**Commission on Aging**
Francis Fennell
Litrea Hunter
Tom Giller

**Citizen Police Review Commission**
Blanca Lule